

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 27, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 27, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie (by teleconference)
	Building Official:	James Stewart
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:01 p.m. followed by the pledge of allegiance and a brief prayer by Mayor Pappas.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Judge Lynn Hughes led the Pledge of Allegiance.
- C. PUBLIC HEARINGS AND RELATED ACTION ITEMS.
 - 1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2022 Proposed Budget (copies are posted on the City's website and on file with the City Secretary).

Open Public Hearing: 6:02 p.m.

Comments: There were no comments from the public.

Close Public Hearing: 6:02 p.m.
 - 2. A Public Hearing will be held before the City Council for the purpose of receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the specific use permit for Hunters Creek Elementary School to: 1) allow the installation of

Building Identification Signage; and 2) allow the installation of an electronic message center sign and specify the conditions under which it may be operated.

Open Public Hearing: 6:03 p.m.

Comments: Judge Lynn Hughes addressed Council regarding this item.

Close Public Hearing: 6:15 p.m.

3. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission.

Councilmember Cowell made a motion to receive the final report and recommendation from the Planning and Zoning Commission. Councilmember Spalding seconded the motion and the motion carried unanimously.

4. Discussion and possible action to amend the specific use permit for Hunters Creek Elementary School.

Councilmember Cowell made a motion to amend the specific use permit for Hunters Creek Elementary School as presented, with the two attached exhibits. Councilmember Spalding seconded the motion and the motion carried unanimously.

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no public comments.

E. REPORTS

1. City Treasurer Monthly Report –Tom Fullen, City Administrator, presented this item.
2. Police Commissioner Monthly Report – Steve Reichel, Police Commissioner, updated Council on June activities.
3. Fire Commissioner Monthly Report –Jay Carlton, Fire Commission Liaison, updated council on June activities.

4. Building Official Monthly Report – James Stewart, Building Official, updated Council on current and upcoming projects.
5. City Engineer and Public Works Report – Steve Byington, City Engineer/Public Works Director presented the following updates to Council:
 - A. Beinhorn and Voss – Traffic Signal Reconstruction
The flashing left has been modified as requested at both Beinhorn and Memorial signals. A new flashing pedestrian cross walk sign at the northwest corner will be added. The contractor will complete the final punch list once added scope items are in place. New detection is in place and working at both Beinhorn and Memorial.
 - B. 10 Willowend Dr. Outfall
The City advertised for bids this week and Staff will have an award recommendation at the August Council meeting.
 - C. Ripple Creek Repair
Final items including crack seal and restoration are ongoing.
 - D. Timberglen Pavement Repair
Contracts are being executed this week. Staff anticipates starting construction next week. The contract time is one month.
 - E. Joint seal of Memorial Estates subdivision roads (aka Old Coach, Marsha Lane)
Contractor has not started the project. Staff requested an additional proposal to add an inlet on Caruthers Lane in a perennial birdbath. Contractor will start work at the beginning of August.
 - F. Beinhorn Reconstruction
Bid opening on July 22, 2021. There were 6 bidders. The low bidder was non-responsive. The second bidder was deemed to be both responsive and responsible. The low bid was in the amount of \$527,853.00. The second lowest bid was \$530,410.70. The City Engineer's recommendation is to award the bid to Angel Brothers, Inc. in the amount of \$530,410.70. See agenda item and packet for details.
6. City Administrator Report - Tom Fullen, City Administrator, updated Council about the playground construction and the entry sign beautification project.
7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on June 22, 2021.
2. Approval of the Minutes of the Budget Meeting on June 22, 2021.
3. Approval of the Cash Disbursement Journal for June, 2021.
4. Approval of the 2021 2nd Quarterly Investment Report.

Councilmember Carlton made a motion to approve the Consent Agenda. Councilmember Spalding seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to approve Amendment No. 69 to the engineering contract with Cobb Fendley in the amount of \$52,330.00 for Engineering Services associated with the Signal Design at Lindenwood and Memorial.

Councilmember Spalding made a motion to approve Amendment No. 69 to the engineering contract with Cobb Fendley in the amount of \$52,330.00 for Engineering Services associated with the Signal Design at Lindenwood and Memorial. Councilmember Carlton seconded the motion and the motion carried unanimously.

2. Discussion and possible action to consider and accept the engagement letter from Belt Harris Pechacek for auditing services through December 31st, 2023.

Councilmember Spalding made a motion to accept the engagement letter from Belt Harris Pechacek for auditing services through December 31st, 2023. Councilmember Marks seconded the motion and the motion carried unanimously.

3. Discussion and possible action to award a contract to Angel Brothers Enterprises, Ltd. in an amount not to exceed \$530,410.70 for the Beinhorn Road Reconstruction Project.

Councilmember Spalding made a motion to award a contract to Angel Brothers Enterprises, Ltd. in an amount not to exceed \$530,410.70 for the Beinhorn Road Reconstruction Project. Councilmember Marks seconded the motion and the motion carried unanimously.

4. Discussion and possible action to approve a Resolution of the City Council of the City of Hunters Creek Village, Texas, authorizing the City Administrator to act for the City in connection with the City's receipt and expenditure of grants from the American Rescue Plan and the Coronavirus Local Fiscal Recovery Fund and making other provisions related to the subject.

Councilmember Spalding made a motion to approve a Resolution of the City Council of the City of Hunters Creek Village, Texas, authorizing the City Administrator to act for the City in connection with the City's receipt and expenditure of grants from the American Rescue Plan and the Coronavirus Local Fiscal Recovery Fund and making other provisions related to the subject. Councilmember Carlton seconded the motion and the motion carried unanimously.

5. Discussion and possible action to approve a proposal from Van Sant Landscape in the amount of \$36,489.00 for City Median Landscape Beautification.

Councilmember Spalding made a motion to approve a proposal from Van Sant Landscape in the amount of \$36,489.00 for City Median Landscape Beautification. Councilmember Carlton seconded the motion and the motion carried unanimously.

6. Discussion and possible action to direct Planning and Zoning to review and make a recommendation on a proposal from Chinese Baptist Church to amend the Specific Use Permit to allow the installation of a canopy on the east side of the main building.

Councilmember Cowell made a motion to direct Planning and Zoning to review and make a recommendation on a proposal from Chinese Baptist Church to amend the Specific Use Permit to allow the installation of a canopy on the east side of the main building. Councilmember Marks seconded the motion and the motion carried unanimously.

H. ADJOURNMENT

At 7:14 p.m. Councilmember Spalding made a motion to adjourn. The motion carried unanimously.

The meeting was adjourned at 7:14 p.m.

These minutes were approved on the 24th day of August, 2021.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

