

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Ken Spalding  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, September 28, 2021 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
1. City Treasurer Monthly Report [Pgs. 1-5](#)
  2. Police Commissioner Monthly Report [Pgs. 6-17](#)
  3. Fire Commissioner Monthly Report [Pg. 18](#)
  4. Building Official Monthly Report [Pgs. 19-35](#)
  5. City Engineer Monthly Report [Pgs. 36-37](#)
  6. City Administrator Report
  7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
1. Approval of the Minutes of the Regular Meeting on August 24, 2021. [Pgs. 38-42](#)
  2. Approval of the Minutes of the Special Meeting on September 7, 2021. [Pgs. 43-44](#)

3. Approval of the Cash Disbursement Journal for August, 2021. [Pgs. 45-46](#)
4. Approval of a Resolution nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District. [Pgs. 47-48](#)

## REGULAR AGENDA

1. Discussion and possible action to accept a proposal from Century Concrete Construction, Inc. in the amount of \$15,915.00 to replace the driveway at 10955 Beinhorn Road. [Pgs. 49-50](#)
  2. Discussion and possible action to accept a proposal from City Lynx, Inc. in the amount of \$48,712.50 to install Pedestrian Crosswalk Beacons on Beinhorn Road by Hunters Creek Elementary School. [Pgs. 51-52](#)
  3. Discussion and possible action to accept a proposal from Aims Companies not to exceed the amount of \$12,000.00 for Root Removal and CCTV 24-inch storm sewer on Walwick and Hunters Park. [Pgs. 53-54](#)
  4. Discussion and possible action to consider a request for an extension of building permit 201900352, which expired on June 27, 2021 and authorize construction at 10841 Beinhorn Road and setting the fees and conditions for the extension. [Pgs. 55-57](#)
- E. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- F. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- G. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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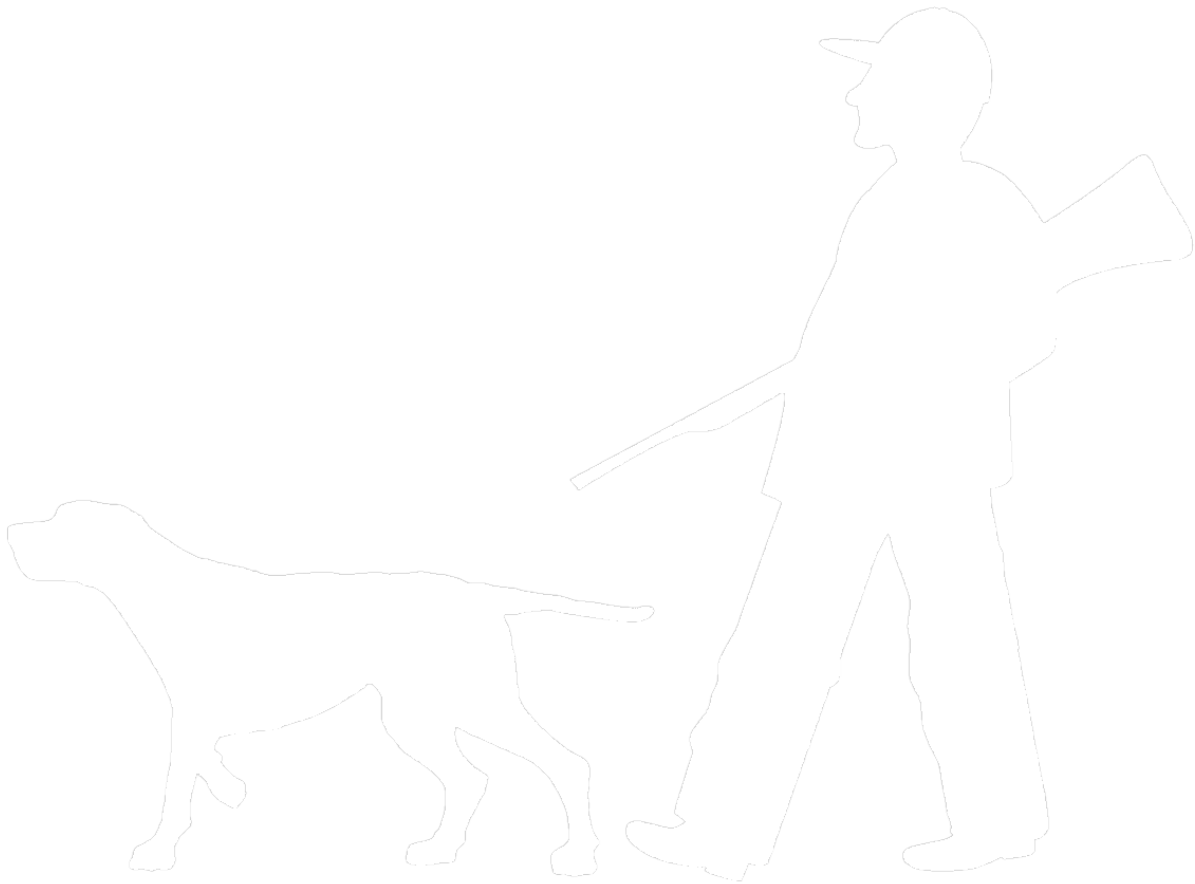
## CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 24, 2021 at 3:00p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

/s/

Tom Fullen, City Administrator  
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.



**City of Hunters Creek Village  
Monthly Tax Office Report  
August 31, 2021**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

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A. Current Taxable Value \$ 3,037,852,765

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B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,298,670.29	\$ -	\$ 5,298,670.29
Carryover Balance	-	171,651.01	171,651.01
Adjustments	597,255.09	(7,400.93)	589,854.16
Adjusted Levy	5,895,925.38	164,250.08	6,060,175.46
Less Collections Y-T-D	5,859,075.31	32,375.06	5,891,450.37
Receivable Balance	<u>\$ 36,850.07</u>	<u>\$ 131,875.02</u>	<u>\$ 168,725.09</u>

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C. COLLECTION RECAP:

Current Month:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax	\$ 23,520.21	\$ 12,139.82	\$ 35,660.03
Penalty & Interest	529.51	1,242.07	1,771.58
Attorney Fees	264.09	-	264.09
Other Fees	0.57	-	0.57
Total Collections	<u>\$ 24,314.38</u>	<u>\$ 13,381.89</u>	<u>\$ 37,696.27</u>

Year-To-Date:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax:	\$ 5,859,075.31	\$ 32,375.06	\$ 5,891,450.37
Penalty & Interest	21,176.60	5,402.21	26,578.81
Attorney Fees	1,225.14	3,844.12	5,069.26
Other Fees	34.16	2,514.37	2,548.53
Total Collections	<u>\$ 5,881,511.21</u>	<u>\$ 44,135.76</u>	<u>\$ 5,925,646.97</u>

Percent of Adjusted Levy	<u>99.76%</u>	<u>100.50%</u>
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# Budget Report

## Account Summary

For Fiscal: 2021 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>							
<b>Revenue</b>							
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	5,869,080.00	5,869,080.00	44,367.95	5,857,317.58	-11,762.42	0.20 %
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	10,836.88	32,374.18	17,374.18	215.83 %
<a href="#">100-00-41010</a>	FRANCHISE TAXES	370,000.00	370,000.00	53,131.12	273,848.22	-96,151.78	25.99 %
<a href="#">100-00-41015</a>	SALES TAXES	450,000.00	450,000.00	56,930.05	440,900.59	-9,099.41	2.02 %
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20,000.00	20,000.00	2,601.12	15,305.48	-4,694.52	23.47 %
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	15,000.00	15,000.00	3,177.81	28,979.57	13,979.57	193.20 %
<a href="#">100-00-42035</a>	BUILDING PERMITS	225,000.00	225,000.00	30,071.00	228,981.48	3,981.48	101.77 %
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	477.38	2,537.84	537.84	126.89 %
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	4,000.00	4,000.00	483.35	3,732.88	-267.12	6.68 %
<a href="#">100-00-43070</a>	METRO RECEIPTS	225,000.00	225,000.00	28,465.03	220,450.32	-4,549.68	2.02 %
<a href="#">100-00-44025</a>	TRAFFIC FINES	100,000.00	100,000.00	10,651.24	66,834.93	-33,165.07	33.17 %
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	3,500.00	3,500.00	174.05	1,165.54	-2,334.46	66.70 %
<a href="#">100-00-44028</a>	COURT SECURITY FUND	2,500.00	2,500.00	182.77	1,272.37	-1,227.63	49.11 %
<a href="#">100-00-46030</a>	INTEREST INCOME	60,000.00	60,000.00	1,156.55	5,826.64	-54,173.36	90.29 %
<a href="#">100-00-48040</a>	BURGLAR ALARM PERMITS	0.00	0.00	0.00	-30.00	-30.00	0.00 %
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	33,002.51	-1,997.49	5.71 %
<a href="#">100-00-48055</a>	OTHER INCOME	10,000.00	10,000.00	500.00	5,543.74	-4,456.26	44.56 %
<a href="#">100-00-48056</a>	Ice Storm Insurance Payment	0.00	0.00	0.00	29,764.80	29,764.80	0.00 %
<a href="#">100-00-48065</a>	AMERICAN RESCUE PLAN ACT	0.00	0.00	603,234.89	603,234.89	603,234.89	0.00 %
	<b>Revenue Total:</b>	<b>7,406,080.00</b>	<b>7,406,080.00</b>	<b>846,441.19</b>	<b>7,851,043.56</b>	<b>444,963.56</b>	<b>6.01 %</b>
<b>Expense</b>							
<a href="#">100-01-71000</a>	SALARIES & WAGES	622,180.00	622,180.00	42,463.52	365,033.92	257,146.08	41.33 %
<a href="#">100-01-71001</a>	LONGEVITY	5,952.00	5,952.00	0.00	0.00	5,952.00	100.00 %
<a href="#">100-01-71025</a>	TMRS	118,525.00	118,525.00	8,208.38	70,491.55	48,033.45	40.53 %
<a href="#">100-01-71030</a>	PAYROLL TAXES	49,612.00	49,612.00	3,277.53	29,513.17	20,098.83	40.51 %
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	126,787.00	126,787.00	17,281.58	74,720.28	52,066.72	41.07 %
<a href="#">100-01-71107</a>	HRA	4,000.00	4,000.00	0.00	500.00	3,500.00	87.50 %
<a href="#">100-01-72045</a>	NOTICES & MAILING	15,000.00	15,000.00	2,417.12	3,876.05	11,123.95	74.16 %
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	701.01	4,657.97	3,842.03	45.20 %
<a href="#">100-01-72060</a>	TELEPHONE	16,500.00	16,500.00	1,415.32	9,971.26	6,528.74	39.57 %
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10,000.00	10,000.00	681.25	7,149.85	2,850.15	28.50 %
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	841.00	5,216.00	4,984.00	48.86 %
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	246.21	1,553.79	86.32 %
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	3,500.00	3,500.00	60.00	2,304.37	1,195.63	34.16 %
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	21,850.00	21,850.00	0.00	0.00	21,850.00	100.00 %
<a href="#">100-01-72109</a>	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">100-01-72110</a>	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-01-72112</a>	CODIFICATIONS	2,500.00	2,500.00	0.00	1,613.00	887.00	35.48 %
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5,000.00	5,000.00	164.99	494.98	4,505.02	90.10 %
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	14,000.00	14,000.00	0.00	11,301.63	2,698.37	19.27 %
<a href="#">100-01-78056</a>	BANK FEES	1,200.00	1,200.00	0.00	650.65	549.35	45.78 %
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	23,000.00	23,000.00	1,199.01	4,941.29	18,058.71	78.52 %
<a href="#">100-02-72042</a>	CONSULTING SERVICES	20,000.00	20,000.00	1,720.71	7,459.88	12,540.12	62.70 %
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	47,500.00	47,500.00	0.00	40,393.00	7,107.00	14.96 %
<a href="#">100-02-72120</a>	AUDITOR	17,500.00	17,500.00	0.00	16,513.00	987.00	5.64 %
<a href="#">100-02-72300</a>	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">100-02-72310</a>	CITY ATTORNEY	75,000.00	75,000.00	4,265.00	20,412.50	54,587.50	72.78 %
<a href="#">100-02-72502</a>	CITY ENGINEER	75,000.00	75,000.00	4,435.00	24,603.87	50,396.13	67.19 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	2,314.51	2,414.51	5,085.49	67.81 %
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	1,548,892.00	1,548,892.00	129,074.36	1,097,132.07	451,759.93	29.17 %
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	2,036,481.00	2,036,481.00	169,248.00	1,433,526.00	602,955.00	29.61 %
<a href="#">100-04-72015</a>	GARBAGE SERVICE	525,790.00	525,790.00	85,538.84	299,385.94	226,404.06	43.06 %
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60,000.00	60,000.00	40.17	15,146.84	44,853.16	74.76 %
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	212.93	1,787.07	89.35 %
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8,500.00	8,500.00	62.00	307.00	8,193.00	96.39 %
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	12,500.00	12,500.00	2,200.00	7,975.00	4,525.00	36.20 %
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-04-72205</a>	UNIFORMS-PW	3,500.00	3,500.00	210.36	1,394.84	2,105.16	60.15 %
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	3,320.00	24,242.64	35,757.36	59.60 %
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15,000.00	15,000.00	936.93	6,452.20	8,547.80	56.99 %
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-04-72540</a>	MOWING CONTRACT	60,000.00	60,000.00	7,945.00	35,758.00	24,242.00	40.40 %
<a href="#">100-04-72541</a>	CONTRACT LABOR	35,000.00	35,000.00	2,520.00	16,555.00	18,445.00	52.70 %
<a href="#">100-04-72560</a>	LANDSCAPING	30,000.00	30,000.00	1,626.35	10,124.79	19,875.21	66.25 %
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	1,386.63	2,735.42	12,264.58	81.76 %
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	117.83	2,882.17	96.07 %
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	16,036.98	50,068.86	49,931.14	49.93 %
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30,000.00	30,000.00	6,487.25	22,687.41	7,312.59	24.38 %
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTEN...	9,500.00	9,500.00	1,591.72	6,366.88	3,133.12	32.98 %
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
<a href="#">100-04-78064</a>	Ice Storm Expenses 2021	0.00	0.00	0.00	27,132.08	-27,132.08	0.00 %
<a href="#">100-04-78540</a>	URBAN FORESTER	15,000.00	15,000.00	840.00	6,135.00	8,865.00	59.10 %
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	295.72	2,166.15	833.85	27.80 %
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	45,000.00	45,000.00	1,996.50	20,869.25	24,130.75	53.62 %
<a href="#">100-05-73020</a>	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500.00	500.00	0.00	332.04	167.96	33.59 %
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	434.04	2,065.96	82.64 %
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	1,500.00	1,500.00	712.47	712.47	787.53	52.50 %
<a href="#">100-05-73032</a>	COURT SECURITY	1,800.00	1,800.00	0.00	1,042.05	757.95	42.11 %
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	350.00	1,150.00	76.67 %
<a href="#">100-05-73044</a>	CREDIT CARD FEES	3,000.00	3,000.00	0.00	145.37	2,854.63	95.15 %
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	70,000.00	70,000.00	0.00	16,535.14	53,464.86	76.38 %
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-06-75065</a>	FURNITURE & EQUIPMENT	15,000.00	15,000.00	0.00	12,594.00	2,406.00	16.04 %
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	<b>Expense Total:</b>	<b>6,561,119.00</b>	<b>6,561,119.00</b>	<b>523,515.21</b>	<b>3,823,116.18</b>	<b>2,738,002.82</b>	<b>41.73 %</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844,961.00</b>	<b>844,961.00</b>	<b>322,925.98</b>	<b>4,027,927.38</b>	<b>3,182,966.38</b>	<b>-376.70 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
	<b>Expense</b>						
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECUR...	850,000.00	1,109,839.41	2,778.50	393,885.08	715,954.33	64.51 %
<a href="#">200-01-75050</a>	REFORESTATION	20,000.00	35,055.00	0.00	16,360.00	18,695.00	53.33 %
<a href="#">200-01-75053</a>	OUTFALL REPAIRS	0.00	57,836.20	7,855.00	37,545.88	20,290.32	35.08 %
<a href="#">200-01-75056</a>	TRAFFIC LIGHT MAST ARMS	330,000.00	585,893.44	0.00	161,395.12	424,498.32	72.45 %
<a href="#">200-01-75059</a>	CCTV	0.00	12,529.02	0.00	0.00	12,529.02	100.00 %
<a href="#">200-01-75064</a>	STREET REPLACEMENT-BEINHORN W...	2,100,000.00	2,100,000.00	8,700.00	8,700.00	2,091,300.00	99.59 %
<a href="#">200-01-75065</a>	PLAYGROUND AMENITIES	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
	<b>Expense Total:</b>	<b>3,312,500.00</b>	<b>3,913,653.07</b>	<b>19,333.50</b>	<b>617,886.08</b>	<b>3,295,766.99</b>	<b>84.21 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,312,500.00</b>	<b>3,913,653.07</b>	<b>19,333.50</b>	<b>617,886.08</b>	<b>3,295,766.99</b>	<b>84.21 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-3,068,692.07</b>	<b>303,592.48</b>	<b>3,410,041.30</b>	<b>6,478,733.37</b>	<b>211.12 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
Revenue	7,406,080.00	7,406,080.00	846,441.19	7,851,043.56	444,963.56	6.01 %
Expense	6,561,119.00	6,561,119.00	523,515.21	3,823,116.18	2,738,002.82	41.73 %
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844,961.00</b>	<b>844,961.00</b>	<b>322,925.98</b>	<b>4,027,927.38</b>	<b>3,182,966.38</b>	<b>-376.70 %</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
Expense	3,312,500.00	3,913,653.07	19,333.50	617,886.08	3,295,766.99	84.21 %
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,312,500.00</b>	<b>3,913,653.07</b>	<b>19,333.50</b>	<b>617,886.08</b>	<b>3,295,766.99</b>	<b>84.21 %</b>
<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-3,068,692.07</b>	<b>303,592.48</b>	<b>3,410,041.30</b>	<b>6,478,733.37</b>	<b>211.12 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
100 - GENERAL GOVERNMENT (01)	844,961.00	844,961.00	322,925.98	4,027,927.38	3,182,966.38
200 - CAPITAL IMPROVEMENTS (02)	-3,312,500.00	-3,913,653.07	-19,333.50	-617,886.08	3,295,766.99
<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-3,068,692.07</b>	<b>303,592.48</b>	<b>3,410,041.30</b>	<b>6,478,733.37</b>



## 2021 Municipal Court Recap

Month	Year 2019				Year 2020				Year 2021						
	Total Cases Filed	Citations vs Warnings	Revenues* by City	Retained to State	Total Cases Filed	Citations vs Warnings	Revenues* by City	Retained to State	Total Cases Filed	Citations vs Warnings	Revenues* by City	Retained to State			
Jan.	330	129C/201W	\$18,026	\$11,473	\$6,553	255	105C/150W	\$12,104	\$7,689	\$4,415	19	8C/11W	\$7,098	\$4,746	\$2,352
Feb.	258	90C/168W	\$14,856	\$9,823	\$5,033	264	116C/148W	\$14,774	\$9,785	\$4,989	24	4C/18W	\$3,424	\$2,226	\$1,198
March	272	122C/150W	\$22,911	\$16,008	\$6,903	38	18C/20W	\$11,245	\$7,858	\$3,387	28	15C/13W	\$11,892	\$8,005	\$3,886
April	266	113C/153W	\$15,747	\$10,757	\$4,990	4	4C/0W	\$6,487	\$4,903	\$1,583	69	23C/46W	\$13,471	\$9,541	\$3,930
May	298	144C/154W	\$17,311	\$11,650	\$5,661	40	21C/19W	\$10,157	\$7,871	\$2,286	99	42C/57W	\$8,686	\$6,410	\$2,276
June	270	148C/122W	\$20,249	\$13,885	\$6,364	33	19C/14W	\$5,720	\$4,219	\$1,501	83	45C/38W	\$8,840	\$6,106	\$2,734
July	193	109C/84W	\$21,863	\$13,900	\$7,963	11	8C/3W	\$4,710	\$3,420	\$1,290	55	26C/28W	\$6,939	\$4,350	\$2,589
<b>August</b>	<b>277</b>	<b>122C/156W</b>	<b>\$18,752</b>	<b>\$12,154</b>	<b>\$6,598</b>	<b>12</b>	<b>8C/4W</b>	<b>\$4,790</b>	<b>\$3,644</b>	<b>\$1,145</b>	<b>76</b>	<b>41C/36W</b>	<b>\$12,216</b>	<b>\$8,633</b>	<b>\$3,583</b>
Sept.	247	111C/136W	\$17,869	\$12,627	\$5,242	28	18C/10W	\$3,597	\$2,715	\$882					
Oct.	211	97C/114W	\$17,680	\$11,762	\$5,918	59	33C/26W	\$3,677	\$2,787	\$890					
Nov.	239	104C/135W	\$15,556	\$10,226	\$5,330	79	56C/23W	\$3,072	\$2,154	\$918					
Dec.	180	71C/109W	\$20,823	\$14,825	\$5,998	64	34C/30W	\$3,351	\$2,438	\$975					
<b>TOTAL</b>	<b>3041</b>	<b>1360C/1566W</b>	<b>\$221,643</b>	<b>\$149,089</b>	<b>\$72,554</b>	<b>887</b>	<b>440C/447W</b>	<b>\$83,682</b>	<b>\$59,484</b>	<b>\$24,261</b>	<b>453</b>	<b>204C/247W</b>	<b>\$72,565</b>	<b>\$50,018</b>	<b>\$22,547</b>
<b>Monthly Avg</b>	<b>253.4</b>	<b>107C/121W</b>	<b>\$18,470.27</b>	<b>\$12,424.08</b>	<b>\$6,046.20</b>	<b>73.917</b>	<b>37C/37W</b>	<b>\$6,973.50</b>	<b>\$4,956.98</b>	<b>\$2,021.74</b>	<b>37.8</b>	<b>17/21W</b>	<b>\$6,047.11</b>	<b>\$4,168.17</b>	<b>\$1,878.94</b>

\*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



**Memorial Villages Police Department**  
**11981 Memorial Drive**  
**Houston, Texas 77024**  
**Tel. (713) 365-3701**

*Raymond Schultz*  
*Chief of Police*

September 20, 2021

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: August Monthly Report

During the month of August MVPD responded/handled a total of 10,226 calls/incidents. 8,969 House watch checks were conducted. 224 traffic stops were initiated with 228 citations being issued for 245 violations. (Note: 15 Assists in Hedwig, 53 in Houston, 2 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	3451/21,231	3116/18,472	2	28/49/77	3@2:42
Piney Point:	2951/17,034	2623/14,277	3	39/52/91	9@4:49
Hunters Creek:	3722/26,001	3224/22,541	8	41/36/77	6@4:30
				Cites/Warn/Total	18@4:22

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	180	Ord. Violations:	19	Speeding:	24
Accidents:	13	Information:	24	Exp. Registration:	28
ALPR Hits:	84	Suspicious Situations	99	No Ins:	40
Assist Fire:	59	Fireworks	9	No License	33
Assist EMS:	29	Welfare Checks:	13	Stop Sign	11

*This month the department generated a total of 77 police reports.  
 BH-19, PP-17, HC-39, HOU -2*

Crimes Against of Persons (2)

Assault	1
Endangerment of a Child	1

Crimes Against Property (22)

Burglary of a Motor Vehicle	1	Theft Misd.	9
UUMV	1	Fraud/ID	11

Petty/Quality of Life Crimes/Events (53)

ALPR Hits (valid)	5	ALPR Hit Investigations	3
Misc. Reports	27	Information Reports	18

Arrest Summary: Individuals Arrested (7)

Warrants	2	Felony	1
Class 3 Arrests	3	DWI	1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	3,059,100	5,040,063	60.7%
• Operating Expense:	618,496	899,881	68.7%
• Total M&O Expenditures:	3,677,596	5,939,944	61%
• Capital Expenses:	169,804	169,500	100%
• Net Expenses:	3,847,401	6,109,444	63%

Follow-up on Previous Month Items/Requests from Commission

- Information was prepared for consideration by the Commission of changes to the health care contribution costs by the employer.

Personnel Changes/Issues/Updates

- Commander Baker was moved into his new position in charge of Patrol. Commander Jones was moved to the Administrative Commander Position.
- Testing occurred for officer position vacancies. Two applicants successfully passed all phases of testing and agreed to vaccinations. Both were presented conditional offers of employment and will start on September 20, 2021. One candidate comes from Minnesota and the other from Bellaire PD.
- TCO Keathley submitted her resignation effective 9/11/21. Ms. Keathley accepted employment where she can work from home.
- Testing continues for the vacant dispatcher positions
- Ms. Maureen Loud notified staff that she will be leaving the MVPD on October 29, 2021, as her family will be relocating to Colorado. Replacing her will be a challenge as her job duties are complex, detailed and multifaceted.
- 3 employees were either directly exposed or tested positive for COVID during the month requiring quarantine.

Major/Significant Events

- The department hosted a community birthday party for “Stormy” on August 21<sup>st</sup> at Hunters Creek City Hall. Over 400 people stopped by throughout the morning.
- Several Serial Mail thieves were arrested during the month including one that was arrested by MVPD detectives and Postal Inspectors as part of a joint operation. The US Attorney will be charging the suspect at the Federal level for the crimes that have a total loss in excess of \$500,000.00
- The 2021 School Year kicked off with the opening of the new Hunters Creek Elementary School. Department staff worked with city staff in identifying issues with crosswalks and the school driveway that were quickly addressed. All schools were extremely busy for the first week with lots of traffic. No major issues or concerns.
- Several large storms hit the area during the month causing electric outages and downed trees. Officers reset signals, placed stop signs and assisted in clearing debris.

Status Update on any Major Projects

- The glass partitions were installed creating a new conference room on the second floor.
- The first floor and the lobby of the station received a new coat of paint. New cabinets were ordered for the hallway to store officer supplies.

V-LINC new registrations in August: +43

BH – 1403(+11)

PP – 995 (+10)

HC – 1444 (+16)

Out of Area – 473 (+6)

## August VFD Assists

Calls received directly by MVPD via 911/3700

### Priority Events                      Average Response Times

Total – 9	4:06
Fire – 1	3:31
EMS – 8	4:20

### By Village

BH Fire – 0	0
BH EMS – 3	2:42
PP Fire – 0	0
PP EMS – 5	6:45
HC Fire -1	3:31
HC EMS -0	0

### Combined VFD Events (Priority + Radio)

Total – 64	3:59
Fire – 40	3:46
EMS – 24	4:17

### Radio Call Events

Total – 55	3:53
Fire- 39	3:40
EMS- 16	4:18

### Radio Call Events by Village

BH – 8	2:08
PP – 20	4:10
HC – 27	4:18

## 2021 Burglary Map

Address	Alarm	POE
302 Chapel Bell	No	Vacant (none)
10611 Tarleton	No	Side Door
11634 Blalock Ln	No	Ruse
618 Piney Point Rd	No	Ruse
11310 Smithdale	No	Veh in Carport
11612 Memorial	No	Open Door
11612 Memorial	No	Key in Door
8429 Katy Fwy	No	Smash Door
10903 Wickwild	Yes	Open Garage

## 2021 Robberies

Address	MO
11702 Greenbay	Walker



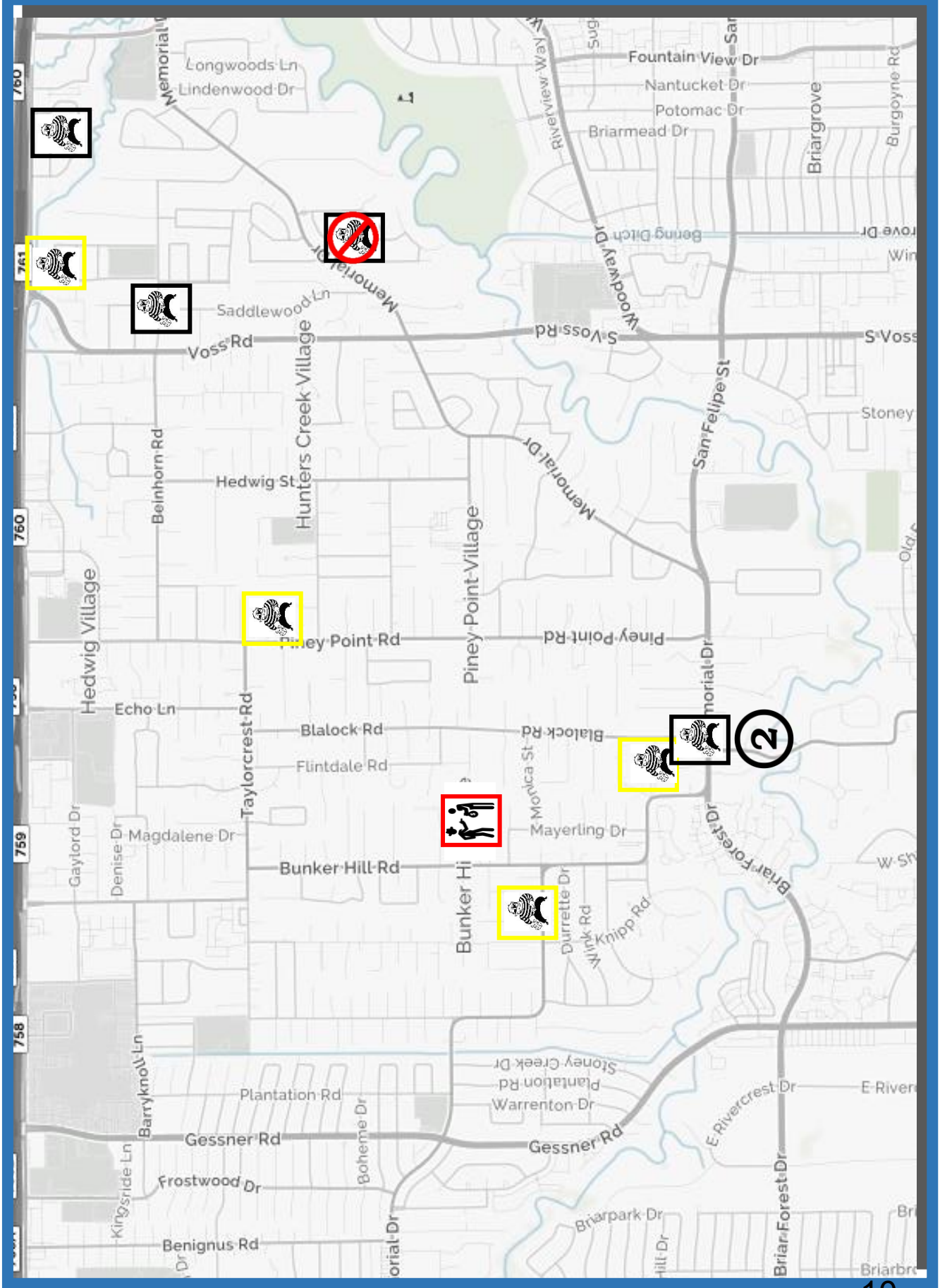
Daytime Burglary



Nighttime Burglary

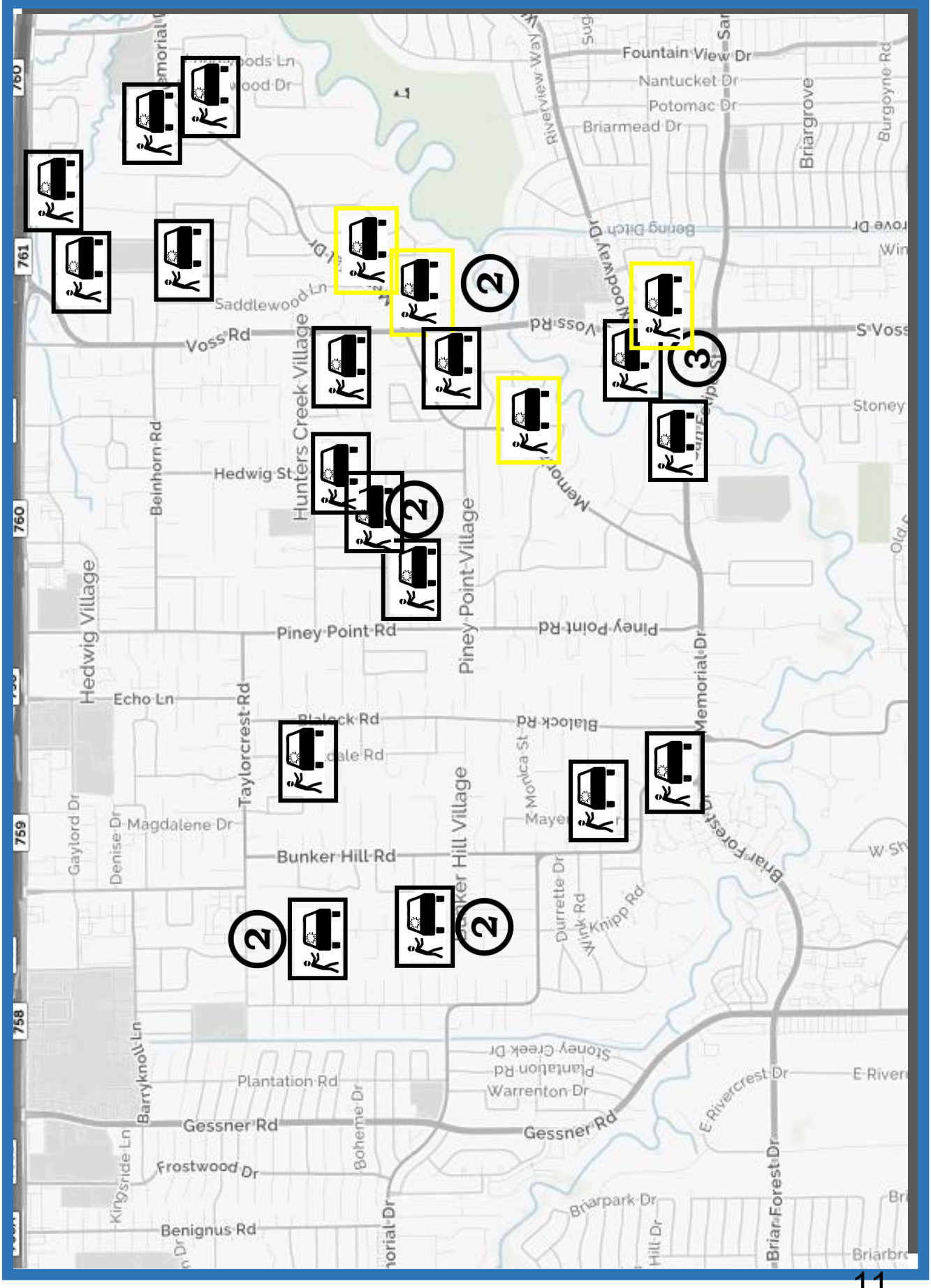



Robbery




# 2021 Auto Burglary Map

Address	POE
10709 Memorial (Jugging)	Side Win Smash
335 Knipp	UNL Door
11931 Broken Bough	UNL Door
348 Knipp	UNL Door
512 Knipp	UNL Door
8435 Katy Fwy	Side Win Smash
11322 Surrey Oaks	UNL Door
505 Ripplecreek	Truck Bed
7627 River Point	UNL Door
11734 Flintwood	UNL Door
7630 River Point	UNL Door
907 Tarrington	UNL Door
10610 N Evers Park	UNL Door
11107 Wickway	UNL Door
243 Hedwig	UNL Door
3 Stayton Cir	UNL Door
3 Claymore	UNL Door
302 Lindenwood	UNL Door
323 Hunters Trail	UNL Door
6 Woodsege	Truck Bed
10821 Longshadow	UNL Door
1116 Riverglyn	UNL Door
10709 Memorial	UNL Door
PP City Hall	Side Win Smash
11701 Forest Glen	UNL Door
733 Creekside	UNL Door
218 Bylane	UNL Door





Daytime Burglary



Nighttime Burglary

- 2
- 3
- 4

## 2021 Total Incidents

2021	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	28	47	77	5	4008	3019	1377	1077	1153	876	1377	1062
February	1	26	37	64	3	4833	3411	1543	1099	1099	699	2112	1610
March	4	27	54	85	7	7617	6404	2321	1943	1696	1378	3481	3067
April	0	17	86	103	8	6227	5038	2323	1987	1628	1295	2171	1752
May	1	17	70	88	11	7910	6564	2405	2061	2563	2117	2837	2369
June	0	20	62	82	20	9541	8348	3108	2824	2528	2198	3746	3318
July	1	26	70	97	17	14,813	13595	4703	4365	3416	3091	6555	6139
August	2	22	53	77	7	10,226	8969	3451	3116	2951	2623	3722	3224
September													
October													
November													
December													
<b>Total</b>	<b>11</b>	<b>183</b>	<b>479</b>	<b>673</b>	<b>78</b>	<b>65175</b>	<b>55348</b>	<b>21231</b>	<b>18472</b>	<b>17034</b>	<b>14277</b>	<b>26001</b>	<b>22541</b>

<b>2020 Totals</b>	<b>19</b>	<b>269</b>	<b>591</b>	<b>879</b>	<b>178</b>	<b>96885</b>	<b>83432</b>	<b>34182</b>	<b>30460</b>	<b>25843</b>	<b>22003</b>	<b>35623</b>	<b>30831</b>
<b>Difference</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>% Change</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2021 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	14:27:08	6:19:50	9:11:48	4:38:17	4:00:59	2:09:49	7:38:50	5:01:13						1
BIEHUNKO, JOHN	23:07:01	19:19:59	14:04:18	12:55:49	17:39:07	13:24:26	28:52:16	3:04:24						0
BOGGUS, LARRY	7:55:02	20:20:04	5:40:37	10:56:38	5:10:26	1:43:35	8:55:13	4:33:09						0
BRACHT, DANIEL	17:07:03	11:15:42	9:46:04	6:46:17	10:42:15	2:18:36	9:32:56	7:08:44					1	5
BURLESON, Jason	12:12:34	18:10:56	10:39:53	13:49:14	17:04:01	12:48:05	19:51:20	16:26:16					6	4
CADENA, VANESSA	18:00:04	12:07:28	24:08:28	10:26:28	12:23:19	16:34:39	15:29:05	22:04:13					4	4
CANALES, RALPH EDWARD	16:04:00	7:27:16	14:33:16	15:02:51	12:18:48	17:39:17	15:05:58	22:13:54					3	16
CERNY, BLAIR C.	7:56:59	4:17:26	7:37:24	9:13:59	11:30:49	5:30:29	22:13:46	15:34:45					3	1
HARWOOD, NICHOLAS	18:15:14	15:46:27	14:27:52	11:56:07	19:13:33	10:50:16	12:19:00	15:19:41					6	10
JARVIS, RICHARD	10:46:12	28:53:18	23:27:39	16:31:49	9:17:32	22:40:23	19:08:52	10:59:24					1	22
JOLIVET, CHARLES	11:59:12	9:59:43	10:18:23	15:17:10	22:51:51	8:20:21	0:00:00	0:00:00						0
JONES, ERIC	0:31:48	0:06:32	0:00:00	0:00:00	0:05:23	0:00:00	1:38:50	1:14:48						0
KELSO JR, RONALD K	15:55:08	2:04:16	15:04:52	12:24:25	18:36:33	15:40:55	23:40:16	20:14:53					5	15
Lowrie, Andy				31:05:28	51:48:34	41:03:41	31:12:08	41:36:01					10	54
MCELVANY, ROBERT	15:06:05	10:55:03	7:34:12	14:51:04	7:40:03	6:40:44	7:02:18	11:09:10					4	3
MILLER, OSCAR	11:42:37	16:13:37	16:55:40	6:53:42	23:58:45	8:36:01	16:39:36	3:23:54					1	0
NASH, CHRISTOPHER	13:30:51	14:08:19	13:58:31	13:30:18	19:37:33	14:04:38	9:32:58	10:37:45					1	3
OWENS, LANE	4:42:45	0:12:48	2:33:47	2:05:39	0:00:00	0:39:21	1:37:08	0:52:49						0
PAVLOCK, JAMES ADAM	7:56:41	9:16:17	3:48:02	8:41:59	11:23:34	3:39:55	3:41:25	4:13:55					2	4
RODRIGUEZ, CHRISTOPHER	5:37:51	7:31:36	3:54:08	6:27:54	4:05:17	6:45:09	8:40:31	5:50:17						0
SCHANMEIR, CHRISTIAN	2:03:24	11:09:37	22:03:09	13:23:38	15:21:03	35:38:00	31:11:55	16:18:31					5	27
SCHULTZ, RAYMOND	0:00:00	0:49:06	0:00:56	1:01:23	2:24:51	0:59:42	1:34:39	0:50:03						0
SILLIMAN, ERIC	16:45:18	18:58:22	19:39:33	13:27:53	12:35:27	10:45:35	7:13:22	16:02:37					5	21
SISSON, KYLE J	0:58:16	0:15:03	0:00:00	0:00:28	0:00:00	0:00:00	0:00:00	0:00:00						0
SPRINKLE, MICHAEL	1:19:49	4:18:27	6:30:48	5:23:43	6:58:37	3:22:06	5:52:46	3:37:51					1	1
TAYLOR, CRAIG	14:41:29	12:18:05	11:35:47	10:15:58	17:10:22	19:04:50	16:19:36	20:28:11					3	6
TORRES, PATRICK	14:43:57	13:30:08	13:27:58	16:10:17	28:54:02	16:12:23	12:03:12	10:32:36					4	6
TUGGLE, JAMES	8:01:57	13:07:32	13:22:19	15:25:17	18:29:52	11:37:22	4:49:22	21:58:07					6	4
VALDEZ, JUAN	17:55:02	21:37:31	25:08:41	12:08:45	19:10:40	19:47:07	33:08:24	20:38:47					4	12
VASQUEZ, MONICA	23:38:14	15:16:42	15:32:19	16:21:37	9:48:28	20:24:37	35:09:41	13:51:11					1	10
WHITE, TERRY	23:35:00	19:20:08	19:55:44	14:16:38	17:33:08	31:39:37	12:21:50	22:42:41					1	22
* = Admin Asmt. t = temporary													77	251

\* = Admin Asmt.  
t = temporary

Dispatch Committed Time													Totals
911 Phone Calls	302	314	231	279	310	315	373						2124
3700 Phone Calls	2189	3536	2566	2301	2359	2490	2606						18047
DP General Phone Calls*	54:30:49	90:01:08	62:57:40	55:10:01	55:48:51	63:16:21	68:36:54						


\* This is the minimal time as all internal calls route through the 3700 number.




Hedwig  **20**

Bunker Hill 

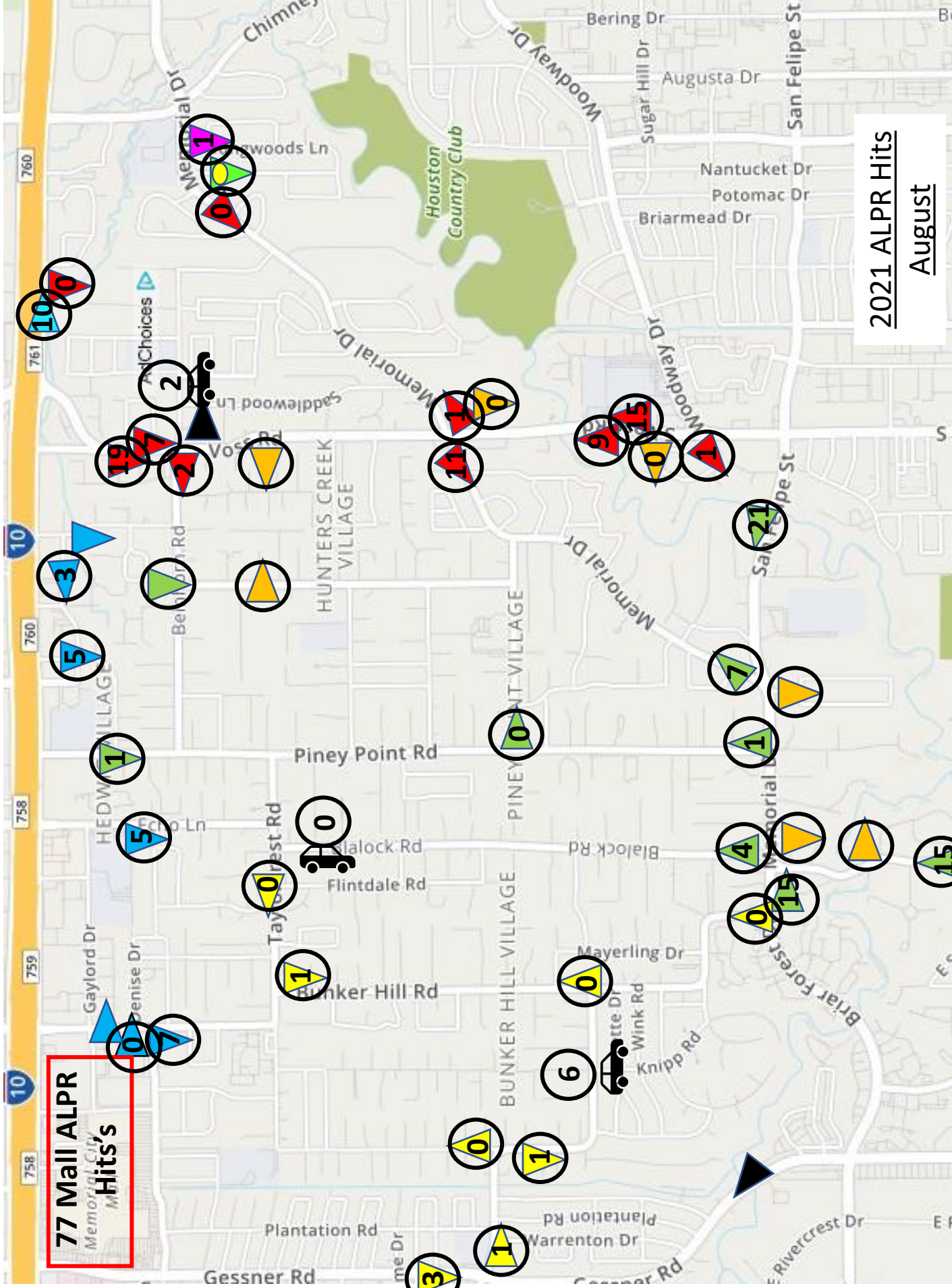
Piney Point 

Hunters Creek 

Frequent Mobile Locations 

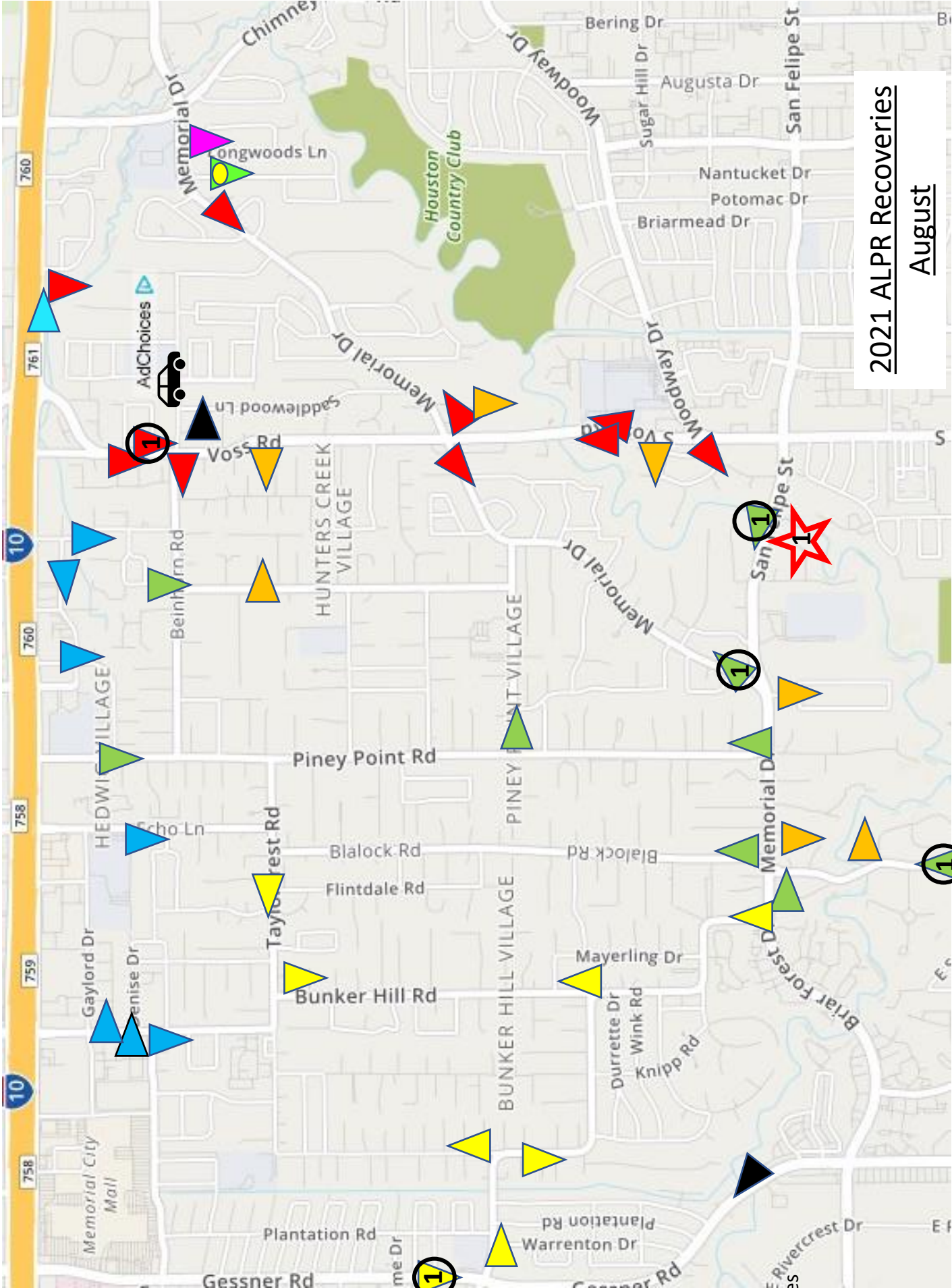
**159** Total Hits  
14

**77** Mall ALPR Hits's



2021 ALPR Hits  
August

08/31/21



2021 ALPR Recoveries  
August

08/31/21

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



Recovered Vehicles



Investigative Leads



Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA Systems



ALPR Recoveries

Plate Recoveries

Num	Plate	Vehicle	Loc	Val	Links	
1	KHM2376	Ford F350	22	\$ 48,000.00	Drugs-Meth	1/5/2021
2	MVL8705	Hyndi	10	\$ 14,000.00		11-Jan
3	GKR5588	Hond Civ	8	\$ 12,500.00	Fugitive/poss c	18-Jan
4	MWV2069	Chev Cruz	8	\$ 9,800.00	Fraud	20-Jan
5	R000293	Toy Cor	17	\$ 12,000.00	Rental/Cluck	21-Jan
6	LJP9550	Hynd SFE	19	\$ 14,000.00		28-Jan
7	DV48493	VW Jetta	14	\$ 17,500.00	Fel Warrant	29-Jan
8	MHT8564	Hond Acc	2	\$ 16,000.00	Car Jacking	31-Jan
9	9.49E+09	Chev Volt	8	\$ 38,000.00		2-Feb
10	DLJ392	Hond Acc	6	\$ 21,000.00	Fel Warrant	4-Feb
11	MPR6064	Toy Cor	12	\$ 14,000.00	Fug/Drugs	5-Feb
12	N541138	Chev Mal	8	\$ 21,000.00	Fug/Burg	8-Feb
13	BZ8K588	Ford Taur	23	\$ 8,000.00	Fraud	10-Feb
14	MNC3563	Cadi CTS	8	\$ 28,500.00		21-Feb
15	MYR3265	ToyHigh	US Coins	\$ 18,000.00	Fraud	3-Mar
16	89686F5	HYNson	7	\$ 18,500.00	Fraud	4-Mar
17	KXS9288	Ford Focus	2	\$ 14,500.00	Fraud	11-Mar
18	MXL9491	Ford F350	22	\$ 31,000.00		18-Mar
19	NZN3882	AcuraTLX	8	\$ 24,500.00		22-Mar
20	GSC6637	Niss Alt	8	\$ 16,000.00		30-Mar
21	AW83550	Ford F150	19	\$ 24,000.00	meth/fraud	2-Apr
22	8UTT006	BMW X7	20	\$ 41,000.00		16-Apr
23	NFS0818	MercC30	19	\$ 37,000.00		18-Apr
24	DV3YSL	Chev Equx	8	\$ 15,600.00		11-Apr
25	NZN3882	AcuraTLX	8	\$ 23,000.00	Burg/BMV's	11-May
26	DB3Y023	Buick Sed	4	\$ 20,000.00		12-May
27	BPS9409	Niss RGE	15	\$ 22,500.00		13-May
28	JDV2724	Toy Corrola	2	\$ 26,000.00	Car Jacking	16-May
29	GYL2571	Chev PU	2	\$ 41,000.00	Prostitute	25-May
30	1275 E1	Niss Rog	6	\$ 24,500.00	Prostitute/273	6-Jun
31	MXD4027	Niss Alt	8	\$ 19,500.00		7-Jun
32	NTH2685	Chev Van	2	\$ 31,000.00	Fugitive	10-Jun
33	NTV6211	Toy Cor	River	\$ 17,000.00	Mail Thieves	10-Jun
34	LDCV51	Kia Van	19	\$ 19,000.00	Fraud	12-Jun
35	MVL3523	Mini	8	\$ 22,500.00		27-Jun
36	LTR3263	Audi	17	\$ 37,000.00	Burglar	8-Jul
37	CWX5690	Tou Rav4	4	\$ 17,500.00	fugitive	9-Jul
38	DGJ6939	Buick Sed	6	\$ 11,000.00	Drugs-Mail	17-Jul
39	DCJ8410	Mercury	Longwd's	\$ 12,000.00	Weapons	18-Jul
40	NHK7400	Ford F250	22	\$ 23,000.00	Stolen PLT and	27-Jul
41	KHT0403	Toy SUV	8	\$ 11,000.00	Warrant	28-Jul
42	N573023	Ford Edge	23	\$ 2,000.00	Fraud	4-Aug
43	AH32929	Uhaul	19	\$ 31,000.00		4-Aug
44	14919H8	Ram 1500	8	\$ 43,000.00	Burglars	7-Aug
45	PRL8380	Honda Ody	1	\$ 22,000.00	Civil	8-Aug
46	NMC1245	Niss Alt	10	\$ 23,000.00	Mail Thieves	26-Aug *STL PL+
47	401278J	Trailer	8	\$ 9,000.00	Fugitive	9-Sep
48	MXK1989	Chev Sil	8	\$ 16,500.00		10-Sep
49	JMA4019	ChevMal	8	\$ 9,000.00	Runaway	13-Sep

Plate Recove	Date	Links
9056154	3/1/2021	Paper Fraud Tag
LKW4759	5/23/2021	
KDG6937	7/31/2021	Wanted Subject
NMC1245	8/26/2021	On stolen car same make

31 of 45 involved in other crimes = 68%

Firearm in vehicle

2021 Value	\$ 1,047,400.00		46
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	\$ 2,632,900.00		129

INVESTIGATIVE LEADS

103	NVK8808	Chev Tahoe	MDE Harrassment Case	SBISD	Solved	21-Jan
18	92350G3	Jeep Cherokee	Jugger Belaire to Racquet Club		CID-Open	22-Jan
21	BXR4783	Chev Pickup	FSGI		Solved	8-Feb
WIND HOA	FDC2680	Niss Alt	Mail Thieves		Solved	16-Feb
US Coins	MPV1209	Toy	BMV Jugger		CID-Open2,	27-Feb
Strey	LYN9642	Toy Cor	Package Thief		CID-Open	27-Feb
17	CNB1734	BLK F150	FSGI		ID's	3-Mar
24	960200	Blk Exped	Burg		Gypsys	27-Apr
26	11548U4	Ford PU	Burg		Gypsys	29-Apr
11	10654S1	Ford PU	Burg		Gypsys	29-Apr
19	07316A8	Niss Sen	Mail Thieves		Arrested	19-Jun
23	BX3C492	Pirus	Selling Drugs		Arrested	26-Jun
Hed	MZZ3574	Ford F150	Theft of Lawn EQPT		Open	7-Jul
10	NMC1245	Niss Alt	Serial Mail Thief		Arrested	26-Aug

2021 Recruiting and Hiring Metrics

Number of:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inquiries Phone/Internet	16	13	9	11	7	13	6	7				
Inquiries InPerson	0	1	0	0	0	3	0	4				
Applications Received	0	5	2	2	1	3	1	4				
Signed up to Test	0	5	5	0	0	3	0	3				
Showed up to Test	0	0	5	0	0	3	0	3				
Passed Test	0	0	4	0	0	3	0	3				
Completed PIQ	0	0	4	0	0	3	0	3				
Passed BG	0	0	1	0	0	0	0	3				
Passed Chief's Selection	0	0	1	0	0	N/A	0	2				
Offered Employment	0	0	1	0	0	N/A	0	2				
Hired	0	0	1	0	0	N/A	0	2				

\* New Hires to start 9/20/2021

1	2		3		4		5		6		7		8		9		10		11		12		13		14		15	
	Total Number of YTD Incidents 2021		Life Threatening (LT) EMS Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents	
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	Natl. Stand 10:30 ALS Resp Time	of 90%	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	of 90%	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS
Bunker Hill Village	172	83	255	32	3:44	6:23	100%	100%	7	4:24	100%	100%	67%	33%	82	48%												
Hedwig Village	140	153	293	90	3:11	3:15	100%	100%	25	3:28	100%	100%	48%	52%	62	44%												
Hilshire Village	25	33	58	17	2:49	4:50	100%	100%	4	4:16	100%	100%	43%	57%	9	0%												
Hunters Creek Village	304	135	439	54	3:57	5:41	100%	100%	26	5:16	100%	100%	69%	31%	137	45%												
Piney Point Village	202	101	303	42	4:06	5:17	100%	100%	17	5:13	100%	100%	67%	33%	92	46%												
Spring Valley Village	188	131	319	68	2:53	4:20	100%	100%	19	3:58	100%	100%	59%	41%	50	27%												
Houston	75	0	75																									
Totals	1106	636	1742	303	3:27	4:47	100%	100%	98	4:25	100%	100%	63%	37%	432	35%												

A

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 7: Reflects the year to date, first responder's response times for each jurisdiction.

Column 8, Row A: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 10 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 11: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 12 Row A: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 13: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 14: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 15: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 16: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 17: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 18: Reflects the year to date, percentage of call which are "EMS" calls.

Column 19: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 20: Reflects the percentage of fire type calls which are fire alarms.

**MAYOR**  
*Jim Pappas*

CITY OF  
HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
*Stuart Marks*  
*Fidel Sapien*  
*Ken Spalding*  
*Chip Cowell*  
*Jay Carlton*



**CITY ADMINISTRATOR**  
*Tom Fullen, CPM*  
**CITY SECRETARY**  
*Crystal R. Dozier, TRMC*

## Building Official Monthly Report

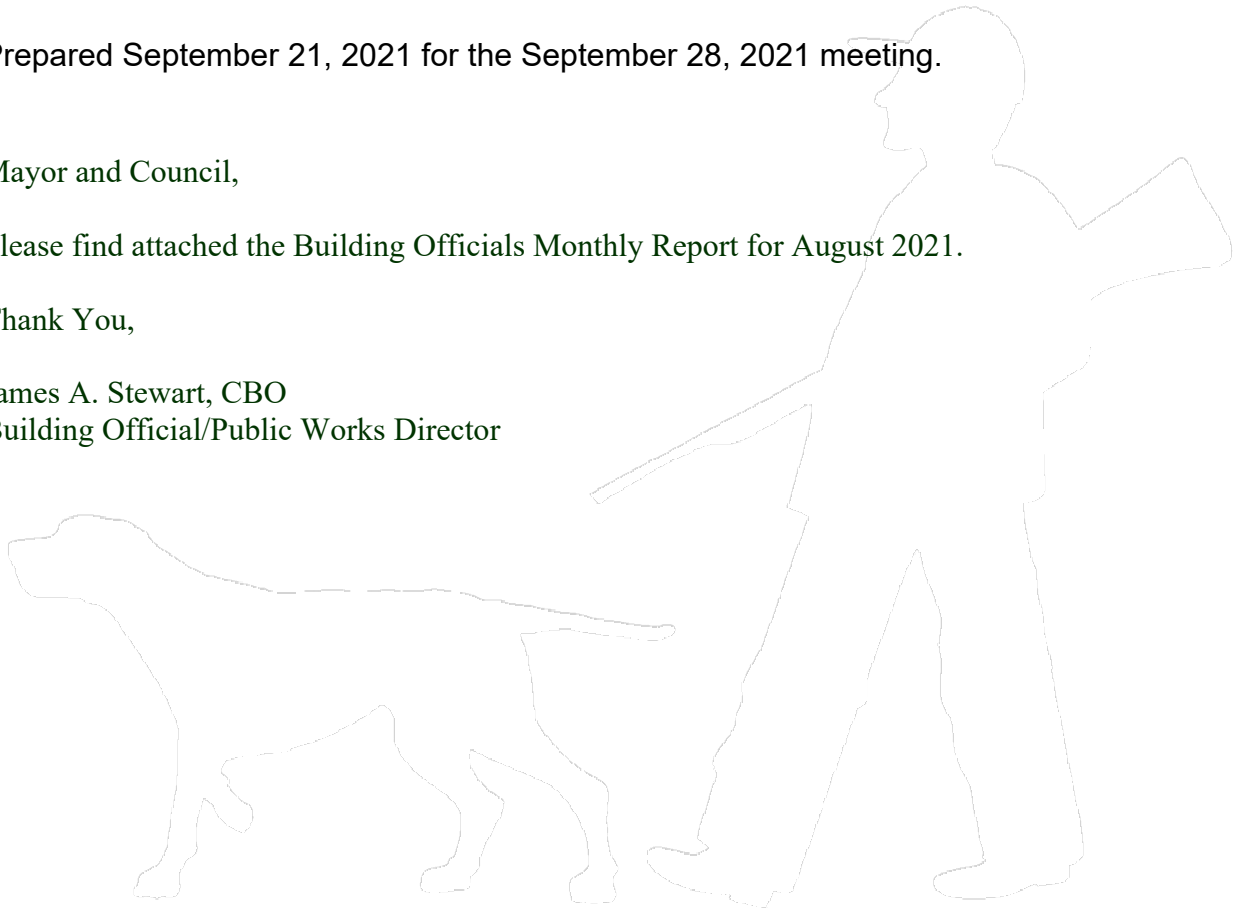
Prepared September 21, 2021 for the September 28, 2021 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for August 2021.

Thank You,

James A. Stewart, CBO  
Building Official/Public Works Director



**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2019**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	19	\$4,633	0	11	\$1,405	15	\$3,730	45	\$9,768	\$702,660
February	17	\$6,188	1	8	\$1,355	30	\$4,080	55	\$11,623	\$2,637,978
March	23	\$13,320	0	10	\$1,170	18	\$2,262	51	\$16,752	\$1,758,240
April	22	\$17,127	1	15	\$3,160	40	\$6,175	77	\$26,462	\$2,931,125
May	26	\$17,786	2	17	\$3,045	29	\$4,295	72	\$25,126	\$2,661,043
June	24	\$12,674	1	6	\$1,150	23	\$4,030	53	\$17,854	\$2,088,440
July	39	\$19,821	1	18	\$2,535	34	\$5,025	91	\$27,381	\$3,760,834
August	27	\$26,431	2	12	\$2,265	33	\$5,145	72	\$33,841	\$5,975,468
September	23	\$26,541	2	12	\$2,095	31	\$5,140	66	\$33,776	\$3,896,872
October	27	\$40,968	3	12	\$1,865	35	\$6,050	74	\$48,883	\$8,384,388
November	20	\$7,283	0	13	\$1,790	22	\$3,235	55	\$12,308	\$1,213,903
December	22	\$14,495	0	10	\$2,020	31	\$4,675	63	\$21,190	\$1,767,497
<b>Total</b>	<b>289</b>	<b>\$207,265</b>	<b>13</b>	<b>144</b>	<b>\$23,855</b>	<b>341</b>	<b>\$53,842</b>	<b>774</b>	<b>\$284,962</b>	<b>\$37,778,448</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
July	15	\$23,330	2	23	\$4,590	29	\$5,700	67	\$33,619	\$5,221,170
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October	27	\$32,322	3	8	\$1,385	24	\$4,795	59	\$38,501	\$5,800,301
November	19	\$4,856	0	13	\$1,900	24	\$4,175	56	\$10,930	\$940,466
December	27	\$4,284	0	6	\$700	12	\$1,215	45	\$6,199	\$1,174,925
<b>Total</b>	<b>274</b>	<b>\$312,050</b>	<b>11</b>	<b>162</b>	<b>\$29,600</b>	<b>304</b>	<b>\$51,045</b>	<b>740</b>	<b>\$392,693</b>	<b>\$76,523,789</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June	28	\$26,027	2	14	\$2,810	29	\$4,645	71	\$33,482	\$4,930,737
July	26	\$31,787	3	14	\$2,365	21	\$3,485	61	\$37,367	\$4,347,372
August	27	\$16,496	0	23	\$4,265	54	\$7,960	104	\$28,721	\$3,570,864
September										
October										
November										
December										
<b>Total</b>	<b>207</b>	<b>\$151,837</b>	<b>9</b>	<b>138</b>	<b>\$23,505</b>	<b>253</b>	<b>\$39,295</b>	<b>605</b>	<b>\$214,727</b>	<b>\$27,741,842</b>

**City of Hunters Creek Village  
Inspection Activity Report - 2020**

	<b>Inspections Performed</b>	<b>Inspections Passed</b>	<b>% Passed</b>	<b>Inspections Failed</b>	<b>% Failed</b>
<b>Month</b>					
January	112	100	89.0	12	11.0
February	161	134	83.2	27	16.8
March	149	137	91.9	12	8.1
April	203	171	84.2	32	15.8
May	199	165	82.9	34	17.1
June	164	138	84.1	26	15.9
July	228	193	84.6	35	15.4
August	159	140	88.1	19	11.9
September	167	138	82.6	29	17.4
October	155	127	81.9	28	18.1
November	108	89	82.4	19	17.6
December	134	110	82.1	24	17.9
<b>Total</b>	<b>1939</b>	<b>1642</b>	<b>84.8</b>	<b>297</b>	<b>15.3</b>

**City of Hunters Creek Village  
Inspection Activity Report - 2021**

	<b>Inspections Performed</b>	<b>Inspections Passed</b>	<b>% Passed</b>	<b>Inspections Failed</b>	<b>% Failed</b>
<b>Month</b>					
January	147	124	84.4	23	15.6
February	98	86	87.8	12	12.2
March	172	146	84.9	26	15.1
April	135	118	87.4	17	12.6
May	126	111	88.1	15	11.9
June	165	137	83.0	28	17.0
July	139	113	81.3	26	18.7
August	170	155	91.2	15	8.8
September					
October					
November					
December					
<b>Total</b>	<b>1152</b>	<b>990</b>	<b>86.0</b>	<b>162</b>	<b>14.0</b>



# Inspections with Odometer Readings, by Inspector and Vehicle

Sep 21, 2021 10:43 AM  
James Stewart  
City of Hunters Creek Village

Date Range (inclusive): Sun Aug 01 2021 to Tue Aug 31 2021  
Inspection Department: Building Permit Inspections

BBG Consulting, Inc (BBG )									
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Result	Fee?	Correction	Notes
Vehicle ID:									
	202100395	10822 Long Shadow Ln	P UnderG	8/2/21		No	Pass	approved-(There was a gauge for a gas test but no pressure.)	
	202100467	723 Storywood Drive	Insulation	8/2/21		No	Pass		
	202100018	615 Hunters Grove Lane	Re-Roof	8/3/21		No	Pass		
	202100210	11000 Hunters Park Drive	DW Steel	8/3/21	Y	No	NC	disapproved - expansion joints don't go the full depth of the concrete	
	202100238	5 Cape Cod Lane	YD Trench	8/3/21		No	Pass		
	202100298	346 Hunters Trail St	YD Trench	8/3/21		No	Pass		
	202100303	590 Hedwig Road	Bld-Final	8/3/21		No	Pass		
	202100313	10802 Oak Hollow St	P UnderG	8/3/21		No	Pass		
	202100313	10802 Oak Hollow St	P Sewer	8/3/21		No	Pass		
	202100385	610 Wellesley Drive	FD Steel	8/3/21		No	Pass		
	202100385	610 Wellesley Drive	E Underg	8/3/21		No	Pass		
	202100499	13 SLEEPY OAKS CIR	P UnderG	8/3/21		No	Pass		
	202100499	13 SLEEPY OAKS CIR	P Sewer	8/3/21		No	Pass		
	202000658	1 Bridlewood Ct	Shower Pan	8/4/21		No	Pass		
	202100075	711 Hunters Grove Ln	P Final	8/4/21		No	Pass		

202100133	711 Hunters Grove Ln	E Final	8/4/21	No	Pass	[ Entered 8/3/2021 by BBG ]: disapproved - expansion joints don't go the full depth of the concrete
202100210	11000 Hunters Park Drive	DW Steel	8/4/21	No	Pass	
202100333	5 Cape Cod Lane	F Post Hole	8/4/21	No	Pass	
202100340	4 MAGNOLIA BEND DR	E Final	8/4/21	No	Pass	
202100347	15 INWOOD OAKS DR	E Underg	8/4/21	No	Pass	
202100434	10923 Timberglen Drive	P Layout	8/4/21	No	Pass	
202100449	10727 BEINHORN RD	P UnderG	8/4/21	No	Pass	
202100449	10727 BEINHORN RD	P GL & GT	8/4/21	No	Pass	
202100477	10615 Twelve Oaks Drive	P UnderG	8/4/21	No	Pass	Approved - Plumbing ground and sewer
202100477	10615 Twelve Oaks Drive	P Sewer	8/4/21	No	Pass	Disapproved - Water line has not been done.
202100507	607 HUNTERS WAY CT	P Final	8/4/21	No	Pass	Approved - Plumbing ground and sewer
202100247	402 Kari Court	E Final	8/6/21	No	Pass	Disapproved - Water line has not been done.
202100248	402 Kari Court	P Final	8/6/21	No	Pass	
202100472	1111 River Glynn Dr	E Final	8/6/21	No	Pass	
202100473	1111 River Glynn Dr	P Final	8/6/21	No	Pass	
202100500	709 KUHLMAN RD	P Final	8/6/21	No	Pass	
202100502	614 Lindenwood Drive	Foundation	8/6/21	No	Pass	
202100508	601 Wellesley Dr	P Final	8/6/21	No	Pass	
202100513	3 Cape Cod Lane	Gas Test	8/6/21	No	Pass	
202100373	4 PINEWOOD CIR	FD-Piers	8/9/21	No	Pass	
202100390	422 Thamer Lane	P TO/Rough	8/9/21	No	NC	Disapproved - Nail guards and master toilet. Nail guards at top plate and master bath.

202100496	10426 Memorial Drive	FD-Piers	8/9/21	No	Pass	
202100505	10811 PINE BAYOU ST	FD Steel	8/9/21	No	Pass	
202100512	289 Bryn Mawr Cir	E Underg	8/9/21	No	Pass	
202100154	517 WELLESLEY DR	P TO/Rough	8/10/21	No	Pass	
202100326	3 Cape Cod Lane	E Underg	8/10/21	No	Pass	
202100326	3 Cape Cod Lane	E Rough	8/10/21	No	Pass	
202100395	10822 Long Shadow Ln	P GL & GT	8/10/21	No	Pass	Released to Centerpoint 8/13/21
202100420	10727 BEINHORN RD	E Final	8/10/21	No	Pass	
202100449	10727 BEINHORN RD	P Final	8/10/21	No	Pass	
202100498	10607 S EVERS PARK DR	F Post Hole	8/10/21	No	Pass	
202100509	7619 River Point Drive	P UnderG	8/10/21	No	Pass	
202100509	7619 River Point Drive	P GL & GT	8/10/21	No	Pass	
202100510	637 Wellesley Drive	P Final	8/10/21	No	Pass	
202100080	10529 Beinhorn Rd	E Underg	8/11/21	No	Pass	
202100282	4 Cape Cod Lane	P UnderG	8/11/21	No	Pass	
202100282	4 Cape Cod Lane	P GL & GT	8/11/21	No	Pass	
202100475	1 Pine Crescent Court	FD Steel	8/11/21	No	Pass	
202100523	10426 Memorial Drive	ET-Pole	8/11/21	No	Pass	
202100524	10907 Wickline Drive	P Final	8/11/21	No	Pass	
202100281	4 Cape Cod Lane	E Final	8/13/21	No	Pass	
202100282	4 Cape Cod Lane	P Final	8/13/21	No	NC	Disapproved - Gas was not connected to Generator.
202100309	3 Cape Cod Lane	YD Trench	8/13/21	No	Pass	
202100383	13 SLEEPY OAKS	Foundation	8/13/21	No	Pass	

	CIR											
	202100390	422 Thamer Lane	P TO/Rough	8/13/21	Y	No	Pass		[ Entered 8/9/2021 by BBG ]: Disapproved - Nail guards and master toilet. Nail guards at top plate and master bath.			
	202100518	10517 Gawain Lane	P Final	8/13/21		No	Pass					
	202100520	10719 Marsha Lane	M Final	8/13/21		No	NC		Disapproved - No Access for Inspection			
	202100522	630 Hedwig Rd	E Rough	8/13/21		No	Pass					
	202100526	11002 Huntwyck Dr	Gas Test	8/13/21		No	NC		Disapproved - Wrong Gauge Used for Test			
	202100528	630 Hedwig Rd	M Rough	8/13/21		No	Pass					
	202100531	10426 Memorial Drive	P UnderG	8/13/21		No	Pass					
	202100536	10905 Long Shadow Ln	P GL & GT	8/13/21		No	Pass					
	202100540	7 Hedwig Shadows Dr	DW Steel	8/13/21		No	Pass					
	202000673	410 Thamer Circle	Bld-Final	8/16/21		No	Pass					
	202100064	410 Thamer Circle	E Final	8/16/21		No	Pass					
	202100516	11019 Kemwood Drive	FD Steel	8/16/21		No	Pass					
	202100541	10802 HUNTERS FOREST DR	P Final	8/16/21		No	Pass					
	202100037	703 Saddlewood Lane	M Final	8/17/21		No	Pass					
	202100182	703 Saddlewood Lane	M Final	8/17/21		No	Pass					
	202100259	10430 Memorial Drive	P Final	8/17/21		No	Pass					
	202100282	4 Cape Cod Lane	P Final	8/17/21	Y	No	Pass		[ Entered 8/13/2021 by BBG ]: Disapproved - Gas was not connected to Generator.			
	202100302	10430 Memorial Drive	P Final	8/17/21		No	Pass					
	202100394	10822 Long Shadow Ln	E Final	8/17/21		No	Pass					
	202100395	10822 Long	P Final	8/17/21		No	Pass					

	Shadow Ln												
202100494	3 Sleepy Oaks Circle	ET-Pole	8/17/21		No	Pass							
202100535	3 Saddlecreek Lane	F Post Hole	8/18/21		No	Pass							
202100543	606 Hunters Way Court	FD Steel	8/18/21		No	Pass							
202100546	606 Hunters Way Court	P UnderG	8/18/21		No	NC						Disapproved: gas line not ready and gas not on test	
202100546	606 Hunters Way Court	Gas Test	8/18/21		No	NC						Disapproved: gas line not ready and gas not on test	
202100552	10719 Bridlewood	Gas Test	8/18/21		No	Pass						Released to Centerpoint 8/19/21	
202100505	10811 PINE BAYOU ST	E Underg	8/19/21		No	Pass							
202100520	10719 Marsha Lane	M Final	8/19/21	Y	No	Pass						[ Entered 8/13/2021 by BBG ]: Disapproved - No Access for Inspection	
202100529	215 Bryn Mawr Circle	Demo F	8/19/21		No	Pass							
202100546	606 Hunters Way Court	P UnderG	8/19/21	Y	No	Pass						[ Entered 8/18/2021 by BBG ]: Disapproved: gas line not ready and gas not on test	
202100546	606 Hunters Way Court	Gas Test	8/19/21	Y	No	Pass						[ Entered 8/18/2021 by BBG ]: Disapproved: gas line not ready and gas not on test	
202100549	630 Hedwig Rd	Gas Test	8/19/21		No	NC						Released to Centerpoint 8/19/21	
202100549	630 Hedwig Rd	P TO/Rough	8/19/21		No	Pass						Wrong Gauge Used	
202100549	630 Hedwig Rd	Shower Pan	8/19/21		No	Pass							
202100080	10529 Beinhorn Rd	E TCI	8/20/21		No	Pass						Released to Centerpoint 8/20/21	
202100143	11000 Hunters Park Drive	F Post Hole	8/20/21		No	Pass							
202100350	10694 Beinhorn Rd	E Final	8/20/21		No	Pass							
202100356	10694 Beinhorn Rd	P Final	8/20/21		No	Pass							

202100495	630 Hedwig Rd	Bld-Final	8/20/21	No	NC	Not ready for Final Inspection.
202100497	7619 River Point Drive	E Final	8/20/21	No	Pass	
202100506	647 Shartle Circle	YD Trench	8/20/21	No	Pass	
202100525	10610 N Evers Park Drive	P Final	8/20/21	No	Pass	
202100549	630 Hedwig Rd	P Final	8/20/21	No	NC	Not ready for Final Inspection
202100549	630 Hedwig Rd	Gas Test	8/20/21 Y	No	Pass	Released meter to Centerpoint 8/20/21[ Entered 8/19/2021 by BBG J: Wrong Gauge Used
202100554	422 Thamer Lane	E Rough	8/20/21	No	Pass	
202100557	626 Voss Road	P Final	8/20/21	No	Pass	
202000102	11000 Hunters Park Drive	Gas Test	8/23/21	No	Pass	
202100495	630 Hedwig Rd	Frame R	8/23/21	No	Pass	Correct and proceed: draft stop ceiling at laundry room
202100496	10426 Memorial Drive	Foundation	8/23/21	No	Pass	Approved with Note: Clean beam steel in several areas
202100517	621 Wellesley Dr	E Underg	8/23/21	No	Pass	
202100517	621 Wellesley Dr	E Rough	8/23/21	No	Pass	
202100530	1 Saddlehorn	E Underg	8/23/21	No	Pass	
202100530	1 Saddlehorn	E Rough	8/23/21	No	Pass	
202100533	745 W CREEKSIDE DR	FD-Piers	8/23/21	No	Pass	
202100561	629 WELLESLEY DR	P TO/Rough	8/23/21	No	Pass	
202100561	629 WELLESLEY DR	Shower Pan	8/23/21	No	Pass	
202100564	410 Thamer Circle	P UnderG	8/23/21	No	Pass	
202100564	410 Thamer Circle	Gas Test	8/23/21	No	Pass	
202100564	410 Thamer Circle	P TO/Rough	8/23/21	No	Pass	
202100567	740 KUHLMAN RD	P UnderG	8/23/21	No	Pass	
202100567	740 KUHLMAN RD	P TO/Rough	8/23/21	No	Pass	

202100570	15 INWOOD OAKS DR	P UnderG	8/23/21	No	Pass	
202100570	15 INWOOD OAKS DR	Gas Test	8/23/21	No	Pass	
202100194	10926 Wickline Dr	P TO/Rough	8/24/21	No	Pass	
202100378	770 PIFER RD	F Final	8/24/21	No	Pass	
202100479	780 PIFER RD	F Final	8/24/21	No	Pass	
202100527	3 Sleepy Oaks Circle	P UnderG	8/24/21	No	Pass	
202100527	3 Sleepy Oaks Circle	P Sewer	8/24/21	No	Pass	
202100535	3 Saddlecreek Lane	F Final	8/24/21	No	Pass	
202100543	606 Hunters Way Court	E Underg	8/24/21	No	Pass	
202100571	621 Wellesley Dr	Gas Test	8/24/21	No	Pass	
202100573	10802 HUNTERS FOREST DR	E Underg	8/24/21	No	Pass	
202100573	10802 HUNTERS FOREST DR	E Rough	8/24/21	No	Pass	
202000441	606 Saddlewood Ln	M Final	8/25/21	No	Pass	
202000641	10529 Beinhorn Rd	Gas Test	8/25/21 Y	No	Pass	
202100373	4 PINEWOOD CIR	Foundation	8/25/21	No	Pass	
202100406	10615 Twelve Oaks Drive	Foundation	8/25/21	No	NC	Disapproved; No water test on plumbing
202100447	414 THAMER CIR	Demo F	8/25/21	No	Pass	
202100548	745 W CREEKSIDE DR	P GL & GT	8/25/21	No	Pass	
202100406	10615 Twelve Oaks Drive	Foundation	8/26/21 Y	No	Pass	[ Entered 8/25/2021 by BBG ]: Disapproved; No water test on plumbing
202100526	11002 Huntwyck Dr	Gas Test	8/26/21 Y	No	NC	Disapproved - Wrong Gauge Used for Test
202100533	745 W CREEKSIDE DR	Foundation	8/26/21	No	Pass	[ Entered 8/13/2021 by BBG ]: Disapproved - Wrong Gauge Used for Test

202100546	606 Hunters Way Court	P Final	8/26/21	No	NC	Disapproved, Not Ready.
202100548	745 W CREEKSIDE DR	P GL & GT	8/26/21 Y	No	Pass	
202100560	10710 OLD COACH LN	Re-Roof	8/26/21	No	Pass	
202100562	256 BRYN MAWR CIR	P UnderG	8/26/21	No	Pass	
202100562	256 BRYN MAWR CIR	P TO/Rough	8/26/21	No	Pass	
202100583	10811 PINE BAYOU ST	P GL & GT	8/26/21	No	Pass	
202000442	289 Bryn Mawr Cir	E Underg	8/27/21 Y	No	Pass	
202100034	346 Hunters Trail St	M Final	8/27/21	No	Pass	
202100227	819 Wade Hampton Dr	Bld-Final	8/27/21	No	Pass	
202100227	819 Wade Hampton Dr	E Final	8/27/21	No	Pass	
202100228	819 Wade Hampton Dr	P Final	8/27/21	No	Pass	
202100379	256 Bryn Mawr Circle	H-Strap	8/27/21	No	Pass	
202100491	8443 Hunters Creek Dr	FD-Piers	8/27/21	No	Pass	
202100559	346 Hunters Trail St	Gas Test	8/27/21	No	NC	Disapproved - Wrong Gauge Used
202100125	606 Saddlewood Ln	E Underg	8/30/21	No	Pass	
202100551	10803 Briar Branch Lane	Re-Roof	8/30/21	No	Pass	
202100559	346 Hunters Trail St	Gas Test	8/30/21 Y	No	Pass	[ Entered 8/27/2021 by BBG ]: Disapproved - Wrong Gauge Used
202000502	5 Cape Cod Lane	M Final	8/31/21 Y	No	Pass	Approved; Turn on gas to furnace.
202100588	10902 WICKWILD ST	P Final	8/31/21	No	Pass	
202100589	717 W CREEKSIDE DR	FD Steel	8/31/21	No	Pass	
202100589	717 W CREEKSIDE DR	E Underg	8/31/21	No	Pass	



		CREEKSIDE DR							
	202100589	717 W CREEKSIDE DR	E Rough	8/31/21		No		Pass	
	202100592	6 GLENDENNING LN	F Post Hole	8/31/21		No		Pass	
<b>Inspections</b>		<b>Begin Odometer</b>	<b>End Odometer</b>			<b>Miles</b>		<b>Avg Miles per Inspection</b>	
<b>164</b>						<b>0</b>		<b>0.0</b>	

**James Stewart (james)**

**Odometer Permit #**      **Address**      **Insp Type**      **Date**      **Reinsp? Reinsp Result Fee?**      **Correction Notes**

**Vehicle ID:**

	202100331	11002 Huntwyck Dr	P Deck S	8/11/21		No		Pass	
	202000486	346 Hunters Trail St	FD Steel	8/12/21		No		Pass	
	202100399	10710 BRIDLEWOOD ST	FD-Piers	8/12/21		No		Pass	
	202100399	10710 BRIDLEWOOD ST	W Found	8/12/21		No		Pass	
	202100259	10430 Memorial Drive	P Steel/Piping	8/16/21		No		Pass	Per photos provided by contractor.
	202100566	827 OAK VALLEY DR	P Final	8/20/21		No		Pass	

<b>Inspections</b>		<b>Begin Odometer</b>	<b>End Odometer</b>			<b>Miles</b>		<b>Avg Miles per Inspection</b>	
<b>6</b>						<b>0</b>		<b>0.0</b>	

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### HUNTERS CREEK VILLAGE - PLAN REVIEW STATUS REPORT

PROJECT ADDRESS	PROJECT TYPE	DATE SUBMITTED	REVIEW STATUS	COMMENTS
10830 Roaring Brook	New Home	4/27/2021	Review Completed 5/11/21 - Not Approved - Plans Resubmitted 8/6/21 - Resubmittal Review Completed 8/31/21 - Approved	Contractor notified of needed revisions.5/11/21 - Contractor notified of approval - 8/31/21
10603 Twelve Oaks Dr.	Remodel/Addition	5/6/2021	Review Completed 5/11/21 - Not Approved	Contractor Notified of Needed Revisions 5/11/21
852 Kuhlman Rd.	Remodel	6/1/2021	Review Completed 7/6/21 - Not Approved- Plans Resubmitted 7/28/21 Resubmittal Review Completed - 8/13/21 - Approved	Contractor notified of needed revisions 7/6/21 - Contractor notified of approval 8/13/21
126 Willowend	New Home	6/16/2021	Review Completed 7-12-21 - Not Approved - Plans Resubmitted 8/26/21	Contractor notified of needed revisions. - 7-12-21
414 Thamer Circle	New Home	7/16/2021	Review Completed 7/23/21 - Not Approved - Plans Resubmitted 7/30/21 - Resubmittal Review Completed 8/2/21 - Approved	Contractor notified of needed revisions - 7/23/21 - Contractor Notified of Approval 8/2/21
514 Wellesly Dr.	New Home - Prelim Review	7/27/2021	Review Completed - 7/28/21 - Not Approved	Contractor notified of needed revisions - 7/28/21
502 Hunterwood Dr.	Remodel	7/28/2021	Review Completed - 8/18/21 - Not Approved - Plans Resubmitted 9/2/21 - Resubmittal Review Completed 9-7-21 - Approved	Contractor notified of needed revisions - 8/18/21 - Contractor Notified of Approval - 9/7/21
745 W. Creekside Dr.	Remodel	7/28/2021	Review Completed 8-3-21 - Not Approved - Plans Resubmitted 8/9/21 - Review Completed 8/9/21 - Approved	Applicant Notified of Needed Revisions - Applicant Notified of Approval 8/9/21
209 Fleetway Dr.	New Home	7/28/2021	Review Completed 8/24/21 - Approved	Contractor notified of approval 8-24-21
7607 River Point Dr	New Home - Prelim Review	8/10/2021	Review Completed 8/11/21 - Not Approved	Owner notified of needed revisions. 8-11-21
8333 Katy Freeway	Commercial Remodel	8/11/2021	Review Completed 8/27/21 - Approved	Contractor notified of approval - 8/27/21
614 Hunters Grove	Remodel	8/17/2021	Review Completed 8-24-21 - Not Approved - Resubmitted 9/8/21 - Review Completed - Approved 9/8/21	Contractor notified of needed revisions. 8-25-21 Contractor notified of approval - 9-8-21
408 Lindenwood	New Pool	8/18/2021	Review Completed 8/25/21 - Approved	Contractor notified of approval - 8-25-21
1 Cape Cod	Remodel	8/31/2021	Review Completed - 8/31/21 - Approved	Contractor notified of approval 8/31/21
10607 Tarrington Dr.	Remodel	9/3/2021	Review Completed 9/9/21 - Not Approved	Contractor notified of needed revisions - 9/9/21
727 Storywood Dr.	Remodel	9/3/2021	Application withdrawn by contractor 9/15/21	
615 Shartle Circle	Remodel	9/8/2021	Review Completed 9/20/21 - Not Approved	Contractor notified of needed revisions - 9/20/21
1020 River Glyn	Remodel	9/8/2021	Plans Resubmitted - 9/17/21 - Review Completed 9/17/21 - Approved	Contractor notified of needed revisions 9/13/21 - Contractor notified of approval 9/17/21
10914 Bridgewood St	New Home	9/13/2021	In Review	
10902 Wickwild St.	New Home	9/14/2021	In Review	
605 Lindenwood Dr.	New Home	9/16/2021	In Review	
671 Shartle Circle	New Home	9/16/2021	In Review	

## HUNTERS CREEK VILLAGE - ANIMAL CONTROL ACTIVITY REPORT

DATE	ADDRESS	ACTIVITY DESCRIPTION	DISPOSITION	NOTES
1/6/2020	3 Saddlewood Estates	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/7/2020	5 Reynolds Ct	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/8/2020	Memorial near Thamer	Dead animal in roadway	Picked Up/Disposed	
1/8/2020	Voss at Beinhorn	Dead animal in roadway	Picked Up/Disposed	
1/17/2020	5 Reynolds Ct.	Pick Up Trap - No Longer Needed	Picked Up Trap	
2/3/2020	606 Hunters Way Dr.	Animal Trap Delivered to Resident	Delivered Trap to Resident	
2/19/2020	210 Timberwilde Ln.	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up Raccoon - Relocated	Relocated Raccoon
2/19/2020	3 Saddlewood Estates	Animal Trap Request	Delivered Trap to Resident	
2/21/2020	3 Saddlewood Estates	Raccoon in trap	Picked up and relocated raccoon	Relocated Raccoon
2/26/2020	Hunters Trail St.	Stray Dog	Pick Up Dog - Delivered to shelter	
2/28/2020	507 Hunters Park Ln.	2 Feral Cats in Trap	Picked up/Relocated	Relocated Cats
3/3/2020	108 Shasta	Stray Dog on Banks Of Bayou	Picked Up Dog	
3/5/2020	907 Creekswood Way	Stray Dog	Picked up dog - Delivered to Vet Clinic	
3/6/2020	506 Hunters Park Ln.	Feral Cat in Trap	Picked Up - Relocated	Relocated Cats
3/10/2020	Voss Park at Voss	Dead animal in roadway	Picked Up/Disposed	
3/23/2020	Saddlewood near Beinhorn	Dead Opossum in Roadway	Picked Up/Disposed	
4/6/2020	10918 Timberglen	Deliver Trap to resident	Delivered trap to resident	
4/8/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/13/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/20/2020	305 Voss	Trap Request	Delivered trap to resident	
4/20/2020	777 W. Creekside	Raccoon at residence - Please Pick Up	Picked Up/Relocated	Relocated
4/23/2020	305 Voss	Raccoon in trap	Picked Up/Relocated	Relocated Raccoon
4/27/2020	10314 Memorial Drive	Trap Request	Delivered trap to resident	
5/11/2020	Voss near I-10	Dead Raccoon on sidewalk	Picked Up/Disposed	Disposed of Dead Raccoon
5/11/2020	802 Kuhlman	Trap Request	Delivered trap to resident	
5/12/2020	10705 Marsha Ln.	Trap Request	Delivered trap to resident	
5/14/2020	10705 Marsh Ln.	Opossum in Trap/Please Pick Up	Picked Up/Relocated	Relocated Opossum
5/14/2020	714 Creekside Ln.	Dog Bite - Food Delivery person bitten at front door.		Quarantine to end 5/21/20 - Spoke with dog owner and bite victim. Dog euthanized per owners request on 5/21/20.
5/18/2020	10807 Pine Bayou	Animal Trap Request	Delivered trap to resident	
5/20/2020	826 Oak Valley/Dr.	Animal Trap Request	Delivered trap to resident	
5/20/2020	922 Huntington Cove	Animal in Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
5/22/2020	826 Oak Valley Dr.	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10807 Pine Bayou Dr.	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10619 Gawain Ln.	Animal Trap Request	Delivered trap to resident	

6/2/2020	836 Kuhlman Rd.	Dog Bite - Dog owners friend bitten in back yard.	Dog - Home Quarantine - Shots Current	Quarantine to end 6/13/20
6/4/2020	205 Shasta Dr.	Animal In Trap - Please Pick Up	Picked up/Relocated Raccoon	Relocated
6/10/2020	760 Pifer Rd.	Dead animal in roadway	Picked up and disposed of dead Opossum	Disposed
6/16/2020	10814 Roaring Brook	Animal Trap Request	Delivered trap to resident	Disposed
7/1/2020	10622 N. Evers Park	Dead Raccoon in Driveway	Picked Up/Disposed of Raccoon	Disposed
7/1/2020	1108 River Glyn	Dead Armadillo in Driveway	Picked Up/Disposed of Armadillo	Disposed
7/2/2020	Memorial Dr @ Shartle Circle	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/6/2020	Memorial Dr at Three Corners	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/7/2020	10819 Smithdale Rd.	Animal Trap Request	Delivered trap to resident	Relocated
7/9/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	634 Saddlewood Ln.	Dead animal in roadway	Picked up/Disposed of Squirrel	Disposed
8/6/2020	725 W. Creekside Dr.	Animal Trap Request	Delivered trap to resident	Disposed
8/10/2020	10650 Memorial Dr.	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
8/10/2020	725 W. Creekside Dr.	Raccoon in Trap - Pick Up	Picked Up/Relocated Raccoon	Relocated
8/11/2020	757 W. Creekside	Stray Dog Found by Resident	Picked up Dog - Owner found	Returned Dog to Owner
8/20/2020	10819 Smithdale	Pick Up Empty Trap from Resident	Picked Up Trap	
9/9/2020	802 Flint River	Animal Trap Request	Delivered trap to resident	Relocated
9/14/2020	802 Flint River	Raccoon in Trap - Please pick up	Picked up/Relocate Raccoon	Relocated
9/14/2020	3 Saddlewood Estates	Opossum in Trash Can	Caught/Relocated Opossum	Relocated
9/15/2020	3 Saddlewood Estates	Opossum in Trap - Please pick up	Picked up\Relocated Opossum	Relocated
9/17/2020	Memorial at Thamer	Injured turtle in roadway	Picked up/Disposed of turtle	Disposed
9/17/2020	10220 Memorial Dr.	Dead animal in roadway	Picked up/Disposed of animal	Disposed
9/25/2020	525 Trails End	Animal Trap Request	Dropped trap with resident	Relocated
9/29/2020	525 Trails End	Animal In Trap - Please Pick Up	Picked up/Relocated Animal	Relocated
10/8/2020	606 Hunters Way	Animal Trap Request	Dropped trap with resident	Relocated
10/13/2020	704 Pifer Green	Feral Cat in Trap	Picked up - Relocated Cat	Relocated
10/14/2020	321 Pifer Road	Dead animal in roadway - Pick Up	Picked up-Disposed of Squirrel	Disposed
10/16/2020	Memorial Dr. @ Saddlewood	Dead animal in roadway - Pick Up	Picked up and disposed of Squirrel	Disposed
10/19/2020	Memorial Dr. @ Lindenwood	Dead Animal In roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/5/2020	Memorial Dr @ Fleetway	Dead animal in roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/6/2020	11007 Hunters Park Ln.	Animal Trap Request	Dropped trap with resident	
11/9/2020	315 Timberwilde	Animal Trap Request	Dropped trap with resident	
11/10/2020	629 Wellesley	Animal in Trap - Please Pick Up	Picked up/Relocated Opossum	Relocated
11/17/2020	3 Saddlewood Estates	Animal in Trash Can - Please Assist	Picked up/Relocated Opossum	Relocated
11/23/2020	10500 Beinhorn	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/23/2020	Shartle Circle @ Memorial	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/30/2020	826 Oak Valley Dr.	Animal Trap Request	Dropped trap with resident	
12/7/2020	760 Pifer Road	Dead Animal in Roadway	Picked up/Disposed of animal	Disposed
12/9/2020	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	

12/11/2021	11007 Hunters Park Dr.	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
12/16/2020	Memorial near Wickdale	Dead animal near sidewalk.	Dead animal near sidewalk.	Picked up/Disposed of animal	Disposed
12/21/2020	3 Saddlewood Estates	Opossum in Trash Can	Opossum in Trash Can	Removed Opossum from trash can.	Relocated
12/28/2020	Voos at Longshadow	Dead animal in roadway	Dead animal in roadway	Picked up/Disposed of animal	Disposed
1/4/2021	Roaring Brook at Voss	Dead animal in roadway	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/4/2021	305 Lindenwood	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
1/26/2021	13 Creekside Circle	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
1/27/2021	607 Shartle Circle	Dead animal in roadway	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/27/2021	13 Creekside Circle	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
2/2/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
2/4/2021	11007 Hunters Park	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
2/22/2021	740 Kuhlman Rd.	Bat found in House - Pick up - to Lab for Rabies Test	Bat found in House - Pick up - to Lab for Rabies Test	Delivered to Lab for testing	Rabies Test NEGATIVE for Rabies
2/25/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/3/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/15/2021	10955 Beinhorn	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
3/23/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/24/2021	10314 Memorial Dr.	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10906 Little Lisa	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10910 Little Lisa	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
3/29/2021	5 Creekside Cir.	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
4/5/2021	110 Shasta	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
4/5/2021	Memorial at Lindenwood	Dead Animal in Roadway	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
4/7/2021	110 Shasta	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/8/2021	11007 Hunters Park	Animal Trap Request	Animal Trap Request	Delivered Trap to Resident	
4/9/2021	525 Trails End	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/9/2021	10779 Bridgewood	Dead animal in ROW	Dead animal in ROW	Picked up and disposed of animal.	Disposed
4/19/2021	Memorial near Kuhlman	Dead animal in road.	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	Voss near Voss Park	Dead animal in road.	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	606 Hunters Way Ct.	Animal Trap Request	Animal Trap Request	Delivered Trap to resident	
4/21/2021	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/23/2021	Bryn Mawr Circle	Dead animal in roadway	Dead animal in roadway	Picked up and disposed of animal.	Disposed
4/27/2021	10900 Walwick	Animal Trap Request	Animal Trap Request	Delivered Trap to Resident	
5/4/2021	642 Hedwig Rd.	Animal Trap Request	Animal Trap Request	Delivered Trap to Resident	
5/10/2021	10900 Walwick	Pick Up Animal Trap - No Longer Needed	Pick Up Animal Trap - No Longer Needed	Picked Up Trap	
5/11/2021	Voss @ Beinhorn	Dead Animal In Roadway	Dead Animal In Roadway	Picked up and disposed of animal.	Disposed
5/12/2021	11007 Hunters Park Dr.	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
5/18/2021	202 Bryn Mawr	Dead Animal in Roadway	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
5/19/2021	10721 Old Coach	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
5/19/2021	712 Kuhlman	Dead animal in roadway	Dead animal in roadway	Picked up and disposed of animal.	Disposed
5/19/2021	Kuhlman at Memorial	Dead animal in roadway	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/4/2021	431 Hunterwood	Injured raccoon in garage	Injured raccoon in garage	Picked up and relocated raccoon	Relocated

6/7/2021	11000 Memorial at Bryn Mawr	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/14/2021	717 Pifer Rd.	Opossum in trap - Please pick up	Picked up and relocated animal	Relocated
6/15/2021	10915 Pifer Way	Animal Trap request	Delivered trap to resident	
6/17/2021	10915 Pifer Way	Raccoon in trash can	Removed raccoon from trash can	Relocated
6/22/2021	7626 River Point	Dog Bite - Worker bitten in dog owners home	Home Quarantine of Dog - Shots Current	Quarantine ended 7/2/21
8/2/2021	11007 Hunters Park Ln.	Animal Trap Request	Delivered trap to resident	
8/9/2021	443 Hunterwood	Animal Trap Request	Delivered trap to resident	
8/11/2021	11007 Hunters Park Ln.	Opossum in Trap - Please pick up	Picked Up/Relocated Opossum	Relocated
8/12/2021	325 Shasta	Bat Found in Home - Pick Up Transport to Lab	Delivered Bat to Lab For Testing	Bat Negative for Rabies
8/18/2021	10910 Bridgewood	Dog Bite - Garbage man bitten at dog owners home	Home Quarantine of Dog - Shots Current	Quarantine Ended - 8/28/21
9/1/2021	210 Timberwilde Ln.	Animal In Trap - Please Pick Up	Picked up/Relocated Animal	Relocated
9/8/2021	N/A	Report of Missing Doberman Dog	Gathered info on Missing Dog	
9/15/2021	5 Glendenning	Report of Aggressive Dog - No Bite Reported	Gathered Information/ Spoke with dog owners	

# CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared September 21, 2021 for the September 28, 2021 Agenda

## **A. Beinhorn and Voss – Traffic Signal Reconstruction**

1. Still waiting on the flashing pedestrian sign to be shipped and will finalize project at that time.
2. Acorn cap on pedestrian button pole is still in shipping.
3. Final cleanup and closeout will occur after that.

## **B. 10 Willowend Dr. Outfall**

1. Contracts returned September 21 and will be delivered for final execution.
2. Coordination with HCFCD on-going.
3. Construction expected to begin mid-October.

## **C. Ripple Creek Repair**

1. Working to closeout the construction contract now.

## **D. Timberglen Pavement Repair**

1. Prime work is complete.
2. The change order work will be performed by a subcontractor this month.
3. Project will be ready for closeout at next council meeting.

## **E. Beinhorn Reconstruction**

1. Work is substantially complete. Striping to occur this week.
2. Ditch regrading that was added is complete. There is a driveway near Hedwig that, if reconstructed, the ditch would function much better and have no birdbath type ponding.
3. Additional sidewalk modifications have been proposed and included as a proposal on this agenda. This work will be performed by Century Concrete.
4. Additional traffic safety items have been proposed and included on this agenda for consideration. This work will be performed by City Lynx.
5. Angel Bros work is wrapping up this week. Only minor punchlist items remain.
6. Original contract amount is \$527,853.00. Closeout documents will be prepared for next council meeting.

## **F. Willowend/Walwick Pavement Issues**

1. Resident complaints instigated an investigation of the pavement in Willowick Subdivision specifically around Walwick and Willowend intersection. Several pavement panels have deflected more than 2-inches. Fortunately, it is not in the direction of travel so no damage to vehicles is likely at this time nor has been reported. See figure below.
2. Willowend is ranked #6 and Walwick is ranked #28 on our street

priority list.

3. The intersection of Willowend and Wickline was reconstructed three years ago resulting from a similar issue.
4. It was difficult to locate 'clean' limits of a potential replacement project in the intersection. The street in this area is generally in very poor condition. Transverse and longitudinal cracking, birdbaths, broken curb, asphalt overlays, etc are all defects along that street around the intersection.
5. I've put together a brief presentation to discuss a potential maintenance project.
6. Our preliminary opinion of project cost is \$450k.



#### **G. Walwick and Hunters Park Lane.**

1. Both Hunters Park Lane and Walwick have seen more substantial ponding near the inlets this year according to residents living adjacent. This is supported by video and debris lines observed.
2. Upon the review of previous television inspection we performed in 2019, we found no major defects but found some substantial root penetration and debris deposits at some of the joints. It is possible that the condition could be worse now.
3. There is an agenda item to consider approving a proposal from Aims Companies to perform a new television inspection of both storm sewers as well as perform mechanical cleaning and root removal in Hunters Park Lane. Mechanical cleaning and root removal are normal practices for aged storm and sanitary sewers.



**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
August 24, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 24, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney	John Hightower
	Police Chief	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie
	Building Official	James Stewart
	City Engineer:	Steve Byington

***followed by the pledge of allegiance and a brief prayer by Mayor Pappas.***

A. Call to order and the roll of elected and appointed officers will be taken.

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:03 p.m.***

B. Pledge of Allegiance.

**Boy Scout, Chip Charlton, led the Pledge of Allegiance.**

C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**There were no public comments.**

D. REPORTS

1. City Treasurer Monthly Report

**City Administrator, Tom Fullen, presented the financial report. The City is currently on budget. The City received \$603,000 in funds from the American Rescue Plan. The next installment will be paid next year.**

2. Police Commissioner Monthly Report

**Chief Schultz presented this report.**

3. Fire Commissioner Monthly Report

**Councilmember, Jay Carlton, presented the fire department report. The next Commission Meeting is Wednesday, August 26, 2021. Final construction of the new station is behind schedule. Average response time for Hunters Creek is 3 minutes and 43 seconds.**

4. Building Official Monthly Report

**Building Official, James Stewart, gave a brief summary of the building report.**

5. City Engineer and Public Works Report

**City Engineer, Steve Byington, presented the following updates:**

- A. **Beinhorn and Voss –Traffic Signal Reconstruction**

**Steve is still waiting on the flashing pedestrian sign to be shipped and will finalize project at that time. Bid opening will occur this week. The crack seal work is complete. Staff is working on a close out change order this week. They used polymer-based crack seal with a gray color rather than black bituminous hot pour seal. It successfully hides the crack once it is dried.**

- B. **Timberglenn Pavement Repair**

**The contractor is approximately 40% complete. After demolition of the pavement, it was discovered that the storm sewer lead was damaged. Storm sewer replacement was not part of the original scope. Staff are currently getting a proposal to perform trenchless rehabilitation (CIPP liner) to reduce the cost of the work. The change order request to perform that work is on this agenda.**

- C. **Beinhorn Reconstruction**

**The contractor successfully had both lanes of traffic open east of Voss by the 16th, the first day of school. Permanent striping was also complete. Minor work at driveways and cleanup remains east of Voss. Contractor is currently finishing the stabilizing agent to the milled, recycled subgrade. Contractor**

**anticipates completing main lane paving this week. Steve expects that it will be two to three weeks until final completion. The contract amount is \$527,853.00.**

6. City Administrator Report

**City Administrator, Tom Fullen gave a brief report regarding the status of the school crossing signs for Hunters Creek Elementary.**

7. Mayor and Council Reports and Comments

**Mayor Pappas commented on the installation of the new playground equipment behind city hall.**

E. CONSENT AGENDA The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Approval of the Minutes of the Regular Meeting on July 27, 2021.
2. Approval of the Cash Disbursement Journal for July 2021.

**Councilmember Cowell made a motion to approve the consent agenda. Councilmember Carlton seconded the motion and the motion carried unanimously.**

F. REGULAR AGENDA

1. Discussion and possible action to award a contract to Jerdon Enterprise, L.P. in the amount of \$191,444.44 for the rehabilitation of outfall #28 at 10 Willowend Drive.

**Councilmember Spalding made a motion to award a contract to Jerdon Enterprise, L.P. in the amount of \$191,444.44 for the rehabilitation of outfall #28 at 10 Willowend Drive. Councilmember Marks seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to consider approval of Change Order #1 to the contract with DG Medina in the amount of \$19,167.50 for storm sewer rehabilitation for the Timberglen Pavement Repair Project.

**Councilmember Cowell made a motion to approve Change Order #1 to the contract with DG Medina in the amount of \$19,167.50 for storm sewer rehabilitation for the Timberglen Pavement Repair Project.**

**Councilmember Spalding seconded the motion and the motion carried unanimously.**

3. Discussion and possible action to approve Change Order #1 to the contract with Century Concrete Construction, Inc. (Close Out) in the amount of \$6,584.49 for the Ripple Creek Pavement Repair Project.

**Councilmember Spalding made a motion to approve Change Order #1 to the contract with Century Concrete Construction, Inc. (Close Out) in the amount of \$6,584.49 for the Ripple Creek Pavement Repair Project. Councilmember Marks seconded the motion and the motion carried unanimously.**

4. Discussion and possible action to approve Change Order #1 to the contract with Angel Brothers Enterprises, Ltd. in the amount of \$25,598.75 for the Beinhorn Road Reconstruction Project.

**Councilmember Carlton made a motion to approve Change Order #1 to the contract with Angel Brothers Enterprises, Ltd. in the amount of \$25,598.75 for the Beinhorn Road Reconstruction Project. Councilmember Cowell seconded the motion and the motion carried unanimously.**

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**Council recessed to closed session at 6:47 p.m. under section 551.071 of the Texas Government Code.**

- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

**Council reconvened into open session at 7:17 p.m.**

- I. ADJOURNMENT  
At 7:17 p.m., Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded the motion and the motion carried unanimously. The meeting adjourned at 7:17 p.m.
-

These minutes were approved on the \_\_\_ day of September, 2021.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

DRAFT

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE SPECIAL  
CITY COUNCIL MEETING  
September 7, 2021**

The City Council of the City of Hunters Creek Village, Texas held a special called meeting on Tuesday, September 7, 2021, at #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Ken Spalding Chip Cowell Jay Carlton Fidel Sapien
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 9:00 a.m., followed by the pledge of allegiance.***

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. REGULAR AGENDA
  - 1. Discussion and possible action to award a contract to Century Concrete Construction, Inc. in the amount of \$18,730.00 for sidewalk ramps on Beinhorn Road in front of the Elementary School.

**After a brief discussion of the matter, council member Cowell moved to award the contract to Century Concrete Construction, Inc. and council member Spalding seconded the motion. The vote to approve the motion was unanimous.**

- 2. Discussion and possible action to engage a consultant to assist the City in procuring grants.

**The Council held a brief discussion regarding a proposal by council member Sapien that the City consider hiring a consultant to assist in obtaining grants, but no official action was taken.**

D. EXECUTIVE SESSION

**The City Council recessed to closed executive session at 9:13 a.m. under the personnel exception to the Texas Open Meeting Act.**

**The City Council reconvened in open public session at 9:20 a.m.**

E. ADJOURNMENT

**At 9:20 a.m. a motion was made to adjourn the meeting and the motion was approved unanimously.**

**The meeting was adjourned at 9:20 a.m.**

These minutes were approved on the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP POOLED-AP POOLED</b>						
000731	Al's Engine & Equipment	08/19/2021	Regular	0.00	926.78	32770
0458	AT&T (5019)	08/19/2021	Regular	0.00	451.07	32771
000815	BBG Consulting, Inc.	08/19/2021	Regular	0.00	3,320.00	32772
0628	BRADFORD GENE HENDRICKS	08/19/2021	Regular	0.00	840.00	32773
0618	BWI-Schulenburg	08/19/2021	Regular	0.00	218.87	32774
0669	C & D Janitor Service, Inc.	08/19/2021	Regular	0.00	795.86	32775
000717	Capital One Trade Credit	08/19/2021	Regular	0.00	459.85	32776
0045	CARMEN KNEZEAK	08/19/2021	Regular	0.00	840.00	32777
0228	CITY OF BUNKER HILL VILLAGE	08/19/2021	Regular	0.00	868.73	32778
0012	COBB FENDLEY	08/19/2021	Regular	0.00	23,768.50	32779
0150	GARY B MADDOX	08/19/2021	Regular	0.00	500.00	32780
0023	GORMAN UNIFORM SERVICE	08/19/2021	Regular	0.00	105.18	32781
0537	Green For Life	08/19/2021	Regular	0.00	42,769.42	32782
0035	HOUSTON CHRONICLE	08/19/2021	Regular	0.00	2,208.13	32783
0662	Jackie Delgadillo	08/19/2021	Regular	0.00	25.53	32784
000768	James Stewart	08/19/2021	Regular	0.00	62.00	32785
000716	Kirwin Law Firm, PLLC	08/19/2021	Regular	0.00	471.50	32786
0654	Lora Jean D. Lenzsch	08/19/2021	Regular	0.00	1,025.00	32787
0065	OFFICE DEPOT CREDIT PLAN	08/19/2021	Regular	0.00	96.71	32788
0066	OLSON & OLSON LLP	08/19/2021	Regular	0.00	4,265.00	32789
000726	Pitney Bowes (Purchase Power)	08/19/2021	Regular	0.00	208.99	32790
000767	Premier A/C and Heating Co.	08/19/2021	Regular	0.00	5,000.00	32791
0420	PREMIER TREE SERVICE	08/19/2021	Regular	0.00	10,450.00	32792
0624	TRANTEX	08/19/2021	Regular	0.00	843.10	32793
000789	Van Sant Landscape Management	08/19/2021	Regular	0.00	7,945.00	32794
0362	VERIZON WIRELESS	08/19/2021	Regular	0.00	38.01	32795
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	08/19/2021	Regular	0.00	8,640.79	32796
0530	xlrINT LLC	08/19/2021	Regular	0.00	1,348.29	32797
0638-JS	Payment Remittance Center	08/20/2021	Bank Draft	0.00	1,836.55	DFT0000304
0517-TF	PAYMENT REMITTANCE CENTER	08/20/2021	Bank Draft	0.00	1,997.78	DFT0000305
0127-EA	PAYMENT REMITTANCE CENTER	08/20/2021	Bank Draft	0.00	1,157.61	DFT0000306

**Bank Code AP POOLED Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	28	0.00	118,492.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	4,991.94
EFT's	0	0	0.00	0.00
	<b>40</b>	<b>31</b>	<b>0.00</b>	<b>123,484.25</b>



### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	28	0.00	118,492.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	4,991.94
EFT's	0	0	0.00	0.00
	<b>40</b>	<b>31</b>	<b>0.00</b>	<b>123,484.25</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOL	8/2021	123,484.25
			<b>123,484.25</b>

Mike Sullivan  
Chairman, Harris County Appraisal District  
4811 Shore Hills Dr.  
Kingwood, TX 77345  
(512) 501-1555 Mobile  
[Mike@MikeSullivan.me](mailto:Mike@MikeSullivan.me)

September 14, 2021

The Honorable Jim Pappas  
Mayor, City of Hunters Creek  
1 Hunters Creek Place  
Hunters Creek, TX 77024

Re: Harris County Appraisal District Board of Directors

Dear Mayor Pappas:

It has been an honor to serve as your representative on the Harris County Appraisal District Board of Directors. Of the six Directors, I was elected to serve “cities and towns other than Houston”, and I take that responsibility seriously. My term ends December 31<sup>st</sup>, 2021, and I am writing to ask you and your city to pass a Resolution nominating me to serve another two-year term.

During my time on the HCAD board, I have worked hard to ensure that your voice was heard, that budgets are kept in check, and to keep you updated with data, timelines, and maps. Going forward, I pledge to do the same, and to be accessible to you, your city council, and city staff.

HCAD mailed a packet to your city, and in it were details as to the nomination process, timelines, and a sample Resolution for your use. However, I want to highlight that nominations (by Resolution) are due by October 15, 2021. If unable to locate the HCAD packet, please let me know and I will have another sent to you.

I respectfully request that you and your city council nominate me for another two-year term on the HCAD Board of Directors. My previous service on the Board, as Harris County Tax Assessor-Collector, and in the private sector have given me broad experiences that translate to important and effective service on the board.

Please contact me if you have any questions, or if I can answer any questions.

Yours truly,



Mike Sullivan,  
Chairman, Harris County Appraisal District

*(Not printed or mailed at taxpayer expense)*

RESOLUTION NO. 2021-\_\_\_\_

**A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, NOMINATING MIKE SULLIVAN AS A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.**

**WHEREAS**, those cities and towns within the Harris County Appraisal District, other than the City of Houston, have the right and responsibility to elect one person to the board of directors of the Harris County Appraisal District for a term of office commencing on January 1, 2022, and extending through December 31, 2023; and

**WHEREAS**, the city council desires to exercise its right to nominate a candidate for that position on the board of directors; now, therefore

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

**Section 1.** That the facts and recitations set forth in the preamble of this resolution be, and they are hereby adopted, ratified, and confirmed.

**Section 2.** That Mike Sullivan, 4811 Shore Hills Drive, Kingwood, Texas 77345, 512-501-1555, be, and he is hereby nominated as a candidate for the position on the board of directors of the Harris County Appraisal District that is to be filled by those cities and towns other than the City of Houston within the Harris County Appraisal District, for a two-year term of office commencing on January 1, 2022 and extending through December 31, 2023.

**Section 3.** That the city secretary be, and he is hereby authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Harris County Appraisal District no later than October 15, 2021.

PASSED, APPROVED, AND RESOLVED this \_\_\_\_ day of September, 2021.

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Jim Pappas  
Mayor

ATTEST:

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Tom Fullen, City Administrator  
Acting City Secretary

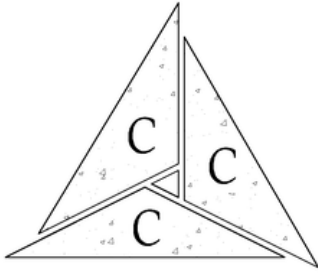


**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 28, 2021  
**AGENDA SUBJECT:** Discussion and possible action to accept a proposal from Century Concrete Construction, Inc. in the amount of \$15,915.00 to replace the driveway at 10955 Beinhorn Road.

**EXHIBITS:** Estimate

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**Century Concrete Construction Inc.**  
 20751 Old Sorters Rd.  
 Porter, TX 77365  
 (281)354-1277  
 Ronnie@centurycci.com

**ADDRESS**

CITY OF HUNTERS CREEK  
 VILLAGE

**Estimate 6833**

**DATE 09/09/2021**

**JOB NAME**

10955 Beinhorn Rd

DESCRIPTION	QTY	RATE	AMOUNT
09/09/2021			
CITY OF HUNTERS CREEK VILLAGE:10955 Beinhorn Rd 2021	32	35.00	1,120.00
Breakout and removal of existing concrete Culverts and debris associated with job.			
Breakout and removal of existing concrete driveway and debris associated with job.	484	2.50	1,210.00
Inlets Type C Encased in stabilized sand	1	3,200.00	3,200.00
New 24" RCP 32' Encased in stabilized sand	32	175.00	5,600.00
Full depth saw cut. 22'	22	8.50	187.00
Concrete Pea-gravel will consist of 3000 p.s.i. concrete and will be 6" thick . # 3 rebar will be used for reinforcement and placed 18" on center.	484	9.50	4,598.00

If you have any questions please give us a call 281-354-1277

**TOTAL \$15,915.00**

Accepted By

Accepted Date



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 28, 2021  
**AGENDA SUBJECT:** Discussion and possible action to accept a proposal from City Lynx, Inc. in the amount of \$48,712.50 to install Pedestrian Crosswalk Beacons on Beinhorn Road by Hunters Creek Elementary School.

**EXHIBITS:** City Lynx – Pedestrian Crosswalk Beacon

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14041 West Road, Suite 200, Houston, TX 77041  
(713) 703-0519

City Lynx, Inc. is proud to offer you our proposal to consider for the following project.  
Please contact me directly if you have any questions. We look forward to working with you on this project.

*Chad J. Zorn*

Chad J. Zorn, P.E., PTOE  
City Lynx, Inc.  
281-900-9374     [czorn@city-lynx.com](mailto:czorn@city-lynx.com)

**Project Descriptor Pedestrian Crosswalk Beacons**

**Our terms, conditions, inclusions, and exclusions for this proposal are:**

This proposal may be withdrawn if not accepted within 30 days.  
Prices quoted are pending compliance with credit terms and conditions.

The proposal will become an attachment to any contract.








14041 West Road, Suite 200, Houston, TX 77041  
(713) 703-0519

**SCOPE OF WORK INCLUDES:**

Item No.	Description	Quantity	Unit	Unit Price	Total Price
59	FURNISH AND INSTALL SOLAR POWER CROSSWALK FLASHING PED BEACON, INCLUDING CROSSWALK STRIPING, POLES, PUSH BUTTONS, 2 SIGNS PER POLE, ETC.. FOR BEINHORN RD	4.00	EA	\$ 8,406.25	\$ 33,625.00
60	FURNISH AND INSTALL SOLAR SCHOOL ZONE FLASHING BEACON W/CLOCK, CELL CONNECTIVITY, INCLUDES TCP	2.00	EA	\$ 7,543.75	\$ 15,087.50

**Total =     \$     48,712.50**

TEXAS ELECTRICAL CONTRACTOR'S LICENSE # 35165  
REGULATED BY THE TEXAS DEPARTMENT OF LICENSING AND REGULATION  
P.O. BOX 12157 Austin, TX 78711  
(800) 803-9202, (512) 463-6599 – [www.tdlr.texas.gov](http://www.tdlr.texas.gov)



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 28, 2021  
**AGENDA SUBJECT:** Discussion and possible action to accept a proposal from Aims Companies not to exceed the amount of \$12,000.00 for Root Removal and CCTV 24-inch storm sewer on Walwick and Hunters Park.  
**EXHIBITS:** Proposal

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Walwick & Hunters Park Storm					9/1/2021	
	Description	Unit	Quantity			
	Remove roots CL & TV 24" storm swr	Day	4	\$ 3,000.00	\$ 12,000.00	
			4		\$ 12,000.00	

- |  |
|--|
| 1. Manhole or access provided by others  |
| 2. Water/meter to be provided throughout jobsite by others.                    |
| 3. Traffic control (beyond cones) and any required permits by others or P.O.R. |
| 4. Delays beyond our control, stand by, or other work \$300.00 per hour.       |
| 5. Pricing does not include sabalized/obstrution removal.                      |
| 6. Pricing is valid for 60 days.   |



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 28, 2021  
**AGENDA SUBJECT:** Discussion and possible action to consider a request for an extension of building permit 201900352, which expired on June 27, 2021 and authorize construction at 10841 Beinhorn Road and setting the fees and conditions for the extension.

**EXHIBITS:** Email Request

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## Jessica Hubertus

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**From:** Saeid Zabihpour <saeid.26@gmail.com>  
**Sent:** Wednesday, September 22, 2021 11:23 AM  
**To:** Jessica Hubertus  
**Subject:** Re: 10841 Beinhorn Road- imporatr please read

Dear Mrs. Hubertus,

I spoke with the chief officer at the city regarding this request (permit No. 201900352). He recommended I send you an email requesting an extension until the end of January 2022.

We still have to work on the flooring (currently working on this project), cabinets and the trim works. We expect to complete these works by January.

Please let me know if we are able to get an extension. Thank you for understanding and look forward to hearing from you.

If you have please contact me at 832-202-9503

Kindly,  
Saeid Zabihpour

On Mon, Sep 20, 2021 at 11:21 AM Jessica Hubertus <[jhubertus@cityofhunterscreek.com](mailto:jhubertus@cityofhunterscreek.com)> wrote:

Hello,

The permit for this remodel job is expired. Can you please let us know if this is finished or if not, how close it is to being finished??

Thank You,

*Jessica Hubertus*

Certified Permit Technician

1 Hunters Creek Place

Hunters Creek Village, Tx 77024

713-465-2150 (office)

Website: <http://cityofhunterscreek.com>

[jhubertus@cityofhunterscreek.com](mailto:jhubertus@cityofhunterscreek.com)

[inspections@cityofhunterscreek.com](mailto:inspections@cityofhunterscreek.com)

**Construction Work Hours:**

**Mon-Fri 8:00am – 7:00pm**

**Saturday 9:00am – 6:00pm**

**NO WORK SUNDAY OR HOLIDAYS**