

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
August 24, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 24, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie
	Building Official:	James Stewart
	City Engineer:	Steve Byington

followed by the pledge of allegiance and a brief prayer by Mayor Pappas.

A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:03 p.m.

B. Pledge of Allegiance.

Boy Scout, Chip Charlton, led the Pledge of Allegiance.

C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no public comments.

D. REPORTS

1. City Treasurer Monthly Report

City Administrator, Tom Fullen, presented the financial report. The City is currently on budget. The City received \$603,000 in funds from the American Rescue Plan. The next installment will be paid next year.

2. Police Commissioner Monthly Report

Chief Schultz presented this report.

3. Fire Commissioner Monthly Report

Councilmember, Jay Carlton, presented the fire department report. The next Commission Meeting is Wednesday, August 26, 2021. Final construction of the new station is behind schedule. Average response time for Hunters Creek is 3 minutes and 43 seconds.

4. Building Official Monthly Report

Building Official, James Stewart, gave a brief summary of the building report.

5. City Engineer and Public Works Report

City Engineer, Steve Byington, presented the following updates:

A. **Beinhorn and Voss –Traffic Signal Reconstruction**

Steve is still waiting on the flashing pedestrian sign to be shipped and will finalize project at that time. Bid opening will occur this week. The crack seal work is complete. Staff is working on a close out change order this week. They used polymer-based crack seal with a gray color rather than black bituminous hot pour seal. It successfully hides the crack once it is dried.

B. **Timberglen Pavement Repair**

The contractor is approximately 40% complete. After demolition of the pavement, it was discovered that the storm sewer lead was damaged. Storm sewer replacement was not part of the original scope. Staff are currently getting a proposal to perform trenchless rehabilitation (CIPP liner) to reduce the cost of the work. The change order request to perform that work is on this agenda.

C. **Beinhorn Reconstruction**

The contractor successfully had both lanes of traffic open east of Voss by the 16th, the first day of school. Permanent striping was also complete. Minor work at driveways and cleanup remains east of Voss. Contractor is currently finishing the stabilizing agent to the milled, recycled subgrade. Contractor

anticipates completing main lane paving this week. Steve expects that it will be two to three weeks until final completion. The contract amount is \$527,853.00.

6. City Administrator Report

City Administrator, Tom Fullen gave a brief report regarding the status of the school crossing signs for Hunters Creek Elementary.

7. Mayor and Council Reports and Comments

Mayor Pappas commented on the installation of the new playground equipment behind city hall.

E. **CONSENT AGENDA** The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Approval of the Minutes of the Regular Meeting on July 27, 2021.
2. Approval of the Cash Disbursement Journal for July 2021.

Councilmember Cowell made a motion to approve the consent agenda. Councilmember Carlton seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to award a contract to Jerdon Enterprise, L.P. in the amount of \$191,444.44 for the rehabilitation of outfall #28 at 10 Willowend Drive.

Councilmember Spalding made a motion to award a contract to Jerdon Enterprise, L.P. in the amount of \$191,444.44 for the rehabilitation of outfall #28 at 10 Willowend Drive. Councilmember Marks seconded the motion and the motion carried unanimously.

2. Discussion and possible action to consider approval of Change Order #1 to the contract with DG Medina in the amount of \$19,167.50 for storm sewer rehabilitation for the Timberglen Pavement Repair Project.

Councilmember Cowell made a motion to approve Change Order #1 to the contract with DG Medina in the amount of \$19,167.50 for storm sewer rehabilitation for the Timberglen Pavement Repair Project.

Councilmember Spalding seconded the motion and the motion carried unanimously.

3. Discussion and possible action to approve Change Order #1 to the contract with Century Concrete Construction, Inc. (Close Out) in the amount of \$6,584.49 for the Ripple Creek Pavement Repair Project.

Councilmember Spalding made a motion to approve Change Order #1 to the contract with Century Concrete Construction, Inc. (Close Out) in the amount of \$6,584.49 for the Ripple Creek Pavement Repair Project. Councilmember Marks seconded the motion and the motion carried unanimously.

4. Discussion and possible action to approve Change Order #1 to the contract with Angel Brothers Enterprises, Ltd. in the amount of \$25,598.75 for the Beinhorn Road Reconstruction Project.

Councilmember Carlton made a motion to approve Change Order #1 to the contract with Angel Brothers Enterprises, Ltd. in the amount of \$25,598.75 for the Beinhorn Road Reconstruction Project. Councilmember Cowell seconded the motion and the motion carried unanimously.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

Council recessed to closed session at 6:47 p.m. under section 551.071 of the Texas Government Code.


- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into open session at 7:17 p.m.

- I. ADJOURNMENT

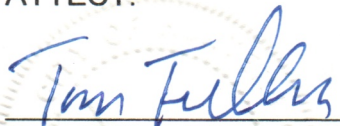
At 7:17 p.m., Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded the motion and the motion carried unanimously. The meeting adjourned at 7:17 p.m.

These minutes were approved on the 28th day of September, 2021.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

