

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Ken Spalding  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, October 26, 2021 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
  - B. Pledge of Allegiance.
  - C. **PUBLIC HEARING**

The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the specific use permit for the Chinese Baptist Church to add 2 canopies to the south side of the main building. **Pg. 1**

- 1. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission. **Pg. 2**
- 2. Discussion and possible action to adopt an ordinance amending the specific use permit for the Chinese Baptist Church to add 2 canopies to the south side of the main building. **Pgs. 3-9**
- D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. **REPORTS**
  - 1. City Treasurer Monthly Report **Pgs. 10-14**
  - 2. Police Commissioner Monthly Report **Pgs. 15-32**
  - 3. Fire Commissioner Monthly Report **Pg. 33**

4. Building Official Monthly Report [Pgs. 34-55](#)
5. City Engineer Monthly Report [Pgs. 56-57](#)
6. City Administrator Report
7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Special Meeting on September 21, 2021. [Pgs.58-61](#)
2. Approval of the Minutes of the Regular Meeting on September 28, 2021. [Pgs.62-66](#)
3. Approval of the Cash Disbursement Journal for September, 2021. [Pgs. 67-69](#)
4. Approval of the 2022 Holiday Schedule. [Pg. 70](#)
5. Approval to authorize staff to solicit requests for proposals for the city's bank depository services contract. [Pg. 71](#)

G. REGULAR AGENDA

1. Discussion and possible action to approve the November/December Regular City Council meeting date (12/07/2021). [Pg. 72](#)
2. Discussion and possible action to approve the proposal from C4 Site Services in the amount of \$16,479.00 to add drainage to Caruthers Lane due to substantial ponding. [Pgs. 73-74](#)
3. Discussion and possible action to accept the resignation of Ken Spalding, Councilmember Position No. 3. [Pg. 75](#)

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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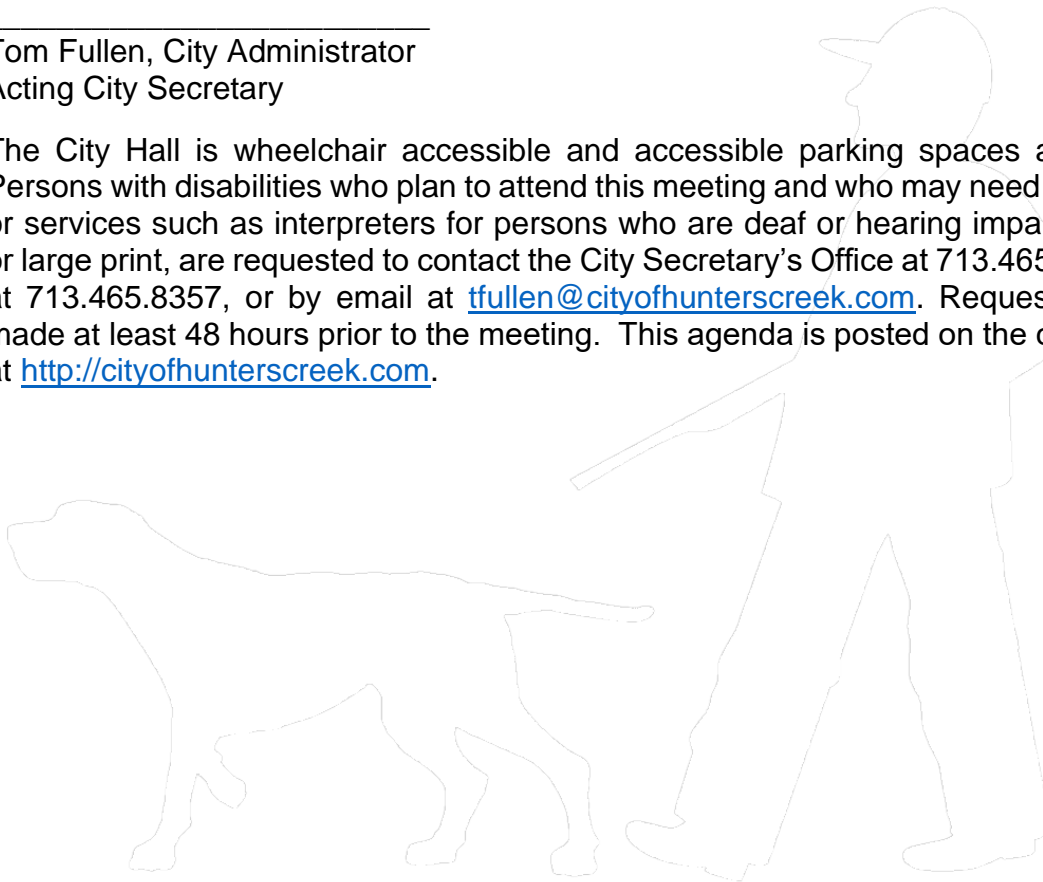
## CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 22, 2021 at 3:00p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

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Tom Fullen, City Administrator  
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.



NOTICE OF PUBLIC HEARING  
CITY OF HUNTERS CREEK VILLAGE, TEXAS

Notice is hereby given that a Public Hearing will be held before the Hunters Creek Village City Council on October 26, 2021, at 6:00 p.m., in City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas, for the purpose of receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are listed below.

- ❖ Amend the specific use permit for the Chinese Baptist Church to add 2 canopies to the south side of the main building.

Written comments may be submitted during normal business hours in the office of the City Secretary at #1 Hunters Creek Place, Hunters Creek Village, Texas 77024, or at the public hearing. For more information you may call (713) 465-2150 during normal business hours.

**FINAL REPORT ON A PROPOSED AMENDMENT TO  
THE SPECIFIC USE PERMIT FOR THE CHINESE BAPTIST CHURCH TO ALLOW  
THE ADDITION OF TWO CANOPIES**

The Planning and Zoning Commission has considered a proposal, forwarded to it for recommendation by the city council, to amend the specific use permit for the Chinese Baptist Church, located at 900 Brogden Rd. (the “Church”), to allow the addition of two canopies to provide weather protection for those accessing the Church facilities. After considering the proposal at its meeting on August 2, 2021, and conducting a public hearing on the proposal on September 13, 2021, the Commission voted to recommend that the proposed amendment be approved under the following conditions:

- a) The proposed canopies shall be added at the locations shown on the attached drawings; and
- b) The proposed canopies shall be constructed in substantial compliance with the attached specifications and shall be maintained in good repair to avoid detracting from the appearance of the church facilities.

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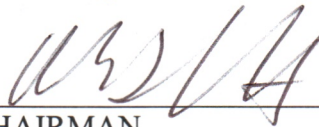
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9-13-21

\_\_\_\_\_  
Date of Signature



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CHAIRMAN  
PLANNING AND ZONING COMMISSION  
CITY OF HUNTERS CREEK VILLAGE

**ORDINANCE NO. 2021-\_\_**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING THE ZONING CHAPTER TO GRANT A SPECIFIC USE PERMIT FOR THE CHINESE BAPTIST CHURCH PROPERTY TO ALLOW THE ADDITION OF TWO CANOPIES TO PROVIDE WEATHER PROTECTION FOR THOSE ACCESSING THE CHURCH; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2000; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**WHEREAS**, the Chinese Baptist Church (the “CBC”) is the owner of a tract of land, TRS 6C & 96, Harris County, Texas, that is further identified as 900 Brogden Road, Houston, Texas (the “Church Premises”), and that is situated within the corporate limits of the City of Hunters Creek Village, Texas;

**WHEREAS**, the CBC has established and operates a church on the Church Premises in compliance with the City’s Zoning Chapter;

**WHEREAS**, the Church Premises are located in District R (Single Family Residential) under the City’s Zoning Chapter;

**WHEREAS**, under the Zoning Chapter, church uses are permitted in District R by specific use permit;

**WHEREAS**, CBC, acting through its duly authorized representative, has presented an application to the City to amend the Zoning Chapter to grant CBC a Specific Use Permit to allow the addition of two canopies to provide weather protection for those accessing the Church facilities;

**WHEREAS**, the City Council finds that the addition of the two canopies is consistent with the use of the Church and will not be detrimental to the neighboring single-family homes;

**WHEREAS**, the Zoning Commission of the City, after notice and hearing as required by law, has recommended that the City Council grant the requested amendment subject to certain limitations and conditions; and

**WHEREAS**, the City Council, after notice and hearing as required by law, concurs with the recommendation of the Commission; now therefore

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

**Section 1.** The findings contained in the preamble of this Ordinance are adopted.

**Section 2.** A specific use permit is hereby granted to the Chinese Baptist Church to allow the addition of two canopies to provide weather protection for those accessing the Church facilities in substantially the location and form shown on the attached Exhibit “A”.

**Section 3.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

**Section 4.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_ day of October, 2021.

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Jimmy Pappas  
Mayor

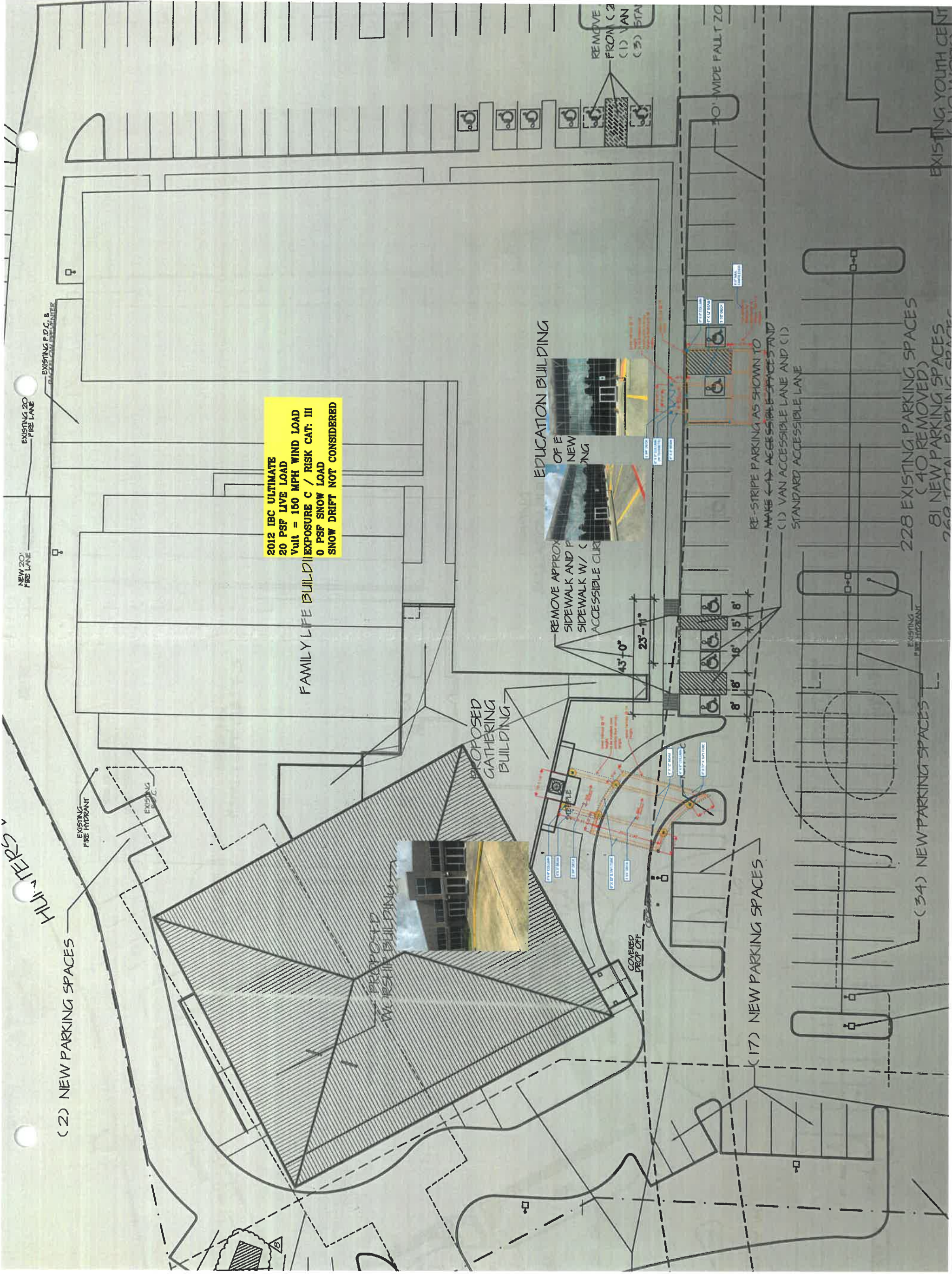
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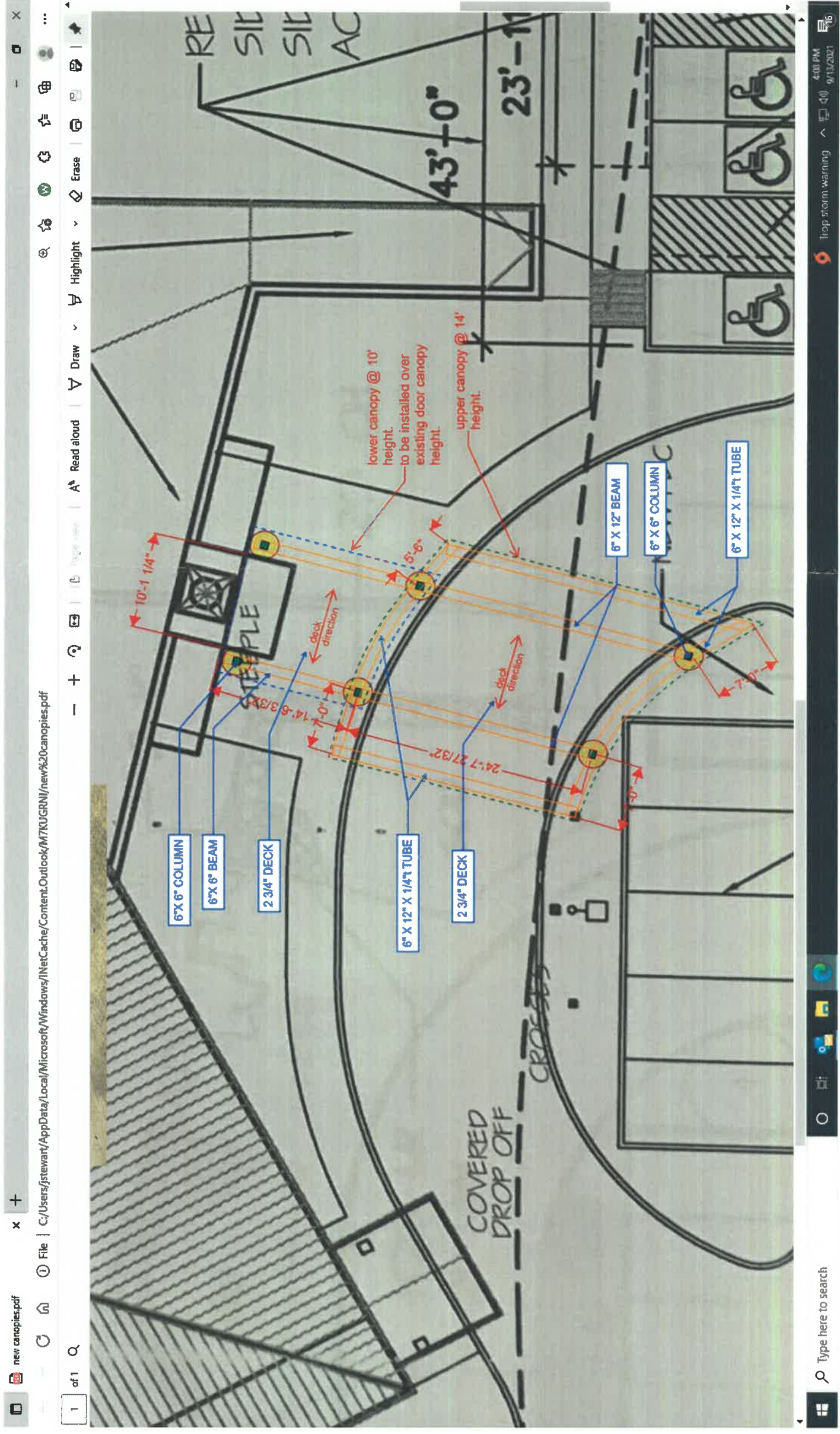
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Tom Fullen  
Acting City Secretary









new canopies.pdf | File | C:/Users/jstewart/AppData/Local/Microsoft/Windows/NetCache/Content.Outlook/M7KUGRNI/new%20canopies.pdf

1 of 1

new canopies.pdf | Erase | Highlight | Draw | Read aloud

lower canopy @ 10' height. to be installed over existing door canopy height & flashing to hit mullion

upper canopy @ 14' height

2 3/4" DECK

6" X 6" COLUMN (W/ GUSSETS)

6" X 6" BEAM

6" X 6" COLUMN

6" X 12" BEAM

3 1/2" DECK

9'-0" MAX. CANTILEVER

max cantilever distance for aluminum/ no kickers. this is a firelane

10'-0"

6'-0"

deck direction

26'-6 29/32"

RE-STRIPE PARKING AS SHOWN TO MAKE (4) ACCESSIBLE SPACES AND (1) VAN ACCESSIBLE LANE AND (1) STANDARD ACCESSIBLE LANE

Type here to search

Trop storm warning 4:11 PM 9/13/2021

**City of Hunters Creek Village  
Monthly Tax Office Report  
September 30, 2021**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

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A. Current Taxable Value   \$ 3,038,803,327

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B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,298,670.29	\$ -	\$ 5,298,670.29
Carryover Balance	-	171,651.01	171,651.01
Adjustments	599,099.96	(8,009.60)	591,090.36
Adjusted Levy	5,897,770.25	163,641.41	6,061,411.66
Less Collections Y-T-D	5,863,070.98	31,808.33	5,894,879.31
Receivable Balance	<u>\$ 34,699.27</u>	<u>\$ 131,833.08</u>	<u>\$ 166,532.35</u>

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C. COLLECTION RECAP:

Current Month:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax	\$ 3,995.67	\$ (566.73)	\$ 3,428.94
Penalty & Interest	72.08	-	72.08
Attorney Fees	0.03	-	0.03
Other Fees	-	-	-
Total Collections	<u>\$ 4,067.78</u>	<u>\$ (566.73)</u>	<u>\$ 3,501.05</u>

Year-To-Date:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax:	\$ 5,863,070.98	\$ 31,808.33	\$ 5,894,879.31
Penalty & Interest	21,248.68	5,402.21	26,650.89
Attorney Fees	1,225.17	3,844.12	5,069.29
Other Fees	34.16	2,514.37	2,548.53
Total Collections	<u>\$ 5,885,578.99</u>	<u>\$ 43,569.03</u>	<u>\$ 5,929,148.02</u>

Percent of Adjusted Levy	<u>99.79%</u>	<u>100.53%</u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>							
<b>Revenue</b>							
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	5,869,080.00	5,869,080.00	1,761.43	5,859,079.01	-10,000.99	0.17 %
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	0.00	32,374.18	17,374.18	215.83 %
<a href="#">100-00-41010</a>	FRANCHISE TAXES	370,000.00	370,000.00	20,383.68	294,231.90	-75,768.10	20.48 %
<a href="#">100-00-41015</a>	SALES TAXES	450,000.00	450,000.00	52,110.74	493,011.33	43,011.33	109.56 %
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20,000.00	20,000.00	1,932.70	17,238.18	-2,761.82	13.81 %
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	15,000.00	15,000.00	103.73	29,083.30	14,083.30	193.89 %
<a href="#">100-00-42035</a>	BUILDING PERMITS	225,000.00	225,000.00	46,022.20	275,003.68	50,003.68	122.22 %
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	313.40	2,851.24	851.24	142.56 %
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	4,000.00	4,000.00	446.89	4,179.77	179.77	104.49 %
<a href="#">100-00-43070</a>	METRO RECEIPTS	225,000.00	225,000.00	26,055.37	246,505.69	21,505.69	109.56 %
<a href="#">100-00-44025</a>	TRAFFIC FINES	100,000.00	100,000.00	8,379.30	73,875.93	-26,124.07	26.12 %
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	3,500.00	3,500.00	152.65	1,290.93	-2,209.07	63.12 %
<a href="#">100-00-44028</a>	COURT SECURITY FUND	2,500.00	2,500.00	155.81	1,407.74	-1,092.26	43.69 %
<a href="#">100-00-46030</a>	INTEREST INCOME	60,000.00	60,000.00	1,136.28	6,962.92	-53,037.08	88.40 %
<a href="#">100-00-48040</a>	BURGLAR ALARM PERMITS	0.00	0.00	0.00	-30.00	-30.00	0.00 %
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	33,002.51	-1,997.49	5.71 %
<a href="#">100-00-48055</a>	OTHER INCOME	10,000.00	10,000.00	2,623.38	8,167.12	-1,832.88	18.33 %
<a href="#">100-00-48056</a>	Ice Storm Insurance Payment	0.00	0.00	0.00	29,764.80	29,764.80	0.00 %
<a href="#">100-00-48065</a>	AMERICAN RESCUE PLAN ACT	0.00	0.00	0.00	603,234.89	603,234.89	0.00 %
	<b>Revenue Total:</b>	<b>7,406,080.00</b>	<b>7,406,080.00</b>	<b>161,577.56</b>	<b>8,011,235.12</b>	<b>605,155.12</b>	<b>8.17 %</b>
<b>Expense</b>							
<a href="#">100-01-71000</a>	SALARIES & WAGES	622,180.00	622,180.00	42,292.78	407,326.70	214,853.30	34.53 %
<a href="#">100-01-71001</a>	LONGEVITY	5,952.00	5,952.00	0.00	0.00	5,952.00	100.00 %
<a href="#">100-01-71025</a>	TMRS	118,525.00	118,525.00	8,175.84	78,667.39	39,857.61	33.63 %
<a href="#">100-01-71030</a>	PAYROLL TAXES	49,612.00	49,612.00	3,264.45	32,777.62	16,834.38	33.93 %
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	126,787.00	126,787.00	0.00	74,720.28	52,066.72	41.07 %
<a href="#">100-01-71107</a>	HRA	4,000.00	4,000.00	500.00	1,000.00	3,000.00	75.00 %
<a href="#">100-01-72045</a>	NOTICES & MAILING	15,000.00	15,000.00	1,247.39	5,123.44	9,876.56	65.84 %
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	1,218.05	5,876.02	2,623.98	30.87 %
<a href="#">100-01-72060</a>	TELEPHONE	16,500.00	16,500.00	1,416.18	11,387.44	5,112.56	30.99 %
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10,000.00	10,000.00	1,451.65	8,601.50	1,398.50	13.99 %
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	625.00	5,841.00	4,359.00	42.74 %
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	246.21	492.42	1,307.58	72.64 %
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	3,500.00	3,500.00	0.00	2,304.37	1,195.63	34.16 %
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	21,850.00	21,850.00	0.00	0.00	21,850.00	100.00 %
<a href="#">100-01-72109</a>	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">100-01-72110</a>	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-01-72112</a>	CODIFICATIONS	2,500.00	2,500.00	0.00	1,613.00	887.00	35.48 %
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	494.98	4,505.02	90.10 %
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	14,000.00	14,000.00	0.00	11,301.63	2,698.37	19.27 %
<a href="#">100-01-78056</a>	BANK FEES	1,200.00	1,200.00	0.00	650.65	549.35	45.78 %
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	23,000.00	23,000.00	466.50	5,407.79	17,592.21	76.49 %
<a href="#">100-02-72042</a>	CONSULTING SERVICES	20,000.00	20,000.00	2,376.70	9,836.58	10,163.42	50.82 %
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	47,500.00	47,500.00	10,790.00	51,183.00	-3,683.00	-7.75 %
<a href="#">100-02-72120</a>	AUDITOR	17,500.00	17,500.00	0.00	16,513.00	987.00	5.64 %
<a href="#">100-02-72300</a>	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">100-02-72310</a>	CITY ATTORNEY	75,000.00	75,000.00	5,190.00	25,602.50	49,397.50	65.86 %
<a href="#">100-02-72502</a>	CITY ENGINEER	75,000.00	75,000.00	4,292.50	28,896.37	46,103.63	61.47 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	2,414.51	5,085.49	67.81 %
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	1,548,892.00	1,548,892.00	129,074.36	1,226,206.43	322,685.57	20.83 %
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	2,036,481.00	2,036,481.00	169,248.00	1,602,774.00	433,707.00	21.30 %
<a href="#">100-04-72015</a>	GARBAGE SERVICE	525,790.00	525,790.00	42,769.42	342,155.36	183,634.64	34.93 %
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60,000.00	60,000.00	3,694.98	18,841.82	41,158.18	68.60 %
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	48.26	261.19	1,738.81	86.94 %
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	307.00	8,193.00	96.39 %
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	12,500.00	12,500.00	2,475.00	10,450.00	2,050.00	16.40 %
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-04-72205</a>	UNIFORMS-PW	3,500.00	3,500.00	262.95	1,657.79	1,842.21	52.63 %
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	4,920.00	29,162.64	30,837.36	51.40 %
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15,000.00	15,000.00	412.96	6,865.16	8,134.84	54.23 %
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-04-72540</a>	MOWING CONTRACT	60,000.00	60,000.00	7,345.00	43,103.00	16,897.00	28.16 %
<a href="#">100-04-72541</a>	CONTRACT LABOR	35,000.00	35,000.00	1,715.00	18,270.00	16,730.00	47.80 %
<a href="#">100-04-72560</a>	LANDSCAPING	30,000.00	30,000.00	1,328.11	11,452.90	18,547.10	61.82 %
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	0.00	2,735.42	12,264.58	81.76 %
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3,000.00	3,000.00	421.80	539.63	2,460.37	82.01 %
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	9,140.23	59,209.09	40,790.91	40.79 %
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30,000.00	30,000.00	521.42	23,208.83	6,791.17	22.64 %
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTEN...	9,500.00	9,500.00	795.86	7,162.74	2,337.26	24.60 %
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
<a href="#">100-04-78064</a>	Ice Storm Expenses 2021	0.00	0.00	0.00	27,132.08	-27,132.08	0.00 %
<a href="#">100-04-78540</a>	URBAN FORESTER	15,000.00	15,000.00	1,015.00	7,150.00	7,850.00	52.33 %
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	482.72	2,648.87	351.13	11.70 %
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	45,000.00	45,000.00	3,610.00	24,479.25	20,520.75	45.60 %
<a href="#">100-05-73020</a>	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500.00	500.00	0.00	332.04	167.96	33.59 %
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	26.93	460.97	2,039.03	81.56 %
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	712.47	787.53	52.50 %
<a href="#">100-05-73032</a>	COURT SECURITY	1,800.00	1,800.00	299.85	1,341.90	458.10	25.45 %
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	350.00	1,150.00	76.67 %
<a href="#">100-05-73044</a>	CREDIT CARD FEES	3,000.00	3,000.00	0.00	145.37	2,854.63	95.15 %
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	70,000.00	70,000.00	0.00	16,535.14	53,464.86	76.38 %
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-06-75065</a>	FURNITURE & EQUIPMENT	15,000.00	15,000.00	0.00	12,594.00	2,406.00	16.04 %
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200,000.00	200,000.00	10,172.78	10,172.78	189,827.22	94.91 %
	<b>Expense Total:</b>	<b>6,561,119.00</b>	<b>6,561,119.00</b>	<b>473,333.88</b>	<b>4,296,450.06</b>	<b>2,264,668.94</b>	<b>34.52 %</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844,961.00</b>	<b>844,961.00</b>	<b>-311,756.32</b>	<b>3,714,785.06</b>	<b>2,869,824.06</b>	<b>-339.64 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
	<b>Expense</b>						
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECUR...	850,000.00	1,109,839.41	49,121.18	433,130.30	676,709.11	60.97 %
<a href="#">200-01-75050</a>	REFORESTATION	20,000.00	35,055.00	11,910.00	28,270.00	6,785.00	19.36 %
<a href="#">200-01-75053</a>	OUTFALL REPAIRS	0.00	57,836.20	2,559.90	40,105.78	17,730.42	30.66 %
<a href="#">200-01-75056</a>	TRAFFIC LIGHT MAST ARMS	330,000.00	585,893.44	20,309.69	174,686.96	411,206.48	70.18 %
<a href="#">200-01-75059</a>	CCTV	0.00	12,529.02	0.00	0.00	12,529.02	100.00 %
<a href="#">200-01-75064</a>	STREET REPLACEMENT-BEINHORN W...	2,100,000.00	2,100,000.00	13,990.18	22,690.18	2,077,309.82	98.92 %
<a href="#">200-01-75065</a>	PLAYGROUND AMENITIES	12,500.00	12,500.00	12,500.00	12,500.00	0.00	0.00 %
	<b>Expense Total:</b>	<b>3,312,500.00</b>	<b>3,913,653.07</b>	<b>110,390.95</b>	<b>711,383.22</b>	<b>3,202,269.85</b>	<b>81.82 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,312,500.00</b>	<b>3,913,653.07</b>	<b>110,390.95</b>	<b>711,383.22</b>	<b>3,202,269.85</b>	<b>81.82 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-3,068,692.07</b>	<b>-422,147.27</b>	<b>3,003,401.84</b>	<b>6,072,093.91</b>	<b>197.87 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
Revenue	7,406,080.00	7,406,080.00	161,577.56	8,011,235.12	605,155.12	8.17 %
Expense	6,561,119.00	6,561,119.00	473,333.88	4,296,450.06	2,264,668.94	34.52 %
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844,961.00</b>	<b>844,961.00</b>	<b>-311,756.32</b>	<b>3,714,785.06</b>	<b>2,869,824.06</b>	<b>-339.64 %</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
Expense	3,312,500.00	3,913,653.07	110,390.95	711,383.22	3,202,269.85	81.82 %
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,312,500.00</b>	<b>3,913,653.07</b>	<b>110,390.95</b>	<b>711,383.22</b>	<b>3,202,269.85</b>	<b>81.82 %</b>
<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-3,068,692.07</b>	<b>-422,147.27</b>	<b>3,003,401.84</b>	<b>6,072,093.91</b>	<b>197.87 %</b>



**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
100 - GENERAL GOVERNMENT (01)	844,961.00	844,961.00	-311,756.32	3,714,785.06	2,869,824.06
200 - CAPITAL IMPROVEMENTS (02)	-3,312,500.00	-3,913,653.07	-110,390.95	-711,383.22	3,202,269.85
<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-3,068,692.07</b>	<b>-422,147.27</b>	<b>3,003,401.84</b>	<b>6,072,093.91</b>

## 2021 Municipal Court Recap

Month	Year 2019				Year 2020				Year 2021						
	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Remitted to State			
Jan.	330	129C/201W	\$18,026	\$11,473	\$6,553	255	105C/150W	\$12,104	\$7,689	\$4,415	19	8C/11W	\$7,098	\$4,746	\$2,352
Feb.	258	90C/168W	\$14,856	\$9,823	\$5,033	264	116C/148W	\$14,774	\$9,785	\$4,989	24	4C/18W	\$3,424	\$2,226	\$1,198
March	272	122C/150W	\$22,911	\$16,008	\$6,903	38	18C/20W	\$11,245	\$7,858	\$3,387	28	15C/13W	\$11,892	\$8,005	\$3,886
April	266	113C/153W	\$15,747	\$10,757	\$4,990	4	4C/0W	\$6,487	\$4,903	\$1,583	69	23C/46W	\$13,471	\$9,541	\$3,930
May	298	144C/154W	\$17,311	\$11,650	\$5,661	40	21C/19W	\$10,157	\$7,871	\$2,286	99	42C/57W	\$8,686	\$6,410	\$2,276
June	270	148C/122W	\$20,249	\$13,885	\$6,364	33	19C/14W	\$5,720	\$4,219	\$1,501	83	45C/38W	\$8,840	\$6,106	\$2,734
July	193	109C/84W	\$21,863	\$13,900	\$7,963	11	8C/3W	\$4,710	\$3,420	\$1,290	55	26C/28W	\$6,939	\$4,350	\$2,589
Aug.	277	122C/156W	\$18,752	\$12,154	\$6,598	12	8C/4W	\$4,790	\$3,644	\$1,145	76	41C/36W	\$12,216	\$8,633	\$3,583
<b>Sept.</b>	<b>247</b>	<b>111C/136W</b>	<b>\$17,869</b>	<b>\$12,627</b>	<b>\$5,242</b>	<b>28</b>	<b>18C/10W</b>	<b>\$3,597</b>	<b>\$2,715</b>	<b>\$882</b>	<b>165</b>	<b>101C/64W</b>	<b>\$9,542</b>	<b>\$3,655</b>	<b>\$2,887</b>
Oct.	211	97C/114W	\$17,680	\$11,762	\$5,918	59	33C/26W	\$3,677	\$2,787	\$890					
Nov.	239	104C/135W	\$15,556	\$10,226	\$5,330	79	56C/23W	\$3,072	\$2,154	\$918					
Dec.	180	71C/109W	\$20,823	\$14,825	\$5,998	64	34C/30W	\$3,351	\$2,438	\$975					
<b>TOTAL</b>	<b>3041</b>	<b>1360C/156W</b>	<b>\$221,643</b>	<b>\$149,089</b>	<b>\$72,554</b>	<b>887</b>	<b>440C/447W</b>	<b>\$83,682</b>	<b>\$59,484</b>	<b>\$24,261</b>	<b>618</b>	<b>305C/311W</b>	<b>\$82,108</b>	<b>\$53,672</b>	<b>\$25,435</b>

<b>Monthly Avg</b>	<b>253.4</b>	<b>107C/121W</b>	<b>\$18,470.27</b>	<b>\$12,424.08</b>	<b>\$6,046.20</b>	<b>73.917</b>	<b>37C/37W</b>	<b>\$6,973.50</b>	<b>\$4,956.98</b>	<b>\$2,021.74</b>	<b>51.5</b>	<b>25C/26W</b>	<b>\$6,842.30</b>	<b>\$4,472.70</b>	<b>\$2,119.59</b>
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\*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



**Memorial Villages Police Department**  
**11981 Memorial Drive**  
**Houston, Texas 77024**  
**Tel. (713) 365-3701**

*Raymond Schultz*  
*Chief of Police*

October 13, 2021

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: September Monthly Report

During the month of September MVPD responded/handled a total of 7,050 calls/incidents. 5,739 House watch checks were conducted. 389 traffic stops were initiated with 415 citations being issued for 675 violations. (Note: 13 Assists in Hedwig, 52 in Houston, 1 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2488/23,719	2121/20,593	1	35/80/115	9@4:59
Piney Point:	1791/18,826	1450/15,727	7	57/74/131	4@3:53
Hunters Creek:	2668/28,669	2166/24,707	10	100/69/169	<u>10@3:48</u>
				Cites/Warn/Total	23@4:17

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	176	Ord. Violations:	13	Speeding:	156
Accidents:	18	Information:	33	Exp. Registration:	66
ALPR Hits:	100	Suspicious Situations	120	No Ins:	64
Assist Fire:	59	Loud Party	7	No License	47
Assist EMS:	32	Welfare Checks:	12	Stop Sign	49

*This month the department generated a total of 93 police reports.  
 BH-19, PP-38, HC-36, HOU - 0*

Crimes Against of Persons (2)

Assault	1
Assault – Family Violence	1

Crimes Against Property (18)

Burglary of a Motor Vehicle	8	Theft Misd.	6
		Fraud/ID	4

Petty/Quality of Life Crimes/Events (73)

ALPR Hits (valid)	5	Public Intoxication	2
Misc. Reports	43	Information Reports	23

Arrest Summary: Individuals Arrested (15)

Warrants	8	Felony	0
Class 3 Arrests	5	DWI	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	3,556,540	5,040,063	70.6%
• Operating Expense:	686,208	899,881	76.2%
• Total M&O Expenditures:	4,242,748	5,939,944	71.4%
• Capital Expenses:	169,817	169,500	100.2%
• Net Expenses:	4,412,565	6,109,444	72%

Follow-up on Previous Month Items/Requests from Commission

- The vehicles scheduled for salvage (FY2021) were sold this month at auction. Over \$43,000 was received for the vehicles. The funds were deposited into the vehicle account.
- The MVPD accepted the delivery of an electric police patrol bicycle from the MVPD Foundation. The new bicycle has an electric assist that will allow the bike to reach speeds of 30 MPH. The bicycle has oversized tires that allow for it to float over wet grass without bogging down.

Personnel Changes/Issues/Updates

- Staff continue to accept applications and to test for both officer and dispatcher positions. Several entry level dispatcher applicants have tested however, have withdrawn after learning the position requires nightshift work or due to integrity issues in their backgrounds.

Major/Significant Events

- On September 2<sup>nd</sup> one of our serial mail thieves returned to the area in a stolen vehicle. Officers were alerted to his presence by the ALPR system. Officers located the suspect driving on a residential street. Officers attempted to stop him however he fled. Officers called off the pursuit due to the dangerous driving of the suspect. An arrest warrant has been issued for the suspect.
- On September 3<sup>rd</sup> a customer was fueling her vehicle at the Shell Station located at 8500 Katy Freeway when a slider stole her designer purse from her vehicle. As the suspect was fleeing, he struck her vehicle. The victim was a CCH licensee and produced her handgun firing at the suspect vehicle. No one was injured. The suspect fled and has not yet been located.
- On September 13<sup>th</sup>, two juvenile auto burglars were apprehended on Timberknoll. The suspects had been entering unlocked vehicles when a resident observed one under his carport. Both had to be released to their parents after the Juvenile Justice Center would not accept them.
- Hurricane Nicholas ascended on the villages on September 14<sup>th</sup>. MVPD had pre-staged staff staying at nearby hotels and called in additional personnel at 0200 Hours. Officers assisted in the clearing of downed trees and responding to numerous alarms due to local power outages. Limited localized flooding only with no significant damage.

Status Update on any Major Projects

- MVPD hosted an evening RAD55+ Class at Chapelwood Church. An evening class scheduled for October was advertised and quickly filled up within hours of being posted on V-LINC.
- Officers attended several 911 events during the month to include: a parade at Hunters Creek Elementary School and a Girl Scout Hero's event at the HC City Hall Pavilion. The Creekside Neighborhood Association provided lunch to staff on 9/11/21.

V-LINC new registrations in September: +33

BH – 1413(+10)  
PP – 1005 (+10)

HC – 1452 (+8)  
Out of Area – 478 (+5)

## September VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 11	5:25
Fire – 4	6:39
EMS – 7	4:43

### By Village

BH Fire – 3	7:18
BH EMS – 2	4:24
PP Fire – 1	4:43
PP EMS – 0	0
HC Fire -0	0
HC EMS -5	4:51

### Combined VFD Events (Priority + Radio)

Total – 53	4:16
Fire – 35	4:07
EMS – 18	4:29

### Radio Call Events

Total – 42	3:54
Fire- 31	3:43
EMS- 11	4:21

### Radio Call Events by Village

BH – 13	3:30
PP – 12	3:37
HC – 17	4:28

2021 Recruiting and Hiring Metrics

Number of:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inquiries Phone/Internet	16	13	9	11	7	13	6	7	5			
Inquiries InPerson	0	1	0	0	0	3	0	4	0			
Applications Received	0	5	2	2	1	3	1	4	4			
Signed up to Test	0	5	5	0	0	3	0	3	2			
Showed up to Test	0	0	5	0	0	3	0	3	2			
Passed Test	0	0	4	0	0	3	0	3	2			
Completed PIQ	0	0	4	0	0	3	0	3	2			
Passed BG	0	0	1	0	0	0	0	3	2			
Passed Chief's Selection	0	0	1	0	0	N/A	0	2	N/A			
Offered Employment	0	0	1	0	0	N/A	0	2	N/A			
Hired	0	0	1	0	0	N/A	0	2	N/A			

# 2021 Burglary Map

Address	Alarm	POE
302 Chapel Bell	No	Vacant (none)
10611 Tarleton	No	Side Door
11634 Blalock Ln	No	Ruse
618 Piney Point Rd	No	Ruse
11310 Smithdale	No	Veh in Carport
11612 Memorial	No	Open Door
11612 Memorial	No	Key in Door
8429 Katy Fwy	No	Smash Door
10903 Wickwild	Yes	Open Garage

# 2021 Robberies

Address	MO
11702 Greenbay	Walker



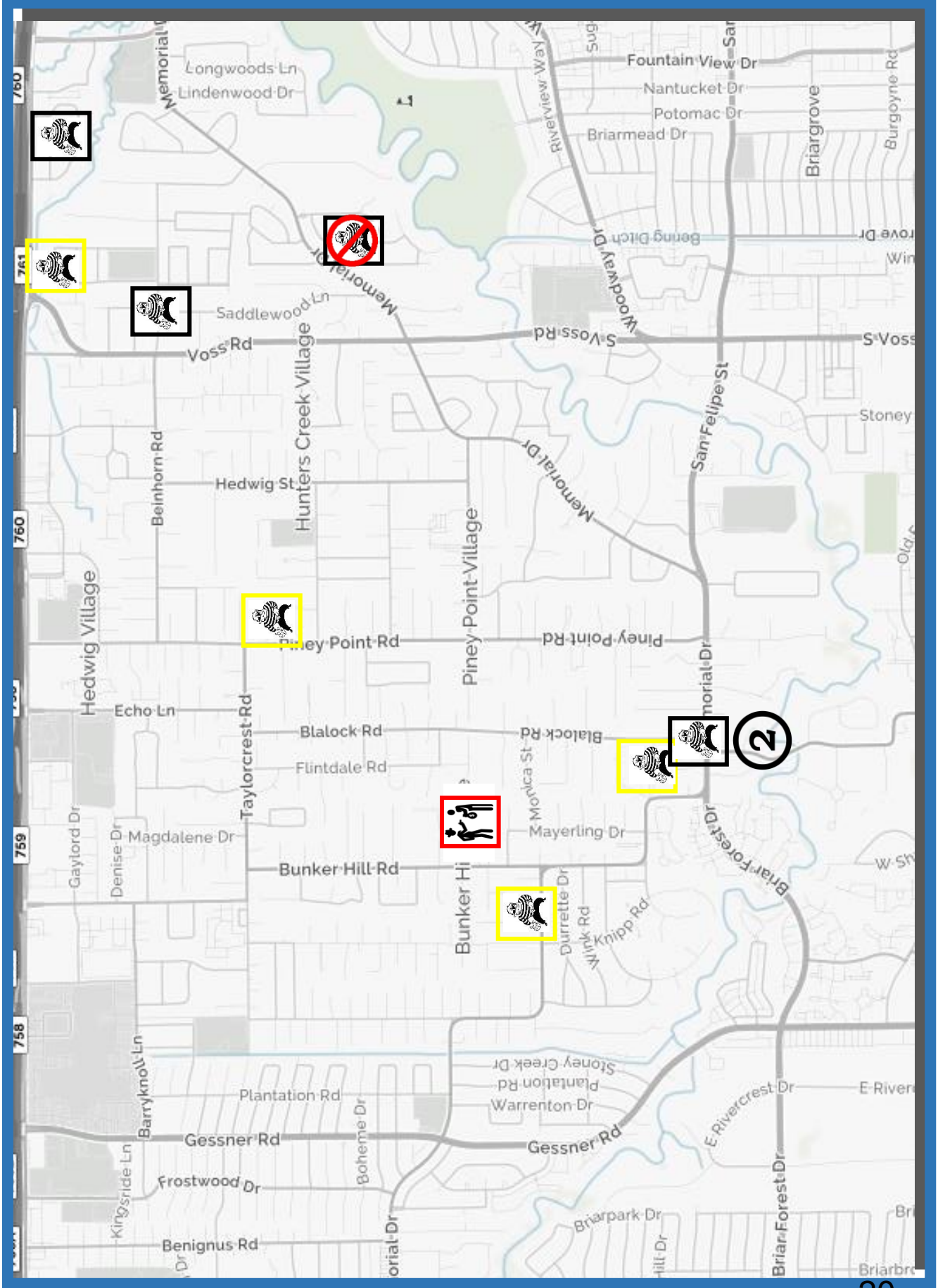
Daytime Burglary



Nighttime Burglary

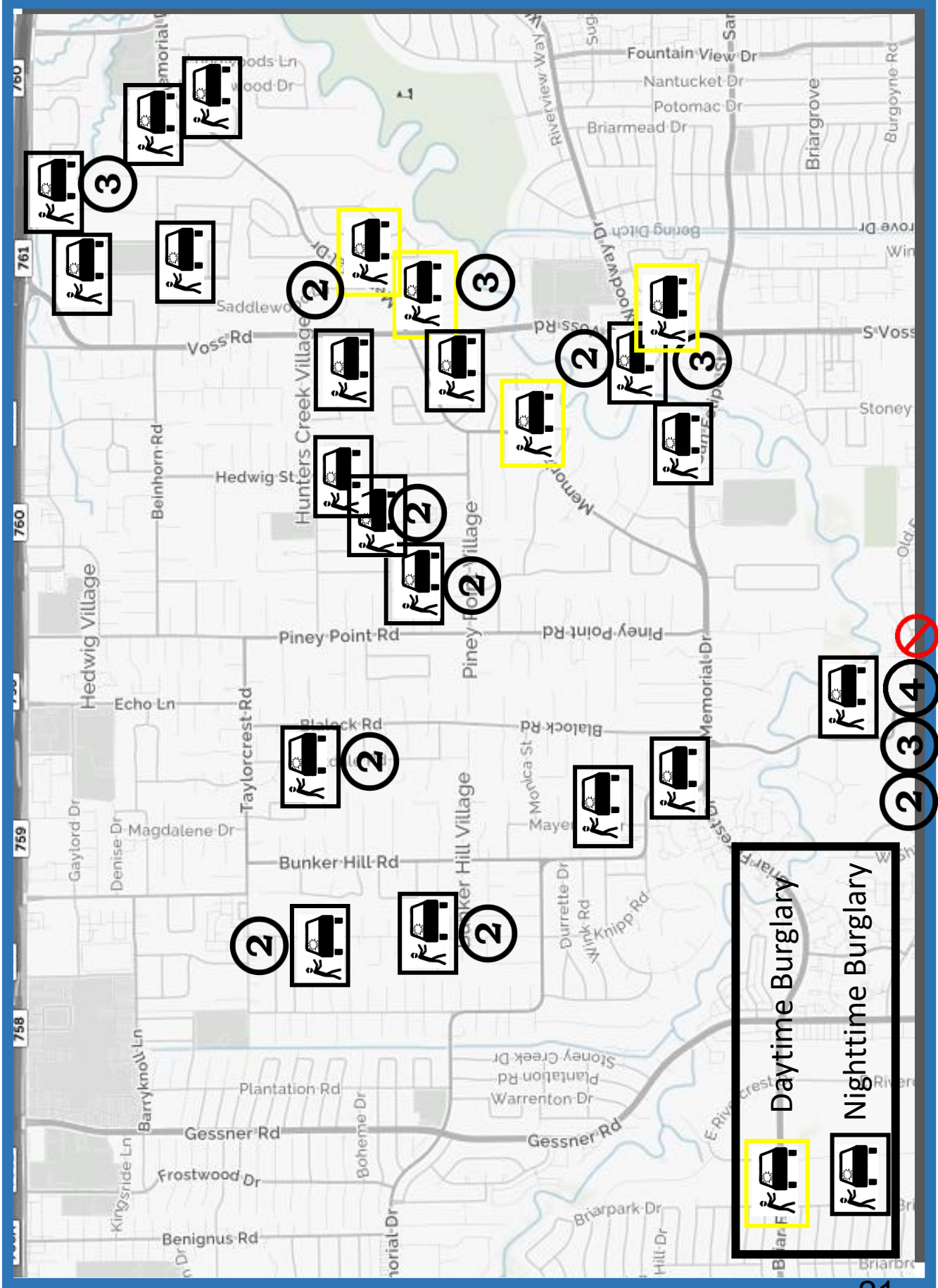


Robbery



# 2021 Auto Burglary Map

Address	POE
10709 Memorial (Jugging)	Side Win Smash
335 Knipp	UNL Door
11931 Broken Bough	UNL Door
348 Knipp	UNL Door
512 Knipp	UNL Door
8435 Katy Fwy	Side Win Smash
11322 Surrey Oaks	UNL Door
505 Ripplecreek	Truck Bed
7627 River Point	UNL Door
11734 Flintwood	UNL Door
7630 River Point	UNL Door
907 Tarrington	UNL Door
10610 N Evers Park	UNL Door
11107 Wickway	UNL Door
243 Hedwig	UNL Door
3 Stayton Cir	UNL Door
3 Claymore	UNL Door
302 Lindenwood	UNL Door
323 Hunters Trail	UNL Door
6 Woodsedge	Truck Bed
10821 Longshadow	UNL Door
1116 Riverglyn	UNL Door
10709 Memorial	UNL Door
PP City Hall	Side Win Smash
11701 Forest Glen	UNL Door
733 Creekside	UNL Door
218 Bylane	UNL Door
30 Windemere	UNL Door
8525 Katy Fwy	UNL Door
10700 Memorial	Side Win Smashed
11715 Timberknoll	UNL Door
8525 Katy Fwy	UNL Door
335 Piney Point	UNL Door
3 Saddlecreek	UNL Door
1108 Riverbend	UNL Door





## 2021 Total Incidents

2021	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	28	47	77	5	4008	3019	1377	1077	1153	876	1377	1062
February	1	26	37	64	3	4833	3411	1543	1099	1099	699	2112	1610
March	4	27	54	85	7	7617	6404	2321	1943	1696	1378	3481	3067
April	0	17	86	103	8	6227	5038	2323	1987	1628	1295	2171	1752
May	1	17	70	88	11	7910	6564	2405	2061	2563	2117	2837	2369
June	0	20	62	82	20	9541	8348	3108	2824	2528	2198	3746	3318
July	1	26	70	97	17	14,813	13595	4703	4365	3416	3091	6555	6139
August	2	22	53	77	7	10,226	8969	3451	3116	2951	2623	3722	3224
September	2	18	73	93	15	7,050	5739	2488	2121	1791	1450	2668	2163
October													
November													
December													
<b>Total</b>	<b>13</b>	<b>201</b>	<b>552</b>	<b>766</b>	<b>93</b>	<b>72225</b>	<b>61087</b>	<b>23719</b>	<b>20593</b>	<b>18825</b>	<b>15727</b>	<b>28669</b>	<b>24704</b>

2020 Totals	19	269	591	879	178	96885	83432	34182	30460	25843	22003	35623	30831
Difference	0	0	0	0	0	0	0	0	0	0	0	0	0
% Change	0	0	0	0	0	0	0	0	0	0	0	0	0

## 2021 Officer Committed Time to Service Report


Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	14:27:08	6:19:50	9:11:48	4:38:17	4:00:59	2:09:49	7:38:50	5:01:13	0:52:11					0
BIEHUNKO, JOHN	23:07:01	19:19:59	14:04:18	12:55:49	17:39:07	13:24:26	28:52:16	3:04:24	15:00:36				1	27
BOGGUS, LARRY	7:55:02	20:20:04	5:40:37	10:56:38	5:10:26	1:43:35	8:55:13	4:33:09	0:50:53					0
BRACHT, DANIEL	17:07:03	11:15:42	9:46:04	6:46:17	10:42:15	2:18:36	9:32:56	7:08:44	1:48:52				0	1
BURLESON, Jason	12:12:34	18:10:56	10:39:53	13:49:14	17:04:01	12:48:05	19:51:20	16:26:16	24:12:55				8	15
CADENA, VANESSA	18:00:04	12:07:28	24:08:28	10:26:28	12:23:19	16:34:39	15:29:05	22:04:13	8:01:39				1	4
CANALES, RALPH EDWARD	16:04:00	7:27:16	14:33:16	15:02:51	12:18:48	17:39:17	15:05:58	22:13:54	13:51:20				5	24
CERNY, BLAIR C.	7:56:59	4:17:26	7:37:24	9:13:59	11:30:49	5:30:29	22:13:46	15:34:45	13:35:49				2	0
HARWOOD, NICHOLAS	18:15:14	15:46:27	14:27:52	11:56:07	19:13:33	10:50:16	12:19:00	15:19:41	16:51:51				7	10
JARVIS, RICHARD	10:46:12	28:53:18	23:27:39	16:31:49	9:17:32	22:40:23	19:08:52	10:59:24	22:09:11				2	33
JOLIVET, CHARLES	11:59:12	9:59:43	10:18:23	15:17:10	22:51:51	8:20:21	0:00:00	0:00:00	0:00:00					0
JONES, ERIC	0:31:48	0:06:32	0:00:00	0:00:00	0:05:23	0:00:00	1:38:50	1:14:48	0:14:18					0
KELSO JR, RONALD K	15:55:08	2:04:16	15:04:52	12:24:25	18:36:33	15:40:55	23:40:16	20:14:53	21:08:46				7	31
Kukowski, Andy									4:55:51				2	24
Lowrie, Andy				31:05:28	51:48:34	41:03:41	31:12:08	41:36:01	38:10:32				7	51
MCELVANY, ROBERT	15:06:05	10:55:03	7:34:12	14:51:04	7:40:03	6:40:44	7:02:18	11:09:10	18:30:34				3	6
MILLER, OSCAR	11:42:37	16:13:37	16:55:40	6:53:42	23:58:45	8:36:01	16:39:36	3:23:54	2:20:10				2	0
NASH, CHRISTOPHER	13:30:51	14:08:19	13:58:31	13:30:18	19:37:33	14:04:38	9:32:58	10:37:45	17:23:34				1	3
Ortega, Yesenia									0:00:00				5	4
OWENS, LANE	4:42:45	0:12:48	2:33:47	2:05:39	0:00:00	0:39:21	1:37:08	0:52:49	0:12:58					0
PAVLOCK, JAMES ADAM	7:56:41	9:16:17	3:48:02	8:41:59	11:23:34	3:39:55	3:41:25	4:13:55	12:38:44				3	37
RODRIGUEZ, CHRISTOPHER	5:37:51	7:31:36	3:54:08	6:27:54	4:05:17	6:45:09	8:40:31	5:50:17	8:56:02					0
SCHANMEIR, CHRISTIAN	2:03:24	11:09:37	22:03:09	13:23:38	15:21:03	35:38:00	31:11:55	16:18:31	31:16:46				8	25
SCHULTZ, RAYMOND	0:00:00	0:49:06	0:00:56	1:01:23	2:24:51	0:59:42	1:34:39	0:50:03	0:26:41					0
SILLIMAN, ERIC	16:45:18	18:58:22	19:39:33	13:27:53	12:35:27	10:45:35	7:13:22	16:02:37	16:52:17				3	13
SISSON, KYLE J	0:58:16	0:15:03	0:00:00	0:00:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00					0
SPRINKLE, MICHAEL	1:19:49	4:18:27	6:30:48	5:23:43	6:58:37	3:22:06	5:52:46	3:37:51	13:38:29				3	5
TAYLOR, CRAIG	14:41:29	12:18:05	11:35:47	10:15:58	17:10:22	19:04:50	16:19:36	20:28:11	27:44:07				7	34
TORRES, PATRICK	14:43:57	13:30:08	13:27:58	16:10:17	28:54:02	16:12:23	12:03:12	10:32:36	14:21:28				1	11
TUGGLE, JAMES	8:01:57	13:07:32	13:22:19	15:25:17	18:29:52	11:37:22	4:49:22	21:58:07	10:26:32				2	2
VALDEZ, JUAN	17:55:02	21:37:31	25:08:41	12:08:45	19:10:40	19:47:07	33:08:24	20:38:47	23:36:33				3	21
VASQUEZ, MONICA	23:38:14	15:16:42	15:32:19	16:21:37	9:48:28	20:24:37	35:09:41	13:51:11	22:04:34				2	17
WHITE, TERRY	23:35:00	19:20:08	19:55:44	14:16:38	17:33:08	31:39:37	12:21:50	22:42:41	27:47:45				8	17
* = Admin Asmt.													93	415
t = temporary														
Dispatch Committed Time													Totals	
911 Phone Calls	302	314	231	279	310	315	373	387	360				2871	
3700 Phone Calls	2189	3536	2566	2301	2359	2490	2606	2585	2501				23133	
DP General Phone Calls*	54:30:49	90:01:08	62:57:40	55:10:01	55:48:51	63:16:21	68:36:54	63:02:19	59:07:42					

\* This is the minimal time as all internal calls route through the 3700 number.

Hedwig  **16**

Bunker Hill 

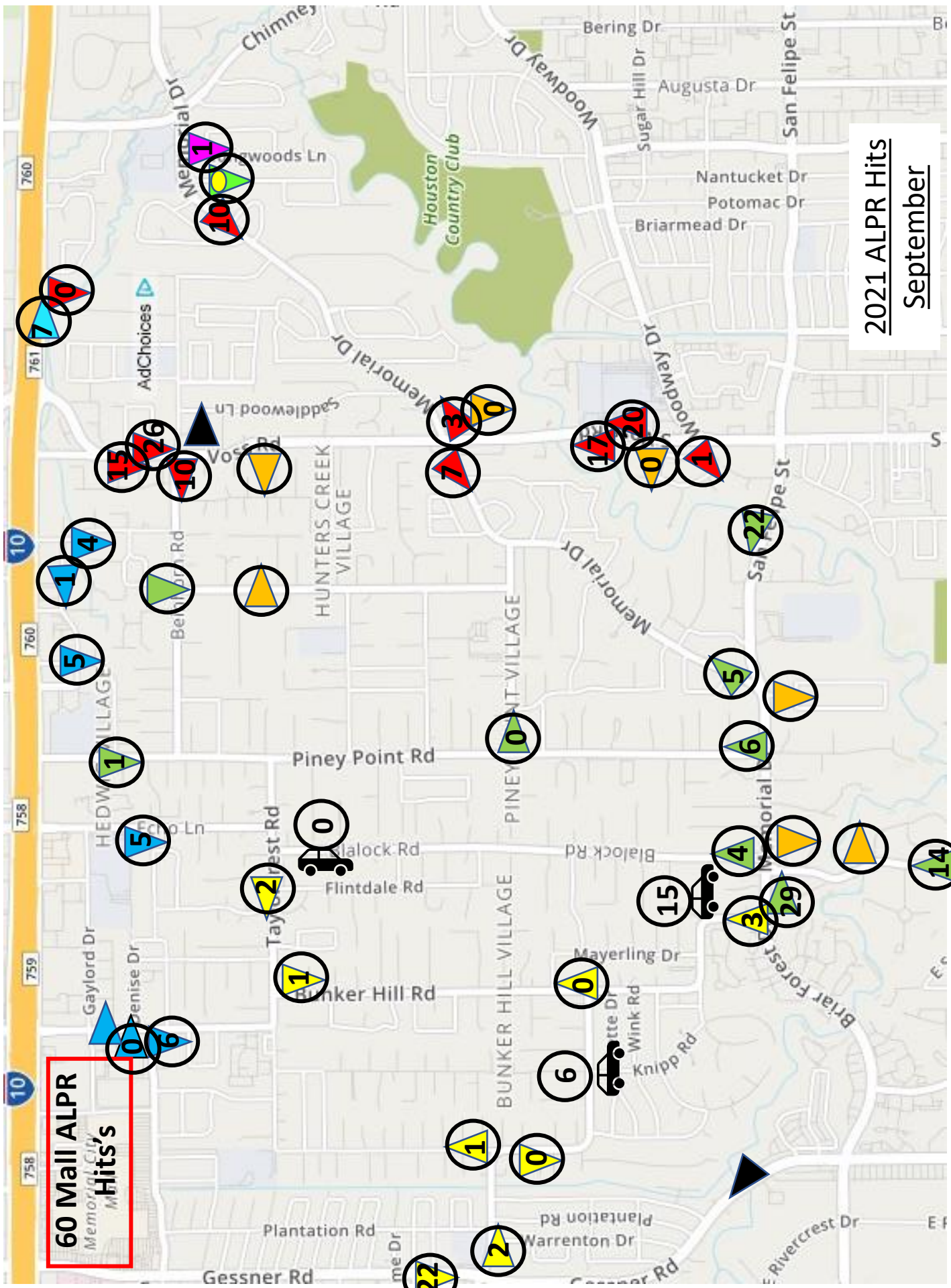
Piney Point 

Hunters Creek 


Frequent Mobile Locations 


**230** Total Hits  
24

**60** Mall ALPR Hits's



Lindenwood HOA 

Longwoods HOA 

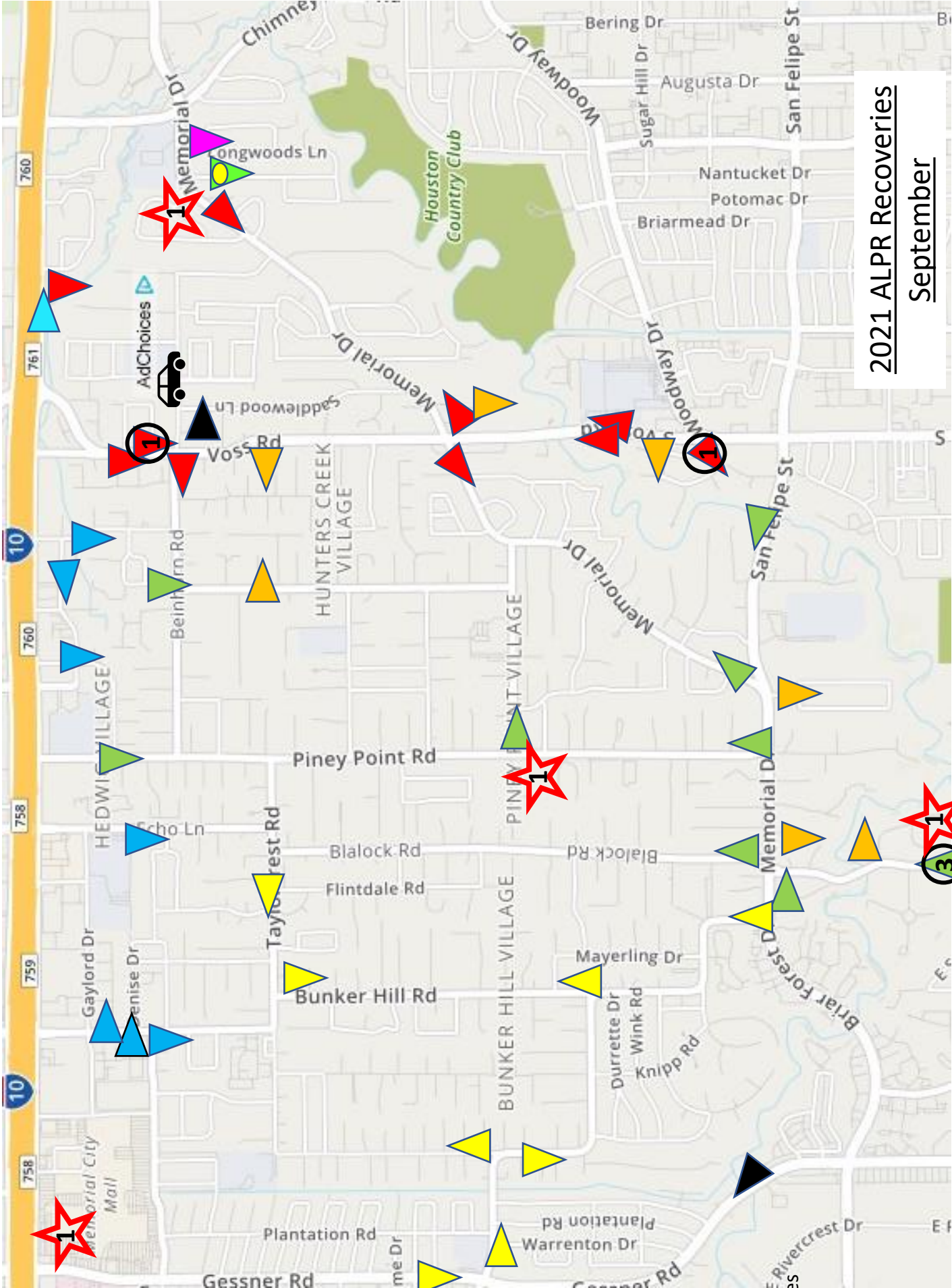
US Coins 

In Process 

HOA Systems 

2021 ALPR Hits  
September

09/31/21



2021 ALPR Recoveries  
September

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



1

5



Investigative Leads

1

Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA

Systems



09/31/21

ALPR Recoveries

Num	Plate	Vehicle	Loc	Val	Links	
1	KHM2376	Ford F350		22 \$ 48,000.00	Drugs-Meth	1/5/2021
2	MVL8705	Hyndi		10 \$ 14,000.00		11-Jan
3	GKR5588	Hond Civ		8 \$ 12,500.00	Fugitive/poss c	18-Jan
4	MWV2069	Chev Cruz		8 \$ 9,800.00	Fraud	20-Jan
5	R000293	Toy Cor		17 \$ 12,000.00	Rental/Cluck	21-Jan
6	LJP9550	Hynd SFE		19 \$ 14,000.00		28-Jan
7	DV48493	VW Jetta		14 \$ 17,500.00	Fel Warrant	29-Jan
8	MHT8564	Hond Acc		2 \$ 16,000.00	Car Jacking	31-Jan
9	9.49E+09	Chev Volt		8 \$ 38,000.00		2-Feb
10	DLJ392	Hond Acc		6 \$ 21,000.00	Fel Warrant	4-Feb
11	MPR6064	Toy Cor		12 \$ 14,000.00	Fug/Drugs	5-Feb
12	N541138	Chev Mal		8 \$ 21,000.00	Fug/Burg	8-Feb
13	BZ8K588	Ford Taur		23 \$ 8,000.00	Fraud	10-Feb
14	MNC3563	Cadi CTS		8 \$ 28,500.00		21-Feb
15	MYR3265	ToyHigh	US Coins	\$ 18,000.00	Fraud	3-Mar
16	89686F5	HYNSon		7 \$ 18,500.00	Fraud	4-Mar
17	KXS9288	Ford Focus		2 \$ 14,500.00	Fraud	11-Mar
18	MXL9491	Ford F350		22 \$ 31,000.00		18-Mar
19	NZN3882	AcuraTLX		8 \$ 24,500.00		22-Mar
20	GSC6637	Niss Alt		8 \$ 16,000.00		30-Mar
21	AW83550	Ford F150		19 \$ 24,000.00	meth/fraud	2-Apr
22	8UTT006	BMW X7		20 \$ 41,000.00		16-Apr
23	NFS0818	MercC30		19 \$ 37,000.00		18-Apr
24	DV3YSL	Chev Equx		8 \$ 15,600.00		11-Apr
25	NZN3882	AcuraTLX		8 \$ 23,000.00	Burg/BMV's	11-May
26	DB3Y023	Buick Sed		4 \$ 20,000.00		12-May
27	BPS9409	Niss RGE		15 \$ 22,500.00		13-May
28	JDV2724	Toy Corrolz		2 \$ 26,000.00	Car Jacking	16-May
29	GYL2571	Chev PU		2 \$ 41,000.00	Prostitute	25-May
30	1275 E1	Niss Rog		6 \$ 24,500.00	Prostitute/273	6-Jun
31	MXD4027	Niss Alt		8 \$ 19,500.00		7-Jun
32	NTH2685	Chev Van		2 \$ 31,000.00	Fugitive	10-Jun
33	NTV6211	Toy Cor	River	\$ 17,000.00	Mail Thieves	10-Jun
34	LDCV51	Kia Van		19 \$ 19,000.00	Fraud	12-Jun
35	MVL3523	Mini		8 \$ 22,500.00		27-Jun
36	LTR3263	Audi		17 \$ 37,000.00	Burglar	8-Jul
37	CWX5690	Tou Rav4		4 \$ 17,500.00	fugitive	9-Jul
38	DGJ6939	Buick Sed		6 \$ 11,000.00	Drugs-Mail	17-Jul
39	DCJ8410	Mercury	Longwd's	\$ 12,000.00	Weapons	18-Jul
40	NHK7400	Ford F250		22 \$ 23,000.00	Stolen PLT and	27-Jul
41	KHT0403	Toy SUV		8 \$ 11,000.00	Warrant	28-Jul
42	N573023	Ford Edge		23 \$ 2,000.00	Fraud	4-Aug
43	AH32929	Uhaul		19 \$ 31,000.00		4-Aug
44	14919H8	Ram 1500		8 \$ 43,000.00	Burglars	7-Aug
45	PRL8380	Honda Ody		1 \$ 22,000.00	Civil	8-Aug
46	NMC1245	Niss Alt		10 \$ 23,000.00	Mail Thieves	26-Aug *STL PL+
47	401278J	Trailer		8 \$ 9,000.00	Fugitive	9-Sep
48	MXK1989	Chev Sil		8 \$ 16,500.00		10-Sep
49	JMA4019	ChevMal		8 \$ 9,000.00	Runaway	13-Sep
50	AE77046	Uhaul		17 \$ 27,000.00	Stolen in Burg	21-Sep
51	LJS9812	Dodge Chg	River	\$ 23,000.00	Fugitive	30-Sep
52	BWE005	MazMX3	Mall	\$ 19,000.00	Mall	4-Oct
53	KXN6727	BMW3		2 \$ 28,000.00	Fugitive	8-Oct
54	NHT2463	Chry300		8 \$ 22,500.00	Rental	10-Oct

Plate Recoveries

Plate Recove	Date	Links
90561S4	3/1/2021	Paper Fraud Tag
LKW4759	5/23/2021	
KDG6937	7/31/2021	Wanted Subject
NMC1245	8/26/2021	On stolen car same make
JLX5130	9/15/2021	
19614A4	9/13/2021	Stolen Temp
NBJ0628	9/19/2021	

34 of 51 involved in other crimes = 68%

Firearm in vehicle

2021 Value	\$ 1,166,900.00		51
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	<b>\$ 2,752,400.00</b>		<b>134</b>

INVESTIGATIVE LEADS

103	NVK8808	Chev Tahoe	MDE Harrassment Case	SBISD	Solved	21-Jan
18	92350G3	Jeep Cherokee	Jugger Belaire to Racquet Club		CID-Open	22-Jan
21	BXR4783	Chev Pickup	FSGI		Solved	8-Feb
WIND HOA	FDC2680	Niss Alt	Mail Thieves		Solved	16-Feb
US Coins	MPV1209	Toy	BMV Jugger		CID-Open2,	27-Feb
Strey	LYN9642	Toy Cor	Package Thief		CID-Open	27-Feb
17	CNB1734	BLK F150	FSGI		ID's	3-Mar
24	960200	Blk Exped	Burg		Gypsys	27-Apr
26	11548U4	Ford PU	Burg		Gypsys	29-Apr
11	10654S1	Ford PU	Burg		Gypsys	29-Apr
19	07316A8	Niss Sen	Mail Thieves		Arrested	19-Jun
23	BX3C492	Pirus	Selling Drugs		Arrested	26-Jun
Hed	MZZ3574	Ford F150	Theft of Lawn EQPT		Open	7-Jul
10	NMC1245	Niss Alt	Serial Mail Thief		Arrested	26-Aug
11	Golf	Golf	Burglar		Open	14-Sep

# Plate Reads Summary

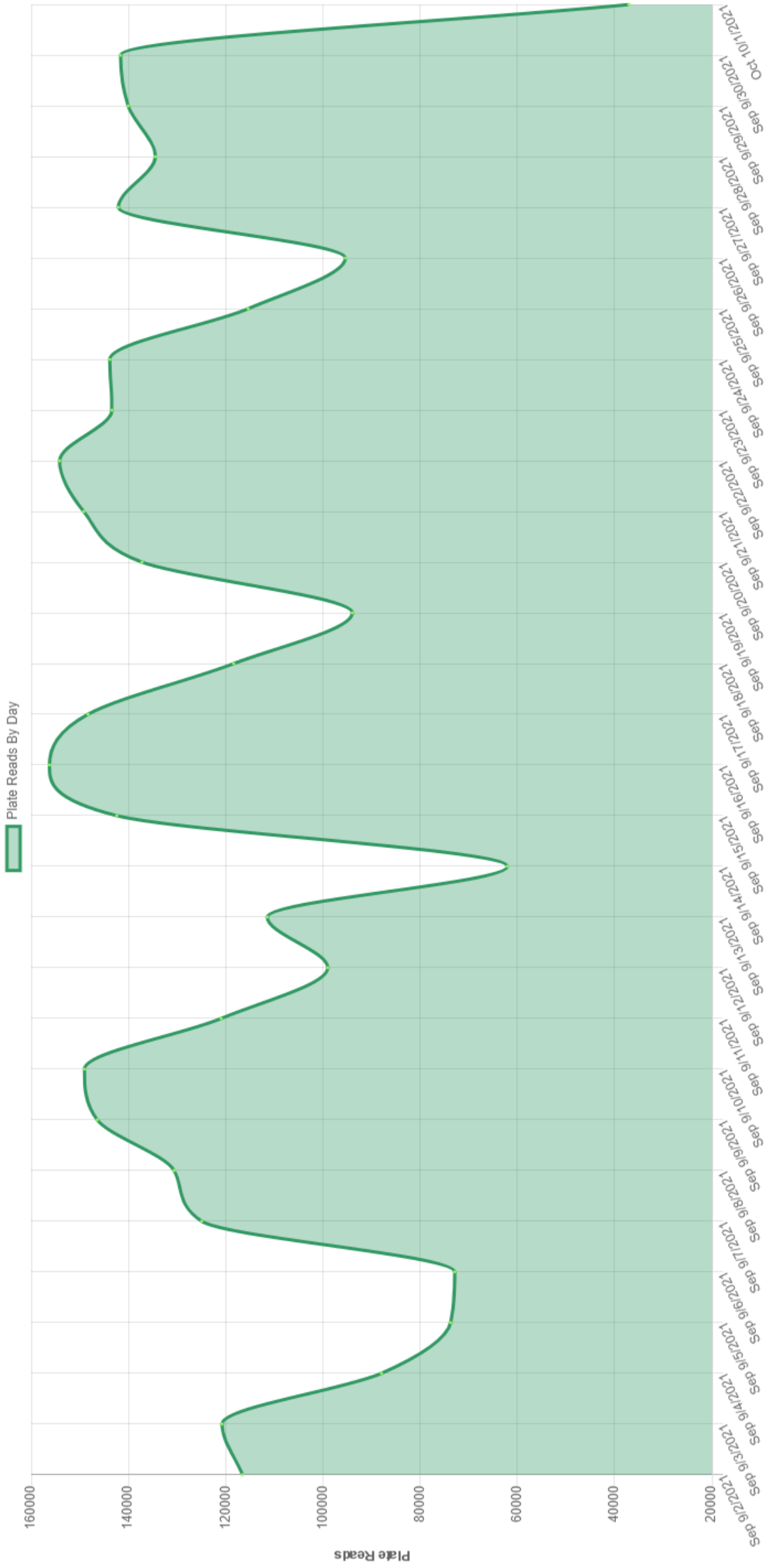
Total Plate Reads:  
3,609,414

Export 

Sep 2 - Oct 1

Cameras (30) ▾

Search



# Unique Plate Reads Summary

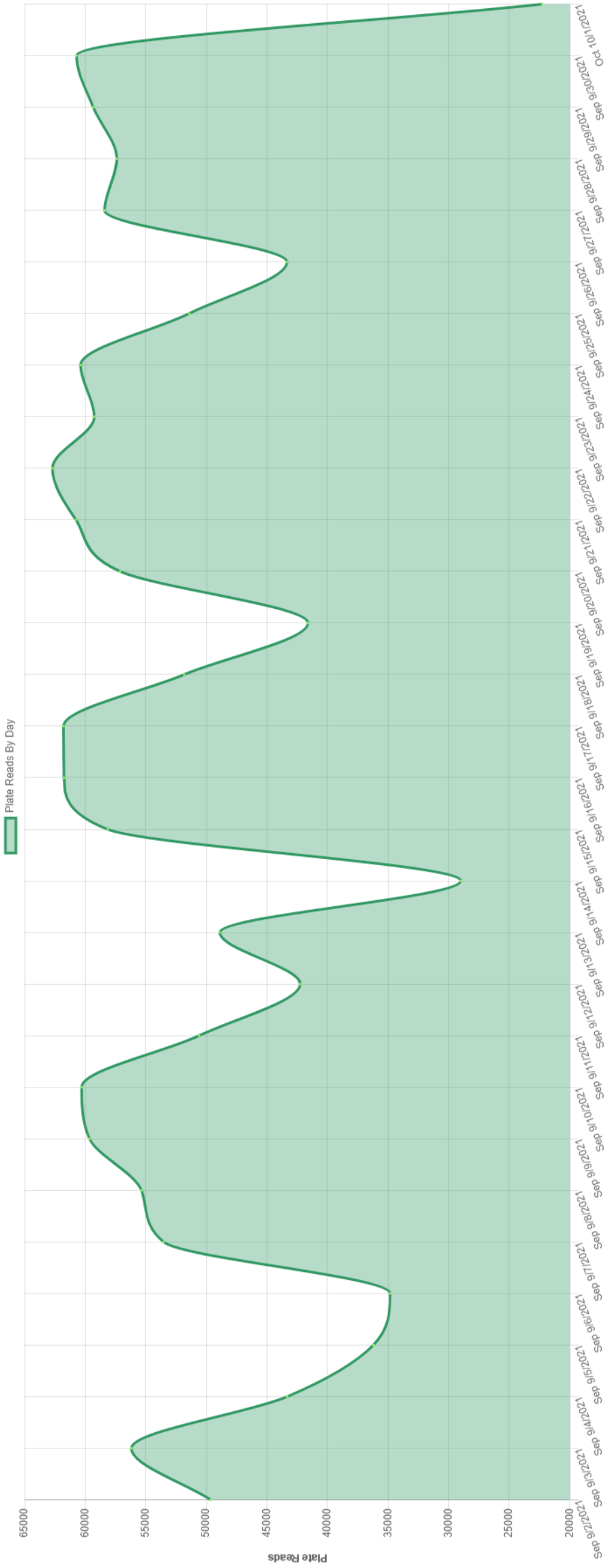
Total Unique Plate Reads:  
1,548,024

Export 

Sep 2 - Oct 1

Cameras (30)

Search



# All Categories

## Hits Report

Total Hits:  
394

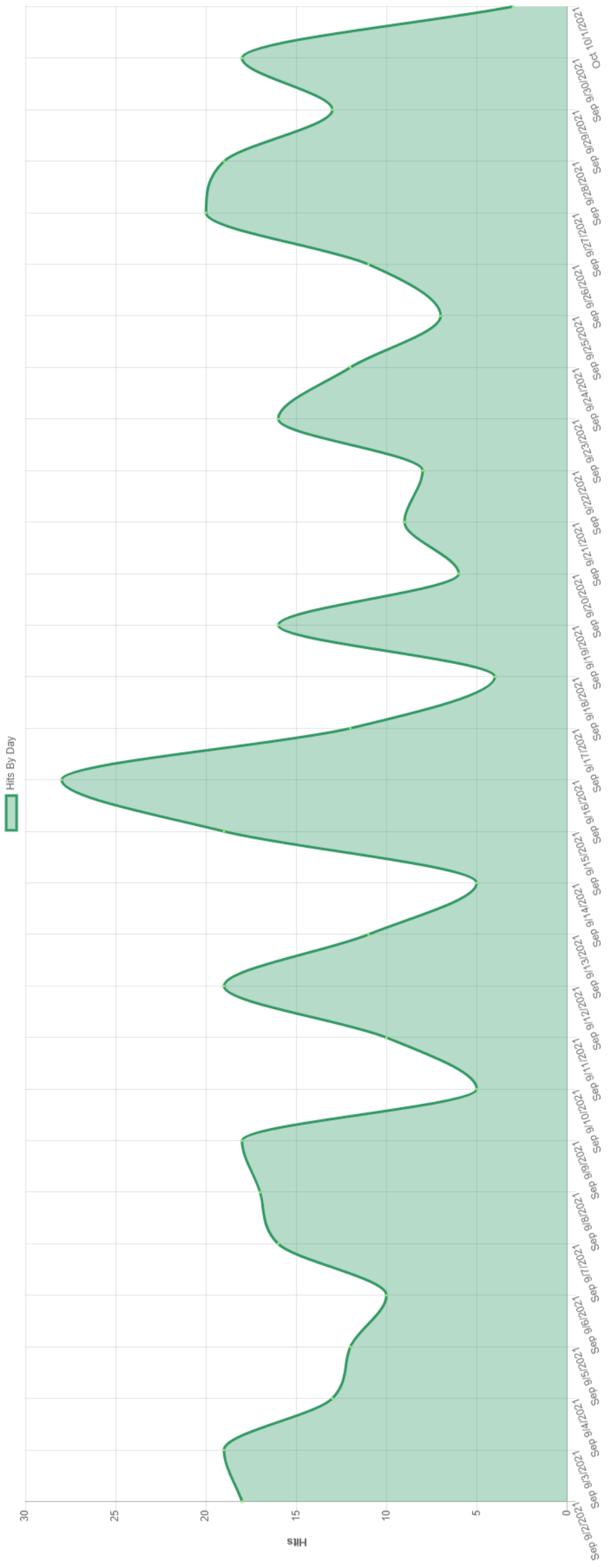
Export 

Sep 2 - Oct 1

Topics (14) ▾

Cameras (30) ▾

Search





# Top 6 Categories

## Hits Report

Total Hits:  
230

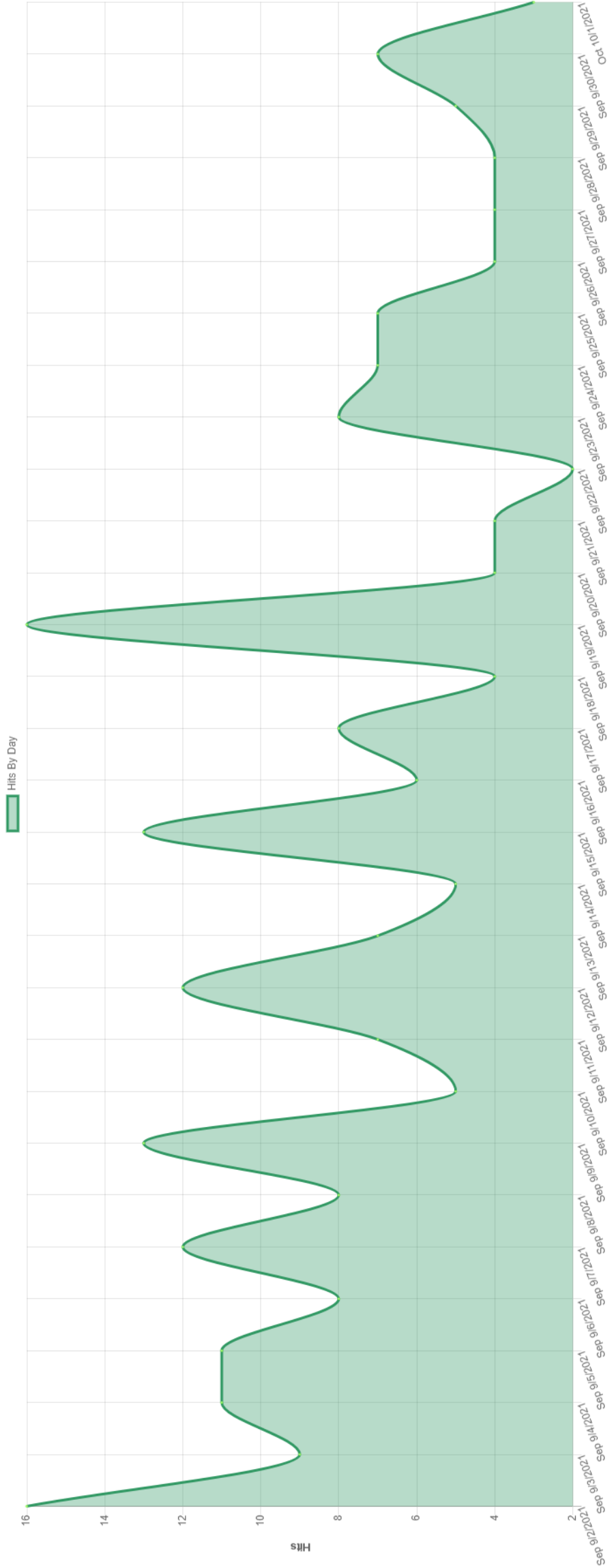
Export 

Sep 2 - Oct 1

Topics (6) ▾

Cameras (30) ▾

Search



# Sex Offenders

## Hits Report

Total Hits:  
2

Export  Sep 2 - Oct 1

Topics (1) ▾

Cameras (30) ▾

Search



# Hits/Reads By Camera

1 22/249,846  
2 2/112,372  
3 0/0  
4 3/136,932  
5 1/90,171  
6 2/77,102  
7 29/239,007  
8 14/254,414  
9 6/64,253  
10 5/103,537  
11 0/30,834  
12 1/77,501  
13 0/0  
14 10/78,749  
15 0/5,943  
16 10/85,081

Total Reads – 3,609,414  
Unique Reads – 1,548,024  
Hits- 394 - 6 Hit List- 230

17 7/139,727  
18 3/107,152  
19 15/262,636  
20 26/344,099  
21 17/236,032  
22 20/363,498  
23 22/214,910  
24 6/127,618  
25 0/59,400  
26 0/31,438  
29 Riverbend 1/2,506  
Station 0/3,781  
#172 15/98,935  
Trailer 0/343  
Strey 1/15,158

1	2		3		4		5		6		7		8		9		10		11		12		13		14		15							
	Total Number of YTD Incidents 2021																Life-Threatening (LT) Fire Incidents				Life-Threatening (LT) Fire Incidents		Life-Threatening (LT) Fire Incidents		Life-Threatening (LT) Fire Incidents		Life-Threatening (LT) Fire Incidents		Life-Threatening (LT) Fire Incidents		Life-Threatening (LT) Fire Incidents		Life-Threatening (LT) Fire Incidents	
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2021 Calls are:	Fire	EMS	Fire Alarms	% of Fire Calls																		
Bunker Hill Village	198	92	290	37	3:48	100%	6:23	100%	9	4:36	100%	68%	32%	93	47%																			
Hedwig Village	160	174	334	98	3:22	100%	3:15	100%	27	3:19	100%	48%	52%	73	46%																			
Hilshire Village	26	38	64	21	2:54	100%	4:50	100%	4	4:16	100%	41%	59%	9	0%																			
Hunters Creek Village	330	154	484	63	4:03	100%	5:41	100%	28	5:19	100%	68%	32%	148	45%																			
Piney Point Village	230	110	340	48	4:19	100%	5:17	100%	18	5:18	100%	68%	32%	102	44%																			
Spring Valley Village	212	149	361	75	2:53	100%	4:20	100%	20	4:04	100%	59%	41%	57	27%																			
Houston	83	0	83																															
Totals	1239	717	1956	342	3:34	100%	4:47	100%	106	4:33	100%	63%	37%	482	35%																			

A

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 7: Reflects the year to date, first responder's response times for each jurisdiction.

Column 8, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 10 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 11: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 12 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 13: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 14: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 15: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 16: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 17: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 18: Reflects the year to date, percentage of call which are "EMS" calls.

Column 19: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 20: Reflects the percentage of fire type calls which are fire alarms.

**MAYOR**  
*Jim Pappas*

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
*Stuart Marks*  
*Fidel Sapien*  
*Ken Spalding*  
*Chip Cowell*  
*Jay Carlton*



**CITY ADMINISTRATOR**  
*Tom Fullen, CPM*  
**CITY SECRETARY**  
*Crystal R. Dozier, TRMC*

## Building Official Monthly Report

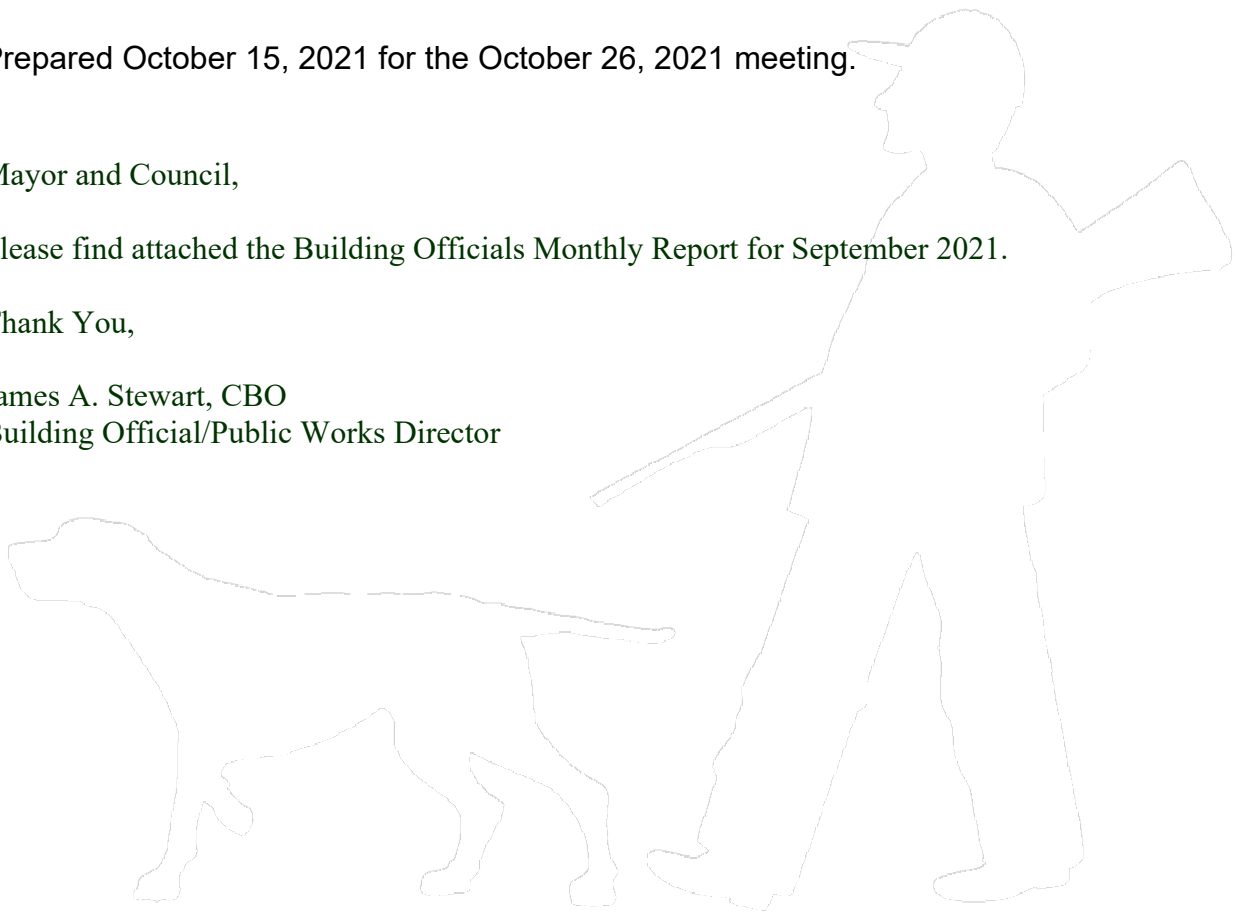
Prepared October 15, 2021 for the October 26, 2021 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for September 2021.

Thank You,

James A. Stewart, CBO  
Building Official/Public Works Director



**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2019**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	19	\$4,633	0	11	\$1,405	15	\$3,730	45	\$9,768	\$702,660
February	17	\$6,188	1	8	\$1,355	30	\$4,080	55	\$11,623	\$2,637,978
March	23	\$13,320	0	10	\$1,170	18	\$2,262	51	\$16,752	\$1,758,240
April	22	\$17,127	1	15	\$3,160	40	\$6,175	77	\$26,462	\$2,931,125
May	26	\$17,786	2	17	\$3,045	29	\$4,295	72	\$25,126	\$2,661,043
June	24	\$12,674	1	6	\$1,150	23	\$4,030	53	\$17,854	\$2,088,440
July	39	\$19,821	1	18	\$2,535	34	\$5,025	91	\$27,381	\$3,760,834
August	27	\$26,431	2	12	\$2,265	33	\$5,145	72	\$33,841	\$5,975,468
September	23	\$26,541	2	12	\$2,095	31	\$5,140	66	\$33,776	\$3,896,872
October	27	\$40,968	3	12	\$1,865	35	\$6,050	74	\$48,883	\$8,384,388
November	20	\$7,283	0	13	\$1,790	22	\$3,235	55	\$12,308	\$1,213,903
December	22	\$14,495	0	10	\$2,020	31	\$4,675	63	\$21,190	\$1,767,497
<b>Total</b>	<b>289</b>	<b>\$207,265</b>	<b>13</b>	<b>144</b>	<b>\$23,855</b>	<b>341</b>	<b>\$53,842</b>	<b>774</b>	<b>\$284,962</b>	<b>\$37,778,448</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
July	15	\$23,330	2	23	\$4,590	29	\$5,700	67	\$33,619	\$5,221,170
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October	27	\$32,322	3	8	\$1,385	24	\$4,795	59	\$38,501	\$5,800,301
November	19	\$4,856	0	13	\$1,900	24	\$4,175	56	\$10,930	\$940,466
December	27	\$4,284	0	6	\$700	12	\$1,215	45	\$6,199	\$1,174,925
<b>Total</b>	<b>274</b>	<b>\$312,050</b>	<b>11</b>	<b>162</b>	<b>\$29,600</b>	<b>304</b>	<b>\$51,045</b>	<b>740</b>	<b>\$392,693</b>	<b>\$76,523,789</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June	28	\$26,027	2	14	\$2,810	29	\$4,645	71	\$33,482	\$4,930,737
July	26	\$31,787	3	14	\$2,365	21	\$3,485	61	\$37,367	\$4,347,372
August	27	\$16,496	0	23	\$4,265	54	\$7,960	104	\$28,721	\$3,570,864
September	19	\$34,387	2	21	\$4,025	33	\$6,575	73	\$44,987	\$5,535,127
October										
November										
December										
<b>Total</b>	<b>226</b>	<b>\$186,225</b>	<b>11</b>	<b>159</b>	<b>\$27,530</b>	<b>286</b>	<b>\$45,870</b>	<b>678</b>	<b>\$259,714</b>	<b>\$33,276,969</b>

**City of Hunters Creek Village  
Inspection Activity Report - 2020**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
<b>Month</b>					
January	112	100	89.0	12	11.0
February	161	134	83.2	27	16.8
March	149	137	91.9	12	8.1
April	203	171	84.2	32	15.8
May	199	165	82.9	34	17.1
June	164	138	84.1	26	15.9
July	228	193	84.6	35	15.4
August	159	140	88.1	19	11.9
September	167	138	82.6	29	17.4
October	155	127	81.9	28	18.1
November	108	89	82.4	19	17.6
December	134	110	82.1	24	17.9
Total	1939	1642	84.8	297	15.3

**City of Hunters Creek Village  
Inspection Activity Report - 2021**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
<b>Month</b>					
January	147	124	84.4	23	15.6
February	98	86	87.8	12	12.2
March	172	146	84.9	26	15.1
April	135	118	87.4	17	12.6
May	126	111	88.1	15	11.9
June	165	137	83.0	28	17.0
July	139	113	81.3	26	18.7
August	170	155	91.2	15	8.8
September	186	163	87.6	23	12.4
October					
November					
December					
Total	1338	1153	86.2	185	13.8

# Inspections with Odometer Readings, by Inspector and Vehicle

Oct 15, 2021 2:16 PM  
James Stewart  
City of Hunters Creek Village

Date Range (inclusive): **Wed Sep 01 2021 to Thu Sep 30 2021**  
Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG )									
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Reinsp Result	Correction Notes	
Vehicle ID:									
	202000488	346 Hunters Trail St	E Final	9/1/21		No	NC	Disapproved: Not ready at time of inspection	
	202100434	10923 Timberglen Drive	P Steel/Piping	9/1/21		No	Pass		
	202000488	346 Hunters Trail St	E Final	9/2/21	Y	No	Pass	[ Entered 9/1/2021 by BBG ]: Disapproved: Not ready at time of inspection	
	202100029	408 LINDENWOOD DR	P Sewer	9/2/21		No	NC	Disapproved, no test	
	202100071	819 Country Lane	E Final	9/2/21		No	Pass		
	202100291	5 Cape Cod Lane	I Trench	9/2/21		No	Pass		
	202100351	4 Saddlewood Estates Drive	E Underg	9/2/21		No	NC	Disapproved, no access	
	202100455	3 Sleepy Oaks Circle	Foundation	9/2/21		No	Pass		
	202100495	630 Hedwig Rd	Insulation	9/2/21		No	Pass		
	202100600	740 Kuhlman Road	M Rough	9/2/21		No	Pass		
	202100029	408 LINDENWOOD DR	P Sewer	9/3/21	Y	No	Pass	[ Entered 9/2/2021 by BBG ]: Disapproved, no test	
	202100501	615 Hunters Grove Lane	DW Steel	9/3/21		No	Pass		
	202100589	717 W CREEKSIDE DR	TCI	9/3/21		No	Pass		
	202100599	402 Kari Court	F Post Hole	9/3/21		No	Pass		



202000114	5 Cape Cod Lane	Bld-Final	9/7/21	Y	No	Pass	[ Entered 7/26/2021 by BBG ]: Approved - Building ONLY Landscape not complete, construction amterial in driveway; Pending Fire Marshal Approval.
202100238	5 Cape Cod Lane	YD Final	9/7/21		No	Pass	
202100291	5 Cape Cod Lane	I Final	9/7/21		No	Pass	
202100333	5 Cape Cod Lane	F Final	9/7/21		No	NC	Disapproved: Install gate to pool area
202100397	402 Timberwilde Lane	Shower Pan	9/7/21		No	Pass	
202100428	5 Cape Cod Lane	P Final	9/7/21	Y	No	Pass	[ Entered 7/1/2021 by BBG ]: Partial Approval/ excluding outdoor kitchen
202100506	647 Shartle Circle	YD Final	9/7/21		No	Pass	
202100553	740 Kuhlman Road	E Rough	9/7/21		No	Pass	
202100597	717 W CREEKSIDE DR	P UnderG	9/7/21		No	NC	Disapproved: No pressure on gauge; Water in trench
202100597	717 W CREEKSIDE DR	P GL & GT	9/7/21		No	NC	Disapproved: No pressure on gauge; Water in trench
202100607	8443 Hunters Creek Dr	P UnderG	9/7/21		No	Pass	
202100607	8443 Hunters Creek Dr	P Sewer	9/7/21		No	Pass	
202100609	209 FLEETWAY DR	ET-Pole	9/7/21		No	Pass	
202100224	1 Bridlewood Ct	E Underg	9/8/21		No	Pass	
202100385	610 Wellesley Drive	TCI	9/8/21		No	Pass	
202100567	740 KUHLMAN RD	Gas Test	9/8/21		No	NC	Disapproved: Wrong gauge for gas test
202100581	10914 Kirwick Drive	M Rough	9/8/21		No	Pass	
202100599	402 Kari Court	F Final	9/8/21		No	Pass	
202000358	606 Saddlewood Ln	P Final	9/9/21		No	NC	disapproved - complete m shower trim
202000404	606 Saddlewood	E Final	9/9/21		No	NC	"Disapproved - no power at outlet master bath

	Ln										
	202100040	819 Country Lane	Bld-Final	9/9/21		No	Pass				; hang all fixtures or blank off label panel"
	202100108	819 Country Lane	P Final	9/9/21		No	Pass				
	202100157	10914 Kirwick Drive	Frame R	9/9/21		No	Pass				
	202100189	423 Hunterwood Drive	E Final	9/9/21		No	Pass				
	202100368	647 Shartle Circle	F Final	9/9/21		No	Pass				
	202100397	402 Timberwilde Lane	Shower Pan	9/9/21	Y	No	Pass				
	202100493	740 Kuhlman Road	Frame R	9/9/21		No	Pass				
	202100493	740 Kuhlman Road	Insulation	9/9/21		No	Pass				
	202100502	614 Lindenwood Drive	Frame R	9/9/21		No	Pass				
	202100502	614 Lindenwood Drive	H-Strap	9/9/21		No	Pass				
	202100556	614 Lindenwood Drive	M Rough	9/9/21		No	Pass				
	202100567	740 KUHLMAN RD	Gas Test	9/9/21	Y	No	Pass				[ Entered 9/8/2021 by BBG ]: Disapproved: Wrong gauge for gas test
	202100580	614 Lindenwood Drive	E Rough	9/9/21		No	Pass				
	202100587	10909 Melody Lane	P Final	9/9/21		No	Pass				
	202100611	10509 Beinhorn Rd	P UnderG	9/9/21		No	Pass				
	202100611	10509 Beinhorn Rd	P GL & GT	9/9/21		No	Pass				
	202000351	819 Country Lane	E Final	9/10/21		No	Pass				
	202100351	4 Saddlewood Estates Drive	E Underg	9/10/21	Y	No	Pass				[ Entered 9/2/2021 by BBG ]: Disapproved, no access
	202100386	610 Wellesley Drive	P UnderG	9/10/21		No	Pass				

202100386	610 Wellesley Drive	P GL & GT	9/10/21	No	Pass	
202100453	10710 Bridlewood Street	TCI	9/10/21	No	Pass	
202100559	346 Hunters Trail St	P Final	9/10/21	No	NC	Disapproved: Install anti-syphon on ext. hose bibs
202100569	10809 Jaycee Ln	E Underg	9/10/21	No	Pass	
202100569	10809 Jaycee Ln	TCI	9/10/21	No	Pass	
202100589	717 W CREEKSIDE DR	E Final	9/10/21	No	Pass	
202100611	10509 Beinhorn Rd	P Final	9/10/21	No	Pass	
202100617	10809 Jaycee Ln	P UnderG	9/10/21	No	Pass	
202100617	10809 Jaycee Ln	P GL & GT	9/10/21	No	Pass	
202100626	737 E CREEKSIDE DR	E Underg	9/10/21	No	Pass	
202100627	746 E Creekside Drive	E Underg	9/10/21	No	Pass	
202100628	737 E CREEKSIDE DR	P UnderG	9/10/21	No	Pass	
202100629	746 E Creekside Drive	P UnderG	9/10/21	No	Pass	
202100634	885 Country Lane	P UnderG	9/10/21	No	Pass	
202100634	885 Country Lane	P GL & GT	9/10/21	No	Pass	
202000404	606 Saddlewood Ln	E Final	9/13/21 Y	No	Pass	[ Entered 9/9/2021 by BBG ]: "Disapproved - no power at outlet master bath ; hang all fixtures or blank off label panel"
202000581	10429 Memorial Dr	P Final	9/13/21	No	Pass	
202100400	15 INWOOD OAKS DR	Foundation	9/13/21	No	Pass	
202100502	614 Lindenwood Drive	Insulation	9/13/21	No	Pass	
202100559	346 Hunters Trail St	P Final	9/13/21 Y	No	Pass	[ Entered 9/10/2021 by BBG ]: Disapproved: Install anti-syphon on ext. hose

202100595	10610 N Evers Park Drive	Demo F	9/13/21	No	Pass	bibs
202100626	737 E CREEKSIDE DR	TCI	9/13/21	No	Pass	
202100627	746 E Creekside Drive	TCI	9/13/21	No	Pass	
202100634	885 Country Lane	P Final	9/13/21	No	NC	Disapproved; Gas not connected.
202100385	610 Wellesley Drive	Bld-Final	9/14/21	No	Pass	
202100385	610 Wellesley Drive	E Final	9/14/21	No	Pass	
202100386	610 Wellesley Drive	P Final	9/14/21	No	Pass	
202100545	764 PIFER RD	M Final	9/14/21	No	NC	Disapproved: No access.
202100028	10529 Beinhorn Rd	M Hood V	9/15/21	No	Pass	
202100625	10529 Beinhorn Rd	DW Steel	9/15/21	No	Pass	
202100636	614 Hunters Grove Lane	Foundation	9/15/21	No	Pass	
202000442	289 Bryn Mawr Cir	E TCI	9/16/21	No	Pass	
202100544	119 WILLOWEND DR	M Final	9/16/21	No	Pass	
202100569	10809 Jaycee Ln	E Final	9/16/21	No	Pass	
202100612	628 SHARTLE CIR	E Underg	9/16/21	No	NC	Disapproved: No access
202100612	628 SHARTLE CIR	TCI	9/16/21	No	NC	Disapproved: No access
202100617	10809 Jaycee Ln	P Final	9/16/21	No	Pass	
202100628	737 E CREEKSIDE DR	P Final	9/16/21	No	Pass	
202100628	737 E CREEKSIDE DR	P GL & GT	9/16/21	No	Pass	
202100629	746 E Creekside Drive	P Final	9/16/21	No	Pass	

202100629	746 E Creekside Drive	P GL & GT	9/16/21	No	Pass	
202000358	606 Saddlewood Ln	P Final	9/17/21 Y	No	Pass	[ Entered 9/9/2021 by BBG ]: disapproved - complete m shower trim
202100222	730 E CREEKSIDE DR	E Final	9/17/21	No	Pass	
202100326	3 Cape Cod Lane	E Final	9/17/21	No	Pass	
202100614	346 Hunters Trail St	FD-Piers	9/17/21	No	Pass	
202100612	628 SHARTLE CIR	E Underg	9/20/21 Y	No	Pass	[ Entered 9/16/2021 by BBG ]: Disapproved: No access
202100612	628 SHARTLE CIR	TCI	9/20/21 Y	No	Pass	[ Entered 9/16/2021 by BBG ]: Disapproved: No access
202100613	628 SHARTLE CIR	P UnderG	9/20/21	No	Pass	
202100613	628 SHARTLE CIR	P GL & GT	9/20/21	No	Pass	
202100620	209 FLEETWAY DR	FD-Piers	9/20/21	No	Pass	
202000349	606 Saddlewood Ln	Bld-Final	9/22/21	No	Pass	
202000486	346 Hunters Trail St	Bld-Final	9/22/21	No	Pass	
202100218	802 KUHLMAN RD	TCI	9/22/21	No	Pass	Released to Centerpoint 6:00pm 9/21
202100278	802 KUHLMAN RD	P UnderG	9/22/21	No	Pass	
202100278	802 KUHLMAN RD	P GL & GT	9/22/21	No	Pass	
202100297	745 Kuhlman Road	Bld-Final	9/22/21	No	Pass	
202100298	346 Hunters Trail St	YD Final	9/22/21	No	Pass	
202100411	745 KUHLMAN RD	E Final	9/22/21	No	Pass	
202100491	8443 Hunters Creek Dr	Foundation	9/22/21	No	Pass	

202100586	10529 Beinhorn Rd	F Post Hole	9/22/21	No	Pass	
202100619	10926 Wickline Dr	M Rough	9/22/21	No	Pass	
202100619	10926 Wickline Dr	M Hood V	9/22/21	No	Pass	
202100651	10623 N Evers Park Dr	FD Steel	9/22/21	No	Pass	
202100312	10826 Timberglen Drive	P Final	9/23/21	No	Pass	
202100329	10826 Timberglen Drive	E Final	9/23/21	No	Pass	
202100339	10826 Timberglen Drive	M Final	9/23/21	No	Pass	
202100513	3 Cape Cod Lane	P Final	9/23/21	No	Pass	
202100513	3 Cape Cod Lane	P Rgh/P-T/VCBK	9/23/21	No	Pass	
202100642	10529 Beinhorn Rd	I Trench	9/23/21	No	Pass	
202100642	10529 Beinhorn Rd	I Final	9/23/21	No	Pass	
202100643	907 Creekwood Way	P Final	9/23/21	No	Pass	
202000102	11000 Hunters Park Drive	P Final	9/24/21	No	NC	Disapproved - water heater is inoperable; No water to rear tub/shower
202000560	11000 Hunters Park Drive	E Final	9/24/21	No	Pass	
202100218	802 KUHLMAN RD	E Final	9/24/21	No	Pass	
202100278	802 KUHLMAN RD	P Final	9/24/21	No	Pass	
202100308	3 Cape Cod Lane	P Final	9/24/21	No	Pass	
202100465	714 Camelot Lane	E TCI	9/24/21	No	Pass	
202100503	410 Thamer Circle	Frame R	9/24/21	No	Pass	
202100618	8443 Hunters Creek Dr	ET-Pole	9/24/21	No	Pass	
202100644	346 Hunters Trail St	I Trench	9/24/21	No	Pass	

202100644	346 Hunters Trail St	I Final	9/24/21	No	Pass	
202100649	11029 Kemwood Drive	E Final	9/24/21	No	Pass	
202100657	5 Cape Cod Lane	P TO/Rough	9/24/21	No	Pass	
202100657	5 Cape Cod Lane	P Final	9/24/21	No	Pass	
202100658	10529 Beinhorn Rd	P UnderG	9/24/21	No	Pass	
202100658	10529 Beinhorn Rd	Gas Test	9/24/21	No	Pass	
202000102	11000 Hunters Park Drive	P Final	9/27/21 Y	No	Pass	[ Entered 9/24/2021 by BBG ]:
202000555	11000 Hunters Park Drive	M Final	9/27/21	No	Pass	
202100028	10529 Beinhorn Rd	M Final	9/27/21	No	Pass	
202100080	10529 Beinhorn Rd	E Final	9/27/21	No	Pass	
202100355	903 Creekwood Way	P UnderG	9/27/21	No	Pass	
202100355	903 Creekwood Way	Gas Test	9/27/21	No	Pass	
202100498	10607 S EVERS PARK DR	F Final	9/27/21	No	Pass	
202100516	11019 Kemwood Drive	E Underg	9/27/21	No	Pass	
202100543	606 Hunters Way Court	TCI	9/27/21	No	Pass	
202100651	10623 N Evers Park Dr	E Rough	9/27/21	No	Pass	
202100651	10623 N Evers Park Dr	TCI	9/27/21	No	Pass	
202100652	10623 N Evers Park Dr	P UnderG	9/27/21	No	Pass	
202100652	10623 N Evers Park Dr	P GL & GT	9/27/21	No	Pass	

202100660	346 Hunters Trail St	P Final	9/27/21	No	Pass	
202100662	414 Thamer Circle	E Final	9/27/21	No	NC	Disapproved: No access and no answer at provided number
202100543	606 Hunters Way Court	E Final	9/28/21	No	Pass	
202100546	606 Hunters Way Court	P Final	9/28/21 Y	No	Pass	[ Entered 8/26/2021 by BBG ]: Disapproved, Not Ready.
202100651	10623 N Evers Park Dr	E Final	9/28/21	No	Pass	
202100652	10623 N Evers Park Dr	P Final	9/28/21	No	Pass	
202100668	408 LINDENWOOD DR	E Rough	9/28/21	No	Pass	
202000584	10529 Beinhorn Rd	Bld-Final	9/29/21	No	Pass	
202000641	10529 Beinhorn Rd	P Final	9/29/21	No	Pass	
202000708	10529 Beinhorn Rd	YD Final	9/29/21	No	Pass	
202100501	615 Hunters Grove Lane	DW Steel	9/29/21 Y	No	Pass	
202100586	10529 Beinhorn Rd	F Final	9/29/21	No	Pass	
202100625	10529 Beinhorn Rd	DW Final	9/29/21	No	Pass	
202100665	10606 Gawain Ln	P Final	9/29/21	No	NC	Disapproved - Install riser on sewer and water
202100666	118 Willowend Dr	P TO/Rough	9/29/21	No	Pass	
201700081	10802 HUNTERS FOREST DR	M Final	9/30/21 Y	No	Pass	
202000658	1 Bridlewood Ct	Gas Test	9/30/21 Y	No	Pass	
202100251	4 Pine Grove Circle	TCI	9/30/21	No	Pass	
202100584	746 Country Lane	M Final	9/30/21	No	Pass	





202100616	505 RIPPLE CREEK DR	E Serv/ML	9/8/21	No	Pass	
202100434	10923 Timberglen Drive	P Steel/Piping	9/14/21 Y	No	Pass	Slide Structure Steel Inspection.
202100123	606 Saddlewood Ln	P Deck S	9/16/21	No	Pass	
202100504	410 Thamer Circle	E Rough	9/16/21	No	Pass	
202100638	410 Thamer Circle	M Rough	9/16/21	No	Pass	
202100649	11029 Kemwood Drive	E Underg	9/16/21	No	Pass	
<b>Inspections</b>		<b>Begin Odometer</b>	<b>End Odometer</b>	<b>Miles</b>	<b>Avg Miles per Inspection</b>	
<b>10</b>				<b>0</b>	<b>0.0</b>	

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### HUNTERS CREEK VILLAGE - PLAN REVIEW STATUS REPORT

PROJECT ADDRESS	PROJECT TYPE	DATE SUBMITTED	REVIEW STATUS	COMMENTS
10603 Twelve Oaks Dr.	Remodel/Addition	5/6/2021	Review Completed 5/11/21 - Not Approved	Contractor Notified of Needed Revisions 5/11/21
126 Willowend	New Home	6/16/2021	Review Completed 7-12-21 - Not Approved - Plans Resubmitted 8/26/21	Contractor notified of needed revisions. - 7-12-21
514 Wellesly Dr.	New Home - Prelim Review	7/27/2021	Review Completed - 7/28/21 - Not Approved	Contractor notified of needed revisions - 7/28/21
502 Hunterwood Dr.	Remodel	7/28/2021	Review Completed - 8/18/21 - Not Approved - Plans Resubmitted 9/2/21 - Resubmittal Review Completed 9-7-21 - Approved	Contractor notified of needed revisions - 8/18/21 - Contractor Notified of Approval - 9/7/21
7607 River Point Dr	New Home - Prelim Review	8/10/2021	Review Completed 8/11/21 - Not Approved	Owner notified of needed revisions. 8-11-21
614 Hunters Grove	Remodel	8/17/2021	Review Completed 8-24-21 - Not Approved - Resubmitted 9/8/21 - Review Completed - Approved 9/8/21	Contractor notified of needed revisions. 8-25-21 Contractor notified of approval - 9-8-21
1 Cape Cod	Remodel	8/31/2021	Review Completed - 8/31/21 - Approved	Contractor notified of approval 8/31/21
10607 Tarrington Dr.	Remodel	9/3/2021	Review Completed 9/9/21 - Not Approved - Plans Resubmitted 9/24/21 - Resubmittal Review Completed 9/28/21 - Approved	Contractor notified of needed revisions - 9/9/21 - Contractor Notified of approval - 9/28/21
727 Storywood Dr.	Remodel	9/3/2021	Application withdrawn by contractor 9/15/21	
615 Shartle Circle	Remodel	9/8/2021	Review Completed 9/20/21 - Not Approved - Plans Resubmitted 9/27/21 - Resubmittal Review Completed 9/28/21 - Approved	Contractor notified of needed revisions - 9/20/21 - Contractor Notified of approval 9/28/21
1020 River Glynn	Remodel	9/8/2021	Plans Resubmitted - 9/17/21 - Review Completed 9/17/21 - Approved	Contractor notified of needed revisions 9/13/21 - Contractor notified of approval 9/17/21
10914 Bridgewood St	New Home	9/13/2021	Review Completed - 9/23/21 - Not Approved	Contractor notified of needed revisions - 9/23/21
10902 Wickwild St.	New Home	9/14/2021	Review Completed 10/11/21 - Not Approved	Contractor notified of needed revisions 10/11/21
605 Lindenwood Dr.	New Home	9/16/2021	Review Completed 10/6/21 - Not Approved	Contractor notified of needed revisions 10/6/21
671 Shartle Circle	New Home	9/16/2021	In Review	
10910 Roaring Brook Ln	Remodel	9/27/2021	Review Completed 9/29/21 - Approved	Contractor notified of approval 9/29/21
10529 Beinhorn Rd.	Swimming Pool	9/30/2021	Review Completed 10/6/21 - Not Approved - Plans Resubmitted 10/12/21 - Resubmittal Review Completed 11/13/21 - Approved	Contractor notified of needed revisions 10/6/21 - Contractor Notified of Approval 10/13/21
8333 Katy Freeway	Commercial Remodel	10/4/2021	In Review	
10922 Roaring Brook Ln.	New Home	10/12/2021	In Review	

City of Hunters Creek Village

# Certificate of Occupancy

September 8, 2021

Permit Number: 202000114

Travis and Ashley Landers  
5 Cape Cod Lane  
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

\* This Residence Has Been Equipped With An Automatic Sprinkler System

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James A. Stewart, CBO  
Building Official

City of Hunters Creek Village

# Certificate of Occupancy

September 22, 2021

Permit Number: 202000486

Anosh Ahmed and Mouna Mouissat  
346 Hunters Trail Street  
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

\* This Residence Has Been Equipped With An Automatic Sprinkler System

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James A. Stewart, CBO  
Building Official

City of Hunters Creek Village

# Certificate of Occupancy

September 29, 2021

Permit Number: 202000584

Raymon Hugh Grogan and Yuemi An-Grogan  
10529 Beinhorn Rd.  
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections  
Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

\* This Residence Has Been Equipped With An Automatic Sprinkler System

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James A. Stewart, CBO  
Building Official

## HUNTERS CREEK VILLAGE - ANIMAL CONTROL ACTIVITY REPORT

DATE	ADDRESS	ACTIVITY DESCRIPTION	DISPOSITION	NOTES
1/6/2020	3 Saddlewood Estates	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/7/2020	5 Reynolds Ct	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/8/2020	Memorial near Thamer	Dead animal in roadway	Picked Up/Disposed	
1/8/2020	Voss at Beinhorn	Dead animal in roadway	Picked Up/Disposed	
1/17/2020	5 Reynolds Ct.	Pick Up Trap - No Longer Needed	Picked Up Trap	
2/3/2020	606 Hunters Way Dr.	Animal Trap Delivered to Resident	Delivered Trap to Resident	
2/19/2020	210 Timberwilde Ln.	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up Raccoon - Relocated	Relocated Raccoon
2/19/2020	3 Saddlewood Estates	Animal Trap Request	Delivered Trap to Resident	
2/21/2020	3 Saddlewood Estates	Raccoon in trap	Picked up and relocated raccoon	Relocated Raccoon
2/26/2020	Hunters Trail St.	Stray Dog	Pick Up Dog - Delivered to shelter	
2/28/2020	507 Hunters Park Ln.	2 Feral Cats in Trap	Picked up/Relocated	Relocated Cats
3/3/2020	108 Shasta	Stray Dog on Banks Of Bayou	Picked Up Dog	
3/5/2020	907 Creekwood Way	Stray Dog	Picked up dog - Delivered to Vet Clinic	
3/6/2020	506 Hunters Park Ln.	Feral Cat in Trap	Picked Up - Relocated	Relocated Cats
3/10/2020	Voss Park at Voss	Dead animal in roadway	Picked Up/Disposed	
3/23/2020	Saddlewood near Beinhorn	Dead Opossum in Roadway	Picked Up/Disposed	
4/6/2020	10918 Timberglen	Deliver Trap to resident	Delivered trap to resident	
4/8/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/13/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/20/2020	305 Voss	Trap Request	Delivered trap to resident	
4/20/2020	777 W. Creekside	Raccoon at residence - Please Pick Up	Picked Up/Relocated	Relocated
4/23/2020	305 Voss	Raccoon in trap	Picked Up/Relocated	Relocated Raccoon
4/27/2020	10314 Memorial Drive	Trap Request	Delivered trap to resident	
5/11/2020	Voss near I-10	Dead Raccoon on sidewalk	Picked Up/Disposed	Disposed of Dead Raccoon
5/11/2020	802 Kuhlman	Trap Request	Delivered trap to resident	
5/12/2020	10705 Marsha Ln.	Trap Request	Delivered trap to resident	
5/14/2020	10705 Marsh Ln.	Opossum in Trap/Please Pick Up	Picked Up/Relocated	Relocated Opossum
5/14/2020	714 Creekside Ln.	Dog Bite - Food Delivery person bitten at front door.		Quarantine to end 5/21/20 - Spoke with dog owner and bite victim. Dog euthanized per owners request on 5/21/20.
5/18/2020	10807 Pine Bayou	Animal Trap Request	Delivered trap to resident	
5/20/2020	826 Oak Valley/Dr.	Animal Trap Request	Delivered trap to resident	
5/20/2020	922 Huntington Cove	Animal in Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
5/22/2020	826 Oak Valley Dr.	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10807 Pine Bayou Dr.	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10619 Gawain Ln.	Animal Trap Request	Delivered trap to resident	

6/2/2020	836 Kuhlman Rd.	Dog Bite - Dog owners friend bitten in back yard.	Dog - Home Quarantine - Shots Current	Quarantine to end 6/13/20
6/4/2020	205 Shasta Dr.	Animal In Trap - Please Pick Up	Picked up/Relocated Raccoon	Relocated
6/10/2020	760 Pifer Rd.	Dead animal in roadway	Picked up and disposed of dead Opossum	Disposed
6/16/2020	10814 Roaring Brook	Animal Trap Request	Delivered trap to resident	Disposed
7/1/2020	10622 N. Evers Park	Dead Raccoon in Driveway	Picked Up/Disposed of Raccoon	Disposed
7/1/2020	1108 River Glyn	Dead Armadillo in Driveway	Picked Up/Disposed of Armadillo	Disposed
7/2/2020	Memorial Dr @ Shartle Circle	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/6/2020	Memorial Dr at Three Corners	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/7/2020	10819 Smithdale Rd.	Animal Trap Request	Delivered trap to resident	Relocated
7/9/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	634 Saddlewood Ln.	Dead animal in roadway	Picked up/Disposed of Squirrel	Disposed
8/6/2020	725 W. Creekside Dr.	Animal Trap Request	Delivered trap to resident	Disposed
8/10/2020	10650 Memorial Dr.	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
8/10/2020	725 W. Creekside Dr.	Raccoon in Trap - Pick Up	Picked Up/Relocated Raccoon	Relocated
8/11/2020	757 W. Creekside	Stray Dog Found by Resident	Picked up Dog - Owner found	Returned Dog to Owner
8/20/2020	10819 Smithdale	Pick Up Empty Trap from Resident	Picked Up Trap	
9/9/2020	802 Flint River	Animal Trap Request	Delivered trap to resident	Relocated
9/14/2020	802 Flint River	Raccoon in Trap - Please pick up	Picked up/Relocate Raccoon	Relocated
9/14/2020	3 Saddlewood Estates	Opossum in Trash Can	Caught/Relocated Opossum	Relocated
9/15/2020	3 Saddlewood Estates	Opossum in Trap - Please pick up	Picked up\Relocated Opossum	Relocated
9/17/2020	Memorial at Thamer	Injured turtle in roadway	Picked up/Disposed of turtle	Disposed
9/17/2020	10220 Memorial Dr.	Dead animal in roadway	Picked up/Disposed of animal	Disposed
9/25/2020	525 Trails End	Animal Trap Request	Dropped trap with resident	Relocated
9/29/2020	525 Trails End	Animal In Trap - Please Pick Up	Picked up/Relocated Animal	Relocated
10/8/2020	606 Hunters Way	Animal Trap Request	Dropped trap with resident	Relocated
10/13/2020	704 Pifer Green	Feral Cat in Trap	Picked up - Relocated Cat	Relocated
10/14/2020	321 Pifer Road	Dead animal in roadway - Pick Up	Picked up-Disposed of Squirrel	Disposed
10/16/2020	Memorial Dr. @ Saddlewood	Dead animal in roadway - Pick Up	Picked up and disposed of Squirrel	Disposed
10/19/2020	Memorial Dr. @ Lindenwood	Dead Animal In roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/5/2020	Memorial Dr @ Fleetway	Dead animal in roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/6/2020	11007 Hunters Park Ln.	Animal Trap Request	Dropped trap with resident	
11/9/2020	315 Timberwilde	Animal Trap Request	Dropped trap with resident	
11/10/2020	629 Wellesley	Animal in Trap - Please Pick Up	Picked up/Relocated Opossum	Relocated
11/17/2020	3 Saddlewood Estates	Animal in Trash Can - Please Assist	Picked up/Relocated Opossum	Relocated
11/23/2020	10500 Beinhorn	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/23/2020	Shartle Circle @ Memorial	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/30/2020	826 Oak Valley Dr.	Animal Trap Request	Dropped trap with resident	
12/7/2020	760 Pifer Road	Dead Animal in Roadway	Picked up/Disposed of animal	Disposed
12/9/2020	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	



12/11/2021	11007 Hunters Park Dr.	Animal In Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
12/16/2020	Memorial near Wickdale	Dead animal near sidewalk.	Picked up/Disposed of animal	Disposed
12/21/2020	3 Saddlewood Estates	Opossum in Trash Can	Removed Opossum from trash can.	Relocated
12/28/2020	Voos at Longshadow	Dead animal in roadway	Picked up/Disposed of animal	Disposed
1/4/2021	Roaring Brook at Voss	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/4/2021	305 Lindenwood	Animal Trap Request	Delivered trap to resident	
1/26/2021	13 Creekside Circle	Animal Trap Request	Delivered trap to resident	
1/27/2021	607 Shartle Circle	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/27/2021	13 Creekside Circle	Animal In Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
2/2/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
2/4/2021	11007 Hunters Park	Animal Trap Request	Delivered Trap to resident	
2/22/2021	740 Kuhlman Rd.	Bat found in House - Pick up - to Lab for Rabies Test	Delivered to Lab for testing	Rabies Test NEGATIVE for Rabies
2/25/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/3/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/15/2021	10955 Beinhorn	Animal Trap Request	Delivered Trap to resident	
3/23/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/24/2021	10314 Memorial Dr.	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10906 Little Lisa	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10910 Little Lisa	Animal Trap Request	Delivered Trap to resident	
3/29/2021	5 Creekside Cir.	Animal Trap Request	Delivered Trap to resident	
4/5/2021	110 Shasta	Animal Trap Request	Delivered Trap to resident	
4/5/2021	Memorial at Lindenwood	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
4/7/2021	110 Shasta	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/8/2021	11007 Hunters Park	Animal Trap Request	Delivered Trap to Resident	
4/9/2021	525 Trails End	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/9/2021	10779 Bridgewood	Dead animal in ROW	Picked up and disposed of animal.	Disposed
4/19/2021	Memorial near Kuhlman	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	Voss near Voss Park	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	606 Hunters Way Ct.	Animal Trap Request	Delivered Trap to resident	
4/21/2021	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/23/2021	Bryn Mawr Circle	Dead animal in roadway	Picked up and disposed of animal.	Disposed
4/27/2021	10900 Walwick	Animal Trap Request	Delivered Trap to Resident	
5/4/2021	642 Hedwig Rd.	Animal Trap Request	Delivered Trap to Resident	
5/10/2021	10900 Walwick	Pick Up Animal Trap - No Longer Needed	Picked Up Trap	
5/11/2021	Voss @ Beinhorn	Dead Animal In Roadway	Picked up and disposed of animal.	Disposed
5/12/2021	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	
5/18/2021	202 Bryn Mawr	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
5/19/2021	10721 Old Coach	Animal Trap Request	Delivered trap to resident	
5/19/2021	712 Kuhlman	Dead animal in roadway	Picked up and disposed of animal.	Disposed
5/19/2021	Kuhlman at Memorial	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/4/2021	431 Hunterwood	Injured raccoon in garage	Picked up and relocated raccoon	Relocated

6/7/2021	11000 Memorial at Bryn Mawr	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/14/2021	717 Pifer Rd.	Opossum in trap - Please pick up	Picked up and relocated animal	Relocated
6/15/2021	10915 Pifer Way	Animal Trap request	Delivered trap to resident	
6/17/2021	10915 Pifer Way	Raccoon in trash can	Removed raccoon from trash can	Relocated
6/22/2021	7626 River Point	Dog Bite - Worker bitten in dog owners home	Home Quarantine of Dog - Shots Current	Quarantine ended 7/2/21
8/2/2021	11007 Hunters Park Ln.	Animal Trap Request	Delivered trap to resident	
8/9/2021	443 Hunterwood	Animal Trap Request	Delivered trap to resident	
8/11/2021	11007 Hunters Park Ln.	Opossum in Trap - Please pick up	Picked Up/Relocated Opossum	Relocated
8/12/2021	325 Shasta	Bat Found in Home - Pick Up Transport to Lab	Delivered Bat to Lab For Testing	Bat Negative for Rabies
8/18/2021	10910 Bridgewood	Dog Bite - Garbage man bitten at dog owners home	Home Quarantine of Dog - Shots Current	Quarantine Ended - 8/28/21
9/1/2021	210 Timberwilde Ln.	Animal In Trap - Please Pick Up	Picked up/Relocated Animal	Relocated
9/8/2021	N/A	Report of Missing Doberman Dog	Gathered info on Missing Dog	
9/15/2021	5 Glendenning	Report of Aggressive Dog - No Bite Reported	Gathered Information/ Spoke with dog owners	
9/21/2021	836 Country Ln.	Sick Opossum in front yard.	Picked Up/Relocated Opossum	Relocated
9/29/2021	714 Camelot	Dead Opossum in Roadway	Picked Up and disposed of Opossum	Disposed

# CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared October 20, 2021 for the October 26, 2021 Agenda

## **A. Beinhorn and Voss – Traffic Signal Reconstruction**

1. Received shop drawings for additional signs on Voss. See item E below.
2. Will have all complete by next month.

## **B. 10 Willowend Dr. Outfall**

1. Preconstruction meeting occurred Wednesday, October 13th.
2. Construction expected to begin November 1.

## **C. Ripple Creek Repair**

1. Ripple Creek has been completed and final pay application processed.
2. Original contract was \$149,180.79. We had one change order for \$6,584.49 for miscellaneous additions, steel plating and irrigation repairs for a final contract amount of \$155,765.28.
3. The crack seal work using concrete colored resilient polymer was successful and should be considered for other streets with moderate cracking to extend the life.

## **D. Timberglen Pavement Repair**

1. Awaiting added trenchless storm sewer work to be performed.
2. Project will be ready for closeout at next council meeting.

## **E. Beinhorn Reconstruction**

1. Angel Bros work is complete. Working on closeout documents.
2. Additional work performed by Century Concrete and CityLinx is ongoing.
3. Original contract amount is \$527,853.00. Final contract amount is anticipated to be less than the original amount.

## **F. Willowend/Walwick Pavement Issues**

1. As directed, we visually inspected the remaining streets in Willowick subdivision. We found that Willowron was as bad as Willowend. Wickwild and Wickline were substantially better. Kirwick and Walwick were in poor condition but not as bad as Willowron and Willowend.
2. Willowend is ranked #6. Walwick is ranked #28. Willowron is ranked 27. Wickwild is ranked 51 and Kirwick is ranked 32 on our 2016 street priority list. Thus, there is correlation between what we observed and the list however, it appears several of the streets have deteriorated at a higher rate.
3. A project to replace pavement and inlets for Willowron, Kirwick and about 1/3 of Willowend in addition to panel replacements and crack repair on the other Willowick Subdivision streets would be upwards of \$2M.

4. We could limit the repair of the Willowend Walwick intersection to just the few panels with major deflection for less than \$50k and plan for programming a larger project in the near future years.

**G. Walwick and Hunters Park Lane.**

1. Aims Companies have been authorized to proceed with the mechanical cleaning of Hunters Park Lane storm sewer and the camera inspection of Walwick intersection. Awaiting schedule from that contractor.

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE SPECIAL  
CITY COUNCIL MEETING  
September 21, 2021**

The City Council of the City of Hunters Creek Village, Texas held a special meeting on Tuesday, September 21, 2021, at #1 Hunters Creek Place, Hunters Creek Village, Texas. The meeting was open to the public.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Ken Spalding
		Chip Cowell
		Fidel Sapien
	City Administrator:	Tom Fullen
	Assistant City Attorney:	Justin Pruitt
	Assistant to City Secretary:	Jessica Hubertus (via teleconference)

- A. Call to order and the roll of elected and appointed officers will be taken.

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m.***

- B. Pledge of Allegiance.

**The pledge of allegiance was recited.**

- C. PUBLIC HEARING

1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the City's 2021 Proposed Tax Rate (information about the proposed tax rate is posted on the City's website.)

**Mayor Pappas opened the public hearing and called for comments from the public. No comments were received.**

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**No public comments were received on any items on the agenda or any other matters.**

**E. REGULAR AGENDA**

1. Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2022 and ending December 31, 2022; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject.

**A motion was made and seconded to approve the proposed ordinance. The ordinance was approved on the following record vote:**

<b>Councilmember Stuart Marks</b>	<b>Aye</b>
<b>Councilmember Ken Spalding</b>	<b>Aye</b>
<b>Councilmember Chip Cowell</b>	<b>Aye</b>
<b>Councilmember Fidel Sapien</b>	<b>Aye</b>

2. Discussion and possible action to ratify the property tax increase reflected in the budget.

**A motion was made and seconded to ratify the property tax increase reflected in the budget. The motion was approved on the following record vote:**

<b>Councilmember Stuart Marks</b>	<b>Aye</b>
<b>Councilmember Ken Spalding</b>	<b>Aye</b>
<b>Councilmember Chip Cowell</b>	<b>Aye</b>
<b>Councilmember Fidel Sapien</b>	<b>Aye</b>

3. Discussion and possible action to:

- a. Set the property tax rate for Debt Service for 2021.

**A motion was made and seconded to set the property tax rate for Debt Service for 2021 at zero (\$0.00). The motion was approved on the following record vote:**

<b>Councilmember Stuart Marks</b>	<b>Aye</b>
<b>Councilmember Ken Spalding</b>	<b>Aye</b>
<b>Councilmember Chip Cowell</b>	<b>Aye</b>
<b>Councilmember Fidel Sapien</b>	<b>Aye</b>

- b. Set the property tax rate for Maintenance and Operation for 2021.

**A motion was made and seconded to set the property tax rate for Maintenance and Operation for 2021 at \$0.194082. The motion was approved on the following record vote:**

**Councilmember Stuart Marks   Aye**  
**Councilmember Ken Spalding   Aye**  
**Councilmember Chip Cowell   Aye**  
**Councilmember Fidel Sapien   Aye**

- 4. Discussion and possible action to consider an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2021; providing for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability.

**A motion was made and seconded to approve the proposed ordinance. The ordinance was approved on the following record vote:**

**Councilmember Stuart Marks   Aye**  
**Councilmember Ken Spalding   Aye**  
**Councilmember Chip Cowell   Aye**  
**Councilmember Fidel Sapien   Aye**

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**No executive session was convened.**

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

**No executive session was convened.**

- J. ADJOURNMENT

**At 6:05 p.m., Councilmember Chip Cowell made a motion to adjourn. Councilmember Stuart Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 6:05 p.m.**

These minutes were approved on the \_\_\_\_ day of October 2021.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

DRAFT



**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
September 28, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 28, 2021, at 6:00 p.m. at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie
	Building Official:	James Stewart
	City Engineer:	Steve Byington

- A. Call to order and the roll of elected and appointed officers will be taken.

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:01 p.m.***

- B. Pledge of Allegiance.

**Chief Schultz led the Pledge of Allegiance which was followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**There were no public comments.**

- D. REPORTS

1. City Treasurer Monthly Report  
**City Administrator, Tom Fullen, presented the financial report.**
2. Police Commissioner Monthly Report

**Police Commissioner, Steve Reichek presented this report.**

**The Police Department anticipates that there will be a variety of personnel openings in the coming months which will require ongoing recruitment efforts.**

**Maureen Loud will be retiring at the end of August.**

**Several of the serial mail thieves have been arrested. One is charged in Federal Court. There was a total loss of \$500,000.00 in this crime spree. The Police Department worked closely with the US Postal Inspector to apprehend these thieves.**

3. Fire Commissioner Monthly Report

**Councilmember, Jay Carlton, presented the fire department report.**

4. Building Official Monthly Report

**Building Official, James Stewart, gave a brief summary of the building official report.**

5. City Engineer and Public Works Report

**City Engineer, Steve Byington, presented the following updates:**

- A. **Beinhorn and Voss – Traffic Signal Reconstruction**  
Staff is still waiting on the flashing pedestrian sign to be shipped and will finalize the project at that time. The acorn cap on pedestrian button pole is still in shipping. The final cleanup and closeout will occur after that.
- B. **10 Willowend Dr. Outfall**  
Contracts were returned September 21 and will be delivered for final execution. Coordination with HCFCD is on-going. Construction is expected to begin in mid-October.
- C. **Ripple Creek Repair**  
Staff is working to close out the construction contract now.
- D. **Timberglenn Pavement Repair**  
Prime work has been completed. The change order work will be performed by a subcontractor this month. The project will be ready for closeout at the next council meeting.

- E. Beinhorn Reconstruction**  
Work is substantially complete. Striping will occur this week. The ditch regrading that was added is complete. There is a driveway near Hedwig that, if reconstructed, the ditch would function much better and have no birdbath type ponding. Additional sidewalk modifications have been proposed and included as a proposal on this agenda. This work will be performed by Century Concrete. Additional traffic safety items have been proposed and included on this agenda for consideration. This work will be performed by City Lynx. Angel Bros. work is wrapping up this week. Only minor punch list items remain. The original contract amount is \$527,853.00. Closeout documents will be prepared for next council meeting.
- F. Willowed/Walwick Pavement Issues**  
Resident complaints instigated an investigation of the pavement in Willowick Subdivision, specifically around the Walwick and Willowend intersection. Several pavement panels have deflected more than 2-inches. Fortunately, it is not in the direction of travel, so no damage to vehicles is likely at this time nor has been reported. Willowend is ranked #6 and Walwick is ranked #28 on Staff's street priority list. The intersection of Willowend and Wickline was reconstructed three years ago, resulting from a similar issue. It was difficult to locate 'clean' limits of a potential replacement project in the intersection. The street in this area is generally in very poor condition. Transverse and longitudinal cracking, birdbaths, broken curb, asphalt overlays, etc. are all defects along that street around the intersection. Steve Byington put together a brief presentation to discuss a potential maintenance project. The preliminary opinion of this project cost is \$450k.
- G. Walwick and Hunters Park Lane**  
Both Hunters Park Lane and Walwick have seen more substantial ponding near the inlets this year according to residents living adjacent. This is supported by video and debris lines observed. Upon the review of previous television inspection Staff performed in 2019, they found no major defects but did find some substantial root penetration and debris deposits at some of the joints. It is possible that the condition could be worse now. There is an agenda item to consider approving a proposal from Aims Companies to perform a new television inspection of both storm sewers as well as perform mechanical cleaning and root removal in Hunters Park Lane. Mechanical cleaning and root removal are normal practices for aged storm and sanitary sewers.

6. City Administrator Report

**City Administrator, Tom Fullen presented this report. He is looking at adding additional street lights similar to what was done on Hunters Grove. He is also working on having the street signs painted.**

7. Mayor and Council Reports and Comments

**Mayor Pappas is still planning on having a chili cook-off in November with the other Villages. Details will be forthcoming.**

E. **CONSENT AGENDA** The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Approval of the Minutes of the Regular Meeting on August 24, 2021.
2. Approval of the Minutes of the Special Meeting on September 7, 2021.
3. Approval of the Cash Disbursement Journal for August 2021.
4. Approval of a Resolution nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District.

**Councilmember Spalding made a motion to approve the consent agenda. Councilmember Marks seconded the motion and the motion carried unanimously.**

F. REGULAR AGENDA

1. Discussion and possible action to accept a proposal from Century Concrete Construction, Inc. in the amount of \$15,915.00 to replace the driveway at 10955 Beinhorn Road.

**Councilmember Spalding made a motion to accept a proposal from Century Concrete Construction, Inc. in the amount of \$15,915.00 to replace the driveway at 10955 Beinhorn Road. Councilmember Marks seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to accept a proposal from City Lynx, Inc. in the amount of \$48,712.50 to install Pedestrian Crosswalk Beacons on Beinhorn Road by Hunters Creek Elementary School.

**Councilmember Spalding made a motion to accept a proposal from City Lynx, Inc. in the amount of \$48,712.50 to install Pedestrian Crosswalk Beacons on Beinhorn Road by Hunters Creek Elementary**

**School, with the understanding that the proposal includes a Beacon on Voss Road at Beinhorn Road. Councilmember Marks seconded the motion and the motion carried unanimously.**

3. Discussion and possible action to accept a proposal from Aims Companies not to exceed the amount of \$12,000.00 for Root Removal and CCTV 24-inch storm sewer on Walwick and Hunters Park.

**Councilmember Carlton made a motion to accept a proposal from Aims Companies not to exceed the amount of \$12,000.00 for Root Removal and CCTV 24-inch storm sewer on Walwick and Hunters Park. Councilmember Spalding seconded the motion and the motion carried unanimously.**

4. Discussion and possible action to consider a request for an extension of building permit 201900352, which expired on June 27, 2021 and authorize construction at 10841 Beinhorn Road and setting the fees and conditions for the extension.

**Councilmember Spalding made a motion to approve a request for an extension of building permit 201900352, which expired on June 27, 2021 and authorize construction at 10841 Beinhorn Road and setting the fees and conditions for the extension. Councilmember Marks seconded the motion and the motion carried unanimously.**

I. ADJOURNMENT

**At 6:49 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Cowell seconded the motion and the motion carried unanimously. The meeting adjourned at 6:49 p.m.**

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These minutes were approved on the \_\_\_\_ day of October, 2021.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP POOLED-AP POOLED</b>						
000774	Adam Voyles	09/01/2021	Regular	0.00	300.00	32798
0647	Aflac Worldwide Headquarters	09/01/2021	Regular	0.00	358.80	32799
0458	AT&T (5019)	09/01/2021	Regular	0.00	716.24	32800
0607	Bownds Wholesale Nursey	09/01/2021	Regular	0.00	11,910.00	32801
0045	CARMEN KNEZEAK	09/01/2021	Regular	0.00	980.00	32802
0010	CENTERPOINT ENERGY	09/01/2021	Regular	0.00	28.39	32803
0445	CENTURY CONCRETE CONSTRUCTION INC	09/01/2021	Regular	0.00	27,692.58	32804
000863	DG Medina Construction LLC	09/01/2021	Regular	0.00	23,928.60	32805
000796	Engie Resources	09/01/2021	Regular	0.00	4,145.55	32806
0020	EWING, HOUSTON	09/01/2021	Regular	0.00	522.52	32807
000811	Fun Abounds	09/01/2021	Regular	0.00	10,172.78	32808
0023	GORMAN UNIFORM SERVICE	09/01/2021	Regular	0.00	157.77	32809
0028	HARRIS COUNTY APPRAISAL DISTRICT	09/01/2021	Regular	0.00	10,790.00	32810
0431	HOOPER COMMUNICATIONS LP	09/01/2021	Regular	0.00	1,374.00	32811
000754	Jessica Hubertus	09/01/2021	Regular	0.00	548.04	32812
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	09/01/2021	Regular	0.00	164,998.00	32813
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	09/01/2021	Regular	0.00	4,250.00	32814
0053	MEMORIAL VILLAGES WATER AUTHORITY	09/01/2021	Regular	0.00	3,251.98	32815
0135	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	09/01/2021	Regular	0.00	246.21	32816
0624	TRANTEX	09/01/2021	Regular	0.00	421.80	32817
0105	VILLAGE FIRE DEPARTMENT	09/01/2021	Regular	0.00	129,074.36	32818
000775	CityLynx, Inc.	09/03/2021	Regular	0.00	20,309.69	32819
000811	Fun Abounds	09/03/2021	Regular	0.00	12,500.00	32820
0103	TEXAS MUNICIPAL RETIREMENT SYSTEM - TMRS	09/03/2021	Regular	0.00	11,224.58	32821
0005	AT&T (5414)	09/15/2021	Regular	0.00	451.91	32822
000815	BBG Consulting, Inc.	09/15/2021	Regular	0.00	4,920.00	32823
000864	Best Best & Krieger LLP	09/15/2021	Regular	0.00	5,190.00	32824
0628	BRADFORD GENE HENDRICKS	09/15/2021	Regular	0.00	1,015.00	32825
0669	C & D Janitor Service, Inc.	09/15/2021	Regular	0.00	795.86	32826
0045	CARMEN KNEZEAK	09/15/2021	Regular	0.00	735.00	32827
0012	COBB FENDLEY	09/15/2021	Regular	0.00	20,842.58	32828
000865	DEX Imaging	09/15/2021	Regular	0.00	593.11	32829
0150	GARY B MADDOX	09/15/2021	Regular	0.00	500.00	32830
0023	GORMAN UNIFORM SERVICE	09/15/2021	Regular	0.00	105.18	32831
0537	Green For Life	09/15/2021	Regular	0.00	42,769.42	32832
0034	HOME SECURITY SYSTEMS INC	09/15/2021	Regular	0.00	299.85	32833
0035	HOUSTON CHRONICLE	09/15/2021	Regular	0.00	1,247.39	32834
0662	Jackie Delgadillo	09/15/2021	Regular	0.00	500.00	32835
0654	Lora Jean D. Lenzsch	09/15/2021	Regular	0.00	1,435.00	32836
0641	Mark E. Easley	09/15/2021	Regular	0.00	900.00	32837
0062	NORTHWEST PEST PATROL	09/15/2021	Regular	0.00	2,475.00	32838
0065	OFFICE DEPOT CREDIT PLAN	09/15/2021	Regular	0.00	252.76	32839
0420	PREMIER TREE SERVICE	09/15/2021	Regular	0.00	250.00	32840
0434	SHERRY L. LOTT	09/15/2021	Regular	0.00	475.00	32841
0260	THOMAS G FULLEN JR	09/15/2021	Regular	0.00	33.00	32842
000789	Van Sant Landscape Management	09/15/2021	Regular	0.00	7,345.00	32843
0362	VERIZON WIRELESS	09/15/2021	Regular	0.00	38.03	32844
0530	xlrINT LLC	09/15/2021	Regular	0.00	505.00	32845
0255	ZERO WASTE USA	09/15/2021	Regular	0.00	3,795.96	32846
0638-JS	Payment Remittance Center	09/15/2021	Bank Draft	0.00	1,317.45	DFT0000307
0517-TF	PAYMENT REMITTANCE CENTER	09/15/2021	Bank Draft	0.00	1,009.14	DFT0000308

Check Report

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0127-EA	PAYMENT REMITTANCE CENTER	09/15/2021	Bank Draft	0.00	397.69	DFT0000309

Bank Code AP POOLED Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	68	49	0.00	537,371.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	2,724.28
EFT's	0	0	0.00	0.00
	<b>71</b>	<b>52</b>	<b>0.00</b>	<b>540,096.22</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	68	49	0.00	537,371.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	2,724.28
EFT's	0	0	0.00	0.00
	<b>71</b>	<b>52</b>	<b>0.00</b>	<b>540,096.22</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOL	9/2021	540,096.22
			<b>540,096.22</b>

### Authorization Signatures

COMPLETED BY: \_\_\_\_\_

REVIEWED & RECOMMENDED

FOR PAYMENT BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_



## **2022 HOLIDAY SCHEDULE**

New Year's Day	December 31, 2021 (Friday)
President's Day	February 21 (Monday)
Good Friday	April 15 (Friday)
Memorial Day	May 30 (Monday)
Independence Day	July 4 (Monday)
Labor Day	September 5 (Monday)
Thanksgiving (2)	November 24/25 (Thursday/Friday)
Christmas (2)	December 23/26 (Friday/Monday)

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Jim Pappas, Mayor



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** October 26, 2021  
**CONSENT AGENDA  
SUBJECT:** Approval to authorize staff to solicit requests for proposals for the city's bank depository services contract.  
**EXHIBITS:** Notice for the newspaper.

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**Public Notice**

The City of Hunters Creek Village is accepting bids for a Bank Depository. Bids must be received by 3:00 P.M. on November 19, 2021 at Hunters Creek Village City Hall located at 1 Hunters Creek Place, Houston, TX 77024. The City will award the bids at regular council meeting on December 7, 2021 at 6:00 P.M. The City Council reserves the right to reject any and/or all bids. Respondents may obtain an electronic copy of the bids specification by emailing Tom Fullen, City Administrator at: [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com)



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** October 26, 2021  
**AGENDA SUBJECT:** Discussion and possible action to approve the November/December Regular City Council meeting date (12/07/2021).

**EXHIBITS:**

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Each year Council combines the November and December meetings. Staff is recommending Tuesday, December 7<sup>th</sup>.



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** October 26, 2021  
**AGENDA SUBJECT:** Discussion and possible action to approve the proposal from C4 Site Services in the amount of \$16,479.00 for drainage on Caruthers Lane.  
**EXHIBITS:** Estimate

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There is a persistent and long-term ponding problem in the street on Caruthers Lane at Memorial Drive. Caruthers is an asphalt street with no curb or gutter. The ponding occurs every time it rains and is causing the pavement to fail. We previously attempted to correct the ponding with a swale. The swale was not effective. The work included in this proposal is to add a grate inlet in the center of the northbound lane and connect to the storm sewer under the street via new manhole. The scope also includes new asphalt pavement where it has failed in the ponding area.



**C4 SITE SERVICES**

C4 SITE SERVICES  
(832) 866-5761

2031 Anders Ln. Suite H  
Kemah, Texas  
77565  
United States

Prepared For  
STEPHEN BYINGTON  
CITY OF HUNTERS CREEK  
VILLAGE

Estimate Date  
10/13/2021

Estimate Number  
000470

Reference  
CARUTHERS-  
DRAINAGE

Description	Rate	Qty	Line Total
<b>CIVIL DRAINAGE</b>	<b>\$16,479.00</b>	<b>1</b>	<b>\$16,479.00</b>
<ul style="list-style-type: none"> <li>- Street Cut / Saw Cut existing asphalt</li> <li>- (1) 48" Storm Manhole (dog house)</li> <li>- (1) 32" Grate (H20)</li> <li>- Pour in Place benches (3000 PSI concrete)</li> <li>- (1) 14" concrete catch basin w/ grate (H20)</li> <li>- 12 LF x 12" class 3 RCP</li> <li>- 1.5 SAC cement stabilized sand for bedding and backfill</li> <li>- 100SF x 2" asphalt replacement</li> <li>- Haul off spoils and debris</li> </ul>			
		Subtotal	16,479.00
		Tax	0.00
		<b>Estimate Total (USD)</b>	<b>\$16,479.00</b>

Terms  
TBD



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** October 26, 2021  
**AGENDA SUBJECT:** Discussion and possible action to accept the resignation of Ken Spalding, Councilmember Position No. 3.  
**EXHIBITS:** To be provided at meeting

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