

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 28, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 28, 2021, at 6:00 p.m. at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie
	Building Official:	James Stewart
	City Engineer:	Steve Byington

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:01 p.m.

- B. Pledge of Allegiance.

Chief Schultz led the Pledge of Allegiance which was followed by a prayer by Mayor Pappas.

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no public comments.

- D. REPORTS

1. City Treasurer Monthly Report
City Administrator, Tom Fullen, presented the financial report.
2. Police Commissioner Monthly Report

Police Commissioner, Steve Reichel presented this report.

The Police Department anticipates that there will be a variety of personnel openings in the coming months which will require ongoing recruitment efforts.

Maureen Loud will be retiring at the end of August.

Several of the serial mail thieves have been arrested. One is charged in Federal Court. There was a total loss of \$500,000.00 in this crime spree. The Police Department worked closely with the US Postal Inspector to apprehend these thieves.

3. Fire Commissioner Monthly Report

Councilmember, Jay Carlton, presented the fire department report.

4. Building Official Monthly Report

Building Official, James Stewart, gave a brief summary of the building official report.

5. City Engineer and Public Works Report

City Engineer, Steve Byington, presented the following updates:

- A. Beinhorn and Voss – Traffic Signal Reconstruction**
Staff is still waiting on the flashing pedestrian sign to be shipped and will finalize the project at that time. The acorn cap on pedestrian button pole is still in shipping. The final cleanup and closeout will occur after that.
- B. 10 Willowend Dr. Outfall**
Contracts were returned September 21 and will be delivered for final execution. Coordination with HCFCD is on-going. Construction is expected to begin in mid-October.
- C. Ripple Creek Repair**
Staff is working to close out the construction contract now.
- D. Timberglen Pavement Repair**
Prime work has been completed. The change order work will be performed by a subcontractor this month. The project will be ready for closeout at the next council meeting.

- E. Beinhorn Reconstruction**
Work is substantially complete. Striping will occur this week. The ditch regrading that was added is complete. There is a driveway near Hedwig that, if reconstructed, the ditch would function much better and have no birdbath type ponding. Additional sidewalk modifications have been proposed and included as a proposal on this agenda. This work will be performed by Century Concrete. Additional traffic safety items have been proposed and included on this agenda for consideration. This work will be performed by City Lynx. Angel Bros. work is wrapping up this week. Only minor punch list items remain. The original contract amount is \$527,853.00. Closeout documents will be prepared for next council meeting.
- F. Willowed/Walwick Pavement Issues**
Resident complaints instigated an investigation of the pavement in Willowick Subdivision, specifically around the Walwick and Willowend intersection. Several pavement panels have deflected more than 2-inches. Fortunately, it is not in the direction of travel, so no damage to vehicles is likely at this time nor has been reported. Willowend is ranked #6 and Walwick is ranked #28 on Staff's street priority list. The intersection of Willowend and Wickline was reconstructed three years ago, resulting from a similar issue. It was difficult to locate 'clean' limits of a potential replacement project in the intersection. The street in this area is generally in very poor condition. Transverse and longitudinal cracking, birdbaths, broken curb, asphalt overlays, etc. are all defects along that street around the intersection. Steve Byington put together a brief presentation to discuss a potential maintenance project. The preliminary opinion of this project cost is \$450k.
- G. Walwick and Hunters Park Lane**
Both Hunters Park Lane and Walwick have seen more substantial ponding near the inlets this year according to residents living adjacent. This is supported by video and debris lines observed. Upon the review of previous television inspection Staff performed in 2019, they found no major defects but did find some substantial root penetration and debris deposits at some of the joints. It is possible that the condition could be worse now. There is an agenda item to consider approving a proposal from Aims Companies to perform a new television inspection of both storm sewers as well as perform mechanical cleaning and root removal in Hunters Park Lane. Mechanical cleaning and root removal are normal practices for aged storm and sanitary sewers.

6. City Administrator Report

City Administrator, Tom Fullen presented this report. He is looking at adding additional street lights similar to what was done on Hunters Grove. He is also working on having the street signs painted.

7. Mayor and Council Reports and Comments

Mayor Pappas is still planning on having a chili cook-off in November with the other Villages. Details will be forthcoming.

E. **CONSENT AGENDA** The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Approval of the Minutes of the Regular Meeting on August 24, 2021.
2. Approval of the Minutes of the Special Meeting on September 7, 2021.
3. Approval of the Cash Disbursement Journal for August 2021.
4. Approval of a Resolution nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District.

Councilmember Spalding made a motion to approve the consent agenda. Councilmember Marks seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to accept a proposal from Century Concrete Construction, Inc. in the amount of \$15,915.00 to replace the driveway at 10955 Beinhorn Road.

Councilmember Spalding made a motion to accept a proposal from Century Concrete Construction, Inc. in the amount of \$15,915.00 to replace the driveway at 10955 Beinhorn Road. Councilmember Marks seconded the motion and the motion carried unanimously.

2. Discussion and possible action to accept a proposal from City Lynx, Inc. in the amount of \$48,712.50 to install Pedestrian Crosswalk Beacons on Beinhorn Road by Hunters Creek Elementary School.

Councilmember Spalding made a motion to accept a proposal from City Lynx, Inc. in the amount of \$48,712.50 to install Pedestrian Crosswalk Beacons on Beinhorn Road by Hunters Creek Elementary

School, with the understanding that the proposal includes a Beacon on Voss Road at Beinhorn Road. Councilmember Marks seconded the motion and the motion carried unanimously.

3. Discussion and possible action to accept a proposal from Aims Companies not to exceed the amount of \$12,000.00 for Root Removal and CCTV 24-inch storm sewer on Walwick and Hunters Park.

Councilmember Carlton made a motion to accept a proposal from Aims Companies not to exceed the amount of \$12,000.00 for Root Removal and CCTV 24-inch storm sewer on Walwick and Hunters Park. Councilmember Spalding seconded the motion and the motion carried unanimously.

4. Discussion and possible action to consider a request for an extension of building permit 201900352, which expired on June 27, 2021 and authorize construction at 10841 Beinhorn Road and setting the fees and conditions for the extension.

Councilmember Spalding made a motion to approve a request for an extension of building permit 201900352, which expired on June 27, 2021 and authorize construction at 10841 Beinhorn Road and setting the fees and conditions for the extension. Councilmember Marks seconded the motion and the motion carried unanimously.

I. ADJOURNMENT

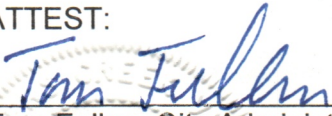
At 6:49 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Cowell seconded the motion and the motion carried unanimously. The meeting adjourned at 6:49 p.m.

These minutes were approved on the 26th day of October, 2021.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

