

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
October 26, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, October 26, 2021, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton (via Zoom)
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jennifer Namie
	Building Official:	James Stewart

**(Council member Carlton was present by video conference for the presentation of the police report and was not present during the Council's vote on any of the items on the agenda.)**

- A. Call to order and the roll of elected and appointed officers will be taken.

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m.***

- B. **Building Official, James Stewart led Pledge of Allegiance followed by a brief prayer by Mayor Pappas.**

- C. PUBLIC HEARING

The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the specific use permit for the Chinese Baptist Church to add 2 canopies to the south side of the main building.

**Mayor Pappas opened the public hearing at 6:02 p.m.**

**Representatives from the Church briefly spoke.**

**Mayor Pappas closed the public hearing at 6:03 p.m.**

1. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission.

**Councilmember Marks made a motion to receive the final report and recommendation from the Planning and Zoning Commission. Councilmember Sapien seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to adopt an ordinance amending the specific use permit for the Chinese Baptist Church to add 2 canopies to the south side of the main building.

**Councilmember Spalding made a motion to adopt an ordinance amending the specific use permit for the Chinese Baptist Church to add 2 canopies to the south side of the main building. Councilmember Sapien seconded the motion and the motion carried unanimously.**

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**There were no public comments.**

E. REPORTS

1. City Treasurer Monthly Report - Tom Fullen, City Administrator **presented this report.**
2. Police Commissioner Monthly Report - **There was no report.**
3. Fire Commissioner Monthly Report - Jay Carlton, Fire Commission Liaison, **presented this report.**
4. Building Official Monthly Report - James Stewart, Building Official, **presented this report.**
5. City Engineer Monthly Report – Tom Fullen, City Administrator, **presented this report.**
6. City Administrator Report – Tom Fullen, City Administrator, **presented this report.**
7. Mayor and Council Reports and Comments

- F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Special Meeting on September 21, 2021.
2. Approval of the Minutes of the Regular Meeting on September 28, 2021.
3. Approval of the Cash Disbursement Journal for September, 2021.
4. Approval of the 2022 Holiday Schedule.
5. Approval to authorize staff to solicit requests for proposals for the city's bank depository services contract.

**Councilmember Spalding made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.**

G. REGULAR AGENDA

1. Discussion and possible action to approve the November/December Regular City Council meeting date (12/07/2021).

**Councilmember Spalding made a motion to approve the November/December Regular City Council meeting date (12/07/2021). Councilmember Marks seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to approve the proposal from C4 Site Services in the amount of \$16,479.00 to add drainage to Caruthers Lane due to substantial ponding.

**Councilmember Cowell made a motion approve the proposal from C4 Site Services in the amount of \$16,479.00 to add drainage to Caruthers Lane due to substantial ponding. Councilmember Spalding seconded the motion and the motion carried unanimously.**

3. Discussion and possible action to accept the resignation of Ken Spalding, Councilmember Position No. 3.

**Councilmember Sapien made a motion accept the resignation of Ken Spalding, Councilmember Position No. 3. Councilmember Marks seconded the motion and the motion carried unanimously.**

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**Council convened into Executive Session at 6:21 p.m. in accordance with Section 551.074 of the Texas Government Code.**

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

**Council reconvened into open session at 6:46 p.m.**

**No action was taken regarding this matter.**

- J. ADJOURNMENT

**At 6:46 p.m., A motion was made and seconded to adjourn and the motion carried unanimously. The meeting adjourned at 7:17 p.m.**

These minutes were approved on the 7th day of December 2021.

  
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Jim Pappas, Mayor

ATTEST:

  
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Tom Fullen, City Administrator  
Acting City Secretary

