

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
December 7, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, December 7, 2021, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jennifer Namie
	Building Official:	James Stewart
	City Engineer:	Steve Byington

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m.

- B. **Chief Schultz led Pledge of Allegiance followed by a brief prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no public comments.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichek, Police Commissioner, presented this report.**

3. Fire Commissioner Monthly Report - **Jay Carlton, Fire Commission Liaison, presented this report.**
4. Building Official Monthly Report - **James Stewart, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, presented this report.**
7. Mayor and Council Reports and Comments

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on October 26, 2021.
2. Approval of the Cash Disbursement Journal for October, 2021.
3. Approval of the Cash Disbursement Journal for November, 2021.
4. Approval of the 2021 3rd Quarterly Investment Report.
5. Approval of an agreement with Harris County Sheriff's Office for housing city prisoners effective January 1, 2022.

Councilmember Carlton made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to approve Change Order #3 to the contract with Angel Brothers Enterprises, LTD. - (Close Out) in the amount of (\$80,674.20) for the Beinhorn Road Reconstruction Project.

Councilmember Marks made a motion to approve Change Order #3 to the contract with Angel Brothers Enterprises, LTD. - (Close Out) in the amount of (\$80,674.20) for the Beinhorn Road Reconstruction Project contingent upon receipt of consent assurity. Councilmember Carlton seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve the Memorial Villages Police Department Budget Amendment for FY2022 to increase the employer contribution of dependent health coverage from 50 percent to 75 percent.

Councilmember Cowell made a motion to approve the Memorial Villages Police Department Budget Amendment for FY2022 to increase the employer contribution of dependent health coverage from 50 percent to 75 percent. Councilmember Sapien seconded the motion and the motion carried unanimously.

3. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2022.

Councilmember Sapien made a motion accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2022. Councilmember Marks seconded the motion and the motion carried unanimously.

4. Discussion and possible action to select the City's municipal depository and to authorize a contract for depository services for the City.

Councilmember Sapien made a motion to designate Allegiance Bank as the City's municipal depository and to authorize a contract for depository services. Councilmember Carlton seconded the motion and the motion carried unanimously.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

Council convened into Executive Session at 6:49 p.m. in accordance with Section 551.074 of the Texas Government Code.

- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into open session at 7:55 p.m.

At this time Councilmember Carlton made a motion to approve the individual performance-based salary adjustments proposed by the City Administrator plus a one-time 2% COLA adjustment for all employees. Councilmember Sapien seconded the motion and the motion carried unanimously.

- I. ADJOURNMENT

At 7:57 p.m., a motion was made and seconded to adjourn. The motion carried unanimously. The meeting adjourned at 7:57 p.m.

These minutes were approved on the 25th day of January 2022.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

