

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, February 22, 2022 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
  - B. Pledge of Allegiance.
  - C. Discussion and possible action to appoint Linda Knox to Vacant Council seat, Position No. 3, and administration of oath of office.
  - D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
  - E. **REPORTS**
    - 1. City Treasurer Monthly Report
    - 2. Police Commissioner Monthly Report
    - 3. Fire Commissioner Monthly Report
    - 4. Building Official Monthly Report
    - 5. City Engineer Monthly Report
    - 6. City Administrator Report
      - a. Fence Permits
    - 7. Mayor and Council Reports and Comments
  - F. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on January 25, 2022.
2. Approval of the Cash Disbursement Journal for January 2022.

G. REGULAR AGENDA

1. Discussion and possible action to accept a proposal from Century Concrete Construction, Inc. in the amount of \$17,531.25 for Sidewalk Repairs on Beinhorn Road.
2. Discussion and possible action to approve an amendment to the Interlocal Agreement for Fire and Emergency Services between the cities of Bunker Hill Village, Hilshire Village, Hedwig Village, Hunters Creek Village, Piney Point Village, and Spring Valley to readmit the Village of Bunker Hill as a contracting city.
3. Discussion and possible action regarding the City's 2022 Arbor Day program.
4. Discussion and possible action to consider an amendment to the Memorial Village Police Department's 2021 Budget to reclassify certain budget line items.
5. Discussion and possible action to direct Planning and Zoning to review and make a recommendation on a proposal to change the zoning classification for a tract of property located at 210 Voss Road.
6. Discussion and possible action to approve Amendment No. 71 to the engineering contract with Cobb Fendley in the amount of \$138,200.00 for Engineering Services associated with the Hunters Grove Lane Project.
7. Discussion and possible action to approve Change Order #2 to the contract with DG Medina Construction, LLC - (Close Out) in the amount of (\$1,734.00) for the Timberglen Drive Pavement Repairs Project.

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

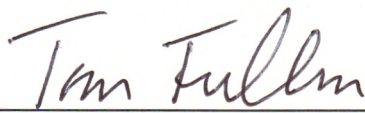
The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning

pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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### CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: February 18, 2022 at 4:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.



Tom Fullen, City Administrator  
Acting City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.