

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
February 22, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 22, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Chip Cowell Jay Carlton Linda Knox
	City Administrator:	Tom Fullen
	City Engineer:	Steve Byington
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jennifer Namie

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m.

- B. **Ronnye Cowell led Pledge of Allegiance followed by a brief prayer by Mayor Pappas.**
- C. Discussion and possible action to appoint Linda Knox to vacant Council seat, position No. 3 and administration of Oath of Office.

Councilmember Marks made a motion to appoint Linda Knox to vacant Council seat. Councilmember Carlton seconded the motion and the motion carried unanimously.

Jennifer Namie, Assistant to the City Secretary, administered the Oath of Office.

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no public comments.

E. REPORTS

1. City Treasurer Monthly Report - Tom Fullen, City Administrator presented this report.
2. Police Commissioner Monthly Report – Steve Reichel, Police Commissioner, presented this report. The Department hired Priscilla Gonzalez to be the new Human Resources person and Office Manager.

The Department plans to do an external salary survey this year.

3. Fire Commissioner Monthly Report - Jay Carlton, Fire Commission Liaison, presented this report. The station is almost substantially complete. The contractor went past his deadline and the Commissioners will discuss liquidated damages at the next Commission meeting.
4. Building Official Monthly Report – Tom Fullen, City Administrator, presented this report. The City has been very busy issuing permits, especially for generators and swimming pools.

Tom Fullen has three candidates to interview for Building Official.

5. City Engineer Monthly Report – Steve Byington, City Administrator, presented this report.
6. City Administrator Report – Tom Fullen, City Administrator, presented this report. Tom would like to establish rules outside of the City's Ordinance to address disputes over fences between neighbors.
7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on January 25, 2022.
2. Approval of the Cash Disbursement Journal for January 2022.

Councilmember Knox made a motion to approve the Consent Agenda. Councilmember Cowell seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to accept a proposal from Century Concrete Construction, Inc. in the amount of \$17,531.25 for Sidewalk Repairs on Beinhorn Road.

Councilmember Carlton made a motion to accept a proposal from Century Concrete Construction, Inc. in the amount of \$17,531.25 for Sidewalk Repairs on Beinhorn Road. Councilmember Cowell seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve an amendment to the Interlocal Agreement for Fire and Emergency Services between the cities of Bunker Hill Village, Hilshire Village, Hedwig Village, Hunters Creek Village, Piney Point Village, and Spring Valley to readmit the Village of Bunker Hill as a contracting city.

Councilmember Marks made a motion to approve an amendment to the Interlocal Agreement for Fire and Emergency Services between the cities of Bunker Hill Village, Hilshire Village, Hedwig Village, Hunters Creek Village, Piney Point Village, and Spring Valley to readmit the Village of Bunker Hill as a contracting city. Councilmember Knox seconded the motion and the motion carried unanimously.

3. Discussion and possible action regarding the City's 2022 Arbor Day program.

Councilmember Cowell made a motion to approve the program. Councilmember Sapien seconded the motion and the motion carried unanimously.

4. Discussion and possible action to consider an amendment to the Memorial Village Police Department's 2021 Budget to reclassify certain budget line items.

This item was taken out of order.

Councilmember Carlton made a motion to approve an amendment to the Memorial Village Police Department's 2021 Budget to reclassify certain budget line items. Councilmember Sapien seconded the motion and the motion carried unanimously.

5. Discussion and possible action to direct Planning and Zoning to review and make a recommendation on a proposal to change the zoning classification for a tract of property located at 210 Voss Road.

No action was taken on this item.

6. Discussion and possible action to approve Amendment No. 71 to the engineering contract with Cobb Fendley in the amount of \$138,200.00 for Engineering Services associated with the Hunters Grove Lane Project.

This item was taken out of order.

Councilmember Sapien made a motion to approve Amendment No. 71 to the engineering contract with Cobb Fendley in the amount of \$138,200.00 for Engineering Services associated with the Hunters Grove Lane Project. Councilmember Marks seconded the motion and the motion carried unanimously.

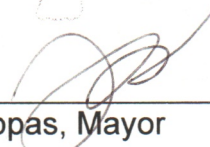
7. Discussion and possible action to approve Change Order #2 to the contract with DG Medina Construction, LLC - (Close Out) in the amount of (\$1,734.00) for the Timberglen Drive Pavement Repairs Project.

Councilmember Sapien made a motion to approve Change Order No. 2 to the contract with DG Medina Construction, LLC – (Close Out) in the amount of \$1,734.00 for the Timberglen Drive Pavement Repairs Project. Councilmember Cowell seconded the motion and the motion carried unanimously.

G. ADJOURNMENT

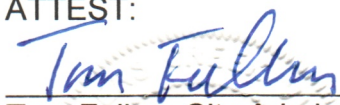
At 7:07 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 7:07 p.m.

These minutes were approved on the 22nd day of March 2022.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

