

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
March 22, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, March 22, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Councilmembers:	Stuart Marks Fidel Sapien (Mayor Pro Tem) Chip Cowell Jay Carlton Linda Knox
	City Administrator:	Tom Fullen
	City Engineer:	Steve Byington
	Building Official:	Henry Rivas
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jennifer Namie

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pro Tem Sapien called the meeting to order at 6:03 p.m.

- B. **Ken Spalding led the Pledge of Allegiance.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner, presented this report.**
3. Fire Commissioner Monthly Report - **Jay Carlton, Fire Commission Liaison, presented this report.**

4. Building Official Monthly Report – Tom Fullen, City Administrator, presented this report and introduced Building Official, Henry Rivas.
5. City Engineer Monthly Report – Steve Byington, City Engineer, presented this report.
6. City Administrator Report – Tom Fullen, City Administrator, presented this report.
7. Mayor and Council Reports and Comments

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on February 22, 2022.
2. Approval of the Cash Disbursement Journal for February 2022.
3. Approval of the 2021 4th Quarterly Investment Report.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Carlton seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to approve a proposal from Van Sant Landscape to install & repair irrigation systems along Voss Road Esplanades.

Councilmember Cowell made a motion to approve a proposal from Van Sant Landscape to install and repair irrigation systems along Voss Road Esplanades. Councilmember Carlton seconded the motion and the motion carried unanimously.

2. Discussion and possible action to refund over paid sales tax to Texas Comptroller of Public Accounts in the amount of \$34,293.46.

Councilmember Cowell made a motion to refund over paid sales tax to Texas Comptroller of Public Accounts in the amount of \$34,293.46. Councilmember Marks seconded the motion and the motion carried unanimously.

3. Discussion and possible action to direct Planning and Zoning to review setbacks on non-conforming lots for swimming pools.

Councilmember Cowell made a motion to direct Planning and Zoning to review setbacks on non-conforming lots for swimming pools. Councilmember Knox seconded the motion and the motion carried unanimously.

4. Discussion and possible action to direct Planning and Zoning to consider possible revisions to the setbacks regulations for garages facing side streets on Voss & Memorial.

Councilmember Cowell made a motion to direct Planning and Zoning to consider possible revisions to the setbacks regulations for garages facing side streets on Voss & Memorial. Councilmember Knox seconded the motion and the motion carried unanimously.

5. Discussion and possible action to decide whether or not to decline the 2021 consumer price index adjustment to the City's telecommunications right-of-way access line rates.

Councilmember Knox made a motion to accept the 2021 consumer price index adjustment to the City's telecommunications right-of-way access line rates. Councilmember Marks seconded the motion. The vote was 3 in favor, 1 opposed (Councilmember Cowell) and 1 abstaining (Councilmember Carlton).

6. Discussion and possible action to adopt a resolution suspending CenterPoint Energy's 2022 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days.

Councilmember Marks made a motion to adopt a resolution suspending CenterPoint Energy's 2022 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days. Councilmember Cowell seconded the motion and the motion carried unanimously.

7. Discussion and possible action to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Councilmember Positions nos. 1, 2, and 3 are duly elected; cancelling the May 7, 2022, General Municipal Election; and containing other provisions relating to the subject.

Councilmember Cowell made a motion to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that

the unopposed candidates for Councilmember Positions nos. 1,2, and 3 are duly elected; cancelling the May 7, 2022, General Municipal Election; and containing other provisions relating to the subject. Councilmember Carlton seconded the motion and the motion carried unanimously.

8. Discussion and possible action to appoint Rob Adams to the Fire Commissioner to replace Jay Carlton.

No action was taken on this item.

9. Discussion and possible action to approve a contract with TX BBG Consulting for building construction inspection.

Councilmember Cowell made a motion to approve a contract with TX BBG Consulting for building construction inspection services. Councilmember Knox seconded the motion and the motion carried unanimously.

10. Discussion and possible action to modify the amount of the tax exemption granted by the City for residential homesteads owned by citizens who are 65 or older.

No action was taken on this item.

11. Discussion and possible action to approve the change in the rotation of the chairmanship of the Police Commission as provided in the resolution adopted by the Police Commission at its March 2022 meeting.

This item was taken out of order.

Councilmember Marks made a motion to approve the change in rotation of the chairmanship of the Police Commission as provided in the resolution adopted by the Police Commission at its March 2022 meeting. Councilmember Carlton seconded the motion and the motion carried unanimously.

G. ADJOURNMENT


At 7:20 p.m., Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded the motion and the motion carried unanimously. The meeting adjourned at 7:20 p.m.

These minutes were approved on the 26th day of April 2022.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

