

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, May 24, 2022 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at tfullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
 - B. Pledge of Allegiance.
 - C. Administration of the oath of office to newly elected council members.
 - D. **PUBLIC HEARING** The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the zoning ordinance to reduce the required setbacks for swimming pools on non-conforming lots and amend the zoning ordinance to reduce the required setbacks for garages facing Voss & Memorial on lots that front on side streets.
 1. Discussion and possible action to receive the final reports and recommendations from the Planning and Zoning Commission.
 2. Discussion and possible action to adopt an ordinance amending the zoning ordinance to reduce the required setbacks for swimming pools on non-conforming lots.
 3. Discussion and possible action to adopt an ordinance amending the zoning ordinance to reduce the required setbacks for garages facing Voss & Memorial on lots that front on side streets.
 - E. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

F. REPORTS

1. City Treasurer Monthly Report
2. Police Commissioner Monthly Report
3. Fire Commissioner Monthly Report
4. Building Official Monthly Report
5. City Engineer Monthly Report
6. City Administrator Report
7. Mayor and Council Reports and Comments

G. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on April 26, 2022.
2. Approval of the Cash Disbursement Journal for April 2022.

H. REGULAR AGENDA

1. Discussion and possible action to award a contract to Turner Paving & Construction Inc. in the amount of \$471,010.00 for the Kuhlman Road Reconstruction Project.
2. Discussion and possible action to award a contract to CityLynx, Inc. in the amount of \$333,982.12 for the Traffic Signal Modifications Memorial Drive at Lindenwood Drive Project.
3. Discussion and possible action to renew the maintenance agreement with Texas Elite Generators for the City's generator.
4. Discussion and possible action to approve Change Order #4 to the contract with DG Medina Construction - (Close Out) in the amount of -\$19,167.50 for the Timberglen Drive Pavement Repair Project.
5. Discussion and possible action to approve the Memorial Village Police Department 2021 Annual Audit.
6. Discussion and possible action to approve an amendment to the Village Fire Department's 2021 budget to recognize intra-budgetary transfers and a budget deficit in the amount of \$120,822.00.
7. Discussion and possible action to approve an amendment to the Village Fire Department 2022 Budget to increase the budgeted amount by \$515,846.00.

8. Discussion and possible action to approve the proposed 2023 Village Fire Department Budget.
 9. Discussion and possible action to schedule a Budget Workshop date for the City's 2023 Budget.
 10. Discussion and possible action on a proposal to amend the zoning chapter to prohibit short-term rentals in the Single-Family Residential District.
- I. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- J. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- K. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: May 20, 2022 at 3:30 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

Tom Fullen

Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.