

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
May 24, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, May 24, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Chip Cowell Linda Knox
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

- B. **Ed Holland led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. Administration of the Oath of Office to newly elected Councilmembers.

Tom Fullen administered the Oath of Office to Councilmember Fidel Sapien, Stuart Marks and Linda Knox.

- D. PUBLIC HEARING The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the zoning ordinance to reduce the required setbacks for swimming pools on non-conforming lots and amend the zoning ordinance to reduce the required setbacks for garages facing Voss & Memorial on lots that front on side streets.

Open Public Hearing: Mayor Pappas opened the Public Hearing at 6:06 p.m.

Close Public Hearing: Mayor Pappas closed the Public Hearing at 6:11 p.m.

1. Discussion and possible action to receive the final reports and recommendations from the Planning and Zoning Commission.

Councilmember Cowell made a motion to receive the final reports and recommendations from the Planning and Zoning Commission. Councilmember Sapien seconded the motion and the motion carried unanimously.

2. Discussion and possible action to adopt an ordinance amending the zoning ordinance to reduce the required setbacks for swimming pools on non-conforming lots.

Councilmember Cowell made a motion to adopt an ordinance amending the zoning ordinance to reduce the required setbacks for swimming pools on non-conforming lots. Councilmember Knox seconded the motion and the motion carried unanimously.

3. Discussion and possible action to adopt an ordinance amending the zoning ordinance to reduce the required setbacks for garages facing Voss & Memorial on lots that front on side streets.

Councilmember Cowell made a motion to adopt an ordinance amending the zoning ordinance to reduce the required setbacks for garages facing Voss & Memorial on lots that front on side streets. Councilmember Knox seconded the motion and the motion carried unanimously.

E. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

F. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**

4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, presented this report.**
7. Mayor and Council Reports and Comments

G. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on April 26, 2022.
2. Approval of the Cash Disbursement Journal for April 2022.

Councilmember Marks made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion and the motion carried unanimously.

H. REGULAR AGENDA

1. Discussion and possible action to award a contract to Turner Paving & Construction Inc. in the amount of \$471,010.00 for the Kuhlman Road Reconstruction Project.

Councilmember Marks made a motion to award a contract to Turner Paving & Construction Inc. in the amount of \$471,010.00 for the Kuhlman Road Reconstruction Project. Councilmember Cowell seconded the motion and the motion carried unanimously. (Councilmember Knox left at 7:52pm. A quorum was still present.)

2. Discussion and possible action to award a contract to CityLynx, Inc. in the amount of \$333,982.12 for the Traffic Signal Modifications Memorial Drive at Lindenwood Drive Project.

Councilmember Cowell made a motion to award a contract to CityLynx, Inc. in the amount of \$333,982.12 for the Traffic Signal Modifications Memorial Drive at Lindenwood Drive Project. Councilmember Marks seconded the motion and the motion carried unanimously. (Councilmember Knox left at 7:52pm. A quorum was still present.)

3. Discussion and possible action to renew the maintenance agreement with Texas Elite Generators for the City's generator.

Councilmember Cowell made a motion to renew the maintenance agreement with Texas Elite Generators for the City's generator. Councilmember Sapien seconded the motion and the motion carried unanimously. (Councilmember Knox left at 7:52pm. A quorum was still present.)

4. Discussion and possible action to approve Change Order #4 to the contract with DG Medina Construction - (Close Out) in the amount of -\$19,167.50 for the Timberglen Drive Pavement Repair Project.

Councilmember Sapien made a motion to approve Change Order #4 to the contract with DG Medina Construction - (Close Out) in the amount of -\$19,167.50 for the Timberglen Drive Pavement Repair Project. Councilmember Marks seconded the motion and the motion carried unanimously. (Councilmember Knox left at 7:52pm. A quorum was still present.)

5. Discussion and possible action to approve the Memorial Village Police Department 2021 Annual Audit.

This item was taken out of order.

Councilmember Sapien made a motion to approve the Memorial Village Police Department 2021 Annual Audit. Councilmember Knox seconded the motion and the motion carried unanimously.

6. Discussion and possible action to approve an amendment to the Village Fire Department's 2021 budget to recognize intra-budgetary transfers and a budget deficit in the amount of \$120,822.00.

This item was taken out of order.

Councilmember Cowell made a motion to approve an amendment to the Village Fire Department's 2021 budget to recognize intra-budgetary transfers and a budget deficit in the amount of \$120,822.00. Councilmember Marks seconded the motion and the motion carried unanimously.

7. Discussion and possible action to approve an amendment to the Village Fire Department 2022 Budget to increase the budgeted amount by \$515,846.00.

This item was taken out of order.

Councilmember Knox made a motion to approve an amendment to the Village Fire Department 2022 Budget to increase the budgeted amount by \$515,846.00. Councilmember Marks seconded the motion and the motion carried unanimously.

8. Discussion and possible action to approve the proposed 2023 Village Fire Department Budget.

This item was taken out of order.

Councilmember Sapien made a motion to approve the proposed 2023 Village Fire Department Budget. Councilmember Knox seconded the motion and the motion carried unanimously.

9. Discussion and possible action to schedule a Budget Workshop date for the City's 2023 Budget.

Councilmember Sapien made a motion to schedule the Budget Workshop date for June 28, 2022. Councilmember Cowell seconded the motion and the motion carried unanimously. (Councilmember Knox left at 7:52pm. A quorum was still present.)

10. Discussion and possible action on a proposal to amend the zoning chapter to prohibit short-term rentals in the Single-Family Residential District.

This item was taken out of order.

Councilmember Cowell made a motion to refer to the planning and zoning commission for recommendation on a proposal to amend the zoning chapter to prohibit short-term rentals in the Single-Family Residential District. Councilmember Sapien seconded the motion and the motion carried unanimously.

I. ADJOURNMENT

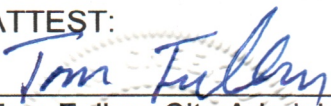
At 8:03 p.m., Councilmember Sapien made a motion to adjourn. Councilmember Cowell seconded the motion and the motion carried unanimously. The meeting adjourned at 8:03 p.m.

These minutes were approved on the 28th day of June 2022.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary