

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
June 28, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, June 28, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Jay Carlton Chip Cowell Linda Knox
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington
	City Attorney:	John Hightower (by teleconference)
	Assistant to the City Secretary:	Jennifer Namie

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Howard Strong led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

Anna Reger, Fliplock founder, addressed Council regarding her product.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Police Commissioner, Steve Reichel presented this report.**

3. Fire Commissioner Monthly Report – **Councilmember, Jay Carlton presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, presented this report.**
7. Mayor and Council Reports and Comments

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on May 24, 2022.
2. Approval of the Cash Disbursement Journal for May 2022.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2021.

This item was taken out of order.

Councilmember Carlton made a motion to accept the annual audit report for the City for the fiscal year ending December 31, 2021. Councilmember Marks seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve the Memorial Village Police Departments 2023 budget.

Councilmember Marks made a motion to approve the Memorial Village Police Department's 2023 budget. Councilmember Sapien seconded the motion and the motion carried unanimously.

3. Discussion and possible action to approve Change Order #6 to the contract with CityLynx, Inc. for the Traffic Signal Replacement at Beinhorn at Voss to increase the contract amount by \$48,712.50.

Councilmember Cowell made a motion to approve Change Order #6 to the contract with CityLynx, Inc. for the Traffic Signal Replacement at Beinhorn at Voss to increase the contract amount by \$48,712.50. Councilmember Sapien seconded the motion and the motion carried unanimously.

4. Discussion and possible action to call a public hearing, to be held on July 26, 2022 on the City's proposed 2023 fiscal year budget.

Councilmember Cowell made a motion to call a public hearing, to be held on July 26, 2022 on the City's proposed 2023 fiscal year budget. Councilmember Marks seconded the motion and the motion carried unanimously.

5. Discussion and possible action to call a public hearing, to be held on September 20, 2022 on the City's proposed 2022 Tax Rate.

Councilmember Cowell made a motion to call a public hearing, to be held on September 20, 2022 on the City's proposed 2022 Tax Rate. Councilmember Carlton seconded the motion and the motion carried unanimously.

6. Discussion and possible action to direct Planning and Zoning to review and make a recommendation on a request from the First Congregational Church to amend the Specific Use Permit to replace the existing primary sign.

This item was taken out of order.

Howard Strong and Mary Harvey of First Congregational Church addressed Council regarding this amendment.

Councilmember Sapien made a motion to direct Planning and Zoning to review and make a recommendation on a request from the First Congregational Church to amend the Specific Use Permit to replace the existing primary sign. Councilmember Marks seconded the motion and the motion carried unanimously.

7. Discussion and possible action to appoint Scott Frankel to Alternate Position #6 on the Zoning Board of Adjustment.

Councilmember Sapien made a motion to appoint Scott Frankel to Alternate Position #6 on the Zoning Board of Adjustment. Councilmember Knox seconded the motion and the motion carried unanimously.

8. Discussion and possible action to appoint Brady Dodson to Alternate Position #7 on the Zoning Board of Adjustment.

Councilmember Cowell made a motion to appoint Brady Dodson to Alternate #7 on the Zoning Board of Adjustment. Councilmember Knox seconded the motion and the motion carried unanimously.

9. Discussion and possible action to appoint an Associate Municipal Judge.

Councilmember Cowell made a motion to appoint Anita James Broderick as Associate Municipal Judge. Councilmember Knox seconded the motion and the motion carried unanimously.

G. ADJOURNMENT

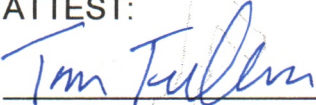
At 6:54 p.m., Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded the motion and the motion carried unanimously. The meeting adjourned at 6:54 p.m.

These minutes were approved on the 26th day of July 2022.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary