

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE  
PLANNING & ZONING COMMISSION  
July 11, 2022**

The Planning and Zoning Commission of the City of Hunters Creek Village, Texas, convened a regular meeting on July 11, 2022, at 6:00 p.m. in the City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

A. **The meeting was called to order at 6:00 p.m. by Chairman Bill Dalton. In attendance were Commissioners Bill Dalton, David Childers, John Abercrombie, Brent Fredricks and Charles Martin. Also, in attendance were John Hightower, City Attorney, Tom Fullen, City Administrator, and Henry Rivas, Building Official.**

B. AGENDA ITEMS

1. Discussion and possible action to consider approval of the minutes of the June 6, 2022 meeting.

**Commissioner Fredricks made a motion to approve the minutes of the June 6, 2022 meeting. Commissioner Abercrombie seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to consider approval of an application filed on behalf of Julio & Amber Garcia for the approval of a final replat which divides the lot located at **205 Fleetway Drive** (Lot 1, Block 1, of Fisher Burns Plaza Amending Plat, an addition in Harris County, Texas, according to the map or plat thereof as recorded in Vol. 696, Page 296 of the map records of Harris County, Texas) into two single-family residential conforming lots.

**Commissioner Abercrombie made a motion to approve the final replat which divides the lot located at 205 Fleetway Drive (Lot 1, Block 1, of Fisher Burns Plaza Amending Plat, an addition in Harris County, Texas, according to the map or plat thereof as recorded in Vol. 696, Page 296 of the map records of Harris County, Texas) into two single-family residential conforming lots. Commissioner Fredricks seconded the motion and the motion carried unanimously.**

3. Discussion and possible action to consider and make recommendation to City Council on a request from First Congregational Church to amend their Specific Use Permit to reconstruct the primary sign.

**Commissioner Martin made a motion to approve a preliminary report and call a public hearing on a proposal from First Congregational Church to amend their Specific Use Permit to reconstruct the primary sign. Commissioner Fredricks seconded the motion and the motion carried unanimously.**

4. Discussion and possible action to consider and make recommendation to city council on a proposal to amend the zoning chapter to prohibit short-term rentals in the Single-Family Residential District.

**Commissioner Abercrombie made a motion that the Commission issue a preliminary report recommending approval of a proposal to amend the zoning chapter to prohibit short-term rentals (rentals of less than 30 days) in the Single-Family Residential District. Commissioner Martin seconded the motion and the motion carried unanimously.**

5. Discussion and possible action to consider any future agenda items.

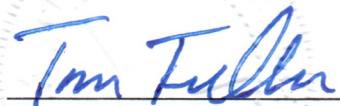
**No action was taken on this item.**

C. ADJOURN OPEN MEETING

**Commissioner Fredricks made a motion to adjourn. Commissioner Childers seconded the motion and the motion carried unanimously.**

**The meeting adjourned at 6:22 pm.**

Respectfully Submitted,



Tom Fullen, City Administrator  
Acting City Secretary

These minutes were approved on the 1st day of August, 2022.

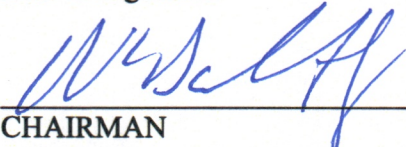
**PRELIMINARY REPORT ON A PROPOSED AMENDMENT TO  
THE ZONING CHAPTER TO PROHIBIT SHORT TERM RENTALS OF  
HOMES IN THE SINGLE-FAMILY RESIDENTIAL DISTRICT**

The Planning and Zoning Commission has considered a proposal, forwarded to it for recommendation by the city council, to amend the zoning chapter to prohibit short term rentals of homes in the Single-Family Residential District.

After considering the proposal at its meetings on July 11, 2022, and receiving information from City staff about the negative effects of short term rentals in single-family residential neighborhoods, the Commission voted to schedule a public hearing for August 1, 2022, on a proposed amendment to prohibit the rental of homes in the Single-Family Residential District for time periods of less than 30 consecutive days.

7-11-22

\_\_\_\_\_  
Date of Signature



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CHAIRMAN  
PLANNING AND ZONING COMMISSION  
CITY OF HUNTERS CREEK VILLAGE

**PRELIMINARY REPORT ON A PROPOSED AMENDMENT TO  
THE SPECIFIC USE PERMIT FOR FIRST CONGREGATIONAL CHURCH TO  
ALLOW THE RECONFIGURATION OF THE CHURCH'S EXISTING  
PRIMARY SIGN STRUCTURE**

The Planning and Zoning Commission has considered a proposal, forwarded to it for recommendation by the city council, to amend the specific use permit for First Congregational Church to reconfigure the primary sign structure, as shown in the attached drawing, to:

- a) raise and enlarge the sign face containing the name of the church, and
- b) eliminate or relocate the smaller sign faces.

After considering the proposal at its meetings on July 11, 2022, the Commission voted to schedule a public hearing on the proposed amendment for August 1, 2022.

*7-11-22*

\_\_\_\_\_  
Date of Signature

*W. S. Sallj*

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CHAIRMAN  
PLANNING AND ZONING COMMISSION  
CITY OF HUNTERS CREEK VILLAGE