

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

PLANNING AND ZONING COMMISSION MEETING AGENDA

Notice is hereby given of a regular meeting of the Planning and Zoning Commission of Hunters Creek Village, Texas, to be held on **Monday, September 12, 2022 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

- A. Call the meeting to order and the roll of appointed officers will be taken.
 - B. **PUBLIC HEARING** A Public hearing will be held before the Planning & Zoning Commission for the purpose of receiving testimony for or against the following proposed zoning amendment.
 - 1. A request from First Congregational Church to amend their Specific Use Permit to reconstruct the primary sign structure to raise and enlarge the sign face containing the name of the church, and to eliminate or relocate the smaller sign faces.
 - C. **AGENDA ITEMS**
 - 1. Discussion and possible action to consider approval of the minutes of the August 1, 2022 meeting.
 - 2. Discussion and possible action to make a final report and recommendation to City Council on amending the First Congregational Church's Specific Use Permit to reconstruct the primary sign structure to raise and enlarge the sign face containing the name of the church, and to eliminate or relocate the smaller sign faces.
 - 3. Discussion and possible action to consider any future agenda items.
 - D. Adjourn Open Meeting.
-

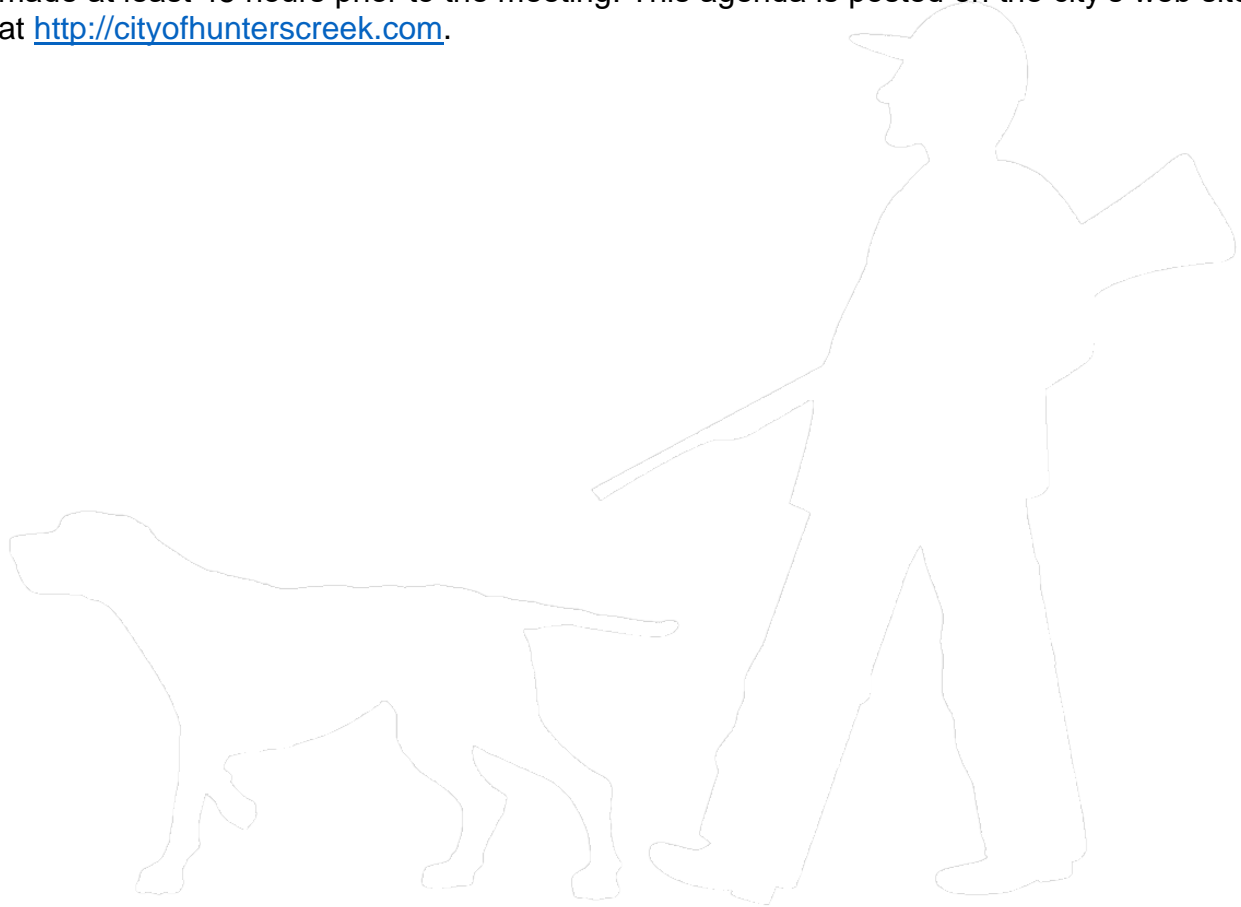
CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 8, 2022 at 10:00 am, and remained so posted continuously for at least 72 hours before said meeting was convened.

/s/

Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Administrator's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.



CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE
PLANNING & ZONING COMMISSION
August 1, 2022

The Planning and Zoning Commission of the City of Hunters Creek Village, Texas, convened a regular meeting on August 1, 2022, at 6:00 p.m. in the City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

- A. **The meeting was called to order at 6:00 p.m. by Vice Chairman David Childers. In attendance were Commissioners David Childers, John Abercrombie, Brent Fredricks and Charles Martin, and Alternate Commissioner Rob Adams. Also, in attendance were John Hightower, City Attorney, and Tom Fullen, City Administrator.**
- B. PUBLIC HEARING Public hearings will be held before the Planning & Zoning Commission for the purpose of receiving testimony for or against the following proposed zoning amendments.
1. A proposal to amend the zoning chapter to prohibit the rental of homes in the Single-Family Residential District for time periods of less than 30 consecutive days.

Vice Chairman David Childers opened the Public Hearing at 6:00 p.m.

Several citizens spoke during the public hearing and asked questions of the Commission and City staff. Questions included whether the new ordinance would apply to existing short term rental operations, and whether the minimum rental period should be different than the proposed 30 days. All but one of the speakers were strongly in favor of adopting the proposed ordinance and prohibiting short term rentals.

Vice Chairman David Childers closed the Public Hearing at 6:33 p.m.

AGENDA ITEMS

1. Discussion and possible action to consider approval of the minutes of the July 11, 2022 meeting.

Commissioner Fredricks made a motion to approve the minutes of the July 11, 2022 meeting. Commissioner Martin seconded the motion and the motion carried unanimously. (Commissioner Adams left at 6:35pm and was not present for the vote. A quorum was still present.)

2. Discussion and possible action to make a final report and recommendation to City Council on amending the zoning chapter to prohibit the rental of

homes in the Single-Family Residential District for time periods of less than 30 consecutive days.

Commissioner Abercrombie made a motion to approve a final report recommending that the City Council approve the proposed ordinance amending the zoning chapter to prohibit the rental of homes in the Single-Family Residential District for time periods of less than 30 consecutive days and exempting lease backs and lease extensions from the prohibition. Commissioner Martin seconded the motion and the motion carried unanimously. (*Commissioner Adams was not present for the vote.*)

3. Discussion and possible action to consider any future agenda items.

No action was taken on this item.

C. ADJOURN OPEN MEETING

Commissioner Martin made a motion to adjourn. Commissioner Fredricks seconded the motion and the motion carried unanimously.

The meeting adjourned at 6:39 pm.

Respectfully Submitted,

Tom Fullen, City Administrator
Acting City Secretary

These minutes were approved on the ____ day of September, 2022.

**FINAL REPORT ON A PROPOSED AMENDMENT TO
THE SPECIFIC USE PERMIT FOR FIRST CONGREGATIONAL
CHURCH TO ALLOW THE RECONFIGURATION OF THE
CHURCH'S EXISTING PRIMARY SIGN STRUCTURE**

The Planning and Zoning Commission has considered a proposal, forwarded to it for recommendation by the city council, to amend the specific use permit for First Congregational Church to approve the reconfiguration of the primary sign structure, as shown in the attached drawing, to:

- a) raise and enlarge the sign face containing the name of the church, and
- b) eliminate or relocate the smaller sign faces.

After considering the proposal at its meeting on July 11, 2022 and conducting a public hearing on the proposal on September 12, 2022, the Commission voted to recommend that the proposed amendment be APPROVED/DENIED.

Date of Signature

CHAIRMAN
PLANNING AND ZONING COMMISSION
CITY OF HUNTERS CREEK VILLAGE

FCC of Houston Monument Sign

Sales@houstonignarama.com
Main Line # 832-226-8000
www.SignsOverTexas.com
Signarama
The way to grow your business.
1523 Vander Wilt Ln
Katy, TX 77449

PROJECT INFORMATION

CLIENT: First Congregational Church of Houston
PROJECT: 13529
DESIGNER: NB

SHEET NAME & DETAILS

NAME: Monument Sign
DATE: 02.21.2022
DRAWING: V1.3
SCALE: As Noted

FINISHES & MATERIALS

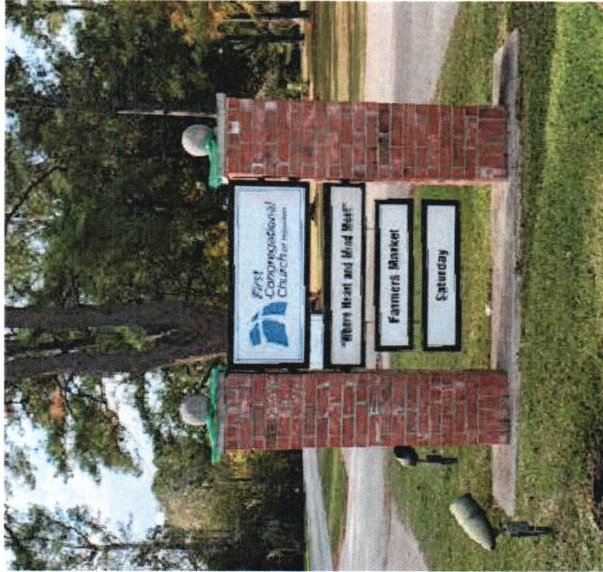
Monument refurbish, double sided.

- VINYL SCHEDULE
- VI: DIGITAL PRINT
- PAINT SCHEDULE
- PI: PMS 307 C
- PI: PMS 295 C

REVISIONS

#	DATE	DESCRIPTION
1	01.27.2022	First drawing
2	02.07.2022	Revision
3	02.21.2022	Revision

NOTES:



EXISTING



PROPOSED

PICKED UP: _____ SIGN: _____ DATE: _____

Approval

- APPROVED AS IS: _____
- APPROVED APPROVED AS NOTED REJECTED REVISE & RE-SUBMIT
- BY: _____ DATE: _____

Please review all materials, finishes, and spelling for accuracy. Braille and colors shown here are for representation only and may vary.



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TESCI 18473

SHEET NUMBER

1

PATH: _____

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FCC of Houston Monument Sign

Sales@houstonstignarama.com
Main Line # 832-226-8000
www.SignsOverTexas.com
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The way to grow your business.
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Approval

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 APPROVED APPROVED AS NOTED REJECTED REVISE & RE-SUBMIT
 BY: _____ DATE: _____

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SHEET NUMBER **2**

All ideas, drawings, proposals, and other materials appearing herein are the sole property of Signarama and shall not be duplicated, used by, or disclosed to any other party without the written consent of Signarama.

PATH: