

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Linda Knox  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, September 27, 2022 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
  - B. Pledge of Allegiance.
  - C. **PUBLIC HEARING** The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the specific use permit for the First Congregational Church to reconstruct the primary sign structure to raise and enlarge the sign face containing the name of the church, and to eliminate or relocate the smaller sign faces.
    1. Discussion and possible action to receive the final reports and recommendations from the Planning and Zoning Commission. **Pgs. 1-2**
    2. Discussion and possible action to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure. **Pgs. 3-4**
  - D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
  - E. **REPORTS**
    1. City Treasurer Monthly Report **Pgs. 5-9**
    2. Police Commissioner Monthly Report **Pgs. 10-28**
    3. Fire Commissioner Monthly Report **Pgs. 29-30**

4. Building Official Monthly Report [Pgs. 31-45](#)
5. City Engineer Monthly Report [Pgs. 46-47](#)
6. City Administrator Report
7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 23, 2022. [Pgs. 48-51](#)
2. Approval of the Minutes of the Special Meeting on September 20, 2022. [Pgs. 52-55](#)
2. Approval of the Cash Disbursement Journal for August 2022. [Pgs. 56-57](#)

G. REGULAR AGENDA

1. Review, discussion and possible action concerning the City's process for permitting network nodes (which are used for wireless communication) in the public right-of-way, pursuant to the requirements of state and federal law. [Pg. 58](#)
2. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2023 General Assembly. [Pgs. 59-60](#)
3. Discussion and possible action to approve Change Order #7 to the contract with CityLynx, Inc. – (Close Out) for the Traffic Signal Replacement at Beinhorn at Voss in the amount of (\$23,880.94). [Pgs. 61-68](#)
4. Discussion and possible action to award a contract to Uretex USA, Inc. in the amount of \$12,000.00 for mud jacking at 647 and 650 Shartle Circle. [Pgs. 69-74](#)
5. Discussion and possible action to award a contract to Century Concrete Construction, LLC in the amount of \$40,529.00 for the Fleetway, Melody, and River Bend Projects. [Pgs. 75-79](#)
6. Discussion and possible action to award a Managed IT Services agreement. [Pgs. 80-81](#)
7. Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for the Village Fire Department from \$1,548,892.00 to \$1,575,774.90. [Pgs. 82-85](#)
8. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, adopting amendment No. 2 to the original

budget of the City of Hunters Creek Village, Texas, for the year 2021 providing detailed line-item increases or decreases; providing for severability; and containing other provisions relating to the subject.

[Pgs. 86-94](#)

9. Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for Outfall Repairs to \$299,270.64. [Pgs. 95-98](#)
10. Discussion and possible action to approve an ordinance amending the City's 2022 Budget to increase the amount budgeted for the Village Fire Department from \$1,658,392.03 to \$1,773,227.34. [Pgs. 99-102](#)

H. **EXECUTIVE SESSION** It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

I. **RECONVENE** into Open Session and consider action, if any, on items discussed in Executive Session.

J. **ADJOURNMENT**

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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## **CERTIFICATION**

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 23, 2022 at 4:30 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

          
/s/

Tom Fullen, City Administrator  
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.

**FINAL REPORT ON A PROPOSED AMENDMENT TO  
THE SPECIFIC USE PERMIT FOR FIRST CONGREGATIONAL  
CHURCH TO ALLOW THE RECONFIGURATION OF THE  
CHURCH'S EXISTING PRIMARY SIGN STRUCTURE**

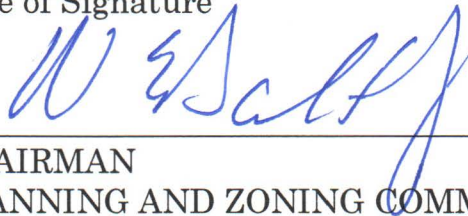
The Planning and Zoning Commission has considered a proposal, forwarded to it for recommendation by the city council, to amend the specific use permit for First Congregational Church to approve the reconfiguration of the primary sign structure, as shown in the attached drawing, to:

- a) raise and enlarge the sign face containing the name of the church, and
- b) eliminate or relocate the smaller sign faces.

After considering the proposal at its meeting on July 11, 2022 and conducting a public hearing on the proposal on September 12, 2022, the Commission voted to recommend that the proposed amendment be APPROVED/~~DENIED~~.

09/12/2022

Date of Signature



CHAIRMAN  
PLANNING AND ZONING COMMISSION  
CITY OF HUNTERS CREEK VILLAGE

# FCC of Houston Monument Sign

Sales@houstonesignarama.com  
Main Line # 832-226-8000  
www.SignsOverTexas.com  
1523 Vander Wilt Ln  
Katy, TX 77449



## PROJECT INFORMATION

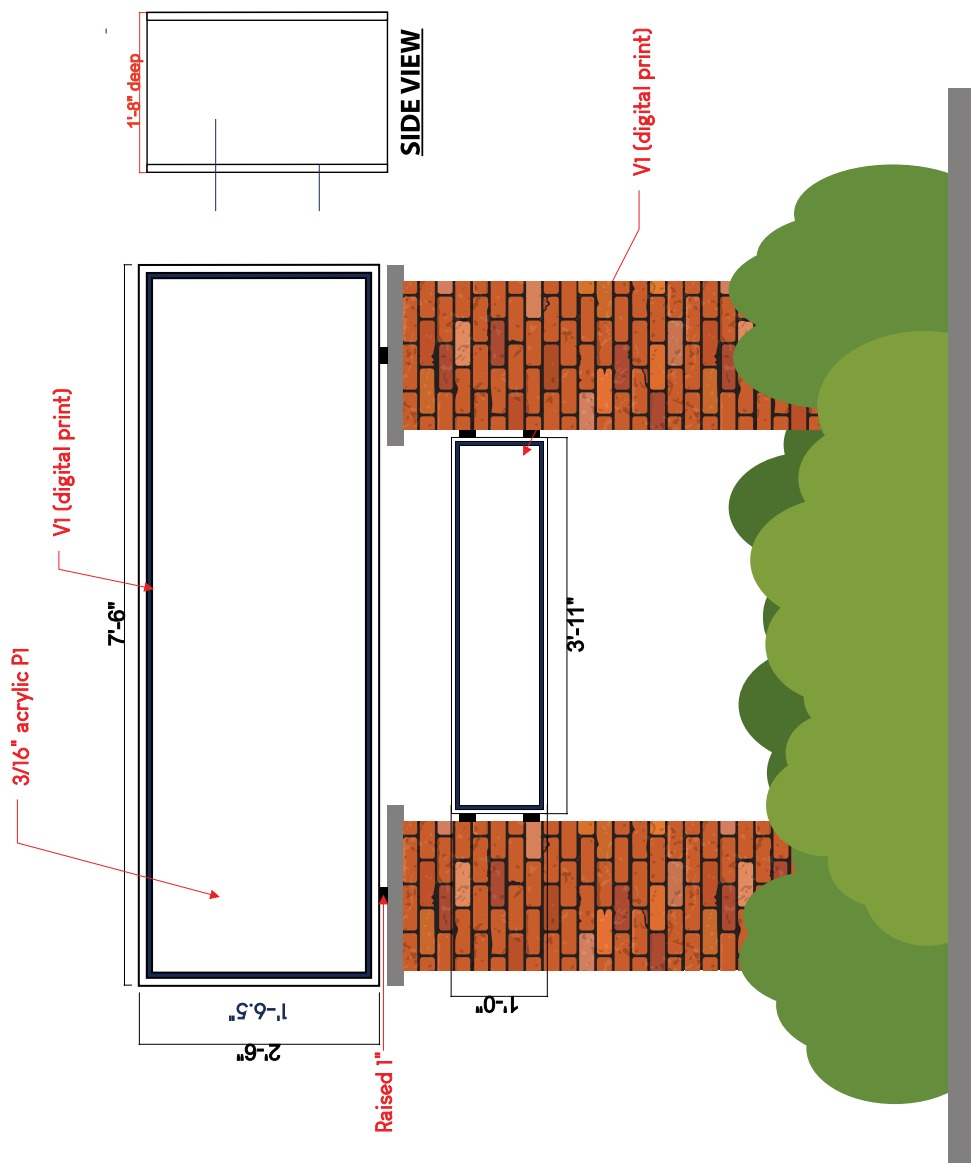
CLIENT: First Congregational Church of Houston  
PROJECT: 13529  
DESIGNER: NB

## SHEET NAME & DETAILS

NAME: Monument Sign  
DATE: 02.21.2022  
DRAWING: V1.3  
SCALE: As Noted

## FINISHES & MATERIALS

Monument refurbish, double sided.



## REVISIONS

#	DATE	DESCRIPTION
1	01.27.2022	First drawing
2	02.07.2022	Revision
3	02.21.2022	Revision

## NOTES:

PICKED UP: \_\_\_\_\_ SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

Approval

APPROVED AS IS: \_\_\_\_\_  
 APPROVED  APPROVED AS NOTED  REJECTED  REVISE & RE-SUBMIT  
 BY: \_\_\_\_\_ DATE: \_\_\_\_\_

PATH:



SHEET NUMBER

2

All ideas, drawings, arrangements, and written materials appearing herein are the sole property of Signarama, Inc. No part of this drawing may be reproduced, stored in a retrieval system, or used in any form, or for any purpose, without the explicit written consent of Signarama.

**ORDINANCE NO. 2022-927**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, GRANTING A SPECIFIC USE PERMIT TO THE FIRST CONGREGATIONAL CHURCH TO ALLOW THE RECONFIGURATION OF THE CHURCH'S PRIMARY SIGN STRUCTURE; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2000; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**WHEREAS**, the First Congregational Church (the "Church") is the owner of a church facility located at 10840 Beinhorn Road, within the corporate limits of the City of Hunters Creek Village, Texas (the "Church Premises");

**WHEREAS**, the Church Premises are located in District R (Single Family Residential) under the City's Zoning Chapter;

**WHEREAS**, under the Zoning Chapter, churches are now permitted in District R by specific use permit and, in the past were permitted by special exception;

**WHEREAS**, the Church, acting through its duly authorized representative, has presented an application to the City for a specific use permit to allow the reconfiguration of the Church's primary sign structure;

**WHEREAS**, the Planning & Zoning Commission of the City, after notice and hearing as required by law, has recommended that the City Council grant the requested specific use permit;

**WHEREAS**, the City Council concurs with the recommendation of the Planning & Zoning Commission that the Church be granted a specific use permit to reconfigure its primary sign structure.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

**Section 1.** The findings contained in the preamble of this Ordinance are adopted.

**Section 2.** The First Congregational Church is hereby granted a specific use permit to reconfigure the Church's primary sign structure, as shown in the drawing attached as Exhibit "A" to: a) raise and enlarge the primary sign face containing the name of the church; and b) eliminate or relocate the smaller sign faces.

**Section 3.** The specific use permit granted by this Ordinance shall remain in full force and effect until further action of the City Council.

**Section 4.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

**Section 5.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Jimmy Pappas  
Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen  
Acting City Secretary

**City of Hunters Creek Village  
Monthly Tax Office Report  
August 31, 2022**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

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A. Current Taxable Value   \$ 3,038,271,014

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B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Original Levy 0.194082	\$ 5,727,601.35	\$ -	\$ 5,727,601.35
Carryover Balance	-	144,026.48	144,026.48
Adjustments	<u>169,135.77</u>	<u>(581.51)</u>	<u>168,554.26</u>
Adjusted Levy	5,896,737.12	143,444.97	6,040,182.09
Less Collections Y-T-D	<u>5,868,069.19</u>	<u>20,594.98</u>	<u>5,888,664.17</u>
Receivable Balance	<u><u>\$ 28,667.93</u></u>	<u><u>\$ 122,849.99</u></u>	<u><u>\$ 151,517.92</u></u>

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C. COLLECTION RECAP:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Current Month:			
Base Tax	\$ 25,513.82	\$ 14,045.88	\$ 39,559.70
Penalty & Interest	1,934.19	3,588.17	5,522.36
Attorney Fees	2,387.34	-	2,387.34
Other Fees	-	-	-
Total Collections	<u><u>\$ 29,835.35</u></u>	<u><u>\$ 17,634.05</u></u>	<u><u>\$ 47,469.40</u></u>

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Year-To-Date:			
Base Tax:	\$ 5,868,069.19	\$ 20,594.98	\$ 5,888,664.17
Penalty & Interest	22,925.40	4,446.21	27,371.61
Attorney Fees	4,567.11	960.69	5,527.80
Other Fees	1,883.67	286.69	2,170.36
Total Collections	<u><u>\$ 5,897,445.37</u></u>	<u><u>\$ 26,288.57</u></u>	<u><u>\$ 5,923,733.94</u></u>

Percent of Adjusted Levy	<u><u>100.01%</u></u>	<u><u>100.46%</u></u>
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# Budget Report

## Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>							
<b>Revenue</b>							
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	5,992,963.00	5,992,963.00	40,470.29	5,861,755.12	-131,207.88	2.19 %
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	14,500.57	21,049.67	6,049.67	140.33 %
<a href="#">100-00-41010</a>	FRANCHISE TAXES	370,000.00	370,000.00	54,970.32	235,532.07	-134,467.93	36.34 %
<a href="#">100-00-41015</a>	SALES TAXES	500,000.00	500,000.00	56,795.28	452,294.03	-47,705.97	9.54 %
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20,000.00	20,000.00	2,424.31	17,434.33	-2,565.67	12.83 %
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	15,000.00	15,000.00	5,518.03	26,759.74	11,759.74	178.40 %
<a href="#">100-00-42035</a>	BUILDING PERMITS	225,000.00	225,000.00	70,148.12	395,561.07	170,561.07	175.80 %
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	447.91	3,878.33	1,878.33	193.92 %
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	4,000.00	4,000.00	433.54	3,192.57	-807.43	20.19 %
<a href="#">100-00-43070</a>	METRO RECEIPTS	250,000.00	250,000.00	28,397.64	242,950.83	-7,049.17	2.82 %
<a href="#">100-00-44025</a>	TRAFFIC FINES	75,000.00	75,000.00	10,165.63	115,359.69	40,359.69	153.81 %
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	2,000.00	2,000.00	206.87	2,084.49	84.49	104.22 %
<a href="#">100-00-44028</a>	COURT SECURITY FUND	1,500.00	1,500.00	259.80	2,462.46	962.46	164.16 %
<a href="#">100-00-46030</a>	INTEREST INCOME	5,000.00	5,000.00	9,414.69	26,883.60	21,883.60	537.67 %
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	35,766.79	766.79	102.19 %
<a href="#">100-00-48055</a>	OTHER INCOME	10,000.00	10,000.00	0.00	6,303.90	-3,696.10	36.96 %
<a href="#">100-00-48065</a>	AMERICAN RESCUE PLAN ACT	600,000.00	600,000.00	0.00	1,192.18	-598,807.82	99.80 %
	<b>Revenue Total:</b>	<b>8,122,463.00</b>	<b>8,122,463.00</b>	<b>294,153.00</b>	<b>7,450,460.87</b>	<b>-672,002.13</b>	<b>8.27 %</b>
<b>Expense</b>							
<a href="#">100-01-71000</a>	SALARIES & WAGES	573,525.00	573,525.00	44,435.13	361,768.65	211,756.35	36.92 %
<a href="#">100-01-71001</a>	LONGEVITY	5,802.00	5,802.00	0.00	0.00	5,802.00	100.00 %
<a href="#">100-01-71002</a>	457B	11,471.00	11,471.00	0.00	0.00	11,471.00	100.00 %
<a href="#">100-01-71025</a>	TMRS	102,260.00	102,260.00	8,294.91	67,520.52	34,739.48	33.97 %
<a href="#">100-01-71030</a>	PAYROLL TAXES	44,310.00	44,310.00	3,356.14	27,999.54	16,310.46	36.81 %
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	123,200.00	123,200.00	7,787.80	61,311.30	61,888.70	50.23 %
<a href="#">100-01-71107</a>	HRA	4,000.00	4,000.00	500.00	500.00	3,500.00	87.50 %
<a href="#">100-01-72045</a>	NOTICES & MAILING	15,000.00	15,000.00	2,326.78	4,300.04	10,699.96	71.33 %
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	182.31	3,851.77	4,648.23	54.69 %
<a href="#">100-01-72060</a>	TELEPHONE	17,325.00	17,325.00	1,463.29	10,264.22	7,060.78	40.75 %
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10,000.00	10,000.00	470.00	2,559.71	7,440.29	74.40 %
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	475.00	3,875.00	6,325.00	62.01 %
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	492.42	1,307.58	72.64 %
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	4,200.00	4,200.00	0.00	3,426.55	773.45	18.42 %
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	22,615.00	22,615.00	0.00	0.00	22,615.00	100.00 %
<a href="#">100-01-72109</a>	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">100-01-72110</a>	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-01-72112</a>	CODIFICATIONS	2,500.00	2,500.00	950.00	2,607.00	-107.00	-4.28 %
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5,000.00	5,000.00	85.00	1,781.44	3,218.56	64.37 %
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	14,700.00	14,700.00	0.00	11,706.52	2,993.48	20.36 %
<a href="#">100-01-78056</a>	BANK FEES	1,200.00	1,200.00	64.26	292.13	907.87	75.66 %
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	23,000.00	23,000.00	516.21	2,761.70	20,238.30	87.99 %
<a href="#">100-02-72042</a>	CONSULTING SERVICES	20,000.00	20,000.00	788.21	8,351.56	11,648.44	58.24 %
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	62,000.00	62,000.00	0.00	29,924.00	32,076.00	51.74 %
<a href="#">100-02-72120</a>	AUDITOR	17,500.00	17,500.00	0.00	18,630.00	-1,130.00	-6.46 %
<a href="#">100-02-72300</a>	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">100-02-72310</a>	CITY ATTORNEY	75,000.00	75,000.00	3,265.00	19,498.00	55,502.00	74.00 %
<a href="#">100-02-72502</a>	CITY ENGINEER	75,000.00	75,000.00	16,782.50	37,657.50	37,342.50	49.79 %
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	4,479.51	3,020.49	40.27 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	1,658,392.00	1,658,392.00	138,199.34	1,174,694.38	483,697.62	29.17 %
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	2,099,750.00	2,099,750.00	174,478.50	1,593,469.61	506,280.39	24.11 %
<a href="#">100-04-72015</a>	GARBAGE SERVICE	550,000.00	550,000.00	85,538.84	299,385.94	250,614.06	45.57 %
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60,000.00	60,000.00	3,949.57	23,377.55	36,622.45	61.04 %
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	52.02	701.85	1,298.15	64.91 %
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8,500.00	8,500.00	747.28	897.28	7,602.72	89.44 %
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	13,125.00	13,125.00	2,895.30	6,634.90	6,490.10	49.45 %
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-04-72205</a>	UNIFORMS-PW	3,600.00	3,600.00	306.95	2,039.19	1,560.81	43.36 %
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	5,520.00	40,453.95	19,546.05	32.58 %
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15,000.00	15,000.00	893.60	7,968.02	7,031.98	46.88 %
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-04-72540</a>	MOWING CONTRACT	75,000.00	75,000.00	0.00	30,241.00	44,759.00	59.68 %
<a href="#">100-04-72541</a>	CONTRACT LABOR	35,000.00	35,000.00	0.00	12,757.50	22,242.50	63.55 %
<a href="#">100-04-72560</a>	LANDSCAPING	30,000.00	30,000.00	1,423.61	9,588.28	20,411.72	68.04 %
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	134.20	952.11	14,047.89	93.65 %
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3,000.00	3,000.00	93.18	1,082.18	1,917.82	63.93 %
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	6,030.74	42,066.72	57,933.28	57.93 %
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30,000.00	30,000.00	587.52	8,265.13	21,734.87	72.45 %
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTEN...	9,975.00	9,975.00	835.65	5,013.90	4,961.10	49.74 %
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
<a href="#">100-04-78064</a>	Ice Storm Expenses 2021	0.00	0.00	0.00	24.99	-24.99	0.00 %
<a href="#">100-04-78540</a>	URBAN FORESTER	15,000.00	15,000.00	1,120.00	4,551.00	10,449.00	69.66 %
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	410.70	4,020.19	-1,020.19	-34.01 %
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	40,000.00	40,000.00	2,555.50	21,797.50	18,202.50	45.51 %
<a href="#">100-05-73020</a>	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500.00	500.00	348.00	606.00	-106.00	-21.20 %
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	793.55	1,706.45	68.26 %
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-05-73032</a>	COURT SECURITY	1,800.00	1,800.00	0.00	1,392.80	407.20	22.62 %
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	200.00	300.00	60.00 %
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-05-73044</a>	CREDIT CARD FEES	2,500.00	2,500.00	5.00	212.59	2,287.41	91.50 %
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	40,000.00	40,000.00	16,913.42	30,857.23	9,142.77	22.86 %
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00 %
<a href="#">100-06-75042</a>	BUILDING OFFICIAL VEHICLE	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00 %
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	<b>Expense Total:</b>	<b>6,727,300.00</b>	<b>6,727,300.00</b>	<b>534,781.46</b>	<b>4,009,604.42</b>	<b>2,717,695.58</b>	<b>40.40 %</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>1,395,163.00</b>	<b>1,395,163.00</b>	<b>-240,628.46</b>	<b>3,440,856.45</b>	<b>2,045,693.45</b>	<b>-146.63 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
	<b>Expense</b>						
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECUR...	250,000.00	250,000.00	3,978.75	69,140.36	180,859.64	72.34 %
<a href="#">200-01-75050</a>	REFORESTATION	20,000.00	20,000.00	0.00	7,400.00	12,600.00	63.00 %
<a href="#">200-01-75053</a>	OUTFALL REPAIRS	730,000.00	730,000.00	0.00	185,359.00	544,641.00	74.61 %
<a href="#">200-01-75055</a>	STREET SIGN REPLACEMENT	25,000.00	25,000.00	5,009.69	5,009.69	19,990.31	79.96 %
<a href="#">200-01-75056</a>	TRAFFIC LIGHT MAST ARMS	0.00	0.00	0.00	52,875.75	-52,875.75	0.00 %
<a href="#">200-01-75058</a>	STORM SEWER IMPROVEMENTS	487,500.00	487,500.00	0.00	0.00	487,500.00	100.00 %
<a href="#">200-01-75060</a>	SIDEWALK REPLACEMENT	50,000.00	50,000.00	0.00	17,531.25	32,468.75	64.94 %
<a href="#">200-01-75064</a>	STREET REPLACEMENTS - ONGOING	1,822,500.00	1,822,500.00	14,650.00	93,061.46	1,729,438.54	94.89 %
<a href="#">200-01-75066</a>	ESPLANADE BEAUTIFICATION	70,000.00	70,000.00	0.00	69,124.70	875.30	1.25 %
	<b>Expense Total:</b>	<b>3,455,000.00</b>	<b>3,455,000.00</b>	<b>23,638.44</b>	<b>499,502.21</b>	<b>2,955,497.79</b>	<b>85.54 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,455,000.00</b>	<b>3,455,000.00</b>	<b>23,638.44</b>	<b>499,502.21</b>	<b>2,955,497.79</b>	<b>85.54 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-2,059,837.00</b>	<b>-2,059,837.00</b>	<b>-264,266.90</b>	<b>2,941,354.24</b>	<b>5,001,191.24</b>	<b>242.80 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
Revenue	8,122,463.00	8,122,463.00	294,153.00	7,450,460.87	-672,002.13	8.27 %
Expense	6,727,300.00	6,727,300.00	534,781.46	4,009,604.42	2,717,695.58	40.40 %
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>1,395,163.00</b>	<b>1,395,163.00</b>	<b>-240,628.46</b>	<b>3,440,856.45</b>	<b>2,045,693.45</b>	<b>-146.63 %</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
Expense	3,455,000.00	3,455,000.00	23,638.44	499,502.21	2,955,497.79	85.54 %
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,455,000.00</b>	<b>3,455,000.00</b>	<b>23,638.44</b>	<b>499,502.21</b>	<b>2,955,497.79</b>	<b>85.54 %</b>
<b>Report Surplus (Deficit):</b>	<b>-2,059,837.00</b>	<b>-2,059,837.00</b>	<b>-264,266.90</b>	<b>2,941,354.24</b>	<b>5,001,191.24</b>	<b>242.80 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
100 - GENERAL GOVERNMENT (01)	1,395,163.00	1,395,163.00	-240,628.46	3,440,856.45	2,045,693.45
200 - CAPITAL IMPROVEMENTS (02)	-3,455,000.00	-3,455,000.00	-23,638.44	-499,502.21	2,955,497.79
<b>Report Surplus (Deficit):</b>	<b>-2,059,837.00</b>	<b>-2,059,837.00</b>	<b>-264,266.90</b>	<b>2,941,354.24</b>	<b>5,001,191.24</b>

## 2022 Municipal Court Recap

Month	Year 2020						Year 2021						Year 2022								
	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	
		Warnings					Warnings					Warnings					Warnings				
Jan.	255	105C/150W	\$12,104	\$7,689	\$4,415	19	8C/11W	\$7,098	\$4,746	\$2,352	30	18	12	\$12,675	\$8,623	30	18	\$12,675	\$8,623	\$4,052	
Feb.	264	116C/148W	\$14,774	\$9,785	\$4,989	24	4C/18W	\$3,424	\$2,226	\$1,198	158	81	77	\$14,241	\$10,007	158	81	\$14,241	\$10,007	\$4,234	
March	38	18C/20W	\$11,245	\$7,858	\$3,387	28	15C/13W	\$11,892	\$8,005	\$3,886	157	79	78	\$20,420	\$14,663	157	79	\$20,420	\$14,663	\$5,657	
April	4	4C/0W	\$6,487	\$4,903	\$1,583	69	23C/46W	\$13,471	\$9,541	\$3,930	120	60	60	\$18,034	\$5,749	120	60	\$18,034	\$5,749	\$12,285	
May	40	21C/19W	\$10,157	\$7,871	\$2,286	99	42C/57W	\$8,686	\$6,410	\$2,276	175	92	83	\$15,498	\$9,778	175	92	\$15,498	\$9,778	\$5,721	
June	33	19C/14W	\$5,720	\$4,219	\$1,501	83	45C/38W	\$8,840	\$6,106	\$2,734	133	87	46	\$17,689	\$12,246	133	87	\$17,689	\$12,246	\$5,443	
July	11	8C/3W	\$4,710	\$3,420	\$1,290	55	26C/28W	\$6,939	\$4,350	\$2,589	152	74	78	\$16,461	\$11,295	152	74	\$16,461	\$11,295	\$5,167	
<b>Aug.</b>	<b>12</b>	<b>8C/4W</b>	<b>\$4,790</b>	<b>\$3,644</b>	<b>\$1,145</b>	<b>76</b>	<b>41C/36W</b>	<b>\$12,216</b>	<b>\$8,633</b>	<b>\$3,583</b>	<b>144</b>	<b>67</b>	<b>77</b>	<b>\$11,040</b>	<b>\$6,784</b>	<b>144</b>	<b>67</b>	<b>\$11,040</b>	<b>\$6,784</b>	<b>\$4,256</b>	
Sept.	28	18C/10W	\$3,597	\$2,715	\$882	165	101C/64W	\$9,542	\$3,655	\$2,887											
October	59	33C/26W	\$3,677	\$2,787	\$890	168	97C/71W	\$19,129	\$12,046	\$7,083											
Nov.	79	56C/23W	\$3,072	\$2,154	\$918	169	66C/103W	\$15,724	\$9,541	\$6,183											
Dec.	64	34C/30W	\$3,351	\$2,438	\$975	124	54C/70W	\$13,710	\$8,496	\$5,214											
<b>TOTAL</b>	<b>887</b>	<b>440C/447W</b>	<b>\$83,682</b>	<b>\$59,484</b>	<b>\$24,261</b>	<b>1079</b>	<b>522C/485W</b>	<b>\$130,670</b>	<b>\$83,755</b>	<b>\$43,916</b>	<b>1069</b>	<b>558</b>	<b>511</b>	<b>\$126,060</b>	<b>\$79,145</b>	<b>1069</b>	<b>558</b>	<b>\$126,060</b>	<b>\$79,145</b>	<b>\$46,816</b>	
<b>Monthly Avg</b>	<b>73.92</b>	<b>37C/37W</b>	<b>\$6,973.50</b>	<b>\$4,956.98</b>	<b>\$2,021.74</b>	<b>89.9</b>	<b>44C/40W</b>	<b>\$10,889.17</b>	<b>\$6,979.55</b>	<b>\$3,659.63</b>	<b>89.1</b>	<b>47</b>	<b>43</b>	<b>\$10,504.96</b>	<b>\$6,595.39</b>	<b>89.1</b>	<b>47</b>	<b>\$10,504.96</b>	<b>\$6,595.39</b>	<b>\$3,901.33</b>	

\*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



**Memorial Villages Police Department**  
**11981 Memorial Drive**  
**Houston, Texas 77024**  
**Tel. (713) 365-3701**

*Raymond Schultz*  
*Chief of Police*

September 12, 2022

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: August Monthly Report

During the month of August MVPD responded/handled a total of 7,036 calls/incidents. 5,634 House Watch checks were conducted. 547 traffic stops were initiated with 559 citations being issued for 1,022 violations. (Note: 12 Assists in Hedwig, 118 in Houston, 3 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2108/15448	1735/12769	5	129/288/417	3@3:18
Piney Point:	1789/13046	1413/10292	3	87/248/335	4@3:46
Hunters Creek:	2967/20082	2494/16603	7	67/206/273	6@3:17
				Cites/Warn/Total	13@3:39

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	183	Ord. Violations:	9	Speeding:	121
Animal Calls:	16	Information:	14	Exp. Registration:	180
ALPR Hits:	73	Suspicious Situations	111	No Ins:	122
Assist Fire:	90	Loud Party	4	License	128
Assist EMS:	32	Welfare Checks:	12	Stop Sign	28
				Fake Plate	53

*This month the department generated a total of 94 police reports. BH-29, PP-18, HC-44, HOU-3, HED-0, SV-0*

Crimes Against of Persons (2)

Assault 2

Crimes Against Property (13)

Burglary of a Motor Vehicle	4	Forgery	1
Theft of a Vehicle	1	Fraud/ID	3
Theft	4		

Petty/Quality of Life Crimes/Events (79)

ALPR Hits (valid)	13	Warrants	10
Misc. Reports	32	Unlawful Use of Vehicle	3
Information Reports	14	DWI	1
Possession of CS	5	Possession of DW	1

Arrest Summary: Individuals Arrested (24)

Warrants	10	Felony	4
Class 3 Arrests	9	DWI	1

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	3,150,488	5,222,098	60.3%
• Operating Expense:	701,643	959,152	73.1%
• Total M&O Expenditures:	3,852,131	6,181,250	62.3%
• Capital Expenses:	160,100	178,000	89.9%
• Net Expenses:	4,012,232	6,359,250	63%

#### Follow-up on Previous Month Items/Requests from Commission

- Met with TMRS Staff telephonically who provided resolution for change of retirement from 25-year plan to a 20-year plan effective 1/1/2023. Action item for Commission.

#### Personnel Changes/Issues/Updates

- Interviewed a dispatcher candidate who has moved to the background phase.
- Presented a conditional offer of employment to a police officer candidate from Katy PD.
- On August 12, 2022, MDPC hosted a retirement celebration for Officer Miller that was well attended.
- On August 18, 2022. A department-wide staff meeting was held at the Town and Country Center.

#### Major/Significant Events

- Started the 2022/2023 School year. Officers were present at each school during the morning drop-off and pick-up times and monitored school zones.
- Throughout the month officers utilized the ALPR to locate and recover 13 stolen vehicles. In addition, officers recovered two additional stolen vehicles with fraudulent paper tags as part of a fake paper tag tactical operation. In total 53 fake paper tags were recovered.
- MVPD dispatch had a rash of employees get sick with COVID. Officers were assigned to assist ion dispatch as needed over a 10 day period.
- 8/2/22 at 0200 hours officers located a suspicious female walking in the area of the Riverbend Sub-division. The female was found to have a master mailbox key and numerous pieces of stolen mail, check sand credit cards, many of which belonged to residents. The female was arrested.
- 8/26/22 at 0330 Hours a vehicle was stolen from Caroline Trail. Detectives used the ALPR and located the suspects arrive in the area in a green Honda. The ALPR showed the vehicle to have a different plate (swapped) from another vehicle. Through investigation detectives learned the suspects were from Texas City. The victim's vehicle was later recovered in Texas City. Detectives are obtaining a warrant for the suspects arrest in this case. (Note It was discovered they (suspects) also bought gas at a nearby gas station).

#### Status Update on Major Projects

- During the heavy rainstorms during the month, the roof started leaking in 2 locations. Staff is obtaining bids for repairs.
- The MVPD Foundation donated 2 drinking fountain water filtration systems to the department. The 2 units were installed during the month.
- Continued transition of IT services contract from MergerTree to IOSO.

V-LINC new registrations in August +23

BH – 1495(+4)

PP – 1076 (+10)

HC – 1517 (+6)

Out of Area – 538 (+3)

## August VFD Assists

Calls received directly by MVPD via 911/3700

### Priority Events

### Average Response Times

Total –6	3:52
Fire – 2	3:50
EMS – 4	3:52

### By Village

BH Fire – 1	3:30
BH EMS – 1	3:57
PP Fire – 0	0
PP EMS – 2	4:28
HC Fire -1	4:11
HC EMS -1	3:19

### Combined VFD Events (Priority + Radio)

Total – 73	4:46
Fire – 59	4:25
EMS – 14	5:58*

### Radio Call Events

Total – 67	4:53
Fire- 57	4:27
EMS- 10	6:54*

### Radio Call Events by Village

BH – 13	3:11
PP – 27	6:00*
HC – 27	4:27

\* Call failed to log. Officer on scene in 3 minutes,  
logged at a 19:52 response time.



## 2022 Burglary Map

Address	Alarm	POE
233 Merrie Way	No	Walk-in UNL Door
706 Country Lane	No	Garage UNL Door
11903 Broken Bough	No	Door Kick
24 Greyton Ln	No	Side Door Wind
321 Bunker Hill Rd	No	Const Site
214 Blalock	No	Open Door
26 Windemere	No	Rear Door Wind

## 2022 Robberies

Address	MO
201 Kensington	Driveway Robbery



Daytime Burglary



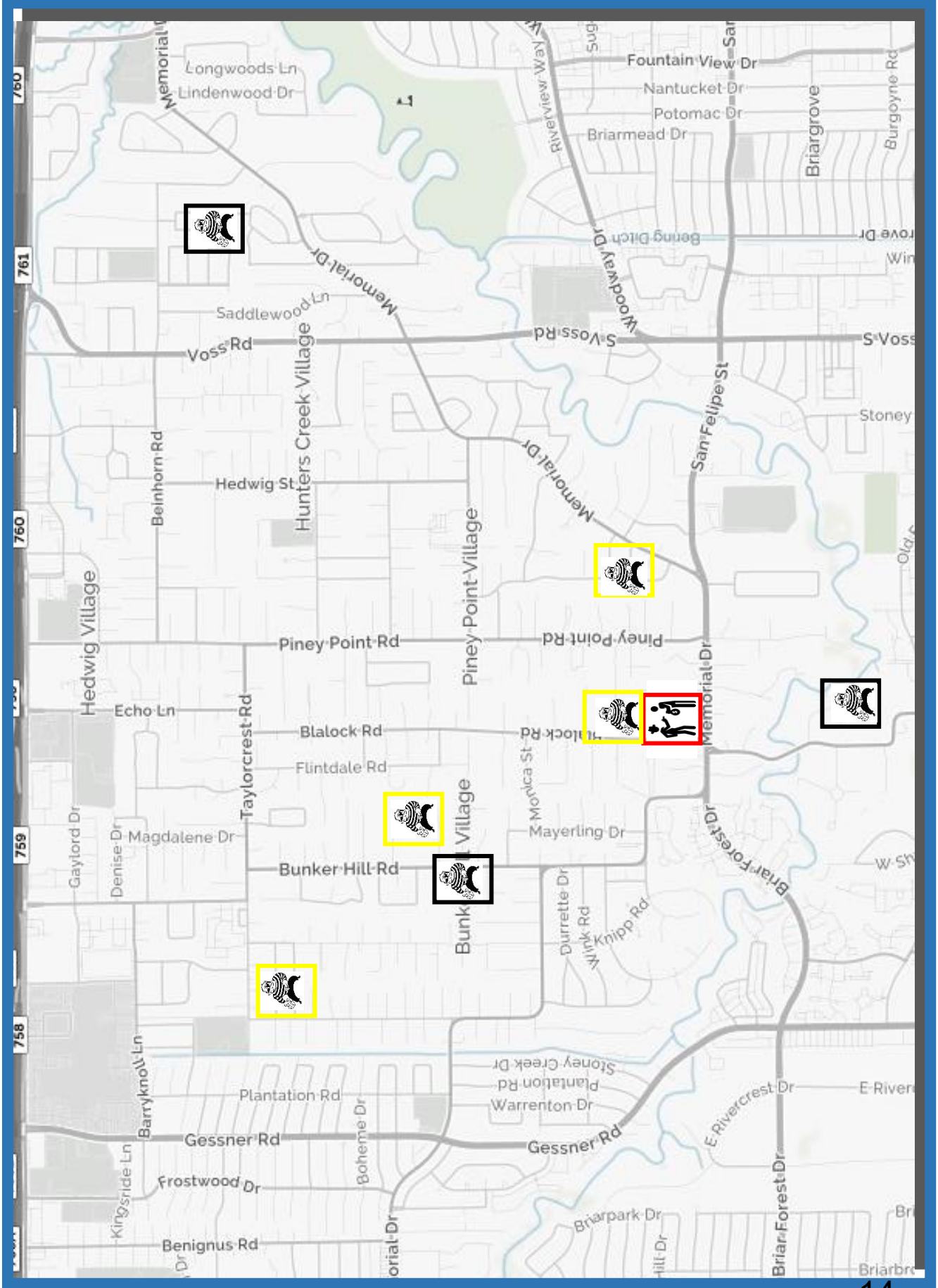
Nighttime Burglary



Robbery

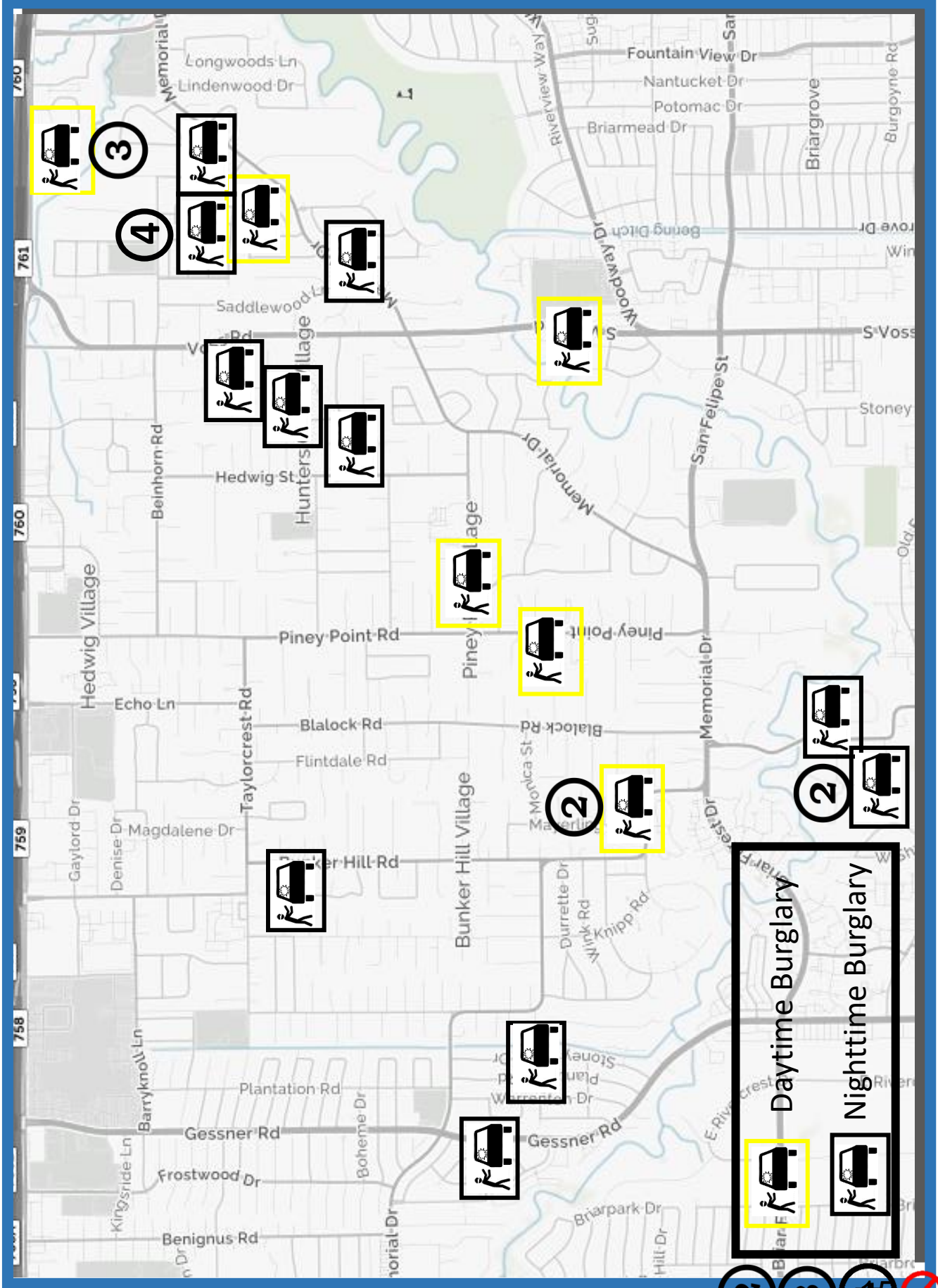


8/31/22



# 2022 Auto Burglary Map

Address	POE
243 Gessner 22-0042	UNL Vehicle
<u>614 Hunters Grove 22-0046</u>	<u>UNL Vehicle</u>
215 Voss	UNL Vehicle
634 Saddlewood	UNL Vehicle
626 Saddlewood	UNL Vehicle
10710 Bridlewood	UNL Vehicle
718 Camelot	UNL Vehicle
708 Country	UNL Vehicle
1 Windemere	UNL Vehicle
410 Pine Needle	UNL Vehicle
8427 Hunters Creek Drive	UNL Vehicle
8447 Hunters Creek Drive	UNL Vehicle
11024 Greenbay	Side Window
362 Piney Point	UNL Vehicle
11614 Arrowood Cir	UNL Vehicle
251 Plantation	UNL Vehicle
8435 Katy Fwy	UNL Vehicle
11607 Arrowood Cir	UNL Vehicle
708 Country Lane	UNL Vehicle
10917 Roaring Brook	UNL Vehicle
11750 Memorial	UNL Vehicle
11750 Memorial	UNL vehicle
10403 Memorial	UNL Vehicle
90 Williamsburg	UNL Vehicle



## 2022 Total Incidents

2022	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	20	54	76	14	3781	2849	1191	950	1312	1043	1214	854
February	0	12	62	74	23	3588	2510	984	748	1011	714	1476	1048
March	0	16	67	83	21	6164	4904	1883	1549	1588	1241	2562	2104
April	3	16	64	83	18	4641	3459	1231	908	1393	1055	1907	1495
May	0	15	60	75	18	5737	4292	1762	1333	1617	1223	2217	1736
June	1	15	63	79	18	7901	6595	2735	2357	1724	1375	3285	2855
July	0	19	65	84	30	10,781	9439	3554	3189	2612	2228	4454	4017
August	2	13	79	94	24	7,036	5634	2108	1735	1789	1413	2967	2494
September													
October													
November													
December													
<b>Total</b>	<b>8</b>	<b>126</b>	<b>514</b>	<b>648</b>	<b>166</b>	<b>49629</b>	<b>39682</b>	<b>15448</b>	<b>12769</b>	<b>13046</b>	<b>10292</b>	<b>20082</b>	<b>16603</b>

<b>2021 Totals</b>	<b>21</b>	<b>251</b>	<b>712</b>	<b>984</b>	<b>153</b>	<b>96885</b>	<b>83432</b>	<b>34182</b>	<b>30460</b>	<b>25843</b>	<b>22003</b>	<b>35623</b>	<b>30831</b>
<b>Difference</b>													
<b>% Change</b>													

## 2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	* 1:12:06	0:25:57	0:41:47	3:39:42	2:14:53	1:17:03	1:36:45	0:01:36						
BALDWIN, BRIAN							13:29:27	26:57:13					7	33
BIEHUNKO, JOHN	18:43:22	2:22:28	16:34:24	16:11:16	0:05:01	30:06:58	20:24:31	13:02:30					3	14
BOGGUS, LARRY	* 15:04:47	5:53:12	4:40:34	3:14:42	4:18:58	8:49:03	4:15:44	2:34:08					4	16
BURLESON, Jason	12:07:07	8:50:51	10:28:24	15:39:39	20:46:39	12:37:07	12:19:19	19:23:50					4	15
CANALES, RALPH EDWARD	15:47:48	12:59:21	20:33:16	7:12:09	18:07:20	18:57:15	24:50:11	20:27:50					4	15
CERNY, BLAIR C.	* 10:28:34	4:46:23	5:09:00	13:16:49	3:28:16	2:39:05	17:08:31	9:42:12					2	
ECKERFIELD, Dillion	14:43:31	50:20:55	41:45:59	20:58:59	46:51:13	46:09:14	33:39:36	36:56:10					7	19
HARWOOD, NICHOLAS	8:52:50	12:08:28	17:02:07	32:38:36	14:55:59	19:34:36	15:51:00	5:12:47					2	14
JARVIS, RICHARD	15:27:18	13:08:35	11:48:58	17:43:16	17:42:14	20:08:16	25:38:04	16:09:36					3	24
JOHNSON, JOHN							1:48:02	40:05:58					10	35
JONES, ERIC	* 0:00:00	0:00:00	0:00:00	2:26:49	0:58:54	0:00:00	0:00:00	0:00:00						
KELSO JR, RONALD K	18:23:38	18:34:45	18:24:13	16:24:02	21:26:07	16:59:04	21:18:40	6:26:15					1	
KUKOWSKI, Andy	8:41:08	29:17:18	19:38:51	10:43:16	14:27:45	35:09:03	23:03:25	22:42:16					2	18
LOWRIE, Andy	22:19:30	25:03:32	25:44:26	30:50:09	37:16:39	47:52:05	49:29:44	35:25:22					7	68
MCELVANY, ROBERT	15:57:19	16:56:24	11:49:41	15:02:12	15:14:52	14:52:41	14:09:33	19:15:01					1	20
MILLER, OSCAR	* 2:11:11	0:26:31	2:26:05	9:03:28	4:23:24									
NASH, CHRISTOPHER	5:48:17	8:01:05	12:25:46	18:40:35	14:35:51	11:49:00	16:46:51	7:04:50					1	2
Ortega, Yessenia	13:37:44	13:06:03	27:04:16	21:00:00	22:35:33	31:13:22	32:38:16	21:42:57					1	20
OWENS, LANE	* 1:19:54	0:00:00	0:01:20	0:00:00	1:17:38	0:00:00	3:05:43	2:39:36						
PAVLOCK, JAMES ADAM	7:53:53	12:46:08	21:56:20	18:00:52	19:42:42	22:02:06	24:04:31	21:29:20					2	54
RODRIGUEZ, CHRISTOPHER	* 3:33:25	1:10:27	2:30:35	3:18:59	9:12:09	2:37:41	3:30:42	4:17:13						
SALAZAR, Efrain							12:39:26	9:48:42					7	58
SCHANMER, CHRISTIAN	13:46:24	13:54:19	22:55:54	19:04:49	24:31:16	0:00:00	0:00:00	2:55:01					2	12
SCHULTZ, RAYMOND	* 0:08:10	0:19:11	0:00:00	3:09:04	0:58:56	0:14:11	1:23:01	0:05:17						
SILLIMAN, ERIC	18:28:11	21:46:57	18:28:05	20:43:02	30:52:29	16:55:33	6:26:49	12:22:51					2	21
SPRINKLE, MICHAEL	2:24:25	3:42:07	7:30:26	10:26:51	8:13:27	12:57:33	8:18:24	10:55:32					1	7
TAYLOR, CRAIG	14:23:05	8:57:33	15:22:47	8:22:56	15:25:16	29:26:49	24:23:06	23:14:45					3	20
TORRES, PATRICK	17:51:27	15:18:21	12:19:55	18:43:20	15:41:19	10:59:51	0:00:00	0:30:06						0
VALDEZ, JUAN	12:53:25	15:40:46	23:53:53	17:10:21	27:45:20	24:50:03	32:46:12	33:34:32					7	16
VASQUEZ, MONICA	17:21:21	13:46:27	13:46:55	29:48:40	27:25:02	17:57:16	20:04:56	18:56:47					2	7
WHITE, TERRY	19:20:30	25:56:34	40:33:51	25:47:31	15:35:11	40:24:45	24:39:05	42:18:21					10	43
WILLIFORD, Adam	2:52:41	16:38:20	42:14:42	22:19:22	24:49:13	14:17:33	29:33:12	23:51:32					3	23
* = Admin												Total	FALSE	559

Dispatch Committed Time														Totals
911 Phone Calls	256	313	376	313	395	311	333	326						2623
3700 Phone Calls	2431	1978	2504	2412	2739	2561	2537	2566						19728
DP General Phone Calls*	55:52:24	43:36:37	62:07:20	60:05:05	63:55:16	62:08:35	61:19:42	6:29:22						


\* This is the minimal time as all internal calls route through the 3700 number.



Hedwig  


Bunker Hill  

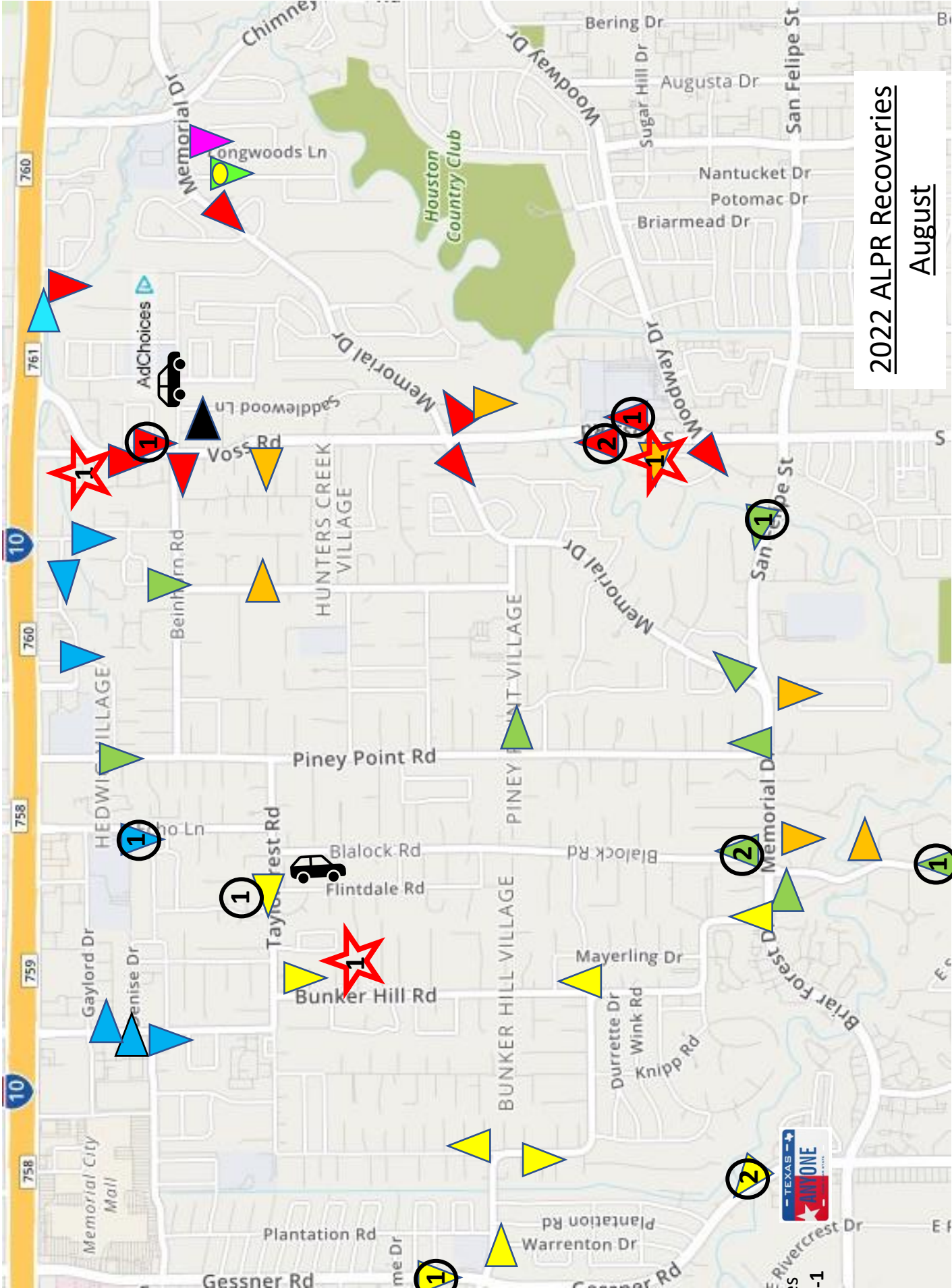

Piney Point  


Hunters Creek  


Frequent Mobile Locations  


 Recovered Vehicles  
 Recovered Plates - 1

 Investigative Leads



2022 ALPR Recoveries  
August

8/31/22

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PYW1930	Jeep Pat	6	\$ 18,000.00	Missing Peson	5-Jan
2	NS26202	Chev SPK	19	\$ 14,000.00	Fugitive	9-Jan
3	LBH7413	Toy Cam	8	\$ 18,000.00	Burg/Warr	13-Jan
4	36268G6	Niss Sent	24	\$ 14,500.00		14-Jan
5	PSS6946	ChevImpal	22	\$ 21,000.00		20-Jan
6	27517B1	BlkLexus	21	\$ 34,000.00	FelWarrant	30-Jan
7	JMH0296	Ford Must	17	\$ 23,500.00		1-Feb
8	AL32592	U-HAUL	Station	\$ 70,000.00	Poss Meth	24-Feb
9	NPS2672	Ford F150	20	\$ 45,000.00	Carjacking	25-Feb
10	KPH5017	LexG43	17	\$ 18,500.00	Warr	3-Mar
11	NVT0203	Chev Mal	103	\$ 16,000.00	Warr	8-Mar
12	C337283	Chev1500	Coins	\$ 21,000.00	Fugitive	13-Mar
13	NKM9110	Toy SUV	19	\$ 30,000.00	Fugitive	19-Mar
14	LTR0879	Honda ACC	21	\$ 18,000.00		20-Mar
15	94AQZQ	ToyCam	2	\$ -	Hotlist Mail Thief	25-Mar
16	MKP5490	Toy Rav4	7	\$ 26,000.00	Fugitive	22-Mar
17	PRF3098	Niss Con	19	\$ 18,750.00	Armed Rob	31-Mar
18	GF85552	Toy Cor	19	\$ 16,000.00	car Jacking	1-Apr
19	AG89893	Uhaul	1	\$ 41,000.00		23-Apr
20	HTV3407	Ford Esc	1	\$ 20,000.00	Missing Peson	26-Apr
21	MCD4078	HynEln	4	\$ 23,500.00		2-May
22	LBL4381	Ram1500	8	\$ 41,000.00		4-May
23	RRB3406	NissXTR	23	\$ 27,000.00		5-May
24	PMJ5213	NissSen	21	\$ 18,500.00		5-May
25	RPZ7921	Ford Foc	RB 23	\$ 12,000.00		6-May
26	48055C8	HumH3	19	\$ 46,000.00	Fugitive	6-May
27	MZZ3102	ChevSub	23	\$ 27,000.00		8-May
28	0252W43	F150	27	\$ 30,000.00		26-May
29	RFK9077	NissMur	8	\$ 23,000.00		26-May
30	RGR4290	Kia	8	\$ 22,500.00	Poss of Narcotics	27-May
31	PBJ4056	Niss	8	\$ 25,500.00	Stolen Firearm	27-May
32	AH01898	UHaul	7	\$ 42,500.00	Stolen misc items	1-Jun
33	KKM3831	ToyCam	8	\$ 20,000.00	Fugitive	11-Jun
34	LFS4848	Honda Civ	20	\$ 15,000.00		14-Jun
35	PXD7306	FordEsc	19	\$ 18,750.00	Fugitive	17-Jun
36	CZY9487	FordF250	24	\$ 37,000.00	Hotwire	18-Jun
37	57BYIV	Kia	24	\$ 24,000.00	hertz Rental	20-Jun
38	RMX4945	Acura	21	\$ 32,000.00	Carjacking	7-Jul
39	0698V50	Toy Cam	Hed	\$ 23,000.00	Fraud	12-Jul
40	4T28195	Trailer	21	\$ 6,000.00	Fraud	18-Jul
41	CQE6383	MerBenz	21	\$ 65,000.00	Fraud	21-Jul
42	RNV3718	Ford Van	21	\$ 17,000.00	Fraud	24-Jul
43	NHV2432	HynEln	1	\$ 18,000.00	Fraud	30-Jul
44	KXR5488	DodJour	6	\$ 9,000.00		2-Aug
45	RSL6806	HYNVelos	1	\$ 17,000.00	Fraud	4-Aug
46	DP23402	HONCiv	1	\$ 15,000.00	Fugitive	5-Aug
47	RXR2715	HondaCR	Hed	\$ 18,000.00	Fraud	7-Aug
48	PZY0325	INFQX50	8	\$ 21,000.00	Fraud	7-Aug
49	KRL3811	CAD	19	\$ 26,000.00	Fraud	9-Aug
50	RXF2537	HonPilot	21	\$ 17,000.00	Fraud	12-Aug
51	PGF5119	FordExp	6	\$ 19,500.00	Narcotics	17-Aug
52	LWC2986	LandRover	13	\$ 31,000.00	Narcotics	19-Aug
53	AL62414	UHaul	24	\$ 4,000.00		20-Aug
54	AL08211	GMCCargo	22	\$ 30,000.00		20-Aug
55	NYK5679	ToyCor	13	\$ 14,000.00		25-Aug
56	LDPI26 FL	Toy Max	21	\$ 23,000.00		28-Aug
57	RZM2175	BMW328	24	\$ 24,000.00		3-Sep
58	RMV6623	Ford Focus	23	\$ 12,500.00	Fraud-Salv Title	6-Sep
59						
60						

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
IS11QH	1/4/2022		53821C6	6/25/2022	Fake/Fugitive
63B374	1/4/2022		NS26346	6/27/2022	
39496Y1	2/18/2022	same plate on 2 cars	NMD9375	7/7/2022	
39496Y1	2/18/2022	same plate on 2 cars	03339D99	7/8/2022	
NBB1660	3/3/2022		1BD0631	7/26/2022	
LJS3735	3/7/2022		0541X86	9/2/2022	
KT83323	3/10/2022	Recovered 100+ CC's	7F4429	9/3/2022	
BGFB425	3/15/2022	Hertz	DKS8246	9/3/2022	
72HCF9	3/25/2022				
MKP5490	3/22/2022	On Stolen Veh			
72HCF9	3/26/2022				
43423 E7	7-Apr				
30054V3	5/9/2022				
34917B9	5/12/2022				
LCL5909	5/12/2022	Stolen Plate			
0006H59	6/1/2022	Fake Tag			
006H59	6/4/2022	Stolen Plate			
0252W43	6/4/2022	Stolen Plate			
0006H59	6/4/2022	Stolen Plate			
PXD7306	6/17/2022	Stolen on Stolen			
86F1775	6/18/2022	Fake/Stolen			
0271A61	6/24/2022	Fake/Stolen			

Firearm in vehicle  
Temp Tag

Located but Fled					
Date	Plate	Camera	Date	Plate	Camera
13-Mar	PGP4565	7	3-Jul	0339	21
26-Mar	KZR0019	19	19-Jul	CQE6	21
12-Jun	KTG0535	17	15-Aug	PYR2	22
26-Jun	PYV1695	20			
26-Jun	PTD5972	23			

Missing Person  
6/7/2022 LZM0966 2  
6/7/2022 GLW6656 1

27 of 41 involved in other crimes = 65%

Program Summary			
2022 Value	\$ 1,378,500.00	Recovered	40
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	<b>\$ 4,647,601.00</b>		<b>198</b>

INVESTIGATIVE LEADS					
3/11/2022	JXN1575	20	Mail and Vehicle Thefts	HPD	Case TOT HPD
3/24/2022	94A02Q FL	19	Mail Thiefs	Lead	TO-Be issued
4/4/2022	Green Honda	23	Robbery	Lead TB	To-Be issued
4/8/2022	Chev Impala	6	Burglary	lead	Arrest
4/19/2022	Cad Esc	#174	UUMV	Lead	tot HPD
4/21/2022	Toy Cor	15	BMW	Lead	To-Be issued
5/21/2022	LUN6783	Wind	Mail Thieves	Arrest	Arrest
5/23/2022	RKH5452	1	BOH	Lead	To-Be Issued
7/6/2022	78660E1	Hed	Const Theft	Arrest	3 in-custody

# August 2022

## ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Total Hits-Reads/total vehicles passed by each camera



# 2022 ALPR Data Report

## Plate Reads Summary

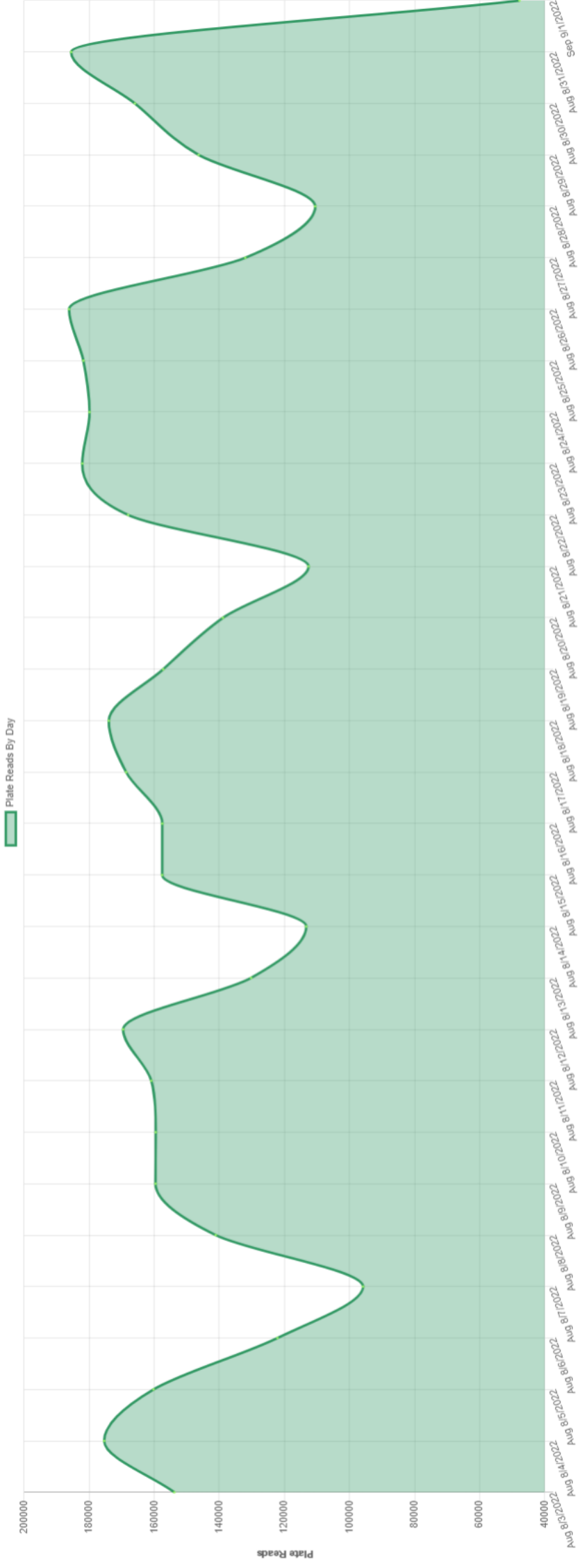
Total Plate Reads:  
4,494,638

[Download CSV](#)

Aug 3 - Sep 1

Cameras (32)

Search



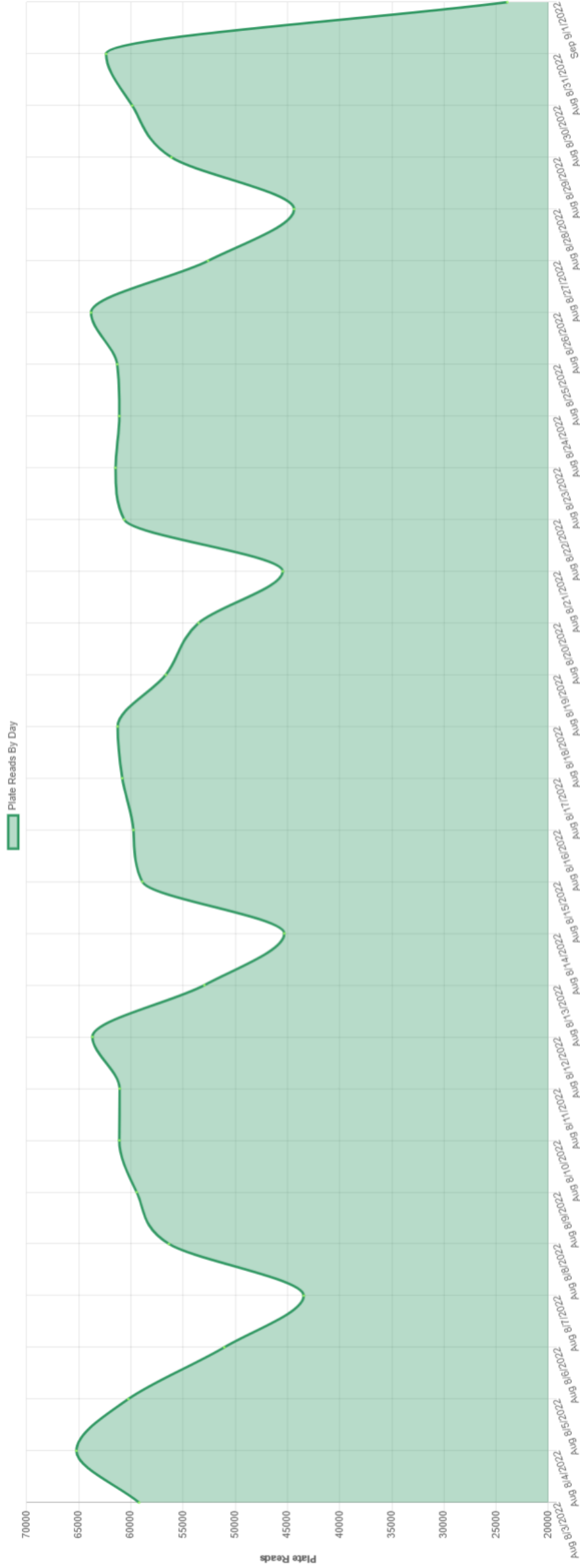
# Unique Plate Reads Summary

Total Unique Plate Reads:  
1,683,196

[Download CSV](#)

Aug 3 - Sep 1

Cameras (32)



# Hits Report

Total Hits:  
618

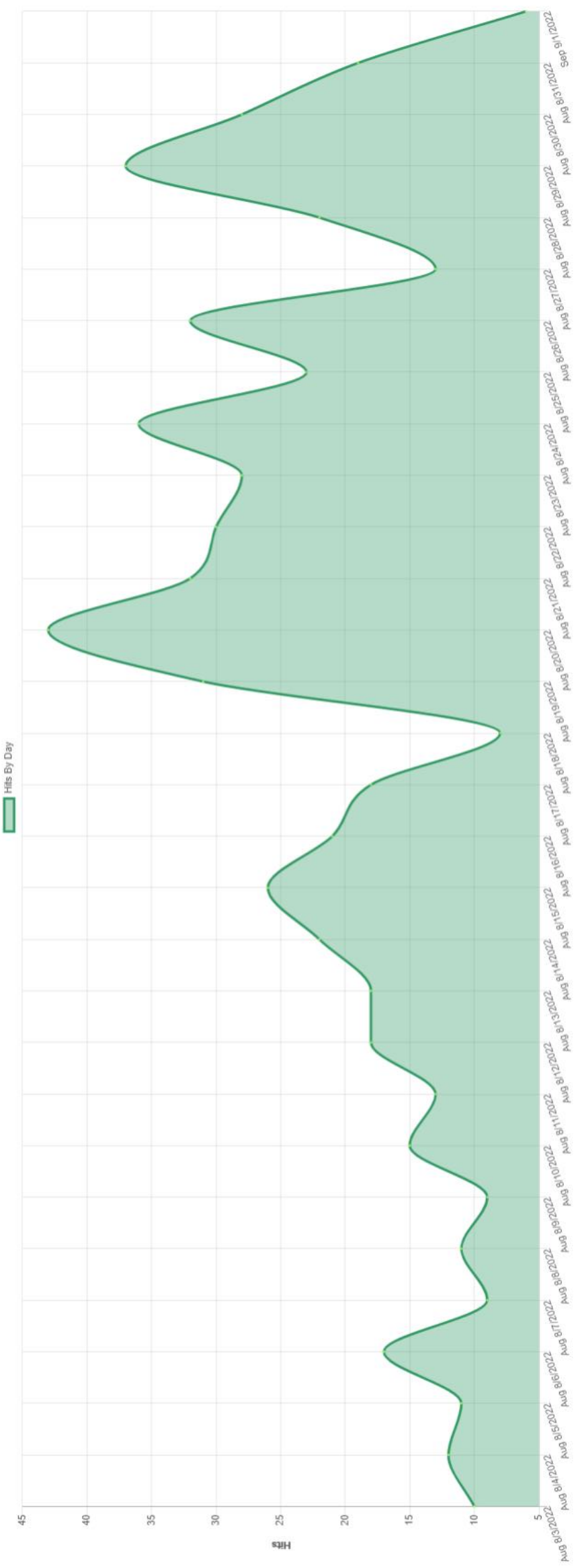
[Download CSV](#)

Aug 3 - Sep 1

Topics (14)

Cameras (32)

Search



# Top 6 Categories

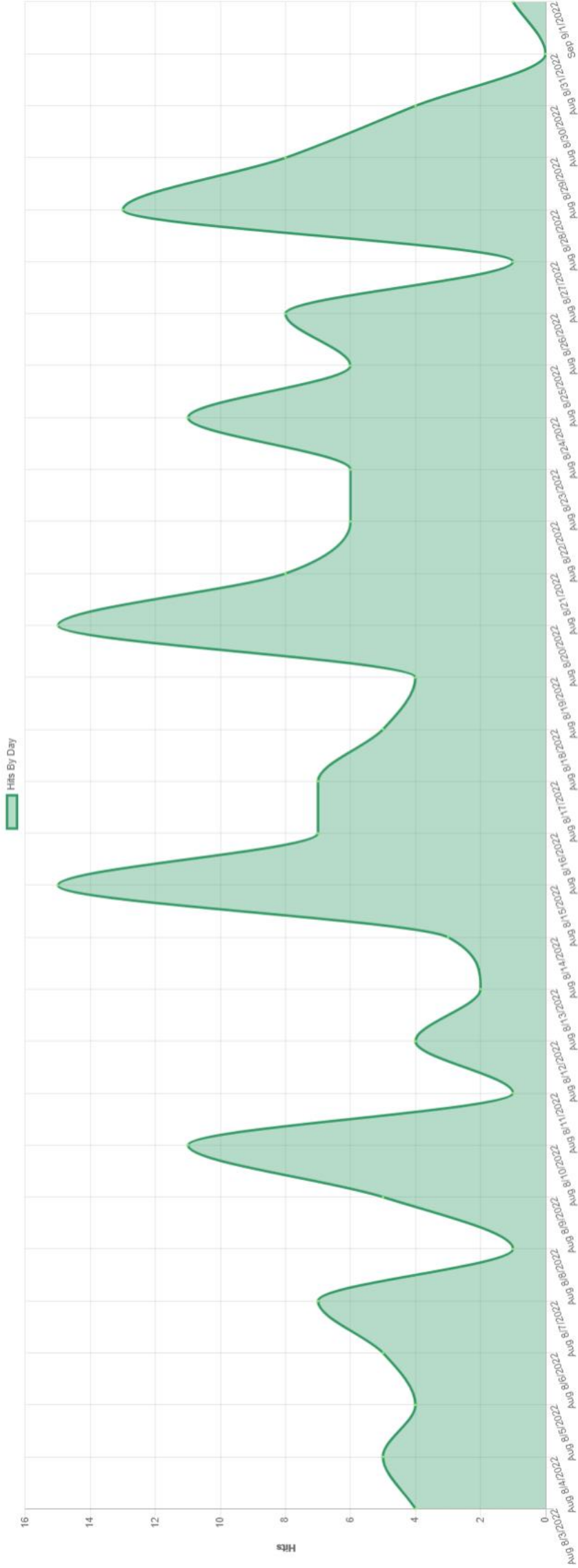
## Hits Report

Total Hits:  
177

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Topics (6) Cameras (32)

Search



# Sex Offenders Only Hits

## Hits Report

Total Hits:  
114

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Aug 3 - Sep 1

Topics (1) ▾

Cameras (32) ▾

[Search](#)



#1 Gessner S/B at Frostwood  
 #2 Memorial E/B at Memorial  
#3 NO ALPR - Future Location  
 #4 Memorial N/B at Briar Forrest  
 #5 Bunker Hill S/B at Taylorcrest  
 #6 Taylorcrest W/B at Flintdale  
 #7 Memorial E/B at Briar Forrest  
 #8 2200 S. Piney Point N/B  
 #9 N. Piney Point N/B at Memorial  
 #10 Memorial E/B at San Felipe  
 #11 Greenbay E/B Piney Point  
 #12 Piney Point S/B at Gaylord  
 #13 Gessner N/B at Bayou  
 #14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10  
 #16 Memorial W/B at Creekside  
 #17 Memorial W/B at Voss  
 #18 Memorial E/B at Voss  
 #19 S/B Voss at Old Voss Ln 1  
 #20 S/B Voss at Old Voss Ln 2  
 #21 N/B Voss at Magnolia Bend Ln 1  
 #22 N/B Voss at Magnolia Bend Ln 2  
 #23 W/B San Felipe at Buffalo Bayou  
 #24 N/B Blalock at Memorial  
 #25 N/B Bunker Hill at Memorial  
 #26 S/B Hedwig at Beinhorn  
 #27 Mobile Unit #181  
 #28 Mobile Speed Trailer

#29 Riverbend Main Entrance  
 #30 Beinhorn E/B at Voss  
#31 NO ALPR – Future Location  
 #32 Greenbay W/B at Memorial  
 #33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road  
 Memorial Manor NA Lindenwood/Memorial  
 Greyton Lane NA  
 Calico NA  
 Windemere NA  
 Mott Lane  
 Kensington NA  
 Stillforest NA  
 Farnham Park  
 Riverbend NA  
 Pinewood NA  
 Hampton Court  
 Bridlewood West NA  
 N Kuhlman NA  
 Longwoods NA  
 Memorial City Mall - 22

Yellow = Bunker Hill  
 Green = Piney Point  
 Red = Hunters Creek  
 Blue = MVPD Mobile  
 Purple = Privately Owned Systems



# Hits/Reads By Camera

1	13/327,207	17	3/120,585	Total Reads – 4,494,638
2	6/165,510	18	7/109,949	Unique Reads – 1,683,196
3	0/0 Placeholder	19	29/358,555	Hits- 618
4	5/161,874	20	17/237,902	6 Top Hit List- 177
5	3/93,732	21	12/361,541	• Hotlist
6	2/91,682	22	15/399,551	• Stolen Vehicle
7	11/202,490	23	3/247,286	• Stolen Plate
8	4/220,273	24	13/139,880	• Gang Member
9	1/62,622	25	0/51,558	• Missing
10	4/132,870	26	3/77,762	• Amber
11	1/38,280	27	2/123,515	Recoveries - 13
12	2/192,736	28	2/16,396	
13	14/296,981	29	0/5,902	
14	0/38,909	30	0/52,271	
15	0/8,063	31	0/0 Placeholder	
16	2/94,187	32	2/64,667	
		33	1/42,330	

1	Total Number of Incidents 2022																																									
	2			3			4			5			6			7			8			9			10			11			12			13			14			15		
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	Fire	EMS	% of Fire Calls					
Bunker Hill Village	103	87	190	36	3:24	100%	5:31	100%	20	5:27	100%	20	5:27	100%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	51%							
Hedwig Village	120	192	312	108	3:11	100%	3:11	100%	16	3:09	100%	16	3:09	100%	38%	62%	38%	62%	38%	62%	38%	62%	38%	62%	38%	62%	38%	62%	38%	62%	38%	62%	38%	62%	45%							
Hilshire Village	20	34	54	19	3:55	100%	5:42	100%	1	5:42	100%	1	5:42	100%	37%	63%	37%	63%	37%	63%	37%	63%	37%	63%	37%	63%	37%	63%	37%	63%	37%	63%	37%	63%	30%							
Hunters Creek Village	170	91	261	37	3:54	100%	4:30	100%	14	4:26	100%	14	4:26	100%	65%	35%	65%	35%	65%	35%	65%	35%	65%	35%	65%	35%	65%	35%	65%	35%	65%	35%	65%	35%	65%	42%						
Piney Point Village	119	76	195	43	3:33	100%	4:11	100%	12	4:13	100%	12	4:13	100%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	66%						
Spring Valley Village	149	138	287	66	2:46	100%	4:22	100%	20	4:23	100%	20	4:23	100%	52%	48%	52%	48%	52%	48%	52%	48%	52%	48%	52%	48%	52%	48%	52%	48%	52%	48%	52%	48%	24%							
Houston	60	3	63																																							
Totals	741	621	1362	309	3:27	100%	4:34	100%	83	4:27	100%	83	4:27	100%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	54%	46%	43%							

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.





**Village Fire Department  
2022 Strategic Plan Performance Report**

2022 OPERATING BUDGET	Standards/Base	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD Total
Percentage if spending 100% budget		25.0%	25.0%	16.6%		66.6%
Actual Percentage Budget Spent	100%	23.22%	25.30%	18.79%		66.1%
Department Budget	\$7,789,561.06	\$1,808,825.15	\$1,970,679.65	\$1,366,763.04		\$5,146,267.84
Personnel Expenses Total	\$6,693,219.9	\$1,568,605.43	\$1,660,277.23	\$1,135,439.01		\$4,364,321.67
Percentage Personnel Budget Spent		23.44%	24.81%	18.26%		65.2%
Overtime	\$353,000.00	\$77,989.40	\$132,688.25	\$75,239.46		\$285,917.11
% Overtime Budget Spent		22.09%	37.59%	68.40%		81.0%
Capital Expenditures	\$230,400.00	\$10,481.47	\$11,187.42	\$52,908.47		\$74,577.36
% Capital Budget Spent		4.55%	4.86%	22.96%		32.4%
Operational Expenditures	\$865,941.12	\$229,738.25	\$299,215.00	\$178,415.56		\$707,368.81
% Operational Budget Spent		26.53%	34.55%	21.61%		81.7%
<b>EMERGENCY OPERATIONS:</b>						
Average Dispatch Time, high priority calls	60 Seconds	0:44	0:38	0:43		0:41
Average Turnout Times, high priority calls	60 seconds	0:54	1:01	1:00		0:58
Average Total Response high priority EMS call	6:30	4:46	4:43	4:45		4:44
Average Total Response high priority fire calls	6:50	3:48	4:37	4:31		4:19
# Incidents		551	554	445		1550
# Responses		915	916	764		2595
VFD Patients		223	272	179		674
Patients Transported		152	130	123		405
<b>EMS REVENUE:</b>						
EMS Revenue Fund Balance		\$67,769.08	\$111,718.14	\$124,861.96		\$111,718.14
Revenue Collected, Avg Per Patient		\$459.26	\$370.74	\$293.70		\$333.43
Amount Billed		\$360,586.58	\$111,443.56	\$138,025.37		\$610,055.51
Total Revenue Received		\$69,807.25	\$48,196.21	\$17,034.63		\$135,038.09
<b>FIRE MARSHAL:</b>						
# of General Plans Reviewed		10	6	0		16
# of Sprinkler Systems Reviewed		45	52	10		107
# Fires investigated		1	1	0		2
# INSPECTIONS YTD		171	238	272		272
Fire Prevention Permits		15	8	0		23
Residential Sprinklers to date		2200	2,225	2,231		2,231
# OF COMMUNITY Ed Events		20	9	1		30
% of Homes with Sprinkler Systems	6708	32.8%	33.1%	33.3%		33%

**MAYOR**  
*Jim Pappas*

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
*Stuart Marks*  
*Fidel Sapien*  
*Linda Knox*  
*Chip Cowell*  
*Jay Carlton*



**CITY ADMINISTRATOR**  
*Tom Fullen, MPA, CPM*

## Building Official Monthly Report

Prepared September 23, 2022 for the September 27, 2022 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for August 2022.

Thank You,

Jessica Pierce  
Permit Administrative Assistant



**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
July	15	\$23,330	2	23	\$4,590	29	\$5,700	67	\$33,619	\$5,221,170
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October	27	\$32,322	3	8	\$1,385	24	\$4,795	59	\$38,501	\$5,800,301
November	19	\$4,856	0	13	\$1,900	24	\$4,175	56	\$10,930	\$940,466
December	27	\$4,284	0	6	\$700	12	\$1,215	45	\$6,199	\$1,174,925
<b>Total</b>	<b>274</b>	<b>\$312,050</b>	<b>11</b>	<b>162</b>	<b>\$29,600</b>	<b>304</b>	<b>\$51,045</b>	<b>740</b>	<b>\$392,693</b>	<b>\$76,523,789</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June	28	\$26,027	2	14	\$2,810	29	\$4,645	71	\$33,482	\$4,930,737
July	26	\$31,787	3	14	\$2,365	21	\$3,485	61	\$37,367	\$4,347,372
August	27	\$16,496	0	23	\$4,265	54	\$7,960	104	\$28,721	\$3,570,864
September	19	\$34,387	2	21	\$4,025	33	\$6,575	73	\$44,987	\$5,535,127
October	23	\$24,797	1	22	\$4,405	30	\$4,895	75	\$34,097	\$4,061,891
November	31	\$38,585	2	36	\$5,625	16	\$3,325	83	\$47,535	\$5,919,766
December	37	\$53,801	5	21	\$3,035	35	\$7,890	93	\$64,726	\$10,576,710
<b>Total</b>	<b>317</b>	<b>\$303,408</b>	<b>19</b>	<b>238</b>	<b>\$40,595</b>	<b>367</b>	<b>\$61,980</b>	<b>929</b>	<b>\$406,072</b>	<b>\$53,835,336</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2022**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	21	\$28,575	2	29	\$5,735	34	\$7,465	84	\$41,775	\$3,260,398
February	32	\$9,165	0	19	\$4,317	46	\$7,160	97	\$20,642	\$1,410,185
March	47	\$54,321	3	26	\$5,041	44	\$8,270	117	\$67,632	\$7,489,496
April	38	\$22,082	1	21	\$4,235	49	\$8,320	108	\$34,627	\$4,190,733
May	36	\$32,072	1	21	\$4,065	49	\$7,125	106	\$43,262	\$5,335,819
June	30	\$46,204	4	30	\$5,430	44	\$7,190	104	\$58,824	\$9,917,597
July	47	\$35,397	3	20	\$4,025	41	\$7,345	108	\$46,507	\$8,192,246
<b>August</b>	<b>28</b>	<b>\$57,515</b>	<b>3</b>	<b>18</b>	<b>\$3,005</b>	<b>46</b>	<b>\$7,345</b>	<b>92</b>	<b>\$67,865</b>	<b>\$10,031,271</b>
September										
October										
November										
December										
<b>Total</b>	<b>279</b>	<b>\$285,331</b>	<b>17</b>	<b>184</b>	<b>\$35,853</b>	<b>353</b>	<b>\$60,220</b>	<b>816</b>	<b>\$381,133</b>	<b>\$49,827,745</b>

**City of Hunters Creek Village  
Inspection Activity Report - 2021**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
<b>Month</b>					
January	147	124	84.4	23	15.6
February	98	86	87.8	12	12.2
March	172	146	84.9	26	15.1
April	135	118	87.4	17	12.6
May	126	111	88.1	15	11.9
June	165	137	83.0	28	17.0
July	139	113	81.3	26	18.7
August	170	155	91.2	15	8.8
September	186	163	87.6	23	12.4
October	188	164	87.2	24	12.8
November	124	113	91.1	11	8.9
December	188	174	92.6	14	7.4
Total	1838	1604	87.2	234	12.8

**City of Hunters Creek Village  
Inspection Activity Report - 2022**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
<b>Month</b>					
January	184	169	91.8	15	8.2
February	201	188	93.5	13	6.5
March	214	197	92.1	17	7.9
April	247	231	93.5	16	6.5
May	245	221	90.2	24	9.8
June	241	207	85.9	34	14.1
July	218	197	90.4	21	9.6
August	215	205	95.3	10	4.7
September					
October					
November					
December					
Total	1765	1615	91.6	150	8.4

# Inspections with Odometer Readings, by Inspector and Vehicle

Sep 23, 2022 3:58 PM  
 Jessica Pierce  
 City of Hunters Creek Village

Date Range (inclusive): **Mon Aug 01 2022 to Wed Aug 31 2022**  
 Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG )									
Odometer	Permit #	Address	Insp Type	Date	Reinsp? Reinsp Fee?	Reinsp Result	Correction Notes		
Vehicle ID:									
	202200257	10606 Gawain Ln	E Rough	8/1/22		Pass			
	202200271	406 Menking Court	E Underg	8/1/22	Y	Pass	[ Entered 7/25/2022 by henry ]: Disapproved - Covered up already		
	202200561	609 Saddlewood Lane	Frame	8/1/22		Pass			
	202200658	10611 Twelve Oaks Drive	FD-Piers	8/1/22		Pass			
	202200676	5 Voss Park Drive	Shower Pan	8/1/22		NC	Disapproved- not ready		
	202200699	10811 EVERWOOD LN	Shower Pan	8/1/22		Pass			
	202200699	10811 EVERWOOD LN	P Final	8/1/22		Pass			
	202100869	10930 Wickwild	TCI	8/2/22		NC	Disapproved - not ready at time of inspection.		
	202100897	10914 Bridgewood St	Frame R	8/2/22		Pass			
	202200157	620 Hedwig Rd	Gas Test	8/2/22		Pass			
	202200166	11006 April Way	Frame R	8/2/22		Pass			
	202200252	414 Thamer Ln	E Final	8/2/22		Pass			
	202200655	771 Kuhlman Rd	Demo F	8/2/22		Pass			
	202200657	412 Lindenwood Drive	F Final	8/2/22		Pass			
	202100111	517 WELLESLEY	Foundation	8/3/22	Y	Pass			





202200380	727 Storywood Drive	Shower Pan	8/9/22	No	Pass	Approved - Shower pan was inspected at plumbing cover
202200382	727 Storywood Drive	M Hood V	8/9/22	No	Pass	
202200561	609 Saddlewood Lane	Insulation	8/9/22	No	Pass	
202200636	3 Sleepy Oaks Circle	F Post Hole	8/9/22	No	Pass	
202200755	601 Voss Road	P Sewer	8/9/22	No	Pass	
202200765	718 Creekside Ln	M Hood V	8/9/22	No	Pass	
202100494	3 Sleepy Oaks Circle	E Final	8/10/22	No	Pass	
202100908	10922 ROARING BROOK LN	Insulation	8/10/22	No	Pass	
202100921	851 Country Ln	Shower Pan	8/10/22	No	Pass	
202200001	624 Wellesley Drive	P Final	8/10/22	No	Pass	
202200459	8327 Hunters Creek Dr	H-Strap	8/10/22	No	Pass	
202200552	603 Hunters Way Court	E Rough	8/10/22	No	NC	Disapproved; no one home; no access.
202200696	10906 Wickline Drive	M Rough	8/10/22	No	Pass	
202200731	718 W Creekside Drive	P UnderG	8/10/22	No	Pass	[ Entered 8/3/2022 by BBG ]: Disapproved; No access
202200764	10611 Twelve Oaks Drive	P UnderG	8/10/22	No	Pass	
202200764	10611 Twelve Oaks Drive	P Sewer	8/10/22	No	Pass	
202200766	889 Country Ln	ET-Pole	8/10/22	No	Pass	
202200768	718 Creekside Ln	E Underg	8/10/22	No	Pass	
202200771	734 Camelot Ln	P UnderG	8/10/22	No	Pass	
202200771	734 Camelot Ln	Shower Pan	8/10/22	No	NC	Disapprove; Not installed.
202200217	624 Wellesley	M Final	8/11/22	No	Pass	





	Drive	TO/Rough							
202200752	10430 Memorial Drive	Shower Pan	8/12/22		No	Pass			
202200754	10803 Briar Branch Lane	P UnderG	8/12/22		No	Pass			
202200754	10803 Briar Branch Lane	P GL & GT	8/12/22		No	NC		"gas line is approved. disapproved gas test. wrong gauge used PL #3068"	
202200758	10817 Long Shadow Ln	P UnderG	8/12/22		No	Pass			
202200758	10817 Long Shadow Ln	P GL & GT	8/12/22		No	Pass			
202200778	718 Creekside Ln	Gas Test	8/12/22		No	Pass			
202100853	10830 ROARING BROOK LN	E Rough	8/15/22		No	Pass			
202100910	215 VOSS RD	P TO/Rough	8/15/22		No	Pass			
202200269	11010 Kemwood Dr	E Final	8/15/22		No	Pass			
202200270	11010 Kemwood Dr	P Final	8/15/22		No	Pass			
202200705	10502 MEMORIAL DR	E Serv/ML	8/15/22		No	Pass			
202100527	3 Sleepy Oaks Circle	P Final	8/16/22		No	Pass			
202200020	1000 River Bend Drive	E Final	8/16/22		No	Pass			
202200453	823 Wade Hampton Drive	M Final	8/16/22		No	Pass			
202200454	823 Wade Hampton Drive	P Final	8/16/22		No	Pass			
202200456	823 Wade Hampton Drive	E Final	8/16/22		No	Pass			
202200784	881 Country Ln	P UnderG	8/16/22		No	Pass			
202200784	881 Country Ln	Gas Test	8/16/22		No	Pass			
202200784	881 Country Ln	P Rgh/P-	8/16/22		No	Pass			

			T/VCBK							
202100057	261 BRYN MAWR CIR		Gas Test	8/17/22		No	NC		Disapproved- no pressure on line PL# 3068	
202100861	10830 ROARING BROOK LN		P TO/Rough	8/17/22		No	Pass			
202200234	823 Wade Hampton Drive		Bld-Final	8/17/22		No	Pass			
202200494	11011 Landon Ln		Insulation	8/17/22		No	Pass			
202200576	3 Sleepy Oaks Circle		F Post Hole	8/17/22		No	Pass			
202200591	705 Creekside Lane		E Final	8/17/22		No	Pass			
202200647	823 Wade Hampton Drive		Gas Test	8/17/22		No	Pass			
202200732	518 Ripple Creek Drive		P GL & GT	8/17/22		No	Pass			
202200754	10803 Briar Branch Lane		P Final	8/17/22		No	Pass			
202200754	10803 Briar Branch Lane		P GL & GT	8/17/22	Y	No	Pass		[ Entered 8/12/2022 by BBG ]: "gas line is approved. disapproved gas test. wrong gauge used PL #3068"	
202200757	10926 Wickline Dr		P Layout	8/17/22		No	Pass			
202100821	408 LINDENWOOD DR		E Final	8/18/22		No	Pass			
202200054	10803 Timberglen Dr		Shower Pan	8/18/22		No	Pass			
202200512	215 VOSS RD		M Rough	8/18/22		No	Pass			
202200559	10823 Everwood Lane		FD Steel	8/18/22		No	Pass			
202200559	10823 Everwood Lane		E Underg	8/18/22		No	Pass			
202200775	8303 Katy Freeway		P TO/Rough	8/18/22		No	Pass			
202200043	10914 Bridgewood St		P Sewer	8/19/22		No	Pass			

202200458	10602 Tarleton Drive	H-Strap	8/19/22	No	Pass
202200689	10817 Long Shadow Ln	E Final	8/19/22	No	Pass
202200702	718 W Creekside Drive	E Final	8/19/22	No	Pass
202200731	718 W Creekside Drive	P Final	8/19/22	No	Pass
202200731	718 W Creekside Drive	P GL & GT	8/19/22	No	Pass
202200758	10817 Long Shadow Ln	P Final	8/19/22	No	Pass
202200770	823 Wade Hampton Drive	E Underg	8/19/22	No	Pass
202200770	823 Wade Hampton Drive	E Rough	8/19/22	No	Pass
202100745	11020 Kemwood Dr	E Underg	8/22/22	No	Pass
202200488	3 Sleepy Oaks Circle	DW Final	8/22/22	No	Pass
202200576	3 Sleepy Oaks Circle	F Final	8/22/22	No	Pass
202200648	3 Sleepy Oaks Circle	F Final	8/22/22	No	Pass
202200781	10615 Twelve Oaks Drive	DW Steel	8/22/22	Yes	PPass Approved partial
202200799	771 Kuhlman Rd	ET-Pole	8/22/22	No	Pass
202200800	8303 Katy Freeway	E Rough	8/22/22	No	Pass
202100111	517 WELLESLEY DR	H-Strap	8/23/22 Y	No	Pass
202200279	10830 ROARING BROOK LN	M Rough	8/23/22	No	Pass
202200701	518 Ripple Creek Drive	TCI	8/23/22	No	Pass
202200783	607 Hunters Way Ct	P Final	8/23/22	No	NC Disapproved - no access PL #3068

202200791	206 Voss Road	TCI	8/23/22	No	Pass	
202200792	206 Voss Road	P GL & GT	8/23/22	No	Pass	
202200802	10615 TWELVE OAKS DR	YD Trench	8/23/22	No	Pass	Partial; Approved PL #3068
202100057	261 BRYN MAWR CIR	Gas Test	8/24/22 Y	No	Pass	[ Entered 8/17/2022 by BBG ]: Disapproved- no pressure on line PL# 3068
202100869	10930 Wickwild	TCI	8/24/22 Y	No	Pass	[ Entered 8/2/2022 by BBG ]: Disapproved - not ready at time of inspection.
202200262	3 Sleepy Oaks Circle	YD Final	8/24/22	No	Pass	
202200326	10802 Timberglen Dr	Shower Pan	8/24/22	No	Pass	
202200579	881 Country Ln	E Final	8/24/22	No	Pass	
202200618	1107 River Glyn Drive	Demo F	8/24/22	No	Pass	
202200701	518 Ripple Creek Drive	E Underg	8/24/22	No	Pass	
202200795	10606 Twelve Oak Drive	E Underg	8/24/22	No	Pass	
202200807	10606 Twelve Oak Drive	P UnderG	8/24/22	No	Pass	
202200810	10417 MEMORIAL DR	P Final	8/24/22	No	Pass	
202100640	10737 MARSHA LN	Frame R	8/25/22	No	Pass	
202100701	261 BRYN MAWR CIR	M Hood V	8/25/22	No	Pass	
202100839	215 VOSS RD	Frame R	8/25/22	No	Pass	
202100897	10914 Bridgewood St	Insulation	8/25/22	No	Pass	
202200197	1205 Riverbend Drive	E Underg	8/25/22	No	Pass	
202200442	2 Cape Cod Lane	E Final	8/25/22	No	Pass	
202200505	729 W CREEKSIDE DR	E Final	8/25/22	No	Pass	
202200704	729 W	P Final	8/25/22	No	Pass	



Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
197			0	0.0

Henry Rivas (henry)

Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Result	Correction Notes
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Vehicle ID:

202200364	727 Storywood Drive	Insulation	8/8/22	No	Pass	
202000587	408 LINDENWOOD DR	Bld-Final	8/16/22	No	NC	Disapproved; 1. Grading on rear and front yard not complete 2. The front porch roof and stone finish is not complete 3. Missing gates on pool barrier fencing 4. Missing guard railing around rear porch 5. Missing alarms on openings with direct access to pool. 6. All bonding wire and steel around the pool shall be covered or buried into soil. 7. The electrical outlet on the front porch shall be secured in the box and properly covered 8. Missing _____ on exterior wall, left side. 9. Lower the T & P discharge pipes to within 6 inches above the ground. 10. Missing the required trees in rear yard 11. Missing air-register covers throughout

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection		
202000183	408 LINDENWOOD DR	F Final	8/17/22	No	Pass	house 12. Missing range and flex pipe for connection
202200707	8454 Hunters Creek Dr	E Underg	8/17/22	No	Pass	
202200713	10706 2/3 Shallowbrook Ln	E Underg	8/17/22	No	Pass	
202200709	651 Voss Rd	E Underg	8/18/22	No	Pass	
202200710	421 2/3 Voss Rd	E Underg	8/18/22	No	Pass	
202200714	802 2/3 Voss Rd	E Underg	8/22/22	No	Pass	
202200714	802 2/3 Voss Rd	E Serv/ML	8/22/22	No	Pass	
202200677	734 Camelot Ln	Foundation	8/24/22	No	Pass	
202200719	10651 2/3 Beinhorn Rd	E Underg	8/24/22	No	Pass	
202200813	900 Brogden Road	E Serv/ML	8/24/22	No	Pass	Released to C.P.
202100293	11006 Landon Lane	TCI	8/25/22	No	Pass	
202200715	10878 2/3 Memorial Dr	E Underg	8/25/22	No	Pass	
202200716	507 2/3 Saddlewood Ln	E Underg	8/25/22	No	Pass	
202200636	3 Sleepy Oaks Circle	F Final	8/26/22	No	Pass	
202200166	11006 April Way	Insulation	8/29/22	No	Pass	
202200795	10606 Twelve Oak Drive	TCI	8/29/22	No	Pass	
<b>18</b>				<b>0</b>	<b>0</b>	<b>0.0</b>

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# CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared September 20, 2022 for the September 27, 2022 Agenda

## **A. Beinhorn and Voss – Traffic Signal Reconstruction**

1. Closeout change order on agenda.

## **B. Little Lisa Lane**

1. Notice to proceed issued on 9/12/2022.
2. Storm sewer is installed. Asphalt scheduled for next week.

## **C. Lindenwood Signal**

1. Waiting on pole delivery. Schedule forthcoming. Anticipating December delivery.

## **D. Kuhlman Reconstruction**

1. Notice to proceed issued on 9/12/2022.
2. Notice to residents for construction starting should occur next week.

## **E. Hunters Grove Reconstruction**

1. NTP given 09/12/22
2. Construction started this week.

## **F. Shasta/Pineland Reconstruction**

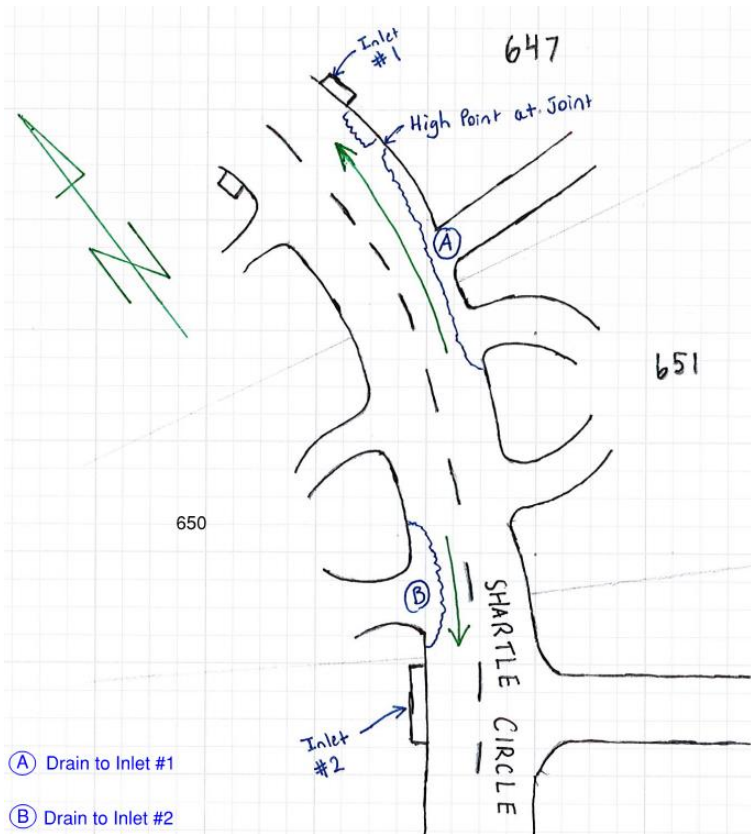
1. Field survey is complete.
2. Existing drainage conditions evaluation underway.
3. Design is approximately 15% complete.

## **G. 2022 Outfall Rehabilitation and Repairs**

1. Survey is ongoing.
2. Design is at 90% complete.
3. Will be ready to bid next month.

## **H. Mudjacking**

1. Shartle location has been completed successfully. A persistent birdbath. Two other residents nearby have similar problems with water ponding approximately 3-inches deep in their driveways.
2. The neighborhood streets are generally in good condition. I recommend performing mudjacking at driveways and mailboxes as needed going forward.
3. Uretek submitted proposal to fix both driveways at 647 & 650 Shartle for a total amount of \$12,000. It is on agenda for consideration.



**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
August 23, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 23, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.**

- B. **Ed Holland led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC HEARING The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the zoning chapter to prohibit the rental of homes in the Single-Family Residential District for time periods of less than 30 consecutive days.

**Open Public Hearing: Mayor Pappas opened the Public Hearing at 6:01 p.m.**

**No Comments**

**Close Public Hearing: Mayor Pappas closed the Public Hearing at 6:06 p.m.**

1. Discussion and possible action to receive the final reports and recommendations from the Planning and Zoning Commission.

**Council member Marks made a motion to receive the final report and recommendations from the Planning and Zoning Commission. Council member Knox seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to adopt an ordinance amending the zoning chapter to prohibit the rental of homes in the Single-Family Residential District for time periods of less than 30 consecutive days.

**Council member Marks made a motion to adopt an ordinance amending the zoning chapter to prohibit the rental of homes in the Single-Family Residential District for time periods of less than 30 consecutive days. Council member Knox seconded the motion and the motion carried unanimously.**

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**Logan Johnson, Ken Owen, Alex Kaplan, and Paul Sethna made comments on the Verizon Cell Nodes that are being installed around the city.**

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, No report.**
7. Mayor and Council Reports and Comments – **Mayor commented on school safety of SBISD and hurricane preparedness.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on July 26, 2022.
2. Approval of the Minutes of the Budget Meeting on June 28, 2022.
3. Approval of the Cash Disbursement Journal for July 2022.

**Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion and the motion carried unanimously.**

G. REGULAR AGENDA

1. Discussion and possible action to approve a resolution to appoint Robert Swanson as a director to the Board of Directors for Gulf Coast Authority.

***Item taken out of order. Item has been tabled.***

2. Discussion and possible action to award a contract to J. Rivas Construction, LLC in the amount of \$865,611.25 for the Hunters Grove Lane Reconstruction.

**Councilmember Sapien made a motion to award a contract to J. Rivas Construction, LLC in the amount of \$865,611.25 for the Hunters Grove Lane Reconstruction. Councilmember Carlton seconded the motion and the motion carried unanimously.**

3. Discussion and possible action to approve a 3-month extension for remodel permit 201900352 at 10841 Beinhorn Rd.

**Councilmember Carlton made a motion to approve a 3-month extension for remodel permit 201900352 at 10841 Beinhorn Rd. Councilmember Marks seconded the motion and the motion carried unanimously.**

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**At 7:02 p.m. the Mayor announced that the City Council was recessing into closed executive session under section 551.071 of the Texas Open Meetings Act to deliberate on the following item. (Section 551.071 Consultations with Attorney)**

a. Consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551 .071

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

**Council reconvened into Open Session at 8:03 p.m. No action was taken during the executive session.**

J. ADJOURNMENT

**At 8:03 p.m., Councilmember Sapien made a motion to adjourn. Councilmember Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 8:03 p.m.**

These minutes were approved on the \_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE SPECIAL  
CITY COUNCIL MEETING  
September 20, 2022**

The City Council of the City of Hunters Creek Village, Texas held a special meeting on Tuesday, September 20, 2022, at 9:00 a.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 9:04 a.m.**

- B. **Pledge was not done.**

C. PUBLIC HEARING

1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the City's 2022 Proposed Tax Rate (information about the proposed tax rate is posted on the City's website.)

**Open Public Hearing: Mayor Pappas opened the Public Hearing at 9:04 a.m.**

**No Comments were made.**

**Close Public Hearing: Mayor Pappas closed the Public Hearing at 9:05 a.m.**

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**No public comments were received on any items on the agenda or any other matters.**

E. REGULAR AGENDA

1. Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2023 and ending December 31, 2023; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject.

**Councilmember Marks made a motion to approve an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2023 and ending December 31, 2023; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. Councilmember Cowell seconded the motion. The ordinance was approved on the following record vote:**

<b>Councilmember Stuart Marks</b>	<b>Aye</b>
<b>Councilmember Linda Knox</b>	<b>Aye</b>
<b>Councilmember Chip Cowell</b>	<b>Aye</b>
<b>Councilmember Jay Carlton</b>	<b>Aye</b>

2. Discussion and possible action to ratify the property tax increase reflected in the budget.

**Councilmember Marks made a motion to ratify the property tax increase reflected in the budget. Councilmember Knox seconded the motion. The ordinance was approved on the following record vote:**

<b>Councilmember Stuart Marks</b>	<b>Aye</b>
<b>Councilmember Linda Knox</b>	<b>Aye</b>
<b>Councilmember Chip Cowell</b>	<b>Aye</b>
<b>Councilmember Jay Carlton</b>	<b>Aye</b>

3. Discussion and possible action to:
  - a. Set the property tax rate for Debt Service for 2022.
  - b. Set the property tax rate for Maintenance and Operation for 2022.

**Councilmember Cowell made a motion to set the property tax rate for Debt Service for 2022. Councilmember Knox seconded the motion. The ordinance was approved on the following record vote:**



**Councilmember Stuart Marks    Aye**  
**Councilmember Linda Knox    Aye**  
**Councilmember Chip Cowell    Aye**  
**Councilmember Jay Carlton    Aye**

**Councilmember Cowell made a motion to set the property tax rate for Maintenance and Operation for 2022. Councilmember Carlton seconded the motion. The ordinance was approved on the following record vote:**

**Councilmember Stuart Marks    Aye**  
**Councilmember Linda Knox    Aye**  
**Councilmember Chip Cowell    Aye**  
**Councilmember Jay Carlton    Aye**

4. Discussion and possible action to consider an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2022; providing for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability.

**Councilmember Marks made a motion to approve an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2022; providing for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability. Councilmember Cowell seconded the motion. The ordinance was approved on the following record vote:**

**Councilmember Stuart Marks    Aye**  
**Councilmember Linda Knox    Aye**  
**Councilmember Chip Cowell    Aye**  
**Councilmember Jay Carlton    Aye**

5. Discussion and possible action to consider the purchase of a new Ford F150 from Mac Haik Ford in the amount of \$45,000.

**Councilmember Carlton made a motion to approve the purchase of a new Ford F150 from Mac Haik Ford in the amount of \$45,000. Councilmember Cowell seconded the motion and the motion carried unanimously.**

***(Councilmember Fidel Sapien arrived at 9:20 a.m. after all agenda items were voted on, but was present for executive session)***

- F. **EXECUTIVE SESSION** It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**At 9:20 a.m. the Mayor announced that the City Council was recessing into closed executive session under section 551.071 of the Texas Open Meetings Act to deliberate on the following item. (Section 551.071 Consultations with Attorney)  
(Councilmember Jay Carlton left the meeting at 9:59 a.m.)**

- G. **RECONVENE** into Open Session and consider action, if any, on items discussed in Executive Session.

**Council reconvened into Open Session at 10:02 a.m. No action was taken during the executive session.**

- H. **ADJOURNMENT**

**At 10:03 a.m., Councilmember Marks made a motion to adjourn. Councilmember Knox seconded the motion and the motion carried unanimously. The meeting adjourned at 10:03 a.m.**

These minutes were approved on the \_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Pooled Allegiance-AP Pooled Allegiance</b>						
000888	FIRST NATIONAL BANK OMAHA - JP	08/19/2022	Bank Draft	0.00	85.00	1
000731	AL'S ENGINE & EQUIPMENT	08/15/2022	Regular	0.00	100.45	33748
0005	AT&T (5001)	08/15/2022	Regular	0.00	502.53	33749
000815	BBG CONSULTING INC	08/15/2022	Regular	0.00	5,520.00	33750
000717	CAPITAL ONE TRADE CREDIT	08/15/2022	Regular	0.00	33.75	33751
0171	CARY M MORAN	08/15/2022	Regular	0.00	1,120.00	33752
000876	CINTAS CORPORATION	08/15/2022	Regular	0.00	202.61	33753
000871	CIVIC PLUS (MUNICODE)	08/15/2022	Regular	0.00	950.00	33754
0012	COBB FENDLEY	08/15/2022	Regular	0.00	9,552.50	33755
0150	GARY B MADDOX	08/15/2022	Regular	0.00	500.00	33756
0530	GB TECH	08/15/2022	Regular	0.00	547.50	33757
0537	GREEN FOR LIFE	08/15/2022	Regular	0.00	42,769.42	33758
000744	GULF COAST GOVERNMENT FINANCE OFFICERS A	08/15/2022	Regular	0.00	25.00	33759
000895	HENRY RIVAS	08/15/2022	Regular	0.00	247.28	33760
000716	KIRWIN LAW FIRM PLLC	08/15/2022	Regular	0.00	123.00	33761
0654	LORA JEAN D LENZSCH	08/15/2022	Regular	0.00	1,332.50	33762
0641	MARK E EASLEY	08/15/2022	Regular	0.00	600.00	33763
0062	NORTHWEST PEST PATROL	08/15/2022	Regular	0.00	1,286.80	33764
0065	OFFICE DEPOT CREDIT PLAN	08/15/2022	Regular	0.00	182.31	33765
0066	OLSON & OLSON LLP	08/15/2022	Regular	0.00	3,265.00	33766
0075	PRIME SOURCE OFFICE SOLUTIONS	08/15/2022	Regular	0.00	590.70	33767
0085	SHERWIN WILLIAMS CO	08/15/2022	Regular	0.00	45.33	33768
0086	SIGN AND SUPPLY LP	08/15/2022	Regular	0.00	277.50	33769
0260	THOMAS G FULLEN JR	08/15/2022	Regular	0.00	500.00	33770
0624	TRANTEX	08/15/2022	Regular	0.00	775.03	33771
0105	VILLAGE FIRE DEPARTMENT	08/15/2022	Regular	0.00	822.13	33772
000890	FIRST NATIONAL BANK OMAHA - EA	08/19/2022	Bank Draft	0.00	691.01	DFT0000357
000889	FIRST NATIONAL BANK OMAHA- TF	08/19/2022	Bank Draft	0.00	1,477.09	DFT0000358

**Bank Code AP Pooled Allegiance Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	25	0.00	71,871.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	3	0.00	2,253.10
EFT's	0	0	0.00	0.00
	<b>38</b>	<b>28</b>	<b>0.00</b>	<b>74,124.44</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	25	0.00	71,871.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	3	0.00	2,253.10
EFT's	0	0	0.00	0.00
	<b>38</b>	<b>28</b>	<b>0.00</b>	<b>74,124.44</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOL	8/2022	74,124.44
			<b>74,124.44</b>

### Authorization Signatures

COMPLETED BY: \_\_\_\_\_

REVIEWED & RECOMMENDED

FOR PAYMENT BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:**

**September 27, 2022**

**AGENDA SUBJECT:**

**Review, discussion and possible action concerning the City's process for permitting network nodes (which are used for wireless communication) in the public right-of-way, pursuant to the requirements of state and federal law.**

**EXHIBITS:**

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**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2023 General Assembly.  
**EXHIBITS:** Designation Form

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**DESIGNATION OF REPRESENTATIVE AND ALTERNATE  
HOUSTON-GALVESTON AREA COUNCIL  
2023 GENERAL ASSEMBLY**

\*\*\*\*\*

**BE IT RESOLVED**, by the Mayor and City Council of \_\_\_\_\_, Texas that \_\_\_\_\_ be, and is hereby designated as its Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2023.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is \_\_\_\_\_.

**THAT** the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named representative and alternate.

**PASSED AND ADOPTED**, this \_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED:

\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to approve Change Order #7 to the contract with CityLynx, Inc. – (Close Out) for the Traffic Signal Replacement at Beinhorn at Voss in the amount of (\$23,880.94).  
**EXHIBITS:** Close Out Change Order

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## Change Order #7 (Balancing)

**DATE OF ISSUANCE:** August 29, 2022

**EFFECTIVE DATE:** August 29, 2022

**PROJECT:** Traffic Signal Replacement Beinhorn at Voss  
**OWNER:** City of Hunters Creek Village

**CONTRACTOR:** CityLynx, Inc.  
**ADDRESS:** 14041 West Road,  
 Suite 200  
 Houston, TX 77041

**ADDRESS:** #1 Hunters Creek Place  
 Houston, TX 77024

### DESCRIPTION OF CHANGES

Scope: Contract balancing and close out Change Order  
 Justification:  
 Amount: -\$23,880.94  
 Days: Contract Time Suspended

### EXECUTIVE SUMMARY

**CONTRACT PRICE SUMMARY**

Original Contract Price	\$	329,078.87
Change Order No. 1	\$	850.00
Change Order No. 2	\$	4,940.00
Change Order No. 3	\$	4,600.00
Change Order No. 4	\$	2,000.00
Change Order No. 5	\$	1,656.15
Change Order No. 6	\$	48,712.50
Change Order No. 7	\$	(23,880.94)
<b>Revised Contract Price</b>	<b>\$</b>	<b>367,956.58</b>

**CONTRACT TIME SUMMARY**

		DATE
Original Contract Time Substantial Completion	240	February 3, 2021
Previous Change Orders	0	
This Change Order	0	
<b>Revised Contract Time</b>	<b>240</b>	<b>February 3, 2021</b>
Original Contract Time Final Completion	270	March 5, 2021
Previous Change Orders	0	
This Change Order	0	
<b>Revised Contract Time</b>	<b>270</b>	<b>March 5, 2021</b>

**Submitted by:**

By: Kimberly Zorn		August 17, 2022
Print Name	Signature	Date
	CityLynx, Inc.	

**Recommended by:**

By: Grant Duke		8/17/2022
Print Name	Signature	Date
	Cobb, Fendley & Associates, Inc.	

**Approved:**

By:		
Print Name	Signature	Date
	City of Hunters Creek Village	

**CHANGE ORDER COST REPORT**

Item No.	Item Description	Unit	Unit Price	Original QTY	Current Qty (CO 1-6)	QTY Earned to Date	Change Order #7 Amount	Amount Earned to Date	Total Cost Difference
<b>SECTION 1 - GENERAL ITEMS</b>									
1	MOBILIZATION	LS	\$ 33,000.00	1	1	1	0	\$ 33,000.00	\$ -
2	TRAFFIC CONTROL AND REGULATION	LS	\$ 5,055.88	1	1	1	0	\$ 5,055.88	\$ -
3	SOD	SY	\$ 4.97	240	240	0	-240	\$ -	\$ (1,192.80)
<b>SECTION 2 - STREET ITEMS</b>									
4	REMOVE/DISPOSE CONC SIDEWALK (ALL WIDTHS AND DEPTHS)	SY	\$ 33.08	80	80	60.9	-19.1	\$ 2,014.57	\$ (631.83)
5	REMOVE/DISPOSE CONC PAVEMENT (ALL DEPTHS)	SY	\$ 33.08	20	20	0	-20	\$ -	\$ (661.60)
6	REMOVE/DISPOSE CONC CURB (ALL DEPTHS)	LF	\$ 22.05	80	83	83	0	\$ 1,830.15	\$ -
7	TRAFFIC BUTTONS & PAVEMENT MARKERS NON-REFLECTORIZED WHITE BUTTON FURNISH AND APPLY	EA	\$ 4.97	100	100	100	0	\$ 497.00	\$ -
8	TRAFFIC BUTTONS & PAVEMENT MARKERS REFLECTORIZED PAVEMENT MARKERS TYPE I-C FURNISH AND APPLY	EA	\$ 5.79	100	100	100	0	\$ 579.00	\$ -
9	TRAFFIC BUTTONS & PAVEMENT MARKERS REFLECTORIZED PAVEMENT MARKERS TYPE II C-R FURNISH AND APPLY	EA	\$ 5.79	30	30	30	0	\$ 173.70	\$ -
10	TRAFFIC BUTTONS & PAVEMENT MARKERS REFLECTORIZED PAVEMENT MARKERS TYPE II A-A FURNISH AND APPLY	EA	\$ 5.79	120	120	120	0	\$ 694.80	\$ -
11	REMOVAL OF TRAFFIC BUTTONS AND MARKERS	EA	\$ 1.05	500	500	500	0	\$ 525.00	\$ -

**CHANGE ORDER COST REPORT**

Item No.	Item Description	Unit	Unit Price	Original QTY	Current Qty (CO 1-6)	QTY Earned to Date	Change Order #7 Amount	Amount Earned to Date	Total Cost Difference
12	THERMOPLASTIC PAVEMENT MARKING 4-INCH WIDE WHITE/YELLOW (SLD)	LF	\$ 1.27	1,000	1,000	1,000	0	\$ 1,270.00	\$ -
13	THERMOPLASTIC PAVEMENT MARKING 4-INCH WIDE WHITE/YELLOW (BRK)	LF	\$ 1.38	300	300	300	0	\$ 414.00	\$ -
14	REMOVAL OF 4-INCH STRIPING	LF	\$ 0.66	1,500	1,500	1,500	0	\$ 990.00	\$ -
15	THERMOPLASTIC PAVEMENT MARKING 8-INCH WIDE WHITE	LF	\$ 1.82	460	460	460	0	\$ 837.20	\$ -
16	REMOVAL OF 8-INCH STRIPING	LF	\$ 0.83	460	460	460	0	\$ 381.80	\$ -
17	THERMOPLASTIC PAVEMENT MARKING 12-INCH WIDE WHITE	LF	\$ 3.58	490	490	490	0	\$ 1,754.20	\$ -
18	REMOVAL OF 12-INCH STRIPING	LF	\$ 1.66	240	240	240	0	\$ 398.40	\$ -
19	THERMOPLASTIC PAVEMENT MARKING 24-INCH WIDE WHITE	LF	\$ 6.89	140	140	140	0	\$ 964.60	\$ -
20	REMOVAL OF 24-INCH STRIPING	LF	\$ 3.03	140	140	140	0	\$ 424.20	\$ -
21	THERMOPLASTIC PAVEMENT MARKING SYMBO TURNING ARROW	EA	\$ 181.95	6	6	6	0	\$ 1,091.70	\$ -
22	THERMOPLASTIC PAVEMENT MARKING WORD ONLY	EA	\$ 181.95	6	6	6	0	\$ 1,091.70	\$ -
23	REMOVAL OF WORD OR SYMBOL	EA	\$ 104.76	16	16	16	0	\$ 1,676.16	\$ -
24	NOSE, YELLOW	LF	\$ 1.05	500	500	500	0	\$ 525.00	\$ -
25	6-INCH CONCRETE CURB	LF	\$ 80.00	30	30	0	-30	\$ -	\$ (2,400.00)
26	CONCRETE SIDEWALK	CY	\$ 375.00	25	25	5	-20	\$ 1,875.00	\$ (7,500.00)
27	CURB RAMP	SY	\$ 365.00	50	50	30	-20	\$ 10,950.00	\$ (7,300.00)

**CHANGE ORDER COST REPORT**

Item No.	Item Description	Unit	Unit Price	Original QTY	Current Qty (CO 1-6)	QTY Earned to Date	Change Order #7 Amount	Amount Earned to Date	Total Cost Difference
<b>SECTION 3 - TRAFFIC ITEMS</b>									
28	REMOVE EXISTING POLE FOUNDATION	EA	\$ 3,997.29	4	4	4	0	\$ 15,989.16	\$ -
29	INS PED PL AM (ORN)(15) ("ORNAMENTAL POLE") & FOUNDATION	EA	\$ 4,755.77	2	2	1.6	-0.4	\$ 7,609.23	\$ (1,902.31)
30	INS TRF SIG PL AM(S)(ORN) 1 ARM(36")LUM ("ORNAMENTAL POLE/ARM" & FOUNDATION)	EA	\$ 15,818.79	2	2	2	0.0	\$ 31,637.58	\$ -
31	INS TRF SIG PL AM(S)(ORN) 1 ARM(40")LUM ("ORNAMENTAL POLE/ARM") & FOUNDATION	EA	\$ 16,503.56	2	2	2	0.0	\$ 33,007.12	\$ -
32	ELECTRICAL SERVICE PEDESTAL ASSEMBLY - 30 AMP & 60 AMP ("SQUARE D" BREAKERS INCLUDED)	EA	\$ 3,586.98	1	1	1	0.0	\$ 3,586.98	\$ -
33	REMOVE AND SALVAGE EXISTING TRAFFIC SIGNAL EQUIPMENT (EXCLUDING CONTROLLER CABINET & DETECTION SYSTEM)	LS	\$ 1,998.65	1	1	1	0.0	\$ 1,998.65	\$ -
34	DECORATIVE LUMINAIRE	EA	\$ 3,033.53	4	4	4	0.0	\$ 12,134.12	\$ -
35	ILLUMINATED OVERHEAD STREET NAME SIGNS	EA	\$ 2,084.10	4	4	4	0.0	\$ 8,336.40	\$ -
36	FURNISH AND INSTALL NEW TRAFFIC SIGNAL CONTROLLER FOUNDATION WITH APRON (ALL TYPES)	LS	\$ 3,126.60	1	1	1	0.0	\$ 3,126.60	\$ -
37	REMOVE AND REINSTALL EXISTING CONTROLLER CABINET TO NEW CONTROLLER FOUNDATION	LS	\$ 3,439.05	1	1	1	0.0	\$ 3,439.05	\$ -
38	FURNISH AND INSTALL SIDE MOUNTED BATTERY BACKUP, WITH NEMA 4X ENCLOSURE	LS	\$ 5,692.69	1	1	1	0.0	\$ 5,692.69	\$ -
39	TYPE "B" PULL BOX WITH GRAVEL AND GROUND ROD	EA	\$ 708.39	5	5	5	0.0	\$ 3,541.95	\$ -
40	CONDUIT, 2-IN SCH 80 PVC TRENCH	LF	\$ 10.00	75	75	75	0.0	\$ 750.00	\$ -
41	CONDUIT, 3-IN SCH 80 PVC TRENCH	LF	\$ 11.50	45	45	45	0.0	\$ 517.50	\$ -
42	CONDUIT, 3-IN SCH 80 PVC BORE	LF	\$ 11.80	155	155	155	0.0	\$ 1,829.00	\$ -
43	CONDUIT, 4-IN SCH 80 PVC TRENCH	LF	\$ 13.62	90	90	90	0.0	\$ 1,225.80	\$ -
44	CONDUIT, 4-IN SCH 80 PVC BORE	LF	\$ 25.19	130	130	130	0.0	\$ 3,274.70	\$ -

**CHANGE ORDER COST REPORT**

Item No.	Item Description	Unit	Unit Price	Original QTY	Current Qty (CO 1-6)	QTY Earned to Date	Change Order #7 Amount	Amount Earned to Date	Total Cost Difference
45	3-SECTION HORIZONTAL VEHICLE SIGNAL HEAD ASSEMBLY (RYG) (INCLUDING BACK PLATES)	EA	\$ 451.00	8	8	8	0.0	\$ 3,608.00	\$ -
46	4-SECTION HORIZONTAL VEHICLE SIGNAL HEAD ASSEMBLY (<R<Y<Y<G) (INCLUDING BACK PLATES)	EA	\$ 576.17	4	4	4	0.0	\$ 2,304.68	\$ -
47	4-SECTION VERTICAL VEHICLE SIGNAL HEAD ASSEMBLY (<R<Y<Y<G) (INCLUDING BACK PLATES)	EA	\$ 576.17	4	4	4	0.0	\$ 2,304.68	\$ -
48	LED PEDESTRIAN SIGNAL HEAD ASSEMBLY (YELLOW) (SYMBOLIC) (COUNTDOWN)	EA	\$ 367.76	8	8	8	0.0	\$ 2,942.08	\$ -
49	3/C-#14 AWG IMSA 19-1-1984	LF	\$ 1.18	1,458	1,458	1,458	0.0	\$ 1,720.44	\$ -
50	5/C-#14 AWG IMSA 19-1-1984	LF	\$ 1.30	1,485	1,485	1,485	0.0	\$ 1,930.50	\$ -
51	7/C-#14 AWG IMSA 19-1-1984	LF	\$ 1.66	3,119	3,119	3,119	0.0	\$ 5,177.54	\$ -
52	4/C-#12 AWG TRAY CABLE	LF	\$ 1.50	189	189	189	0.0	\$ 283.50	\$ -
53	#4 AWG XHHW	LF	\$ 1.80	122	122	122	0.0	\$ 219.60	\$ -
54	#8 AWG SOLID BARE GROUND	LF	\$ 0.74	554	554	554	0.0	\$ 409.96	\$ -
55	#10 AWG THHN	LF	\$ 0.66	1,755	1,755	1,755	0.0	\$ 1,158.30	\$ -
56	#12 AWG THHN	LF	\$ 0.59	432	432	432	0.0	\$ 254.88	\$ -
57	ACCESSIBLE PEDESTRIAN PUSH BUTTON SYSTEM (CENTRAL CONTROL UNIT AND EIGHT PUSH BUTTON STATIONS, INCLUDING SIGNS)	EA	\$ 6,552.80	1	1	1	0.0	\$ 6,552.80	\$ -

**CHANGE ORDER COST REPORT**

Item No.	Item Description	Unit	Unit Price	Original QTY	Current Qty (CO 1-6)	QTY Earned to Date	Change Order #7 Amount	Amount Earned to Date	Total Cost Difference
<b>SECTION 4 - SPECIAL ITEMS</b>									
58	TRIM TREES ON NORTHEAST AND SOUTHWEST CORNERS	LS	\$ 300.00	1	1	0	-1.0	\$ -	\$ (300.00)
59	FIXED DECORATIVE BOLLARDS (INCLUDING FOUNDATION)	EA	\$ 1,928.00	8	8	8	0.0	\$ 15,424.00	\$ -
60	REWIRE AND RELOCATE WIRELESS MAGNETOMETER VEHICLE DETECTION SYSTEM (INCLUDING THE FOLLOWING ITEMS)	EA	\$ 2,323.95	1	1	1	0.0	\$ 2,323.95	\$ -
61	SIGNAL MAINTENANCE AT BEINHORN AND VOSS THROUGHOUT CONTRACT PERIOD	LS	\$ 799.46	1	1	1	0.0	\$ 799.46	\$ -
<b>SECTION 5 - ADD ALTERNATE ITEMS 1</b>									
62	OFFICER PRESENT DURING NEW SIGNAL POLE ACTIVATION	HR	\$ 75.00	8	8	8	0	\$ 600.00	\$ -
63	TYPE "A" PULL BOX WITH GRAVEL AND GROUND ROD	EA	\$ 729.44	4	4	4	0	\$ 2,917.76	\$ -
64	CONDUIT, 1-IN SCH 80 PVC TRENCH	LF	\$ 7.67	450	450	450	0	\$ 3,451.50	\$ -
65	EXTRUDED CONCRETE CURB (SEE PLANS FOR MORE DETAIL)	LF	\$ 33.08	30	30	0	-30	\$ -	\$ (992.40)
<b>SECTION 6 - ALLOWANCE</b>									
66	CONSTRUCTION STAKING (INCLUDING ELEVATIONS)	LS	\$ 3,000.00	1	1	1	0	\$ 3,000.00	\$ -
67	ADJUST EXISTING IRRIGATION (SPRINKLER HEADS)	LS	\$ 1,000.00	1	1	0	-1	\$ -	\$ (1,000.00)
<b>SECTION 7 - LINDENWOOD AT MEMORIAL GENERAL ITEMS</b>									
68	INSTALL WIRELESS MAGNETOMETER VEHICLE DETECTION SYSTEM (INCLUDING THE FOLLOWING ITEMS)	LS	\$ 28,413.27	1	1	1	0	\$ 28,413.27	\$ -
<b>SECTION 8 - ADD ALTERNATE ITEMS 2</b>									
69	RECALIBRATE INTERSECTION AT LINDENWOOD AND MEMORIAL, INCLUDING CONDUIT WORK, AND TRAFFIC CONTROL. (APPROXIMATE QUANTITIES SHOWN BELOW)	LS	\$ 12,756.59	1	1	1	0	\$ 12,756.59	\$ -

**CHANGE ORDER COST REPORT**

Item No.	Item Description	Unit	Unit Price	Original QTY	Current Qty (CO 1-6)	QTY Earned to Date	Change Order #7 Amount	Amount Earned to Date	Total Cost Difference
<b>CHANGE ORDER NO. 1</b>									
CO1.1	1-IN CONDUIT WITH WIRE, FITTINGS, BREAKER, AND RECEPTACLE	LS	\$ 850.00	0	1	1	0	\$ 850.00	\$ -
<b>CHANGE ORDER NO. 2</b>									
CO2.1	CROSSWALK SIGN (36"X36") W/ LED LIGHTS, CONDUIT AND 2/C WIRE CONNECTIONS INTO CABINET (POLE SUPPLIED BY OTHERS)	EA	\$ 4,500.00	0	1	1	0	\$ 4,500.00	\$ -
CO2.2	SIGNAL TIMING ADJUSTMENT FOR BEINHORN/VOSS AND MEMORIAL/VOSS	LS	\$ 440.00	0	2	2	0	\$ 880.00	\$ -
<b>CHANGE ORDER NO. 3</b>									
CO3.1	GRIDSMART CAMERA INSTALLATION (INCLUDING TRAFFIC CONTROL)	EA	\$ 2,300.00	0	2.5	2.5	0	\$ 5,750.00	\$ -
<b>CHANGE ORDER NO. 4</b>									
CO4.1	SIGNAL TIMING ADJUSTMENT FOR SCHOOL TRAFFIC	DAY	\$ 400.00	0	5	5	0	\$ 2,000.00	\$ -
<b>CHANGE ORDER NO. 6</b>									
CO6.1	SOLAR POWER CROSSWALK PEDESTRIAN BEACONS	EA	\$ 8,406.25	0	4	4	0	\$ 33,625.00	\$ -
CO6.2	SOLAR FLASHERS ON VOSS ROAD	EA	\$ 7,543.75	0	2	2	0	\$ 15,087.50	\$ -

**\$ 367,956.58 \$ (23,880.94)**

**TOTAL ORIGINAL CONTRACT = \$ 329,078.87**  
**TOTAL CHANGE ORDER 1 = \$ 850.00**  
**TOTAL CHANGE ORDER 2 = \$ 4,940.00**  
**TOTAL CHANGE ORDER 3 = \$ 4,600.00**  
**TOTAL CHANGE ORDER 4 = \$ 2,000.00**  
**TOTAL CHANGE ORDER 5 = \$ 1,656.15**  
**TOTAL CHANGE ORDER 6 = \$ 48,712.50**  
**TOTAL CHANGE ORDER 7 = \$ (23,880.94)**  
**REVISED CONTRACT AMOUNT = \$ 367,956.58**



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to award a contract to Uretek USA, Inc. in the amount of \$12,000.00 for mud jacking at 647 and 650 Shartle Circle.

**EXHIBITS:** Uretek Proposal

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# PROPOSAL FOR SERVICES

**Prepared for:**

Steve Byington

CobbFendley - Houston, TX

Cobbfendley - Hunters Creek - birdbath

**Prepared by:**

Chad Hardin

Project Manager

**URETEK USA, Inc.**

(832) 349-2274

[chardin@uretekusa.com](mailto:chardin@uretekusa.com)

[www.uretekusa.com](http://www.uretekusa.com)

**Proposal date:**

September 13, 2022



Steve,

URETEK USA, Inc. is pleased to present this proposal for our safe, non-intrusive, and long-lasting polymer repair solutions. URETEK pioneered and refined the polymer ground injection technology in use today. We have 30 years in the business and over 100,000 (and counting) successful projects to date.

## **Scope of Work:**

There are 2 birdbaths that need lifting and stabilization for the City of Hunters Creek. There is a birdbath at 647 and 650 Shartle Circle that will be profiled and have the curb-line brought back to grade to restore proper drainage.

URETEK USA hereby proposes to furnish all equipment, labor, materials and supervision, unless noted otherwise, to complete the scope of work described above. Changes to the Scope of Work such as an extension of the repair area and/or unforeseen conditions will be performed via Change Order.

URETEK USA will notify you immediately upon discovery of any unforeseen conditions as URETEK USA will not proceed with any additional work without your prior written approval.

This work shall consist of soil densification to strengthen base and sub-base soils under flexible asphalt, concrete, or composite pavement, by furnishing and injecting expansive polyurethane material into the foundation soils beneath the pavement through holes or injection tubes inserted into drilled holes at locations and depths, as shown on the plans or as directed by the Engineer, while monitoring for movement at the surface. If necessary, injection of material shall continue as needed to lift the pavement to grade.

This problem can be addressed by utilizing the URETEK Deep Injection® (UDI) or the URETEK Method® process in conjunction with our URETEK 486 STAR® hydro-insensitive polymer.

## **Construction Details:**

URETEK will perform the following operations:

- If required, Dynamic Cone Penetrometer (DCP) tests at locations chosen by the URETEK Supervisor will be executed. DCP tests will be used to confirm existing subgrade and/or foundation soil conditions, to locate voids, and to assist in determining or confirming injection depth(s). This plan will include depths, spacing, and pattern for all injections. If testing shows additional injection levels are needed, the URETEK Project Manager will get approval from the client prior to proceeding.
- Pavement Profile will be taken every 10 ft. in a longitudinal direction on edges and center of work area. Profile spots will be taken before and after injections and documented for review. During the procedure for void fill and/or pavement lifting, injections will be monitored by laser level, dial indicator, and/or string line.

- For UDI, holes will be vertically drilled to a depth sufficient to penetrate below the pavement and into the subgrade. Injection tubes will be inserted to the required depth(s) determined by the DCP test results. The holes shall be sufficiently spaced to fill voids and realign the pavement.
- Production units will have mounted proportion pumps capable of maintaining proper polyurethane component material temperature, material pressure and proper mixing of component materials.
- Certified and calibrated Flow Meters will read injected material amounts of components ("A" + "B").

### **Proposed Cost:**

URETEK 486 STAR (LB)  
2,000 LB @ \$6.00/LB = \$12,000.00

### **Total Estimate: \$12,000.00**

This pricing is valid for up to 30 days from the date of this proposal.

### **Changes to Scope of Work:**

All change orders must be approved in writing and signed on behalf of URETEK and the project site representative.

### **Items not Included in Quote:**

Traffic Control, Bonding/Bond Participation, Saw Cutting, Sales Tax, Joint/Crack Sealing, Milling of Existing Asphalt Wedges (if required)

### **Payment Terms:**

If agreement is by the pound, client will only pay for product installed. Payment terms are net 30 unless the contract states differently.

### **BuyBoard National Purchasing Cooperative:**

URETEK is able to accept purchase orders directly through BuyBoard (<https://www.buyboard.com>). Pricing is based off of BuyBoard Contract #635-21.

### **Warranty:**

URETEK will provide a two-year unconditional warranty against settlement of more than 1/2" in pavement structures that have been injected. In the unlikely event that movement of more than 1/2" occurs in the injected pavement structure, URETEK will return to inject the pavement structure to lift to

proper grade at no charge to the owner. If traffic control is not included in this proposal, URETEK would require that any traffic control required to perform the warranty work be provided by the owner.

Any bonded project shall only provide a one-year warranty from date of substantial completion. This shall not impact the URETEK two-year unconditional warranty described above.

**This warranty shall be null if:**

- The DCP tests reveal problems deeper than the approved injection plan and the client chooses not to address those problems at the time of this project.
- The client does not perform joint repair and/or crack sealing after URETEK completes their work on the pavement.

**Concealed or Unknown Conditions:**

It is the responsibility of the owner to provide as-built drawing and site condition information to URETEK before our crew gets on-site to work on a project for the owner. Site condition information includes, but not limited to soil borings reports, pavement structure drawings, water table information, and architectural drawings of structures in the work area. If it is known that there is underground infrastructure: pipes, culverts, duct banks, conduit, etc. in the proposed work area, the owner must identify them prior to work being started. URETEK will be placing tubes into the ground and injecting a low viscosity liquid. While in the liquid phase, the polymer will flow to the weakest area it encounters. If there are cracked or disjointed pipes, culverts, duct banks, conduits, etc., the structure may be infiltrated and filled with polymer. Unless noted by the owner, URETEK will proceed under the assumption that all underground infrastructure is sound. URETEK will not be held responsible for any harm, damage, or costs to repair or replace said structures that are in disrepair or have open joints.

**Indemnification & Hold Harmless:**

To the fullest extent permitted by law, the Subcontractor shall indemnify and hold harmless the Contractor, the Contractor's other subcontractors, the Architect, the Owner and their agents, consultants and employees (the Indemnities) from all claims for bodily injury and property damage other than to the Work itself that may arise from the performance of the Subcontract Work, including reasonable attorneys' fees, costs and expenses, that arise from the performance of the Work, but only to the extent caused by the negligent acts or omissions of the Subcontractor, the Subcontractor's Sub Subcontractors or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable. This indemnity includes if the Subcontractor or any of its agents, employees, suppliers, or lower-tier Subcontractors utilize any machinery, equipment, tools, scaffolding, hoists, lifts or similar items owned, leased, or under the control of the Contractor. The Subcontractor shall be entitled to reimbursement of any defense cost paid above Subcontractor's percentage of liability for the underlying claim to the extent attributable to the negligent acts or omissions of the Indemnities.

## **Schedule:**

Schedule will be discussed between URETEK and client after all paperwork has been approved by both sides. Operations can accommodate day or night/weekday and/or weekend work depending on the client's schedule. Traffic can be returned to the project area 15 minutes after our last injection.

## **Merit Shop Contractor:**

URETEK USA, Inc. is a merit shop contractor and all services provided by this proposal will be on a merit shop basis. All reference to labor agreement of any kind, or alluded to, in a contract in principle or a sub-contract, are set aside and not part of this proposal.

## **Operating Classification:**

URETEK USA, Inc. is a self-performing, SBA designated, Small Business Entity. URETEK can also help you achieve your DBE goals.

### Primary NAICS:

237310 - Highway, Street, and Bridge Construction

### Secondary NAICS:

237110 - Water and Sewer Line and Related Structures Construction

237990 - Railroad Construction & Other Heavy and Civil Engineering Construction

236118 - Remodeling Construction

236210 - Industrial Building Construction

236220 - Construction (including new work, additions, alterations, maintenance, and repairs) of Commercial and Institutional Buildings and Related Structures

238190 - Other Foundation, Structure, and Building Exterior Contractors

238990 - Specialized Trade and Site Preparation

Unique Entity Identifier (UEI) #: PRF6YC157PH5

DUNS #: 556910990

CAGE code: 1T9Y9

URETEK USA, Inc. is an Equal Opportunity Employer hiring minority, disadvantaged, disabled, and veteran personnel.



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

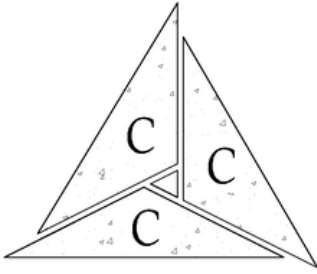
**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to award a contract to Century Concrete Construction, LLC in the amount of \$40,529.00 for the Fleetway, Melody, and River Bend Projects.

**EXHIBITS:** Bid Sheets

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Fleetway, Melody, & River Bend Repair Project

Item No.	Item Description	Bidder No. 1		Bidder No. 2		Bidder No. 3	
		Century Concrete Construction Prices		On Par Civil Services Prices		Branch Construction Group Prices	
1	Fleetway Ditch Regrading	\$	30,229.00	\$	48,053.35	\$	39,452.00
2	Melody Ditch Regrading	\$	6,350.00	\$	10,000.00		No Bid
3	River Bend Storm Sewer Repair	\$	3,950.00	\$	5,000.00		No Bid
Total Price		\$	40,529.00	\$	63,053.35	\$	39,452.00



**Century Concrete Construction Inc.**  
 20751 Old Sorters Rd.  
 Porter, TX 77365  
 (281)354-1277  
 Ronnie@centurycci.com

**ADDRESS**

Fleet way Repair 2022

**Estimate 7775**

**DATE 08/26/2022**

**JOB NAME**

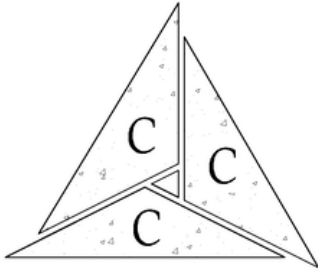
Fleetway Repair 2022

DESCRIPTION	QTY	RATE	AMOUNT
08/26/2022			
Remove and Replace Existing 6" concrete Driveway 681 sq.ft.	681	9.00	6,129.00
Wall repaired or replaced by others			
Regrade existing ditch 100'		2,850.00	2,850.00
Clear existing culverts of debris ( Done by others )	1	0.00	0.00
Remove existing metal pipe and haul off site	1	1,500.00	1,500.00
Install 48' of RCP 30"	48	225.00	10,800.00
Concrete S.E.T	1	3,500.00	3,500.00
Concrete Slope Paving			1,500.00
Demo existing cinder block wall	1	450.00	450.00
Install 32' of block paver wall 2' tall	1	3,500.00	3,500.00
If you have any questions please give us a call 281-354-1277			
	<b>SUBTOTAL</b>		30,229.00
	<b>TAX</b>		0.00
	<b>TOTAL</b>		<b>\$30,229.00</b>

Accepted By

Accepted Date





**Century Concrete Construction Inc.**  
 20751 Old Sorters Rd.  
 Porter, TX 77365  
 (281)354-1277  
 Ronnie@centurycci.com

**ADDRESS**

Melody Lane 2022

**Estimate 7786**

**DATE 08/29/2022**

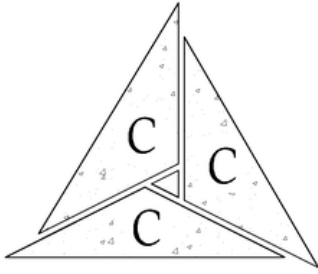
**JOB NAME**

Melody Ln. Repair 2022

DESCRIPTION	QTY	RATE	AMOUNT
08/29/2022			
Regrade existing ditch 100'		2,850.00	2,850.00
Concrete S.E.T	1	3,500.00	3,500.00
If you have any questions please give us a call 281-354-1277		<b>SUBTOTAL</b>	6,350.00
		<b>TAX</b>	0.00
		<b>TOTAL</b>	<b>\$6,350.00</b>

Accepted By

Accepted Date



**Century Concrete Construction Inc.**  
 20751 Old Sorters Rd.  
 Porter, TX 77365  
 (281)354-1277  
 Ronnie@centurycci.com

**ADDRESS**

Riverbend 2022

**Estimate 7787**

**DATE 08/29/2022**

**JOB NAME**

1218 River Bend

DESCRIPTION	QTY	RATE	AMOUNT
08/29/2022			
Excavate sink hole to see what needs to be repaired	1	1,500.00	1,500.00
Make repairs ( Priced out after area is opened up . ) 950.00 +/-	1	950.00	950.00
Backfill hole after repairs are made and replant sod	1	1,500.00	1,500.00
If you have any questions please give us a call 281-354-1277			
		<b>SUBTOTAL</b>	3,950.00
		<b>TAX</b>	0.00
		<b>TOTAL</b>	<b>\$3,950.00</b>

Accepted By

Accepted Date



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to award a  
Managed IT Services agreement.  
**EXHIBITS:** Bid Sheet

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## Managed IT Services

Item No.	Item Description	Bidder No. 1		Bidder No. 2		Bidder No. 3	
		PreActive IT Solutions	Monthly Prices	VC3	Monthly Prices	IOSO, LLC	Monthly Prices
1	Managed IT Services		\$ 1,040.00		\$ 1,536.48		\$ 2,397.00
2	Cyber Security	Included			480.00	Included	
3	Offsite Backup & Storage	Included			Included	Included	
4	Hourly Rates		\$ 150.00		Not Specified		Vary
Total Monthly Price			\$ 1,040.00		\$ 2,016.48		\$ 2,397.00
Total Monthly Price			\$ 1,440.00				
Total One Time Fee Price			N/A		\$ 1,798.98		\$ 5,610.00



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for the Village Fire Department from \$1,548,892.00 to \$1,575,774.90.

**EXHIBITS:** Budget Amendment No. 1

---

**ORDINANCE NO. 2022-928**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING THE CITY'S 2021 BUDGET TO INCREASE THE AMOUNT BUDGETED FOR FUNDING THE VILLAGE FIRE DEPARTMENT FROM \$1,548,892.00 TO \$1,575,774.90 AND TO MAKE A CORRESPONDING ADJUSTMENT TO THE ENDING FUND BALANCE; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the City of Hunters Creek Village Budget for the Year 2021 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that changes in the budget are necessary; and

WHEREAS, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes an emergency and a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Hunters Creek Village Budget for the Year 2021 is hereby amended by the adoption of "Amendment No. 1 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2021," a copy of which is attached hereto. The "Amendment No. 1 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2021" shall be attached to and made a part of the Original Budget by the City Secretary and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance

or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of September, 2022.

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Jim Pappas, Mayor

ATTEST:

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Tom Fullen  
Acting City Secretary

Amendment No. 01  
 To the original budget of the City of Hunters Creek Village  
 For the Fiscal Year of 2021  
 General Fund

Description Purpose: Increase budget line item

Account Increase - Drawdown of fund balance

100-03-72001 Village Fire Department	\$26,882.90
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Account Increase - Drawdown of fund balance

200-01-75053 Outfall Repairs	\$241,434.44
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Justification of amendments to the budget amount are as follows.

Assessment to VFD for the amount of	\$1,548,892.00
An amendment awarded to VFD May 2022 for the amount of	\$ 26,882.90
New Total Budget required for 2022	\$1,575,774.90
An amendment #66 awarded to Cobb Fendley for Outfall 28	\$ 63,900.00
A contract Awarded to Jerdon Ent. For Outfall #28	\$ 177,534.44
New Total Budget required for 2021	\$ 299,270.64





**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, adopting amendment No. 2 to the original budget of the City of Hunters Creek Village, Texas, for the year 2021 providing detailed line-item increases or decreases; providing for severability; and containing other provisions relating to the subject.

**EXHIBITS:** Budget Amendment No. 2

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**ORDINANCE NO. 2022-929**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING THE CITY'S 2021 BUDGET TO ADJUST INDIVIDUAL LINE ITEMS TO REFLECT ACTUAL EXPENDITURES PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the City of Hunters Creek Village Budget for the Year 2021 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that changes in the budget are necessary; and

WHEREAS, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes an emergency and a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Hunters Creek Village Budget for the Year 2021 is hereby amended by the adoption of "Amendment No. 2 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2021," a copy of which is attached hereto. The "Amendment No. 2 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2021" shall be attached to and made a part of the Original Budget by the City Secretary and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this

Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen  
Acting City Secretary



		Original Total Budget	Amendmen t #2		Current Total Budget	Period Activity
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
<b>Revenue</b>						
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	5869080			5869080	-813.32
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15000			15000	10616.78
<a href="#">100-00-41010</a>	FRANCHISE TAXES	370000			370000	-19249.94
<a href="#">100-00-41015</a>	SALES TAXES	450000			450000	79361.11
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20000			20000	7840.85
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	15000			15000	2010.2
<a href="#">100-00-42035</a>	BUILDING PERMITS	225000			225000	66501
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	2000			2000	400.16
<a href="#">100-00-43056</a>	EMS	0			0	54294.29
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	4000			4000	816.91
<a href="#">100-00-43070</a>	METRO RECEIPTS	225000			225000	27373.38
<a href="#">100-00-44025</a>	TRAFFIC FINES	100000			100000	12767.13
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	3500			3500	245.06
<a href="#">100-00-44028</a>	COURT SECURITY FUND	2500			2500	304.97
<a href="#">100-00-46030</a>	INTEREST INCOME	60000			60000	1134.97
<a href="#">100-00-48040</a>	BURGLAR ALARM PERMITS	0			0	0
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	35000			35000	0
<a href="#">100-00-48055</a>	OTHER INCOME	10000			10000	101.19
<a href="#">100-00-48056</a>	ICE STORM INSURANCE PAYMENT	0			0	0
<a href="#">100-00-48057</a>	STATE GRANT FOR MVPD TRAILER REVENUE	0			0	0
<a href="#">100-00-48065</a>	AMERICAN RESCUE PLAN ACT	0			0	0
	<b>Revenue Total:</b>	<b>7406080</b>			<b>7406080</b>	<b>243704.74</b>
<b>Expense</b>						
<a href="#">100-00-75009</a>	Transfer Out	0			0	1339168
<a href="#">100-01-71000</a>	SALARIES & WAGES	622180			622180	74374.93
<a href="#">100-01-71001</a>	LONGEVITY	5952			5952	-5298
<a href="#">100-01-71025</a>	TMRS	118525			118525	13278.23
<a href="#">100-01-71030</a>	PAYROLL TAXES	49612			49612	3982.47
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	126787			126787	7471.3
<a href="#">100-01-71107</a>	HRA	4000			4000	0
<a href="#">100-01-72045</a>	NOTICES & MAILING	15000	-1,110.66	1)	13889.34	523.62
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8500	763.12	1)	9263.12	1673.86
<a href="#">100-01-72060</a>	TELEPHONE	16500	7.68	1)	16507.68	2316.94
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10000	339.86	1)	10339.86	674.83
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5000			5000	0
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATION	10200			10200	625
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1800			1800	246.21
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	3500			3500	780
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	21850			21850	284
<a href="#">100-01-72109</a>	SURETY BONDS	250			250	0
<a href="#">100-01-72110</a>	ELECTIONS	3500			3500	0
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500			500	0
<a href="#">100-01-72112</a>	CODIFICATIONS	2500			2500	250
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5000			5000	0
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	14000			14000	0
<a href="#">100-01-78056</a>	BANK FEES	1200			1200	0
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	23000			23000	3976.39
<a href="#">100-02-72042</a>	CONSULTING SERVICES	20000	-3683	2)	16317	1310.8
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	47500	3683	2)	51183	0
<a href="#">100-02-72120</a>	AUDITOR	17500			17500	0

**Budget Report**

		Original Total Budget			Current Total Budget	Period Activity
<a href="#">100-02-72300</a>	LITIGATION	25000			25000	0
<a href="#">100-02-72310</a>	CITY ATTORNEY	75000			75000	7535
<a href="#">100-02-72502</a>	CITY ENGINEER	75000			75000	12280.2
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	7500			7500	0
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	1548892			1548892	118831.47
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	2036481			2036481	0
<a href="#">100-04-72015</a>	GARBAGE SERVICE	525790			525790	85538.84
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60000			60000	18314.71
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2000			2000	305.71
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8500			8500	402.38
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	12500	2350	3)	14850	4400
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1000			1000	0
<a href="#">100-04-72205</a>	UNIFORMS-PW	3500			3500	473.31
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60000	-2350	3)	57650	9080
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15000			15000	3371.73
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3500			3500	2544.5
<a href="#">100-04-72540</a>	MOWING CONTRACT	60000	443.00	4)	60443	7256
<a href="#">100-04-72541</a>	CONTRACT LABOR	35000	-1269.28	4)	33730.72	3675
<a href="#">100-04-72560</a>	LANDSCAPING	30000			30000	4302.05
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	15000			15000	0
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3000			3000	0
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100000			100000	11404.07
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30000	-885.97	5)	29114.03	1815.17
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTENANCE	9500	885.97	5)	10385.97	1631.51
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300000			300000	0
<a href="#">100-04-78064</a>	Ice Storm Expenses 2021	0			0	0
<a href="#">100-04-78540</a>	URBAN FORESTER	15000			15000	2135
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3000	826.28	4)	3826.28	500.08
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	45000			45000	7122.5
<a href="#">100-05-73020</a>	JURY DUTY FEES	300			300	0
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500	324.04	6)	824.04	223.61
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2500	-324.04	6)	2175.96	118.45
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	1500			1500	0
<a href="#">100-05-73032</a>	COURT SECURITY	1800	171.61	7)	1971.61	0
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPTIONS	500	-171.61	7)	328.39	0
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1500			1500	0
<a href="#">100-05-73044</a>	CREDIT CARD FEES	3000			3000	0
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	70000			70000	18592.33
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	5000			5000	0
<a href="#">100-06-75065</a>	FURNITURE & EQUIPMENT	15000			15000	0
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200000			200000	0
	<b>Expense Total:</b>	<b>6561119</b>			<b>6561119</b>	<b>1767492.2</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844961</b>			<b>844961</b>	<b>-1523787.46</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
<b>Expense</b>						
<a href="#">200-00-79998</a>	TRANSFER IN	0			0	-1339168
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECURRING	850000			1109839.41	18147.05
<a href="#">200-01-75042</a>	CIP ENG. & DESIGN	0			0	0
<a href="#">200-01-75050</a>	REFORESTATION	20000			35055	4800
<a href="#">200-01-75053</a>	OUTFALL REPAIRS	0			57836.2	2210.2
<a href="#">200-01-75056</a>	TRAFFIC LIGHT MAST ARMS	330000			585893.44	53420.7
<a href="#">200-01-75059</a>	CCTV	0			12529.02	0
<a href="#">200-01-75064</a>	STREET REPLACEMENTS - ONGOING	2100000			2100000	58606.98
<a href="#">200-01-75065</a>	PLAYGROUND AMENITIES	12500			12500	0
	<b>Expense Total:</b>	<b>3312500</b>			<b>3913653.07</b>	<b>-1201983.07</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3312500</b>			<b>3913653.07</b>	<b>-1201983.07</b>
	<b>Report Surplus (Deficit):</b>	<b>-2467539</b>			<b>-3068692.07</b>	<b>-321804.39</b>

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**Budget Report**

<b>Account Type</b>	<b>Original Total Budget</b>	<b>Current</b>	<b>Period Activity</b>
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>			
Revenue	7406080	7406080	243704.74
Expense	6561119	6561119	1767492.2
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844961</b>	<b>844961</b>	<b>-1523787.46</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>			
Expense	3312500	3913653.07	-1201983.07
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3312500</b>	<b>3913653.07</b>	<b>-1201983.07</b>
<b>Report Surplus (Deficit):</b>	<b>-2467539</b>	<b>-3068692.07</b>	<b>-321804.39</b>

## Budget Report

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current</b>	<b>Period Activity</b>
100 - GENERAL GOVERNMENT (0	844961	844961	-1523787.46
200 - CAPITAL IMPROVEMENTS (	-3312500	-3913653.07	1201983.07
<b>Report Surplus (Deficit):</b>	<b>-2467539</b>	<b>-3068692.07</b>	<b>-321804.39</b>

AMENDMENT NO. 2 TO THE ORIGINAL BUDGET  
OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS  
FOR THE YEAR 2021

- 1) A change to the line item titled "Notices and Mailings"  
(Account #72045) to reflect a decrease in the amount of \$1,110.66.

A change to the line item titled "Office Supplies and Printing"  
(Account #72055) to reflect an increase in the amount of \$763.12

A change to the line item titled "Telephone"  
(Account #72060) to reflect an increase in the amount of \$7.68

A change to the line item titled "Travel and Training"  
(Account #72061) to reflect an increase in the amount of \$339.86

- 2) A change to the line item titled "Consulting Services"  
(Account #72042) to reflect a decrease in the amount of \$3,683.00

A change to the line item titled "Tax Collector/Assessor"  
(Account #72085) to reflect an increase in the amount of \$3,683.00

- 3) A change to the line item titled "PW-Building Inspections"  
(Account #72500) to reflect a decrease in the amount of \$2,350.00

A change to the line item titled "Mosquito Fogging Contract"  
(Account #72070) to reflect an increase in the amount of \$2,350.00

- 4) A change to the line item titled "Contract Labor"  
(Account #72541) to reflect a decrease in the amount of \$1,269.28

A change to the line item titled "Mowing Contract"  
(Account #72540) to reflect an increase in the amount of \$443.00

A change to the line item titled "Credit Card Processing Fees"  
(Account #78544) to reflect an increase in the amount of \$826.28



- 5) A change to the line item titled "Building Maintenance"  
(Account #78050) to reflect a decrease in the amount of \$885.97  
  
A change to the line item titled "Janitorial Service Bldg Maintenance"  
(Account #78051) to reflect an increase in the amount of \$885.97
- 6) A change to the line item titled "Court Supplies and Printing"  
(Account #73030) to reflect a decrease in the amount of \$324.04  
  
A change to the line item titled "Warrants Issued"  
(Account #73025) to reflect an increase in the amount of \$324.04
- 7) A change to the line item titled "Court Membership and Subscription"  
(Account #73030) to reflect a decrease in the amount of \$171.61  
  
A change to the line item titled "Court Security"  
(Account #73032) to reflect an increase in the amount of \$171.61



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for Outfall Repairs to \$299,270.64.

**EXHIBITS:** Budget Amendment No. 3

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**ORDINANCE NO. 2022-930**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING THE CITY'S 2021 BUDGET TO INCREASE THE AMOUNT BUDGETED FOR OUTFALL REPAIRS TO \$299,270.64 AND TO MAKE A CORRESPONDING ADJUSTMENT TO THE ENDING FUND BALANCE; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the City of Hunters Creek Village Budget for the Year 2021 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that changes in the budget are necessary; and

WHEREAS, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes an emergency and a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Hunters Creek Village Budget for the Year 2021 is hereby amended by the adoption of "Amendment No. 3 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2021," a copy of which is attached hereto. The "Amendment No. 3 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2021" shall be attached to and made a part of the Original Budget by the City Secretary and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen  
Acting City Secretary

Amendment No. 01  
 To the original budget of the City of Hunters Creek Village  
 For the Fiscal Year of 2021  
 General Fund

Description Purpose: Increase budget line item

Account Increase - Drawdown of fund balance

100-03-72001 Village Fire Department	\$26,882.90
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Account Increase - Drawdown of fund balance

200-01-75053 Outfall Repairs	\$241,434.44
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Justification of amendments to the budget amount are as follows.

Assessment to VFD for the amount of	\$1,548,892.00
An amendment awarded to VFD May 2022 for the amount of	\$ 26,882.90
New Total Budget required for 2022	\$1,575,774.90
An amendment #66 awarded to Cobb Fendley for Outfall 28	\$ 63,900.00
A contract Awarded to Jerdon Ent. For Outfall #28	\$ 177,534.44
New Total Budget required for 2021	\$ 299,270.64



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 27, 2022  
**AGENDA SUBJECT:** Discussion and possible action to approve an ordinance amending the City's 2022 Budget to increase the amount budgeted for the Village Fire Department from \$1,658,392.03 to \$1,773,227.34.

**EXHIBITS:** Budget Amendment No. 1 for 2022

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**ORDINANCE NO. 2022-931**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING THE CITY'S 2022 BUDGET TO INCREASE THE AMOUNT BUDGETED FOR FUNDING THE VILLAGE FIRE DEPARTMENT FROM \$1,658,392.03 TO \$1,773,227.34 AND TO MAKE A CORRESPONDING ADJUSTMENT TO THE ENDING FUND BALANCE; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the City of Hunters Creek Village Budget for the Year 2022 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that changes in the budget are necessary; and

WHEREAS, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes an emergency and a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Hunters Creek Village Budget for the Year 2022 is hereby amended by the adoption of "Amendment No. 1 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2022," a copy of which is attached hereto. The "Amendment No. 1 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2022" shall be attached to and made a part of the Original Budget by the City Secretary and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen  
Acting City Secretary



Amendment No. 01  
 To the original budget of the City of Hunters Creek Village  
 For the Fiscal Year of 2022  
 General Fund

Description Purpose: Increase budget line item

Account Increase - Drawdown of fund balance

100-03-72001 Village Fire Department	\$114,835.31
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Justification to amend the budget amount is as follows.

Assessment for VFD for the amount of	\$1,658,392.03
An amendment awarded to VFD May 2022 for the amount of	\$ 114,775.73
FICA Adjustment	\$ 59.58
New Total Budget required for 2022	\$1,773,227.34