

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, October 25, 2022 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
1. City Treasurer Monthly Report **Pgs. 1-5**
 2. Police Commissioner Monthly Report **Pgs. 6-24**
 3. Fire Commissioner Monthly Report **Pg. 25**
 4. Building Official Monthly Report **Pgs. 26-28**
 5. City Engineer Monthly Report **Pgs. 29-30**
 6. City Administrator Report
 - a. Annual Christmas Luncheon
 7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
1. Approval of the Minutes of the Regular Meeting on September 27, 2022. **Pgs. 31-36**
 2. Approval of the Cash Disbursement Journal for September 2022. **Pgs. 37-40**
 3. Approval of the 2023 Holiday Schedule. **Pg. 41**

4. Approval to declare 2015 Ford pickup as surplus property and authorize the mayor to sell by public auction. [Pg. 42](#)

F. REGULAR AGENDA

1. Discussion and possible action to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure. [Pgs. 43-46](#)
2. Discussion and possible action to approve the November/December Regular City Council meeting date. (12/06/2022) [Pg. 47](#)
3. Discussion and possible action to approve new supplementation services from Municode/CivicPlus. [Pgs. 48-58](#)
4. Discussion and possible action to renew membership with ERCOT for 2023. [Pgs. 59-63](#)
5. Discussion and possible action to approve a budget amendment from the Village Fire Department to increase the protective gear line item by \$150,000 from the ambulance billing fund revenue. [Pgs. 64-65](#)
6. Discussion and possible action regarding the budgetary authority of the Fire Chief and Fire Commission under the Village Fire Department Interlocal Cooperation Agreement. [Pgs. 66-67](#)

G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following

**City of Hunters Creek Village
Monthly Tax Office Report
September 30, 2022**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 3,070,574,920

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,727,601.35	\$ -	\$ 5,727,601.35
Carryover Balance	-	144,026.48	144,026.48
Adjustments	175,306.43	5,495.49	180,801.92
Adjusted Levy	5,902,907.78	149,521.97	6,052,429.75
Less Collections Y-T-D	5,880,913.06	32,231.19	5,913,144.25
Receivable Balance	<u>\$ 21,994.72</u>	<u>\$ 117,290.78</u>	<u>\$ 139,285.50</u>

C. COLLECTION RECAP:

Current Month:	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Base Tax	\$ 12,843.87	\$ 11,636.21	\$ 24,480.08
Penalty & Interest	666.04	601.16	1,267.20
Attorney Fees	642.66	-	642.66
Other Fees	-	-	-
Total Collections	<u>\$ 14,152.57</u>	<u>\$ 12,237.37</u>	<u>\$ 26,389.94</u>

Year-To-Date:	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Base Tax:	\$ 5,880,913.06	\$ 32,231.19	\$ 5,913,144.25
Penalty & Interest	23,591.44	5,047.37	28,638.81
Attorney Fees	5,209.77	960.69	6,170.46
Other Fees	1,883.67	286.69	2,170.36
Total Collections	<u>\$ 5,911,597.94</u>	<u>\$ 38,525.94</u>	<u>\$ 5,950,123.88</u>

Percent of Adjusted Levy	<u>100.15%</u>	<u>100.80%</u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	5,992,963.00	5,992,963.00	10,246.71	5,872,001.83	-120,961.17	2.02 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	-454.69	20,594.98	5,594.98	137.30 %
100-00-41010	FRANCHISE TAXES	370,000.00	370,000.00	20,640.76	256,172.83	-113,827.17	30.76 %
100-00-41015	SALES TAXES	500,000.00	500,000.00	45,425.91	497,719.94	-2,280.06	0.46 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	2,057.60	19,491.93	-508.07	2.54 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	574.55	27,334.29	12,334.29	182.23 %
100-00-42035	BUILDING PERMITS	225,000.00	225,000.00	77,184.20	472,745.27	247,745.27	210.11 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	536.97	4,415.30	2,415.30	220.77 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	514.77	3,707.34	-292.66	7.32 %
100-00-43070	METRO RECEIPTS	250,000.00	250,000.00	22,712.96	265,663.79	15,663.79	106.27 %
100-00-44025	TRAFFIC FINES	75,000.00	75,000.00	19,874.23	135,233.92	60,233.92	180.31 %
100-00-44027	COURT TECHNOLOGY FUND	2,000.00	2,000.00	361.23	2,445.72	445.72	122.29 %
100-00-44028	COURT SECURITY FUND	1,500.00	1,500.00	452.91	2,915.37	1,415.37	194.36 %
100-00-46030	INTEREST INCOME	5,000.00	5,000.00	1,274.43	28,158.03	23,158.03	563.16 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	35,766.79	766.79	102.19 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	500.00	6,803.90	-3,196.10	31.96 %
100-00-48065	AMERICAN RESCUE PLAN ACT	600,000.00	600,000.00	0.00	1,192.18	-598,807.82	99.80 %
	Revenue Total:	8,122,463.00	8,122,463.00	201,902.54	7,652,363.41	-470,099.59	5.79 %
Expense							
100-01-71000	SALARIES & WAGES	573,525.00	573,525.00	40,021.34	401,789.99	171,735.01	29.94 %
100-01-71001	LONGEVITY	5,802.00	5,802.00	0.00	0.00	5,802.00	100.00 %
100-01-71002	457B	11,471.00	11,471.00	0.00	0.00	11,471.00	100.00 %
100-01-71025	TMRS	102,260.00	102,260.00	8,047.84	75,568.36	26,691.64	26.10 %
100-01-71030	PAYROLL TAXES	44,310.00	44,310.00	3,254.29	31,253.83	13,056.17	29.47 %
100-01-71105	INSURANCE BENEFITS	123,200.00	123,200.00	7,787.80	69,099.10	54,100.90	43.91 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	500.00	3,500.00	87.50 %
100-01-72045	NOTICES & MAILING	15,000.00	15,000.00	1,318.07	5,618.11	9,381.89	62.55 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	1,428.38	5,280.15	3,219.85	37.88 %
100-01-72060	TELEPHONE	17,325.00	17,325.00	1,378.09	11,642.31	5,682.69	32.80 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	1,278.47	3,838.18	6,161.82	61.62 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	0.00	3,875.00	6,325.00	62.01 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	246.21	738.63	1,061.37	58.97 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	4,200.00	4,200.00	60.00	3,486.55	713.45	16.99 %
100-01-72108	GEN LIABILITY/PROP/WC INS	22,615.00	22,615.00	0.00	0.00	22,615.00	100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,500.00	2,500.00	0.00	2,607.00	-107.00	-4.28 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	1,020.88	2,802.32	2,197.68	43.95 %
100-01-76010	COMPUTER SOFTWARE SERVICES	14,700.00	14,700.00	0.00	11,706.52	2,993.48	20.36 %
100-01-78056	BANK FEES	1,200.00	1,200.00	0.00	292.13	907.87	75.66 %
100-01-78115	PUBLIC RELATIONS	23,000.00	23,000.00	426.04	3,187.74	19,812.26	86.14 %
100-02-72042	CONSULTING SERVICES	20,000.00	20,000.00	194.14	8,545.70	11,454.30	57.27 %
100-02-72085	TAX COLLECTOR/ASSESSOR	62,000.00	62,000.00	10,847.00	40,771.00	21,229.00	34.24 %
100-02-72120	AUDITOR	17,500.00	17,500.00	0.00	18,630.00	-1,130.00	-6.46 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
100-02-72310	CITY ATTORNEY	75,000.00	75,000.00	0.00	19,498.00	55,502.00	74.00 %
100-02-72502	CITY ENGINEER	75,000.00	75,000.00	4,392.50	42,050.00	32,950.00	43.93 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	4,479.51	3,020.49	40.27 %

Budget Report

For Fiscal: 2022 Period Ending: 09/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-03-72001	VILLAGE FIRE DEPARTMENT	1,658,392.00	1,658,392.00	138,199.34	1,312,893.72	345,498.28	20.83 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,099,750.00	2,099,750.00	174,478.50	1,767,948.11	331,801.89	15.80 %
100-04-72015	GARBAGE SERVICE	550,000.00	550,000.00	42,769.42	342,155.36	207,844.64	37.79 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	648.85	24,026.40	35,973.60	59.96 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	259.50	961.35	1,038.65	51.93 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	320.11	1,217.39	7,282.61	85.68 %
100-04-72070	MOSQUITO FOGGING CONTRACT	13,125.00	13,125.00	1,457.50	8,092.40	5,032.60	38.34 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	146.65	2,185.84	1,414.16	39.28 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	6,040.00	46,493.95	13,506.05	22.51 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	5,126.87	13,094.89	1,905.11	12.70 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	558.75	558.75	2,941.25	84.04 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	7,345.00	37,586.00	37,414.00	49.89 %
100-04-72541	CONTRACT LABOR	35,000.00	35,000.00	0.00	12,757.50	22,242.50	63.55 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	2,129.44	11,717.72	18,282.28	60.94 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	2,128.71	3,080.82	11,919.18	79.46 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	1,082.18	1,917.82	63.93 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	6,325.29	48,392.01	51,607.99	51.61 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	4,308.89	12,574.02	17,425.98	58.09 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	9,975.00	9,975.00	835.65	5,849.55	4,125.45	41.36 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78064	Ice Storm Expenses 2021	0.00	0.00	0.00	24.99	-24.99	0.00 %
100-04-78540	URBAN FORESTER	15,000.00	15,000.00	1,200.00	5,751.00	9,249.00	61.66 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	0.00	4,020.19	-1,020.19	-34.01 %
100-05-73000	JUDGES & PROSECUTORS	40,000.00	40,000.00	2,296.50	24,094.00	15,906.00	39.77 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	606.00	-106.00	-21.20 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	793.55	1,706.45	68.26 %
100-05-73031	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-05-73032	COURT SECURITY	1,800.00	1,800.00	0.00	1,392.80	407.20	22.62 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	200.00	300.00	60.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	0.00	212.59	2,287.41	91.50 %
100-05-73045	COURT TAX PD TO STATE	40,000.00	40,000.00	0.00	30,857.23	9,142.77	22.86 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00 %
100-06-75042	BUILDING OFFICIAL VEHICLE	45,000.00	45,000.00	45,000.00	45,000.00	0.00	0.00 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	6,727,300.00	6,727,300.00	523,276.02	4,532,880.44	2,194,419.56	32.62 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,395,163.00	1,395,163.00	-321,373.48	3,119,482.97	1,724,319.97	-123.59 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)							
Expense							
200-01-75038	STREET AND MAINTANANCE - RECUR...	250,000.00	250,000.00	20,724.52	89,864.88	160,135.12	64.05 %
200-01-75050	REFORESTATION	20,000.00	20,000.00	0.00	7,400.00	12,600.00	63.00 %
200-01-75053	OUTFALL REPAIRS	730,000.00	730,000.00	4,529.00	189,888.00	540,112.00	73.99 %
200-01-75055	STREET SIGN REPLACEMENT	25,000.00	25,000.00	2,903.50	7,913.19	17,086.81	68.35 %
200-01-75056	TRAFFIC LIGHT MAST ARMS	0.00	0.00	32,730.95	85,606.70	-85,606.70	0.00 %
200-01-75058	STORM SEWER IMPROVEMENTS	487,500.00	487,500.00	0.00	0.00	487,500.00	100.00 %
200-01-75060	SIDEWALK REPLACEMENT	50,000.00	50,000.00	0.00	17,531.25	32,468.75	64.94 %
200-01-75064	STREET REPLACEMENTS - ONGOING	1,822,500.00	1,822,500.00	2,266.25	95,327.71	1,727,172.29	94.77 %
200-01-75066	ESPLANADE BEAUTIFICATION	70,000.00	70,000.00	0.00	69,124.70	875.30	1.25 %
	Expense Total:	3,455,000.00	3,455,000.00	63,154.22	562,656.43	2,892,343.57	83.71 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,455,000.00	3,455,000.00	63,154.22	562,656.43	2,892,343.57	83.71 %
	Report Surplus (Deficit):	-2,059,837.00	-2,059,837.00	-384,527.70	2,556,826.54	4,616,663.54	224.13 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	8,122,463.00	8,122,463.00	201,902.54	7,652,363.41	-470,099.59	5.79 %
Expense	6,727,300.00	6,727,300.00	523,276.02	4,532,880.44	2,194,419.56	32.62 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,395,163.00	1,395,163.00	-321,373.48	3,119,482.97	1,724,319.97	-123.59 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	3,455,000.00	3,455,000.00	63,154.22	562,656.43	2,892,343.57	83.71 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,455,000.00	3,455,000.00	63,154.22	562,656.43	2,892,343.57	83.71 %
Report Surplus (Deficit):	-2,059,837.00	-2,059,837.00	-384,527.70	2,556,826.54	4,616,663.54	224.13 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01)	1,395,163.00	1,395,163.00	-321,373.48	3,119,482.97	1,724,319.97
200 - CAPITAL IMPROVEMENTS (02)	-3,455,000.00	-3,455,000.00	-63,154.22	-562,656.43	2,892,343.57
Report Surplus (Deficit):	-2,059,837.00	-2,059,837.00	-384,527.70	2,556,826.54	4,616,663.54

2022 Municipal Court Recap

Month	Year 2020						Year 2021						Year 2022								
	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	
Jan.	255	105C/150W	\$12,104	\$7,689	\$4,415	19	8C/11W	\$7,098	\$4,746	\$2,352	30	18	\$12,675	\$8,623	\$4,052	30	12	\$12,675	\$8,623	\$4,052	
Feb.	264	116C/148W	\$14,774	\$9,785	\$4,989	24	4C/18W	\$3,424	\$2,226	\$1,198	158	81	\$14,241	\$10,007	\$4,234	158	77	\$14,241	\$10,007	\$4,234	
March	38	18C/20W	\$11,245	\$7,858	\$3,387	28	15C/13W	\$11,892	\$8,005	\$3,886	157	79	\$20,420	\$14,663	\$5,657	157	78	\$20,420	\$14,663	\$5,657	
April	4	4C/0W	\$6,487	\$4,903	\$1,583	69	23C/46W	\$13,471	\$9,541	\$3,930	120	60	\$18,034	\$5,749	\$12,285	120	60	\$18,034	\$5,749	\$12,285	
May	40	21C/19W	\$10,157	\$7,871	\$2,286	99	42C/57W	\$8,686	\$6,410	\$2,276	175	92	\$15,498	\$9,778	\$5,721	175	83	\$15,498	\$9,778	\$5,721	
June	33	19C/14W	\$5,720	\$4,219	\$1,501	83	45C/38W	\$8,840	\$6,106	\$2,734	133	87	\$17,689	\$12,246	\$5,443	133	46	\$17,689	\$12,246	\$5,443	
July	11	8C/3W	\$4,710	\$3,420	\$1,290	55	26C/28W	\$6,939	\$4,350	\$2,589	152	74	\$16,461	\$11,295	\$5,167	152	78	\$16,461	\$11,295	\$5,167	
Aug.	12	8C/4W	\$4,790	\$3,644	\$1,145	76	41C/36W	\$12,216	\$8,633	\$3,583	144	67	\$11,040	\$6,784	\$4,256	144	77	\$11,040	\$6,784	\$4,256	
Sept.	28	18C/10W	\$3,597	\$2,715	\$882	165	101C/64W	\$9,542	\$3,655	\$2,887	173	105	\$24,690	\$16,131	\$8,559	173	68	\$24,690	\$16,131	\$8,559	
October	59	33C/26W	\$3,677	\$2,787	\$890	168	97C/71W	\$19,129	\$12,046	\$7,083											
Nov.	79	56C/23W	\$3,072	\$2,154	\$918	169	66C/103W	\$15,724	\$9,541	\$6,183											
Dec.	64	34C/30W	\$3,351	\$2,438	\$975	124	54C/70W	\$13,710	\$8,496	\$5,214											
TOTAL	887	440C/447W	\$83,682	\$59,484	\$24,261	1079	522C/485W	\$130,670	\$83,755	\$43,916	1069	558	\$126,060	\$79,145	\$46,816	1069	511	\$126,060	\$79,145	\$46,816	

Monthly Avg	73.92	37C/37W	\$6,973.50	\$4,956.98	\$2,021.74	89.9	44C/40W	\$10,889.17	\$6,979.55	\$3,659.63	89.1	46.5	42.583	\$10,504.96	\$6,595.39	\$3,901.33
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*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

October 10, 2022

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: September Monthly Report

During the month of September MVPD responded/handled a total of 5,576 calls/incidents. 4,165 House Watch checks were conducted. 678 traffic stops were initiated with 703 citations being issued for 1,378 violations. (Note: 17 Assists in Hedwig, 144 in Houston, 3 in Spring Valley and 1 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1724/17172	1307/14076	1	217/392/609	8@3:29
Piney Point:	1377/14423	1020/11312	1	114/307/421	5@4:18
Hunters Creek:	2276/22358	1863/18446	9	101/247/348	10@3:39
				Cites/Warn/Total	23@3:42

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	146	Ord. Violations:	20	Speeding:	213
Animal Calls:	12	Information:	15	Exp. Registration:	243
ALPR Hits:	176	Suspicious Situations	99	No Ins:	178
Assist Fire:	51	Loud Party	8	License	211
Assist EMS:	28	Welfare Checks:	11	Stop Sign	29
				Fake Plate	120

This month the department generated a total of 68 police reports. BH-18, PP-18, HC-25, HOU-7, HED-0, SV-0

Crimes Against of Persons (0)

Crimes Against Property (11)

Burglary of a Motor Vehicle	4	Forgery	2
Burglary of a Habitation	1	Fraud/ID	4
UUMV	1		

Petty/Quality of Life Crimes/Events (57)

ALPR Hits (valid)	5	Unlawful Use of Vehicle	1
Misc. Reports	19	DWI	5
Information Reports	14	Possession of DW	1
Possession of CS	4	Illegal dumping	1
Warrants	7		

Arrest Summary: Individuals Arrested (18)

Warrants	7	Felony	2
Class 3 Arrests	4	DWI	5

Budget YTD:	Expense	Budget	%
• Personnel Expense:	x,150,488	5,222,098	%
• Operating Expense:	x701,643	959,152	%
• Total M&O Expenditures:	x,852,131	6,181,250	%
• Capital Expenses:	x160,100	178,000	%
• Net Expenses:	x,012,232	6,359,250	%

Follow-up on Previous Month Items/Requests from Commission

- Finance sub-committee met and continued work on investigating TMRS options.

Personnel Changes/Issues/Updates

- Officer Jeremy King completed the hiring process and started September 30, 2022. Officer King comes from Katy PD.
- TCO Tiffany Gresak completed the hiring process and will begin October 10, 2022. Ms. Gresak comes from Grimes County SO.
- Commander Baker completed the FBI Leadership Training Series of classes.

Major/Significant Events

- Detectives utilized the ALPR system to identify two sets of suspects who were involved in 2 jugging incidents where the victims were followed into the villages. Detectives were able to obtain arrest warrants for the suspects.
- Detectives utilized the ALPR to locate a suspect vehicle involved in a burglary in the Riverbend neighborhood. Detectives located the vehicles owner who told detectives that her boyfriend had used the vehicle. A check of social media found a picture of the boyfriend that matched video surveillance footage from the crime scene. An arrest warrant was obtained.
- MVPD Command Staff were invited to monitor a SBISD Reunification Drill held at Strafford High School.
- 16 MVPD employees participated in the 9/11 Heroes Run in Houston.
- On Friday September 9, 2022, the MVPD hosted a Community Event in conjunction with the FBI titled “What to do in the event of an Active Shooter”. 102 people attended the highly successful event.
- 9/24/2022 MVPD participated in the “Walk like MADD” event in Jersey Village. Over 40 agencies supported the event.

Status Update on Major Projects

- Staff completed the transition from MergerTree to IOSO on September 30th. IOSO immediately identified several software patches that were missing or incomplete. All systems are up and running.
- The Memorial area was selected to host a major active shooting training scenario scheduled for late November. The scenario is being designed to require multiple agencies to work in collaboration with each other during a large-scale event.
- SBISD Emergency Operations staff added the MVPD dispatch room to their emergency notification software. MVPD now receives real time alerts of any incident at any ISD school property or facility. MVPD dispatch personnel monitor the situation and keep MVPD on-duty personnel of the event that will us to assist if needed.
- Attended a Harris County EOC meeting in Tomball.

V-LINC new registrations in September +18

BH – 1501(+6)
PP – 1078 (+2)

HC – 1522 (+5)
Out of Area – 543 (+5)

September VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total –13	3:16
-----------	------

Fire – 6	3:49
----------	------

EMS – 7	2:49
---------	------

By Village

BH Fire – 1	4:00
-------------	------

BH EMS – 2	2:12
------------	------

PP Fire – 1	5:36
-------------	------

PP EMS – 3	3:25
------------	------

HC Fire -4	3:19
------------	------

HC EMS -2	2:34
-----------	------

Combined VFD Events (Priority + Radio)

Total – 51	4:06
------------	------

Fire – 33	4:14
-----------	------

EMS – 18	3:53
----------	------

Radio Call Events

Total – 38	4:25
------------	------

Fire- 27	4:20
----------	------

EMS- 11	4:37
---------	------

Radio Call Events by Village

BH – 10	4:43
---------	------

PP – 12	3:56
---------	------

HC – 16	4:47
---------	------

2022 Burglary Map

Address	Alarm	POE
233 Merrie Way	No	Walk-in UNL Door
706 Country Lane	No	Garage UNL Door
11903 Broken Bough	No	Door Kick
24 Greyton Ln	No	Side Door Wind
321 Bunker Hill Rd	No	Const Site
214 Blalock	No	Open Door
26 Windemere	No	Rear Door
7618 River Pt.	No	Rear Door

2022 Robberies

Address	MO
201 Kensington	Driveway Robbery



Daytime Burglary



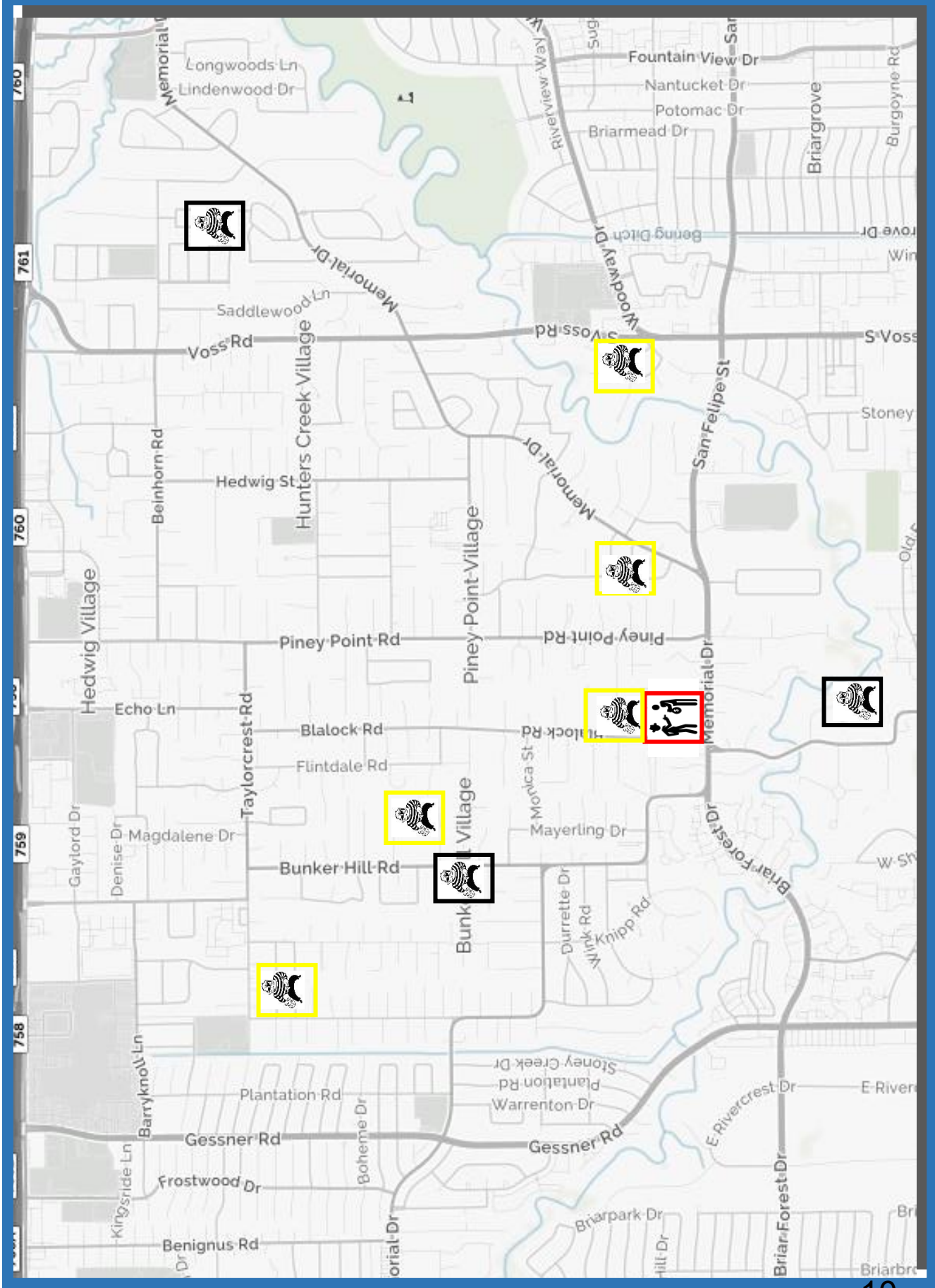
Nighttime Burglary



Robbery

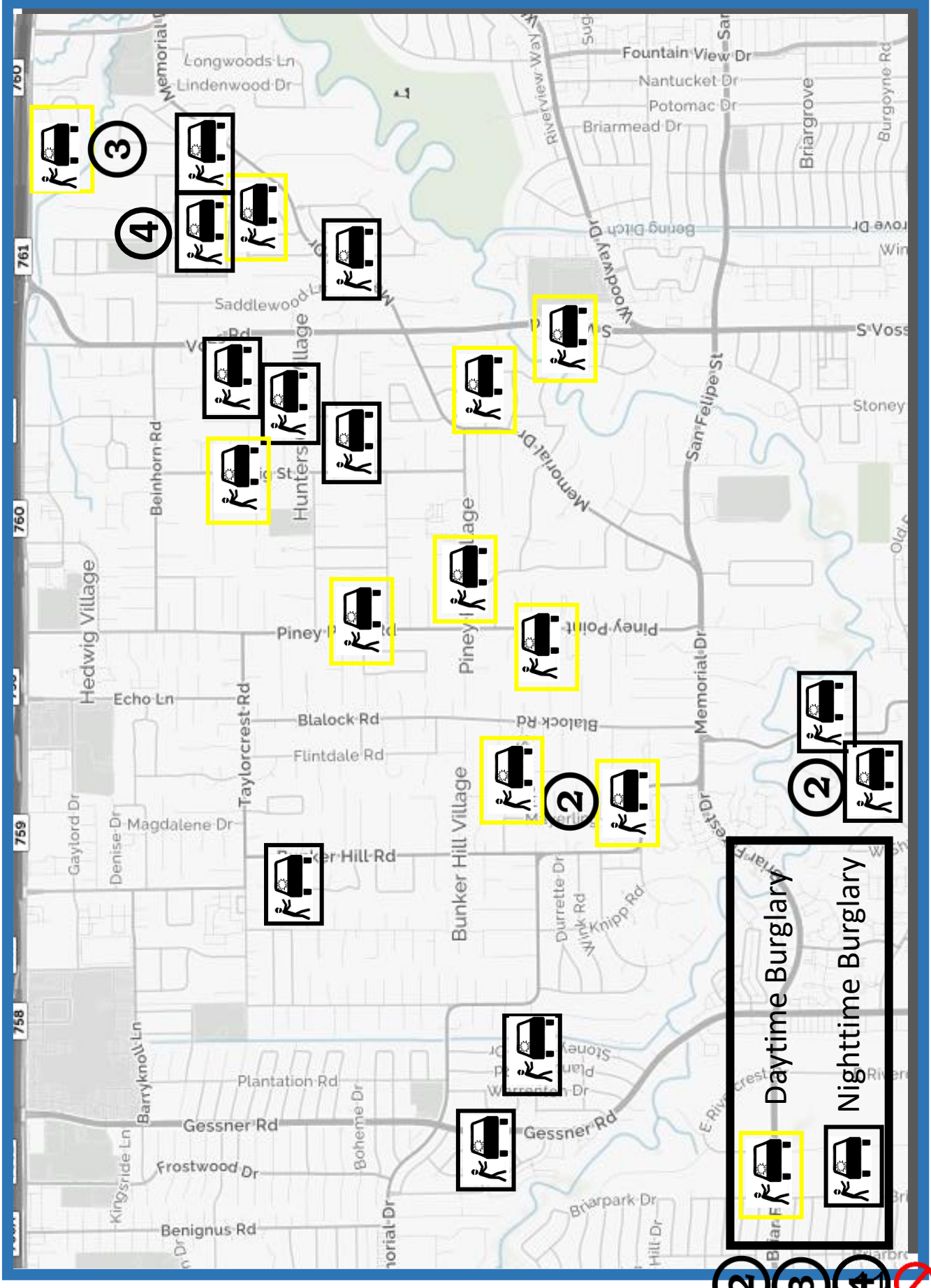


9/30/22



2022 Auto Burglary Map

Address	POE
243 Gessner 22-0042	UNL Vehicle
<u>614 Hunters Grove 22-0046</u>	<u>UNL Vehicle</u>
215 Voss	UNL Vehicle
634 Saddlewood	UNL Vehicle
626 Saddlewood	UNL Vehicle
10710 Bridlewood	UNL Vehicle
718 Camelot	UNL Vehicle
708 Country	UNL Vehicle
1 Windemere	UNL Vehicle
410 Pine Needle	UNL Vehicle
8427 Hunters Creek Drive	UNL Vehicle
8447 Hunters Creek Drive	UNL Vehicle
11024 Greenbay	Side Window
362 Piney Point	UNL Vehicle
11614 Arrowood Cir	UNL Vehicle
251 Plantation	UNL Vehicle
8435 Katy Fwy	UNL Vehicle
11607 Arrowood Cir	UNL Vehicle
708 Country Lane	UNL Vehicle
10917 Roaring Brook	UNL Vehicle
11750 Memorial	UNL Vehicle
11750 Memorial	UNL vehicle
10403 Memorial	UNL Vehicle
90 Williamsburg	UNL Vehicle
<u>10911 Walwick</u>	<u>UNL Vehicle</u>
<u>11625 Monica</u>	<u>UNL Vehicle</u>
<u>11618 Green Oaks</u>	<u>UNL Vehicle</u>
215 Hedwig	UNL Vehicle



2022 Total Incidents

2022	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	20	54	76	14	3781	2849	1191	950	1312	1043	1214	854
February	0	12	62	74	23	3588	2510	984	748	1011	714	1476	1048
March	0	16	67	83	21	6164	4904	1883	1549	1588	1241	2562	2104
April	3	16	64	83	18	4641	3459	1231	908	1393	1055	1907	1495
May	0	15	60	75	18	5737	4292	1762	1333	1617	1223	2217	1736
June	1	15	63	79	18	7901	6595	2735	2357	1724	1375	3285	2855
July	0	19	65	84	30	10,781	9439	3554	3189	2612	2228	4454	4017
August	2	13	79	94	24	7,036	5634	2108	1735	1789	1413	2967	2494
September	0	11	57	68	18	5,576	4165	1724	1307	1377	1020	2276	1863
October													
November													
December													
Total	8	137	571	716	184	55205	43847	17172	14076	14423	11312	22358	18466

2021 Totals	21	251	712	984	153	96885	83432	34182	30460	25843	22003	35623	30831
Difference													
% Change													

2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	1:12:06	0:25:57	0:41:47	3:39:42	2:14:53	1:17:03	1:36:45	0:01:36	7:02:02					
BALDWIN, BRIAN							13:29:27	26:57:13	10:18:17				1	16
BIEHUNKO, JOHN	18:43:22	2:22:28	16:34:24	16:11:16	0:05:01	30:06:58	20:24:31	13:02:30	26:25:28				1	20
BOGGUS, LARRY	15:04:47	5:53:12	4:40:34	3:14:42	4:18:58	8:49:03	4:15:44	2:34:08	7:02:51				1	
BURLESON, Jason	12:07:07	8:50:51	10:28:24	15:39:39	20:46:39	12:37:07	12:19:19	19:23:50	20:56:06				3	16
CANALES, RALPH EDWARD	15:47:48	12:59:21	20:33:16	7:12:09	18:07:20	18:57:15	24:50:11	20:27:50	13:12:30				4	17
CERNY, BLAIR C.	10:28:34	4:46:23	5:09:00	13:16:49	3:28:16	2:39:05	17:08:31	9:42:12	5:44:02				2	1
ECKERFIELD, Dillion	14:43:31	50:20:55	41:45:59	20:58:59	46:51:13	46:09:14	33:39:36	36:56:10	29:13:14				4	35
HARWOOD, NICHOLAS	8:52:50	12:08:28	17:02:07	32:38:36	14:55:59	19:34:36	15:51:00	5:12:47	22:22:46				6	50
JARVIS, RICHARD	15:27:18	13:08:35	11:48:58	17:43:16	17:42:14	20:08:16	25:38:04	16:09:36	18:06:55				3	21
JOHNSON, JOHN							1:48:02	40:05:58	47:59:17				7	36
JONES, ERIC	0:00:00	0:00:00	0:00:00	2:26:49	0:58:54	0:00:00	0:00:00	0:00:00	0:00:00					
KELSO JR, RONALD K	18:23:38	18:34:45	18:24:13	16:24:02	21:26:07	16:59:04	21:18:40	6:26:15						
KUKOWSKI, Andy	8:41:08	29:17:18	19:38:51	10:43:16	14:27:45	35:09:03	23:03:25	22:42:16	31:17:43				5	32
LOWRIE, Andy	22:19:30	25:03:32	25:44:26	30:50:09	37:16:39	47:52:05	49:29:44	35:25:22	16:12:44				2	57
MCELVANY, ROBERT	15:57:19	16:56:24	11:49:41	15:02:12	15:14:52	14:52:41	14:09:33	19:15:01	9:12:08					11
MILLER, OSCAR	2:11:11	0:26:31	2:26:05	9:03:28	4:23:24									
NASH, CHRISTOPHER	5:48:17	8:01:05	12:25:46	18:40:35	14:35:51	11:49:00	16:46:51	7:04:50						
ORTEGA, Yesenia	13:37:44	13:06:03	27:04:16	21:00:00	22:35:33	31:13:22	32:38:16	21:42:57	16:57:08				2	15
OWENS, LANE	1:19:54	0:00:00	0:01:20	0:00:00	1:17:38	0:00:00	3:05:43	2:39:36	0:00:00					
PAVLOCK, JAMES ADAM	7:53:53	12:46:08	21:56:20	18:00:52	19:42:42	22:02:06	24:04:31	21:29:20	19:54:17				3	103
RODRIGUEZ, CHRISTOPHER	3:33:25	1:10:27	2:30:35	3:18:59	9:12:09	2:37:41	3:30:42	4:17:13	1:57:38				1	
SALAZAR, Efrain							12:39:26	9:48:42	24:15:54				3	20
SCHANMER, CHRISTIAN	13:46:24	13:54:19	22:55:54	19:04:49	24:31:16	0:00:00	0:00:00	2:55:01	25:56:02				4	45
SCHULTZ, RAYMOND	0:08:10	0:19:11	0:00:00	3:09:04	0:58:56	0:14:11	1:23:01	0:05:17	1:29:27					
SILLIMAN, ERIC	18:28:11	21:46:57	18:28:05	20:43:02	30:52:29	16:55:33	6:26:49	12:22:51	26:01:43				3	119
SPRINKLE, MICHAEL	2:24:25	3:42:07	7:30:26	10:26:51	8:13:27	12:57:33	8:18:24	10:55:32	7:22:49					5
TAYLOR, CRAIG	14:23:05	8:57:33	15:22:47	8:22:56	15:25:16	29:26:49	24:23:06	23:14:45	13:53:38				2	23
TORRES, PATRICK	17:51:27	15:18:21	12:19:55	18:43:20	15:41:19	10:59:51	0:00:00	0:30:06	2:53:18				2	
VALDEZ, JUAN	12:53:25	15:40:46	23:53:53	17:10:21	27:45:20	24:50:03	32:46:12	33:34:32	19:22:24				1	20
VASQUEZ, MONICA	17:21:21	13:46:27	13:46:55	29:48:40	27:25:02	17:57:16	20:04:56	18:56:47	20:16:49				3	5
WHITE, TERRY	19:20:30	25:56:34	40:33:51	25:47:31	15:35:11	40:24:45	24:39:05	42:18:21	26:02:12				11	29
WILLIFORD, Adam	2:52:41	16:38:20	42:14:42	22:19:22	24:49:13	14:17:33	29:33:12	23:51:32	13:46:42				1	7
* = Admin												Total	68	703


Dispatch Committed Time														Totals
911 Phone Calls	256	313	376	313	395	311	333	326	326					2949
3700 Phone Calls	2431	1978	2504	2412	2739	2561	2537	2566	2231					21959
DP General Phone Calls*	55:52:24	43:36:37	62:07:20	60:05:05	63:55:16	62:08:35	61:19:42	60:29:22	54:09:10					

* This is the minimal time as all internal calls route through the 3700 number.

Hedwig 

Bunker Hill 


Piney Point 


Hunters Creek 

Frequent Mobile Locations 

 Recovered Vehicles
 Recovered Plates - 5

 Investigative Leads

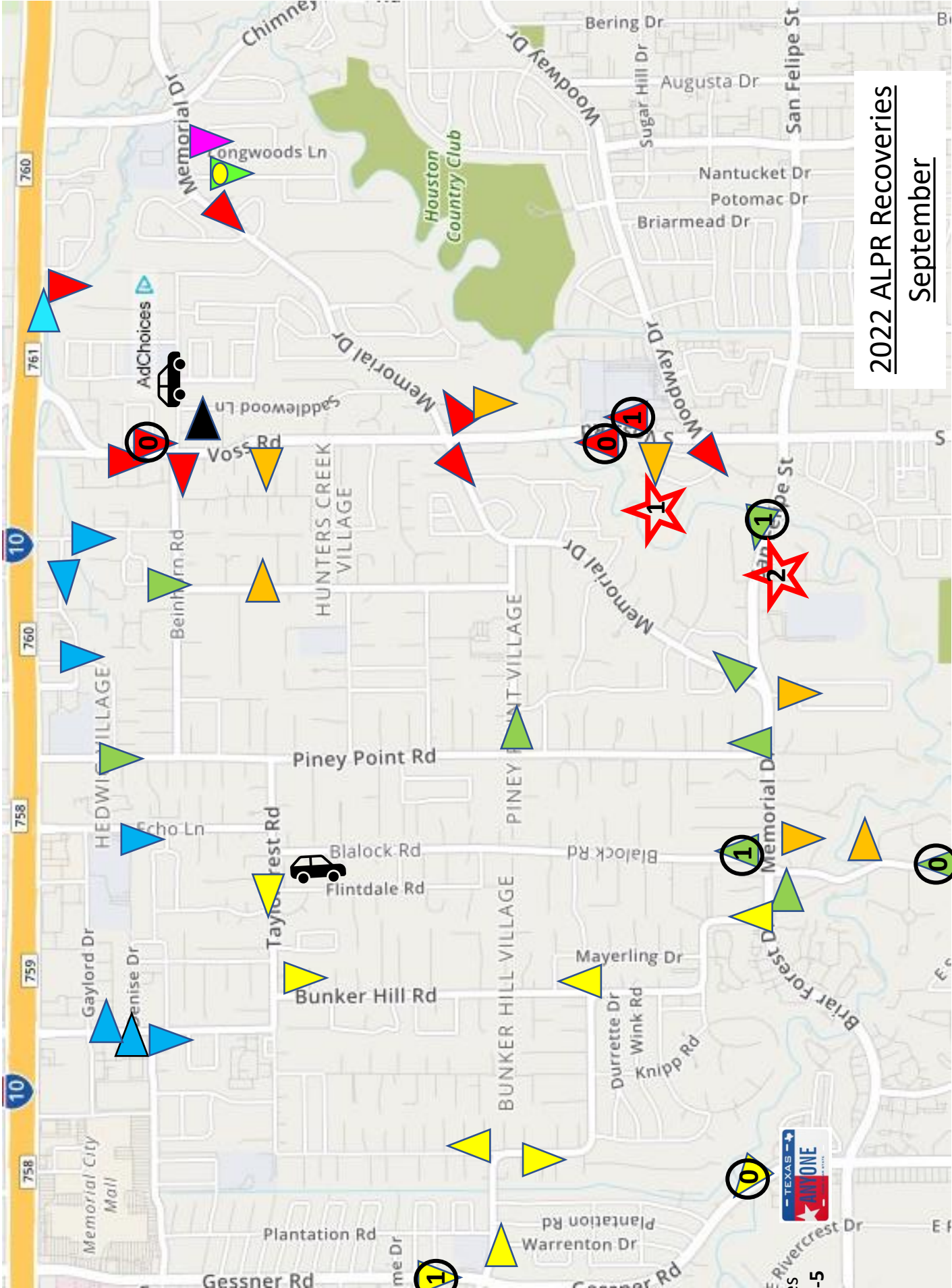
Lindenwood HOA 

Longwoods HOA 

US Coins 

In Process 

HOA Systems 



2022 ALPR Recoveries
September

9/30/22

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PYW1930	Jeep Pat	6	\$ 18,000.00	Missing Peson	5-Jan
2	NS26202	Chev SPK	19	\$ 14,000.00	Fugitive	9-Jan
3	LBH7413	Toy Cam	8	\$ 18,000.00	Burg/Warr	13-Jan
4	36268G6	Niss Sent	24	\$ 14,500.00		14-Jan
5	PSS6946	ChevImpal	22	\$ 21,000.00		20-Jan
6	27517B1	BlkLexus	21	\$ 34,000.00	FelWarrant	30-Jan
7	JMH0296	Ford Must	17	\$ 23,500.00		1-Feb
8	AL32592	U-HAUL	Station	\$ 70,000.00	Poss Meth	24-Feb
9	NPS2672	Ford F150	20	\$ 45,000.00	Carjacking	25-Feb
10	KPH5017	LexG43	17	\$ 18,500.00	Warr	3-Mar
11	NVT0203	Chev Mal	103	\$ 16,000.00	Warr	8-Mar
12	C337283	Chev1500	Coins	\$ 21,000.00	Fugitive	13-Mar
13	NKM9110	Toy SUV	19	\$ 30,000.00	Fugitive	19-Mar
14	LTR0879	Honda ACC	21	\$ 18,000.00		20-Mar
15	94AQZQ	ToyCam	2	\$ -	Hotlist Mail Thief	25-Mar
16	MKP5490	Toy Rav4	7	\$ 26,000.00	Fugitive	22-Mar
17	PRF3098	Niss Con	19	\$ 18,750.00	Armed Rob	31-Mar
18	GFB5552	Toy Cor	19	\$ 16,000.00	car Jacking	1-Apr
19	AG89893	Uhaul	1	\$ 41,000.00		23-Apr
20	HTV3407	Ford Esc	1	\$ 20,000.00	Missing Peson	26-Apr
21	MCD4078	HynEln	4	\$ 23,500.00		2-May
22	LBL4381	Ram1500	8	\$ 41,000.00		4-May
23	RRB3406	NissXTR	23	\$ 27,000.00		5-May
24	PMJ5213	NissSen	21	\$ 18,500.00		5-May
25	RPZ7921	Ford Foc	RB 23	\$ 12,000.00		6-May
26	48055C8	HumH3	19	\$ 46,000.00	Fugitive	6-May
27	MZZ3102	ChevSub	23	\$ 27,000.00		8-May
28	0252W43	F150	27	\$ 30,000.00		26-May
29	RFK9077	NissMur	8	\$ 23,000.00		26-May
30	RGR4290	Kia	8	\$ 22,500.00	Poss of Narcotics	27-May
31	PBJ4056	Niss	8	\$ 25,500.00	Stolen Firearm	27-May
32	AH01898	UHaul	7	\$ 42,500.00	Stolen misc items	1-Jun
33	KKM3831	ToyCam	8	\$ 20,000.00	Fugitive	11-Jun
34	LFS4848	Honda Civ	20	\$ 15,000.00		14-Jun
35	PXD7306	FordEsc	19	\$ 18,750.00	Fugitive	17-Jun
36	CZY9487	FordF250	24	\$ 37,000.00	Hotwire	18-Jun
37	57BYIV	Kia	24	\$ 24,000.00	hertz Rental	20-Jun
38	RMX4945	Acura	21	\$ 32,000.00	Carjacking	7-Jul
39	0698V50	Toy Cam	Hed	\$ 23,000.00	Fraud	12-Jul
40	4TZ8195	Trailer	21	\$ 6,000.00	Fraud	18-Jul
41	CQE6383	MerBenz	21	\$ 65,000.00	Fraud	21-Jul
42	RNV3718	Ford Van	21	\$ 17,000.00	Fraud	24-Jul
43	NHV2432	HynEln	1	\$ 18,000.00	Fraud	30-Jul
44	KXR5488	DodJour	6	\$ 9,000.00		2-Aug
45	RSL6806	HYNVelos	1	\$ 17,000.00	Fraud	4-Aug
46	DPZ3402	HONCiv	1	\$ 15,000.00	Fugitive	5-Aug
47	RXR2715	HondaCR	Hed	\$ 18,000.00	Fraud	7-Aug
48	PZY0325	INFQX50	8	\$ 21,000.00	Fraud	7-Aug
49	KRL3811	CAD	19	\$ 26,000.00	Fraud	9-Aug
50	RXF2537	HonPilot	21	\$ 17,000.00	Fraud	12-Aug
51	PGF5119	FordExp	6	\$ 19,500.00	Narcotics	17-Aug
52	LWC2986	LandRover	13	\$ 31,000.00	Narcotics	19-Aug
53	AL62414	UHaul	24	\$ 4,000.00		20-Aug
54	AL08211	GMCCargo	22	\$ 30,000.00		20-Aug
55	NYK5679	ToyCor	13	\$ 14,000.00		25-Aug
56	LDPI26 FL	Toy Max	21	\$ 23,000.00		28-Aug
57	RZM2175	BMW328	24	\$ 24,000.00		3-Sep
58	RMV6623	Ford Focus	23	\$ 12,500.00	Fraud-Salv Title	6-Sep
59	AE06024	FordVan	22	\$ 42,000.00	Carjacking	13-Sep
60	FJR9716	Audi	1	\$ 31,000.00	Fugitive	14-Sep
61	RCS8286	Chevy	13	\$ 27,000.00	narcotics	1-Oct
62	MHV3766	ChevySil	19	\$ 30,000.00	Stolen plates	3-Oct
63	RYF7801		8	\$ 185,000.00	Fugitive	3-Oct
64						
65						

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
IS11QH	1/4/2022		53821C6	6/25/2022	Fake/Fugitive
63B374	1/4/2022		NSZ6346	6/27/2022	
39496Y1	2/18/2022	same plate on 2 cars	NMD9375	7/7/2022	
39496Y1	2/18/2022	same plate on 2 cars	03339D99	7/8/2022	
NBB1660	3/3/2022		1BD0631	7/26/2022	
LS3735	3/7/2022		0541X86	9/2/2022	
KTB3323	3/10/2022	Recovered 100+ CC's	7F4429	9/3/2022	
BGF8425	3/15/2022	Hertz	DKS8246	9/3/2022	
72HCF9	3/25/2022		0976X86	9/19/2022	
MKP5490	3/22/2022	On Stolen Veh	70195H3	9/25/2022	
72HCF9	3/26/2022				
43423 E7	7-Apr				
30054V3	5/9/2022				
34917B9	5/12/2022				
LCL5909	5/12/2022	Stolen Plate			
0006H59	6/1/2022	Fake Tag			
006H59	6/4/2022	Stolen Plate			
0252W43	6/4/2022	Stolen Plate			
0006H59	6/4/2022	Stolen Plate			
PXD7306	6/17/2022	Stolen on Stolen			
86F1775	6/18/2022	Fake/Stolen			
0271A61	6/24/2022	Fake/Stolen			

Firearm in vehicle
Temp Tag

Located but Fled					
Date	Plate	Camera	Date	Plate	Camera
13-Mar	PGP4565	7	3-Jul	0339D99	21
26-Mar	KZR0019	19	19-Jul	CQE6383	21
12-Jun	KTG0535	17	15-Aug	PYR2967	22
26-Jun	PYV1695	20	23-Sep	RXY5625	13
26-Jun	PTD5972	23			

Missing Person
6/7/2022 LZM0966 2
6/7/2022 GLW6656 1

27 of 41 involved in other crimes = 65%

Program Summary			
2022 Value	\$ 1,693,500.00	Recovered	40
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 4,962,601.00		198

INVESTIGATIVE LEADS					
3/11/2022	JXN1575	20	Mail and Vehicle Thefts	HPD	Case TOT HPD
3/24/2022	94A02Q FL	19	Mail Thiefs	Lead	To-Be issued
4/4/2022	Green Honda	23	Robbery	Lead TB	To-Be issued
4/8/2022	Chev Impala	6	Burglary	lead	Arrest
4/19/2022	Cad Esc	#174	UUMV	Lead	tot HPD
4/21/2022	Toy Cor	15	BMV	Lead	To-Be issued
5/21/2022	LJN6783	Wind	Mail Thieves	Arrest	Arrest
5/23/2022	RKH5452	1	BOH	Lead	To-Be Issued
7/6/2022	78660E1	Hed	Const Theft	Arrest	3 in-custody

September 2022 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Total Hits-Reads/total vehicles passed by each camera

2022 ALPR Data Report

Plate Reads Summary

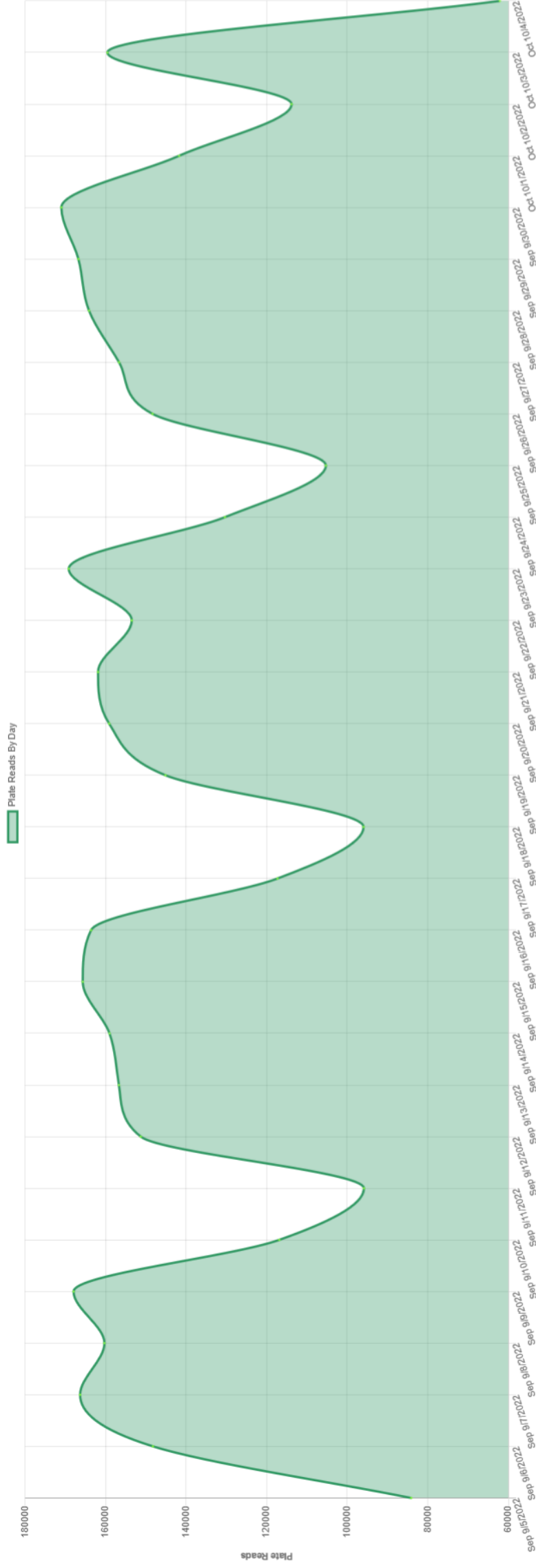
Total Plate Reads:
4,257,837

[Download CSV](#)

Sep 5 - Oct 4

Cameras (32)

[Search](#)



Unique Plate Reads Summary

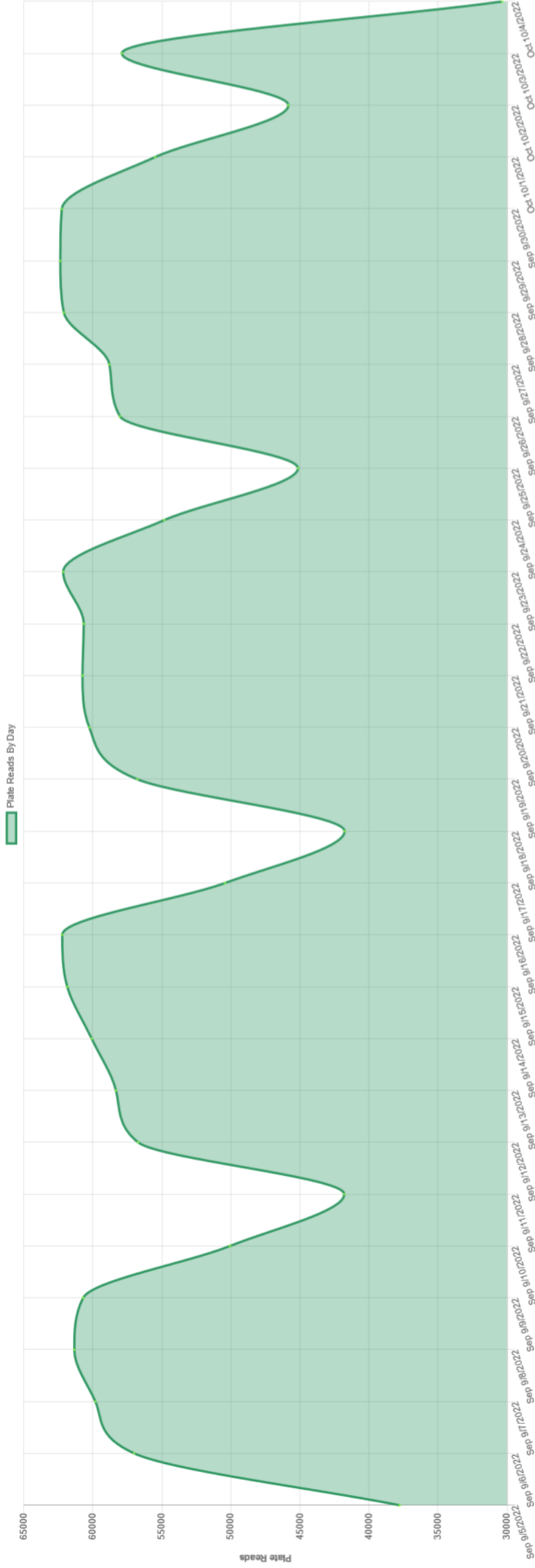
Total Unique Plate Reads:
504,029

[Download CSV](#)

Sep 5 - Oct 4

Cameras (32)

Search



Hits Report

Total Hits:
394

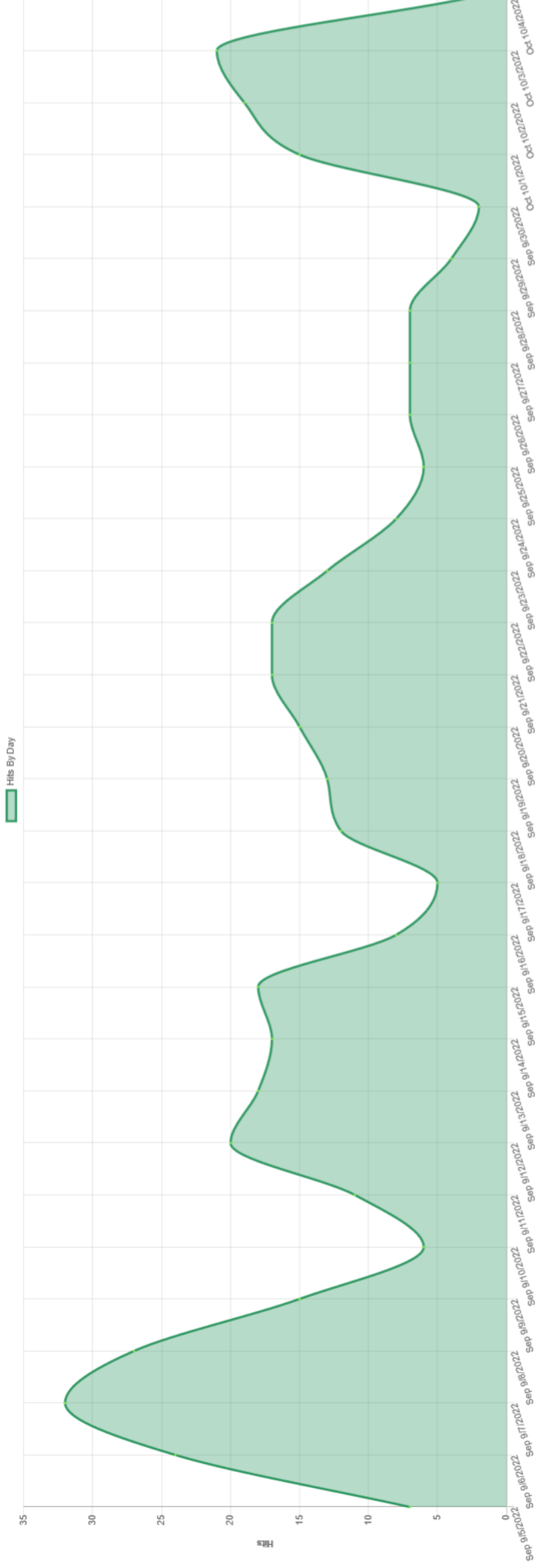
[DOWNLOAD CSV](#)

Sep 5 - Oct 4

Topics (14) ▾

Cameras (32) ▾

[Search](#)



Top 6 Categories

Hits Report

Total Hits:
175

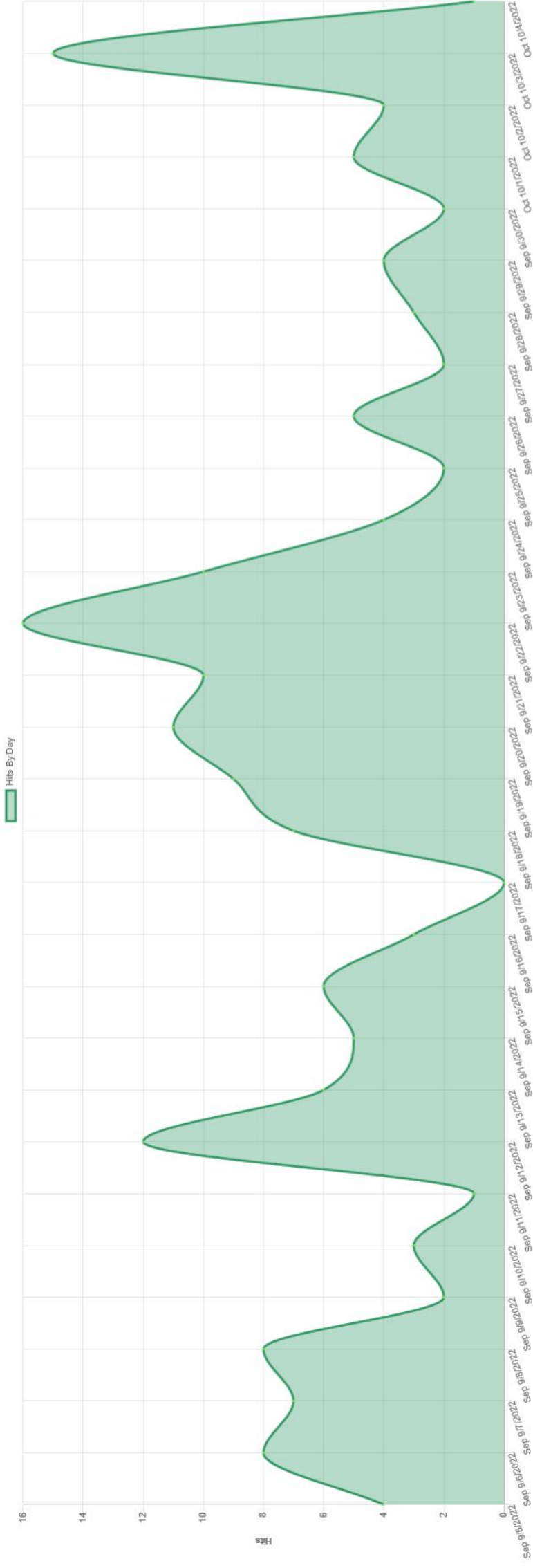
[Download CSV](#)

Sep 5 - Oct 4

Search

Cameras (32)

Topics (6)



Sex Offenders Only Hits

Hits Report

Total Hits:
67

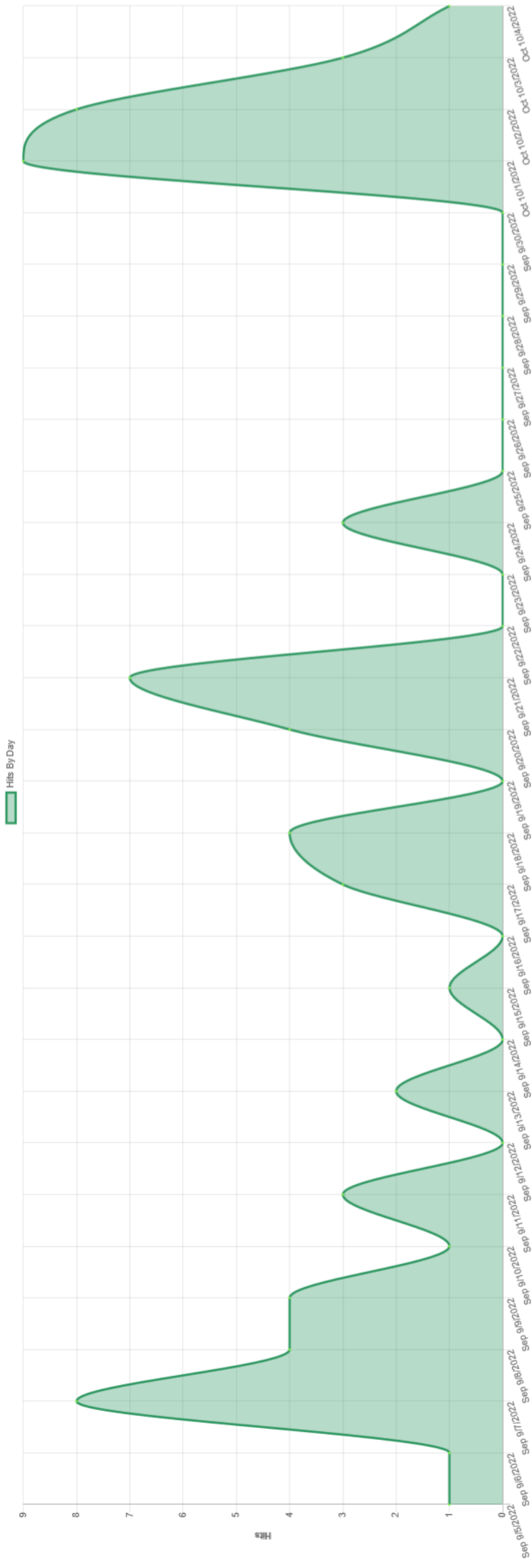
[DOWNLOAD CSV](#)

Sep 5 - Oct 4

Topics (1) ▾

Cameras (32) ▾

[Search](#)



- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Memorial
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 NO ALPR – Future Location
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

- US COINS - I-10 Frontage Road
- Memorial Manor NA Lindenwood/Memorial
- Greyton Lane NA
- Calico NA
- Windemere NA
- Mott Lane
- Kensington NA
- Stillforest NA
- Farnham Park
- Riverbend NA
- Pinewood NA
- Hampton Court
- Bridlewood West NA
- N Kuhlman NA
- Longwoods NA
- Memorial City Mall - 22

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



Hits/Reads By Camera

1	10/232,141	17	2/1903535	Total Reads – 4,184,026
2	6/165,783	18	2/116,494	
3	0/0 Placeholder	19	10/224,734	Unique Reads – 496,198
4	16170,023	20	18/247,602	
5	5/98,163	21	10/400,848	Hits- 404
6	5/70,388	22	10/405,543	
7	5/124,348	23	182297,608	6 Top Hit List- 176
8	7/277,902	24	6/199,542	• Hotlist - 7
9	4/72,353	25	1/22,076	• Stolen Vehicle
10	3/107,035	26	0/71,033	• Stolen Plate
11	1/41,218	27	2/145,432	• Gang Member
12	15/197,856	28	0/17,018	• Missing
13	14/310,931	29	0/6,549	• Amber
14	0/18,703	30	5/21,759	
15	0/7,856	31	0/0 Placeholder	Recoveries - 4
16	2/21,786	32	2/51,320	
		33	1/40,995	

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

Prepared October 14, 2022 for the October 25, 2022 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for September 2022.

Thank You,

Jessica Pierce
Permit Administrative Assistant



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
July	15	\$23,330	2	23	\$4,590	29	\$5,700	67	\$33,619	\$5,221,170
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October	27	\$32,322	3	8	\$1,385	24	\$4,795	59	\$38,501	\$5,800,301
November	19	\$4,856	0	13	\$1,900	24	\$4,175	56	\$10,930	\$940,466
December	27	\$4,284	0	6	\$700	12	\$1,215	45	\$6,199	\$1,174,925
Total	274	\$312,050	11	162	\$29,600	304	\$51,045	740	\$392,693	\$76,523,789

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June	28	\$26,027	2	14	\$2,810	29	\$4,645	71	\$33,482	\$4,930,737
July	26	\$31,787	3	14	\$2,365	21	\$3,485	61	\$37,367	\$4,347,372
August	27	\$16,496	0	23	\$4,265	54	\$7,960	104	\$28,721	\$3,570,864
September	19	\$34,387	2	21	\$4,025	33	\$6,575	73	\$44,987	\$5,535,127
October	23	\$24,797	1	22	\$4,405	30	\$4,895	75	\$34,097	\$4,061,891
November	31	\$38,585	2	36	\$5,625	16	\$3,325	83	\$47,535	\$5,919,766
December	37	\$53,801	5	21	\$3,035	35	\$7,890	93	\$64,726	\$10,576,710
Total	317	\$303,408	19	238	\$40,595	367	\$61,980	929	\$406,072	\$53,835,336

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2022**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	21	\$28,575	2	29	\$5,735	34	\$7,465	84	\$41,775	\$3,260,398
February	32	\$9,165	0	19	\$4,317	46	\$7,160	97	\$20,642	\$1,410,185
March	47	\$54,321	3	26	\$5,041	44	\$8,270	117	\$67,632	\$7,489,496
April	38	\$22,082	1	21	\$4,235	49	\$8,320	108	\$34,627	\$4,190,733
May	36	\$32,072	1	21	\$4,065	49	\$7,125	106	\$43,262	\$5,335,819
June	30	\$46,204	4	30	\$5,430	44	\$7,190	104	\$58,824	\$9,917,597
July	47	\$35,397	3	20	\$4,025	41	\$7,345	108	\$46,507	\$8,192,246
August	28	\$57,515	3	18	\$3,005	46	\$7,345	92	\$67,865	\$10,031,271
September	32	\$63,269	5	27	\$5,350	38	\$7,540	97	\$76,159	\$12,899
October										
November										
December										
Total	311	\$348,600	22	211	\$41,203	391	\$67,760	913	\$457,292	\$49,840,644

**City of Hunters Creek Village
Inspection Activity Report - 2021**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	147	124	84.4	23	15.6
February	98	86	87.8	12	12.2
March	172	146	84.9	26	15.1
April	135	118	87.4	17	12.6
May	126	111	88.1	15	11.9
June	165	137	83.0	28	17.0
July	139	113	81.3	26	18.7
August	170	155	91.2	15	8.8
September	186	163	87.6	23	12.4
October	188	164	87.2	24	12.8
November	124	113	91.1	11	8.9
December	188	174	92.6	14	7.4
Total	1838	1604	87.2	234	12.8

**City of Hunters Creek Village
Inspection Activity Report - 2022**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	184	169	91.8	15	8.2
February	201	188	93.5	13	6.5
March	214	197	92.1	17	7.9
April	247	231	93.5	16	6.5
May	245	221	90.2	24	9.8
June	241	207	85.9	34	14.1
July	218	197	90.4	21	9.6
August	215	205	95.3	10	4.7
September	274	256	93.4	18	6.6
October					
November					
December					
Total	2039	1871	91.8	168	8.2

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared October 18, 2022 for the October 25, 2022 Agenda

A. Little Lisa Lane

1. All work is substantially complete.
2. Currently processing a 95% pay request from the contractor and we will have closeout documents on next month's agenda.
3. Project finished early and on budget.



B. Lindenwood Signal

1. Waiting on pole delivery.

C. Caruthers Lane

1. The low spot at the front of Caruthers Lane was repaired this month by C4 Construction. They are the contractor that the city awarded a stand-alone contract to almost a year ago.
2. Additionally, the single area drain and surrounding pavement at the end of the street will be repaired in the next two weeks.

D. Kuhlman Reconstruction

1. Milling of the pavement started this week.
2. Please encourage through-traffic to avoid using Kuhlman. It is not a very wide street, and the construction requires at least half the road.



E. Hunters Grove Reconstruction

1. Contractor has completed storm sewer installation and is preparing to work on subgrade and paving northbound lane. Project is approximately 15% complete.
2. Several electrical and gas lines have been located within the pavement subgrade; however, the contractor has been diligent in identifying and developing a solution to work without outages.
3. Pay application number 1 has been reviewed and is recommended for payment.

F. Shasta/Pineland Reconstruction

1. Field survey is complete. Topo survey verification in process.
2. Existing drainage conditions evaluation underway.
3. Design is approximately 15% complete.

G. 2022 Outfall Rehabilitation and Repairs

1. Design of Hunters Park and Hunters Trail outfalls at 95% complete.
2. Kuhlman Outfall – Verifying Easements and Potential Realignment of Storm Sewer.
3. Will need to coordinate with homeowners adjacent to Kuhlman outfall.
4. Will be ready to bid next month.

H. Mudjacking

1. Proposal for 647 & 650 Shartle Circle signed by the city and sent back to Uretek. Notice to proceed date was issued on 10/1.
2. Waiting to hear back from Uretek on when construction will start, still at least 2 weeks away.

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 27, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 27, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Jess Mason led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC HEARING The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the specific use permit for the First Congregational Church to reconstruct the primary sign structure to raise and enlarge the sign face containing the name of the church, and to eliminate or relocate the smaller sign faces.

Open Public Hearing: Mayor Pappas opened the Public Hearing at 6:02 p.m.

Comments were made from Jess Mason, and Chris Johnson in opposition to the amendment. Comments were made by Mary Lou Strange, Jonathan Page, and Camile in favor of the amendment.

Close Public Hearing: Mayor Pappas closed the Public Hearing at 6:46 p.m.

1. Discussion and possible action to receive the final reports and recommendations from the Planning and Zoning Commission.

Council member Chip made a motion to receive the final reports and recommendations from the Planning and Zoning Commission. Council member Sapien seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure.

Council member Sapien made a motion to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure. Council member Cowell seconded the motion.

Council member Sapien and Cowell withdrew their motions before a vote was taken.

This item was tabled until the next city council meeting.

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments were made.

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichek, Police Commissioner presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**

5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, No report.**
7. Mayor and Council Reports and Comments – **No Comments.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 23, 2022.
2. Approval of the Minutes of the Special Meeting on September 20, 2022.
3. Approval of the Cash Disbursement Journal for August 2022.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Review, discussion and possible action concerning the City’s process for permitting network nodes (which are used for wireless communication) in the public right-of-way, pursuant to the requirements of state and federal law.

Alex Kaplan, Ken Owen, William Maslin and other Hunterwood Homeowners commented on this item.

No action was taken.

2. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2023 General Assembly.

Councilmember Sapien made a motion to designate Council member Cowell as the representative and Council member Knox as the alternate representative to the Houston-Galveston Area Council 2023 General Assembly. Councilmember Carlton seconded the motion and the motion carried unanimously.

3. Discussion and possible action to approve Change Order #7 to the contract with CityLynx, Inc. – (Close Out) for the Traffic Signal Replacement at Beinhorn at Voss in the amount of (\$23,880.94).

Item taken out of order

Councilmember Marks made a motion to approve Change Order #7 to the contract with CityLynx, Inc. – (Close Out) for the Traffic Signal Replacement at Beinhorn at Voss in the amount of (\$23,880.94). Councilmember Knox seconded the motion and the motion carried unanimously.

4. Discussion and possible action to award a contract to Uretek USA, Inc. in the amount of \$12,000.00 for mud jacking at 647 and 650 Shartle Circle.

Item was taken out of order

Michael Shabot commented in favor of this item being approved.

Councilmember Carlton made a motion to award a contract to Uretek USA, Inc. in the amount of \$12,000.00 for mud jacking at 647 and 650 Shartle Circle. Councilmember Marks seconded the motion and the motion carried unanimously.

5. Discussion and possible action to award a contract to Century Concrete Construction, LLC in the amount of \$40,529.00 for the Fleetway, Melody, and River Bend Projects.

Item was taken out of order

Councilmember Sapien made a motion to award a contract to Century Concrete Construction, LLC in the amount of \$40,529.00 for the Fleetway, Melody, and River Bend Projects. Councilmember Knox seconded the motion and the motion carried unanimously.

6. Discussion and possible action to award a Managed IT Services agreement.

Councilmember Carlton made a motion to award Preactive IT Solutions a Managed IT Services agreement. Councilmember Marks seconded the motion and the motion carried unanimously.

7. Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for the Village Fire Department from \$1,548,892.00 to \$1,575,774.90.

Councilmember Sapien made a motion to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for the Village Fire Department from \$1,548,892.00 to \$1,575,774.90. Councilmember Carlton seconded the motion and the motion carried unanimously.

8. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, adopting amendment No. 2 to the original budget of the City of Hunters Creek Village, Texas, for the year 2021 providing detailed line-item increases or decreases; providing for severability; and containing other provisions relating to the subject.

Councilmember Cowell made a motion to approve an ordinance of the City of Hunters Creek Village, Texas, adopting amendment No. 2 to the original budget of the City of Hunters Creek Village, Texas, for the year 2021 providing detailed line-item increases or decreases; providing for severability; and containing other provisions relating to the subject. Councilmember Carlton seconded the motion and the motion carried unanimously.

9. Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for Outfall Repairs to \$299,270.64.

Councilmember Cowell made a motion to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for Outfall Repairs to \$299,270.64. Councilmember Knox seconded the motion and the motion carried unanimously.

10. Discussion and possible action to approve an ordinance amending the City's 2022 Budget to increase the amount budgeted for the Village Fire Department from \$1,658,392.03 to \$1,773,227.34.

Councilmember Knox made a motion to approve an ordinance amending the City's 2022 Budget to increase the amount budgeted for the Village Fire Department from \$1,658,392.03 to \$1,773,227.34. Councilmember Sapien seconded the motion and the motion carried unanimously.

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

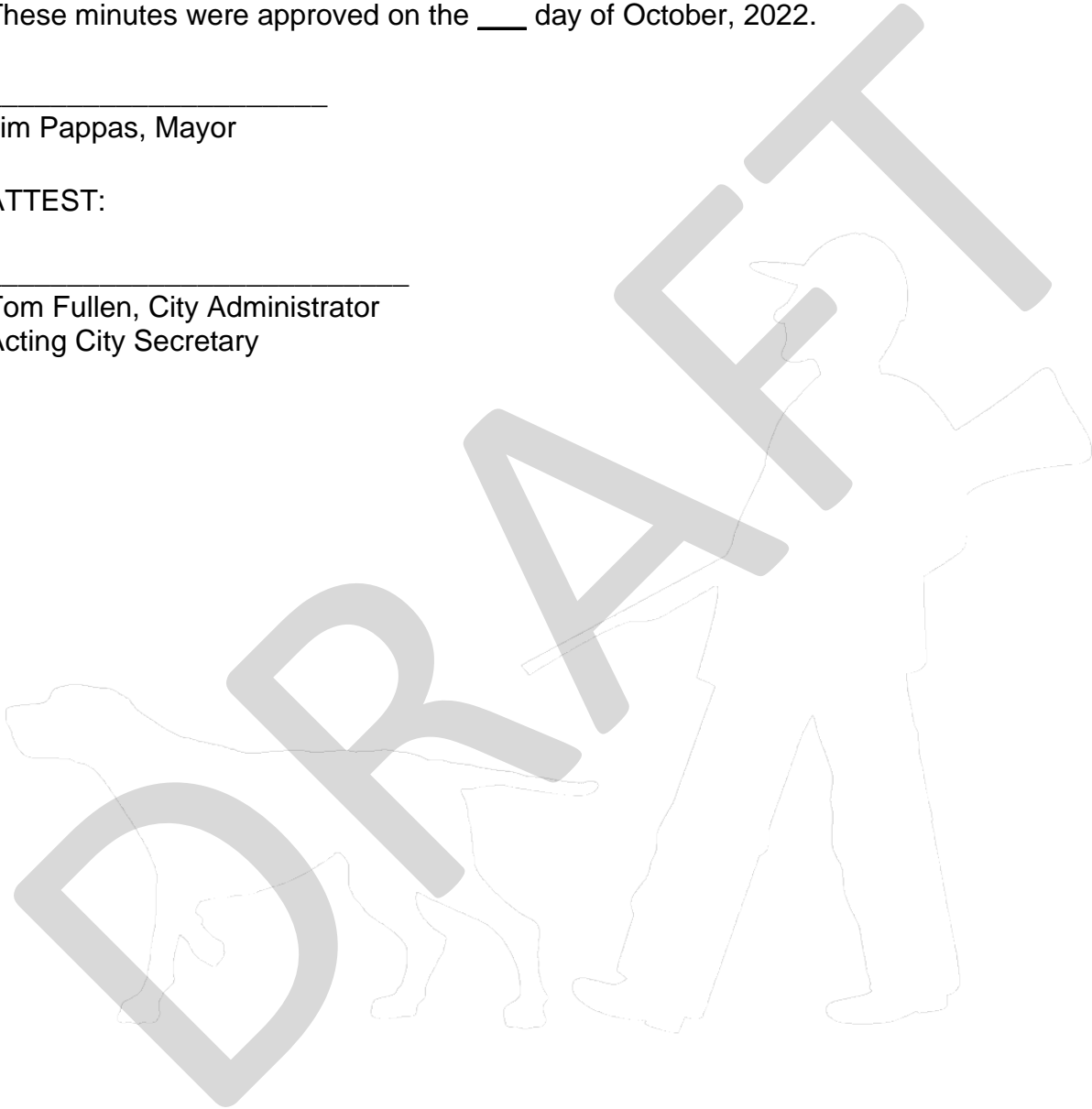
At 8:39 p.m., Councilmember Sapien made a motion to adjourn. Councilmember Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 8:39 p.m.

These minutes were approved on the ____ day of October, 2022.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary





City of Hunters Creek Village, TX

Check Report

By Check Number

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0517-TF	PAYMENT REMITTANCE CENTER	09/16/2022	Bank Draft	0.00	165.66	DFT0000363

Bank Code AP POOLED Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	165.66
EFT's	0	0	0.00	0.00
	1	1	0.00	165.66

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Pooled Allegiance-AP Pooled Allegiance						
000774	ADAM VOYLES	09/01/2022	Regular	0.00	300.00	33773
0647	AFLAC WORLDWIDE HEADQUARTERS	09/01/2022	Regular	0.00	640.92	33774
000731	AL'S ENGINE & EQUIPMENT	09/01/2022	Regular	0.00	1,458.52	33775
0458	AT&T (5019)	09/01/2022	Regular	0.00	712.63	33776
0669	C & D JANITOR SERVICE INC	09/01/2022	Regular	0.00	835.65	33777
0010	CENTERPOINT ENERGY	09/01/2022	Regular	0.00	57.50	33778
0445	CENTURY CONCRETE CONSTRUCTION INC	09/01/2022	Regular	0.00	8,500.00	33779
000876	CINTAS CORPORATION	09/01/2022	Regular	0.00	52.59	33780
000865	DEX IMAGING	09/01/2022	Regular	0.00	595.88	33781
000796	ENGIE RESOURCES	09/01/2022	Regular	0.00	320.82	33782
0150	GARY B MADDOX	09/01/2022	Regular	0.00	500.00	33783
0530	GB TECH	09/01/2022	Regular	0.00	12.50	33784
0028	HARRIS COUNTY APPRAISAL DISTRICT	09/01/2022	Regular	0.00	10,847.00	33785
0035	HOUSTON CHRONICLE	09/01/2022	Regular	0.00	288.09	33786
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	09/01/2022	Regular	0.00	4,444.50	33787
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	09/01/2022	Regular	0.00	170,034.00	33788
0053	MEMORIAL VILLAGES WATER AUTHORITY	09/01/2022	Regular	0.00	6,128.23	33789
0065	OFFICE DEPOT CREDIT PLAN	09/01/2022	Regular	0.00	713.50	33790
000726	PITNEY BOWES (PURCHASE POWER)	09/01/2022	Regular	0.00	1,029.98	33791
0135	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	09/01/2022	Regular	0.00	246.21	33792
0420	PREMIER TREE SERVICE	09/01/2022	Regular	0.00	400.00	33793
0085	SHERWIN WILLIAMS CO	09/01/2022	Regular	0.00	53.79	33794
000738	TEXAS ELITE GENERATORS INC	09/01/2022	Regular	0.00	4,191.89	33795
0103	TEXAS MUNICIPAL RETIREMENT SYSTEM - TMRS	09/01/2022	Regular	0.00	11,438.63	33796
000819	URETEK USA INC	09/01/2022	Regular	0.00	9,058.20	33797
0362	VERIZON WIRELESS	09/01/2022	Regular	0.00	37.99	33798
0105	VILLAGE FIRE DEPARTMENT	09/01/2022	Regular	0.00	138,199.34	33799
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	09/01/2022	Regular	0.00	7,787.80	33800
0647	AFLAC WORLDWIDE HEADQUARTERS	09/15/2022	Regular	0.00	358.80	33801
000731	AL'S ENGINE & EQUIPMENT	09/15/2022	Regular	0.00	34.33	33802
0005	AT&T (5001)	09/15/2022	Regular	0.00	627.47	33803
000815	BBG CONSULTING INC	09/15/2022	Regular	0.00	6,040.00	33804
0171	CARY M MORAN	09/15/2022	Regular	0.00	1,200.00	33805
000876	CINTAS CORPORATION	09/15/2022	Regular	0.00	94.06	33806
000775	CITYLYNX INC	09/15/2022	Regular	0.00	32,730.95	33807
0012	COBB FENDLEY	09/15/2022	Regular	0.00	14,354.07	33808
0243	COSTCO MEMBERSHIP	09/15/2022	Regular	0.00	60.00	33809
000865	DEX IMAGING	09/15/2022	Regular	0.00	595.88	33810
000796	ENGIE RESOURCES	09/15/2022	Regular	0.00	328.03	33811
0020	EWING HOUSTON	09/15/2022	Regular	0.00	222.49	33812
000896	FLOYDS AUTO REPAIR	09/15/2022	Regular	0.00	1,172.00	33813
0537	GREEN FOR LIFE	09/15/2022	Regular	0.00	42,769.42	33814
000744	GULF COAST GOVERNMENT FINANCE OFFICERS A	09/15/2022	Regular	0.00	25.00	33815
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIA	09/15/2022	Regular	0.00	50.00	33816
000754	JESSICA PIERCE	09/15/2022	Regular	0.00	42.53	33817
000716	KIRWIN LAW FIRM PLLC	09/15/2022	Regular	0.00	61.50	33818
0654	LORA JEAN D LENZSCH	09/15/2022	Regular	0.00	1,435.00	33819
0062	NORTHWEST PEST PATROL	09/15/2022	Regular	0.00	1,457.50	33820
0420	PREMIER TREE SERVICE	09/15/2022	Regular	0.00	1,150.00	33821
0086	SIGN AND SUPPLY LP	09/15/2022	Regular	0.00	2,903.50	33822
0088	SOUTHWEST SIGNAL SUPPLY INC	09/15/2022	Regular	0.00	558.75	33823
000789	VAN SANT LANDSCAPE MANAGEMENT	09/15/2022	Regular	0.00	7,345.00	33824
0105	VILLAGE FIRE DEPARTMENT	09/15/2022	Regular	0.00	947.61	33825
000899	MAC HAIK FORD	09/23/2022	Regular	0.00	45,000.00	33826
000890	FIRST NATIONAL BANK OMAHA - EA	09/16/2022	Bank Draft	0.00	793.24	DFT0000359
000892	FIRST NATIONAL BANK OMAHA - HR	09/16/2022	Bank Draft	0.00	1,288.58	DFT0000360
000888	FIRST NATIONAL BANK OMAHA - JP	09/16/2022	Bank Draft	0.00	1,027.32	DFT0000361

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
000889	FIRST NATIONAL BANK OMAHA- TF	09/16/2022	Bank Draft	0.00	3,862.80	DFT0000362

Bank Code AP Pooled Allegiance Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	54	0.00	540,450.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	6,971.94
EFT's	0	0	0.00	0.00
	70	58	0.00	547,421.99

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	54	0.00	540,450.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	7,137.60
EFT's	0	0	0.00	0.00
	71	59	0.00	547,587.65

Fund Summary

Fund	Name	Period	Amount
999	POOL	9/2022	547,587.65
			547,587.65

2023 HOLIDAY SCHEDULE

New Year's Day	January 2 (Monday)
President's Day	February 20 (Monday)
Good Friday	April 7 (Friday)
Memorial Day	May 29 (Monday)
Independence Day	July 4 (Tuesday)
Labor Day	September 4 (Monday)
Thanksgiving (2)	November 23/24 (Thursday/Friday)
Christmas (2)	December 25/26 (Monday/Tuesday)

Jim Pappas, Mayor



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 25, 2022
AGENDA SUBJECT: Approval to declare 2015 Ford pickup as surplus property and authorize the mayor to sell by public auction.
PROCEEDING: Consent Agenda
EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 25, 2022
AGENDA SUBJECT: Discussion and possible action to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure.
EXHIBITS: Ordinance

FCC of Houston Monument Sign

Sales@houstonesignarama.com
Main Line # 832-226-8000
www.SignsOverTexas.com
1523 Vander Wilt Ln
Katy, TX 77449



PROJECT INFORMATION

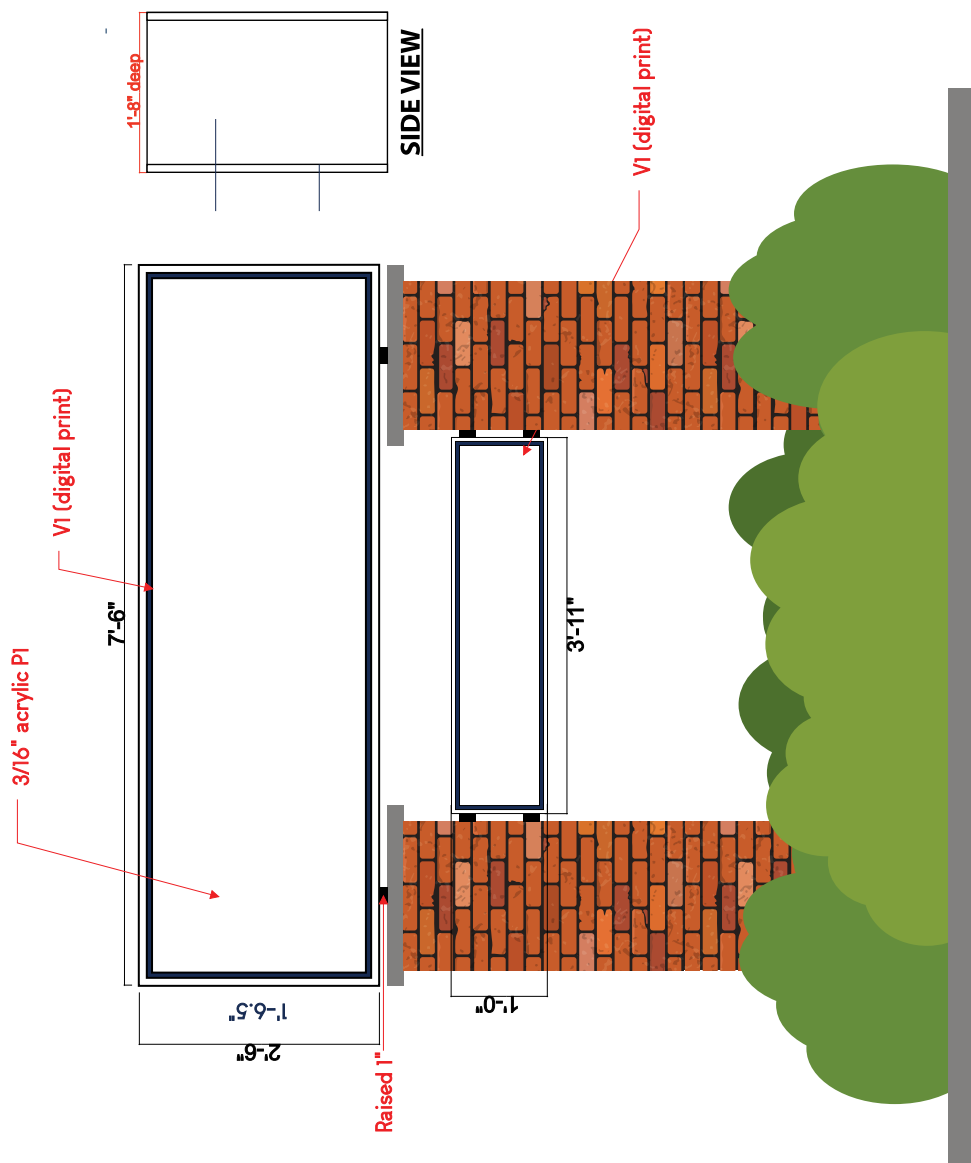
CLIENT: First Congregational Church of Houston
PROJECT: 13529
DESIGNER: NB

SHEET NAME & DETAILS

NAME: Monument Sign
DATE: 02.21.2022
DRAWING: V1.3
SCALE: As Noted

FINISHES & MATERIALS

Monument refurbish, double sided.



REVISIONS

#	DATE	DESCRIPTION
1	01.27.2022	First drawing
2	02.07.2022	Revision
3	02.21.2022	Revision

NOTES:

PICKED UP: _____ SIGN: _____ DATE: _____

Approval

APPROVED AS IS: _____
 APPROVED APPROVED AS NOTED REJECTED REVISE & RE-SUBMIT
 BY: _____ DATE: _____

PATH:



SHEET NUMBER

2

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ORDINANCE NO. 2022-927

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, GRANTING A SPECIFIC USE PERMIT TO THE FIRST CONGREGATIONAL CHURCH TO ALLOW THE RECONFIGURATION OF THE CHURCH'S PRIMARY SIGN STRUCTURE; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2000; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the First Congregational Church (the "Church") is the owner of a church facility located at 10840 Beinhorn Road, within the corporate limits of the City of Hunters Creek Village, Texas (the "Church Premises");

WHEREAS, the Church Premises are located in District R (Single Family Residential) under the City's Zoning Chapter;

WHEREAS, under the Zoning Chapter, churches are now permitted in District R by specific use permit and, in the past were permitted by special exception;

WHEREAS, the Church, acting through its duly authorized representative, has presented an application to the City for a specific use permit to allow the reconfiguration of the Church's primary sign structure;

WHEREAS, the Planning & Zoning Commission of the City, after notice and hearing as required by law, has recommended that the City Council grant the requested specific use permit;

WHEREAS, the City Council concurs with the recommendation of the Planning & Zoning Commission that the Church be granted a specific use permit to reconfigure its primary sign structure.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The findings contained in the preamble of this Ordinance are adopted.

Section 2. The First Congregational Church is hereby granted a specific use permit to reconfigure the Church's primary sign structure, as shown in the drawing attached as Exhibit "A" to: a) raise and enlarge the primary sign face containing the name of the church; and b) eliminate or relocate the smaller sign faces.

Section 3. The specific use permit granted by this Ordinance shall remain in full force and effect until further action of the City Council.

Section 4. Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 5. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on this ____ day of September, 2022.

Jimmy Pappas
Mayor

ATTEST:

Tom Fullen
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 25, 2022
AGENDA SUBJECT: Discussion and possible action to approve the November/December Regular City Council meeting date. (12/06/2022)

EXHIBITS:

Each year Council combines the November and December meetings. Staff is recommending Tuesday, December 6th.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 25, 2022
AGENDA SUBJECT: Discussion and possible action to approve new supplementation services from Municode/CivicPlus.
EXHIBITS: Letter & Amendment



10/3/2022

Tom Fullen
tfullen@cityofhunterscreek.com

Tom Fullen:

Thank you for your continued loyalty and business throughout the years! We are excited to offer an annual rate for supplementation services. We have included a discount of 20% for year one if you elect to adopt this new billing model within the calendar year of 2022!

The purpose of this amendment is to modify our current agreement to include pricing for an annual rate for the supplementation services in which you are currently enrolled. This annual rate will simplify your budget process, empower you to update your code regularly, provide reassurance that there are no hidden fees and allow for a simplified way to explain the entire supplementation process to staff. If you elect the annual supplementation rate, we have also included additional discounted offerings for Municode Meetings or CivicClerk.

With over 70 years of experience, Municode is the oldest and most trusted codifier in the nation. We currently provide codification services to over 4,200 municipalities throughout the United States and host nearly 4,000 municipal codes online via our code hosting platform, MunicodeNEXT.

We are extremely excited to have recently joined forces with CivicPlus, the nation's premier provider of integrated government technology solutions! CivicPlus shares our vision of strengthening democracy by connecting municipalities with their citizens in new, powerful, and meaningful ways.

Please let us know if you have any questions – we would love to discuss the many advantages this new billing model provides to our customers!

Ellen Ostermeyer – Customer Success Manager - Legal
Email: eostermeyer@civicplus.com

Sincerely,



Steffanie W. Rasmussen
Director of Legal/Services - CivicPlus
Phone: 800-262-2633 ext. 1148
srasmussen@civicplus.com

CONTRACT ADDENDUM TO SUPPLEMENT BILLING
Supplement Service*

Historically supplementation has been invoiced on a per page amended basis. This billing model often causes difficulties establishing an annual budget and approving costs for each scheduled supplement. Transitioning to an annual supplement billing model can provide the following benefits:

1. Easier Budgeting Process: With an annual fee, you will be able to easily budget for your supplementation cost. No more guessing or estimating how many ordinances your council or commission will pass.
2. Removal of supplement estimates: Under this model we can remove the estimate process per supplement allowing for our editorial staff to start the process sooner vs. waiting on approval for a supplement.
3. Increased Transparency: With this new model, you will not need to worry about how many ordinances you send to us for supplementation. With a few exceptions, such as full chapter replacements and/or the addition of new zoning codes, your annual fee is fixed, allowing you to send in as many ordinances as you would like. Over the years, we have found that many of our customers don't send all their ordinances so that they can save on the cost of supplementation. Our new approach will ensure that your code is always up to date for you and your residents.
4. Create billing efficiencies: Less invoices to process annually. No more counting pages or trying to reconcile your bill with your supplements.
5. Simplify: Training new team members and explaining supplementation to staff will be simplified.
6. Indexing: When the Index is affected by legislation included in a supplement, the Index will be provided in its entirety, streamlining the process of adding a supplement to the Code book.
7. First Year Discount: To ease the transition to an annual fee, we would like to work with you to reduce the cost of your first year of supplementation by 20%.
8. Discounts on Additional CivicPlus Products: If you can work with us in 2022 to make the shift, our team will also be empowered to offer you a 50% discount on the first-year hosting and support cost on any new subscriptions to our Meeting and Agenda Management software solutions, Municode Meetings and CivicClerk.

*All recurring services under this contract will be subject to a 5% annual increase each renewal term. Sales tax will be applied where applicable.

Annual Fees: the annual billing month will be established upon final approval.

Supplementation annual fee: USD 1,363.60

To provide full transparency, we have provided a historical breakdown of the costs associated with your supplementation that will be built into your annual fee. The recommended annual supplement fee is based on this historical breakdown of billing. We will maintain your current supplement schedule.

Line Item – Code of Ordinances	2017	2018	2019	2020	2021
Supplement charges (\$21.00 per page)	\$1974	\$1470	\$0	\$1176	\$588
Images, Graphics, Tabular Matter (\$10 each)	\$40	\$20	\$0	\$0	\$0
Administrative Support Fee	\$250	\$250	\$250	\$250	\$250
Freight	\$0	\$0	\$0	\$0	\$0
Folio/PDF/WORD	\$75	\$75	\$0	\$75	\$75
Color printing	\$0	\$0	\$0	\$0	\$0
Totals	\$2339	\$1815	\$250	\$1501	\$913
Historical Average	USD 1,363.60				

Annual Supplement Fee: USD 1,364.00 annually

- First 12 months of service will receive a 20% discount if approved in 2022
- We will maintain your current supplement schedule.
- Upgrades to your Full Service Plus supplement schedule will be pro-rated, then added to the annual fee.

The City is currently enrolled in a Quarterly supplement schedule and thus falls under our Full Service annual billing model. If desired the supplement schedule can be increased to the Schedule Plus model.

Contact your account manager to receive a price quote for more frequent supplementation schedules.

Annual rate above includes:

- Annual fee includes the supplementation of legislation permanent and general in nature. Omitted legislation is not included in annual fee.
- Acknowledgement of material
- Editorial work
- Proofreading
- Updating the index
- Updating online code upon completion of each supplement
- Printing* 0 copies per "print" schedule enrolled in
- Freight for supplements
- Images, Graphics & tabular matter.

Annual rate above excludes:

- Additional copies, reprints, binders and tab orders
- Legal work, creation of fee schedules, gender neutral review/implementation, external linking
- Codifying complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent). This work is subject to a one-time editorial conversion fee and an increase in the annual supplement rate and online hosting fee(s). Quote provided upon receipt of material.
- Codifying a newly adopted full Chapter/Title/Appendix. This may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). Material to be reviewed upon receipt.
- Codifying a newly adopted term change legislation. This may be subject to a one-time additional editorial fee. Material to be reviewed upon receipt.
- The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent). Quotation upon request.
- Online Code hosting and online features.

Invoices for Supplements will be submitted annually.

Additional services added throughout the term will be pro-rated added to the annual fee.

The annual billing month will be established upon signing of the Statement of Work.

*Color printing and an increase in the desired number of supplement hard copies will result in an increase in the annual fee.



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-29903-1

Date:

9/29/2022 1:37 PM

Expires On:

12/28/2022

Client:

Hunters Creek Village TX - Code and Supp

Bill To:

Hunters Creek Village TX - Code and Supp

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Ellen Ostermeyer	x	eostermeyer@civicplus.com		Net 30

QTY	DESCRIPTION	PRODUCT TYPE
1.00	Full-Service Supplementation Subscription	Renewable
1.00	Year 1 Annual Fee Discount	Renewable
1.00	Print Supplementation will begin with the ordinances received from the municipality on a quarterly basis.	Renewable
1.00	Supplement PDF	Renewable
1.00	Full Code PDF	Renewable
Annual Recurring Supplement Services		1,364.00

1. This Statement of Work ("SOW") is between the Hunters Creek Village Texas ("Client") and Municode, LLC, a wholly owned subsidiary of CivicPlus, LLC (collectively, the "Service Provider"), and shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"). By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.

2. At any time during the Term of this Agreement, Municode may assign its rights and obligations under this Agreement to CivicPlus, upon giving written notice to the Client. In the event of such assignment by Municode, CivicPlus shall be the sole performing party under this Agreement to the same extent as Municode prior to making such assignment.

3. This SOW shall remain in effect for an initial term ("Initial Term") starting at signing and running through the following Renewal Date (as defined below). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

4. If Client elects, by selecting the "Start at Signing" option below, the Initial Term's Annual Recurring Supplement Services will be invoiced upon the signing of this SOW and may be prorated to align with Client's Renewal Date. If Client elects, by selecting the "Start at Renewal Date" option below, the Initial Term's Annual Recurring Supplement Services

will be invoiced upon the Renewal Date and Client shall continue to be billed at their current per page rate and use terms set for the in the original supplements agreement between Client and Municode. The full Annual Recurring Supplement Services shall be invoiced each Renewal Date and shall be subject to a 5% annual increase each Renewal Term, starting on the second anniversary of the Renewal Date. Client will pay all invoices within 30 days of the date of such invoice. Additional services added throughout the Term will be pro-rated then added to the Annual Recurring Services fee.

5. If Client signs this SOW in 2022, Client will receive a 20% discount on the first twelve months of service.

6. Annual Recurring Supplement Services does NOT include:

- Additional copies, reprints, binders and tab orders;
- Documents that contain tables, graphics, unique formatting requirements, or any other form-based code requirements;
- Legal work, creation of fee schedules, gender neutral review/implementation, external linking;
- Codifying complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent). This work is subject to a one-time editorial conversion fee and an increase in the annual supplement rate and online hosting fee(s). Quote provided upon receipt of material;
- Codifying a newly adopted full Chapter/Title/Appendix. This may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). Material to be reviewed upon receipt;
- Codifying a newly adopted term change legislation. This may be subject to a one-time additional editorial fee. Material to be reviewed upon receipt;
- The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent). Quotation upon request; and
- Online Code hosting and online features.

7. Client acknowledges that Service Provider may continually develop, alter, deliver, and provide to the Client ongoing innovation to the services, in the form of new features, functionality, and efficiencies. Accordingly, Service Provider reserves the right to modify the services from time to time. Any modifications or improvements to the services listed on the SOW will be provided to the Client at no additional charge. In the event that Service Provider creates new products or enhancements to the Services ("New Services"), and Client desires these New Services, then Client will have to pay Service Provider the appropriate fee for the access to and use of the New Services.

8. Client agrees to provide all necessary and correct documentation, materials and communication in a timely manner as agreed upon by the Parties following execution of this SOW and acknowledges Service Provider shall not begin work under this SOW until all necessary documentation, materials and communication is received.

9. Client acknowledges Service Provider reserves the right to ship and close out any project if no feedback to the proofs is received within 45 days.

10. Client acknowledges Service Provider does not permanently retain prior versions of the Client's legal code or any other work product.

11. Additional services, including but not limited to additional labor required because of delays, errors or omissions on the part of Client, may be purchased upon mutual written agreement between the Parties.

12. Client acknowledges that Service Provider may provide legal analysis through codification, recodification or legal review services. Unless indicated otherwise, information sent via Internet email or through our websites cannot be

guaranteed to be confidential. Client further acknowledges that any legal analysis provided by Service Provider is provided to Client's legal counsel for their use and direction. However, Client agrees the services provided for herein do not review legal codes for legal sufficiency, draw legal conclusions, provide legal advice, opinions or recommendations about Client's legal rights, remedies, defenses, options, selection of forms, or strategies, or apply the law to the facts of any particular situation or establish an attorney-client relationship. Service Provider is not a law firm and may not perform services performed by an attorney, and the services contemplated herein do not constitute a substitute for the advice or services of an attorney.

13. The Parties agree that Section 15 of the MSA shall not apply to public interpretation of legal code or work product. Service Provider shall not be responsible for the legal sufficiency or copyright infringement of any material initially or subsequently published.

14. In the event Client wishes to increase its Supplement Updates frequency, Client agrees to pay an annual increase in an amount to be agreed upon between the parties, such amount to be prorated from the time of purchase to align with Client's Renewal Date. Client shall provide CivicPlus with written notice, email is sufficient, of its intent to acquire such services. Rush Supplement requests will be assessed an additional one-time fee.

15. The Annual Recurring Supplement Services fee quoted in this SOW is exclusive of Client's existing annual fees, which may include, without limitation, Online Hosting Annual Fees, OrdBank, OrdLink, MuniDocs, SLR Linking, or other annual fee ("Existing Annual Fees"). Client understands and agrees the Existing Annual Fees will be invoiced by CivicPlus in their current renewal month previously established with Municode unless specifically added to this SOW in a line item above.

CLIENT TO FILL OUT THE FOLLOWING SECTION. PLEASE DO NOT LEAVE BLANK:

Client's selected billing renewal month (the "Renewal Date") shall be:

_____ . **(As set forth in Section 4 of this SOW)**

Client must select ONE of the following options. If this section is left blank or both options are selected, the Annual Recurring Supplement Services will Start at Signing.

	Start at Signing – As set forth in Section 4 of this SOW, by selecting this option, Client agrees to start the Annual Recurring Supplement Services upon signing this SOW, such fee to be prorated to align with Clients' selected Renewal Date. For the sake of clarity, upon signing Client will only be billed the "per page rate" model for items not included in the Annual Recurring Supplement rate as set forth in Section 6 of this SOW.
--	---

	Start at Renewal Date - As set forth in Section 4 of this SOW, by selecting this option, Client agrees to continue paying the "per page rate" model previously billed with Municode until the first Renewal Date, as notated by Client above. Upon the first Renewal Date, Client will be invoiced the total Annual Recurring Supplement Services.
--	--

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization		URL
Street Address		
Address 2		
City	State	Postal Code
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Billing Contact		E-Mail
Phone	Ext.	Fax
Billing Address		
Address 2		
City	State	Postal Code
Tax ID #		Sales Tax Exempt #
Billing Terms		Account Rep
Info Required on Invoice (PO or Job #)		
Are you utilizing any external funding for your project (ex. FEMA, CARES):		
		Y [] or N []
Please list all external sources: _____		
Contract Contact		Email
Phone	Ext.	Fax
Project Contact		Email
Phone	Ext.	Fax



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 25, 2022
AGENDA SUBJECT: Discussion and possible action to renew membership with ERCOT for 2023.
EXHIBITS: Memorandum

Mr. Brocato's Direct Line: (512) 322-5857
Email: tbrocato@lglawfirm.com

MEMORANDUM

TO: City and Other Political Subdivision Members of ERCOT
FROM: Thomas Brocato
DATE: October 4, 2022
RE: ERCOT Membership Renewal for 2023

The purpose of this memorandum is to recommend that your city or other political subdivision renew its membership in the Electric Reliability Council of Texas (“ERCOT”) for 2023. For the reasons we detail below, an ERCOT membership continues to be a straightforward and cost-effective way for your city to influence electric policy in Texas, and **we recommend that you submit your ERCOT membership renewal application and fee by Friday, November 18, 2022. The membership fee is \$100 per year.**

WHAT IS ERCOT?

ERCOT is the entity that is responsible for operating the electric grid in the deregulated portion of Texas. Furthermore, ERCOT maintains the set of complicated rules that frame the way that electricity is bought and sold in the deregulated wholesale market. Through a process of negotiation and deliberation within committees of interested parties, the ERCOT stakeholder process is constantly reviewing and revising these rules, known as the ERCOT protocols. Most of the issues addressed at ERCOT are addressed nowhere else—the Public Utility Commission has largely delegated these issues to the ERCOT stakeholder process.

WHAT ROLE DO CITIES PLAY IN THE ERCOT PROCESS?

Consumers, such as cities and other political subdivisions, have a voice in ERCOT’s decision-making process. Each segment of the ERCOT market has a vote on issues before ERCOT, through its representatives on the Technical Advisory Committee (“TAC”), the Wholesale Market Subcommittee (“WMS”), and the Retail Market Subcommittee (“RMS”).

TAC, WMS, and RMS are the bodies responsible for making the most important decisions about the detailed workings of the ERCOT market. These decisions can have bottom-line impacts on electricity prices. A total of 137 cities and other political subdivisions joined ERCOT in 2022. With this membership strength, cities successfully elected two city representatives to TAC and one director to ERCOT’s Board of Directors for 2022. A strong contingent of city members would make continuation of this strong presence likely for 2023.

As you know, consumers in ERCOT face constant efforts by power generators and power marketers to modify the electricity market in ways that would increase prices. In 2023, ERCOT and the PUC will continue their work on several major market redesign initiatives. As a result, Cities’ presence in the ERCOT process as a voice for consumers continues to be important.

WHAT DOES AN ERCOT MEMBERSHIP REQUIRE?

It is not difficult to renew your ERCOT membership. A simple form is required, along with payment of a \$100 membership fee. Below, you will find a guide to complete the form. We are also available to assist you; please feel welcome to call me (Thomas Brocato) at 512-322-5857, or email me at tbrocato@lglawfirm.com.

In order to vote for candidates for the 2023 TAC, WMS, and RMS, **please send your renewal application and \$100 fee to ERCOT by Friday, November 18, 2022.**

In completing the attached form, please note the following:

- Only corporate members may vote in ERCOT matters. In response to **Question No. A.2** on the form, we recommend that cities renew as **Corporate**, rather than Associate, members.
- On the following list of member cities, you can see which Consumer segment (Small or Large Commercial) your city joined in for 2022. **We recommend that you choose the same segment on Question No. A.4 when renewing your membership for 2023.** Please call me (Thomas Brocato) at 512-322-5857, or email me at tbrocato@lglawfirm.com if you have any questions about this.
- For corporate members in the Small or Large Commercial Consumer Segment, the renewal fee is **\$100**. The form designates how the payment is to be made in paragraph A.3.
- In response to **Question No. A.5, please designate as your authorized representative** an employee of your city that can receive notices from ERCOT. ERCOT contacts its members very rarely; this person will not be inundated with emails, but may be asked to vote on important issues from time-to-time. Please also designate an alternate representative. During the coming year, please feel free to forward anything you receive from ERCOT to me at the email address above.
- There is **no need to answer Question No. A.6**, as it is not relevant to cities' memberships in ERCOT.
- Item A.3 on the form states **you must still send the \$100 fee to ERCOT by wire transfer.** ERCOT is NOT accepting credit card or check payments this year. The electronic funds transfer instructions are attached to this memo. If payment by wire presents a difficulty for you, please contact me (Thomas Brocato) by email at tbrocato@lglawfirm.com.
- After you have sent your application to ERCOT, please forward a copy of your application to us at tbrocato@lglawfirm.com and pestrada@lglawfirm.com. This will help us track pending applications, and will allow us to follow up with ERCOT if issues arise.

Please feel free to call or email us if you have any questions in completing the form or about ERCOT in general.

1669/15/8485942

ERCOT Master List of Members – **Large** and Small Commercial Consumers (137 Total)

- | | | |
|---|--|---|
| 1. Alamo | 51. Harlingen Housing Authority | 101. Robinson |
| 2. Allen | 52. Haslet | 102. Rockport |
| 3. Aquilla Water Supply District | 53. Hewitt | 103. Rockwall |
| 4. Aransas County MUD No. 1 | 54. Highland Park | 104. Rotan |
| 5. Arlington | 55. Honey Grove | 105. Rowlett |
| 6. Bedford | 56. Houston | 106. Sachse |
| 7. Bellmead | 57. Howe | 107. Saginaw |
| 8. Benbrook | 58. Hurst | 108. Seadrift |
| 9. Beverly Hills | 59. Hutto | 109. Seagoville |
| 10. Big Spring | 60. Ingleside | 110. Sierra Club |
| 11. Breckenridge | 61. Irving | 111. Snyder |
| 12. Brownwood | 62. Johnson Co. SUD | 112. South Texas Water Authority |
| 13. Buffalo | 63. Jolly | 113. Spring Valley Village |
| 14. Burkburnett | 64. Josephine | 114. Springtown |
| 15. Caddo Mills | 65. Justin | 115. Sugar Land |
| 16. Canton | 66. Keller | 116. Sulphur Springs |
| 17. Carrollton | 67. Kennedale | 117. Sunnyvale |
| 18. Cedar Hill | 68. Kerens | 118. Sweetwater |
| 19. Centerville | 69. Killeen | 119. Taylor Lake Village |
| 20. Clear Lake Shores | 70. Kingsville | 120. Temple |
| 21. Cleburne | 71. La Feria | 121. Texas City |
| 22. Clyde | 72. Laguna Vista | 122. The Colony |
| 23. Colleyville | 73. Lake Worth | 123. Trophy Club |
| 24. Coppell | 74. Lakeside | 124. Venus |
| 25. Copperas Cove | 75. Lancaster | 125. Vernon |
| 26. Corinth | 76. Lewisville | 126. Victoria |
| 27. Corpus Christi | 77. Lorena | 127. Waco |
| 28. Crowley | 78. McAllen | 128. Watauga |
| 29. Dallas | 79. McKinney | 129. Waxahachie |
| 30. Dalworthington Gardens | 80. Mercedes | 130. Webster |
| 31. Decatur | 81. Mesquite | 131. Weston Lakes |
| 32. Denison | 82. Midlothian | 132. Westover Hills |
| 33. Dilley | 83. Mont Belvieu | 133. Wharton |
| 34. Early | 84. Morgan’s Point | 134. White Settlement |
| 35. Eastland | 85. Murchison | 135. Wichita Falls |
| 36. Ennis | 86. Nassau Bay | 136. Woodway |
| 37. Eules | 87. North Richland Hills | 137. Wylie |
| 38. Farmers Branch | 88. Northlake | |
| 39. Fate | 89. O’Donnell | |
| 40. Flower Mound | 90. Oak Point | |
| 41. Forney | 91. Odessa | |
| 42. Fort Worth | 92. Ovilla | |
| 43. Frisco | 93. Paris | |
| 44. Fulton | 94. Piney Point Village | |
| 45. Gainesville | 95. Plano | |
| 46. Glenn Heights | 96. Port Lavaca | |
| 47. Grand Prairie | 97. Portland | |
| 48. Grapevine | 98. Pottsboro | |
| 49. Hamilton | 99. Richland Hills | |
| 50. Harker Heights | 100. River Oaks | |

ERCOT Banking Information

Type of Fee	Type of Payment Accepted	Bank Name*	Wire Routing	ACH Routing	Account Name	Account Number
ERCOT Fees:						
Membership and MP Registration	Wire, ACH	JPMorgan Chase	021000021	111000614	Electric Reliability Council of Texas, Inc. Fees Account	754360246

** Please note the name of the Member entity on the wire transaction so the 2023 Membership Dues will be applied to the correct Member. **

***JPMorgan address is:**
221 W. 6th Street
Austin, TX 78701

ERCOT has provided its banking information with appropriate signature on ERCOT letterhead and W-9, at this time, will not complete any additional forms which require any other information or signatures from ERCOT.

For verbal confirmations, please contact ERCOT at (512) 225-7000, ask for Daniel Guerrero, Treasury Analyst, or email treasury@ercot.com.

Thank you,

Leslie Wiley
ERCOT Treasurer



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 25, 2022
AGENDA SUBJECT: Discussion and possible action to approve a budget amendment from the Village Fire Department to increase the protective gear line item by \$150,000 from the ambulance billing fund revenue.

EXHIBITS: VFD Letter

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

Ms. Wendy Bambridge, City of Hedwig Village
Ms. Susan Blevins, City of Hilshire Village
Mr. Tom Fullen, City of Hunters Creek Village
Ms. Karen Farris, City of Piney Point Village
Ms. Julie Robinson, City of Spring Valley
Ms. Karen Glynn, City of Bunker Hill Village

CC: Village Fire Department Commissioner and Alternates

9/13/2022

Amendment to 2022 budget

Consider the following item to be placed on your agenda. Copies for your VFD Commissioner/Alternate are included in the email. If you have any questions or need anything else, please let me know.

During a special meeting on September 6, 2022, a Motion to amend the 2022 budget to move an amount of \$150,000 from the ambulance billing fund revenue to a budgeted line item for protective gear, increasing said line item from \$26,000 to \$176,000 in order to replace bunker gear that has PFAS with the proviso that the amendment will not increase the Cities' assessment but will be funded by the current ambulance billing revenue funds.

Thank you,

Marlo Longoria



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 25, 2022
AGENDA SUBJECT: Discussion and possible action regarding the budgetary authority of the Fire Chief and Fire Commission under the Village Fire Department Interlocal Cooperation Agreement.
EXHIBITS: VFD Letter

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

October 5, 2022

The Honorable Robert Buesinger & Members of the City Council, City of Hilshire Village
The Honorable Tom Jinks & Members of the City Council, City of Hedwig Village
The Honorable Marcus Vajdos & Members of the City Council, City of Spring Valley Village
The Honorable Robert P. Lord & Members of the City Council, City of Bunker Hill Village
The Honorable Mark Kobelan & Members of the City Council, City of Piney Point Village
The Honorable Jimmy Pappas & Members of the City Council, City of Hunters Creek Village

RE: City of Hilshire, Chair, Ron Presswood – Funding of Significant Incidents

Mayors, Commissioners, Alternates, & City Administrators:

During a special meeting held on October 4, 2022, at 6:00 p.m. the Village Fire Department's Board of Commissioners confirmed that in the past and moving forward the Fire Chief has the authority to spend necessary funds possibly exceeding the budget to staff, purchase and/or make accommodations to operate the department during disasters or significant emergency situations. If the budget is exceeded the fire department will notify the fire commission at a subsequent meeting for a possible budget amendment.

Respectfully,

Fire Commissioner, Ron Presswood