

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 27, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 27, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Jess Mason led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC HEARING The purpose of the Public Hearing is to receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the specific use permit for the First Congregational Church to reconstruct the primary sign structure to raise and enlarge the sign face containing the name of the church, and to eliminate or relocate the smaller sign faces.

Open Public Hearing: Mayor Pappas opened the Public Hearing at 6:02 p.m.

Comments were made from Jess Mason, and Chris Johnson in opposition to the amendment. Comments were made by Mary Lou Strange, Jonathan Page, and Camile in favor of the amendment.

Close Public Hearing: Mayor Pappas closed the Public Hearing at 6:46 p.m.

1. Discussion and possible action to receive the final reports and recommendations from the Planning and Zoning Commission.

Council member Chip made a motion to receive the final reports and recommendations from the Planning and Zoning Commission. Council member Sapien seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure.

Council member Sapien made a motion to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure. Council member Cowell seconded the motion.

Council member Sapien and Cowell withdrew their motions before a vote was taken.

This item was tabled until the next city council meeting.

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments were made.

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report - **Steve Reichel, Police Commissioner presented this report.**
3. Fire Commissioner Monthly Report - **Rob Adams, Fire Commissioner presented this report.**
4. Building Official Monthly Report - **Henry Rivas, Building Official, presented this report.**

5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, No report.**
7. Mayor and Council Reports and Comments – **No Comments.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 23, 2022.
2. Approval of the Minutes of the Special Meeting on September 20, 2022.
3. Approval of the Cash Disbursement Journal for August 2022.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Review, discussion and possible action concerning the City's process for permitting network nodes (which are used for wireless communication) in the public right-of-way, pursuant to the requirements of state and federal law.

Alex Kaplan, Ken Owen, William Maslin and other Hunterwood Homeowners commented on this item.

No action was taken.

2. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2023 General Assembly.

Councilmember Sapien made a motion to designate Council member Cowell as the representative and Council member Knox as the alternate representative to the Houston-Galveston Area Council 2023 General Assembly. Councilmember Carlton seconded the motion and the motion carried unanimously.

3. Discussion and possible action to approve Change Order #7 to the contract with CityLynx, Inc. – (Close Out) for the Traffic Signal Replacement at Beinhorn at Voss in the amount of (\$23,880.94).

Item taken out of order

Councilmember Marks made a motion to approve Change Order #7 to the contract with CityLynx, Inc. – (Close Out) for the Traffic Signal Replacement at Beinhorn at Voss in the amount of (\$23,880.94). Councilmember Knox seconded the motion and the motion carried unanimously.

4. Discussion and possible action to award a contract to Uretex USA, Inc. in the amount of \$12,000.00 for mud jacking at 647 and 650 Shartle Circle.

Item was taken out of order

Michael Shabot commented in favor of this item being approved.

Councilmember Carlton made a motion to award a contract to Uretex USA, Inc. in the amount of \$12,000.00 for mud jacking at 647 and 650 Shartle Circle. Councilmember Marks seconded the motion and the motion carried unanimously.

5. Discussion and possible action to award a contract to Century Concrete Construction, LLC in the amount of \$40,529.00 for the Fleetway, Melody, and River Bend Projects.

Item was taken out of order

Councilmember Sapien made a motion to award a contract to Century Concrete Construction, LLC in the amount of \$40,529.00 for the Fleetway, Melody, and River Bend Projects. Councilmember Knox seconded the motion and the motion carried unanimously.

6. Discussion and possible action to award a Managed IT Services agreement.

Councilmember Carlton made a motion to award Preactive IT Solutions a Managed IT Services agreement. Councilmember Marks seconded the motion and the motion carried unanimously.

7. Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for the Village Fire Department from \$1,548,892.00 to \$1,575,774.90.

Councilmember Sapien made a motion to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for the Village Fire Department from \$1,548,892.00 to \$1,575,774.90. Councilmember Carlton seconded the motion and the motion carried unanimously.

8. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, adopting amendment No. 2 to the original budget of the City of Hunters Creek Village, Texas, for the year 2021 providing detailed line-item increases or decreases; providing for severability; and containing other provisions relating to the subject.

Councilmember Cowell made a motion to approve an ordinance of the City of Hunters Creek Village, Texas, adopting amendment No. 2 to the original budget of the City of Hunters Creek Village, Texas, for the year 2021 providing detailed line-item increases or decreases; providing for severability; and containing other provisions relating to the subject. Councilmember Carlton seconded the motion and the motion carried unanimously.

9. Discussion and possible action to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for Outfall Repairs to \$299,270.64.

Councilmember Cowell made a motion to approve an ordinance amending the City's 2021 Budget to increase the amount budgeted for Outfall Repairs to \$299,270.64. Councilmember Knox seconded the motion and the motion carried unanimously.

10. Discussion and possible action to approve an ordinance amending the City's 2022 Budget to increase the amount budgeted for the Village Fire Department from \$1,658,392.03 to \$1,773,227.34.

Councilmember Knox made a motion to approve an ordinance amending the City's 2022 Budget to increase the amount budgeted for the Village Fire Department from \$1,658,392.03 to \$1,773,227.34. Councilmember Sapien seconded the motion and the motion carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

At 8:39 p.m., Councilmember Sapien made a motion to adjourn. Councilmember Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 8:39 p.m.

These minutes were approved on the 25th day of October, 2022.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

