

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Linda Knox  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, December 6, 2022 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
1. City Treasurer Monthly Report
  2. Police Commissioner Monthly Report
  3. Fire Commissioner Monthly Report
  4. Building Official Monthly Report
  5. City Engineer Monthly Report
  6. City Administrator Report
    - a. WCA Waste Corp. – GFL Environmental Co.
  7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
1. Approval of the Minutes of the Regular Meeting on October 25, 2022.
  2. Approval of the Minutes of the Special Meeting on November 14, 2022.
  3. Approval of the Cash Disbursement Journal for October 2022.
  4. Approval of the 2022 3<sup>rd</sup> Quarterly Investment Report.

5. Approval of the agreement with Harris County Sheriff's Office for housing city prisoners effective January 1, 2023.

F. REGULAR AGENDA

1. Discussion and possible action to approve a proposal from Bright Landscape Designs, Inc. in the amount of \$37,306.98 for City Median Landscape Beautification for the 1<sup>st</sup> esplanade south of I-10 on Voss Road.
2. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2023.
3. Discussion and possible action to approve new supplementation services from Municode/CivicPlus for a five-year term period.
4. Discussion and possible action to approve the holding of a joint election with the Spring Branch ISD in May 2023, and to authorize the Mayor and City Administrator to negotiate the terms of an agreement with the School District.
5. Discussion and possible action to approve a resolution establishing a policy for the issuance and cancellation of writs of capias warrants of arrest by the City's municipal court.
6. Discussion and possible action to accept the resignation of the City's Alternate Fire Commissioner and to approve a resolution appointing Fidel Sapien as the City's Alternate Commissioner on the Board of Commissioners of the Villages Fire Department.

G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

1. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City's Fire Commissioner and Alternate Fire Commissioner. [Section §551.074 Personnel Matters]
2. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City staff members. [Section §551.074 Personnel Matters]
3. To consult with the City's attorney regarding threatened litigation. [Section §551.071 Consultations with Attorney]

H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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### CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: December 3, 2022 at 4:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.



Tom Fullen, City Administrator  
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.