

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
October 25, 2022**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, October 25, 2022, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.**

- B. **Chris Johns led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**Residents Jess Mason and Chris Johns made comments on the agenda item involving the First Congregational Church's primary sign.**

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, reported on the Annual Christmas Luncheon.**
7. Mayor and Council Reports and Comments – **Mayor Jim Pappas reported on beautification of esplanades, a possible BBQ cook-off, and fire department issues.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on September 27, 2022.
2. Approval of the Cash Disbursement Journal for September 2022.
3. Approval of the 2023 Holiday Schedule.
4. Approval to declare 2015 Ford pickup as surplus property and authorize the mayor to sell by public auction

**Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.**

F. REGULAR AGENDA

1. Discussion and possible action to approve an ordinance granting a specific use permit to the First Congregational Church to allow the reconfiguration of the Church's primary sign structure.

**This item was tabled.**

2. Discussion and possible action to approve the November/December Regular City Council meeting date. (12/06/2022)

**Councilmember Cowell made a motion to approve the November/December Regular City Council meeting date of 12/06/2022.**

**Councilmember Knox seconded the motion and the motion carried unanimously.**

3. Discussion and possible action to approve new supplementation services from Municode/CivicPlus.

**This item was tabled until the next Council meeting.**

4. Discussion and possible action to renew membership with ERCOT for 2023.

**Councilmember Marks made a motion to authorize the City to become a member of ERCOT for the 2023 membership year. Councilmember Sapien seconded the motion and the motion carried unanimously.**

5. Discussion and possible action to approve a budget amendment from the Village Fire Department to increase the protective gear line item by \$150,000 from the ambulance billing fund revenue.

**No action was taken on this item.**

6. Discussion and possible action regarding the budgetary authority of the Fire Chief and Fire Commission under the Village Fire Department Interlocal Cooperation Agreement.

**Discussion and possible action on this item was delayed until after the executive session.**

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**At 6:56 p.m. the mayor announced that the City Council was recessing into closed executive session under section 551.071 of the Texas Open Meetings Act to deliberate on the following item. (Section 551.071 Consultations with Attorney)**

- a. Consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551 .071
- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 7:37 p.m. No action was taken during the executive session.

After the City Council reconvened into open session the Council took up agenda item F. 6. and a motion was made and seconded to direct the City Attorney to write a letter to the Village Fire Commission setting out the City's position on the budgetary authority of the Fire Chief and Fire Commission under the Village Fire Department Interlocal Cooperation Agreement. The vote to approve the motion was unanimous.

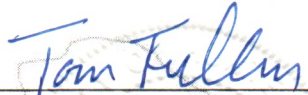
I. ADJOURNMENT

At 7:44 p.m., Councilmember Sapien made a motion to adjourn. Councilmember Knox seconded the motion and the motion carried unanimously. The meeting adjourned at 7:44 p.m.

These minutes were approved on the 6th day of December, 2022.

  
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Jim Pappas, Mayor

ATTEST:

  
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Tom Fullen, City Administrator  
Acting City Secretary

