

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, March 28, 2023 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
1. City Treasurer Monthly Report **Pgs. 1-5**
 2. Police Commissioner Monthly Report **Pgs. 6-26**
 3. Fire Commissioner Monthly Report
 4. Building Official Monthly Report **Pgs. 27-40**
 5. City Engineer Monthly Report **Pgs. 41-44**
 6. City Administrator Report
 7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
1. Approval of the Minutes of the Regular Meeting on February 28, 2023. **Pgs. 45-48**
 2. Approval of the Cash Disbursement Journal for February 2023. **Pgs. 49-52**
 3. Approval of the 4th 2022 Quarterly Investment Report. **Pg. 53**
 4. Approval of the Building Code Effectiveness Grading Schedule Results. **Pgs. 54-72**

F. REGULAR AGENDA

1. Discussion and possible action to approve Change Order #2 to reduce the contract with J Rivas Constructions, LLC – (Close Out) for the Hunters Grove Lane Reconstruction in the amount of (\$6,242.50). [Pgs. 73-76](#)
2. Discussion and possible action to award a contract to AR Turnkee Construction in the amount of \$496,202.00 for the 2022 Outfall Rehabilitation and Repairs Project [Outfalls #7, #11, #20]. [Pgs. 77-80](#)
3. Discussion and possible action to approved a proposed settlement agreement in the lawsuit styled Ken Owen v. Verizon Wireless Services, LLC and City of Hunters Creek Village; Cause No. 2022-50076, in the 125th Judicial District Court of Harris County, Texas. [Pgs. 81-97](#)
4. Discussion and possible action to adopt a resolution suspending CenterPoint Energy's 2023 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days. [Pgs. 98-100](#)
5. Discussion and possible action to approve or object to CenterPoint Energy Houston Electric, LLC's Annual Franchise Fee Calculation. [Pgs. 101-103](#)
6. Discussion and possible action to decide whether or not to decline the 2023 consumer price index adjustment to the City's telecommunications right-of-way access line rates. [Pgs. 104-106](#)
7. Discussion and possible action to approve an amendment to the Village Fire Department's 2023 budget in the amount of \$180,000 for Vehicle Expenditures. [Pgs. 107-108](#)
8. Discussion and possible action to approve an amendment to the Village Fire Department's 2023 budget in the amount of \$49,958.38 for computer/radio equipment and protective gear with Hunters Creek portion being \$11,115.74. [Pgs. 109-110](#)
9. Discussion and possible action to adopt an ordinance amending chapter 10 of the code of ordinances of the city of Hunters Creek Village to add an exception to the limitation on front yard paving for certain corner lots in the residential district; providing an effective date; providing a penalty of up to \$2000 for each offense; and making other provisions related to the subject. [Pgs. 111-115](#)
10. Discussion and possible action to approve a proposal from Van Sant Landscape in the amount of \$31,975.00 for City Median Landscape Beautification for the 1st esplanade south of I-10 on Voss Road. [Pg. 116-117](#)
11. Discussion and possible action to appoint Scott Frankel to Position #5 on the Zoning Board of Adjustment. [Pg. 118](#)

12. Discussion and possible action to appoint Brady Dodson to Alternate Position #6 on the Zoning Board of Adjustment. [Pg. 118](#)
 13. Discussion and possible action to appoint Arya Majed to Alternate Position #7 on the Zoning Board of Adjustment. [Pg. 118](#)
 14. Discussion and possible action to appoint Paul Gregory to Alternate Position #8 on the Zoning Board of Adjustment. [Pg. 118](#)
 15. Discussion and possible action to appoint Bryan D'Agostino to Alternate Position #9 on the Zoning Board of Adjustment. [Pg. 118](#)
- G. **EXECUTIVE SESSION** It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- H. **RECONVENE** into Open Session and consider action, if any, on items discussed in Executive Session.
- I. **ADJOURNMENT**

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: March 24, 2023 at 3:45 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.

**City of Hunters Creek Village
Monthly Tax Office Report
February 28, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 3,211,095,663

B. Summary Status of Tax Levy and Current Receivable Balance:

		Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.194082	\$	5,959,433.36		\$ 5,959,433.36
Carryover Balance		-	137,811.88	137,811.88
Adjustments		<u>272,725.47</u>	<u>(1,453.56)</u>	<u>271,271.91</u>
Adjusted Levy		6,232,158.83	136,358.32	6,368,517.15
Less Collections Y-T-D		<u>5,908,969.01</u>	<u>(2,474.46)</u>	<u>5,906,494.55</u>
Receivable Balance	\$	<u><u>323,189.82</u></u>	<u><u>\$ 138,832.78</u></u>	<u><u>\$ 462,022.60</u></u>

C. COLLECTION RECAP:

		Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Current Month:				
Base Tax	\$	623,828.91	(879.09)	\$ 622,949.82
Penalty & Interest		5,844.23	6.67	5,850.90
Attorney Fees		-	6.86	6.86
Other Fees		<u>24.29</u>	<u>2.52</u>	<u>26.81</u>
Total Collections	\$	<u><u>629,697.43</u></u>	<u><u>(863.04)</u></u>	<u><u>\$ 628,834.39</u></u>

		Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Year-To-Date:				
Base Tax:	\$	5,908,969.01	(2,474.46)	\$ 5,906,494.55
Penalty & Interest		5,844.23	(81.69)	5,762.54
Attorney Fees		-	(219.88)	(219.88)
Other Fees		<u>41.95</u>	<u>2.52</u>	<u>44.47</u>
Total Collections	\$	<u><u>5,914,855.19</u></u>	<u><u>(2,773.51)</u></u>	<u><u>\$ 5,912,081.68</u></u>

Percent of Adjusted Levy		<u><u>94.91%</u></u>		<u><u>94.86%</u></u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	6,337,522.00	6,337,522.00	1,229,395.50	5,895,298.79	-442,223.21	6.98 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	-1,490.48	-3,026.72	-18,026.72	120.18 %
100-00-41010	FRANCHISE TAXES	400,000.00	400,000.00	23,720.50	44,107.92	-355,892.08	88.97 %
100-00-41015	SALES TAXES	650,000.00	650,000.00	0.00	0.00	-650,000.00	100.00 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	5,444.15	5,858.52	-9,141.48	60.94 %
100-00-42035	BUILDING PERMITS	355,000.00	355,000.00	47,623.80	89,777.80	-265,222.20	74.71 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	343.54	992.57	-1,007.43	50.37 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	459.02	459.02	-3,540.98	88.52 %
100-00-43070	METRO RECEIPTS	315,000.00	315,000.00	0.00	0.00	-315,000.00	100.00 %
100-00-44025	TRAFFIC FINES	140,000.00	140,000.00	14,714.52	31,688.66	-108,311.34	77.37 %
100-00-44027	COURT TECHNOLOGY FUND	2,000.00	2,000.00	281.26	600.57	-1,399.43	69.97 %
100-00-44028	COURT SECURITY FUND	1,500.00	1,500.00	334.60	723.03	-776.97	51.80 %
100-00-46030	INTEREST INCOME	15,000.00	15,000.00	28,980.39	59,205.59	44,205.59	394.70 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	-899.60	6,878.00	-3,122.00	31.22 %
	Revenue Total:	8,317,022.00	8,317,022.00	1,348,907.20	6,132,563.75	-2,184,458.25	26.26 %
Expense							
100-01-71000	SALARIES & WAGES	613,672.00	613,672.00	47,314.69	98,980.24	514,691.76	83.87 %
100-01-71001	LONGEVITY	5,976.00	5,976.00	0.00	0.00	5,976.00	100.00 %
100-01-71002	457B	12,273.00	12,273.00	1,380.66	2,744.51	9,528.49	77.64 %
100-01-71025	TMRS	125,618.00	125,618.00	9,797.91	20,486.43	105,131.57	83.69 %
100-01-71030	PAYROLL TAXES	47,412.00	47,412.00	3,729.02	8,006.35	39,405.65	83.11 %
100-01-71105	INSURANCE BENEFITS	115,746.00	115,746.00	8,764.42	17,528.84	98,217.16	84.86 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
100-01-72045	NOTICES & MAILING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	731.07	1,574.99	6,925.01	81.47 %
100-01-72060	TELEPHONE	18,191.00	18,191.00	1,579.32	2,493.94	15,697.06	86.29 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	469.28	1,123.64	8,876.36	88.76 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	550.00	1,100.00	9,100.00	89.22 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	4,800.00	4,800.00	200.00	400.00	4,400.00	91.67 %
100-01-72108	GEN LIABILITY/PROP/WC INS	23,746.00	23,746.00	0.00	0.00	23,746.00	100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,500.00	2,500.00	0.00	841.00	1,659.00	66.36 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-76010	COMPUTER SOFTWARE SERVICES	15,435.00	15,435.00	0.00	0.00	15,435.00	100.00 %
100-01-78056	BANK FEES	1,200.00	1,200.00	157.56	157.56	1,042.44	86.87 %
100-01-78115	PUBLIC RELATIONS	23,000.00	23,000.00	1,550.00	2,459.40	20,540.60	89.31 %
100-02-72042	CONSULTING SERVICES	20,000.00	20,000.00	1,699.88	7,869.17	12,130.83	60.65 %
100-02-72085	TAX COLLECTOR/ASSESSOR	65,100.00	65,100.00	0.00	10,551.00	54,549.00	83.79 %
100-02-72120	AUDITOR	18,375.00	18,375.00	0.00	0.00	18,375.00	100.00 %
100-02-72300	LITIGATION	25,000.00	25,000.00	1,174.00	1,174.00	23,826.00	95.30 %
100-02-72310	CITY ATTORNEY	75,000.00	75,000.00	1,403.00	1,403.00	73,597.00	98.13 %
100-02-72502	CITY ENGINEER	78,750.00	78,750.00	0.00	0.00	78,750.00	100.00 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	100.00	7,400.00	98.67 %
100-03-72001	VILLAGE FIRE DEPARTMENT	1,933,491.00	1,933,491.00	161,124.27	402,810.67	1,530,680.33	79.17 %

Budget Report

For Fiscal: 2023 Period Ending: 02/28/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,488,811.00	2,488,811.00	189,316.86	714,706.19	1,774,104.81	71.28 %
100-04-72015	GARBAGE SERVICE	577,500.00	577,500.00	42,769.42	42,769.42	534,730.58	92.59 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	10,438.91	8,466.91	51,533.09	85.89 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	314.24	314.24	1,685.76	84.29 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	221.55	321.55	8,178.45	96.22 %
100-04-72070	MOSQUITO FOGGING CONTRACT	13,781.00	13,781.00	0.00	0.00	13,781.00	100.00 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	150.85	301.69	3,298.31	91.62 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	4,760.00	4,760.00	55,240.00	92.07 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	743.73	773.78	14,226.22	94.84 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	3,328.00	3,328.00	71,672.00	95.56 %
100-04-72541	CONTRACT LABOR	35,000.00	35,000.00	5,009.50	5,009.50	29,990.50	85.69 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	480.12	510.02	29,489.98	98.30 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	401.57	468.52	14,531.48	96.88 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	89.92	89.92	2,910.08	97.00 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	6,324.68	6,324.68	93,675.32	93.68 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	814.98	866.63	29,133.37	97.11 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	9,975.00	9,975.00	0.00	835.65	9,139.35	91.62 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78540	URBAN FORESTER	15,000.00	15,000.00	1,040.00	1,040.00	13,960.00	93.07 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	600.64	851.30	2,148.70	71.62 %
100-05-73000	JUDGES & PROSECUTORS	40,000.00	40,000.00	3,655.00	3,955.00	36,045.00	90.11 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
100-05-73031	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-05-73032	COURT SECURITY	2,300.00	2,300.00	0.00	305.85	1,994.15	86.70 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	150.00	150.00	1,350.00	90.00 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	102.68	224.21	2,275.79	91.03 %
100-05-73045	COURT TAX PD TO STATE	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	7,461,802.00	7,461,802.00	512,337.73	1,378,177.80	6,083,624.20	81.53 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	855,220.00	855,220.00	836,569.47	4,754,385.95	3,899,165.95	-455.93 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)							
Expense							
200-01-75038	STREET AND MAINTANANCE - RECUR...	720,000.00	720,000.00	0.00	0.00	720,000.00	100.00 %
200-01-75050	REFORESTATION	20,000.00	34,585.00	15,040.00	15,040.00	19,545.00	56.51 %
200-01-75053	OUTFALL REPAIRS	0.00	63,713.12	3,235.00	3,235.00	60,478.12	94.92 %
200-01-75055	STREET SIGN REPLACEMENT	25,000.00	25,000.00	155.00	155.00	24,845.00	99.38 %
200-01-75056	TRAFFIC LIGHT MAST ARMS	0.00	240,655.07	0.00	0.00	240,655.07	100.00 %
200-01-75060	SIDEWALK REPLACEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
200-01-75064	STREET REPLACEMENTS - ONGOING	0.00	416,318.44	28,105.01	23,105.01	393,213.43	94.45 %
200-01-75066	ESPLANADE BEAUTIFICATION	0.00	37,306.98	0.00	0.00	37,306.98	100.00 %
	Expense Total:	815,000.00	1,587,578.61	46,535.01	41,535.01	1,546,043.60	97.38 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	815,000.00	1,587,578.61	46,535.01	41,535.01	1,546,043.60	97.38 %
Fund: 210 - CAPITAL IMPROVEMENTS - VOSS AND MEMORIAL FUND							
Expense							
210-01-75000	MEMORIAL/VOSS RD	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
	Expense Total:	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
	Fund: 210 - CAPITAL IMPROVEMENTS - VOSS AND MEMORIAL FUND To..	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
	Report Surplus (Deficit):	-882,882.00	-1,655,460.61	790,034.46	4,712,850.94	6,368,311.55	384.69 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	8,317,022.00	8,317,022.00	1,348,907.20	6,132,563.75	-2,184,458.25	26.26 %
Expense	7,461,802.00	7,461,802.00	512,337.73	1,378,177.80	6,083,624.20	81.53 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	855,220.00	855,220.00	836,569.47	4,754,385.95	3,899,165.95	-455.93 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	815,000.00	1,587,578.61	46,535.01	41,535.01	1,546,043.60	97.38 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	815,000.00	1,587,578.61	46,535.01	41,535.01	1,546,043.60	97.38 %
Fund: 210 - CAPITAL IMPROVEMENTS - VOSS AND MEMORIAL FUND						
Expense	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
Fund: 210 - CAPITAL IMPROVEMENTS - VOSS AND MEMORIAL FUND To..	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
Report Surplus (Deficit):	-882,882.00	-1,655,460.61	790,034.46	4,712,850.94	6,368,311.55	384.69 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01)	855,220.00	855,220.00	836,569.47	4,754,385.95	3,899,165.95
200 - CAPITAL IMPROVEMENTS (02)	-815,000.00	-1,587,578.61	-46,535.01	-41,535.01	1,546,043.60
210 - CAPITAL IMPROVEMENTS - VC	-923,102.00	-923,102.00	0.00	0.00	923,102.00
Report Surplus (Deficit):	-882,882.00	-1,655,460.61	790,034.46	4,712,850.94	6,368,311.55

2023 Municipal Court Recap

Month	Year 2021										Year 2022										Year 2023									
	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State					
																										'C'	'W'	'C'	'W'	'C'
Jan.	19	8C/11W	\$7,098	\$4,746	\$2,352	30	18	12	\$12,675	\$8,623	\$4,052	201	94	107	\$17,968	\$11,754	\$6,214													
Feb.	24	4C/18W	\$3,424	\$2,226	\$1,198	158	81	77	\$14,241	\$10,007	\$4,234	215	99	116	\$16,763	\$11,176	\$5,587													
March	28	15C/13W	\$11,892	\$8,005	\$3,886	157	79	78	\$20,420	\$14,663	\$5,657																			
April	69	23C/46W	\$13,471	\$9,541	\$3,930	120	60	60	\$18,034	\$5,749	\$12,285																			
May	99	42C/57W	\$8,686	\$6,410	\$2,276	175	92	83	\$15,498	\$9,778	\$5,721																			
June	83	45C/38W	\$8,840	\$6,106	\$2,734	133	87	46	\$17,689	\$12,246	\$5,443																			
July	55	26C/28W	\$6,939	\$4,350	\$2,589	152	74	78	\$16,461	\$11,295	\$5,167																			
Aug.	76	41C/36W	\$12,216	\$8,633	\$3,583	144	67	77	\$11,040	\$6,784	\$4,256																			
Sept.	165	101C/64W	\$9,542	\$3,655	\$2,887	173	105	68	\$24,690	\$16,131	\$8,559																			
Oct.	168	97C/71W	\$19,129	\$12,046	\$7,083	212	102	110	\$11,911	\$7,429	\$4,483																			
Nov.	169	66C/103W	\$15,724	\$9,541	\$6,183	168	75	93	\$16,845	\$10,409	\$6,436																			
Dec.	124	54C/70W	\$13,710	\$8,496	\$5,214	167	76	91	\$14,358	\$9,073	\$5,285																			
TOTAL	1079	522C/485W	\$130,670	\$83,755	\$43,916	1789	916	873	\$193,861	\$122,187	\$71,577	416	193	223	\$34,731	\$22,930	\$11,801													
Monthly Avg	89.92	44C/40W	\$10,889.17	\$6,979.55	\$3,659.63	89.92	46.5	42.6	\$10,504.96	\$6,595.39	\$3,901.33	34.67	16.08	19	\$2,894.22	\$1,910.81	\$983.42													

*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

March 13, 2023

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: February 2023 Monthly Report

During the month of February MVPD responded/handled a total of 3,875 calls/incidents. 2,522 House Watch checks were conducted. 826 traffic stops were initiated with 730 citations being issued for 1296 violations. (Note: 10 Assists in Hedwig, 80 in Houston, 4 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1300/2656	909/1808	0	147/323/470	5@4:29
Piney Point:	926/1958	515/1126	2	106/330/436	6@2:46
Hunters Creek:	1504/3077	1090/2220	6	100/290/390	8@2:54
				Cites/Warn/Total	19@3:17

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	118	Ord. Violations:	14	Speeding:	108
Animal Calls:	21	Information:	10	Exp. Registration:	266
ALPR Hits:	50	Suspicious Situations	101	No Ins:	139
Assist Fire:	31	Loud Party	4	License	141
Assist EMS:	24	Welfare Checks:	7	Stop Sign	38
				Fake Plate	26

*This month the department generated a total of 53 police reports.
 BH-13 PP-13 HC-25 HOU-2, HED-0, SV-0*

Crimes Against of Persons (0)

Crimes Against Property (16)

Burglary of a Motor Vehicle	7	Fraud/ID	6
Theft	3		

Petty/Quality of Life Crimes/Events (37)

ALPR Hits (valid)	2	DWI	2
Accidents	8	Criminal Mischief	1
Information Reports	8	Recovered Stolen Property	4
Possession of CS	2	Tampering with Govt record	1
Warrants	5	Misc	4

Arrest Summary: Individuals Arrested (8)

Warrants	5	Felony	1
Class 3 Arrests	0	DWI	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	699,032	5,698,141	12.3 %
• Operating Expense:	257,260	1,095,950	23.4%
• Total M&O Expenditures:	956,292	6,794,233	14.1%
• Capital Expenses:	12,974	160,000	8.1%
• Net Expenses:	1,035,408	7,466,433	14.0%

Follow-up on Previous Month Items/Requests from Commission

- The Finance Committee met and reviewed additional information provided by TMRS as the group continues to review various TMRS retirement plan options.
- The proposed changes to the MVPD health care provider plan was heard at the respective city councils and accepted. Open enrollment will be held the week of March 13th, with the changes taking effect 4/1/23.

Personnel Changes/Issues/Updates

- Officer Reggie Rodriguez started on February 27, 2023. Officer Rodriguez comes from Katy PD where he was a K9 handler and a training officer. The department is fully staffed. (Note: The officer who was considering joining the US Boarder Patrol decided to not accept their offer of employment and to remain with the MVPD).
- Officer Vasquez received a stress fracture on her foot while attending RAD training. She is currently on a restricted duty status while wearing a “boot”. She was released to light duty and allowed to continue teaching her DARE Classes.

Major/Significant Events

- On February 10th we had 5 Burglaries from Motor Vehicles occur in Hunters Creek between 4 and 5 am. Officers and detectives were able to locate area surveillance footage that showed the suspects and profile of the suspect vehicle. A review of ALPR footage identified the license plate on the suspect vehicle. Detectives then used that information to identify a suspect who confessed to the crimes and who also identified his accomplice.

Status Update on Major Projects

- Work on the MVPD dispatch center continues. The raised floor is now complete along with jail management and recording equipment. The washer and dryer is now operational and being used on a weekly basis. New radio equipment is being programmed with the required talk groups. The walls have been sanded and repainted. Replacement ballistic windows have been ordered. Dead shrubbery was removed from the Northside of the building and a contract entered to repair the north fence.
- Officer Boggus donated a new dishwasher to the department and installed it, replacing a decade old unit.
- The Whispering Oaks N/A had 2 additional neighborhood ALPR cameras installed on Warrenton Drive. Officer Boggus assisted in obtaining the necessary permits and installation with FLOCK staff.

Community Projects

- Officers Boggus and Vasquez are being auctioned off as part of a MDE fundraiser to bowl with students at an upcoming after school event.
- Final arrangements were made for the 3rd Annual Bridies Fore Blues event to be held March 9, 2023.
- MVPD hosted a RAD Instructor Class the week of February 20th, 2023, at Chapelwood UMC.

V-LINC new registrations in February +9

BH – 1552(+1)
PP – 1109 (+5)

HC – 1568 (+0)
Out of Area – 559 (+3)

February VFD Assists

Calls received directly by MVPD via 911/3700

Priority Events Average Response Times

Total – 6	3:00
Fire – 0	0:00
EMS – 6	2:29

By Village

BH Fire – 0	0:00
BH EMS – 3	2:58

PP Fire – 0	0:00
PP EMS – 1	2:30

HC Fire -0	0:00
HC EMS -2	3:18

Combined VFD Events (Priority + Radio)

Total – 29	3:44
Fire – 17	3:55
EMS – 12	3:33

Radio Call Events

Total – 23	3:58
Fire- 17	3:55
EMS- 6	4:05

Radio Call Events by Village

BH – 8	4:00
PP – 8	4:05
HC – 7	3:49

2023 Burglary Map

Address
12102 Rhett

Alarm
No

POE
Rear Door/Force

2023 Robberies

Address

MO



Daytime Burglary



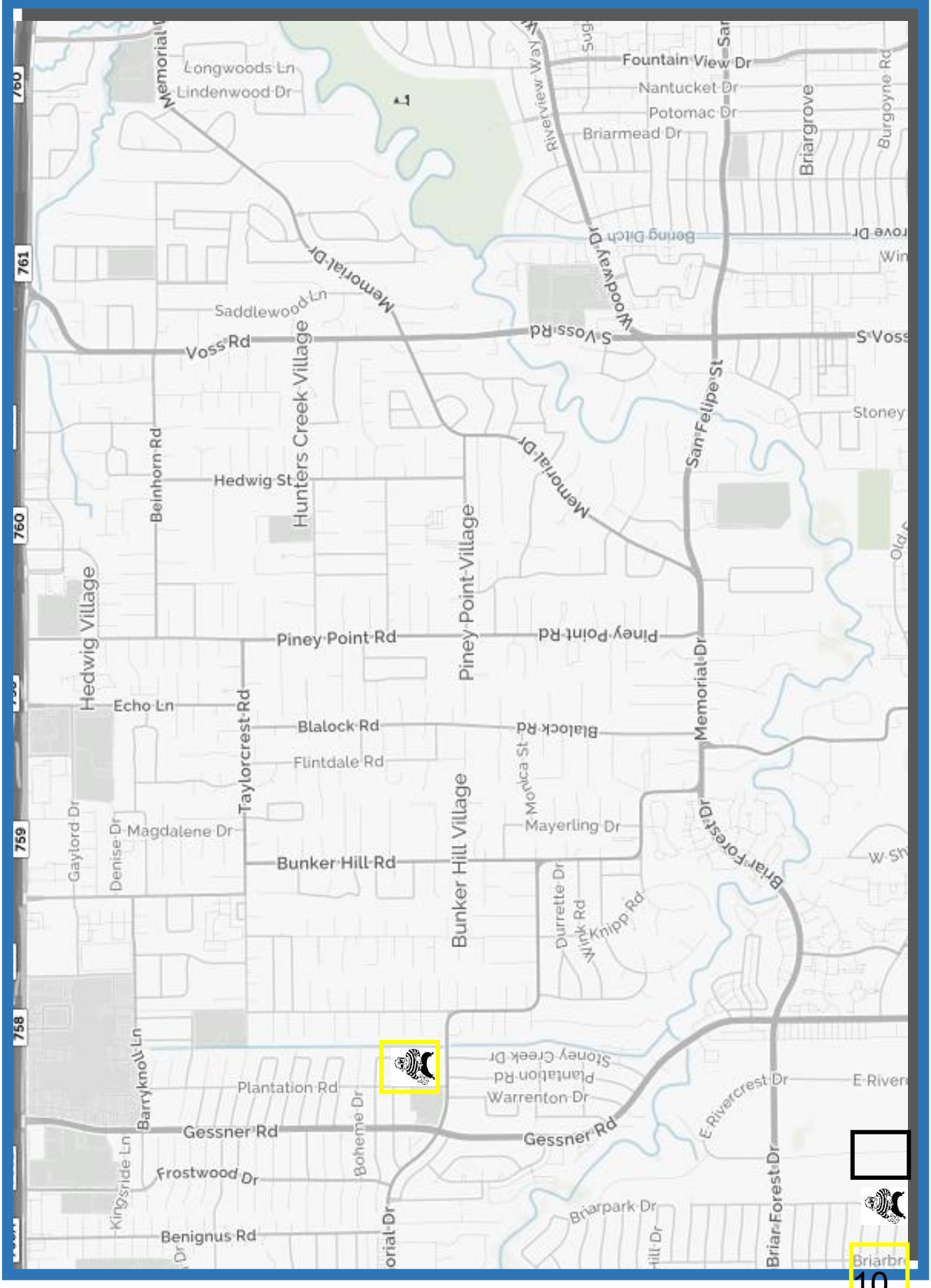
Nighttime Burglary



Robbery



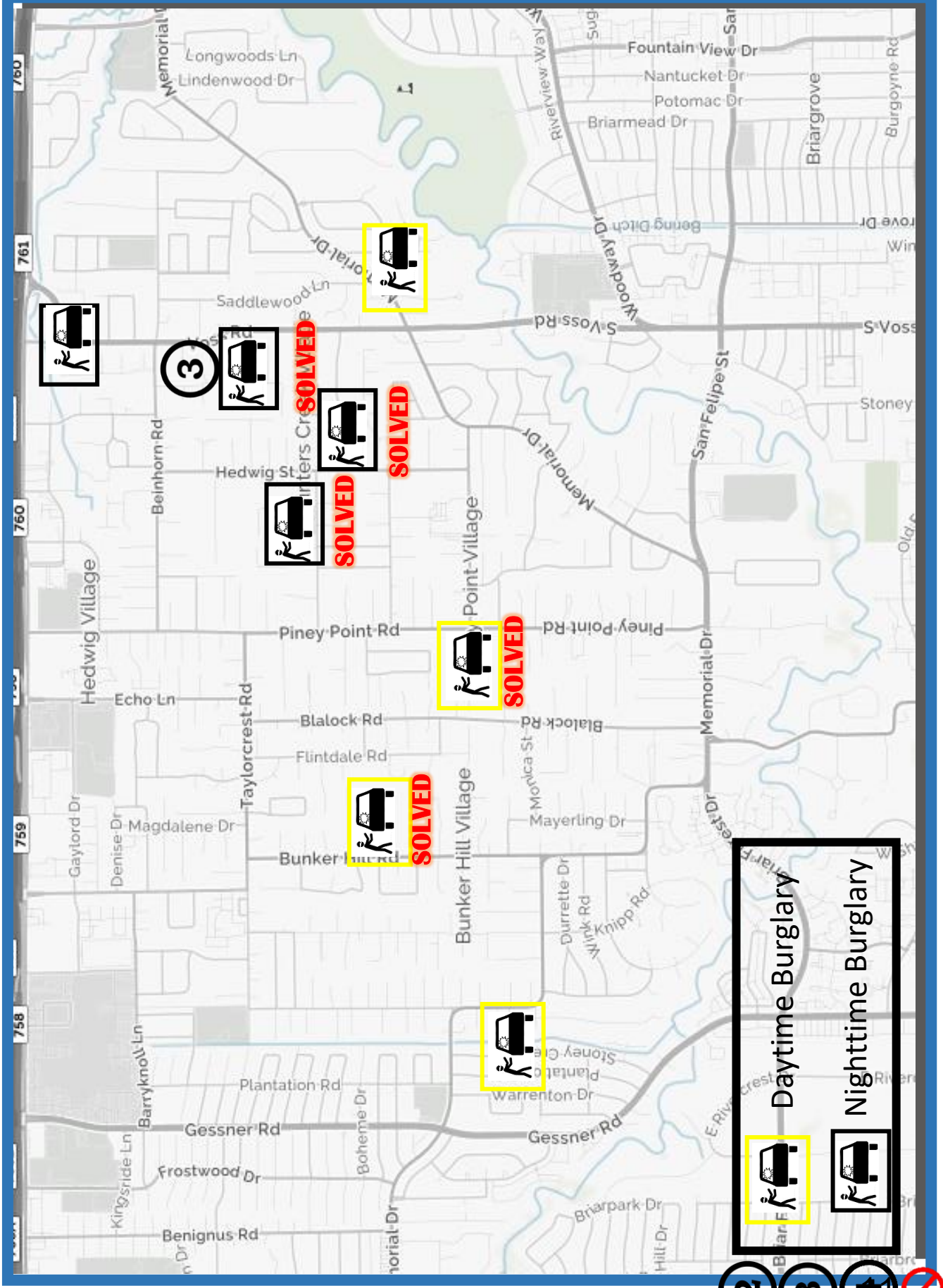
2/28/23



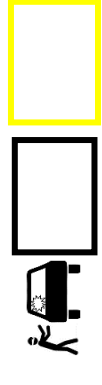
Briarbr...
10

2023 Auto Burglary Map

Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
10709 Memorial	Lock Punch
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor



Lock Punch



SOLVED
 Blue Entry = Actual Location Unknown
 Underlined Contractor
 2/28/23

2023 Total Incidents

2023	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	3	25	44	72	11	4130	2646	1356	899	1032	611	1573	1130
February	0	16	37	53	8	3875	2522	1300	909	926	515	1504	1090
March													
April													
May													
June													
July													
August													
September													
October													
November													
December													
Total	3	41	81	125	19	8005	5168	2656	1808	1958	1126	3077	2220

2022 Totals	13	169	736	918	230	70665	55102	22443	18249	18553	14215	27937	22628
Difference													
% Change													

Hedwig
▲ (6)

Bunker Hill
▲

Piney Point
▲

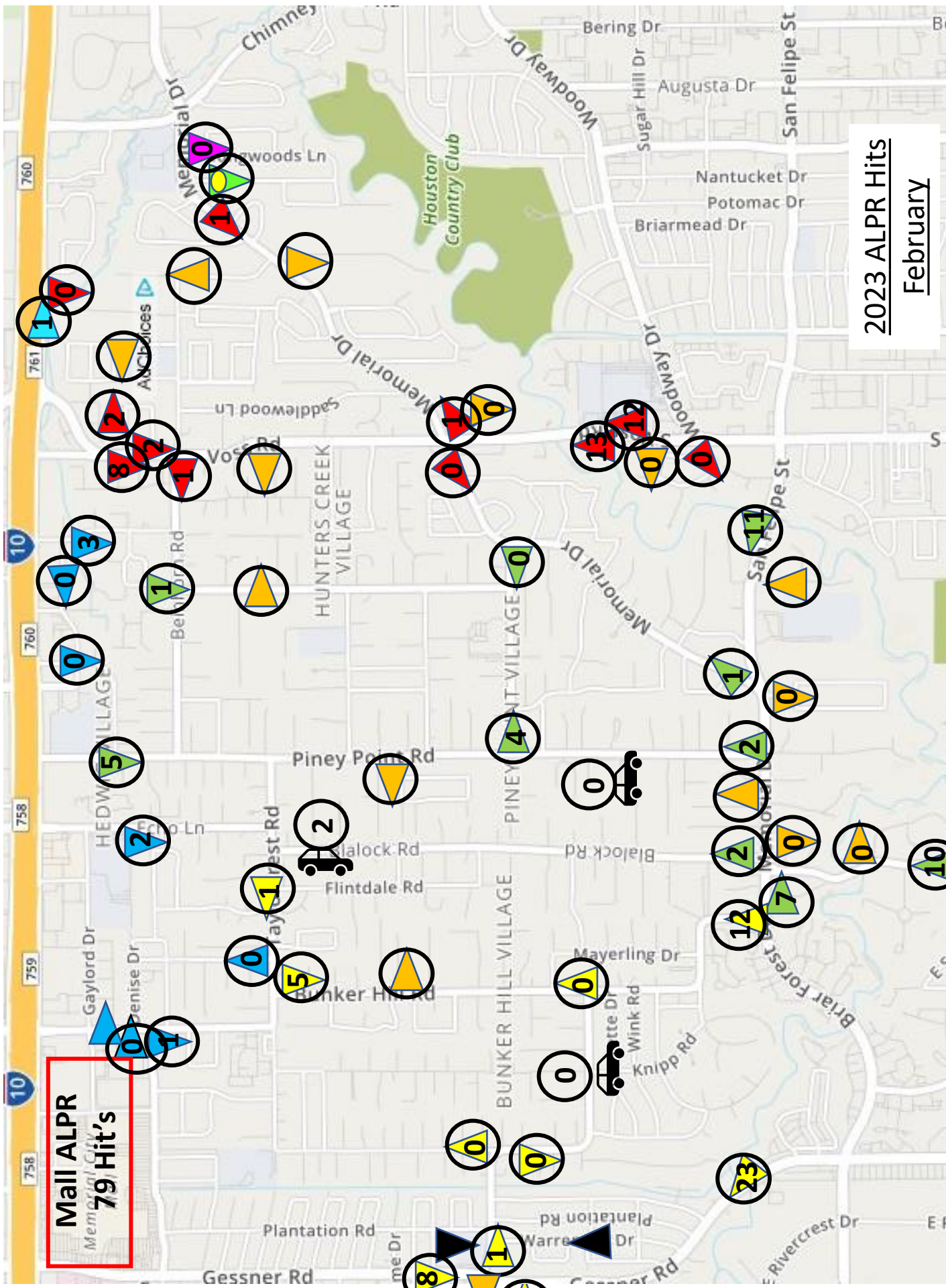
Hunters Creek
▲ (3)

Frequent Mobile Locations
🚗

Total Hits
140

14

Mall ALPR
79 Hit's



Lindenwood HOA
▲

Longwoods HOA
▲

US Coins
▲

In Process
▲

HOA Systems
▲

2/28/23
▲

2023 ALPR Hits
February

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent

Mobile

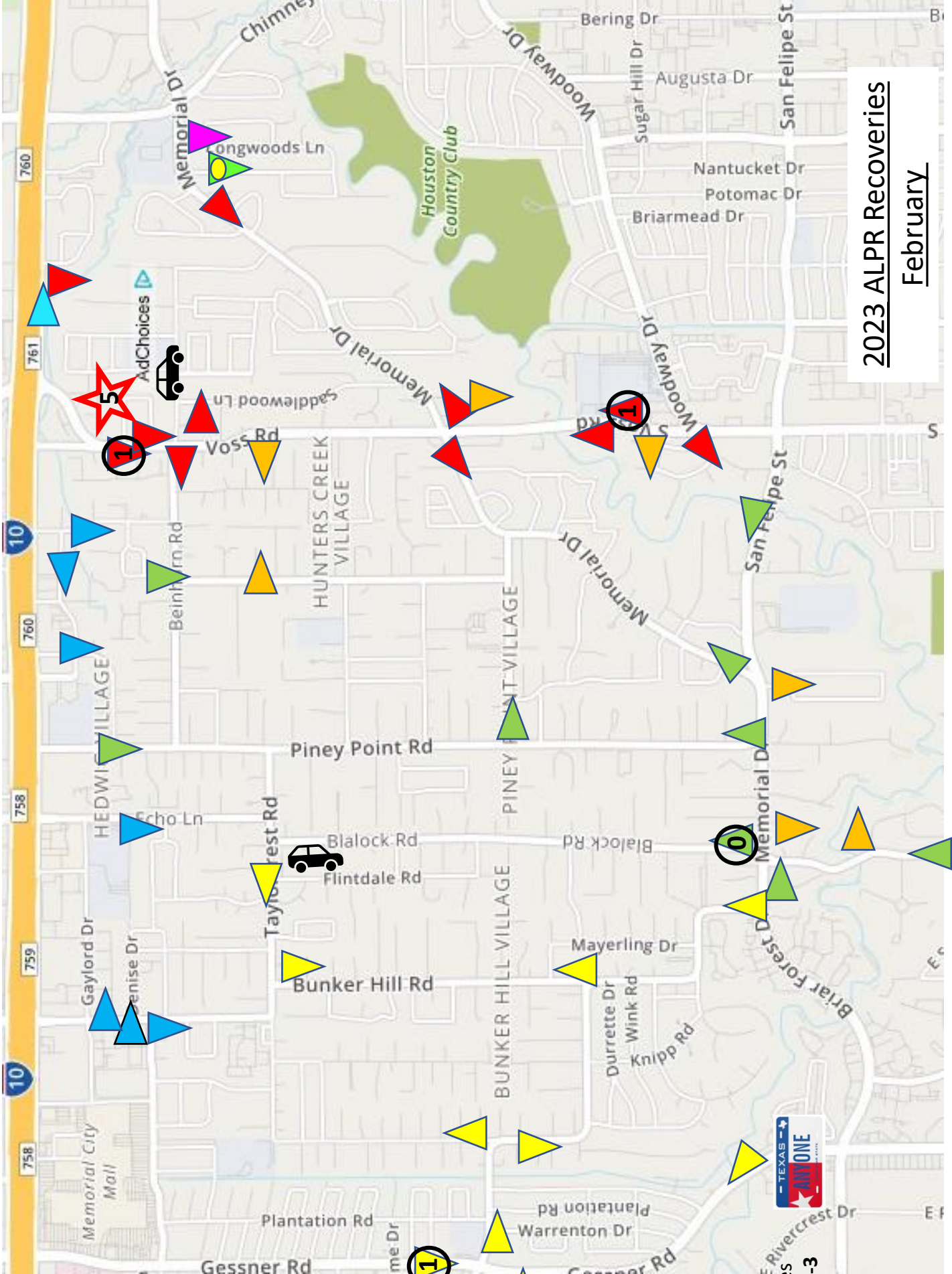
Locations



3 Recovered Vehicles

Recovered Plates - 3

Investigative Leads



Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA Systems



2023 ALPR Recoveries

February

2/28/23

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PMC0662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb
4	PRP8014	Toy/High	21	\$ 24,000.00	Fraud	17-Feb
5	3539AY	Merz	1	\$ 24,000.00	HPD	22-Feb
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
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26						
27						
28						
29						
30						
31						
32						
33						
34						
35						
36						
37						
38						
39						
40						

Plate Recoveries					
Plate Recov	Date	Links	Plate Reco	Date	Links
SFG9342	1/12/2023	Owner			
RDM8571	1/18/2023	Cited			
KKV5316	1/18/2023	Owner			
NDD9473	2/17/2023	Cited			
RMW2202	2/23/2023	Owner			
RGB8499	2/24/2023	Owner			

Firearm in vehicle Vehicle found to be Stolen
Temp Tag

Located but Fled					
Date	Plate	Camera	Date	Plate	Camera
16-Jan	IN DJ9211	21			
4-Feb	LJL2527	21			

Missing Person

3 of 6 involved in other crimes = 0%

Plate Recoveries Continued	

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar

Program Summary			
2022 Value	\$ 145,500.00	Recovered	
2022 Value	\$ 1,733,000.00	Recovered	74
54 2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 5,147,601.00		232

INVESTIGATIVE LEADS			
Crime	Plate	Date	ALPR
Package Theft	BLN9367	29-Jan	#29
Dumping of Concrete	261	7-Jan	#4
Hotlist	98BBGQN	9-Feb	#9
BMV's	LG4601	10-Feb	#19
Missing Person	RZY8999	3-Mar	#8
Missing Person	MVC4443	5-Mar	#21



February 2023 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2022 ALPR Data Report

Plate Reads Summary

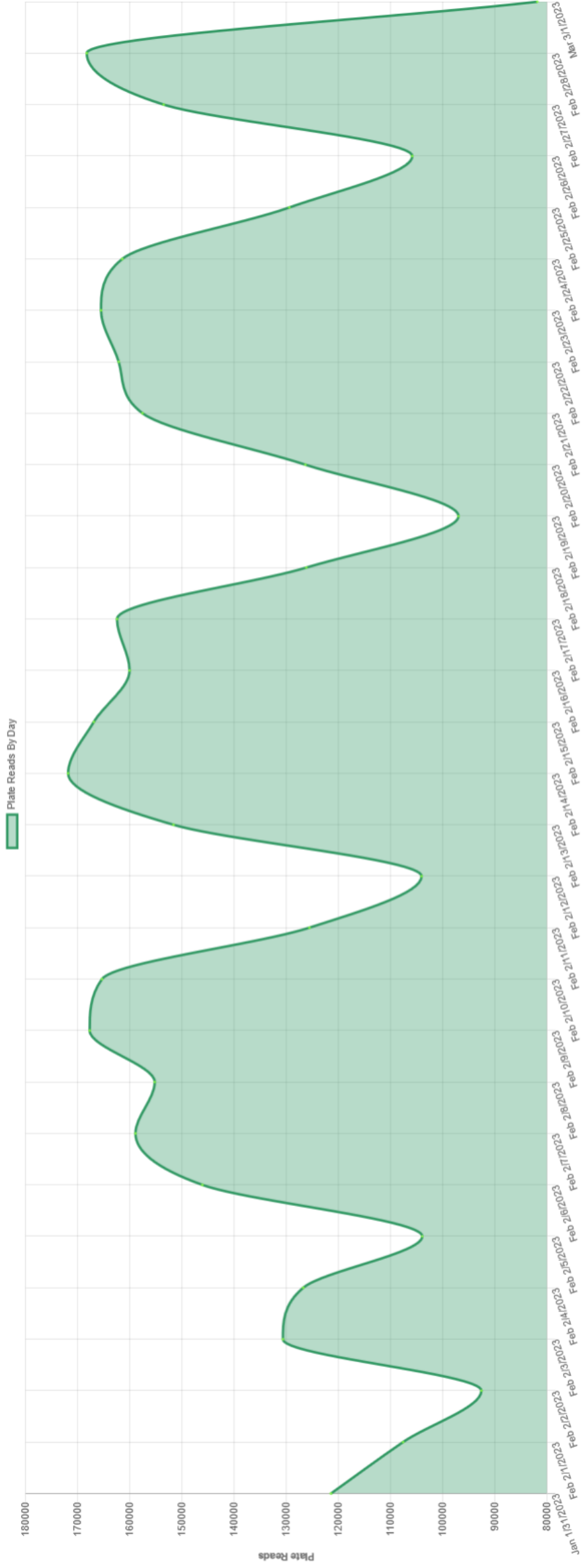
Total Plate Reads:
4,153,839

[Download CSV](#)

Jan 31 - Mar 1

Devices (33)

[Search](#)



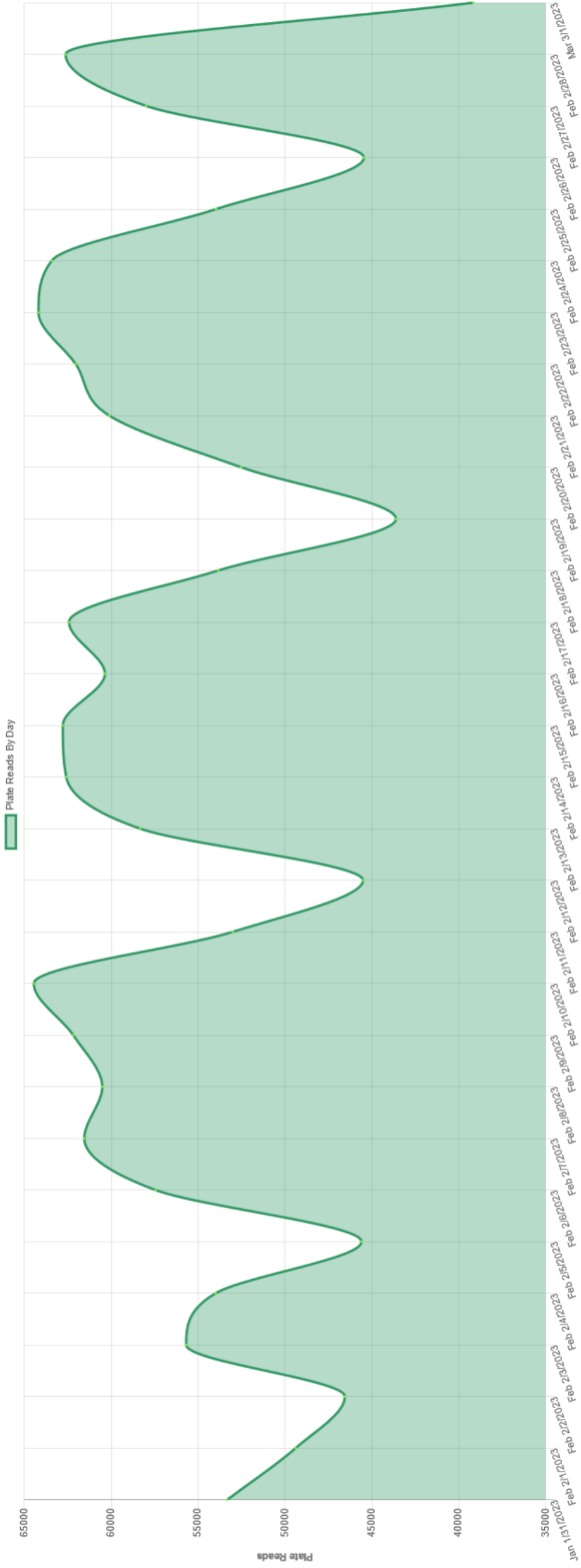
Unique Plate Reads Summary

Total Unique Plate Reads:
510,909

[DOWNLOAD CSV](#)

Jan 31 - Mar 1

Devices (33) ▾



All Categories

Hits Report

01/31/2023 → 03/01/2023



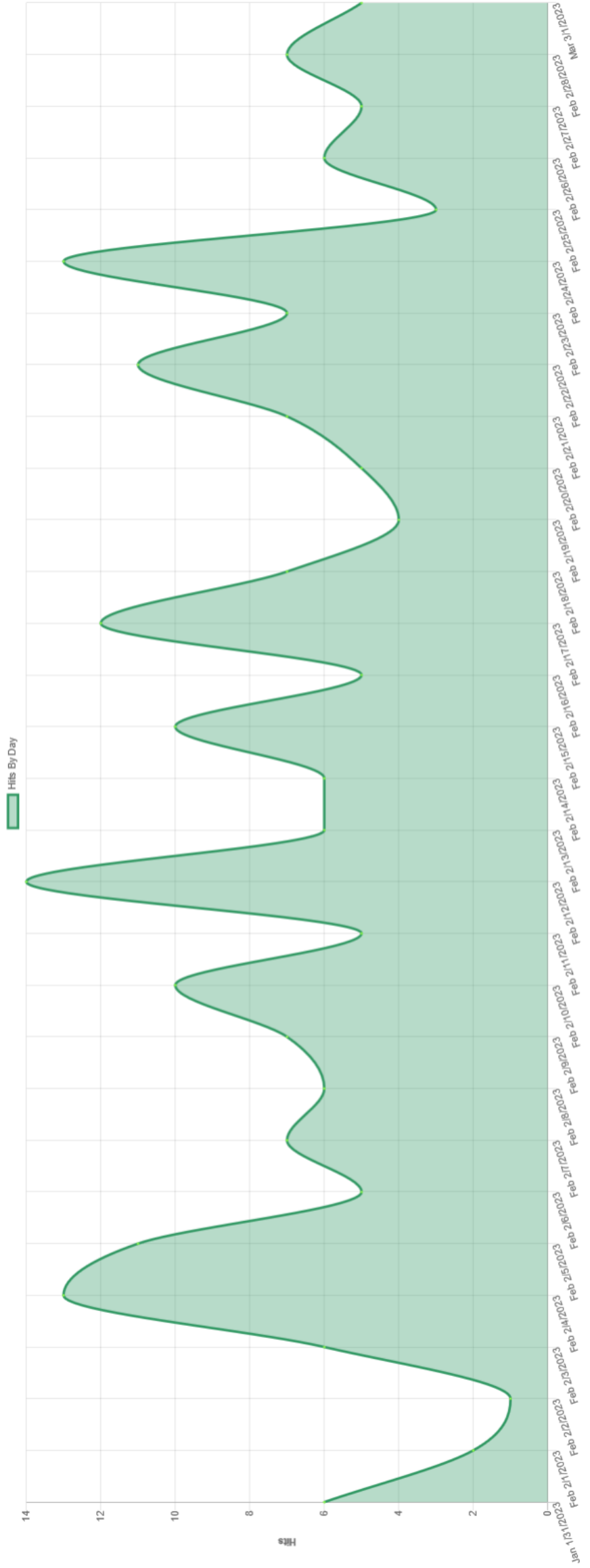
Search

DOWNLOAD CSV

Total Hits: 212

Topics (14) ▾

Devices (33) ▾



Top 6 Categories

Hits Report

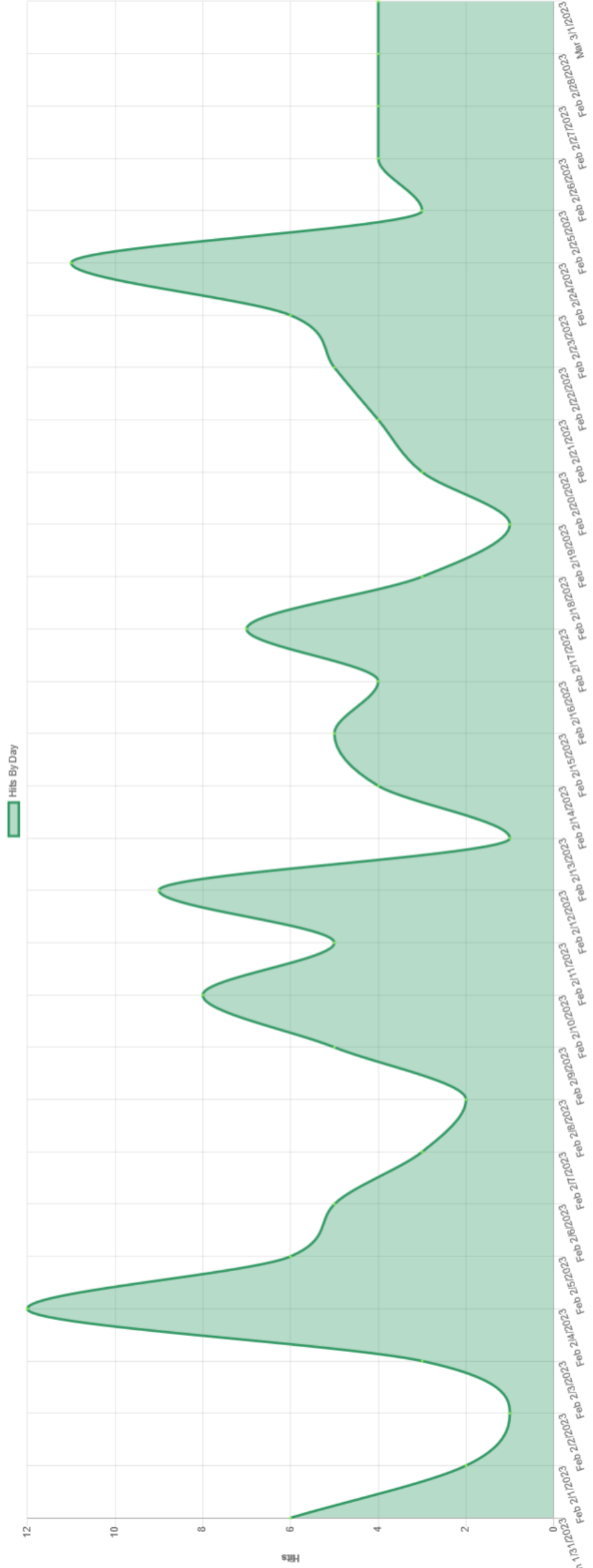
01/31/2023 → 03/01/2023

Search

DOWNLOAD CSV

Total Hits: 140

Topics (6) Devices (33)



MVPD HOT List

Hits Report

01/31/2023 → 03/01/2023



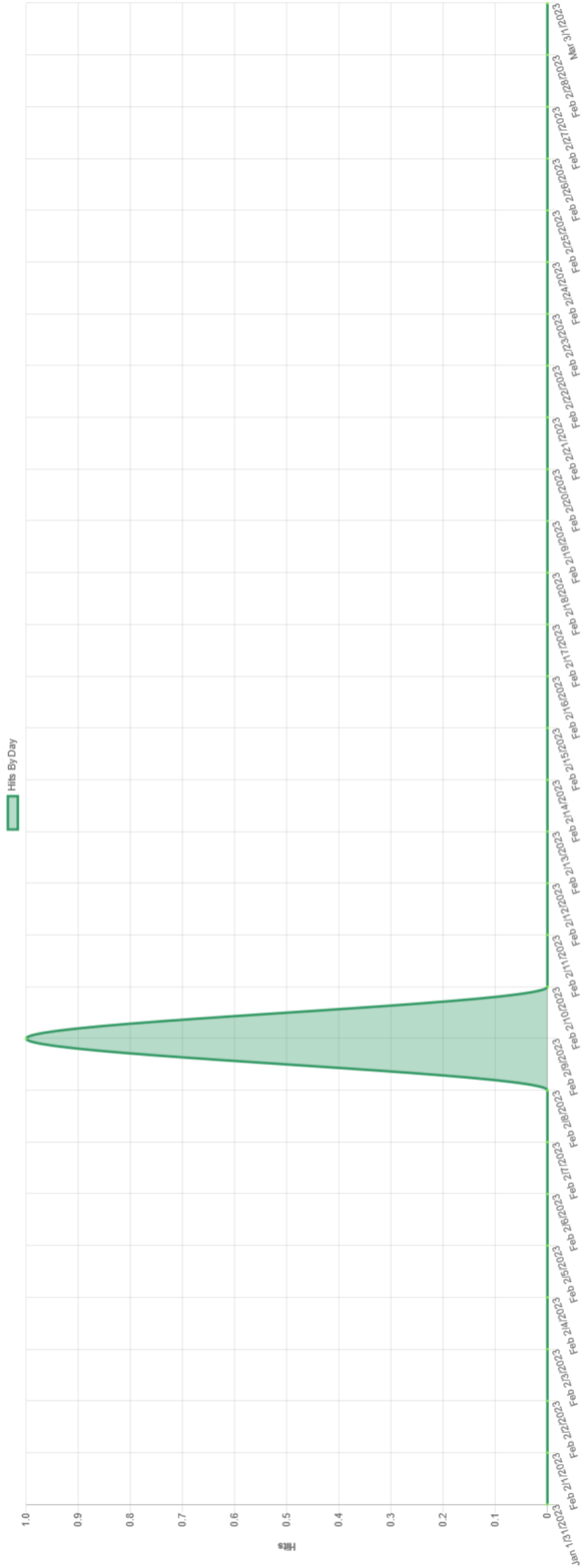
Search

DOWNLOAD CSV

Total Hits: 1

Topics (1) ▾

Devices (33) ▾



Sex Offenders

Hits Report

01/31/2023 → 03/01/2023



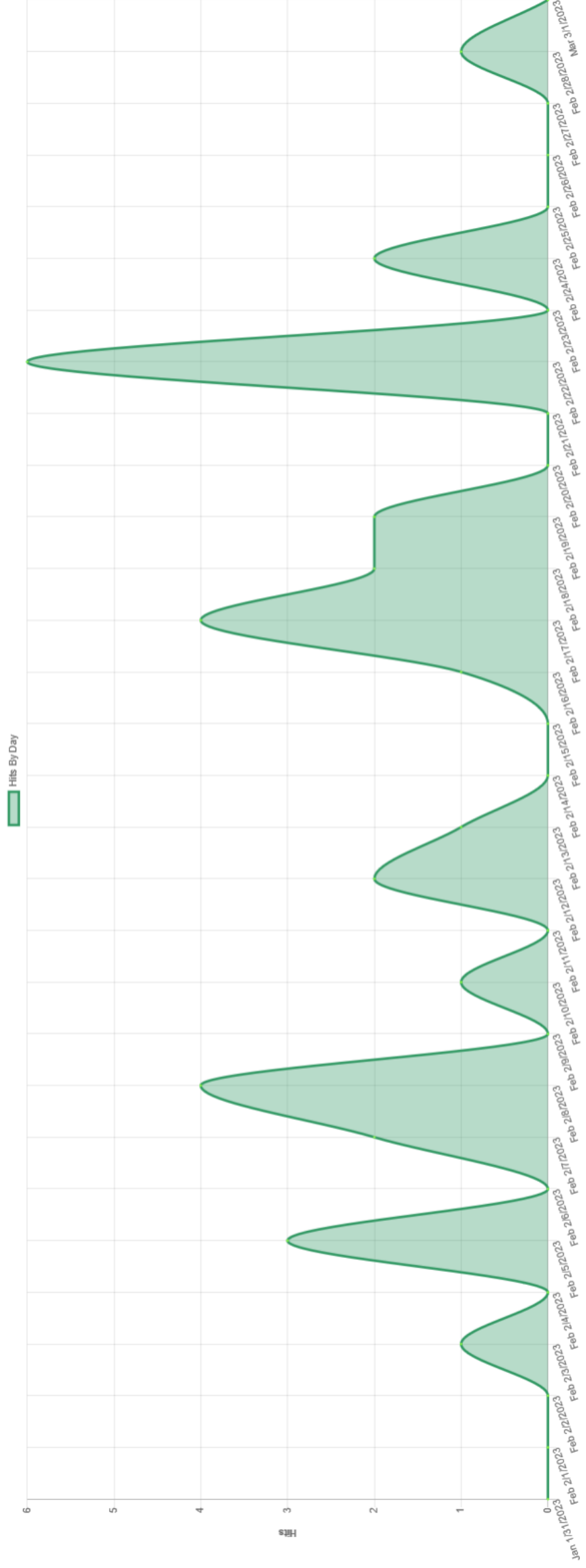
Search

DOWNLOAD CSV

Total Hits: 32

Topics (1) ▾


Devices (33) ▾



Summary Report


Insights Dashboard

Plate Reads
4,153,839




[View Details](#)

Searches
462



[View Details](#)

Hot List Hits
1




[View Details](#)

Device Sharing
Shared with
Lewisville TX PD,
Phoenix AZ PD,
and 100 others

Access Levels
Search
Hotlist Tool Access

[EDIT DEVICE SHARING](#)

Device Status

33 / 33 
Devices Online

Battery 99%

Latency 16 s

Device Name
#05 Bunkerhill Rd SB at Taylorcrest

[← Previous Device](#) [Next Device →](#)

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Memorial
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

- US COINS - I-10 Frontage Road
- Memorial Manor NA Lindenwood/Memorial
- Greyton Lane NA
- Calico NA
- Windemere NA
- Mott Lane
- Kensington NA
- Stillforest NA
- Farnham Park
- Riverbend NA
- Pinewood NA
- Hampton Court
- Bridlewood West NA
- N Kuhlman NA
- Longwoods NA
- Memorial City Mall - 22

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



Hits/Reads By Camera

1	8/213,676	17	0/7,715	Total Reads – 4,153,839
2	1/196,836	18	1/111,524	
3	See #31	19	2/152,680	Unique Reads – 510,909
4	12/151,537	20	8/229,217	
5	5/69,975	21	13/322,648	Hits- 212
6	1/72,882	22	12/410,633	
7	7/168,499	23	11/334,089	6 Top Hit List-140
8	10/267,488	24	2/190,129	
9	2/114,745	25	1/17,003	• Hotlist - 1
10	1/95,439	26	1/51,033	• Stolen Vehicle
11	4/36,485	27	2/122,491	• Stolen Plate - 3
12	5/155,091	28	1/45,253	• Gang Member
13	23/269,244	29	0/5,528	• Missing
14	1/103,185	30	2/18,830	• Amber
15	0/6,662	31	3/156,891	Recoveries - 2
16	1/17,427	32	0/16,260	
		33	0/39,012	

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

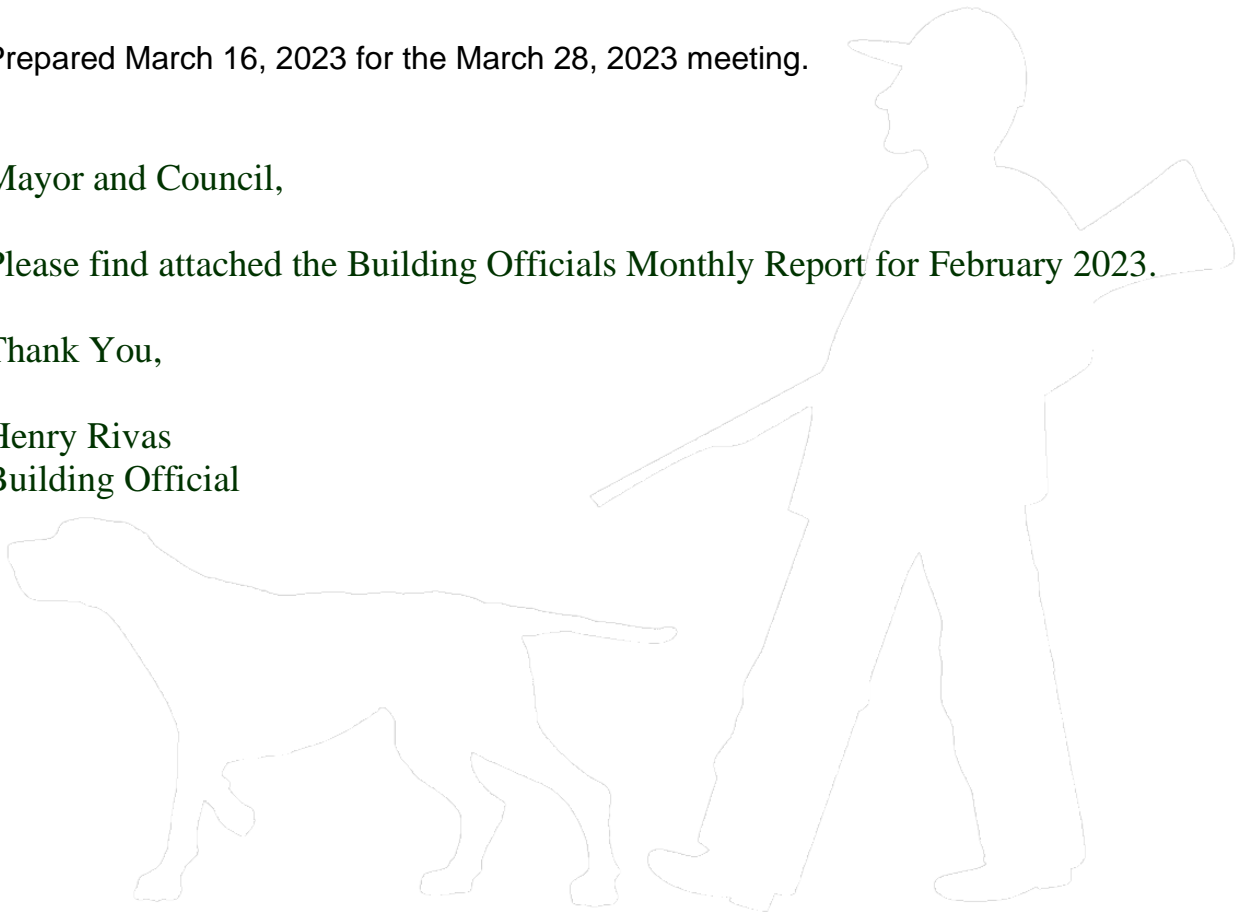
Prepared March 16, 2023 for the March 28, 2023 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for February 2023.

Thank You,

Henry Rivas
Building Official



City of Hunters Creek Village
Permit Activity Report (Issued) - 2021

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June	28	\$26,027	2	14	\$2,810	29	\$4,645	71	\$33,482	\$4,930,737
July	26	\$31,787	3	14	\$2,365	21	\$3,485	61	\$37,367	\$4,347,372
August	27	\$16,496	0	23	\$4,265	54	\$7,960	104	\$28,721	\$3,570,864
September	19	\$34,387	2	21	\$4,025	33	\$6,575	73	\$44,987	\$5,535,127
October	23	\$24,797	1	22	\$4,405	30	\$4,895	75	\$34,097	\$4,061,891
November	31	\$38,585	2	36	\$5,625	16	\$3,325	83	\$47,535	\$5,919,766
December	37	\$53,801	5	21	\$3,035	35	\$7,890	93	\$64,726	\$10,576,710
Total	317	\$303,408	19	238	\$40,595	367	\$61,980	929	\$406,072	\$53,835,336

City of Hunters Creek Village
Permit Activity Report (Issued) - 2022

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	21	\$28,575	2	29	\$5,735	34	\$7,465	84	\$41,775	\$3,260,398
February	32	\$9,165	0	19	\$4,317	46	\$7,160	97	\$20,642	\$1,410,185
March	47	\$54,321	3	26	\$5,041	44	\$8,270	117	\$67,632	\$7,489,496
April	38	\$22,082	1	21	\$4,235	49	\$8,320	108	\$34,627	\$4,190,733
May	36	\$32,072	1	21	\$4,065	49	\$7,125	106	\$43,262	\$5,335,819
June	30	\$46,204	4	30	\$5,430	44	\$7,190	104	\$58,824	\$9,917,597
July	47	\$35,397	3	20	\$4,025	41	\$7,345	108	\$46,507	\$8,192,246
August	28	\$57,515	3	18	\$3,005	46	\$7,345	92	\$67,865	\$10,031,271
September	32	\$63,269	5	27	\$5,350	38	\$7,540	97	\$76,159	\$12,899
October	27	\$5,040	0	18	\$3,400	39	\$8,330	84	\$16,770	\$1,326,733
November	32	\$28,486	1	17	\$3,520	32	\$5,895	81	\$37,901	\$3,984,972
December	16	\$10,104	0	11	\$2,430	30	\$4,665	57	\$17,199	\$2,064
Total	386	\$392,230	23	257	\$50,553	492	\$86,650	1,135	\$529,163	\$55,154,414

City of Hunters Creek Village
Permit Activity Report (Issued) - 2023

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	22	\$31,336	2	13	\$2,780	35	\$5,495	72	\$39,611	\$6,969,090
February	23	\$29,700	1	14	\$2,520	44	\$7,780	81	\$40,000	\$7,321,012
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Total	45	\$61,036	3	27	\$5,300	79	\$13,275	153	\$79,611	\$14,290,102

City of Hunters Creek Village Inspection Activity Report - 2022						
	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed	
Month						
January	184	169	91.8	15	8.2	
February	201	188	93.5	13	6.5	
March	214	197	92.1	17	7.9	
April	247	231	93.5	16	6.5	
May	245	221	90.2	24	9.8	
June	241	207	85.9	34	14.1	
July	218	197	90.4	21	9.6	
August	215	205	95.3	10	4.7	
September	274	256	93.4	18	6.6	
October	210	191	91.0	19	9.0	
November	179	155	86.6	24	13.4	
December	161	141	87.6	20	12.4	
Total	2589	2358	90.9	231	9.1	

City of Hunters Creek Village Inspection Activity Report - 2023						
	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed	
Month						
January	187	152	81.2	35	18.7	
February	174	147	84.2	27	15.5	
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total	361	299	82.7	62	17.1	

Inspections with Odometer Readings, by Inspector and Vehicle

Mar 17, 2023 10:38 AM
Henry Rivas
City of Hunters Creek Village

Date Range (inclusive): **Wed Feb 01 2023 to Tue Feb 28 2023**
Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG)									
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Reinsp Result	Correction Notes	
Vehicle ID:									
	202200359	10803 Timberglen Dr	M Final	2/1/23		No	Pass		
	202200918	256 Hedwig Road	E Final	2/1/23		No	Pass		
	202201043	10634 N Evers Park Drive	Frame	2/1/23	Y	No	Pass	[Entered 1/30/2023 by BBG]: Disapproved - over notched studs, seal tabs and end of duct board in return airs, poly seal in a couple of locations and chase and missing studs under beam.	
	202201138	10907 PAMA CIR	Gas Test	2/1/23		No	Pass		
	202201138	10907 PAMA CIR	P TO/Rough	2/1/23		No	Pass		
	202300061	10926 Wickline Dr	P UnderG	2/1/23		No	Pass		
	202300061	10926 Wickline Dr	P GL & GT	2/1/23		No	Pass		
	202300063	2 Bridlewood Ct	M Rough	2/1/23		No	Pass		
	202100096	10926 Wickline Dr	Bld-Final	2/2/23	Y	No	PPass	[Entered 1/27/2023 by BBG]: Disapproved-Need to complete exterior back patio exposed to weather - contractor stated that he is no ready but requesting TCO	
	202100314	2 Bridlewood Ct	Frame R	2/2/23	Y	No	Pass	[Entered 1/30/2023 by BBG]: Disapproved; need to poly seal top plate and thru floor penetrations.	
	202200084	13 SLEEPY OAKS CIR	E Final	2/2/23		Yes	NC	Disapproved - Still hanging fixtures and panel not labeled	
	202200955	820 OAK VALLEY DR	P TO/Rough	2/2/23		No	Pass		
	202201108	106 Willowend Dr	P TO/Rough	2/2/23		No	Pass		

202300018	10926 Wickline Dr	P Final	2/2/23	Y	No	Pass	[Entered 1/27/2023 by BBG]: Disapproved-Unable to do inspection painters have everything covered
202300029	906 CREEK WOOD WAY	P TO/Rough	2/2/23		No	Pass	
202300070	13 SLEEPY OAKS CIR	P UnderG	2/2/23		No	Pass	
202300070	13 SLEEPY OAKS CIR	P GL & GT	2/2/23		No	Pass	
202100383	13 SLEEPY OAKS CIR	Bld-Final	2/3/23		No	NC	Disapproved - This property is not ready for final there is a lot of construction still on going
202100499	13 SLEEPY OAKS CIR	Gas Test	2/6/23		No	Pass	
202100499	13 SLEEPY OAKS CIR	P Final	2/6/23		No	Pass	
202200084	13 SLEEPY OAKS CIR	E Final	2/6/23	Y	No	Pass	[Entered 2/2/2023 by BBG]: Disapproved - Still hanging fixtures and panel not labeled
202200581	919 Wade Hampton Drive	Bld-Final	2/6/23		No	Pass	
202200637	720 Kuhlman Road	P Sewer	2/6/23		No	Pass	
202200819	10926 Wickline Dr	E Final	2/6/23		No	Pass	
202200975	10907 PAMA CIR	M Rough	2/6/23		No	Pass	
202201043	10634 N Evers Park Drive	Insulation	2/6/23		No	Pass	
202201138	10907 PAMA CIR	Shower Pan	2/6/23		No	Pass	
202300011	10926 Wickline Dr	E Final	2/6/23		No	Pass	
202300056	10901 Bridgewood Street	E Underg	2/6/23		No	Pass	
202300060	10901 Bridgewood Street	P UnderG	2/6/23		No	Pass	
202300060	10901 Bridgewood Street	P GL & GT	2/6/23		No	Pass	
202300061	10926 Wickline Dr	P Final	2/6/23		No	Pass	

202200789	10907 Pama Circle	Frame	2/7/23	No	Pass	
202201064	711 W Creekside Drive	E Final	2/7/23	Yes	NC	Disapproved; GFI will not reset at outdoor kitchen.
202300051	11030 KEMWOOD DR	DW Steel	2/7/23	No	Pass	
202300074	10900 Kemwood Drive	P Final	2/7/23	No	Pass	
202300084	306 Lindenwood Drive	P UnderG	2/7/23	No	Pass	
202300084	306 Lindenwood Drive	P Final	2/7/23	No	Pass	
202300084	306 Lindenwood Drive	P GL & GT	2/7/23	No	Pass	
202100817	10830 ROARING BROOK LN	H-Strap	2/8/23	No	Pass	Y
202201101	10806 Briar Branch Lane	P Final	2/8/23	No	Pass	
202300086	820 OAK VALLEY DR	E Underg	2/8/23	Yes	NC	Disapproved- not installed
202300087	122 Willowend Dr	P Sewer	2/8/23	No	Pass	
202300087	122 Willowend Dr	P Final	2/8/23	No	Pass	
202100853	10830 ROARING BROOK LN	E Rough	2/9/23	No	Pass	Y
202200493	609 Saddlewood Lane	M Final	2/9/23	No	Pass	
202201007	10810 Oak Creek St	E Final	2/9/23	Yes	NC	Disapproved - Spoke with contractor and he said he pulled a permit but didn't do any work.
202300059	10908 Melody Lane	E Serv/ML	2/9/23	No	Pass	
202300093	617 WELLESLEY DR	P UnderG	2/9/23	No	Pass	
202300093	617 WELLESLEY DR	P GL & GT	2/9/23	No	Pass	
202200930	825 Saddlewood Ln	H-Strap	2/10/23	No	Pass	Y

202201009	811 Country Ln	E Underg	2/10/23		No	Pass	
202201009	811 Country Ln	TCI	2/10/23		No	Pass	
202201089	614 Hunters Grove Lane	E Final	2/10/23		No	Pass	
202201150	8423 Hunters Creek Dr	P Final	2/10/23	Y	No	Pass	[Entered 12/28/2022 by BBG]: Disapproved-Electric service still connected
202201156	614 Hunters Grove Lane	P Final	2/10/23		No	Pass	
202300004	806 KUHLMAN RD	Demo F	2/10/23		No	Pass	
202300056	10901 Bridgewood Street	E Final	2/10/23		No	Pass	
202300060	10901 Bridgewood Street	P Final	2/10/23		No	Pass	
202300064	119 Willowend Dr	F Post Hole	2/10/23		No	Pass	
202300086	820 OAK VALLEY DR	E Rough	2/10/23		No	Pass	
202300089	621 Wellesley Dr	P Sewer	2/10/23		No	Pass	
202300089	621 Wellesley Dr	P Final	2/10/23		No	Pass	
202300095	10818 ROARING BROOK LN	P TO/Rough	2/10/23		No	Pass	
202100861	10830 ROARING BROOK LN	P TO/Rough	2/13/23	Y	No	Pass	
202200864	702 Camelot Lane	P TO/Rough	2/13/23		No	Pass	
202200923	10618 Gawain Ln	P TO/Rough	2/13/23		No	Pass	
202201007	10810 Oak Creek St	E Final	2/13/23	Y	No	Pass	[Entered 2/9/2023 by BBG]: Disapproved - Spoke with contractor and he said he pulled a permit but didn't do any work.
202300023	10802 Oak Hollow St	M Rough	2/13/23		No	Pass	
202201010	811 Country Ln	P UnderG	2/14/23		No	Pass	
202201010	811 Country Ln	P GL & GT	2/14/23		No	Pass	
202300051	11030 KEMWOOD DR	DW Steel	2/14/23		No	Pass	
202300064	119 Willowend Dr	F Final	2/14/23		No	Pass	

202200472	502 Hunterwood Drive	M Final	2/15/23	No	Pass	
202200593	10826 ROARING BROOK LN	E Final	2/15/23	No	Pass	[Entered 1/30/2023 by BBG]: Disapproved- Electrical Final for pool disapproved seal knock out in control panel and secure outdoor thermometer
202300050	601 Wellesley Dr	E TCI	2/15/23	No	Pass	
202300096	2 Stage Stop Circle	Re-Roof	2/15/23	No	Pass	
202300099	11002 Landon Lane	E Rough	2/15/23	No	Pass	
202100673	502 HUNTERWOOD DR	E Final	2/16/23	No	NC	Disapproved - Hang fixtures at up bath or blank off. GFI for kitchen island will not reset
202200627	7607 RIVER POINT DR	Frame	2/16/23	No	Pass	
202200930	825 Saddlewood Ln	Frame	2/16/23	No	Pass	
202201088	13 SLEEPY OAKS CIR	E Final	2/16/23	No	Pass	
202300000	674 SHARTLE CIR	FD-Piers	2/16/23	No	Pass	
202300058	10922 ROARING BROOK LN	YD Trench	2/16/23	No	Pass	
202300070	13 SLEEPY OAKS CIR	P Final	2/16/23	No	Pass	
202300105	303 Hunters Trail St	P UnderG	2/16/23	No	Pass	
202300108	335 Voss Rd	P UnderG	2/16/23	No	Pass	
202300108	335 Voss Rd	Gas Test	2/16/23	No	Pass	
202100673	502 HUNTERWOOD DR	E Final	2/17/23	No	Pass	[Entered 2/16/2023 by BBG]: Disapproved - Hang fixtures at up bath or blank off. GFI for kitchen island will not reset
202201095	106 Willowend Dr	Insulation	2/17/23	No	Pass	
202300059	10908 Melody Lane	E Final	2/17/23	No	Pass	
202300079	335 Voss Rd	E Underg	2/17/23	No	Pass	

202300079	335 Voss Rd	TCI	2/17/23	No	Pass	
202300081	335 Voss Rd	P UnderG	2/17/23	No	Pass	
202300081	335 Voss Rd	P GL & GT	2/17/23	No	Pass	
202300088	335 Voss Rd	FD-Piers	2/17/23	No	Pass	
202201037	303 Hunters Trail St	P Deck S	2/21/23	No	Pass	
202201040	1126 Riverbend Drive	E Underg	2/21/23	No	Pass	
202201041	1126 Riverbend Drive	P UnderG	2/21/23	No	Pass	
202201041	1126 Riverbend Drive	P GL & GT	2/21/23	No	Pass	
202300115	335 Voss Rd	E Underg	2/21/23	No	Pass	
202200306	8447 Hunters Creek Dr	Gas Test	2/22/23	Yes	NC	Disapproved; no access
202200357	8447 Hunters Creek Dr	E Underg	2/22/23	No	Pass	
202200357	8447 Hunters Creek Dr	E TCI	2/22/23	Yes	NC	TCI- Disapproved, no access
202201054	10634 N Evers Park Drive	Gas Test	2/22/23	Yes	NC	Disapproved; No Access
202201096	773 Pifer Rd	E Underg	2/22/23	No	Pass	
202201096	773 Pifer Rd	E TCI	2/22/23	No	Pass	
202201104	551 Three Corners Drive	P TO/Rough	2/22/23	No	Pass	
202201130	10603 S EVERS PARK DR	P Layout	2/22/23	No	Pass	
202201144	617 WELLESLEY DR	E Final	2/22/23	Yes	NC	Disapproved; no access
202300052	702 Saddlewood Lane	Demo F	2/22/23	No	Pass	
202300093	617 WELLESLEY DR	P Final	2/22/23	Yes	NC	Disapproved - no access
202300110	831 Kuhlman Road	P Final	2/22/23	No	Pass	
202300110	831 Kuhlman Road	P Sewer	2/22/23	No	Pass	

202300118	10818 ROARING BROOK LN	M Rough	2/22/23		Yes	NC	Disapproved -Mechanical duct work needs to be in a cavity - kitchen exhaust hood needs to vent to outside
202100641	502 Hunterwood Drive	P Final	2/23/23		No	Pass	
202200627	7607 RIVER POINT DR	Insulation	2/23/23		No	Pass	
202201003	10926 Wickline Dr	F Final	2/23/23 Y		No	Pass	[Entered 1/27/2023 by BBG]: Disapproved- Not complete
202201054	10634 N Evers Park Drive	Gas Test	2/23/23 Y		No	Pass	[Entered 2/22/2023 by BBG]: Disapproved; No Access
202201085	10926 Wickline Dr	YD Final	2/23/23 Y		No	Pass	[Entered 1/27/2023 by BBG]: Disapproved- Not complete
202201106	10926 Wickline Dr	I Final	2/23/23 Y		No	Pass	[Entered 1/27/2023 by BBG]: Disapproved-No report on site, need insulation and strapped to building
202300071	203 Fleetway Dr	FD-Piers	2/23/23		No	Pass	
202300103	906 CREEK WOOD WAY	YD Trench	2/23/23		No	Pass	
202300116	11 River Cir	P UnderG	2/23/23		No	Pass	
202300119	674 SHARTLE CIR	P UnderG	2/23/23		No	Pass	
202100637	502 Hunterwood Drive	Bld-Final	2/24/23		Yes	NC	Disapproved - not ready
202200387	10908 Melody Lane	M Final	2/24/23		No	NC	Disapproved - no access
202200659	609 Saddlewood Lane	E Final	2/24/23		No	Pass	
202200682	215 VOSS RD	E TCI	2/24/23		No	Pass	
202201124	10922 ROARING BROOK LN	DW Steel	2/24/23		No	Pass	
202300111	4 Shannon Circle	FD Steel	2/24/23		No	Pass	
202300126	13 SLEEPY OAKS CIR	YD Trench	2/24/23		No	Pass	
202200076	418 RIPPLE CREEK DR	Shower Pan	2/27/23		No	Pass	

202200246	10803 Timberglen Dr	E Final	2/27/23		Yes	NC	Disapproved-Complete labeling panel. Utility room outlets are on 2 gfi breakers. Change to 1.
202200357	8447 Hunters Creek Dr	E TCI	2/27/23	Y	No	Pass	[Entered 2/22/2023 by BBG]: TCI- Disapproved, no access
202200753	418 RIPPLE CREEK DR	E TCI	2/27/23		No	Pass	
202200921	660 SHARTLE CIR	E Underg	2/27/23		No	Pass	
202200921	660 SHARTLE CIR	E TCI	2/27/23		No	Pass	
202200928	10417 MEMORIAL DR	E Rough	2/27/23		No	Pass	
202201130	10603 SEEVERS PARK DR	FD-Piers	2/27/23		No	Pass	
202300046	702 Camelot Lane	M Rough	2/27/23		Yes	NC	Disapproved - Dryer vent must terminate to exterior.
202300109	110 Shasta Drive	P TO/Rough	2/27/23		No	Pass	
202300118	10818 ROARING BROOK LN	M Rough	2/27/23	Y	No	Pass	[Entered 2/22/2023 by BBG]: Disapproved -Mechanical duct work needs to be in a cavity - kitchen exhaust hood needs to vent to outside
202300130	10818 ROARING BROOK LN	E Rough	2/27/23		No	Pass	
202300134	203 Fleetway Dr	P UnderG	2/27/23		No	Pass	
202300137	434 THAMER LN	P GL & GT	2/27/23		No	Pass	
202200306	8447 Hunters Creek Dr	Gas Test	2/28/23	Y	Yes	NC	Disapproved - no pressure gauge [Entered 2/22/2023 by BBG]: Disapproved; no access
202200907	919 Wade Hampton Drive	P Final	2/28/23		No	Pass	
202300012	10806 Briar Branch Ln	M Hood V	2/28/23		No	Pass	
202300012	10806 Briar Branch Ln	M Final	2/28/23		No	Pass	
202300101	726 Camelot Lane	P Final	2/28/23		No	Pass	

202300129	315 Teakwood Lane	F Post Hole	2/28/23	No	Pass
202300141	551 Three Corners Drive	M Rough	2/28/23	No	Pass
Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection	
153			0	0.0	

Henry Rivas (henry)

Odometer Permit # Address Insp Type Date Reinsp? Reinsp Result Fee? Correction Notes

Vehicle ID:

202100383	13 SLEEPY OAKS CIR	Bld-Final	2/6/23	Y	No	NC	Not Ready for TCO. [Entered 2/3/2023 by BBG]: Disapproved - This property is not ready for final there is a lot of construction still on going
202300014	106 Willowend Dr	M Rough	2/6/23		No	Pass	
202300034	13 SLEEPY OAKS CIR	DW Steel	2/6/23	Y	No	PPass	Approaches Only. Will need another for the rest of the driveway.
202300083	13 SLEEPY OAKS CIR	F Post Hole	2/6/23		No	PPass	[Entered 1/20/2023 by BBG]: Partial Only. Partial Pass: Right Side Approved Only.
202201038	303 Hunters Trail St	FF	2/7/23		No	Pass	Floor Framing Passed.
202201149	106 Willowend Dr	E Rough	2/7/23		No	NC	Fail; 1. Incorrect outlet spacing in kitchen 2. Missing smoke detectors in all bedrooms and outside in the immediate vicinity 3. Add nail guards where wire is closer than 1 1/4 from edge of stud.
202300034	13 SLEEPY OAKS CIR	DW Steel	2/7/23	Y	No	Pass	[Entered 2/6/2023 by henry]: Approaches Only. Will need another for the rest of the driveway.

												[Entered 1/20/2023 by BBG]: Partial Only.
202300083	13 SLEEPY OAKS CIR		F Post Hole	2/8/23	Y	No	Pass	No				[Entered 2/6/2023 by henry]: Partial Pass: Right Side Approved Only.
202201095	106 Willowend Dr		Frame	2/9/23		No	NC					Fail; 1. Brace valley and hip in master bedroom to load bearing members. 2. Missing anchor bolts in master bedroom and bathroom 3. Joist in master closet are over spanned 4. Add stud under palm roof brace in nook room 5. Add cripples under ceiling joist in kitchen area 6. Missing joist hangers in master bedroom
202201149	106 Willowend Dr		E Rough	2/9/23	Y	No	Pass					[Entered 2/7/2023 by henry]: Fail; 1. Incorrect outlet spacing in kitchen 2. Missing smoke detectors in all bedrooms and outside in the immediate vicinity 3. Add nail guards where wire is closer than 1 1/4 from edge of stud.
202201004	335 Voss Rd		P Steel/Piping	2/13/23		No	Pass					
202201095	106 Willowend Dr		Frame	2/15/23	Y	No	Pass					[Entered 2/9/2023 by henry]: Fail; 1. Brace valley and hip in master bedroom to load bearing members. 2. Missing anchor bolts in master bedroom and bathroom 3. Joist in master closet are over spanned 4. Add stud under palm roof brace in nook room 5. Add cripples under ceiling joist in kitchen area 6. Missing joist hangers in master bedroom
202100111	517 WELLESLEY DR		Insulation	2/17/23		No	Pass					Covered prior to inspection. Contractor to provide the city with a letter from insulation

										company accepting responsibility for the insulation.
202300104	627 Hunters Grove Lane	YD Trench	2/17/23	No	Pass					
202100383	13 SLEEPY OAKS CIR	Bld-Final	2/22/23 Y	No	PPass					Partial Pass for TCO. [Entered 2/6/2023 by henry]: Not Ready for TCO. [Entered 2/3/2023 by BBG]: Disapproved - This property is not ready for final there is a lot of construction still on going
202300114	13 SLEEPY OAKS CIR	I Trench	2/22/23	No	Pass					
202300114	13 SLEEPY OAKS CIR	I Final	2/22/23	No	Pass					
202201033	10650 Beinhorn Rd	FD-Piers	2/24/23	No	Pass					
202300083	13 SLEEPY OAKS CIR	F Final	2/24/23	No	NC					Fail; 1. Gates shall be self closing and self latching that lead to pool area. 2. Missing driveway gate
202300133	501 Lindenwood Dr	F Post Hole	2/24/23	No	Pass					
202300135	10326 Memorial Drive	E Serv/ML	2/27/23	No	Pass					
Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection						
21		0	0	0.0						

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CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared March 22, 2023 for the March 28th Agenda

A. 10918 Timberglen

1. There was a contract awarded last month to Century Concrete for the repairs.
2. The work started this week. There are some minor changes due to changed underground conditions. No cost changes anticipated at the moment.
3. Work should be completed before the end of March.



B. Lindenwood Signal

1. Contractor is working on boring conduits across the roads. All underground anticipated completion this week.
2. A waterline was hit during pier drilling operations last week and the subdivision was without water for most of a day. It was repaired with the assistance of the water authority.
3. Project completion date was upgraded from May 30th to May 15th.



C. Hunters Grove Reconstruction

1. Restoration complete. Work accepted. Warranty period started February 6th.
2. There is an agenda item on council for a deductive closeout change order for the amount of -\$6,242.50.
3. Final pay application amount of \$74,687.34.
4. Original contract amount is \$865,611.25. Final contract amount is \$773,475.75

D. Shasta/Pineland Reconstruction

1. Still designing iterations to meet the construction cost.
2. Anticipate bid ready at next council meeting.

E. 2022 Outfall Rehabilitation and Repairs

1. Bid opening occurred Friday the 17th.
2. We had 12 general contractors that were plan holders. We only had a single bidder. AR-Turnkee.
3. We added the Timberglen CIPP work to this bid and it is included in this cost. We may eliminate this work after award.
4. We have an agenda item recommending award to AR-Turnkee. For \$496,202. Our Opinion of Probably Construction Cost (OPCC) was \$450k.

F. Hampton Ct Pavers

1. Last month Council awarded a contract to Century Concrete to replace all of the transverse paver joints in Hampton Ct because several were breaking up.
2. Work started last week. Pavers were replaced with regular concrete one half of the street at a time.
3. The second half (westbound side) concrete was placed on Tuesday. Project should be complete by the end of the week.





**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
February 28, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 28, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:02 p.m.

- B. **Ken Spalding led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

Ken Spalding made comments requesting the city start the CPR Classes again.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner presented this report.**

3. Fire Commissioner Monthly Report – **Howard Miller, Fire Chief presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **No Report.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on January 24, 2023.
2. Approval of the Cash Disbursement Journal for January 2023.

Councilmember Carlton made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to renew the contract with TX BBG Consulting for building construction inspections.

Councilmember Marks made a motion to renew the contract with TX BBG Consulting for building construction inspections. Councilmember Cowell seconded the motion and the motion carried unanimously.

2. Discussion and possible action to accept a proposal from Century Concrete Construction Inc. in the amount of \$47,397.10 for Timberglen Storm Sewer and Pavement Repairs, Beinhorn Culvert End Treatments, and Hampton Ct Pavement Repair.

Councilmember Marks made a motion to accept the proposal from Century Concrete Construction Inc. in the amount of \$32,931.10 for Timberglen Storm Sewer and Pavement Repairs, \$5,400.00 for Beinhorn Culvert End Treatments, and an amount not to exceed \$20,000.00 for Hampton Ct Pavement Repair. Councilmember Knox seconded the motion and the motion carried unanimously.

3. Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 6, 2023, General Municipal Election; and containing other provisions relating to the subject.

Councilmember Carlton made a motion to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 6, 2023, General Municipal Election; and containing other provisions relating to the subject. Councilmember Marks seconded the motion and the motion carried unanimously.

4. Discussion and possible action to approve a request to change the street address for 818 Voss Road to 10737 Old Coach Lane within the City.

Councilmember Marks made a motion to approve the proposed request to change the street address for 818 Voss Road to 10737 Old Coach Lane within the City. Councilmember Knox seconded the motion and the motion carried unanimously.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 6:51 p.m. the mayor announced that the City Council was recessing into closed executive session under section 551.074 and 551.071 of the Texas Open Meetings Act to deliberate on the following item. (Section 551.071 Consultations with Attorney; Section §551.074 Personnel Matters)

1. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City's Police Commissioner. [Section §551.074 Personnel Matters]
2. To consult with the City's attorney regarding threatened litigation. [Section §551.071 Consultations with Attorney]

- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 8:00 p.m. No action was taken during the executive session.

I. ADJOURNMENT

At 8:01 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 8:01 p.m.

These minutes were approved on the 28th day of March, 2023.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT						
000774	ADAM VOYLES	02/01/2023	Regular	0.00	300.00	34035
0647	AFLAC WORLDWIDE HEADQUARTERS	02/01/2023	Regular	0.00	628.08	34036
000731	AL'S ENGINE & EQUIPMENT	02/01/2023	Regular	0.00	108.86	34037
000913	ANITA M. JAMES	02/01/2023	Regular	0.00	300.00	34038
0458	AT&T (5019)	02/01/2023	Regular	0.00	712.32	34039
000914	BRAYAN E. MENCHU	02/01/2023	Regular	0.00	37.85	34040
0010	CENTERPOINT ENERGY	02/01/2023	Regular	0.00	278.40	34041
000847	CENTERPOINT ENERGY DISTRIBUTION	02/01/2023	Regular	0.00	1,972.00	34042
000876	CINTAS CORPORATION	02/01/2023	Regular	0.00	50.28	34043
000796	ENGIE RESOURCES	02/01/2023	Regular	0.00	4,354.45	34044
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	02/01/2023	Regular	0.00	743.73	34045
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	02/01/2023	Regular	0.00	188,728.00	34046
0053	MEMORIAL VILLAGES WATER AUTHORITY	02/01/2023	Regular	0.00	1,828.94	34047
0522	MISTER SWEEPER LP	02/01/2023	Regular	0.00	834.00	34048
0065	OFFICE DEPOT CREDIT PLAN	02/01/2023	Regular	0.00	333.51	34049
000753	PATAGONIA GRILL AND CAFE	02/01/2023	Regular	0.00	1,500.00	34050
0501	TCMA REGION VI	02/01/2023	Regular	0.00	75.00	34051
0103	TEXAS MUNICIPAL RETIREMENT SYSTEM - TMRS	02/01/2023	Regular	0.00	14,343.61	34052
0624	TRANTEX	02/01/2023	Regular	0.00	85.00	34053
0105	VILLAGE FIRE DEPARTMENT	02/01/2023	Regular	0.00	161,124.27	34054
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	02/01/2023	Regular	0.00	8,764.42	34055
0255	ZERO WASTE USA	02/01/2023	Regular	0.00	3,939.74	34056
000909	A. FULLER ELECTRIC INC.	02/15/2023	Regular	0.00	5,009.50	34057
0005	AT&T (5001)	02/15/2023	Regular	0.00	657.00	34058
000815	BBG CONSULTING INC	02/15/2023	Regular	0.00	4,760.00	34059
0607	BOWNDS WHOLESALE NURSERY	02/15/2023	Regular	0.00	15,040.00	34060
000717	CAPITAL ONE TRADE CREDIT	02/15/2023	Regular	0.00	292.71	34061
0171	CARY M MORAN	02/15/2023	Regular	0.00	1,040.00	34062
000876	CINTAS CORPORATION	02/15/2023	Regular	0.00	100.57	34063
0012	COBB FENDLEY	02/15/2023	Regular	0.00	33,745.01	34064
000916	FIRST CONGREGATIONAL CHURCH OF HOUSTON	02/15/2023	Regular	0.00	500.00	34065
0150	GARY B MADDOX	02/15/2023	Regular	0.00	500.00	34066
0537	GREEN FOR LIFE	02/15/2023	Regular	0.00	42,769.42	34067
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIA	02/15/2023	Regular	0.00	50.00	34068
000716	KIRWIN LAW FIRM PLLC	02/15/2023	Regular	0.00	410.00	34069
000844	LINEBARGER GOGGAN BLAIR & SAMPSON LLP	02/15/2023	Regular	0.00	666.60	34070
0654	LORA JEAN D LENZSCH	02/15/2023	Regular	0.00	1,845.00	34071
0641	MARK E EASLEY	02/15/2023	Regular	0.00	300.00	34072
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	02/15/2023	Regular	0.00	588.86	34073
000715	NEWTON NURSERIES WEST	02/15/2023	Regular	0.00	109.15	34074
0066	OLSON & OLSON LLP	02/15/2023	Regular	0.00	2,577.00	34075
0092	TEXAS SOCIAL SECURITY PROGRAM	02/15/2023	Regular	0.00	35.00	34076
000769	TEXAS DEPARTMENT OF LICENSING AND REGULA	02/15/2023	Regular	0.00	100.00	34077
0624	TRANTEX	02/15/2023	Regular	0.00	70.00	34078

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
000789	VAN SANT LANDSCAPE MANAGEMENT	02/15/2023	Regular	0.00	3,328.00	34079

Bank Code AP DISB ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	45	0.00	505,536.28
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	55	45	0.00	505,536.28

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS						
000908	PREACTIVE IT SOLUTIONS	02/01/2023	Bank Draft	0.00	1,440.00	DFT0000392
000905	NATIONWIDE RETIREMENT SOLUTION	02/10/2023	Bank Draft	0.00	460.22	DFT0000393
000890	FIRST NATIONAL BANK OMAHA - EA	02/17/2023	Bank Draft	0.00	588.38	DFT0000395
000892	FIRST NATIONAL BANK OMAHA - HR	02/17/2023	Bank Draft	0.00	59.31	DFT0000396
000888	FIRST NATIONAL BANK OMAHA - JP	02/17/2023	Bank Draft	0.00	476.03	DFT0000397
000889	FIRST NATIONAL BANK OMAHA- TF	02/17/2023	Bank Draft	0.00	885.54	DFT0000398
000905	NATIONWIDE RETIREMENT SOLUTION	02/27/2023	Bank Draft	0.00	460.22	DFT0000399

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	4,369.70
EFT's	0	0	0.00	0.00
	7	7	0.00	4,369.70

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	45	0.00	505,536.28
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	4,369.70
EFT's	0	0	0.00	0.00
	62	52	0.00	509,905.98

Fund Summary

Fund	Name	Period	Amount
999	POOL	2/2023	509,905.98
			509,905.98

**CITY OF HUNTERS CREEK VILLAGE
QUARTERLY INVESTMENT REPORT
QUARTER ENDING DECEMBER 31, 2022**

Account Description	Beginning	Interest		Deposits	Withdrawal	Cash	Ending Book/ Market Value Balance	% of Total Funds	Average Interest Rate	Maturity	3-month Average Collateral
	Bank Balance 10/1/2022	10/1/22-12/31/22	10/1/22-12/31/22								
Wells Fargo											
Disbursement	\$1,013,794.98	\$416.86	\$212,930.41	\$1,227,142.25	\$0.00	\$0.00	\$0.00	0.00%	0.37	Immediate	
Public Funds	\$212,723.46	\$87.47	\$0.00	\$212,810.93	\$0.00	\$0.00	\$0.00	0.00%	0.36	Immediate	
Allegiance											
Disbursement	\$46,947.97	\$0.00	\$2,332,337.13	\$2,234,166.16	\$0.00	\$145,118.94	\$145,118.94	1.22%	0.00	Immediate	
Public Funds	\$4,085,274.07	\$0.00	\$2,234,054.13	\$3,008,561.81	\$0.00	\$3,310,766.39	\$3,310,766.39	27.79%	0.00	Immediate	
Texas Class	\$0.00	\$9,100.76	\$2,500,000.00	\$0.00	\$0.00	\$2,509,100.76	\$2,509,100.76	21.06%	2.42	Immediate	
Tex Pool	\$5,029,635.71	\$51,284.73	\$1,226,518.44	\$356,964.82	\$0.00	\$5,950,474.06	\$5,950,474.06	49.94%	3.47	Immediate	
Total Accounts	\$10,388,376.19	\$60,889.82	\$8,505,840.11	\$7,039,645.97	\$0.00	\$11,915,460.15	\$11,915,460.15	100.00%	1.65		\$17,805,051.63

The investment report for the 4th quarter of 2022 is in compliance with the City of Hunters Creek Village's investment policy as well as in compliance with the provisions of Chapter 2256 of the Texas Local Government Code, as required by the Public Funds Investment Act.

Reviewed and Approved by:

James S. Pappas
Mayor
Dated:

Prepared by:

Tom Fullen
City Administrator and Investment Officer
Dated: January 21, 2023



1000 Bishops Gate Blvd., Suite 300
Mt. Laurel, NJ 08054

tel. 1 800 444-4554

March 9, 2023

Mr. Henry Rivas, Building Official
Hunters Creek Village
1 Hunters Creek Place
Hunters Creek Village, TX 77024

RE: Building Code Effectiveness Grading Schedule Results
Hunters Creek Village, Harris County, TX

Dear Mr. Rivas:

We wish to thank you for the cooperation given to our representative, Daniel Cortez, during our recent survey. We have completed our analysis of the building codes adopted by your community and the efforts put forth to properly enforce those codes. The resulting Building Code Effectiveness Grading Classification is 04 for 1 and 2 family residential property and 03 for commercial and industrial property.

ISO primary mission is providing advisory insurance underwriting and rating information to insurers. There is no requirement that insurers use our advisory material. Insurers may have adopted, or may be in the process of adopting, an ISO insurance rating program that will provide rating credits to individual property insurance policies in recognition of community efforts to mitigate property damage due to natural disasters. These insurers may use the Building Code Effectiveness Grading Classification we have recently developed for your community as a basis for the credits used. While individual insurers may use different credits or different effective dates, the ISO program will apply credits to new construction within Hunters Creek Village that has been issued a Certificate of Occupancy in the year of publication and forward.

BCEGS classifications range from 1-10 with a Class 1 representing exemplary commitment to building-code enforcement. A classification of 99 indicates that a particular aspect of a community's building code enforcement program does not meet the minimum requirements of the BCEGS Schedule to receive a classification of 1-10. The BCEGS Schedule requires that a jurisdiction adopts building codes, conducts plan review, conducts inspections, and provides for staff training.

If you have any questions about the Classification that was developed, please let us know. Additionally, if you are planning on any future changes in your building codes or their enforcement, please advise us as these changes may affect our analysis and your community's grading classification.

Sincerely,

BCEGS Notification Team
Insurance Services Office
Phone: +1.800.444.4554
Email: BCEGSNotifications@iso.com
Website: www.isomitigation.com

cc: Mr. Tom Fullen, City Administrator
Hunters Creek Village
1 Hunters Creek Place
Hunters Creek Village, TX 77024



**ISO® - Building Code Effectiveness
Grading Schedule (BCEGS®)**

Building Code Enforcement Department Report

Prepared For:

Hunters Creek Village, TX

November 1, 2022

Introduction

Verisk is a leading source of information about property/casualty insurance risk. For a broad spectrum of commercial and personal lines of insurance, we provide statistical, actuarial, underwriting, and claims data; policy language; information about specific locations; fraud-identification tools; consulting services; and information for marketing, loss control, and premium audit. We perform the evaluations as a service to the insurance industry and the information we collect and products we produce are utilized in many aspects of insurance underwriting.

Verisk collects building code adoption and enforcement information from communities in the United States. Using our filed Building Code Effectiveness Grading Schedule (BCEGS), we analyze the data and assign BCEGS Classifications to the community – one Classification applying to 1 & 2 family residential properties and the other to commercial and industrial properties. These Classifications, which range from 1 to 10, measure a jurisdiction's commitment to the adoption and enforcement of building codes (with a Class 1 indicating the highest level of commitment). Since the creation of the BCEGS program in 1996, Verisk has evaluated over 35,000 building code enforcement departments servicing over 48,000 communities across the United States.

We are committed to working with each building code enforcement department to perform BCEGS surveys on a regular basis. Periodic surveying helps determine if a department has made any significant changes since its last evaluation. This ongoing effort is designed to re-evaluate each community at approximate 4-year intervals or sooner if changes indicate a potential revision to the classification. The purpose of this report is to provide the leaders of building code enforcement departments with insights into the most recent evaluation of the department and provide a comparison to outcomes from the prior evaluation of the department, if applicable. The information necessary to determine the BCEGS classification was collected from the building code enforcement department staff through a combination of on-site interviews, BCEGS questionnaire, and submitted documentation.

The Building Code Effectiveness Grading Schedule (BCEGS)

The purpose of the Building Code Effectiveness Grading Schedule is to review aspects of a building code enforcement department and to develop a Building Code Effectiveness Classification for insurance underwriting information and rating purposes, where approved. BCEGS is designed to measure resources and support made available to the enforcement of building codes and the utilization of those resources at the community level.

The Schedule is an insurance underwriting information and rating tool. It is not intended to analyze all aspects of a comprehensive building code enforcement program. It is not for purposes of determining compliance with any state or local law or regulation, nor is it for making property/casualty loss prevention or life safety recommendations. The classifications developed by this schedule are only one of several elements used to develop insurance rates for individual properties. Other features specifically relating to individual properties such as construction, occupancy, and exposures have similar importance in the development of these rates.

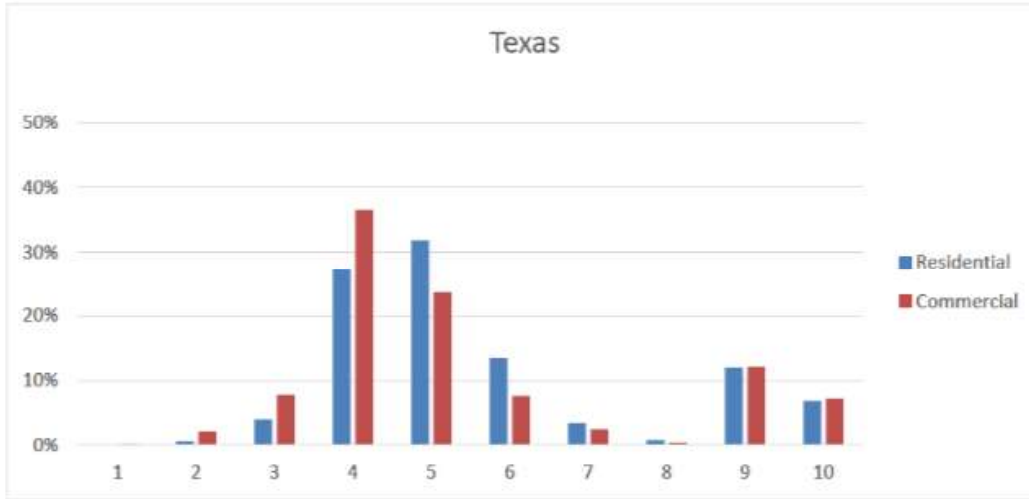
Determining a BCEGS Classification

Communities are evaluated based on state or local building code policies and practices in 27 different areas of focus. The values are calculated based on the terms of the BCEGS schedule to determine a score on a 0-to-100-point scale. Each community's score is then converted to a 1-to-10 classification. The table below shows the relationship between points and classifications.

BCEGS Classification	Scored Points Range
1	93.00 - 100.00
1	93.00 - 100.00
2	85.00 - 92.99
3	77.00 - 84.99
4	65.00 - 76.99
5	56.00 - 64.99
6	48.00 - 55.99
7	39.00 - 47.99
8	25.00 - 38.99
9	10.00 - 24.99
10	0.01 - 9.99

Distribution of State BCEGS Classifications

The table below illustrates the distribution of BCEGS classifications across the state by percentage of graded communities in each class for both commercial and residential construction.



State Average		
	Score	Class
Commercial	55.28	6
Residential	52.10	6

Note: Average State classifications and scores are calculated using the latest available BCEGS results from graded communities in each state. Verisk evaluates communities on a 4-to-5 year recurring cycle, data used in the averages may not be from the same period in time. Averages are not weighted and no community data is counted more than once in the calculation of a state's average.

Current BCEGS Survey Results

Hunters Creek Village, TX		
	Score	Class
Commercial	78.83	3
Residential	75.42	4

User's Guide to the BCEGS Scoring Chart

Details concerning the scoring of the building code enforcement department is found on the following pages. In order to assist in the understanding of this information, this user's guide is provided. Points earned in each section of the BCEGS Schedule are detailed and are separated into sections based on the area of focus. In addition, and where applicable, the points earned in the prior survey are also provided for informational purposes.

Sample Chart:

	BCEGS Schedule	2016		2013		Cycle over Cycle Change
		Current Cycle Outcomes		Prior Cycle Outcomes		
Section 108 - Additional Code Adoptions A	Maximum Points Possible in the Section B	Personal Lines (PL) applicable to One and Two Family Residential Construction C	Commercial Lines (CL) applicable to Commercial and Industrial Construction D	Personal Lines (PL) applicable to One and Two Family Residential Construction E	Commercial Lines (CL) applicable to Commercial or Industrial Construction F	PL G CL
	4.00	3.35	3.35	3.01	3.01	↑ 0.34 ↑ 0.34
	Points in this section are earned based on the age of the electrical, mechanical, plumbing, fuel-gas, energy and wildland-urban interface codes adopted and enforced within the jurisdiction - in the same manner as Section 105. To receive full credit, the most current edition of a model code, for each discipline, produced by a nationally recognized building code development and publication organization must be adopted. This section is fully proratable and partial credit can be earned.					

Key

LABEL	DESCRIPTION
A	Section number of the filed BCEGS schedule and description of the section heading
B	The maximum possible points per section as set out in the filed BCEGS Schedule
C	Values in this field indicate the current earned points in this section of the filed BCEGS Schedule applicable to the one and two family residential enforcement program.
D	Values in this field indicate the current earned points in this section of the filed BCEGS Schedule applicable to the commercial and industrial enforcement program.
E	Values in this field indicate the prior earned points in this section of the filed BCEGS Schedule applicable to the one and two family residential enforcement program. A blank entry in this field indicates an initial survey or that comparison information is not available.
F	Values in this field indicate the prior earned points in this section of the filed BCEGS Schedule applicable to the commercial and industrial enforcement program. A blank entry in this field indicates an initial survey or that comparison information is not available.
G	The indicators in this field illustrate if the department gained, lost or maintained points in this section of the filed BCEGS Schedule as compared to the prior survey. This is intended to be helpful in at-a-glance review of the document.
H	The icon in this field indicates if the section is more directly related to code adoption policy or code enforcement activity.
I	This field provides a general description of the focus area being scored and the elements necessary for credit to be earned.

November 1, 2022 Survey of Hunters Creek Village, TX

Detail of Points Scored by Section of the BCEGS Schedule and Comparison with Prior Score





Section I: Code Administration

Section 105 - Adopted Codes	BCEGS Schedule	2022		2017		Cycle over Cycle Change															
		Current Survey Outcomes		Prior Survey Outcomes																	
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL														
	8	7.60	8.00	7.60	8.00	0.00	0.00														
<p>Points in this section are earned based on the age of the building and residential codes adopted and enforced within the jurisdiction. To receive full credit, the most current edition of a model code produced by a nationally recognized building code development and publication organization must be adopted. The table below shows the breakdown of point allocation in this section. Please note that point allocations less than those indicated in the table below are reflective of prorations being applied due to weakening of the code. This section is fully proratable and partial credit can be earned.</p> <table border="1"> <tr> <td rowspan="2">Building and Residential Code</td> <td colspan="4">Point allocation based on age of adopted code. If model code edition adopted is within ____ years of the survey date:</td> </tr> <tr> <td>5 Years</td> <td>6 Years</td> <td>10 Years</td> <td>>10 Years</td> </tr> <tr> <td>Points:</td> <td>8.00</td> <td>6.88</td> <td>2.21</td> <td>.85</td> </tr> </table>						Building and Residential Code	Point allocation based on age of adopted code. If model code edition adopted is within ____ years of the survey date:				5 Years	6 Years	10 Years	>10 Years	Points:	8.00	6.88	2.21	.85		
Building and Residential Code	Point allocation based on age of adopted code. If model code edition adopted is within ____ years of the survey date:																				
	5 Years	6 Years	10 Years	>10 Years																	
Points:	8.00	6.88	2.21	.85																	
Section 108 - Additional Code Adoptions	BCEGS Schedule	2022		2017		Cycle over Cycle Change															
		Current Survey Outcomes		Prior Survey Outcomes																	
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL														
	4	3.35	3.35	3.35	3.35	0.00	0.00														
<p>Points in this section are earned based on the age of the electrical, mechanical, plumbing, fuel-gas, energy and wildland-urban interface codes adopted and enforced within the jurisdiction - in the same manner as Section 105. To receive full credit, the most current edition of a model code, for each discipline, produced by a nationally recognized building code development and publication organization must be adopted. This section is fully proratable and partial credit can be earned.</p>																					
Section 110 - Modification to Adopted Codes	BCEGS Schedule	2022		2017		Cycle over Cycle Change															
		Current Survey Outcomes		Prior Survey Outcomes																	
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL														
	4	3.80	4.00	3.80	4.00	0.00	0.00														
<p>To earn full credit in this section, the jurisdiction must adopt a model code without modifications that weaken the structural provisions of the base model code. Maximum credit in this section is determined by the age of the model code being utilized. This section is fully proratable and partial credit can be earned.</p>																					





November 1, 2022 Survey of Hunters Creek Village, TX

Section 112 - Method of Adoption	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1	1.00	1.00	0.00	0.00	↑ 1.00	↑ 1.00
<p>Full credit in this section is earned when the jurisdiction adopts a unified set of model codes within 1 year of the publication date of those codes. Additionally, full credit must be earned in sections 105 and 108 to receive credit in this section.</p>							
Section 115(a) - Training Expenditures	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	3	2.02	2.02	2.26	2.26	↓ -0.24	↓ -0.24
<p>Maximum credit in this section is earned when the jurisdiction is devoting a minimum of 2% of departmental operating expenditures to training activities. This section is fully prorable and partial credit can be earned.</p>							
Section 115(b) - Hours of Staff Training in Code Administration	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1.25	0.14	0.14	1.09	1.09	↓ -0.95	↓ -0.95
<p>Credit for staff training in the administration of codes is earned based on the actual hours of training received by the building official, plans examiners and inspectors during the review period. To receive full credit in this section the building official, all plans examiners and all inspectors must each receive a minimum of 12 hours of training in the administration of codes. This section is fully prorable and partial credit can be earned.</p>							
Section 115(b) - Hours of Staff Training in Legal Aspects of Code Administration	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1.25	0.14	0.14	0.78	0.78	↓ -0.64	↓ -0.64
<p>Credit for staff training in the legal aspects of code administration is earned based on the actual hours of training received by the building official, plans examiners and inspectors during the review period. To receive full credit in this section the building official, all plans examiners and all inspectors must each receive a minimum of 12 hours of training in legal aspects. This section is fully prorable and partial credit can be earned.</p>							

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Section 115(b)- Hours of Staff Training Obtained by Mentoring	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1.25	0.00	0.00	1.09	1.09	↓ -1.09	↓ -1.09
Credit for staff training obtained through mentoring is earned based on the actual hours of mentoring received by the plans examiners and inspectors during the review period. To receive full credit in this section all plans examiners and all inspectors must each receive a minimum of 12 hours of mentoring. This section is fully proratable and partial credit can be earned.							
Section 115(b)- Hours of Staff Training in Technical Aspects of the Building Code	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	4.25	0.80	0.80	2.37	2.37	↓ -1.57	↓ -1.57
Credit for staff training in the technical aspects of the building code is earned based on the actual hours of training received by the building official, plans examiners and inspectors during the review period. To receive full credit in this section the building official, all plans examiners and all inspectors must each receive a minimum of 60 hours of training in any technical aspects of any adopted model building or subcode. This section is fully proratable and partial credit can be earned.							
Section 115(c)- Incentives Related to Exam Fees	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	0.5	0.50	0.50	0.50	0.50	0.00	0.00
Credit in this section is earned when jurisdiction policy and practice mandates that certification examination fees are paid for all employees in the department.							
Section 115(c)- Incentives Related to Training and Certification	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	0.5	0.50	0.50	0.00	0.00	↑ 0.50	↑ 0.50
Credit in this section is earned when jurisdiction policy and practice provides incentives for employees to obtain outside training and/or certification.							

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Section 115(c)- Incentives Related to Payment for Continuing Education	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	0.5	0.50	0.50	0.50	0.50	0.00	0.00	
Credit in this section is earned when jurisdiction policy and practice mandates that all fees for continuing education are paid by the department.								
Section 115(d)- Education of the Appeals Body	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	0.5	0.00	0.00	0.10	0.10	↓ -0.10	↓ -0.10	
Maximum credit in this section is earned when the jurisdiction provides each member of the governing appeals body with a minimum of at least 3 hours of continuing education in building codes, building code enforcement or legal aspects of code administration on a yearly basis. This section is fully proratable and partial credit can be earned.								
Section 120(a)- Staff Certification	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	8	6.33	6.33	7.25	7.25	↓ -0.92	↓ -0.92	
Maximum credit in this section is earned based on the certification level of all plans examiners and inspectors. This section is fully proratable and partial credit can be earned.								
Section 120(b)- Mandates for Staff Certification	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	0.5	0.44	0.50	0.25	0.25	↑ 0.19	↑ 0.25	
Maximum credit in this section is earned when the jurisdiction has in place a certification mandate for all plans examiners and inspectors. This section is fully proratable and partial credit can be earned.								

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Section 120(c)- Mandates for Staff Certification Maintenance	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1.5	1.30	1.50	0.94	0.94	↑ 0.36	↑ 0.56
<p>Maximum credit in this section is earned when the jurisdiction has in place a program of certification maintenance through continuing education once every 3 years. This section is fully prorable and partial credit can be earned.</p>							
Section 120(d)- Mandates for Staff Certification Pre or Post Employment	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1	0.00	0.75	0.05	0.05	↓ -0.05	↑ 0.70
<p>Maximum credit in this section is earned when the jurisdiction has in place a mandate that the building official, all plans examiners and all inspectors are certified in the fields in which they are to work at the time of hire. This section is fully prorable and partial credit can be earned.</p>							
Section 120(e)- Mandates for Staff Certification Pre or Post Employment	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1	0.11	0.13	0.50	0.13	↓ -0.39	0.00
<p>Maximum credit in this section is earned when the jurisdiction has in place a program of employee certification where specific code related education and experience are required prerequisites to examination requirements. Certification examination program must have prerequisite education and experience requirements applicable to the employee sitting for the examination. This section is fully prorable and partial credit can be earned.</p>							

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Section 125 - Qualifications, Education and Experience of the Building Official	BCEGS Schedule	2022		2017		Cycle over Cycle Change																	
		Current Survey Outcomes		Prior Survey Outcomes																			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL																
	4	2.50	2.50	3.60	3.60	↓ -1.10	↓ -1.10																
<p>Credit earned in this section is based on the cumulative qualifications, education and experience of the building code official. Maximum credit is broken down into six categories with each category having a maximum amount of credit which, when totalled, become the points in this section. This section is fully proratable and partial credit can be earned</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2">Maximum Cumulative Points</th> </tr> </thead> <tbody> <tr> <td>Certification as a Building Official (ICC CBO designation or equal)</td> <td>.60 points</td> </tr> <tr> <td>Professional License as an Engineer or Architect</td> <td>.60 points</td> </tr> <tr> <td>Highest Level of Academic Degree Held</td> <td>1.0 point</td> </tr> <tr> <td>Years of Construction Related Experience</td> <td>.60 points</td> </tr> <tr> <td>Years of Code Enforcement Experience</td> <td>.60 points</td> </tr> <tr> <td>Years of Experience as a Building Official</td> <td>.60 points</td> </tr> <tr> <td>Total Maximun Points</td> <td>4.00 points</td> </tr> </tbody> </table>								Maximum Cumulative Points		Certification as a Building Official (ICC CBO designation or equal)	.60 points	Professional License as an Engineer or Architect	.60 points	Highest Level of Academic Degree Held	1.0 point	Years of Construction Related Experience	.60 points	Years of Code Enforcement Experience	.60 points	Years of Experience as a Building Official	.60 points	Total Maximun Points	4.00 points
Maximum Cumulative Points																							
Certification as a Building Official (ICC CBO designation or equal)	.60 points																						
Professional License as an Engineer or Architect	.60 points																						
Highest Level of Academic Degree Held	1.0 point																						
Years of Construction Related Experience	.60 points																						
Years of Code Enforcement Experience	.60 points																						
Years of Experience as a Building Official	.60 points																						
Total Maximun Points	4.00 points																						
Section 130 - Selection Procedures for the Building Official	BCEGS Schedule	2022		2017		Cycle over Cycle Change																	
		Current Survey Outcomes		Prior Survey Outcomes																			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL																
	0.5	0.50	0.50	0.25	0.25	↑ 0.25	↑ 0.25																
<p>Credit in this section is earned based on the particular process and criteria employed by the jurisdiction in the selection of the building official. Points are earned when the selection process mandates either certain prerequisite examination or review by a peer group.</p>																							
Section 135(a) - Design Professionals - Supervision of Plans Examiners	BCEGS Schedule	2022		2017		Cycle over Cycle Change																	
		Current Survey Outcomes		Prior Survey Outcomes																			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL																
	1	0.00	0.00	0.00	0.00	0.00	0.00																
<p>Maximum credit in this section is calculated based on the percentage of hours worked by all employees that are graduate or registered design professionals, in the supervision of plans examiners. To earn the maximum credit, all employees that supervise plans examiners must be graduate or registered design professionals. Maximum credit in this section would indicate that 100 percent of yearly hours worked in the supervision of plans examiners is done so by graduate or registered design professionals. This section is fully proratable and partial credit can be earned.</p>																							

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Section 135(b) - Design Professionals as Plans Examiners	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	0.5	0.00	0.00	0.50	0.50	↓ -0.50	↓ -0.50
<p>Maximum credit in this section is calculated based on the percentage of hours worked by all employees that are graduate or registered design professionals as plans examiners. To earn the maximum credit, all employees that conduct plan examination must be graduate or registered design professionals. Maximum credit in this section would indicate that 100 percent of yearly hours worked in plans examination is done so by graduate or registered design professionals. This section is fully proratable and partial credit can be earned.</p>							
Section 135(c) - Design Professionals - Supervision of Field Inspectors	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	0.5	0.00	0.00	0.01	0.01	↓ -0.01	↓ -0.01
<p>Maximum credit in this section is calculated based on the percentage of hours worked by all employees that are graduate or registered design professionals in the supervision of field inspectors. To earn the maximum credit, all employees that supervise field inspectors must be graduate or registered design professionals. Maximum credit in this section would indicate that 100 percent of yearly hours worked in supervision of field inspection is done so by graduate or registered design professionals. This section is fully proratable and partial credit can be earned.</p>							
Section 140 - Zoning Provisions - Natural Hazard Mitigation	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1	1.00	1.00	0.00	0.00	↑ 1.00	↑ 1.00
<p>Credit in this section is earned when the jurisdiction has implemented special zoning or land-use regulations that address natural hazard mitigation measures applicable to the construction of buildings. Floodplain management regulations are not included for credit in this section.</p>							
Section 145 - Contractor / Builder Licensing & Bonding	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1	0.30	0.30	0.33	0.33	↓ -0.03	↓ -0.03
<p>Maximum credit is earned in this section when the jurisdiction mandates all contractors, builders and trades people to be licensed in all applicable areas of work and when that licensing program requires examination and experience prior to licensure. In addition, the jurisdiction shall require all contractors, builders and trades people to submit performance and surety bonds for the completion of all work under permit. This section is fully proratable and partial credit can be earned.</p>							

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Section 155(a) - Expenditures for Public Awareness Programs	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes		PL	CL
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction		
	1.25	1.25	1.25	1.25	1.25	0.00	0.00
<p>Maximum credit is earned in this section when a jurisdiction has a program for public awareness and the expenditures for such programs are equal to a minimum of .5% of operating expenditures. This section is fully prorable and partial credit can be earned.</p>							
Section 155(b) - Staff Effort Toward Public Awareness Programs	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes		PL	CL
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction		
	1.25	1.11	1.11	1.25	1.25	↓ -0.14	↓ -0.14
<p>Maximum credit is earned in this section when a jurisdiction has a program for public awareness and the work hours devoted to the administration and conduct of such program equal a minimum of 3 hours per employee. The total required hours are calculated based on the total number of code enforcement personnel in the department, but efforts toward public awareness need not be undertaken by every employee. This section is fully prorable and partial credit can be earned.</p>							
Section 160 - Participation in Code Development Activities	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes		PL	CL
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction		
	0.5	0.50	0.50	0.50	0.50	0.00	0.00
<p>Maximum credit is earned in this section when a jurisdiction participates at a local, state or national level in the code development process.</p>							
Section 165(a) - Formal Appeals Process	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes		PL	CL
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction		
	0.3	0.30	0.30	0.00	0.00	↑ 0.30	↑ 0.30
<p>Maximum credit in this section is earned when the jurisdiction has an established and functional appeals process consisting of at least 5 appointed members. This section is fully prorable and partial credit can be earned.</p>							

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Section 165(b) - Administrative Policies and Procedures	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	0.1	0.10	0.10	0.10	0.10	0.00	0.00
Credit in this section is earned when the jurisdiction has in place an administrative policies and procedures guide applicable to all employees.							
Section 165(c) - Technical Policies and Procedures	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	0.1	0.10	0.10	0.10	0.10	0.00	0.00
Credit in this section is earned when the jurisdiction has in place policies and procedures guides covering technical code requirements, approval steps, departmental procedures and technical submittal requirements and makes those guides available to the public.							
Section 2: Plan Review							
Section 205 - Plan Review Staffing	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	9	7.83	8.61	7.83	0.00	0.00	↑ 8.61
Credit in this section is earned when staffing levels are sufficient to assure a comprehensive review of all construction documents for compliance with the adopted building codes. The maximum allowable credit in this section is determined by the points earned in Section 215(a - e). The degree of detail in the plan examination program impacts the credit earned for staffing. This section is fully proratable and partial credit can be earned.							
Section 210 - Experience of Plans Examination Personnel	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1.5	1.50	1.50	1.50	1.50	0.00	0.00
Maximum credit in this section is earned when every plans examiner employed in the jurisdiction has a minimum of 5 years of experience in conducting plans examinations. This section is fully proratable and partial credit can be earned.							

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Section 215(a) - Detail of Plan Examinations - Comprehensive Review	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	3.25	3.25	3.25	3.25	3.25	0.00	0.00
Credit in this section is earned when the jurisdiction performs a comprehensive plans examination on all applicable projects, even when the construction documents are prepared by a registered design professional.							
Section 215(b) - Detail of Plan Examination- Review of Design Factors	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	3.25	3.25	3.25	3.25	3.25	0.00	0.00
Credit in this section is earned when the jurisdiction performs a comprehensive plans examination on all applicable projects, which include a review of structural design criteria.							
Section 215(c) - Detail of Plan Examination- Product Evaluation	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	2	2.00	2.00	2.00	2.00	0.00	0.00
Credit in this section is earned when the jurisdiction has in place a means to evaluate or reference evaluation service reports for substitute products and/or materials for conformance with the intent of the structural design portions of the adopted building code.							
Section 215(d) - Detail of Plan Examination- Checklists	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	2	1.50	1.50	1.50	1.50	0.00	0.00
When a detailed building code plan examination checklist is utilized, credit is earned in this section based on the detail of the checklist. Checklists shall be maintained in the permanent records of the jurisdiction. This section is fully proratable and partial credit can be earned.							

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Section 215(e) - Detail of Plan Examination- Record Keeping	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1	0.00	1.00	0.00	0.00	0.00	↑ 1.00
<p>Maximum credit in this section is earned when the jurisdiction's record keeping practices are sufficient to ensure an accurate accounting of the number of plans examined during the reporting period of this survey.</p>							
Section 220 - Performance Evaluation for Quality Assurance	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1	0.50	0.50	0.50	0.50	0.00	0.00
<p>Jurisdictional practices related to quality assurance are credited in this section. To earn credit in this section the jurisdiction would need to conduct employee performance evaluations on at least a yearly basis and conduct follow-up plan examination at least semi-annually. This section is fully proratable and partial credit can be earned.</p>							
Section 3: Field Inspection							
Section 305 - Inspection Staffing	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	9	9.00	9.00	3.76	2.52	↑ 5.24	↑ 6.48
<p>Credit in this section is earned when staffing levels are sufficient to assure a comprehensive review of all building construction for compliance with the adopted building codes. This section is fully proratable and partial credit can be earned.</p>							
Section 310(a) - Experience of Inspection Personnel	BCEGS Schedule	2022		2017		Cycle over Cycle Change	
		Current Survey Outcomes		Prior Survey Outcomes			
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL
	1.5	1.50	1.50	1.13	1.13	↑ 0.37	↑ 0.37
<p>Maximum credit in this section is earned when every inspector employed in the jurisdiction has a minimum of 5 years of experience in conducting field inspections. This section is fully proratable and partial credit can be earned.</p>							

November 1, 2022 Survey of Hunters Creek Village, TX

Section 310(b) - Construction Experience of Inspection Personnel	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	1.5	1.50	1.50	1.50	1.50	0.00	0.00	
<p>Maximum credit in this section is earned when every inspector employed in the jurisdiction has a minimum of 2 years of experience in construction or construction trades. This section is fully proratable and partial credit can be earned.</p>								
Section 315 - Managing Inspection and Re-inspection Activity	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	1	0.00	0.00	0.00	0.00	0.00	0.00	
<p>Maximum credit in this section is earned when the jurisdiction's record keeping practices are sufficient to ensure an accurate accounting of the number of inspections conducted during the reporting period of this survey.</p>								
Section 320 - Inspection Checklist	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	2	0.00	0.00	1.50	1.50	↓ -1.50	↓ -1.50	
<p>When a detailed building code inspection checklist is utilized, credit is earned in this section based on the detail of the checklist. Checklists shall be maintained in the permanent records of the jurisdiction. This section is fully proratable and partial credit can be earned.</p>								
Section 325 - Special Inspections	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	1	0.90	0.90	0.90	0.90	0.00	0.00	
<p>To earn maximum credit in this section a jurisdiction will have a program for the inspection of specific structural elements conducted by professional inspectors, certified for such work, to assure structural integrity. This section is fully proratable and partial credit can be earned.</p>								

November 1, 2022 Survey of Hunters Creek Village, TX

Section 330 - Inspection for Elements Related to Natural Hazard Mitigation	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	1.5	1.50	1.50	1.50	1.50	0.00	0.00	
<p>To earn maximum credit in this section a jurisdiction will have inspection requirements specific to the natural hazards peculiar to the jurisdiction.</p>								
Section 335 - Final Inspections	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	2.5	2.50	2.50	2.50	2.50	0.00	0.00	
<p>To earn credit in this section a jurisdiction must perform final inspections on all buildings after construction is complete and before the building is occupied.</p>								
Section 340 - Certificate of Occupancy	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	2	2.00	2.00	2.00	2.00	0.00	0.00	
<p>To earn credit in this section a jurisdiction must issue a Certificate of Occupancy after construction is complete and before the building is occupied.</p>								
Section 345 - Performance Evaluation for Quality Assurance	BCEGS Schedule	2022		2017		Cycle over Cycle Change		
		Current Survey Outcomes		Prior Survey Outcomes				
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	PL	CL	
	1	0.50	0.50	0.75	0.75	↓ -0.25	↓ -0.25	
<p>Jurisdictional practices related to quality assurance are credited in this section. To earn credit in this section the jurisdiction would need to conduct employee performance evaluations on at least a yearly basis and conduct follow-up field inspections at least semi-annually. This section is fully proratable and partial credit can be earned.</p>								

November 1, 2022 Survey of Hunters Creek Village, TX

SUMMARY

At-A-Glance Summary of Points Scored by Section of the BCEGS Schedule and Comparison with Prior Score							
Focus Area Based on BCEGS Schedule Organization	BCEGS Schedule	2022		2017		Current Survey Outcomes	
		Current Survey Outcomes		Prior Survey Outcomes		PL	CL
	Maximum Points Possible in the Section	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction	Personal Lines (PL) applicable to One and Two Family Residential Construction	Commercial Lines (CL) applicable to Commercial and Industrial Construction		
Section I: Code Administration	54	36.19	37.82	40.33	40.56	↓ -4.14	↓ -2.74
Section II: Plan Review	23	19.83	21.61	19.83	12.00	0.00	↑ 9.61
Section III: Field Inspection	23	19.40	19.40	15.54	14.30	↑ 3.86	↑ 5.10
Subtotal	100	75.42	78.83	75.70	66.86	↓ -0.28	↑ 11.97
Proration Factor Applied: Final score is determined by the relationship of performance in Section 105 (adopted codes) and the rest of the schedule.		95.00%	100.00%	95.00%	100.00%	0	0
Final Score:		72.03	78.83	72.29	66.86	↓ -0.26	11.97
Resulting BCEGS Classification:		4	3	4	4		



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to approve Change Order #2 to reduce the contract with J Rivas Constructions, LLC – (Close Out) for the Hunters Grove Lane Reconstruction in the amount of (\$6,242.50)

EXHIBITS: Close Out Change Order

CHANGE ORDER

No. 02

DATE OF ISSUANCE 03/22/2023

EFFECTIVE DATE 03/22/2023

OWNER City of Hunters Creek Village

CONTRACTOR J Rivas Construction, LLC

Contract: Hunters Grove Lane Reconstruction

Project: Hunters Grove Lane Reconstruction

OWNER's Contract No. 2212-018-03

ENGINEER's Contract No. 2212-018-03

ENGINEER Cobb, Fendley & Associates, Inc.

You are directed to make the following changes in the Contract Documents:
 Description: Deductions to multiple contract line items for project close-out.
 Reason for Change Order: Same as above
 Documents supporting change: Attached

CHANGE IN CONTRACT PRICE
Original Contract Price: \$ <u>865,611.25</u>
Net Increase (Decrease) from previous Change Orders No. <u>0</u> to <u>1</u> : \$ <u>(85,893.00)</u>
Contract Price prior to this Change Order: \$ <u>779,718.25</u>
Net increase (decrease) of this Change Order: \$ <u>(6,242.50)</u>
Contract Price with all approved Change Orders: \$ <u>773,475.75</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>150</u> Ready for final payment: <u>180</u> (days or dates)
Net change from previous Change Orders No. <u>0</u> to No. <u>1</u> : Substantial Completion: <u>0</u> Ready for final payment: <u>0</u> (days)
Contract Times prior to this Change Order: Substantial Completion: <u>150</u> Ready for final payment: <u>180</u> (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: <u>0</u> Ready for final payment: <u>0</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>150</u> Ready for final payment: <u>180</u> (days or dates)

RECOMMENDED:

ACCEPTED:

APPROVED:

By: SH G. Ray
 Stephen G. Ray, P.E.
 CobbFendley

By: J Rivas
 J Rivas Construction, LLC

By: _____
 City of Hunters Creek Village

Date: 3/22/23

Date: 3/22/2023

Date: _____

PROJECT: HUNTERS GROVE LANE RECONSTRUCTION
 CLIENT: CITY OF HUNTERS CREEK VILLAGE
 CONTRACTOR: J RIVAS CONSTRUCTION, LLC
 CFA PROJECT NUMBER: 2212-018-03

ORIGINAL CONTRACT				CHANGE ORDER NO. 1				CHANGE ORDER NO. 2			
Item No.	Item Description	Unit	Quantity	Unit Price	Extended Price	Quantity	Unit Price	Extended Price	Quantity	Unit Price	Extended Price
SECTION 1 - SITE PREPARATION											
1	Mobilization (No Greater than 5% of Total Bid)	LS	1	\$ 34,500.00	\$ 34,500.00	1	\$ 34,500.00	\$ 34,500.00	1	\$ 34,500.00	\$ 34,500.00
2	Barricades, Signs, and Traffic Control, Complete in Place	LS	1	\$ 35,500.00	\$ 35,500.00	1	\$ 35,500.00	\$ 35,500.00	1	\$ 35,500.00	\$ 35,500.00
3	Tree Protection Plan	LS	1	\$ 16,500.00	\$ 16,500.00	1	\$ 16,500.00	\$ 16,500.00	1	\$ 16,500.00	\$ 16,500.00
4	Block Sodding, Complete in Place	SY	2,540	\$ 8.25	\$ 20,955.00	1,270	\$ 8.25	\$ 10,477.50	940	\$ 8.25	\$ 7,755.00
SUBTOTAL SECTION 1 - SITE PREPARATION				\$	\$ 107,455.00		\$	\$ 96,977.50		\$	\$ 94,255.00
SECTION 2 - STORM SEWER POLLUTION PREVENTION PLAN ITEMS											
5	Erosion/Sediment Control in Accordance with TPDES Requirements, Including Notice of Intent (NOI), Notice of Termination (NOT), Maintenance, Inspection and Reporting	LS	1	\$ 2,500.00	\$ 2,500.00	0	\$ 2,500.00	\$ -	0	\$ 2,500.00	\$ -
6	SWPPP Inspection and Maintenance	LS	1	\$ 2,200.00	\$ 2,200.00	1	\$ 2,200.00	\$ 2,200.00	1	\$ 2,200.00	\$ 2,200.00
7	Reinforce Filter Fabric Fence	LF	500	\$ 3.25	\$ 1,625.00	500	\$ 3.25	\$ 1,625.00	500	\$ 3.25	\$ 1,625.00
8	Furnish Stabilized Construction Exit, Complete in Place	SY	22	\$ 72.00	\$ 1,584.00	0	\$ 72.00	\$ -	0	\$ 72.00	\$ -
9	Furnish, Install, and Remove Reinforced Sand Bag Inlet Protection Barrier, Complete in Place (Stage I)	LF	50	\$ 24.00	\$ 1,200.00	50	\$ 24.00	\$ 1,200.00	50	\$ 24.00	\$ 1,200.00
10	Furnish, Install, and Remove Reinforced Sand Bag Inlet Protection Barrier, Complete in Place (Stage II)	LF	50	\$ 24.00	\$ 1,200.00	50	\$ 24.00	\$ 1,200.00	50	\$ 24.00	\$ 1,200.00
SUBTOTAL SECTION 2 - STORM SEWER POLLUTION PREVENTION PLAN ITEMS				\$	\$ 10,309.00		\$	\$ 6,225.00		\$	\$ 6,225.00
SECTION 3 - DEMOLITION ITEMS											
11	Roadway Excavation (Includes Haul and Disposal)	CY	150	\$ 52.00	\$ 7,800.00	856	\$ 52.00	\$ 44,512.00	856	\$ 52.00	\$ 44,512.00
12	Remove and Dispose Offsite of Existing Concrete Pavement, Subgrade, Concrete Curb, All Thicknesses, Complete in Place (Includes All Saw-Cutting Required)	SY	3,657	\$ 16.50	\$ 60,340.50	3,657	\$ 16.50	\$ 60,340.50	3,657	\$ 16.50	\$ 60,340.50
13	Remove and Dispose Offsite of Existing Standard Concrete and Exposed Aggregate Driveways (All Thicknesses), Complete in Place	SY	233	\$ 14.00	\$ 3,262.00	233	\$ 14.00	\$ 3,262.00	233	\$ 14.00	\$ 3,262.00
14	Remove Existing Paver Driveways, Salvage Surface Material and Return to Resident (All Thicknesses), Complete in Place	SY	99	\$ 24.00	\$ 2,376.00	0	\$ 24.00	\$ -	0	\$ 24.00	\$ -
15	Remove and Dispose Offsite of Existing Concrete Walkways (All Thicknesses), Complete in Place	SY	15	\$ 24.00	\$ 360.00	15	\$ 24.00	\$ 360.00	15	\$ 24.00	\$ 360.00
16	Remove Existing Paver Walkways, Salvage Surface Material and Return to Resident (All Thicknesses), Complete in Place	SY	34	\$ 24.00	\$ 816.00	34	\$ 24.00	\$ 816.00	34	\$ 24.00	\$ 816.00
17	Remove and Dispose Existing Inlet (All Types, Sizes and Depths), Complete in Place	EA	3	\$ 950.00	\$ 2,850.00	3	\$ 950.00	\$ 2,850.00	3	\$ 950.00	\$ 2,850.00
18	Remove and Dispose Existing Storm Sewer, All Sizes, Complete in Place	LF	28	\$ 45.00	\$ 1,260.00	28	\$ 45.00	\$ 1,260.00	28	\$ 45.00	\$ 1,260.00
19	Remove and Dispose Existing PVC Curb Drains, All Sizes, Complete in Place	LF	800	\$ 8.00	\$ 6,400.00	800	\$ 8.00	\$ 6,400.00	360	\$ 8.00	\$ 2,880.00
SUBTOTAL SECTION 3 - DEMOLITION ITEMS				\$	\$ 85,464.50		\$	\$ 119,800.50		\$	\$ 116,280.50

		ORIGINAL CONTRACT				CHANGE ORDER NO. 1				CHANGE ORDER NO. 2				
SECTION 4 - PAVING ITEMS														
20	7-inch Reinforced Concrete Pavement, Complete in Place	SY	3,657	\$ 81.00	\$ 296,217.00	3,657	\$ 81.00	\$ 296,217.00	3,657	\$ 81.00	\$ 296,217.00	3,657	\$ 81.00	\$ 296,217.00
21	8% Hydrated Lime Slurry for Subgrade, Complete in Place	TON	78	\$ 280.00	\$ 21,840.00	0	\$ 280.00	\$ -	0	\$ 280.00	\$ -	0	\$ 280.00	\$ -
22	6-inch Lime Treatment Subgrade, Complete in Place	SY	3,895	\$ 8.50	\$ 33,107.50	0	\$ 8.50	\$ -	0	\$ 8.50	\$ -	0	\$ 8.50	\$ -
22A	6-inch Cement Stabilized Sand Subgrade	SY				856	\$ 55.00	\$ 47,080.00	856	\$ 55.00	\$ 47,080.00	856	\$ 55.00	\$ 47,080.00
23	6" Concrete Curb, Complete in Place	LF	1,681	\$ 9.00	\$ 15,129.00	1,681	\$ 9.00	\$ 15,129.00	1,681	\$ 9.00	\$ 15,129.00	1,681	\$ 9.00	\$ 15,129.00
24	6-inch Concrete Driveways, Including 6-inch Cement Stabilized Sand Base, Complete in Place	SY	332	\$ 72.00	\$ 23,904.00	332	\$ 72.00	\$ 23,904.00	332	\$ 72.00	\$ 23,904.00	332	\$ 72.00	\$ 23,904.00
24A	Remove and Reinstall Existing Paver Driveways	EA				6	\$ 1,500.00	\$ 9,000.00	6	\$ 1,500.00	\$ 9,000.00	6	\$ 1,500.00	\$ 9,000.00
25	4-1/2 Inch Concrete Walkways, Including 4-inch Cement Stabilized Sand Base, Complete in Place	SF	431	\$ 10.75	\$ 4,633.25	431	\$ 10.75	\$ 4,633.25	431	\$ 10.75	\$ 4,633.25	431	\$ 10.75	\$ 4,633.25
SUBTOTAL SECTION 4 - PAVING ITEMS				\$ 394,830.75				\$ 395,963.25						\$ 395,963.25
SECTION 5 - STORM SEWER ITEMS														
26	Precast Type BB Inlet, Complete in Place	EA	5	\$ 6,800.00	\$ 34,000.00	5	\$ 6,800.00	\$ 34,000.00	5	\$ 6,800.00	\$ 34,000.00	5	\$ 6,800.00	\$ 34,000.00
27	Adjust Existing Storm Sewer Manhole Ring and Cover to Finish Grade, Complete in Place	EA	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	\$ 1,500.00
28	Precast Concrete Storm Sewer Manhole, Type "C" with 32-inch Ring and Cover for 18-inch to 42-inch Pipe, (All Depths), Complete in Place	EA	2	\$ 10,450.00	\$ 20,900.00	2	\$ 10,450.00	\$ 20,900.00	2	\$ 10,450.00	\$ 20,900.00	2	\$ 10,450.00	\$ 20,900.00
29	24-inch Reinforced Concrete Pipe C-76 Type III, With Rubber Gaskets, C/S	LF	498	\$ 145.00	\$ 72,210.00	498	\$ 145.00	\$ 72,210.00	498	\$ 145.00	\$ 72,210.00	498	\$ 145.00	\$ 72,210.00
30	Reconnection of 4-inch PVC Curb Drains	LF	800	\$ 20.00	\$ 16,000.00	360	\$ 20.00	\$ 7,200.00	360	\$ 20.00	\$ 7,200.00	360	\$ 20.00	\$ 7,200.00
31	Trench Safety for Storm Sewer, All Depths, Complete in Place	LF	498	\$ 4.00	\$ 1,992.00	498	\$ 4.00	\$ 1,992.00	498	\$ 4.00	\$ 1,992.00	498	\$ 4.00	\$ 1,992.00
SUBTOTAL SECTION 5 - STORM SEWER ITEMS				\$ 146,602.00				\$ 137,802.00						\$ 137,802.00
SECTION 6 - EXTRA WORK ITEMS														
32	Precast Concrete Storm Sewer Manhole, Type "C" with 32-inch Ring and Cover for 18-inch to 42-inch Pipe, (All Depths), Complete in Place	EA	1	\$ 10,450.00	\$ 10,450.00	1	\$ 10,450.00	\$ 10,450.00	1	\$ 10,450.00	\$ 10,450.00	1	\$ 10,450.00	\$ 10,450.00
33	24-inch Reinforced Concrete Pipe C-76 Type III, With Rubber Gaskets, C/S Sand Bed and Backfill, Complete in Place	LF	20	\$ 145.00	\$ 2,900.00	0	\$ 145.00	\$ -	0	\$ 145.00	\$ -	0	\$ 145.00	\$ -
34	Yard Drain Basin, Complete in Place	EA	4	\$ 1,350.00	\$ 5,400.00	0	\$ 1,350.00	\$ -	0	\$ 1,350.00	\$ -	0	\$ 1,350.00	\$ -
35	Landscape Restoration (Covers Landscaping and Sprinkler System Repairs, As Approved By Engineer)	ALL	1	\$ 15,000.00	\$ 15,000.00	0.33	\$ 15,000.00	\$ 5,000.00	0.33	\$ 15,000.00	\$ 5,000.00	0.33	\$ 15,000.00	\$ 5,000.00
36	Long Side Water Service Line and Connection	EA	12	\$ 1,500.00	\$ 18,000.00	5	\$ 1,500.00	\$ 7,500.00	5	\$ 1,500.00	\$ 7,500.00	5	\$ 1,500.00	\$ 7,500.00
37	Short Side Water Service Line and Connection	EA	11	\$ 1,200.00	\$ 13,200.00	0	\$ 1,200.00	\$ -	0	\$ 1,200.00	\$ -	0	\$ 1,200.00	\$ -
38	Long Side Sanitary Service Line and Connection	EA	8	\$ 4,200.00	\$ 33,600.00	0	\$ 4,200.00	\$ -	0	\$ 4,200.00	\$ -	0	\$ 4,200.00	\$ -
39	Short Side Sanitary Service Line and Connection	EA	7	\$ 3,200.00	\$ 22,400.00	0	\$ 3,200.00	\$ -	0	\$ 3,200.00	\$ -	0	\$ 3,200.00	\$ -
SUBTOTAL SECTION 6 - EXTRA WORK ITEMS				\$ 120,950.00				\$ 22,950.00						\$ 22,950.00
TOTAL BASE BID (SECTIONS 1-5)				\$ 744,661.25				\$ 756,768.25						\$ 750,525.75
TOTAL EXTRA WORK BID (SECTION 6)				\$ 120,950.00				\$ 22,950.00						\$ 22,950.00
OVERALL TOTAL (SECTIONS 1-6)				\$ 865,611.25				\$ 779,718.25						\$ 773,475.75



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to award a contract to AR Turnkey Construction in the amount of \$496,202.00 for the 2022 Outfall Rehabilitation and Repairs Project [Outfalls #7, #11, #20].
EXHIBITS: Award Letter

March 23, 2023

The Honorable Jim Pappas
City of Hunters Creek Village
1 Hunters Creek Place
Houston, Texas 77024

Re: 2022 Outfall Rehabilitation and Repairs
Construction Award Recommendation
CFA Project No. 2212-018-06

Dear Mayor Pappas:

On Friday, March 17, 2023, bids for the 2022 Outfall Rehabilitation and Repairs were received and read in public at Hunters Creek Village City Hall. This project includes repairs of three (3) outfalls, #7, #11, #20. Of the fourteen plan holders, the only contracting firm to submit a bid was AR Turnkey Construction with a total bid amount of \$496,202.00.

Upon review of the bid package, there were no mathematical errors in the bid amount and all required documents and qualifications were submitted. Our evaluation of the experience, reputation, and financial condition of AR Turnkey indicates that they are responsive, responsible, and capable of completing the work. Cobb, Fendley & Associates, Inc. recommends that the construction contract, in the amount of \$496,202.00, be awarded to AR Turnkey Construction Company, Inc.

If you have any questions or require additional information, please feel free to contact me at (713) 462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Grant Duke".

Grant Duke, E.I.T.
Project Engineer

Enclosure: Bid Tabulation

PROJECT: 2022 OUTFALL REHABILITATION AND REPAIRS
 CLIENT: HUNTERS CREEK VILLAGE
 DATE OF BID OPENING: MARCH 17, 2023
 TIME: 2:00 PM
 CFA PROJECT NUMBER: 2212-018-06

				BIDDER NO. 1		ENGINEER'S ESTIMATE	
SECTION 1 - SITE PREPARATION & EARTH WORK				AR TURNKEE CONSTRUCTION			
Item No.	Item Description	Unit	Quantity	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization (No Greater than 5% of Total Bid)	LS	1	\$ 21,000.00	\$ 21,000.00	\$ 15,000.00	\$ 15,000.00
2	Tree Protection Plan	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00
3	Block Sodding	SY	400	\$ 7.00	\$ 2,800.00	\$ 10.00	\$ 4,000.00
SUBTOTAL SECTION 1					\$ 28,800.00		\$ 27,000.00
SECTION 2 - STORM SEWER POLLUTION PREVENTION PLAN							
4	Erosion/Sediment Control in Accordance with TPDES Requirements, Including Notice of Intent (NOI), Notice of Termination (NOT), Maintenance, Inspection and Reporting	LS	1	\$ 850.00	\$ 850.00	\$ 5,000.00	\$ 5,000.00
5	SWPPP Inspection and Maintenance	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00
6	Reinforced Filter Fabric Fence	LF	200	\$ 3.00	\$ 600.00	\$ 2.50	\$ 500.00
7	Furnish, Install, and Remove Reinforced Sand Bag Inlet Protection Barrier, Complete in Place (Stage I)	LF	128	\$ 10.00	\$ 1,280.00	\$ 50.00	\$ 6,400.00
8	Furnish, Install, and Remove Reinforced Sand Bag Inlet Protection Barrier, Complete in Place (Stage II)	LF	32	\$ 10.00	\$ 320.00	\$ 50.00	\$ 1,600.00
9	Furnish Stabilized Construction Access, Complete in Place	SY	360	\$ 5.00	\$ 1,800.00	\$ 15.00	\$ 5,400.00
SUBTOTAL SECTION 2					\$ 6,350.00		\$ 23,900.00
SECTION 3 - DEMOLITION ITEMS							
10	Remove and Dispose Offsite of Existing Concrete Pavement, Subgrade, Concrete Curb, All Thicknesses, Complete in Place (Includes All Saw-Cutting Required)	SY	30	\$ 40.00	\$ 1,200.00	\$ 12.00	\$ 360.00
11	Remove and Dispose Offsite of Existing Concrete Walkways (All Thicknesses), Complete in Place	SY	5	\$ 10.00	\$ 50.00	\$ 10.00	\$ 50.00
12	Remove and Dispose Existing Inlet (All Types, Sizes and Depths), Complete in Place	EA	5	\$ 250.00	\$ 1,250.00	\$ 1,000.00	\$ 5,000.00
13	Remove and Dispose Existing Manhole (All Types, Sizes and Depths), Complete in Place	EA	1	\$ 450.00	\$ 450.00	\$ 1,000.00	\$ 1,000.00
14	Remove and Dispose Existing Storm Sewer, All Sizes, Complete in Place	LF	275	\$ 25.00	\$ 6,875.00	\$ 20.00	\$ 5,500.00
15	Remove and Dispose of Miscellaneous Wood and Demolition Debris	CY	2	\$ 100.00	\$ 200.00	\$ 50.00	\$ 100.00
16	Abandon and Fill 42-Inch Diameter Sewer	LF	50	\$ 111.00	\$ 5,550.00	\$ 50.00	\$ 2,500.00
SUBTOTAL SECTION 3					\$ 15,575.00		\$ 14,510.00
SECTION 4 - PAVING ITEMS							
17	7-Inch Reinforced Concrete Pavement, Complete in Place	SY	30	\$ 225.00	\$ 6,750.00	\$ 15.00	\$ 450.00
18	Wheel Chair Ramp	SF	50	\$ 295.00	\$ 14,750.00	\$ 30.00	\$ 1,500.00
SUBTOTAL SECTION 4					\$ 21,500.00		\$ 1,950.00

PROJECT: 2022 OUTFALL REHABILITATION AND REPAIRS
 CLIENT: HUNTERS CREEK VILLAGE
 DATE OF BID OPENING: MARCH 17, 2023
 TIME: 2:00 PM
 CFA PROJECT NUMBER: 2212-018-06

				BIDDER NO. 1		ENGINEER'S ESTIMATE	
				AR TURNKEE CONSTRUCTION			
SECTION 5 - STORM SEWER ITEMS							
19	Precast Type BB Inlet, Complete in Place	EA	2	\$ 6,000.00	\$ 12,000.00	\$ 5,000.00	\$ 10,000.00
20	Grate Inlet, Complete in Place	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 4,000.00	\$ 16,000.00
21	Precast Concrete Storm Sewer Manhole, Type "C" with 48-Inch Ring and Cover for 18-Inch to 42-Inch Pipe, (All Depths), Complete in Place	EA	1	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
22	Precast Concrete Storm Sewer Manhole, Type "C" with 60-Inch Ring and Cover for 18-Inch to 42-Inch Pipe, (All Depths), Complete in Place	EA	2	\$ 6,800.00	\$ 13,600.00	\$ 6,500.00	\$ 13,000.00
23	24-Inch Reinforced Concrete Pipe C-76 Type III, With Rubber Gaskets, C/S Sand Bed and Backfill, Complete in Place	LF	11	\$ 150.00	\$ 1,650.00	\$ 110.00	\$ 1,210.00
24	42-Inch Reinforced Concrete Pipe C-76 Type III, With Rubber Gaskets, C/S Sand Bed and Backfill, Complete in Place	LF	352	\$ 485.00	\$ 170,720.00	\$ 220.00	\$ 77,440.00
25	42-Inch Reinforced Concrete Pipe C-76 Type III, With Rubber Gaskets, By Trenchless Construction	LF	56	\$ 1,211.00	\$ 67,816.00	\$ 1,000.00	\$ 56,000.00
26	Trench Safety for Storm Sewer, All Depths, Complete In Place	LF	363	\$ 10.00	\$ 3,630.00	\$ 5.00	\$ 1,815.00
27	Proposed 18" Cured-in-Place Pipe	LF	92	\$ 385.00	\$ 35,420.00	\$ 500.00	\$ 46,000.00
28	Proposed 24" Cured-in-Place Pipe	LF	119	\$ 439.00	\$ 52,241.00	\$ 525.00	\$ 62,475.00
29	Riprap, Gradation No. 2	CY	35	\$ 200.00	\$ 7,000.00	\$ 100.00	\$ 3,500.00
SUBTOTAL SECTION 5					\$ 390,077.00		\$ 293,440.00
SECTION 6 - EXTRA WORK ITEMS							
30	Extra Backfill Material, Cement Stabilized Sand	TON	100	\$ 20.00	\$ 2,000.00	\$ 30.00	\$ 3,000.00
31	Potholing to Locate Existing Utility	EA	5	\$ 700.00	\$ 3,500.00	\$ 500.00	\$ 2,500.00
32	Yard Drain Basin, Complete in Place	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 3,000.00	\$ 6,000.00
33	Extra Select Backfill Material	CY	100	\$ 30.00	\$ 3,000.00	\$ 40.00	\$ 4,000.00
34	6" Concrete Curb, Complete in Place	LF	20	\$ 20.00	\$ 400.00	\$ 10.00	\$ 200.00
35	Long Sanitary Sewer Service Stubs and Connections	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 4,500.00	\$ 9,000.00
SUBTOTAL SECTION 6					\$ 18,900.00		\$ 24,700.00
SECTION 7 - CASH ALLOWANCE							
1	Landscape Restoration (Covers Landscaping and Sprinkler System Repairs, As Approved By Engineer)	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
SUBTOTAL ALLOWANCE					\$ 15,000.00		\$ 15,000.00
TOTAL BASE BID PRICE					\$ 496,202.00		\$ 400,500.00



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to approved a proposed settlement agreement in the lawsuit styled Ken Owen v. Verizon Wireless Services, LLC and City of Hunters Creek Village; Cause No. 2022-50076, in the 125th Judicial District Court of Harris County, Texas.

EXHIBITS:

Settlement and Mutual Release Agreement

This Settlement and Mutual Release Agreement (“Agreement”) is made by and between Ken Owen (“Owen”), GTE Mobilnet of South Texas L.P. d/b/a Verizon Wireless Inc. (“Verizon”), and City of Hunters Creek Village, Texas (the “City” together with Verizon the “Defendants”), collectively the “Parties,” and is effective as of the latest date on which a Party hereto signs the Agreement (the “Effective Date”).

RECITALS

In this dispute, Owen asserted various claims against Verizon and the City relating to or arising out of the proposed construction of a cellular node (“Node”) on the right-of-way adjacent to Owen’s residence at 411 Thamer Circle, Houston, Texas 77024 (the “Property”). Owen commenced a lawsuit against Verizon and the City (the “Lawsuit”) styled *Ken Owen v. Verizon Wireless Services, LLC and City of Hunters Creek Village*, Cause No. 2022-50076, in the 125th Judicial District Court of Harris County, Texas (the “Court”). On or about September 9, 2022, the Court entered an order in the Lawsuit issuing a temporary injunction (the “Temporary Injunction”), enjoining Verizon and the City from constructing the Node adjacent to the Property. On or about September 29, 2022, Verizon filed a Notice of Appeal of the Temporary Injunction, which has been assigned to the First District Court of Appeals of Houston, Texas (the “Appellate Court”) and docketed as Cause No. 01-22-00700-CV (the “Appeal”).

In the interest of compromise and to avoid the costs and uncertainties of litigation, the Parties desire, pursuant to the terms and conditions of this Agreement, to resolve and settle their dispute.

AGREEMENT

In consideration of the promises, covenants, and representations made herein, the Parties agree as follows:

1. **Construction of Wireless Node.** Verizon and the City, individually and collectively, agree that they will not construct or install a Node or cause a Node to be constructed or installed on the right-of-way adjacent to the Property. Such agreement is by and between the Parties and is not assignable. Such agreement does not run with the Property and will terminate when Owen or any of his heirs no longer own the Property.

2. **Payment of Fees.** The Parties will each bear their own costs, expenses, and attorney's fees incurred in or arising out of or in any way related to the matters that are the subject of this Agreement, and for all acts, promises, covenants, or representations made or undertaken to execute and perform this Agreement.

3. **Dismissal of Plaintiff's Claims with Prejudice.** Within five (5) business days of the Effective Date, the Parties agree to file an agreed motion to dissolve the Temporary Injunction, dismiss the Lawsuit with prejudice and release the bond to Owen. A copy of this motion and the proposed order are attached hereto as Exhibit A. The Parties agree to cooperate, as necessary, to facilitate the dissolution of the Temporary Injunction, the release of the bond, and the dismissal of the Lawsuit.

4. **Dismissal of Verizon's Appeal with Prejudice.** Within five (5) business days of the Effective Date Verizon shall file a motion to dismiss the Appeal with prejudice. Verizon agrees to take all other necessary steps to effectuate the dismissal of the Appeal with prejudice.

5. **No Admissions by Parties.** The Parties acknowledge that by entering into this Agreement, the Parties are not admitting the validity of any claim or defense, whether known or

unknown, regardless of the theory, asserted in the Lawsuit. The Parties agree that the claims are disputed and that none of the orders or rulings entered in the Lawsuit, including but not limited to the Temporary Injunction, have precedential value or effect.

6. Mutual Release.

a. Owen **COMPLETELY RELEASES, ACQUITS, FOREVER DISCHARGES, AND HOLDS HARMLESS** the Defendants from all claims, demands, causes of action, liabilities, obligations, or damages of any kind that are directly or indirectly attributable to or related to the construction of the Node adjacent to the Property, or facts or issues related thereto arising out of or relating to acts or omissions occurring at any time prior to the Effective Date, whether arising under or by virtue of tort, contract, common law, statute, regulation, equity, or otherwise, whether express or implied, whether known or unknown, and whether past, present, or future, other than those obligations set forth in this Agreement.

b. Owen understands that this Agreement is a **FULL, FINAL, AND COMPLETE RELEASE** made to compromise and settle all claims of every nature and kind whatsoever that have been, or could have been, brought against the Defendants arising out of or related to the construction of the Node adjacent to the Property fully, finally, and forever. It is Owen's intention to be prohibited and barred from ever alleging any type of claim, damage, or action against the Defendants arising out of or related to the construction of the Node adjacent to the Property arising any time prior to the Effective Date. Owen expressly waives and assumes the risk of all such claims or damages that exist as of the Effective Date, including those that he does not know or suspect to exist, whether through ignorance, oversight, error, negligence, incomplete knowledge, or otherwise, and those that, if known, would materially affect his decision to enter into this Agreement.

c. The Defendants **COMPLETELY RELEASE, ACQUIT, FOREVER DISCHARGE, AND HOLD HARMLESS** Owen from all claims, demands, causes of action, liabilities, obligations, or damages of any kind that are directly or indirectly attributable to or related to the construction of the Node adjacent to the Property, or facts or issues related thereto arising out of or relating to acts or omissions occurring at any time prior to the Effective Date, whether arising under or by virtue of tort, contract, common law, statute, regulation, equity, or otherwise, whether express or implied, whether known or unknown, and whether past, present, or future, other than those obligations set forth in this Agreement.

d. The Defendants understand that this Agreement is a **FULL, FINAL, AND COMPLETE RELEASE** made to compromise and settle all claims of every nature and kind whatsoever that have been, or could have been, brought against Owen arising out of or related to the construction of the Node adjacent to the Property fully, finally, and forever. It is the Defendants intention to be prohibited and barred from ever alleging any type of claim, damage, or action against Owen arising out of or related to the construction of the Node adjacent to the Property arising any time prior to the Effective Date. The Defendants expressly waive and assume the risk of all such claims or damages that exist as of the Effective Date, including those that they do not know or suspect to exist, whether through ignorance, oversight, error, negligence, incomplete knowledge, or otherwise, and those that, if known, would materially affect their decision to enter into this Agreement.

7. **No Assignment.** The Parties represent, warrant and guarantee that they have not made, and will not make, any assignment of any claim, cause or right of action or any right of any kind whatsoever embodied in any of the claims and obligations that are dismissed in connection

with this settlement, and that no other person or entity had or has any interest in any of the claims which are dismissed herein.

8. Acknowledgments. Each Party, respectively, acknowledges, represents and warrants that: (a) in executing this Agreement, such Party has reviewed the Agreement in detail and understands it, has had the assistance of counsel in connection with the review, and is relying upon its own judgment, beliefs and knowledge as to the nature, extent, merits and viability of the released claims, and is entering into it knowingly and voluntarily; (b) this Agreement is executed without reliance upon any statement, representation, promise, inducement, understanding or agreement by or on behalf of any other Party or by or on behalf of any employee, representative, agent or attorney of any other Party, except the promises, representations and agreements contained in this Agreement; and (c) no promise, inducement, understanding or agreement not expressed herein has been made to such Party.

9. Governing Law. This Agreement and its effect on the rights and duties of the Parties hereto shall be governed by and enforced in accordance with the laws of Texas, irrespective of any choice of law considerations to the contrary.

10. Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original. This Agreement shall not be effective until each Party has signed a counterpart of this Agreement and delivered such signed counterpart to the other Parties. A copy of this Agreement, whether photocopy, facsimile, or scanned, shall have the same force and effect as the original and shall be fully admissible in court or for any other purpose.

11. Complete and Entire Agreement. This Agreement constitutes the entire and complete understanding between the Parties related to the subject matter addressed herein, and no

other representation, promise, or agreement shall be binding upon the Parties unless set forth herein, nor shall any modification of this Agreement be binding upon the Parties unless it is in writing and executed by the Parties.

12. Failure to Enforce. The failure by any Party to enforce one or more of the terms or conditions of this Agreement shall not be a waiver of such terms or conditions or of such Party's right thereafter to enforce each and every term and condition of this Agreement.

13. Severability. If any provision of this Agreement is held by any court of competent jurisdiction to be illegal, invalid or unenforceable under present or future laws, such provision shall be fully severable and this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision is not a part thereof, and the remaining provisions thereof shall remain in full force and effect, provided that such severance does not cause a material failure of consideration for this Agreement. In lieu of any illegal, invalid, or unenforceable provision herein, there shall be added automatically as a part of this Agreement a provision as similar in its terms to the illegal, invalid, or unenforceable provision as is possible in order to be legal, valid and enforceable and consistent with the Parties' intent with respect to such original provision.

14. Descriptive Headings. The captions included herein are for administrative convenience only and shall not be construed to limit any of the terms or provisions of this Agreement.

15. Binding Effect. All the terms of this Agreement shall be binding upon, shall inure to the benefit of, and shall be severally enforceable by and against each Party to this Agreement, individually, and such Party's respective successors, heirs, trustees, receivers and assigns.

16. Liability Denied. The Parties hereby acknowledge that this Agreement constitutes a settlement of disputed claims and is neither an admission of the facts recited herein, nor an

admission of liability for any claims that were or could have been asserted in the Lawsuit or otherwise.

17. Non-Disparagement Agreement. The Parties agree to not, through authorized statements or publications, disparage each other or take any act which could reasonably be expected to adversely affect each other's reputation in connection with the subject matter of this Agreement; provided, however, that nothing herein shall prevent either Party from making truthful statements as required by law, by order of a court or other competent authority, in connection with enforcement of the terms of this Agreement, or in response to inquiries from government agencies.

18. Venue. Venue for any dispute over this Agreement shall be in a state or federal court with jurisdiction in Harris County, Texas.

19. Joint Drafting and Negotiation. This Agreement was jointly negotiated and drafted. Any rule of construction that resolves an uncertainty or ambiguity against the drafting party shall not be employed in the interpretation of this Agreement.

20. Notices. All notices, requests, demands, and other communications to any Party under or in connection with this Agreement will be in writing and will be sent via certified or registered mail, return receipt requested, via personal delivery, or via express courier or delivery service, addressed to such Party at such Party's address as will be designated by such Party in a written notice given to the other Parties complying as to delivery with the terms of this Section:

Notices to Plaintiff:

Ken Owen
411 Thamer Circle
Houston, Texas 77024

Notices to the City:

The City of Hunters Creek
Village
#1 Hunters Creek Place
Hunters Creek Village, Texas
77024
Attn: City Administrator and
Mayor

Notices to Verizon:

GTE Mobilnet of South Texas, L.P.
d/b/a Verizon Wireless
180 Washington Valley Road
Bedminster, New Jersey 07921
Attn: Network Real Estate

With copy to:

Logan E. Johnson
Schiffer Hicks Johnson, PLLC
700 Louisiana St., Ste 2650
Houston, Texas 77002

With copy to:

John J. Hightower
Olson & Olson, LLP
2727 Allen Parkway, Ste 600
Houston, Texas 77019

With copy to:

Jo Ann Mazoch
Baker & Hostetler, LLP
811 Main St., Ste 1100
Houston, Texas 77002

All such notices, requests, demands, and other communications will be deemed given when given and receipted for (or upon the date of attempted delivery when delivery is refused).

[SIGNATURE PAGE FOLLOWS]

* * *

Each Party has executed this Agreement on the date set forth below.

Ken Owen

By: _____

Printed Name: _____

Title: _____

Date: _____

The City of Hunters Creek Village, Texas

By: _____

Printed Name: _____

Title: _____

Date: _____

**GTE Mobilnet of South Texas, L.P. d/b/a
Verizon Wireless**

By: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT A

KEN OWEN,
Plaintiff,

vs.

VERIZON WIRELESS SERVICES, LLC
AND CITY OF HUNTERS CREEK
VILLAGE,
Defendants.

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IN THE DISTRICT COURT OF

HARRIS COUNTY, TEXAS

125TH JUDICIAL DISTRICT

**AGREED MOTION TO DISSOLVE TEMPORARY INJUNCTION, RETURN BOND,
AND DISMISS WITH PREJUDICE**

COME NOW Plaintiff Ken Owen (“Owen”), Defendant City of Hunters Creek Village, Texas (the “City”), and Defendant GTE Mobilnet of South Texas L.P. d/b/a Verizon Wireless Inc. (“Verizon”) (collectively the “Parties”) and jointly file this Agreed Motion to Dissolve Temporary Injunction, Return Bond, and Dismiss with Prejudice, and respectfully show the Court the following:

1. On or about August 15, 2022, Owen filed his Original Petition, Application of Temporary Restraining Order, and Application for Temporary Injunction. Subsequently, the Court entered a Temporary Injunction on September 9, 2022, enjoining Defendants from constructing a cellular Node on the right-of-way adjacent to 411 Thamer Circle, Houston, Texas (the “Temporary Injunction”).
2. The Parties have entered into a Settlement and Mutual Release Agreement. All controversies between the Parties have been fully and finally compromised and settled by the Parties. The Parties therefore desire that all claims in this action be dismissed, with prejudice.

3. Accordingly, the Parties respectfully request that this Court enter an Order dismissing all claims in this action with prejudice. The Parties further request that the Court's Order direct that each Party bear their own cost.

4. The Parties acknowledge that they have not admitted to the validity of any claim or defense asserted in this action. The Parties agree that the claims are disputed and that none of the orders or rulings entered in this lawsuit, including but not limited to the Temporary Injunction, have precedential value or effect.

5. Owen agrees to the immediate dissolution of the Temporary Injunction. Therefore, the Parties further request that the Court dissolve the Temporary Injunction entered by the Court on September 9, 2022.

6. The City and Verizon agree that the bond posted by Owen as security (the "Bond") is to be returned to Owen. The City and Verizon waive their right to recover against the Bond.

Therefore, the Parties pray that the Court dismiss this case with prejudice to Owen's right to refile same, immediately dissolve the Temporary Injunction entered on September 9, 2022, and return the Bond to Owen without delay.

Respectfully submitted,

By: _____

Logan E. Johnson
Texas Bar No. 24013855
James A. Keefe
Texas Bar No. 24122842
700 Louisiana Street, Suite 2650
Houston, Texas 77002
Tel: (713) 357-5150
Fax: (713) 357-5160
ljohnson@shjlawfirm.com
jkeefe@shjlawfirm.com
Counsel for Plaintiff Ken Owen

By: _____

John J. Hightower
State Bar No. 09614200
jhightower@olsonllp.com
Allison S. Killian
State Bar No. 24099785
akillian@olsonllp.com
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019
Telephone: (713) 533-3800
Facsimile: (713) 533-3888
*Counsel for Defendant City of Hunters
Creek Village, Texas*

By: _____

Jo Ann M. Mazoch
State Bar No. 24121586
811 Main St., Suite 1100
Houston, TX 77002
(713) 751-1600 – Telephone
(713) 751-1717 – Facsimile
Email: jmazoch@bakerlaw.com
*Counsel For Defendant GTE Mobilnet of
South Texas L.P. d/b/a Verizon Wireless Inc.*

CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing document was served on all counsel of record pursuant to the Texas Rules of Civil Procedure on this __ day of March, 2023.

KEN OWEN,
Plaintiff,

vs.

VERIZON WIRELESS SERVICES, LLC
AND CITY OF HUNTERS CREEK
VILLAGE,
Defendants.

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IN THE DISTRICT COURT OF

HARRIS COUNTY, TEXAS

125TH JUDICIAL DISTRICT

**ORDER GRANTING AGREED MOTION TO DISSOLVE TEMPORARY INJUNCTION,
RETURN BOND, AND DISMISS WITH PREJUDICE**

On this day the Court considered the Agreed Motion to Dissolve Temporary Injunction, Return Bond, and Dismiss with Prejudice (the “Motion”) filed by Plaintiff Ken Owen, Defendant City of Hunters Creek Village, Texas, and Defendant GTE Mobilnet of South Texas L.P. d/b/a Verizon Wireless, Inc. Having considered the Motion, the Court finds the Motion is well-taken and should be **GRANTED**.

IT IS THEREFORE ORDERED that the Temporary Injunction entered on September 9, 2022, is **HEREBY DISSOLVED**, and the findings of the Court in connection with the Temporary Injunction are hereby overruled and abandoned, thus they have no force or effect and have no precedential value;

It is further **ORDERED** that the bond posted by the Plaintiff as security, and any accrued interest, is to be returned to Plaintiff without delay and free of all claims by Defendants;

It is further **ORDERED** that Plaintiff’s claims against all Defendants are hereby **DISMISSED WITH PREJUDICE**; and

It is further **ORDERED** that all costs and expenses shall be borne by the party incurring same.

THIS IS A FINAL JUDGMENT.

Signed this ____ day of _____, 2023

JUDGE PRESIDING



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to adopt a resolution suspending CenterPoint Energy's 2023 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days.
EXHIBITS: Resolution

Under the GRIP statute, cities may not challenge the Company's request. The only action you may take is to suspend the effective date of the rate increase by 45 days.

RESOLUTION NO. 2023-02

A RESOLUTION BY THE CITY OF HUNTERS CREEK VILLAGE, TEXAS SUSPENDING THE MAY 1, 2023 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2022 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Hunters Creek Village, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on March 2, 2023, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 1, 2023; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, THAT:

1. The May 1, 2023 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002, and to Thomas Brocato,

legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Signed this 28th day of March, 2023.

Jim Pappas
Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to approve or object to CenterPoint Energy Houston Electric, LLC's Annual Franchise Fee Calculation.
EXHIBITS: Letter



March 14, 2023

Mayor Jim Pappas
City of Hunters Creek Village
803 Westview
Hunters Creek Village, TX 77024

RE: Annual Franchise Payment Calculation

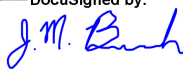
Dear Mayor Pappas:

Pursuant to the City of Hunters Creek Village franchise agreement with CenterPoint Energy Houston Electric, LLC, the attached Annual Franchise Payment Calculation is submitted for your review. If CenterPoint Energy Houston Electric, LLC does not receive an objection from you by May 31, 2023, CenterPoint Energy Houston Electric, LLC shall implement the adjusted annual franchise fee payment on July 1, 2023.

Please feel free to contact Jeff Ledet, Service Area Manager Spring Branch, at 713-945-4956 if you have any questions concerning this matter.

Please acknowledge receipt of this notice by signing in the space provided below.

Sincerely,

DocuSigned by:

652AA5FF95C6492...

Jacob "Jake" Bunch
Service Area Director - Bellaire and Spring Branch

JB/jdc
Attachment: Annual Franchise Payment Calculation

Received this _____ day of _____, 2023
By: _____
Title: _____

City of Hunter Creek Village Annual Franchise Payment Calculation
Effective July 1, 2023

<u>Line No.</u>	<u>Description</u>	<u>Amount</u>	<u>Franchise Ordinance</u>
1	Annual Franchise Fee:		
2	Base Amount	\$ 245,246.94	Per Section 6.01
3		\$ -	
4	Annual Franchise Fee (line 2 + line 3)	\$ 245,246.94	
5	Annual Adjustment Factor:		Per Section 6.01
6	kWh delivered within corporate limits of City in the calendar year 2022	69,017,595	Includes street lights
7	kWh delivered within corporate limits of City in base year 2005	72,092,221	Base Year fixed (includes street lights)
8	Annual Adjustment Factor (line 6 / line 7)	0.96	
9	Adjusted Annual Franchise Fee (line 8 x line 4)	<u>\$ 234,787.52</u>	
	Determination of Annual Franchise Fee Payment:		
10	Is line 9 higher than line 4? If yes, insert amount from line 9. If no insert amount from line 4.	\$ 245,246.94	Per Section 6.01
11	Less: Municipal Account Franchise Credits applicable to City in the calendar year 2022	649.48	Per Section 6.01
12	Total Annual Franchise Fee Payment (line 10 - line 11)	<u>\$ 244,597.46</u>	
13	Monthly Payment (line 12 / 12 months)	<u>\$ 20,383.12</u>	Due 1st day of each month beg. July 1st
		Based on 2022	
	Monthly Payments:	Monthly Payment	Franchise Credits
July 1		\$ 20,383.12	\$ 54.12 \$ 20,437.25
August 1		20,383.12	54.12 20,437.25
September 1		20,383.12	54.12 20,437.25
October 1		20,383.12	54.12 20,437.25
November 1		20,383.12	54.12 20,437.25
December 1		20,383.12	54.12 20,437.25
January 1		20,383.12	54.12 20,437.25
February 1		20,383.12	54.12 20,437.25
March 1		20,383.12	54.12 20,437.25
April 1		20,383.12	54.12 20,437.25
May 1		20,383.12	54.12 20,437.25
June 1		20,383.12	54.12 20,437.25
Total		<u>\$ 244,597.46</u>	<u>\$ 649.48 \$ 245,246.94</u>



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to decide whether or not to decline the 2023 consumer price index adjustment to the City's telecommunications right-of-way access line rates.
EXHIBITS: Letter



Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

2023 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

February 24, 2023

PURPOSE

This letter is to notify you that your city's 2023 maximum access line rates have increased by 4.2883% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

DEFAULT RATES FOR 2023: INCREASE

Based on the choices made by your city in April 2022, your city's 2023 rate will either be adjusted for inflation, or will remain the same as your 2022 rate. According to our records, when similar CPI adjustments were made in April 2022, your city chose the MAXIMUM allowable CPI-adjusted rates. Therefore, your 2023 rates will reflect an increase of 4.2883% from your 2022 rates. You have the option to decline this increase in rates by taking the action explained below.

ACTION BY CITY: TO REFUSE THE INCREASE

(1) You do not have to respond to accept the increased access line rates. (2) Respond ONLY if you want to DECLINE the increase in access line rates. (3) To decline, notify the PUC using page 2 of this letter no later than April 30, 2023. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2023?

If a city does not respond by April 30, 2023, the rates for your city will increase from 2022 levels to the newly established 2023 levels. The next opportunity to adjust your rates will be September 1, 2023.

WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and you will be compensated accordingly no later than July 1, 2023.

FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2023, you will receive a similar letter in March 2024.

See over...

City of Hunters Creek Village

SECTION 1: Your 2022 city preferred rates are as follows:

Residential: \$1.67 Non-Residential: \$3.68 Point-to-Point: \$5.56

SECTION 2: Your default rates for 2023 are as follows. Note: These are higher than the 2022 rates (above) due to the CPI inflation adjustment.

Residential: \$1.75 Non-Residential: \$3.84 Point-to-Point: \$5.80

To decline your default increase in rates, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in SECTION 2, no action is required.

I _____, Title _____, am an authorized representative for the City/Town/Village of _____. The City declines to accept the default rates indicated in SECTION 2 above. Instead, we choose the following rates: Residential _____; Non-Residential _____; Point-to-Point _____.

Date: _____

Signature: _____

Other Comments:

HOW TO RESPOND

Mail: Stephen Mendoza
Public Utility Commission
P.O. Box 13326
Austin, Texas 78711-3326

INQUIRIES

Inquiries only. NOT for sending your response.
HB1777@puc.texas.gov
Phone No: 512-936-7394

Or FAX to Stephen Mendoza at: 512-936-7428;
EMAIL to stephen.mendoza@puc.texas.gov

CITY CONTACT INFORMATION

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1: (713) 465-2150

Phone No. 2: _____

Fax No: (713) 465-8357

Email: tfullen@cityofhunterscreek.org

Address

TOM FULLEN CITY ADMINISTRATOR
or current city official responsible for right-of-way issues
CITY OF HUNTERS CREEK VILLAGE
#1 HUNTERS CREEK PLACE
HOUSTON TX 77024



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to approve an amendment to the Village Fire Department's 2023 budget in the amount of \$180,000 for Vehicle Expenditures.
EXHIBITS: Letter

TO: Wendy Baimbridge, City of Hedwig Village
Cassie Stevens, City of Hilshire Village
Tom Fullen, City of Hunters Creek Village
Bobby Pennington, City of Piney Point Village
Julie Robinson, City of Spring Valley Village
Karen Glynn, City of Bunker Hill Village

CC: Village Fire Department Commissioner and Alternates

From: Marlo Longoria

Date: March 2, 2023

Re: 2023 Budget Amendment 2023-01

During a regular fire commission board meeting on February 22, 2023, the Village Fire Department Board of Commissioners unanimously approved increasing the line item “Vehicle Expenditures” from \$220,000 to \$400,000 to complete the purchase of the two new ambulances and purchase an unbudgeted power-load system for \$28,000. The total cost for the two new ambulances is \$527,779.96. The cost includes two power-load systems, a cot, the full assembly of the ambulance, antennas, monitors, floor plate, and an \$8,000 trade-in value.

The budget line “Vehicle Expenditures” increase will **not** increase 2023 assessments. The increase to the line item will be funded by \$180,000 from the ending Capital Replacement fund balance of 2022.

Please place this budget amendment on your agenda for consideration and advise us on your council’s action in writing.

Thank you,

Marlo Longoria



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to approve an amendment to the Village Fire Department's 2023 budget in the amount of \$49,958.38 for computer/ radio equipment and protective gear with Hunters Creek portion being \$11,115.74.
EXHIBITS: Letter

To:

Wendy Baimbridge, City of Hedwig Village
Cassie Stevens, City of Hilshire Village
Tom Fullen, City of Hunters Creek Village
Bobby Pennington, City of Piney Point Village
Julie Robinson, City of Spring Valley Village
Karen Glynn, City of Bunker Hill Village

CC: Village Fire Department Commissioners and Alternates

From: Marlo Longoria

Date: March 3, 2023

Re: 2023 Budget Amendment 2023-02

During a special fire commission board meeting on March 2, 2023, the Village Fire Department Board of Commissioners unanimously approved increasing 2023 Budget line items:

- Computer/ Radios Equipment *Radio (system cost) from \$29,000 to \$100,000 to fund the additional 8 radios and accountability software; and
- Protective Gear from \$55,000 to \$125,000 to fund the 29 sets of bunker gear that were allocated in 2022 and some additional helmets/boots for firefighters.

Though these purchases were originally budgeted in 2022, the purchases were not finalized in 2022 and must be purchased in 2023. A significant portion of these funds are available through a 2022 surplus. However, due to overages in other categories in the 2022 Budget, the Village Fire Department now requires a budget amendment and additional funding for the above items in the 2023 Budget.

The total amendment is \$141,000. The \$141,000 will be funded by:

**** Assuming the 2022 Surplus is \$91,041.62*

- *2022 surplus (pending audit) and a one-time additional assessment payment.*

Bunker Hill Village	19.00%	\$ 9,492.09
Hedwig Village	18.50%	\$ 9,242.30
Hilshire Village	3.00%	\$ 1,498.75
Hunters Creek Village	22.25%	\$ 11,115.74
Piney Point Village	21.00%	\$ 10,491.26
Spring Valley Village	16.25%	\$ 8,118.24
Total		\$ 49,958.38

Please place this budget amendment on your agenda for consideration and advise us on your council's action in writing.

Thank you,

Marlo Longoria



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to adopt an ordinance amending chapter 10 of the code of ordinances of the city of Hunters Creek Village to add an exception to the limitation on front yard paving for certain corner lots in the residential district; providing an effective date; providing a penalty of up to \$2000 for each offense; and making other provisions related to the subject.

EXHIBITS: Ordinance & Exhibit

ORDINANCE NO. 2023-_____

AN ORDINANCE AMENDING CHAPTER 10 OF THE CODE OF ORDINANCES OF THE CITY OF HUNTERS CREEK VILLAGE TO ADD AN EXCEPTION TO THE LIMITATION ON FRONT YARD PAVING FOR CERTAIN CORNER LOTS IN THE RESIDENTIAL DISTRICT; PROVIDING AN EFFECTIVE DATE; PROVIDING A PENALTY OF UP TO \$2000 FOR EACH OFFENSE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, the City Council finds that the addition of an exception to the limitation on front yard paving for certain corner lots in the residential district is consistent with the purposes behind that limitation and in the public interest;

* * * * *

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. Amendment. Section 10-23 of Chapter 10 of the Code of Ordinances of the City of Hunters Creek Village is hereby amended to read as shown in the attached Exhibit "A".

Section 2. Publication and effective date. This ordinance shall become effective immediately after publication in accordance with the requirements of state law.

Section 3. Penalty for violation. A violation of Section 1 of this Ordinance shall be punishable by a fine of up to \$2000.00 for each offense as more specifically provided in Section 1-8 of the Code of Ordinances.

Section 4. Repeal. This Ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

Section 5. Severability. In the event any clause, phrase, provision, sentence, or part of this Ordinance, or its application to any person or circumstance, shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof, other than the part declared to be invalid or unconstitutional. The City Council declares that it would have passed each and every part of this Ordinance notwithstanding the omission of any part that might be declared to be invalid or unconstitutional.

PASSED, APPROVED and ADOPTED this, the 28th day of March, 2023.

Jim Pappas, Mayor
City of Hunters Creek Village, Texas

ATTEST:

Tom Fullen, City Administrator/acting City Secretary
City of Hunters Creek Village, Texas

DRAFT

EXHIBIT A

Sec. 10-23. - Limit on front yard paving.

No part of the front yard of a residential lot shall be paved, or otherwise improved as a surface for the parking of motor vehicles, unless connected to a single interconnected driveway system except as follows. For corner lots where vehicle access to the required automobile shelter is from a side street, the lot may contain both an interconnected driveway system in the side yard and a separate circular driveway in the front yard.

DRAFT



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**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Discussion and possible action to approve a proposal from Van Sant Landscape in the amount of \$31,975.00 for City Median Landscape Beautification for the 1st esplanade south of I-10 on Voss Road.

EXHIBITS:

I. Hunter's Creek

Date: 3/24/23

First Esplanade: I-10 & Voss Rd

Description	Size	QTY	Price	Remarks
WISTER BOULDERS	LB	5	2,250	450 LBs Per
BULL ROCK	CY	2	850	
REDBUD TREE	30-GAL	2	860	Staked & Mulched
CRAPE MYRTLE	30-GAL	4	1,700	(8-10 ') Staked & Mulched
TURK'S CAP	3-GAL	30	1,080	
DIANELLA	3-GAL	61	1,647	Variegated
GIANT LIRIOPE	3-GAL	56	1,512	
YAUPON	3-GAL	32	864	Dwarf (8-10")
LOROPETALUM	3-GAL	30	810	Dwarf (12-14")
FOXTAIL FERN	3-GAL	61	1,647	
ASIAN JASMINE	1-GAL	245	2,940	
YELLOW LANTANA	1-GAL	80	960	
STEEL EDGING	16-FEET	13	1,245	Brown
COMPOST-LEAF MOLD	CY	30	2,450	
PINE DECO MULCH	CY	15	1,125	
ST. AUGUSTINE	PALLET	1	385	
TOTAL PLANTS & MATERIALS			21,275	
LABOR, PICKUP, DELIVERY, DUMP FEE			9,850	

Total: \$31,975



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: March 28, 2023
AGENDA SUBJECT: Agenda Items 11-15.

EXHIBITS:

BOA Member Appointments:
Currently.

[Changes in Yellow]

Brad Klein – Chairman
Steve Pearson – Position 2
Kelley Somoza – Vise Chairman – Position 3
John Braddock – Position 4
~~Chris Knop~~ – Position 5
Scott Frankel – Alt. Position 6
Brady Dodson – Alt. Position 7
VACANT – Alt. Position 8
VACANT – Alt. Position 9

Proposed.

Brad Klein – Chairman
Steve Pearson – Position 2
Kelley Somoza – Vise Chairman – Position 3
John Braddock – Position 4
Scott Frankel – Position 5
Brady Dodson – Alt. Position 6
Arya Majed – Alt. Position 7
Paul Gregory – Alt. Position 8
Bryan D'Agostino – Alt. Position 9