

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
February 28, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 28, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:02 p.m.**

- B. **Ken Spalding led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**Ken Spalding made comments requesting the city start the CPR Classes again.**

- D. REPORTS

1. City Treasurer Monthly Report - Tom Fullen, City Administrator presented this report.
2. Police Commissioner Monthly Report – Steve Reichel, Police Commissioner presented this report.

3. Fire Commissioner Monthly Report – **Howard Miller, Fire Chief presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **No Report.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on January 24, 2023.
2. Approval of the Cash Disbursement Journal for January 2023.

**Councilmember Carlton made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.**

F. REGULAR AGENDA

1. Discussion and possible action to renew the contract with TX BBG Consulting for building construction inspections.

**Councilmember Marks made a motion to renew the contract with TX BBG Consulting for building construction inspections. Councilmember Cowell seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to accept a proposal from Century Concrete Construction Inc. in the amount of \$47,397.10 for Timberglen Storm Sewer and Pavement Repairs, Beinhorn Culvert End Treatments, and Hampton Ct Pavement Repair.

**Councilmember Marks made a motion to accept the proposal from Century Concrete Construction Inc. in the amount of \$32,931.10 for Timberglen Storm Sewer and Pavement Repairs, \$5,400.00 for Beinhorn Culvert End Treatments, and an amount not to exceed \$20,000.00 for Hampton Ct Pavement Repair. Councilmember Knox seconded the motion and the motion carried unanimously.**



3. Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 6, 2023, General Municipal Election; and containing other provisions relating to the subject.

**Councilmember Carlton made a motion to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 6, 2023, General Municipal Election; and containing other provisions relating to the subject. Councilmember Marks seconded the motion and the motion carried unanimously.**

4. Discussion and possible action to approve a request to change the street address for 818 Voss Road to 10737 Old Coach Lane within the City.

**Councilmember Marks made a motion to approve the proposed request to change the street address for 818 Voss Road to 10737 Old Coach Lane within the City. Councilmember Knox seconded the motion and the motion carried unanimously.**

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**At 6:51 p.m. the mayor announced that the City Council was recessing into closed executive session under section 551.074 and 551.071 of the Texas Open Meetings Act to deliberate on the following item. (Section 551.071 Consultations with Attorney; Section §551.074 Personnel Matters)**

1. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City's Police Commissioner. [Section §551.074 Personnel Matters]
2. To consult with the City's attorney regarding threatened litigation. [Section §551.071 Consultations with Attorney]

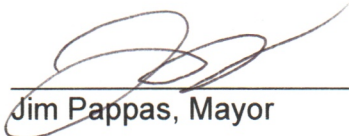
- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

**Council reconvened into Open Session at 8:00 p.m. No action was taken during the executive session.**

I. ADJOURNMENT

At 8:01 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 8:01 p.m.

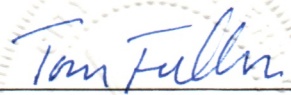
These minutes were approved on the 28th day of March, 2023.



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Jim Pappas, Mayor

ATTEST:



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Tom Fullen, City Administrator  
Acting City Secretary

