

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
June 27, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, June 27, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Charles Eastland
	City Attorney:	Tommy Ramsey
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:03 p.m.

- B. **Charles Eastland led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No Comments.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner, presented this report.**

3. Fire Commissioner Monthly Report – **Howard Miller, Fire Chief, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Charles Eastland, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, presented this report.**
7. Mayor and Council Reports and Comments – **No Report.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on May 23, 2023.
2. Approval of the Cash Disbursement Journal for May 2023.

Councilmember Marks made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to call a public hearing, to be held on July 25, 2023 on the City's proposed 2024 fiscal year budget.

Councilmember Knox made a motion to call a public hearing, to be held on July 25, 2023 on the City's proposed 2024 fiscal year budget. Councilmember Marks seconded the motion and the motion carried unanimously.

2. Discussion and possible action to call a public hearing, to be held on September 19, 2023 on the City's proposed 2023 Tax Rate.

Councilmember Carlton made a motion to call a public hearing, to be held on September 26, 2023 on the City's proposed 2023 Tax Rate. Councilmember Marks seconded the motion and the motion carried unanimously.

3. Discussion and possible action to approval proposal from Century Concrete Construction, Inc. in the amount of \$11,869.72 for Median Work on Voss Road.

This item has been tabled to next month's meeting.

4. Discussion and possible action to approve a third amendment to the 2022 Village Fire Department Budget to revise individual budget items to reflect actual expenditures without increasing the overall budget amount.

Item taken out of order.

Councilmember Cowell made a motion to approve a third amendment to the 2022 Village Fire Department Budget to revise individual budget items to reflect actual expenditures without increasing the overall budget amount. Councilmember Knox seconded the motion and the motion carried unanimously.

5. Discussion and possible action to approve a fourth amendment to the 2023 Village Fire Department Budget to increase the total amount of expenditures authorized in the budget by \$451,277, which will increase the City of Hunters Creek's share of the 2023 budget by \$100,409.11.

Item taken out of order.

Councilmember Sapien made a motion to approve a fourth amendment to the 2023 Village Fire Department Budget to increase the total amount of expenditures authorized in the budget by \$451,277, which will increase the City of Hunters Creek's share of the 2023 budget by \$100,409.11. Councilmember Marks seconded the motion and the motion carried unanimously.

6. Discussion and possible action to approve the Village Fire Departments proposed 2024 Budget with Hunters Creek portion being \$2,205,751.05.

Item taken out of order.

Councilmember Marks made a motion to approve the Village Fire Departments proposed 2024 Budget with Hunters Creek portion being \$2,205,751.05. Councilmember Sapien seconded the motion and the motion carried unanimously.

7. Discussion and possible action to approve the Village Fire Departments 2022 Audit.

Item taken out of order.

Councilmember Carlton made a motion to approve the Village Fire Departments 2022 Audit. Councilmember Knox seconded the motion and the motion carried unanimously.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session
- I. ADJOURNMENT

At 7:37 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Carlton seconded the motion and the motion carried unanimously. The meeting adjourned at 7:37 p.m.

These minutes were approved on the 28th day of July, 2023.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

