

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, August 22, 2023 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC HEARING**
1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2024 Proposed Budget (copies are posted on the City's website and on file with the City Secretary). This budget will raise more total property taxes than last year's budget by \$655,214 or 10.23% and of that amount \$103,314 is tax revenue to be raised from new property added to the tax roll this year. **Pgs. 1-4**
- D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. **REPORTS**
1. City Treasurer Monthly Report **Pgs. 5-9**
2. Police Commissioner Monthly Report **Pgs. 10-28**
3. Fire Commissioner Monthly Report
4. Building Official Monthly Report **Pgs. 29-59**
5. City Engineer Monthly Report **Pgs. 60-61**
6. City Administrator Report
7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on July 25, 2023. [Pgs. 62-65](#)
2. Approval of the Cash Disbursement Journal for July 2023. [Pgs. 66-69](#)
3. Approval of the 2nd Quarterly Investment Report for 2023. [Pg. 70](#)

G. REGULAR AGENDA

1. Discussion and possible action to review and update the Municipal Court fines. [Pgs. 71-75](#)
2. Discussion and possible action to accept the City Administrator's recommendation to contract with the Law Firm of Linebarger Goggan Blair & Sampson, LLP, beginning on January 1, 2024, for the collection of delinquent taxes owed to the City. [Pg. 76](#)
3. Discussion and possible action to accept a donation of 12 office chairs from resident, Chuck Henry. [Pg. 77](#)
4. Discussion and possible action to approve an extension for new home permit 202100111 at 517 Wellesley Dr. [Pgs. 78-80](#)
5. Discussion and possible action to approve an extension for remodel permit 202100558 at 852 Kuhlman Rd. [Pgs. 81-82](#)

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

1. Consultation with attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Texas Government Code.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include,

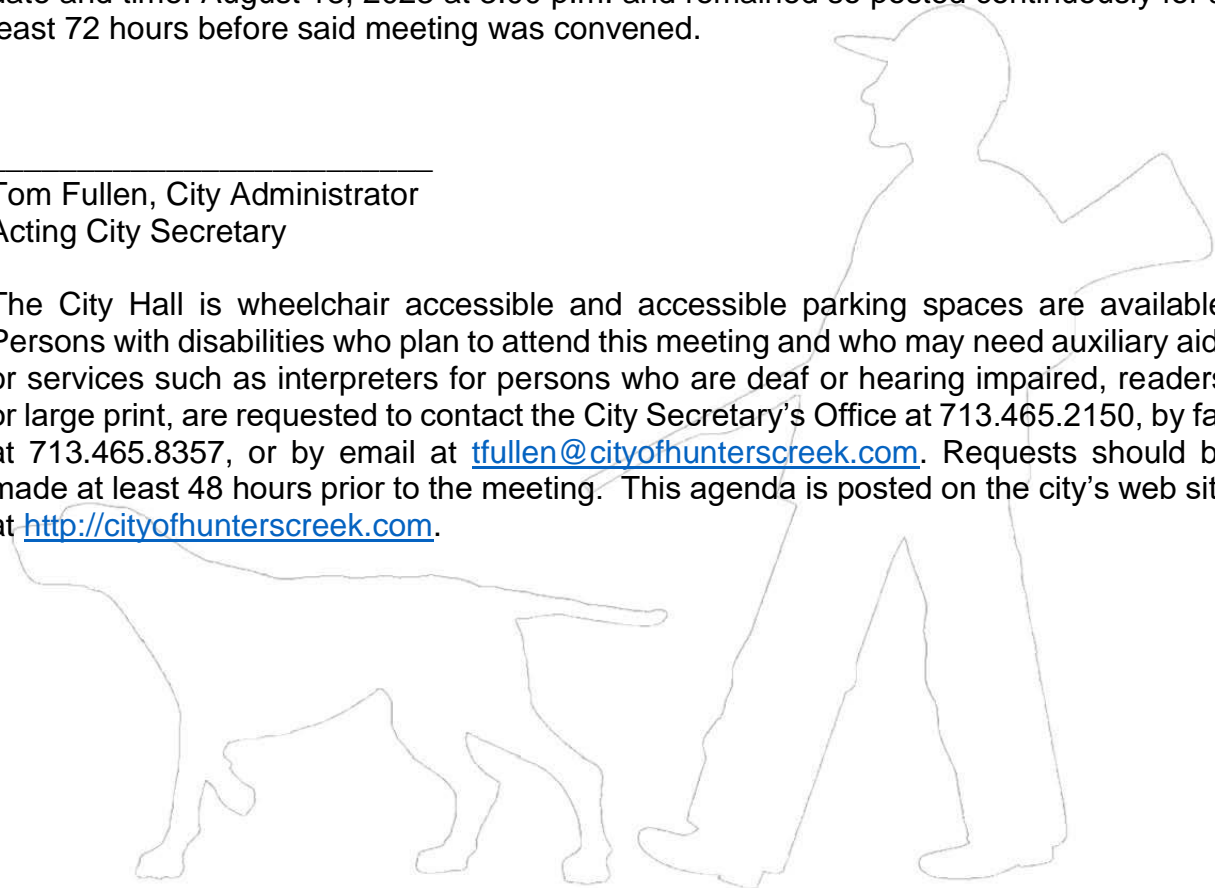
without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: August 18, 2023 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.



**CITY OF HUNTERS CREEK VILLAGE
PROPOSED 2024 MUNICIPAL BUDGET**

This budget will raise more total property taxes than last year's budget by \$655,214 or 10.23% and of that amount \$103,314 is tax revenue to be raised from new property added to the tax roll this year.

**City of Hunters Creek Village
2024 Proposed Budget**

Account	Description	Proposed Budget
Estimated Beginning Fund Balance		\$2,916,041
REVENUES		
100-00-41000	CURRENT AD VALOREM TAXES	\$7,060,801
100-00-41005	PREVIOUS AD VALOREM TAXES	\$15,000
100-00-41010	FRANCHISE TAXES	\$400,000
100-00-41015	SALES TAXES	\$650,000
100-00-41020	MIXED DRINK TAX	\$20,000
100-00-41040	PENALTIES/INTEREST	\$15,000
100-00-42035	BUILDING PERMITS	\$325,000
100-00-42044	CREDIT CARD PROCESSING FEES	\$2,000
100-00-43056	EMS REVENUE	\$50,000
100-00-43057	CHILD SAFETY FEES	\$4,000
100-00-43070	METRO RECEIPTS	\$325,000
100-00-44025	TRAFFIC FINES/BONDS	\$150,000
100-00-44027	COURT TECHNOLOGY FUND	\$2,500
100-00-44028	COURT SECURITY FUND	\$3,500
100-00-46030	INTEREST INCOME	\$200,000
100-00-48045	SUBD ST. LIGHTS	\$35,000
100-00-48055	OTHER INCOME	\$10,000
TOTAL REVENUES		\$9,267,801
MAINTENANCE & OPERATION EXPENDITURES		
ADMINISTRATION		
100-01-71000	SALARIES & WAGES	\$644,356
100-01-71001	LONGEVITY	\$6,042
100-01-71002	457b	\$12,887
100-01-71025	TMRS	\$140,663
100-01-71030	PAYROLL TAXES	\$49,782
100-01-71105	INSURANCE BENEFITS	\$129,268
100-01-71107	HRA	\$4,000
100-01-72045	NOTICES & MAILING	\$10,000
100-01-72055	OFFICE SUPPLIES & PRINTING	\$8,500
100-01-72060	TELEPHONE	\$19,100
100-01-72061	TRAVEL & TRAINING	\$10,000
100-01-72062	TUITION REIMBURSEMENT	\$5,000
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	\$10,200
100-01-72065	MACHINE RENTAL MAINTENANCE	\$1,800
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	\$5,200
100-01-72108	GEN LIABILITY/PROP/WC INSURANCE	\$24,933
100-01-72109	SURETY BONDS	\$250
100-01-72110	ELECTIONS	\$1,500
100-01-72111	RECORDS MANAGEMENT	\$500
100-01-72112	CODIFICATIONS	\$2,000
100-01-75040	OFFICE EQUIPMENT	\$5,000
100-01-76010	COMPUTER SOFTWARE SERVICES	\$16,207
100-01-78056	BANK FEES (credit card fees)	\$1,000
100-01-78115	PUBLIC RELATIONS	\$15,000
100-01-78116	LOBBYING SERVICES	\$0
TOTAL ADMINISTRATION		\$1,123,188

**City of Hunters Creek Village
2024 Proposed Budget**

Account	Description	Proposed Budget
PROFESSIONAL SERVICES		
100-02-72042	CONSULTING SERVICES	\$25,000
100-02-72085	TAX COLLECTOR/ASSESSOR	\$60,000
100-02-72120	AUDITOR	\$19,293
100-02-72300	LITIGATION	\$25,000
100-02-72310	CITY ATTORNEY	\$50,000
100-02-72502	CITY ENGINEER	\$78,750
100-02-78504	TCEQ PHIII STORMWATER PERMIT	\$5,000
	TOTAL PROFESSIONAL SERVICES	<u>\$263,043</u>
PUBLIC SAFETY		
100-03-72001	VILLAGE FIRE DEPARTMENT	\$2,205,750
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	\$2,622,267
	TOTAL PUBLIC SAFETY	<u>\$4,828,017</u>
PUBLIC WORKS		
100-04-72015	GARBAGE SERVICE	\$606,375
100-04-72021	STREET LIGHTS-CITY	\$60,000
100-04-72057	OFFICE SUPP/PRINTING - PW	\$2,000
100-04-72062	TRAVEL/TRAINING - PW	\$8,500
100-04-72070	MOSQUITO FOGGING CONTRACT	\$14,470
100-04-72091	MEMBERSHIPS/SUBSC - PW	\$1,000
100-04-72205	UNIFORMS-PW	\$3,600
100-04-72500	PW-BUILDING INSPECTIONS	\$60,000
100-04-72520	TRUCK MAINTENANCE	\$15,000
100-04-72530	TRAFFIC LIGHT MAINTENANCE	\$3,500
100-04-72540	MOWING CONTRACT	\$75,000
100-04-72541	CONTRACT LABOR	\$25,000
100-04-72560	LANDSCAPING	\$30,000
100-04-75510	RENTAL/PURCHASE EQUIPMENT	\$10,000
100-04-75550	TRAFFIC SIGNS	\$3,000
100-04-76500	STREET & DRAINAGE MAINTENANCE	\$100,000
100-04-78050	BUILDING MAINTENANCE	\$30,000
100-04-78051	JANITORIAL SERVICE BLDG MAINTENANCE	\$10,474
100-04-78063	STORM DISASTER FUND	\$300,000
100-04-78540	URBAN FORESTER	\$10,000
100-04-78544	CREDIT CARD PROCESSING FEES	\$3,000
	TOTAL PUBLIC WORKS	<u>\$1,370,919</u>
MUNICIPAL COURT		
100-05-73000	JUDGES & PROSECUTORS	\$40,000
100-05-73020	JURY DUTY FEES	\$300
100-05-73025	WARRANTS ISSUED	\$500
100-05-73030	COURT SUPPLIES & PRINTING	\$2,500
100-05-73031	COURT TECHNOLOGY	\$2,000
100-05-73032	COURT SECURITY	\$2,300
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTIONS	\$500
100-05-73035	COURT-TRAVEL & TRAINING	\$1,500
100-05-73044	CREDIT CARD FEES	\$2,500
100-05-73045	COURT TAX PD TO STATE	\$65,000
	TOTAL MUNICIPAL COURT	<u>\$117,100</u>

**City of Hunters Creek Village
2024 Proposed Budget**

<u>Account</u>	<u>Description</u>	<u>Proposed Budget</u>
CAPITAL OUTLAY		
100-06-75041	COMPUTER EQUIP. & SOFTWARE	\$8,500
100-06-78064	CAPITAL RESERVE	\$200,000
	TOTAL CAPITAL OUTLAY	<u>\$208,500</u>
	TOTAL EXPENDITURES	<u>\$7,910,767</u>
	Net Income (revenues - expenditures)	\$1,357,034
	Beginning Fund Balance	<u>\$2,916,041</u>
	Ending Fund Balance	<u>\$4,273,075</u>
	Maintenance & Operations Fund Reserve	\$1,852,692
CAPITAL IMPROVEMENTS		
	Funds Available for Capital Projects	\$2,420,383
	REFORESTATION PROJECT	\$20,000
	OUTFALL REPAIRS	\$250,000
	STORM SEWER REPAIRS	\$250,000
	SIDEWALK REPLACEMENT	\$35,000
	STREET MAINTENANCE - Recurring	\$200,000
	ESPLANADE BEAUTIFICATION	\$50,000
	RESTRICTED CAPITAL IMPROVEMENT FUND MEMORIAL / VOSS RD LONG-TERM FUND	\$1,615,383
	TOTAL CAPITAL IMPROVEMENTS	\$2,420,383
	Ending Fund Balance	\$1,852,692

**City of Hunters Creek Village
Monthly Tax Office Report
July 31, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 3,206,751,410

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,959,433.36		\$ 5,959,433.36
Carryover Balance	-	137,811.88	137,811.88
Adjustments	264,968.91	7,518.87	272,487.78
Adjusted Levy	6,224,402.27	145,330.75	6,369,733.02
Less Collections Y-T-D	6,166,239.80	(2,097.33)	6,164,142.47
Receivable Balance	<u>\$ 58,162.47</u>	<u>\$ 147,428.08</u>	<u>\$ 205,590.55</u>

C. COLLECTION RECAP:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 43,018.47	\$ 4.39	\$ 43,022.86
Penalty & Interest	2,230.87	-	2,230.87
Attorney Fees	650.44	-	650.44
Other Fees	18.78	1.19	19.97
Total Collections	<u>\$ 45,918.56</u>	<u>\$ 5.58</u>	<u>\$ 45,924.14</u>

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Year-To-Date:			
Base Tax:	\$ 6,166,239.80	\$ (2,097.33)	\$ 6,164,142.47
Penalty & Interest	23,399.53	243.70	23,643.23
Attorney Fees	650.44	101.22	751.66
Other Fees	81.27	16.53	97.80
Total Collections	<u>\$ 6,190,371.04</u>	<u>\$ (1,735.88)</u>	<u>\$ 6,188,635.16</u>

Percent of Adjusted Levy	<u>99.45%</u>		<u>99.43%</u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	6,337,522.00	6,337,522.00	38,175.29	6,147,284.89	-190,237.11	3.00 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	-13.83	-2,514.73	-17,514.73	116.76 %
100-00-41010	FRANCHISE TAXES	400,000.00	400,000.00	0.00	174,466.33	-225,533.67	56.38 %
100-00-41015	SALES TAXES	650,000.00	650,000.00	63,955.84	308,398.19	-341,601.81	52.55 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	3,324.27	11,158.22	-8,841.78	44.21 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	3,106.27	17,996.44	2,996.44	119.98 %
100-00-42035	BUILDING PERMITS	355,000.00	355,000.00	19,208.00	241,711.20	-113,288.80	31.91 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	379.91	3,304.87	1,304.87	165.24 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	394.29	2,547.95	-1,452.05	36.30 %
100-00-43070	METRO RECEIPTS	315,000.00	315,000.00	31,977.92	154,199.11	-160,800.89	51.05 %
100-00-44025	TRAFFIC FINES	140,000.00	140,000.00	15,319.21	122,220.44	-17,779.56	12.70 %
100-00-44027	COURT TECHNOLOGY FUND	2,000.00	2,000.00	283.12	2,332.75	332.75	116.64 %
100-00-44028	COURT SECURITY FUND	1,500.00	1,500.00	362.53	2,791.63	1,291.63	186.11 %
100-00-46030	INTEREST INCOME	15,000.00	15,000.00	43,697.80	280,739.49	265,739.49	1,871.60 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	37,240.79	2,240.79	106.40 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	500.00	11,980.45	1,980.45	119.80 %
100-00-48061	OPIOID ABATEMENT TRUST FUND	0.00	0.00	0.00	4,616.99	4,616.99	0.00 %
	Revenue Total:	8,317,022.00	8,317,022.00	220,670.62	7,520,475.01	-796,546.99	9.58 %
Expense							
100-01-71000	SALARIES & WAGES	613,672.00	613,672.00	47,601.92	358,389.69	255,282.31	41.60 %
100-01-71001	LONGEVITY	5,976.00	5,976.00	0.00	0.00	5,976.00	100.00 %
100-01-71002	457B	12,273.00	12,273.00	920.78	6,865.73	5,407.27	44.06 %
100-01-71025	TMRS	125,618.00	125,618.00	9,856.70	74,165.84	51,452.16	40.96 %
100-01-71030	PAYROLL TAXES	47,412.00	47,412.00	3,604.60	27,885.92	19,526.08	41.18 %
100-01-71105	INSURANCE BENEFITS	115,746.00	115,746.00	10,169.77	64,176.33	51,569.67	44.55 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
100-01-72045	NOTICES & MAILING	15,000.00	15,000.00	0.00	1,336.06	13,663.94	91.09 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	1,310.91	4,720.35	3,779.65	44.47 %
100-01-72060	TELEPHONE	18,191.00	18,191.00	1,953.60	11,442.76	6,748.24	37.10 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	1,073.76	2,985.40	7,014.60	70.15 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATI...	10,200.00	10,200.00	550.00	4,175.00	6,025.00	59.07 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	246.21	492.42	1,307.58	72.64 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	4,800.00	4,800.00	100.00	2,736.32	2,063.68	42.99 %
100-01-72108	GEN LIABILITY/PROP/WC INS	23,746.00	23,746.00	0.00	0.00	23,746.00	100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,500.00	2,500.00	0.00	1,791.00	709.00	28.36 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	476.21	4,523.79	90.48 %
100-01-76010	COMPUTER SOFTWARE SERVICES	15,435.00	15,435.00	0.00	15,684.37	-249.37	-1.62 %
100-01-78056	BANK FEES	1,200.00	1,200.00	0.00	452.43	747.57	62.30 %
100-01-78115	PUBLIC RELATIONS	23,000.00	23,000.00	1,218.72	5,152.03	17,847.97	77.60 %
100-02-72042	CONSULTING SERVICES	20,000.00	20,000.00	275.67	15,386.84	4,613.16	23.07 %
100-02-72085	TAX COLLECTOR/ASSESSOR	65,100.00	65,100.00	0.00	41,928.00	23,172.00	35.59 %
100-02-72120	AUDITOR	18,375.00	18,375.00	22,080.00	22,080.00	-3,705.00	-20.16 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	2,567.00	22,433.00	89.73 %
100-02-72310	CITY ATTORNEY	75,000.00	75,000.00	5,655.00	12,389.00	62,611.00	83.48 %
100-02-72502	CITY ENGINEER	78,750.00	78,750.00	2,704.71	19,814.71	58,935.29	74.84 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	1,540.00	5,960.00	79.47 %

Budget Report

For Fiscal: 2023 Period Ending: 07/31/2023

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
100-03-72001	VILLAGE FIRE DEPARTMENT	1,933,491.00	1,933,491.00	161,124.27	1,208,432.02	725,058.98	37.50 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,488,811.00	2,488,811.00	188,728.00	1,594,861.19	893,949.81	35.92 %
100-04-72015	GARBAGE SERVICE	577,500.00	577,500.00	42,769.42	256,616.52	320,883.48	55.56 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	9,225.20	26,563.13	33,436.87	55.73 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	89.72	797.87	1,202.13	60.11 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	553.18	2,888.78	5,611.22	66.01 %
100-04-72070	MOSQUITO FOGGING CONTRACT	13,781.00	13,781.00	0.00	3,531.00	10,250.00	74.38 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	152.28	1,343.01	2,256.99	62.69 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	9,080.00	24,720.00	35,280.00	58.80 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	532.86	6,427.30	8,572.70	57.15 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	1,659.50	1,840.50	52.59 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	0.00	26,430.00	48,570.00	64.76 %
100-04-72541	CONTRACT LABOR	35,000.00	35,000.00	0.00	7,529.50	27,470.50	78.49 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	4,909.76	11,648.40	18,351.60	61.17 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	0.00	3,801.01	11,198.99	74.66 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	265.05	2,734.95	91.17 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	13,902.90	43,832.07	56,167.93	56.17 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	2,193.74	15,211.05	14,788.95	49.30 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	9,975.00	9,975.00	0.00	3,342.60	6,632.40	66.49 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78540	URBAN FORESTER	15,000.00	15,000.00	1,040.00	3,040.00	11,960.00	79.73 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	655.58	2,938.62	61.38	2.05 %
100-05-73000	JUDGES & PROSECUTORS	40,000.00	40,000.00	3,032.50	15,705.50	24,294.50	60.74 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	222.00	533.38	-33.38	-6.68 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	468.73	943.85	1,556.15	62.25 %
100-05-73031	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	840.20	1,159.80	57.99 %
100-05-73032	COURT SECURITY	2,300.00	2,300.00	0.00	879.20	1,420.80	61.77 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	150.00	1,350.00	90.00 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	142.16	895.31	1,604.69	64.19 %
100-05-73045	COURT TAX PD TO STATE	55,000.00	55,000.00	19,353.98	39,470.80	15,529.20	28.23 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	8,500.00	8,500.00	0.00	430.83	8,069.17	94.93 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	7,461,802.00	7,461,802.00	567,498.63	4,004,361.10	3,457,440.90	46.34 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	855,220.00	855,220.00	-346,828.01	3,516,113.91	2,660,893.91	-311.14 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02)						
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECU...	720,000.00	720,000.00	1,250.00	65,457.37	654,542.63	90.91 %
200-01-75050	REFORESTATION	20,000.00	34,585.00	5,635.00	27,012.86	7,572.14	21.89 %
200-01-75053	OUTFALL REPAIRS	0.00	63,713.12	896.10	17,321.10	46,392.02	72.81 %
200-01-75055	STREET SIGN REPLACEMENT	25,000.00	25,000.00	4,751.20	5,034.51	19,965.49	79.86 %
200-01-75056	TRAFFIC LIGHT MAST ARMS	0.00	240,655.07	14,742.65	131,492.20	109,162.87	45.36 %
200-01-75060	SIDEWALK REPLACEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
200-01-75064	STREET REPLACEMENTS - ONGOING	0.00	416,318.44	0.00	159,036.96	257,281.48	61.80 %
200-01-75066	ESPLANADE BEAUTIFICATION	0.00	37,306.98	0.00	31,975.00	5,331.98	14.29 %
	Expense Total:	815,000.00	1,587,578.61	27,274.95	437,330.00	1,150,248.61	72.45 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	815,000.00	1,587,578.61	27,274.95	437,330.00	1,150,248.61	72.45 %
	Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND						
	Expense						
210-01-75000	MEMORIAL REPLACEMENT FUND	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
	Expense Total:	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
	Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
	Report Surplus (Deficit):	-882,882.00	-1,655,460.61	-374,102.96	3,078,783.91	4,734,244.52	285.98 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	8,317,022.00	8,317,022.00	220,670.62	7,520,475.01	-796,546.99	9.58 %
Expense	7,461,802.00	7,461,802.00	567,498.63	4,004,361.10	3,457,440.90	46.34 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	855,220.00	855,220.00	-346,828.01	3,516,113.91	2,660,893.91	-311.14 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	815,000.00	1,587,578.61	27,274.95	437,330.00	1,150,248.61	72.45 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	815,000.00	1,587,578.61	27,274.95	437,330.00	1,150,248.61	72.45 %
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...						
Expense	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	923,102.00	923,102.00	0.00	0.00	923,102.00	100.00 %
Report Surplus (Deficit):	-882,882.00	-1,655,460.61	-374,102.96	3,078,783.91	4,734,244.52	285.98 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	855,220.00	855,220.00	-346,828.01	3,516,113.91	2,660,893.91
200 - CAPITAL IMPROVEMENTS (0:	-815,000.00	-1,587,578.61	-27,274.95	-437,330.00	1,150,248.61
210 - CAPITAL IMPROVEMENTS - N	-923,102.00	-923,102.00	0.00	0.00	923,102.00
Report Surplus (Deficit):	-882,882.00	-1,655,460.61	-374,102.96	3,078,783.91	4,734,244.52



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

August 14, 2023

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: July 2023 Monthly Report

During the month of July, MVPD responded/handled a total of 10,474 calls/incidents. 9,163 House Watch checks were conducted. 601 traffic stops were initiated with 609 citations being issued for 1174 violations. (Note: 9 Assists in Hedwig, 119 in Houston, 2 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	3323/14111	3003/11370	2	108/80/188	8@4:10
Piney Point:	2889/10972	2499/8050	4	103/111/214	8@3:23
Hunters Creek:	4109/15821	3655/12421	5	93/114/207	16@4:11
				Cites/Warn/Total	32@3:58

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	145	Ord. Violations:	29	Speeding:	117
Animal Calls:	20	Information:	14	Exp. Registration	206
ALPR Hits:	44	Suspicious Situations	62	No Ins	145
Assist Fire:	43	Loud Party	10	No License	134
Assist EMS:	42	Welfare Checks:	13	Stop Sign	29
				Fake Plate	18

*This month the department generated a total of 105 police reports.
 BH-37 PP-23 HC-39 HOU-5, HED-1, SV-0*

Crimes Against of Persons (2)

Assault (DV) 2

Crimes Against Property (14)

Burglary of a Motor Vehicle 2 Fraud/ID 7
 Criminal Mischief 1 Theft Misd. 4

Petty/Quality of Life Crimes/Events (89)

ALPR Hits (valid) 5 DWI 1
 Accidents 11 Misc 10
 Possession of CS 2 Poss. of Deadly Weapon 1
 Warrants 8 Towed Vehicles 51

Arrest Summary: Individuals Arrested (14)

Warrants 8 Felony 1
 Class 3 Arrests 4 DWI 1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	3,033,943	5,698,141	53.2%
• Operating Expense:	648,741	1,096,092	59.2 %
• Total M&O Expenditures:	3,682,684	6,794,233	54.2%
• Capital Expenses:	358,646	672,200	53.0%
• Net Expenses:	4,041,329	7,466,433	54.0%

Follow-up on Previous Month Items/Requests from Commission

- Research conducted on e-bike regulations, statutes, and ordinances.
- Received information on 2024 Chevrolet Blazer electric police vehicles.

Personnel Changes/Issues/Updates

- Officer Patrick Torres retired effective July 6, 2023. Officers Torres is requesting to remain as a reserve officer.
- Staff interviewed an officer candidate who was on the waiting list. The officer was given an offer of employment and accepted. He will begin at the end of August due to prior commitments to his current department. The officer comes from Wharton PD.

Major/Significant Events

- A large sinkhole was discovered on Fondren just south of Piney Point. MVPD used our 2 portable message boards to assist in the detour that includes a complete closure of S. Piney Point Road.
- MVPD detectives and staff were showcased on National News as a result of a scam hitting the area. The scam involved an attempted extortion of residents by sending personalized letters to resident households.
- Officers are conducting a summer operation that targets vehicles traveling through the community that are uninsured, not registered and being driven by unlicensed drivers. Over 50 vehicles were stopped, cited, and towed.
- On July 20th officers took a suspect into custody who had broken into a home under construction in the Riverbend subdivision. The male was found to be suffering from mental illness.

Status Update on Major Projects

- An external penetration test was conducted on MVPD computer systems and gateways. The test was provided by our IT vendor free of charge. The test identified one weak access point being an older software portal that was using outdated software protocols. The system is being updated with the appropriate software and security measures.

Community Projects

- Community relations officers Boggus and Vasquez hosted 2 summer community events during the month. A Glow Stroll was held at Chapelwood Church and an 80's Music Bingo at Ecclesia Church. Both events were family friendly and well attended. Additionally, an extra summer RAD class was held that had 13 students attend.
- The annual VIF parade was held on July 4th. MVPD had a float in the parade and provided traffic control.

V-LINC new registrations in July +25

BH – 1596(+11)
PP – 1131 (+3)

HC – 1601 (+4)
Out of Area – 592 (+7)

July VFD Assists

Calls received directly by MVPD via 911/3700

Priority Events Average Response Times

Total – 16	3:16
Fire – 1	2:00
EMS – 15	3:21

By Village

BH Fire – 0	0:00
BH EMS – 5	3:37
PP Fire – 1	2:00
PP EMS – 3	3:52
HC Fire -0	0:00
HC EMS -7	2:53

Combined VFD Events (Priority + Radio)

Total – 58	4:27
Fire – 44	4:30
EMS – 16	4:20

Radio Call Events

Total – 42	4:06
Fire- 32	4:23*
EMS- 10	3:42

Radio Call Events by Village

BH – 8	3:29
PP – 18	4:16*
HC – 16	3:31

* one call - officer not logged as arrived on scene.

2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL

2023 Robberies

Address

MO



Daytime Burglary



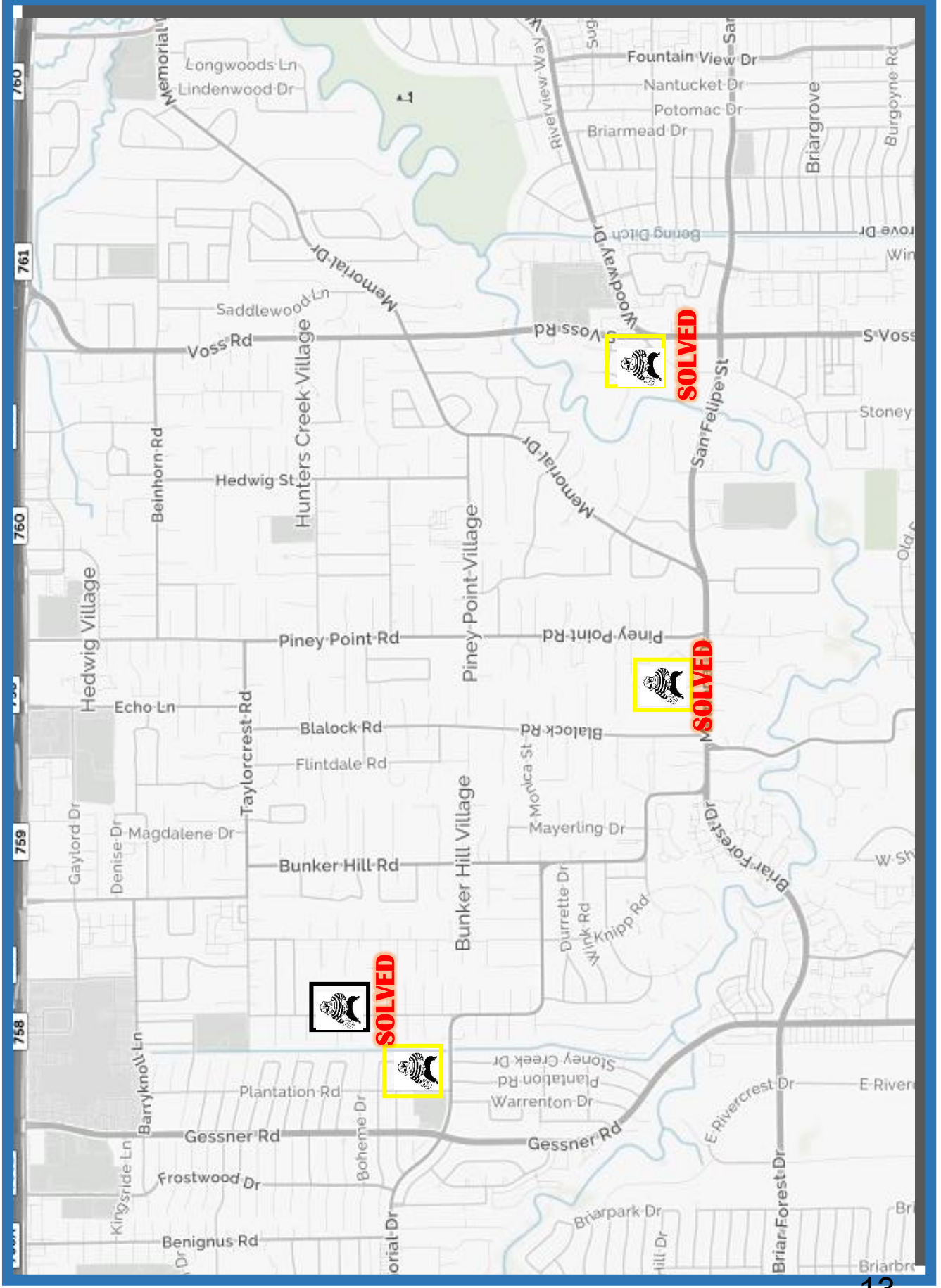
Nighttime Burglary



Robbery



7/31/23



2023 Auto Burglary Map

Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
10709 Memorial	Lock Punch
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
11750 Memorial	Window/Punch
12122 Memorial	UNK
10900 Wickline	Window/Punch
201 Kincaid School Rd	UNL
825 Sadlewood	Lock Twist
106 Willowend	Window/Punch
10906 Wickline	Window/Punch
9 Tokeneke Trl	Window/Punch
11207 Tyne Ct	Window/Punch
11215 Tyne Ct	UNL
10901 Bridgewood	UNL



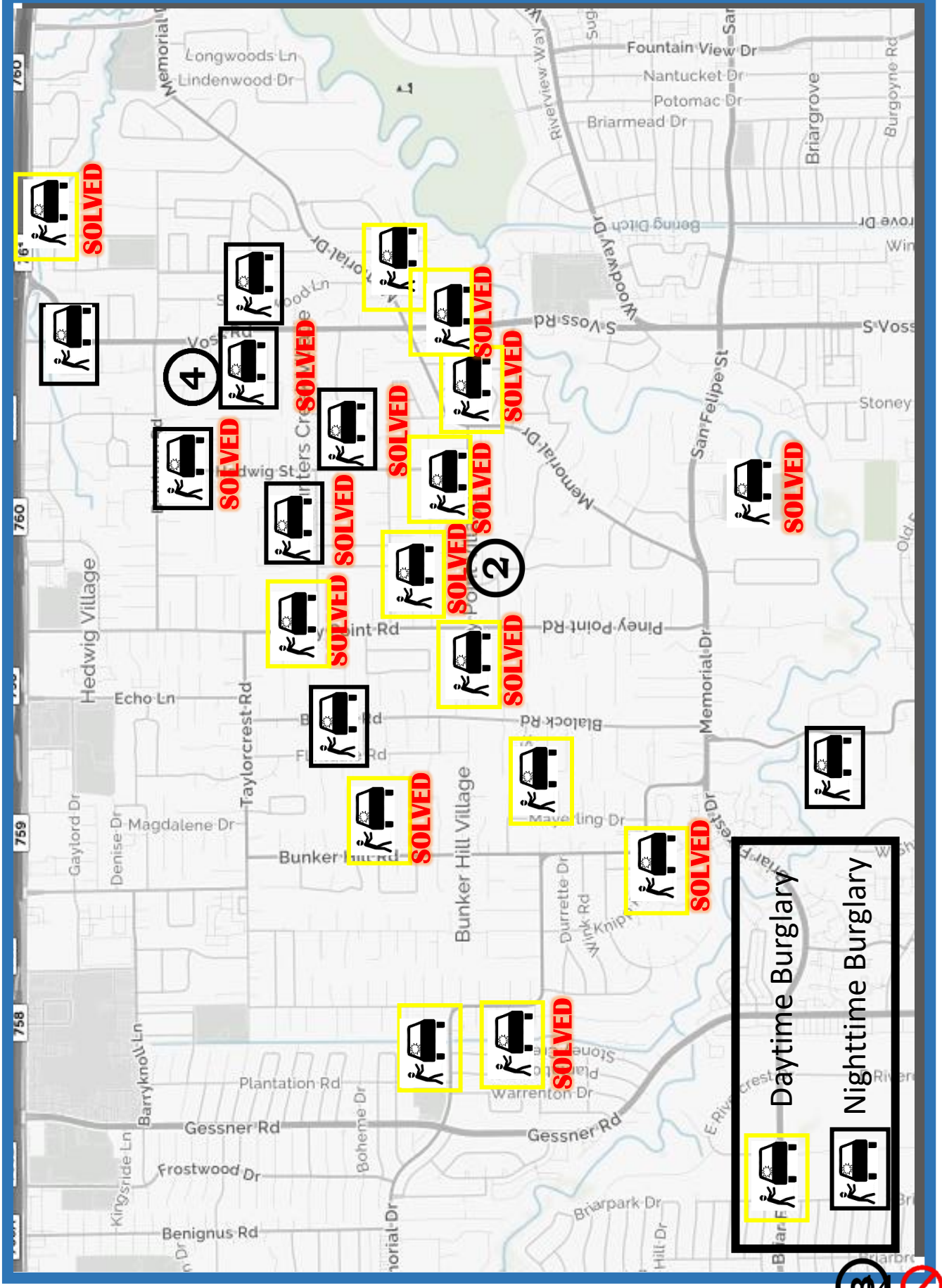
Lock Punch

* Jugging

Blue Entry = Actual
Location Unknown
Underlined Contractor

SOLVED

7/31/23



34

2023 Total Incidents

2023	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	3	25	44	72	11	4130	2646	1356	899	1032	611	1573	1130
February	0	16	37	53	8	3875	2522	1300	909	926	515	1504	1090
March	2	11	50	63	15	5376	4025	1881	1487	1426	973	1930	1090
April	2	10	30	42	8	4275	2966	1574	1198	966	572	1590	1195
May	1	19	61	82	21	5285	3873	1747	1315	1466	1062	1936	1496
June	1	16	93	110	20	8512	7148	2930	2559	2267	1818	3179	2765
July	2	14	89	105	14	10,474	9163	3323	3003	2889	2499	4109	3655
August													
September													
October													
November													
December													
Total	11	111	404	527	97	41927	32343	14111	11370	10972	8050	15821	12421

2022 Totals	13	169	736	918	230	70665	55102	22443	18249	18553	14215	27937	22628
Difference													
% Change													

Hedwig
▲ (6)

Bunker Hill
▲

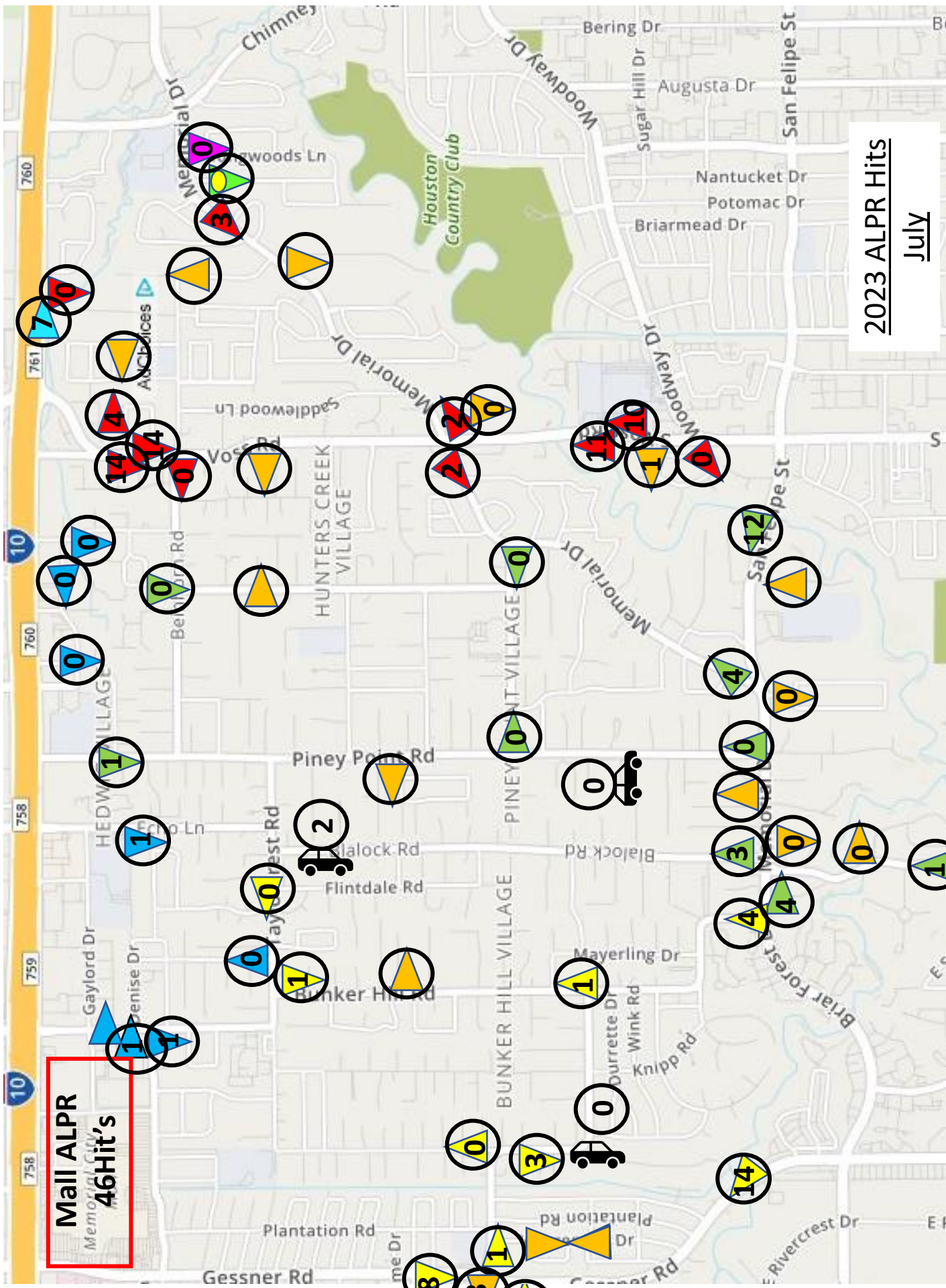
Piney Point
▲

Hunters Creek
▲ (3)

Frequent Mobile Locations
🚗

Total Hits
119
16

Mall ALPR
46Hit's



Lindenwood
HOA
▲

Longwoods
HOA
▲

US Coins
▲

In Process
▲

HOA
Systems
▲


2023 ALPR Hits
July

7/31/23
▲

Hedwig 

Bunker Hill 


Piney Point 


Hunters Creek 

Frequent Mobile Locations 

 Recovered Vehicles
Recovered Plates - 3

 Investigative Leads

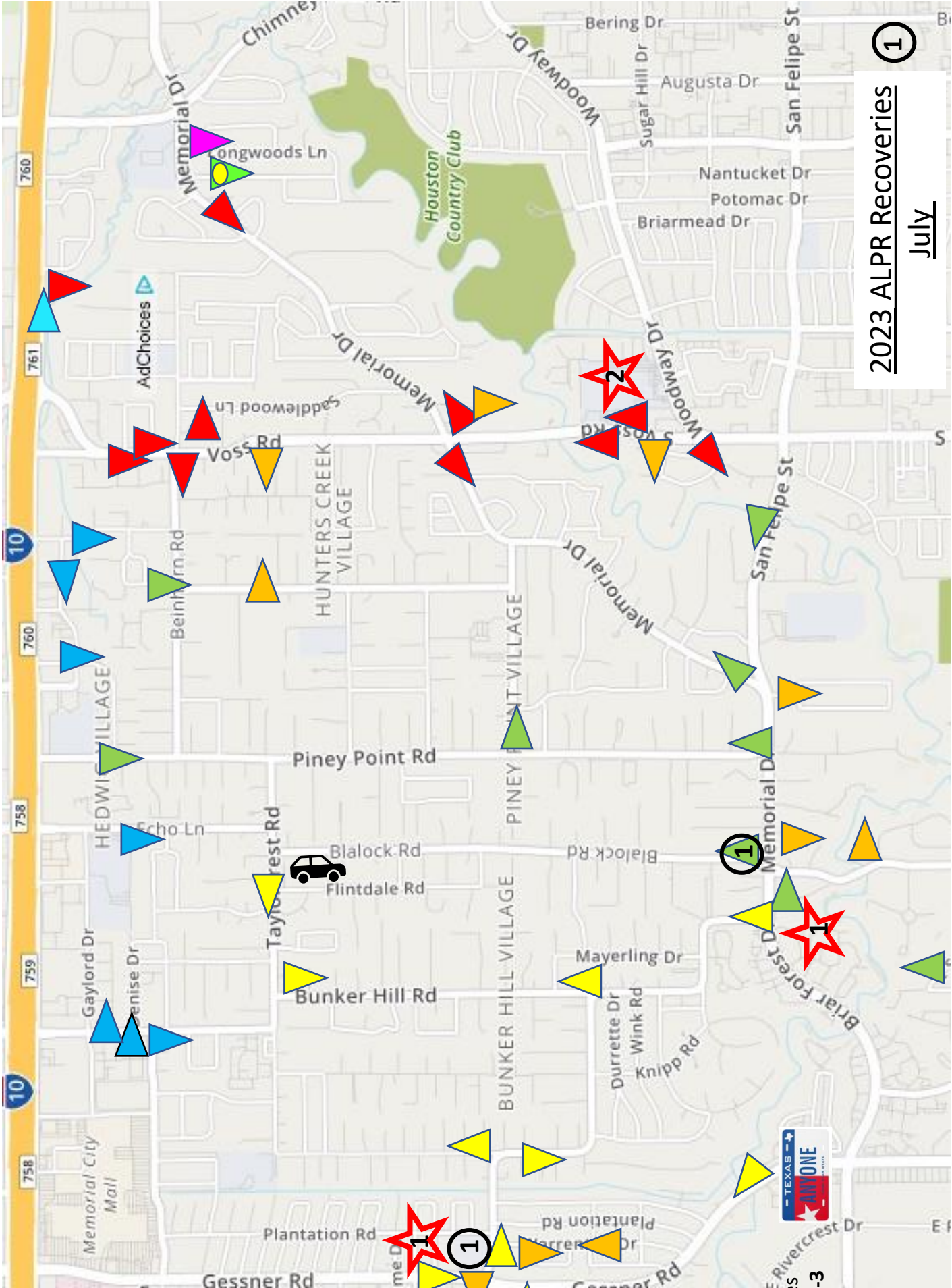
Lindenwood HOA 

Longwoods HOA 

US Coins 

In Process 

HOA Systems 



2023 ALPR Recoveries 
July

7/31/23

2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALIMANI, ALI	26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19	20:29:11						4	31
BAKER, BRIAN C	3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07	0:00:00							
BALDWIN, BRIAN	17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41	0:30:45						2	13
BIEHUNKO, JOHN	22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35	21:50:18						4	25
BOGGUS, LARRY	0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51	0:46:16							
BURLESON, Jason	13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21	12:28:04						3	14
CANALES, RALPH EDWARD	15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51	12:45:59						3	1
CERNY, BLAIR C.	22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33	0:00:00							
ECKERFIELD, Dillion	25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43	29:35:54						8	28
HARWOOD, NICHOLAS	18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51	25:01:09						7	33
JARVIS, RICHARD	17:03:26	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45	38:21:03						4	15
JOHNSON, JOHN	15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05	15:29:31							13
JONES, ERIC	0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00	0:00:00							
KING, JEREMY	9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48	17:04:38							
KUKOWSKI, Andy	21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56	8:46:48						1	12
LOWRIE, Andy	18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01	37:35:44						17	100
MCELVANY, ROBERT	13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13	7:05:07						2	11
ORTEGA, Yesenia	16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36	23:08:26							6
OWENS, LANE	7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00	0:00:00							
PAVLOCK, JAMES ADAM	1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34	5:49:04						4	36
RODRIGUEZ, CHRISTOPHER	2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51	1:09:41							
RODRIGUEZ, REGGIE			2:13:47	30:19:25	30:22:14	2:08:28	22:56:31						3	2
SALAZAR, Efrain	21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18	41:51:31						1	3
SCHANMER, CHRISTIAN	20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29	20:05:42						10	27
SCHULTZ, RAYMOND	5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46	0:24:54							
SILLIMAN, ERIC	25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50	15:19:48						14	96
SPRINKLE, MICHAEL	9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10	12:31:26						2	9
TAYLOR, CRAIG	29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48	15:28:13							6
TORRES, PATRICK	14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10	11:51:15						2	34
VALDEZ, JUAN	20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23	21:00:35						3	26
VASQUEZ, MONICA	0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15	0:49:31							
WHITE, TERRY	26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56	28:18:39						11	38
WILLIFORD, Adam	17:44:28													
* = Admin													Total	592
													105	

Dispatch Committed Time	Totals	
911 Phone Calls	385	1883
3700 Phone Calls	2469	11579
DP General Phone Calls*	53:12:01	
Radio Transmissions		

* This is the minimal time as all internal calls route through the 3700 number.

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PMC0662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb
4	PRP8014	Toy/High	21	\$ 24,000.00	Fraud	17-Feb
5	3539AY	Merz	1	\$ 24,000.00	HPD-case	22-Feb
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar
7	DRM8516	NissAlt	19	\$ 21,000.00		7-Apr
8	SNT5450	GMC 1500	14	\$ 26,000.00		19-Apr
9	LYG558	Nissan	19	\$ 14,000.00	Fugitive/Drugs	28-Apr
10	GLN0746	GMC Yukor	16	\$ 18,000.00		1-May
11	JRC3494	Porche	13	\$ 32,000.00	Fugitive	8-May
12	3A0A447	Hyundai	19	\$ 11,000.00	Fugitive	13-May
13	PY0493	Hyundai	7	\$ 18,000.00		19-May
14	LKW5687	Ford Esc	2	\$ 11,000.00		8-Jun
15	PXF8499	Dodge P/U	21	\$ 16,000.00		11-Jun
16	RTV0092	Hyndi	13	\$ 14,000.00	Meth	24-Jun
17	SVW7775	Suburb	21	\$ 35,000.00		30-Jun
18	3554581	Honda Acd	24	\$ 22,000.00	Fraud/fugitives	26-Jul
19						
22						
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62						

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
SFG9342	1/12/2023	Owner			
RDM8571	1/18/2023	Cited			
KKV5316	1/18/2023	Owner			
NDD9473	2/17/2023	Cited			
RMW2202	2/23/2023	Owner			
RGB8499	2/24/2023	Owner			
RZY6901	3/8/2023	Arrested			
OB1159K	4/18/2023	Cited			
LLC9151	4/21/2023	Owner			
NKH9972	5/17/2023	Owner			
2B0644F	5/18/2023	Cited			
SVH7417	5/20/2023	Owner			
PGN223	5/24/2023	Owner			
72054CO	5/25/2026	Cited			
HSL0283	6/2/2023	Owner			
RNT6220	6/22/2023	Cited			
2B3401K	6/23/2023	Cited			
SKY3033	7/2/2023	Owner			
3B9213E	7/20/2023	Victim/swap			

Firearm in vehicle Vehicle found to be Stolen
Temp Tag

Located but Fled					
Date	Plate	Camera	Date	Plate	Camera
16-Jan	IN DI9211	21			
4-Feb	LJL2527	21			
23-Apr	PZY1260	Hed			
23-Apr	1BF9105	8			
3-Jun	MPR7295	1			
16-Jun	3364G79	19			

Runaways
3/3/2023 RZY8999 21 Juvenile Runaway

10 of 18 involved in other crimes = 54%

HOT List Hits Other Agencies			
2/9/2023	98BGON	9	Fugitives
5/26/2023	SGH4365	6	Burglars
6/4/2023	SVM4611	13	Burglars
6-Jun		24	larceny
26-Jun	GBW3672	19	Forgery

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar
HSL0283	7	HPD	3-Jun
RTY9029	6	HPD	4-Jun
HZY2942	6	HPD	14-Jun
PYX7001	19	HPD	22-Jun
LDZ0876	8	Edinberg	25-Jun

Program Summary			
2023 Value	\$ 383,500.00	Recovered	15
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 5,385,601.00		247

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Package Theft	BLN9367	29-Jan	#29	Theft	BHX3325	5/1/2023	5
Dumping of Concrete	261	7-Jan	#4	BMV	RKV2934	5/13/2023	19
Hotlist	98BBGQN	9-Feb	#9	BMV	SLD2033	5/19/2023	23
BMV's	LGD4601	10-Feb	#19	BMV x2	BS88122	6/1/2023	14
Missing Person	RZY8999	3-Mar	#8	BOHx2 eluding	SNX4159	6/7/2023	19
Missing Person	MVC4443	5-Mar	#21	BMVx2	SNT1008	6/30/2023	19
Theft	692227C3	7-Mar	#19				
Missing person	BZ92064	28-Mar	#21				
Juggling	PYT9426	3/21/2023	#14				
BMV's	NDG7754	25-Mar	US Coins				
Theft	RXR5074	7-Apr	#11				
BMV's	HDN7572	17-Apr	#20				
BMV	SLD2033	21-Apr	#7				
Poss Abduction*	Multi	28-Apr	#14				

* ALPR used to prove false report



July 2023 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2023 ALPR Data Report

Plate Reads Summary

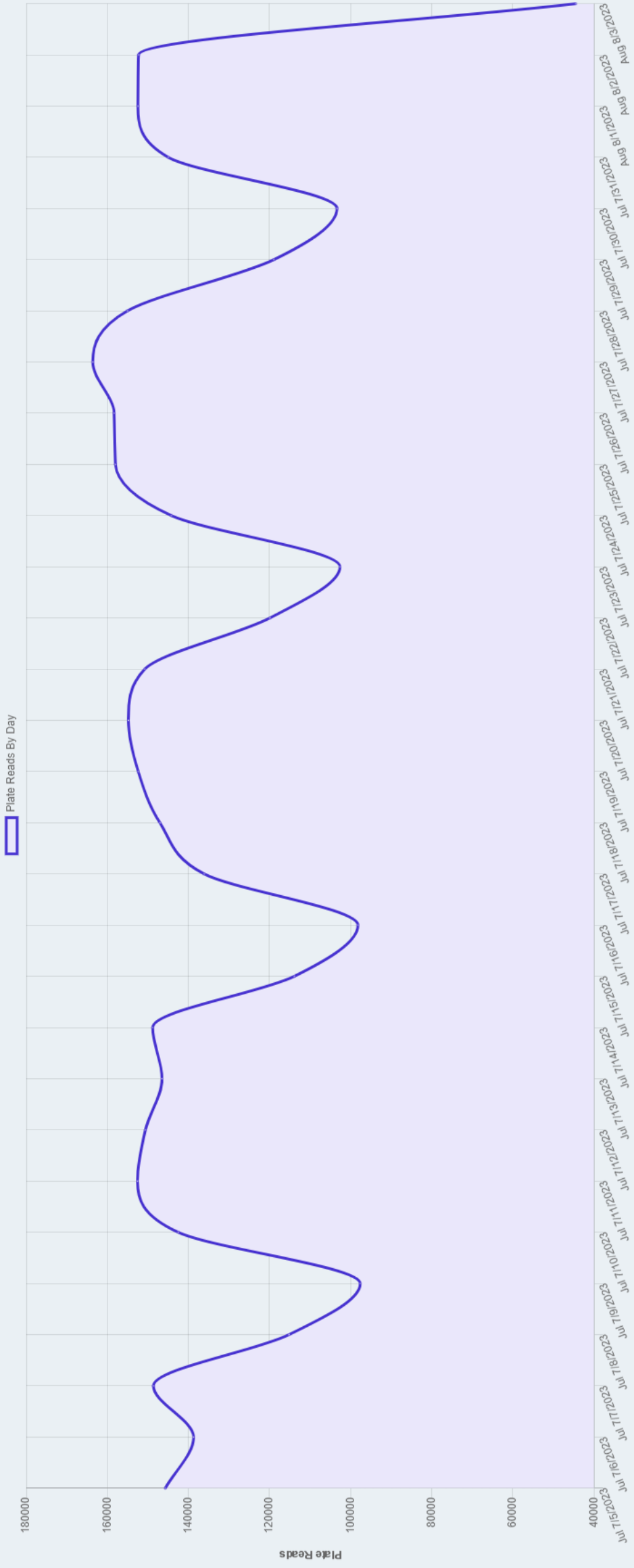
Total Plate Reads:
4,058,572

[Download CSV](#)

Jul 5 - Aug 3

Devices (34)

[Search](#)



Unique Plate Reads Summary

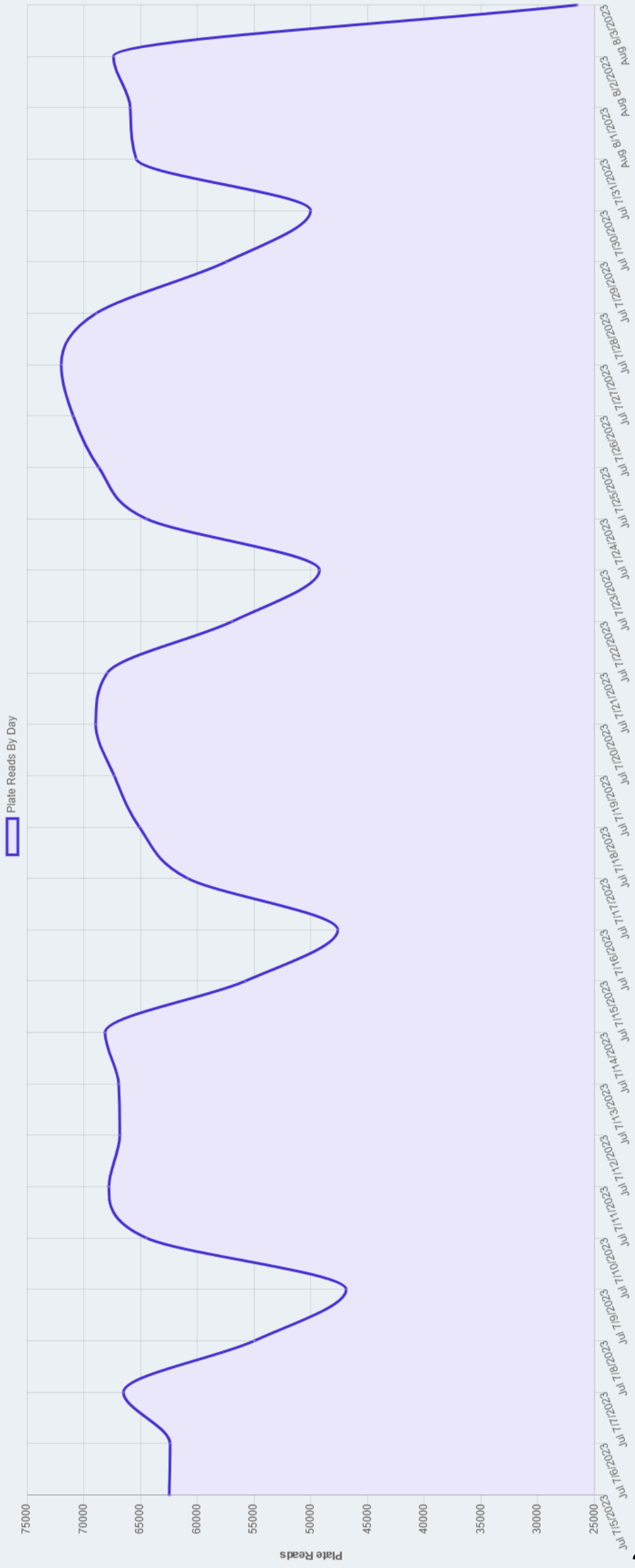
Total Unique Plate Reads:
642,424

[Download CSV](#)

Jul 5 - Aug 3

[Search](#)

Devices (34)

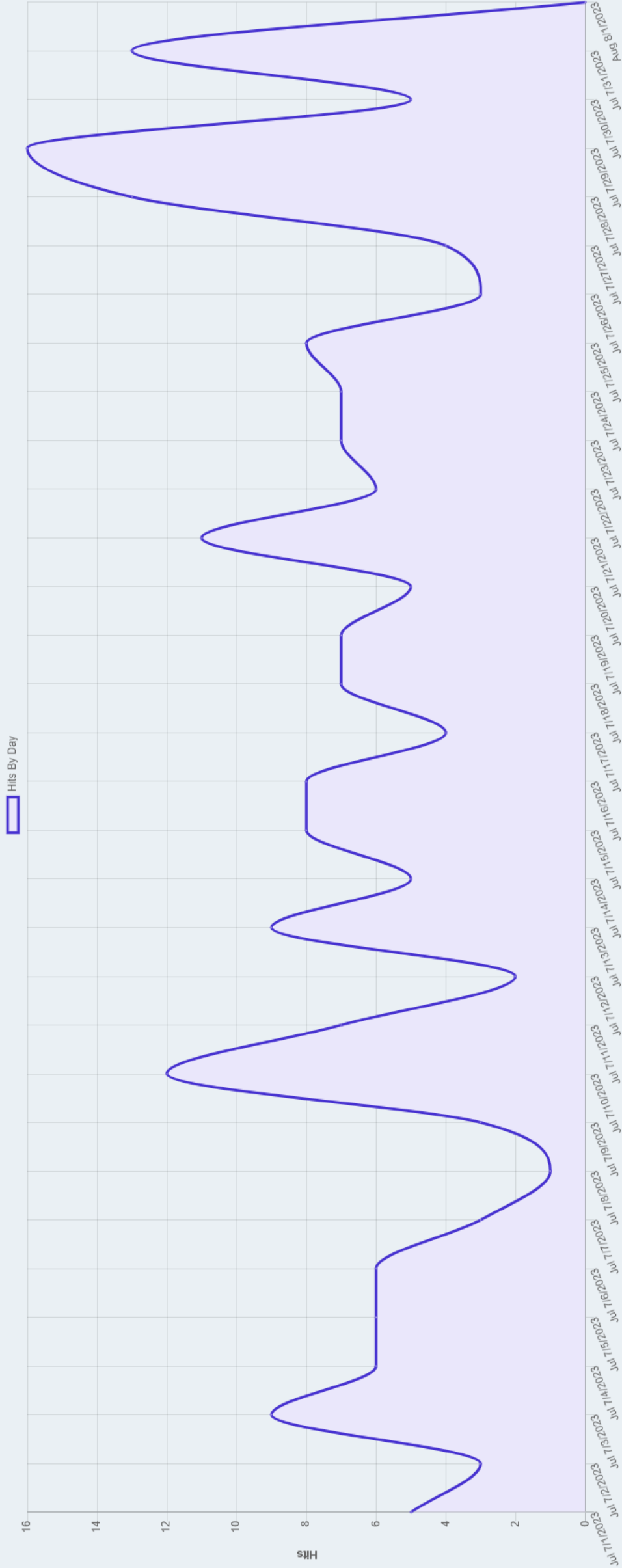


All Categories

Total Hits: 209

Topics (15) ▾

Devices (34) ▾

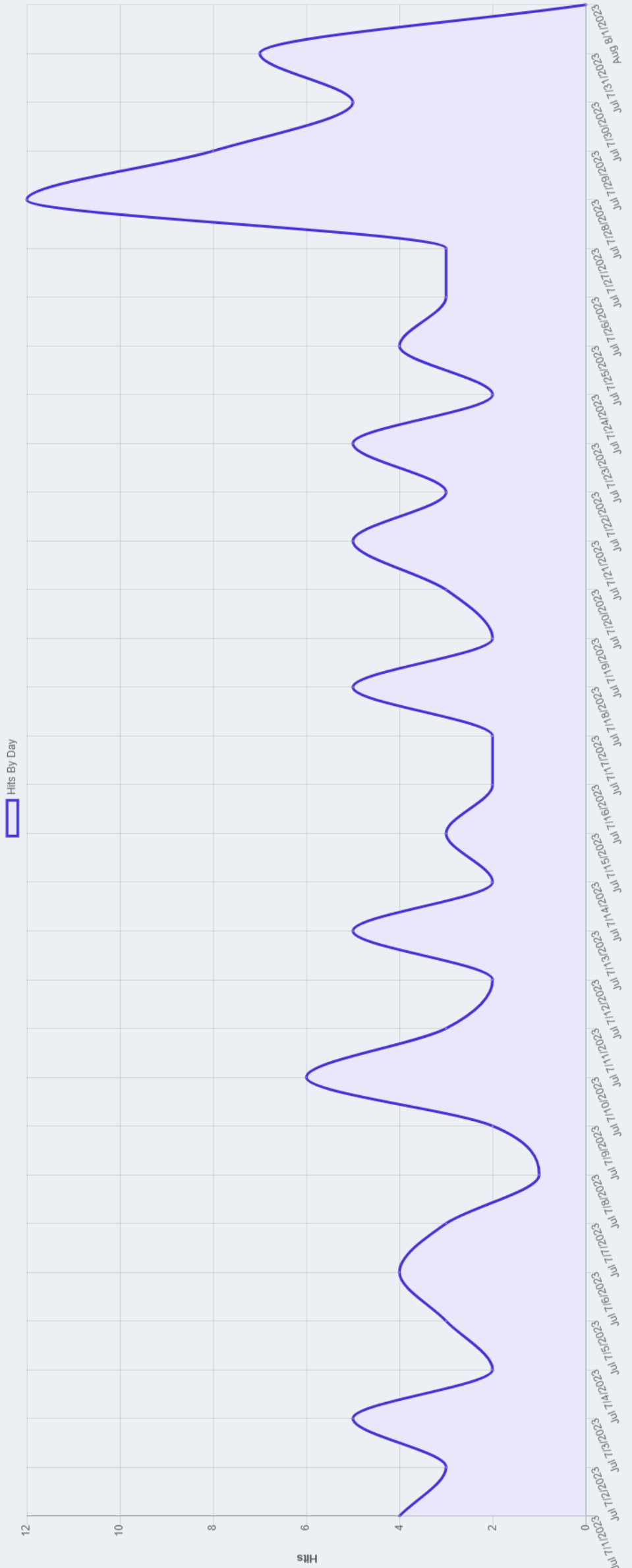


Top 7 Categories

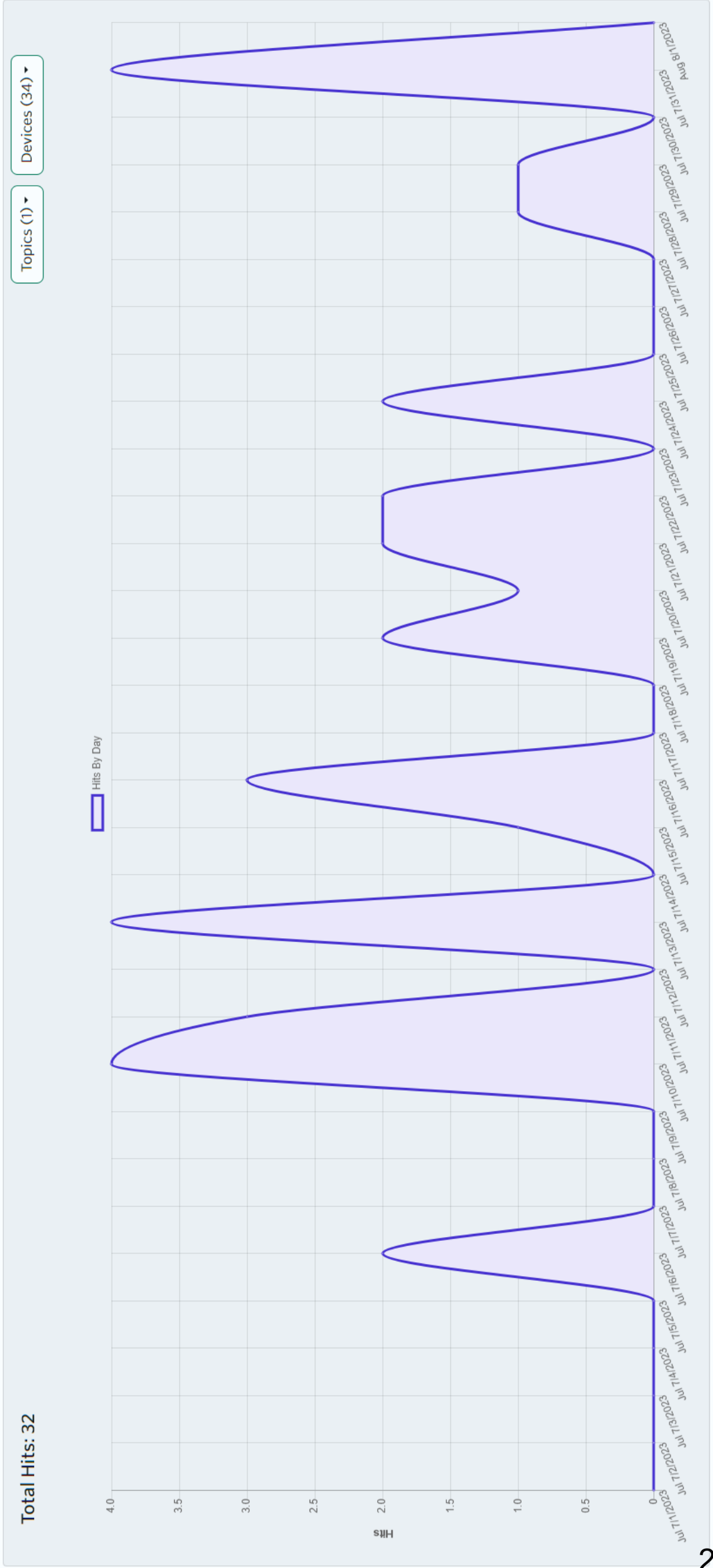
Total Hits: 119

Topics (7) ▾

Devices (34) ▾

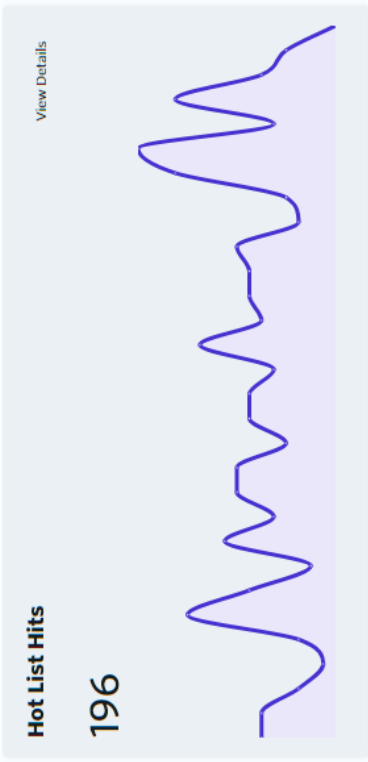
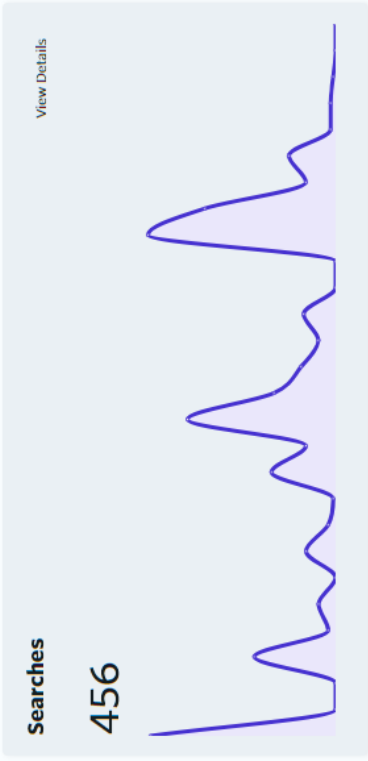


Sex Offenders



Summary Report

Insights Dashboard



Device Sharing
Shared with
Lewisville TX PD,
Phoenix AZ PD,
and 117 others
Access Levels
Search
Hotlist Tool Access

[EDIT DEVICE SHARING](#)

Device Status

← Previous Device

34 / 34 ✓
Devices Online

Device Name
#01 Inbound, Riverview Way, EB

Battery
100%

Latency
17 s

Next Device >

#1 Gessner S/B at Frostwood
 #2 Memorial E/B at Gessner
 #3 NO ALPR - Future Location
 #4 Memorial N/B at Briar Forrest
 #5 Bunker Hill S/B at Taylorcrest
 #6 Taylorcrest W/B at Flintdale
 #7 Memorial E/B at Briar Forrest
 #8 2200 S. Piney Point N/B
 #9 N. Piney Point N/B at Memorial
 #10 Memorial E/B at San Felipe
 #11 Greenbay E/B Piney Point
 #12 Piney Point S/B at Gaylord
 #13 Gessner N/B at Bayou
 #14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10
 #16 Memorial W/B at Creekside
 #17 Memorial W/B at Voss
 #18 Memorial E/B at Voss
 #19 S/B Voss at Old Voss Ln 1
 #20 S/B Voss at Old Voss Ln 2
 #21 N/B Voss at Magnolia Bend Ln 1
 #22 N/B Voss at Magnolia Bend Ln 2
 #23 W/B San Felipe at Buffalo Bayou
 #24 N/B Blalock at Memorial
 #25 N/B Bunker Hill at Memorial
 #26 S/B Hedwig at Beinhorn
 #27 Mobile Unit #181
 #28 Mobile Speed Trailer

#29 Riverbend Main Entrance
 #30 Beinhorn E/B at Voss
 #31 Memorial E/B at Tealwood (new)
 #32 Greenbay W/B at Memorial
 #33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road
 Memorial Manor NA Lindenwood/Memorial
 Greyton Lane NA
 Calico NA
 Windemere NA
 Mott Lane
 Kensington NA
 Stillforest NA
 Farnham Park
 Riverbend NA
 Pinewood NA
 Hampton Court
 Bridlewood West NA
 N Kuhlman NA
 Longwoods NA
 Memorial City Mall - 22

Yellow = Bunker Hill
 Green = Piney Point
 Red = Hunters Creek
 Blue = MVPD Mobile
 Purple = Privately Owned Systems



Hits/Reads By Camera

1 8/256,334
2 1/143,268
3 See #31
4 4/160,263
5 1/79,507
6 0/61,075
7 4/103,468
8 1/66,575
9 0/66,506
10 4/89,600
11 0/29,810
12 1/158,225
13 14/343,266
14 2/92,498
15 0/12,006
16 3/101,515

17 2/101,003
18 14/138,111
19 14/362,900
20 3/209,753
21 10/275,591
22 11/413,045
23 12/267,639
24 3/85,661
25 1/32,860
26 0/44,319
27 2/94,960
28 3/122,469
29 0/6,824
30 4/55,146
31 5/173,023
32 3/43,744
33 0/7,507
34 1/5,106

Total Reads – 4,058,572

Unique Reads – 641,879

Hits- 209

7 Top Hit List-119

- Hotlist - 4
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries - 1

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

Prepared Aug.1, 2023 for the Aug.22, 2023 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for July, 2023.

Thank You,

Henry Rivas
Building Official



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June	28	\$26,027	2	14	\$2,810	29	\$4,645	71	\$33,482	\$4,930,737
July	26	\$31,787	3	14	\$2,365	21	\$3,485	61	\$37,367	\$4,347,372
August	27	\$16,496	0	23	\$4,265	54	\$7,960	104	\$28,721	\$3,570,864
September	19	\$34,387	2	21	\$4,025	33	\$6,575	73	\$44,987	\$5,535,127
October	23	\$24,797	1	22	\$4,405	30	\$4,895	75	\$34,097	\$4,061,891
November	31	\$38,585	2	36	\$5,625	16	\$3,325	83	\$47,535	\$5,919,766
December	37	\$53,801	5	21	\$3,035	35	\$7,890	93	\$64,726	\$10,576,710
Total	317	\$303,408	19	238	\$40,595	367	\$61,980	929	\$406,072	\$53,835,336

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2022**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	21	\$28,575	2	29	\$5,735	34	\$7,465	84	\$41,775	\$3,260,398
February	32	\$9,165	0	19	\$4,317	46	\$7,160	97	\$20,642	\$1,410,185
March	47	\$54,321	3	26	\$5,041	44	\$8,270	117	\$67,632	\$7,489,496
April	38	\$22,082	1	21	\$4,235	49	\$8,320	108	\$34,627	\$4,190,733
May	36	\$32,072	1	21	\$4,065	49	\$7,125	106	\$43,262	\$5,335,819
June	30	\$46,204	4	30	\$5,430	44	\$7,190	104	\$58,824	\$9,917,597
July	47	\$35,397	3	20	\$4,025	41	\$7,345	108	\$46,507	\$8,192,246
August	28	\$57,515	3	18	\$3,005	46	\$7,345	92	\$67,865	\$10,031,271
September	32	\$63,269	5	27	\$5,350	38	\$7,540	97	\$76,159	\$12,899
October	27	\$5,040	0	18	\$3,400	39	\$8,330	84	\$16,770	\$1,326,733
November	32	\$28,486	1	17	\$3,520	32	\$5,895	81	\$37,901	\$3,984,972
December	16	\$10,104	0	11	\$2,430	30	\$4,665	57	\$17,199	\$2,064
Total	386	\$392,230	23	257	\$50,553	492	\$86,650	1,135	\$529,163	\$55,154,414

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2023**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	22	\$31,336	2	13	\$2,780	35	\$5,495	72	\$39,611	\$6,969,090
February	23	\$29,700	1	14	\$2,520	44	\$7,780	81	\$40,000	\$7,321,012
March	19	\$4,366	0	18	\$3,715	46	\$8,083	83	\$16,164	\$1,575,457
April	26	\$19,632	1	19	\$3,215	29	\$5,560	74	\$28,407	\$6,897,879
May	28	\$8,226	0	15	\$2,630	35	\$7,025	78	\$17,881	\$2,530,920
June	39	\$47,189	3	20	\$4,160	45	\$8,530	102	\$59,879	\$11,302,785
July	30	\$5,141	0	18	\$3,425	37	\$7,430	85	\$15,996	\$1,896,376
August										
September										
October										
November										
December										
Total	187	\$145,590	7	117	\$22,445	271	\$49,903	575	\$217,938	\$27,190,734

City of Hunters Creek Village Inspection Activity Report - 2022						
	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed	
Month						
January	184	169	91.8	15	8.2	
February	201	188	93.5	13	6.5	
March	214	197	92.1	17	7.9	
April	247	231	93.5	16	6.5	
May	245	221	90.2	24	9.8	
June	241	207	85.9	34	14.1	
July	218	197	90.4	21	9.6	
August	215	205	95.3	10	4.7	
September	274	256	93.4	18	6.6	
October	210	191	91.0	19	9.0	
November	179	155	86.6	24	13.4	
December	161	141	87.6	20	12.4	
Total	2589	2358	90.9	231	9.1	

City of Hunters Creek Village Inspection Activity Report - 2023						
	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed	
Month						
January	187	152	81.2	35	18.7	
February	174	147	84.2	27	15.5	
March	236	226	96.1	9	3.8	
April	154	131	85.1	23	14.9	
May	175	150	85.7	25	14.2	
June	175	154	85.8	21	12.0	
July	246	199	80.9	47	19.1	
August						
September						
October						
November						
December						
Total	1347	1159	85.6	187	14.0	

Inspections with Odometer Readings, by Inspector and Vehicle

Aug 2, 2023 4:35 PM
Henry Rivas
City of Hunters Creek Village

Date Range (inclusive): **Mon Jul 03 2023 to Mon Jul 31 2023**
Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG)								
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Result	Correction Notes
Vehicle ID:								
	202200930	825 Saddlewood Ln	Insulation	7/3/23		No	Pass	
	202201054	10634 N Evers Park Drive	P Final	7/3/23		Yes	NC	Disapproved - No hot water. No water at vanity sink in powder bath.
	202201087	605 Lindenwood Dr	YD Final	7/3/23		No	Pass	
	202201126	601 Wellesley Dr	P Final	7/3/23		No	Pass	
	202201151	10634 N Evers Park Drive	E Final	7/3/23		No	Pass	
	202300232	10622 Gawain Lane	E TCI	7/3/23		No	Pass	
	202300260	605 Lindenwood Dr	DW Final	7/3/23		No	Pass	
	202300374	10622 N EVERS PARK DR	Insulation	7/3/23		No	Pass	
	202300383	910 Boros Drive	E Final	7/3/23	Y	No	Pass	[Entered 6/6/2023 by BBG]: Disapproved- No access
	202300418	502 Thamer Lane	Demo F	7/3/23	Y	No	NC	Disapproved - heavy equipment not removed [Entered 6/6/2023 by BBG]: Disapproved- Remove heavy equipment
	202300508	615 Shartle Cir	YD Trench	7/3/23		No	Pass	
	202200111	605 Lindenwood Dr	F Final	7/6/23		No	Pass	

	202200971	10914 Bridgewood St	YD Trench	7/6/23	Y	No	Pass	
	202201054	10634 N Evers Park Drive	P Final	7/6/23	Y	No	Pass	[Entered 7/3/2023 by BBG]: Disapproved - No hot water. No water at vanity sink in powder bath.
	202201082	605 Lindenwood Dr	P Final	7/6/23		No	Pass	
	202201104	551 Three Corners Drive	Gas Test	7/6/23		No	Pass	
	202300019	10634 N Evers Park Drive	Final - Fire Marshall	7/6/23		No	Pass	
	202300416	10721 SHALLOWBROOK LN	P Steel/Piping	7/6/23		Yes	NC	Disapproved - no access; gate locked
	202300419	15 INWOOD OAKS DR	TCI	7/6/23		No	Pass	
	202300504	203 Fleetway Dr	M Rough	7/6/23		No	Pass	
	202200463	11002 Hedwig Green	P Final	7/7/23		Yes	NC	Disapproved; No Access
	202200764	10611 Twelve Oaks Drive	Shower Pan	7/7/23		No	Pass	
	202200979	10417 MEMORIAL DR	P Final	7/7/23		No	Pass	
	202300346	10814 Oak Hollow St	E Rough	7/7/23		No	Pass	
	202300498	10814 Timberglen Drive	P UnderG	7/7/23		No	Pass	
	202300498	10814 Timberglen Drive	P Final	7/7/23		No	Pass	
	202300519	10420 Memorial Drive	P UnderG	7/7/23		No	Pass	
	202201043	10634 N Evers Park Drive	Bld-Final	7/10/23		No	Pass	
	202201084	510 HUNTERWOOD DR	E Final	7/10/23		Yes	NC	Disapproved - no one home to do inspection; remodel has been occupied
	202100883	605 Lindenwood Dr	Gas Test	7/11/23		No	Pass	

	202100883	605 Lindenwood Dr	P Final	7/11/23		No	Pass	
	202200345	843 Country Ln	E Final	7/11/23		No	Pass	
	202200733	605 Lindenwood Dr	P Final	7/11/23		No	Pass	
	202200733	605 Lindenwood Dr	P GL & GT	7/11/23	Y	No	Pass	[Entered 5/4/2023 by BBG]: Disapproved - gas test; no gauge [Entered 10/18/2022 by BBG]: Disapproved - underground still covered and gas test not ready for inspection (pressure gauge not installed and system not under test) PL #4053
	202200787	601 Wellesley Dr	P Final	7/11/23		Yes	NC	Disapproved - Pool Final - unable to verify door alarms
	202201093	773 Pifer Rd	M Hood V	7/11/23		No	Pass	
	202300362	517 Ripple Creek Dr	F Post Hole	7/11/23		No	Pass	
	202300476	1122 Riverbend Drive	FD-Piers	7/11/23		No	Pass	
	202200528	702 Camelot Lane	E Underg	7/12/23		No	Pass	
	202200528	702 Camelot Lane	E TCI	7/12/23		Yes	NC	Disapproved - TCI - not ready
	202200682	215 VOSS RD	E Final	7/12/23		Yes	NC	Disapproved - Electrician still working. Install outlets in island. Kitchen outlets not GFI protected.

								Complete switch in kitchen.
	202201084	510 HUNTERWOOD DR	E Final	7/12/23	Y	Yes	NC	Disapproved - Complete labeling panel. Secure outlets in laundry room. [Entered 7/10/2023 by BBG]: Disapproved - no one home to do inspection; remodel has been occupied
	202201108	106 Willowend Dr	Gas Test	7/12/23		No	Pass	
	202300045	10618 Gawain Ln	E Underg	7/12/23		No	Pass	
	202300045	10618 Gawain Ln	E TCI	7/12/23		No	Pass	
	202300431	11 River Cir	M Rough	7/12/23		No	Pass	
	202300528	773 Pifer Rd	Gas Test	7/12/23		No	Pass	
	202300528	773 Pifer Rd	P-Trap	7/12/23		No	Pass	
	202100763	843 Country Ln	P Final	7/13/23		Yes	NC	Disapproved - No water to a right front vanity. No hot water.
	202200043	10914 Bridgewood St	P Final	7/13/23		Yes	NC	Disapproved - Finish powder bath trim. Master shower missing trim. No hot water. No water to up right bath tub.
	202200700	10914 Bridgewood St	E Final	7/13/23		No	NC	Disapproved - Finish trim out of upleft bedroom. Missing fixtures upstairs closets. GFI

								at upstairs bar sink not tripping.
	202300041	1107 River Glyn Dr	M Rough	7/13/23		No	Pass	
	202300227	215 VOSS RD	YD Final	7/13/23		No	Pass	
	202300419	15 INWOOD OAKS DR	E Final	7/13/23		No	Pass	
	202300420	15 INWOOD OAKS DR	P Final	7/13/23		No	Pass	
	202300441	843 Country Ln	DW Steel	7/13/23	Y	No	Pass	
	202300466	590 Hedwig Rd	TCI	7/13/23	Y	Yes	NC	Disapproved-Not ready [Entered 7/6/2023 by henry]: No contracor on site work was incomplete
	202300505	590 Hedwig Rd	P UnderG	7/13/23		Yes	NC	Disapproved-Not ready
	202300505	590 Hedwig Rd	P GL & GT	7/13/23		No	NC	Disapproved-Not ready
	202300511	418 RIPPLE CREEK DR	I Trench	7/13/23		No	Pass	
	202300511	418 RIPPLE CREEK DR	I Final	7/13/23		No	Pass	
	202300530	773 Pifer Rd	E Underg	7/13/23		No	Pass	
	202300530	773 Pifer Rd	E Rough	7/13/23		No	Pass	
	202300539	860 Country Ln	P TO/Rough	7/13/23		No	Pass	
	202200043	10914 Bridgewood St	P Final	7/14/23	Y	No	Pass	[Entered 7/13/2023 by BBG]: Disapproved - Finish powder bath trim. Master shower missing trim. No hot water. No water to up right bath tub.
	202200512	215 VOSS RD	M Hood V	7/14/23		No	Pass	
	202200512	215 VOSS RD	M Final	7/14/23	Y	No	Pass	
	202200682	215 VOSS RD	E Final	7/14/23	Y	No	Pass	[Entered 7/12/2023 by BBG]:

								Disapproved - Electrician still working. Install outlets in island. Kitchen outlets not GFI protected. Complete switch in kitchen.
	202200700	10914 Bridgewood St	E Final	7/14/23	Y	No	Pass	[Entered 7/13/2023 by BBG]: Disapproved - Finish trim out of upleft bedroom. Missing fixtures upstairs Closets. GFI at upstairs bar sink not tripping.
	202200787	601 Wellesley Dr	P Final	7/14/23	Y	No	Pass	[Entered 7/11/2023 by BBG]: Disapproved - Pool Final - unable to verify door alarms
	202200893	660 SHARTLE CIR	M Final	7/14/23		No	Pass	
	202300160	7 Hunters Ridge Court	Frame	7/14/23		No	Pass	
	202300160	7 Hunters Ridge Court	Bld-Final	7/14/23		No	Pass	Approved- This inspection should be for a building final which was conducted and approved today
	202300192	628 SHARTLE CIR	P Steel/Piping	7/14/23		No	Pass	
	202300392	910 Boros Drive	E Final	7/14/23		No	Pass	

	202300422	502 Thamer Lane	FD-Piers	7/14/23		No	Pass	
	202300482	210 Hedwig Road	YD Trench	7/14/23		No	Pass	
	202300551	615 Shartle Cir	F Post Hole	7/14/23		No	Pass	
	202100910	215 VOSS RD	P Final	7/17/23		Yes	NC	Disapproved - No water at right vanity and primary bath. No hot water.
	202200971	10914 Bridgewood St	YD Final	7/17/23	Y	No	Pass	[Entered 6/13/2023 by BBG]: Partial Pass; Minus the right of way drainage
	202300247	10914 Bridgewood St	DW Final	7/17/23		No	Pass	
	202300454	910 Boros Drive	YD Final	7/17/23		No	Pass	
	202300524	642 Hedwig Road	E Underg	7/17/23		No	Pass	
	202300524	642 Hedwig Road	TCI	7/17/23		No	Pass	
	202300525	642 Hedwig Road	P UnderG	7/17/23		No	Pass	
	202300525	642 Hedwig Road	P GL & GT	7/17/23		No	Pass	
	202300531	10814 OAK HOLLOW ST	M Rough	7/17/23		Yes	NC	Disapproved - door locked; no answer
	202300541	526 Trails End	Demo F	7/17/23		No	Pass	
	202300544	773 Pifer Rd	F Final	7/17/23		No	Pass	
	202300547	773 Pifer Rd	I Trench	7/17/23		No	Pass	
	202300547	773 Pifer Rd	I Final	7/17/23		No	Pass	
	202300550	106 Willowend Dr	M Rough	7/17/23		No	Pass	
	202300553	1125 Riverbend Drive	FD Steel	7/17/23		No	Pass	
	202300558	843 Country Ln	I Trench	7/17/23		Yes	NC	Disapproved - no backflow test report
	202300558	843 Country Ln	I Final	7/17/23		No	NC	Disapproved - no backflow test report
	202100910	215 VOSS RD	P Final	7/18/23	Y	No	Pass	[Entered 7/17/2023 by BBG]: Disapproved - No water at right vanity and primary bath. No hot water.

	202200529	843 Country Ln	M Hood V	7/18/23		No	Pass	
	202200529	843 Country Ln	M Final	7/18/23		No	Pass	
	202200766	889 Country Ln	E Final	7/18/23		No	Pass	
	202200928	10417 MEMORIAL DR	E Final	7/18/23		No	Pass	
	202201035	10417 MEMORIAL DR	F Final	7/18/23		No	Pass	
	202201084	510 HUNTERWOOD DR	E Final	7/18/23	Y	No	Pass	[Entered 7/12/2023 by BBG]: Disapproved - Complete labeling panel. Secure outlets in laundry room. [Entered 7/10/2023 by BBG]: Disapproved - no one home to do inspection; remodel has been occupied
	202300044	10417 MEMORIAL DR	M Hood V	7/18/23		No	Pass	
	202300044	10417 MEMORIAL DR	M Final	7/18/23		No	Pass	
	202300071	203 Fleetway Dr	Frame	7/18/23		No	Pass	
	202300122	303 Hunters Trail St	E Final	7/18/23	Y	No	Pass	[Entered 6/28/2023 by BBG]: Disapproved - Island outlet not GFI protected
	202300272	910 Boros Drive	P Final	7/18/23		Yes	NC	Disapproved- No door alarms installed.
	202300309	10417 MEMORIAL DR	DW Final	7/18/23		No	Pass	
	202300545	10809 Roaring Brook Lane	F Post Hole	7/18/23		No	Pass	

	202100763	843 Country Ln	P Final	7/19/23	Y	No	Pass	[Entered 7/13/2023 by BBG]: Disapproved - No water to a right front vanity. No hot water.
	202300266	714 HUNTERS GROVE LN	Foundation	7/19/23		No	Pass	
	202300458	10914 Bridgewood St	I Final	7/19/23		No	Pass	
	202300466	590 Hedwig Rd	E Underg	7/19/23		No	Pass	
	202300466	590 Hedwig Rd	TCI	7/19/23	Y	No	Pass	[Entered 7/13/2023 by BBG]: Disapproved- Not ready [Entered 7/6/2023 by henry]: No contracor on site work was incomplete
	202300483	671 SHARTLE CIR	YD Trench	7/19/23		No	Pass	
	202300526	860 Country Ln	E Rough	7/19/23		No	Pass	
	202300533	609 Wellesley Drive	M Final	7/19/23		No	Pass	
	202300565	885 Country Lane	F Post Hole	7/19/23		No	Pass	
	202200948	10417 MEMORIAL DR	YD Final	7/20/23		No	Pass	
	202300362	517 Ripple Creek Dr	W Found	7/20/23		No	Pass	
	202300485	514 Wellesley Drive	F Post Hole	7/20/23		No	Pass	
	202300514	10606 Gawain Ln	I Trench	7/20/23		No	Pass	
	202300527	10606 Gawain Ln	YD Trench	7/20/23		No	Pass	
	202300531	10814 OAK HOLLOW ST	M Rough	7/20/23	Y	No	Pass	[Entered 7/17/2023 by BBG]: Disapproved - door locked; no answer
	202300556	10634 N Evers Park Drive	YD Trench	7/20/23		No	Pass	

	202300572	10606 Fairlane Drive	P Sewer	7/20/23		No	Pass	
	202300572	10606 Fairlane Drive	P TO/Rough	7/20/23		No	Pass	
	202300580	628 SHARTLE CIR	Gas Test	7/20/23		No	Pass	
	202200530	10606 Gawain Ln	M Hood V	7/21/23		No	Pass	
	202200530	10606 Gawain Ln	M Final	7/21/23		No	Pass	
	202200553	843 Country Ln	M Final	7/21/23		No	Pass	
	202300115	335 Voss Rd	E Final	7/21/23		Yes	NC	Disapproved - no access; gate blocked
	202300298	10814 Oak Hollow St	Frame	7/21/23		No	Pass	
	202300439	10420 Memorial Drive	Foundation	7/21/23		No	Pass	
	202300441	843 Country Ln	DW Final	7/21/23		No	Pass	
	202300493	8447 Hunters Creek Dr	E Final	7/21/23		No	Pass	
	202300495	7 Hunters Ridge Court	M Final	7/21/23		No	Pass	
	202300505	590 Hedwig Rd	P UnderG	7/21/23	Y	No	Pass	[Entered 7/13/2023 by BBG]: Disapproved-Not ready
	202300505	590 Hedwig Rd	P GL & GT	7/21/23	Y	No	Pass	[Entered 7/13/2023 by BBG]: Disapproved-Not ready
	202300510	674 SHARTLE CIR	E Rough	7/21/23		Yes	NC	Disapproved; not ready
	202300558	843 Country Ln	I Trench	7/21/23	Y	No	Pass	[Entered 7/17/2023 by BBG]: Disapproved - no backflow test report
	202300558	843 Country Ln	I Final	7/21/23	Y	No	Pass	[Entered 7/17/2023 by BBG]: Disapproved - no backflow test report
	202300573	502 Thamer Lane	P UnderG	7/21/23		No	Pass	
	202300574	946 Boros Drive	P UnderG	7/21/23		No	Pass	
	202300574	946 Boros Drive	P GL & GT	7/21/23		No	Pass	

	202200510	660 SHARTLE CIR	P Final	7/24/23		No	Pass	
	202200921	660 SHARTLE CIR	E Final	7/24/23		No	Pass	
	202201009	811 Country Ln	E Final	7/24/23		No	Pass	
	202201010	811 Country Ln	P Final	7/24/23		No	Pass	
	202300570	307 Teakwood Lane	M Final	7/24/23		No	Pass	
	202300585	860 Country Ln	M Rough	7/24/23		Yes	NC	Disapproved - no access; no answer at door
	202200257	10606 Gawain Ln	E Final	7/25/23		Yes	NC	Disapproved - Master bathroom GFI not tripping
	202300108	335 Voss Rd	P Final	7/25/23		No	Pass	
	202300108	335 Voss Rd	P Rgh/P-T/VCBK	7/25/23		No	Pass	
	202300115	335 Voss Rd	E Final	7/25/23	Y	No	Pass	[Entered 7/21/2023 by BBG]: Disapproved - no access; gate blocked
	202300475	8447 Hunters Creek Dr	P Final	7/25/23		No	Pass	
	202300475	8447 Hunters Creek Dr	P Rgh/P-T/VCBK	7/25/23		No	Pass	
	202300505	590 Hedwig Rd	P Final	7/25/23		No	Pass	
	202300585	860 Country Ln	M Rough	7/25/23	Y	Yes	NC	Disapproved - Exhaust fan vent must terminate to exterior [Entered 7/24/2023 by BBG]: Disapproved - no access; no answer at door
	202300590	628 SHARTLE CIR	E Underg	7/25/23		No	Pass	
	202300590	628 SHARTLE CIR	E Rough	7/25/23		No	Pass	
	202300592	1107 River Glyn Dr	E Rough	7/25/23		Yes	NC	Disapproved: Check

								locations of smoke detectors upstairs. Add ground for gas line in garage. Add clamp at garage ground to rebar.
	202300466	590 Hedwig Rd	E Final	7/26/23		No	Pass	
	202300491	423 THAMER LN	E Underg	7/26/23		No	Pass	
	202300491	423 THAMER LN	E Rough	7/26/23		No	Pass	
	202300514	10606 Gawain Ln	I Final	7/26/23		No	Pass	
	202200257	10606 Gawain Ln	E Final	7/27/23	Y	No	Pass	[Entered 7/25/2023 by BBG]: Disapproved - Master bathroom GFI not tripping
	202200917	1107 River Glyn Dr	Shower Pan	7/27/23		No	Pass	
	202300264	213 Shasta Drive	F Post Hole	7/27/23		No	Pass	
	202300592	1107 River Glyn Dr	E Rough	7/27/23	Y	No	Pass	[Entered 7/25/2023 by BBG]: Disapproved: Check locations of smoke detectors upstairs. Add ground for gas line in garage. Add clamp at garage ground to rebar.
	202300187	10622 Gawain Lane	P Final	7/28/23		No	Pass	
	202300272	910 Boros Drive	P Final	7/28/23	Y	No	Pass	[Entered 7/18/2023 by BBG]: Disapproved- No door alarms installed.

	202300342	10814 Oak Hollow St	Shower Pan	7/28/23		No	Pass	
	202300404	671 SHARTLE CIR	E Underg	7/28/23		No	Pass	
	202300404	671 SHARTLE CIR	E Rough	7/28/23		No	Pass	
	202300467	879 Country Ln	E Rough	7/28/23		No	Pass	
	202300523	770 Pifer Road	P UnderG	7/28/23		Yes	NC	Disapproved - no access; code did not work (Code: 5 and 12 together)
	202300523	770 Pifer Road	P GL & GT	7/28/23		No	NC	Disapproved - no access; code did not work (Code: 5 and 12 together)
	202300528	773 Pifer Rd	P Final	7/28/23		No	Pass	
	202300528	773 Pifer Rd	VCBK	7/28/23		No	Pass	
	202300588	10602 Tarleton Drive	F Post Hole	7/28/23		No	Pass	
	202300589	5 River Circle	F Final	7/28/23		No	Pass	
	202300601	702 Saddlewood Lane	E Underg	7/28/23		No	Pass	
	202300601	702 Saddlewood Lane	E Rough	7/28/23		No	Pass	
	202300602	1 Smithdale Ct	P UnderG	7/28/23		No	Pass	
	202300602	1 Smithdale Ct	P TO/Rough	7/28/23		No	Pass	
	202200975	10907 PAMA CIR	M Hood V	7/31/23		No	Pass	
	202300298	10814 Oak Hollow St	Insulation	7/31/23		No	Pass	
	202300530	773 Pifer Rd	E Final	7/31/23		No	Pass	

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
189			0	0.0

Henry Rivas (henry)

Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Result	Correction Notes
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Vehicle ID:

	202300490	8 VOSS PARK DR	Bld-Final	7/5/23		No	NC	Fail; MEPs not finalized Safety glass required on all glass
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								panes over 9 sqft.
	202300499	8 VOSS PARK DR	M Final	7/5/23		No	NC	Fail; Level mini split disconnect and unit do not meet the clearance requirements of the code
	202300500	8 VOSS PARK DR	P Final	7/5/23		No	Pass	
	202300518	8 VOSS PARK DR	E Rough	7/5/23		No	NC	Fail; Missing connectors and J Boxes.
	202300418	502 Thamer Lane	Demo F	7/6/23	Y	No	Pass	[Entered 7/3/2023 by BBG]: Disapproved - heavy equipment not removed [Entered 6/6/2023 by BBG]: Disapproved-Remove heavy equipment
	202300466	590 Hedwig Rd	TCI	7/6/23		No	NC	No contracor on site work was incomplete
	202300419	15 INWOOD OAKS DR	E Underg	7/11/23		No	Pass	
	202300367	910 Boros Drive	Bld-Final	7/13/23		No	Pass	
	202300386	910 Boros Drive	Gas Test	7/13/23		No	Pass	
	202300386	910 Boros Drive	P Final	7/13/23		No	Pass	
	202100812	773 Pifer Rd	Bld-Final	7/14/23		No	NC	Fail; 1. Final grading 2. Remove old driveway 3. Pool barriers and doors leading to pool area not within pool safety

								<p>regulations</p> <p>4. Stair handrail does not meet IRC graspability per section 300</p> <p>5. Garage door openers are not installed</p> <p>6. Garage door separating living to garage must be self closing.</p> <p>7. Missing etching on glass in all hazardous locations</p> <p>8. Missing all shower enclosures</p> <p>9. Missing landing on left rear bedroom on exit side</p> <p>10. Broken window in garage</p> <p>11. Permanent address not listed</p>
	202100888	773 Pifer Rd	P Final	7/14/23		No	NC	<p>Fail;</p> <p>1. No gas meter</p> <p>2. Water shut off due to construction of system still being worked out. No water.</p>
	202100888	773 Pifer Rd	Gas Test	7/14/23	Y	No	Pass	<p>[Entered 6/2/2022 by henry]:</p>

								Fail; Low Test
	202201093	773 Pifer Rd	M Final	7/14/23		No	NC	Fail; 1. Water in drain pans in both units 2. Exhaust fan in attic, tore in half
	202201096	773 Pifer Rd	E Final	7/14/23		No	NC	Fail; 1. Electrician still working on circuits and panels; No power in many areas. 2. Open conductors in attic. 3. Strap all seal tight flex at condensing units
	202300471	1108 River Glyn	Foundation	7/14/23		No	Pass	
	202300477	773 Pifer Rd	DW Final	7/14/23		No	PPass	Partial Pass; Remove old driveway
	202300513	1108 River Glyn	DW Steel	7/14/23		No	Pass	
	202300532	629 Wellesley Drive	E TCI	7/14/23		No	Pass	
	202300544	773 Pifer Rd	F Post Hole	7/14/23		No	Pass	
	202300548	773 Pifer Rd	YD Trench	7/14/23		No	PPass	Partial Pass; 1. Finish grout around drain pipes at inlet boxes in front
	202100812	773 Pifer Rd	Bld-Final	7/18/23	Y	No	NC	Fail; 1. Plumbing Final not done. 2. Fire Sprinkler Final not done. 3. Missing safety glass in library 4. Finish yard gardening 5. Provide

manuf. letter
for safety
glass
installed
without the
manuf.
designation
specifying
the type of
glass used.

[Entered
7/14/2023 by
henry]:

- Fail;
1. final
grading
 2. remove
old driveway
 3. pool
barriers and
doors
leading to
pool area not
within pool
safety
regulations
 4. Stair
handrail
does not
meet IRC
graspability
per section
300
 5. Garage
door openers
are not
installed
 6. Garage
door
seperating
living to
garage must
be self
closing.
 7. Missing
etching on
glass in all
hazardous
locations
 8. Missing all
shower
enclosures
 9. Missing

								landing on left rear bedroom on exit side 10. Broken window in garage 11. Permanent address not listed
	202201093	773 Pifer Rd	M Final	7/18/23	Y	No	Pass	[Entered 7/14/2023 by henry]: Fail; 1. Water in drain pans in both units 2. Exhaust fan in attic, tore in half
	202201096	773 Pifer Rd	E Final	7/18/23	Y	No	Pass	[Entered 7/14/2023 by henry]: Fail; 1. Electrician still working on circuits and panels; No power in many areas. 2. Open conductors in attic.
	202300477	773 Pifer Rd	DW Final	7/18/23	Y	No	Pass	[Entered 7/14/2023 by henry]: Partial Pass; Remove old driveway
	202300548	773 Pifer Rd	YD Final	7/18/23		No	Pass	
	202300548	773 Pifer Rd	YD Trench	7/18/23	Y	No	Pass	[Entered 7/14/2023 by henry]: Partial Pass; 1. Finish grout around drain pipes at inlet boxes in front
	202100839	215 VOSS RD	Bld-Final	7/19/23		No	NC	Fail; 1. Missing all

								guards and handrails on stairs at front entry garage and outside balcony. 2. Provide the city with the revised plan for the interior stairs and upstairs guard rails. 3. Insulate and strap plumbing vent pipes in storage room and under floor framing ground level. 4. Floor Trusses shall be protected from decay. 5. Several downspouts were not completed or connected to the drainage system. 6. Finish final grade and remove all debris. 7. Missing permanent address.
	202100888	773 Pifer Rd	P Final	7/19/23	Y	No	Pass	[Entered 7/14/2023 by henry]: Fail; 1. No gas meter 2. Water shut off due to construction of system still being worked out. No water.
	202300312	215 VOSS RD	DW Final	7/19/23		No	Pass	

	202300313	215 VOSS RD	F Final	7/19/23		No	Pass	
	202300464	303 Teakwood Lane	F Post Hole	7/19/23		No	Pass	
	202100812	773 Pifer Rd	Bld-Final	7/20/23	Y	No	Pass	<p>[Entered 7/18/2023 by henry]: Fail; 1. Plumbing Final not done. 2. Fire Sprinkler Final not done. 3. Missing safety glass in library 4. Finish yard gardening 5. Provide manuf. letter for safety glass installed without the manuf. designation specifying the type of glass used.</p> <p>[Entered 7/14/2023 by henry]: Fail; 1. final grading 2. remove old driveway 3. pool barriers and doors leading to pool area not within pool safety regulations 4. Stair handrail does not meet IRC graspability per section</p>

								300 5. Garage door openers are not installed 6. Garage door separating living to garage must be self closing. 7. Missing etching on glass in all hazardous locations 8. Missing all shower enclosures 9. Missing landing on left rear bedroom on exit side 10. Broken window in garage 11. Permanent address not listed
	202100897	10914 Bridgewood St	Bld-Final	7/20/23		No	NC	Fail; 1. Missing all down spouts 2. Missing landing at rear pool bath 3. Remoe tpole 4. Insulate irrigation pipe exterior 5. Missing exhaust fan lower leftleft side of house
	202300397	10914 Bridgewood St	F Final	7/20/23		No	NC	Fail; Missing side yard fence.

	202300464	303 Teakwood Lane	W Found	7/20/23		No	Pass	
	202100839	215 VOSS RD	Bld-Final	7/21/23	Y	No	NC	<p>Fail;</p> <p>1. Handrails shall be provided on not less than one side of each flight of stairs with four or more risers.</p> <p>[Entered 7/19/2023 by henry]:</p> <p>Fail;</p> <p>1. Missing all guard and handrails on stairs at front entry garage and outside balcony.</p> <p>2. Provide the city with the revised plan for the interior stairs and upstairs guard rails.</p> <p>3. Insulate and strap plumbing vent pipes in storage room and under floor framing ground level.</p> <p>4. Floor Trusses shall be protected from decay.</p> <p>5. Seveeral downspouts were not compelted or connected to the drainage system.</p> <p>6. Finish final grade and remove all debris.</p>

								7. Missing permanent address.
	202300566	215 VOSS RD	F Post Hole	7/21/23		No	Pass	
	202300583	10911 BRIDGEWOOD ST	F Post Hole	7/21/23		No	NC	Fail; Post holes shall be min. 30"
	202300584	10914 Long Shadow Ln	F Post Hole	7/21/23		No	NC	Fail; Post holes shall be min. 30"
	202200890	10417 MEMORIAL DR	Bld-Final	7/24/23		No	NC	Fail; 1. Finish grading the lot 2. Missing shower door in master bath 3. missing a landing on the exit door on the right side of house 4. Missing insulation on pool water line and irrigation water line 5. Provide a 2" min. clearance from the combustibles on furnace flue pipes.
	202300583	10911 BRIDGEWOOD ST	F Post Hole	7/24/23	Y	No	Pass	[Entered 7/21/2023 by henry]: Fail; Post holes shall be min. 30"
	202300584	10914 Long Shadow Ln	F Post Hole	7/24/23	Y	No	Pass	[Entered 7/21/2023 by henry]: Fail; Post holes shall be min. 30"
	202300586	10417 MEMORIAL DR	I Trench	7/24/23		No	Pass	

	202300586	10417 MEMORIAL DR	I Final	7/24/23		No	Pass	
	202100710	843 Country Ln	Bld-Final	7/25/23		No	NC	Fail; 1. Remove Tpole 2. Landscape requirements to be met. [minimum 7 trees with minimum 3 in front [only have 4 trees in front.] 3. Finish grading left side 4. Missing permanent address 5. Seal brick wall penetrations right side. 6. Shower enclosure in guest room does not have permanent etching. 7. Complete catwalk to attic equipment 8. provide a light for the attic equipment in loft area 9. Missing return air filters 10. missing storage landing 11. Missing ceiling cover left side over AC condenser. 12. Secure open wires

								on left side of house 13. Missing louvers on left side of house and front porch 14. Missing brick lintels over openings greater than 2ft in width.
	202200431	660 SHARTLE CIR	Bld-Final	7/25/23		No	NC	Fail; 1. Grading not complete 2. Driveway gates not installed 3. Gutters not finished right side and rear garage 4. Not enough trees [1 tree rear yard and 2 trees in front yard; need minimum 7 with minimum 3 in front] 5. Fire place hearth not complete 6. Provide catwalk to equipment on left side of attic 7. Missing landing on exterior exit for master bedroom 8. Missing Thermostats 9. Incorrect spacing on stair ballusters 10. Provide

								screw cap on clean-outs and lower 11. Provide alarms on all openings that lead to pool area.
	202200840	660 SHARTLE CIR	YD Final	7/25/23		No	Pass	
	202300246	660 SHARTLE CIR	F Final	7/25/23		No	Pass	
	202300254	660 SHARTLE CIR	F Final	7/25/23		No	Pass	
	202300469	660 SHARTLE CIR	DW Final	7/25/23		No	Pass	
	202300546	660 SHARTLE CIR	F Final	7/25/23		No	NC	Fail; Missing Gates
	202300576	1108 River Glyn	E TCI	7/25/23		No	Pass	
	202200431	660 SHARTLE CIR	Bld-Final	7/26/23	Y	No	NC	Fail; 1. Finish down spouts behind detached garage and in front garage 2. Missing required trees. 3. Missing driveway gate Ok for Temp CO [Entered 7/25/2023 by henry]: Fail; 1. Grading not complete 2. Driveway gates not installed 3. Gutters not finished right side and rear garage 4. Not enough trees

								<p>[1 tree rear yard and 2 trees in front yard; need minimum 7 with minimum 3 in front]</p> <p>5. Fire place hearth not complete</p> <p>6. Provide catwalk to equipment on left side of attic</p> <p>7. Missing landing on exterior exit for master bedroom</p> <p>8. Missing Thermostats</p> <p>9. Incorrect spacing on stair ballusters</p> <p>10. Provide screw cap on clean-outs and lower</p> <p>11. Provide alarms on all openings that lead to pool area.</p>
	202300382	843 Country Ln	YD Final	7/26/23		No	NC	<p>Fail;</p> <p>1. Provide slope for proper drainage of open ditch</p> <p>2. Complete grading on right side of house for positive water drainage</p>
	202100897	10914 Bridgewood St	Bld-Final	7/31/23	Y	No	Pass	<p>[Entered 7/20/2023 by henry]:</p> <p>Fail;</p>

								<ol style="list-style-type: none"> 1. Missing all down spouts 2. Missing landing at rear pool bath 3. Remoe tpole 4. Insulate irrigation pipe exterior 5. Missing exhaust fan lower leftleft side of house
	202300422	502 Thamer Lane	Foundation	7/31/23		No	NC	<p>Fail;</p> <ol style="list-style-type: none"> 1. Seal all openings in poly. 2. Missing poly in perimeter beams 3. Missing chairs for alla steel. 4. Plumbing pipes at the rear of the form are sloped incorrectly. 5. Mastic plumbing pipe at right rear.
Inspections	Begin Odometer		End Odometer		Miles	Avg Miles per Inspection		
57					0	0.0		

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CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared August 16, 2023 for the August 22nd Agenda

A. Lindenwood Signal

1. Successful switch over occurred last week.
2. Awaiting final completion of landscaping and new CenterPoint Energy electric service.

B. Shasta/Pineland Reconstruction

1. Finalizing Design.
2. Plans in review at HCFCD.
3. We will bid the project upon receipt of Flood Control acceptance.

C. Outfall Rehabilitation and Repairs

1. Kuhlman almost complete. Restoration remaining.
2. Hunters Park trenchless work and inlet repair are done. Sidewalk repair and inlet remaining.
3. Timberglen trenchless work to occur this week.
4. Hunters Trail scheduled for next week.
5. Contractual completion date is August 20, 2023.

D. Walwick and Willowron Intersection Improvements

1. Project is bidding. First and second advertisements have occurred.
2. Bid opening to occur on August 24th.



**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 25, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 25, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington [Via teleconference]
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

B. **Ken Spalding led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No Comments.

D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner, and Ray Schultz, Police Chief, presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Mayor reported on Memorial Drive road reconstruction and the possibility of finding funding for it.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on June 27, 2023.
2. Approval of the Minutes of the Budget Meeting on June 27, 2023.
3. Approval of the Cash Disbursement Journal for June 2023.

Councilmember Marks made a motion to approve the Consent Agenda. Councilmember Carlton seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to call a public hearing, to be held on August 22, 2023 on the City's proposed 2024 fiscal year budget.

Councilmember Knox made a motion to call a public hearing, to be held on August 22, 2023 on the City's proposed 2024 fiscal year budget. Councilmember Marks seconded the motion and the motion carried unanimously.

2. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2022.

Item was taken out of order.

Daniel Hebert from Belt Harris Pechacek Auditors report on the 2022 Annual Audit for the City.

Councilmember Sapien made a motion to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2022. Councilmember Knox seconded the motion and the motion carried unanimously.

3. Discussion and possible action in response to the City Attorney's announcement that he will be retiring at the end of the year.

No action was taken on this item.

4. Discussion and possible action to review and update the Municipal Court fines.

No action was taken on this item.

5. Discussion and possible action to approve a 1-year extension for a new residence permit 202100314 at 2 Bridlewood Ct.

Councilmember Cowell made a motion to approve a 9 Month extension for the new residence permit 202100314 at 2 Bridlewood Ct. Councilmember Knox seconded the motion and the motion carried unanimously

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

City Council did not recess into executive session.

- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session

- I. ADJOURNMENT

At 7:02 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Cowell seconded the motion and the motion carried unanimously. The meeting adjourned at 7:02 p.m.

These minutes were approved on the ____ day of August, 2023.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	07/05/2023	EFT	0.00	188,728.00	105
0105	VILLAGE FIRE DEPARTMENT	07/05/2023	EFT	0.00	161,124.27	106
0458	A T & T (Acct#831-000-8151 165)	07/02/2023	Regular	0.00	716.02	34254
000774	ADAM VOYLES	07/02/2023	Regular	0.00	300.00	34255
000743	BARFIELD PHOTOGRAPHY	07/02/2023	Regular	0.00	195.00	34256
000815	SAFEbuilt, LLC Lockbox#88135	07/02/2023	Regular	0.00	9,080.00	34257
0171	CARY M MORAN	07/02/2023	Regular	0.00	1,040.00	34258
0010	CENTERPOINT ENERGY	07/02/2023	Regular	0.00	32.58	34259
0445	CENTURY CONCRETE CONSTRUCTION INC	07/02/2023	Regular	0.00	4,600.00	34260
000876	CINTAS CORPORATION	07/02/2023	Regular	0.00	50.28	34261
0228	CITY OF BUNKER HILL VILLAGE	07/02/2023	Regular	0.00	307.51	34262
0012	COBB FENDLEY	07/02/2023	Regular	0.00	3,600.81	34263
000895	HENRY RIVAS	07/02/2023	Regular	0.00	68.00	34264
000919	MEMORIAL VILLAGES POLICE DEPT. - FUEL	07/02/2023	Regular	0.00	998.03	34265
0053	MEMORIAL VILLAGES WATER AUTHORITY	07/02/2023	Regular	0.00	5,224.90	34266
0065	ODP BUSSINESS SOLUTIONS	07/02/2023	Regular	0.00	177.93	34267
0420	PREMIER TREE SERVICE	07/02/2023	Regular	0.00	6,600.00	34268
0075	PRIME SOURCE OFFICE SOLUTIONS	07/02/2023	Regular	0.00	304.72	34269
0648	SHANE'S FENCE COMPANY	07/02/2023	Regular	0.00	2,450.00	34270
0005	A T & T (Acct#713-465-1551 570 9)	07/15/2023	Regular	0.00	989.51	34271
000913	ANITA M. JAMES	07/15/2023	Regular	0.00	600.00	34272
0170	BELT HARRIS PECHACEK LLP	07/15/2023	Regular	0.00	22,080.00	34273
0607	BOWNDS WHOLESALE NURSERY	07/15/2023	Regular	0.00	5,635.00	34274
000876	CINTAS CORPORATION	07/15/2023	Regular	0.00	102.00	34275
000775	CITYLYNX INC	07/15/2023	Regular	0.00	14,742.65	34276
0018	END-O-PEST	07/15/2023	Regular	0.00	135.00	34277
0150	GARY B MADDOX	07/15/2023	Regular	0.00	500.00	34278
0537	GREEN FOR LIFE	07/15/2023	Regular	0.00	42,769.42	34279
0641	MARK E EASLEY	07/15/2023	Regular	0.00	300.00	34280
000737	METALCRAFT INDUSTRIES INC	07/15/2023	Regular	0.00	4,751.20	34281
0065	ODP BUSSINESS SOLUTIONS	07/15/2023	Regular	0.00	116.39	34282
0066	OLSON & OLSON LLP	07/15/2023	Regular	0.00	5,655.00	34283
0067	OMNIBASE SERVICES OF TEXAS	07/15/2023	Regular	0.00	222.00	34284
000726	PITNEY BOWES (PURCHASE POWER)	07/15/2023	Regular	0.00	91.29	34285
0135	PITNEY BOWES GLOBAL FINANCIAL SERVICES LL	07/15/2023	Regular	0.00	246.21	34286
000792	STATE COMPTROLLER OF PUBLIC ACCOUNTS	07/15/2023	Regular	0.00	19,353.98	34287
000789	VAN SANT LANDSCAPE MANAGEMENT	07/15/2023	Regular	0.00	259.70	34288
0362	VERIZON WIRELESS	07/15/2023	Regular	0.00	38.07	34289
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	07/15/2023	Regular	0.00	10,169.77	34290
0647	AFLAC WORLDWIDE HEADQUARTERS	07/19/2023	Regular	0.00	1,339.50	34291
0669	C & D JANITOR SERVICE INC	07/19/2023	Regular	0.00	1,671.30	34292
000796	ENGIE RESOURCES	07/19/2023	Regular	0.00	9,515.56	34293
0654	LORA JEAN D LENZSCH	07/15/2023	Bank Draft	0.00	1,332.50	DFT0000430
0517-TF	PAYMENT REMITTANCE CENTER	07/20/2023	Bank Draft	0.00	3,114.13	DFT0000432

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0127-EA	PAYMENT REMITTANCE CENTER	07/20/2023	Bank Draft	0.00	2,046.48	DFT0000433

Bank Code AP DISB ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	40	40	0.00	177,029.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	3	0.00	6,493.11
EFT's	2	2	0.00	349,852.27
	47	45	0.00	533,374.71

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	07/31/2023	EFT	0.00	188,728.00	1016
0105	VILLAGE FIRE DEPARTMENT	07/31/2023	EFT	0.00	161,124.27	1017

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	2	2	0.00	349,852.27
	2	2	0.00	349,852.27

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	40	40	0.00	177,029.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	3	0.00	6,493.11
EFT's	4	4	0.00	699,704.54
	49	47	0.00	883,226.98

Fund Summary

Fund	Name	Period	Amount
999	POOL	7/2023	883,226.98
			883,226.98

**CITY OF HUNTERS CREEK VILLAGE
QUARTERLY INVESTMENT REPORT
QUARTER ENDING JUNE 30, 2023**

Account Description	Beginning Bank Balance 4/1/2023	Interest Earned 4/1/2023-6/30/2023	Deposits 4/1/2023-6/30/2023	Withdrawal 4/1/2023-6/30/2023	Cash In Transit	Ending Book/Market Value Balance 6/30/2023	% of Total Funds	Average Interest Rate	Maturity	3-month Average Collateral
Stellar										
Disbursement Public Funds	\$43,351.52 \$799,249.10	\$0.00 \$0.00	\$716,226.61 \$2,329,607.05	\$677,924.31 \$1,985,069.56	\$0.00 \$0.00	\$81,653.82 \$1,143,786.59	0.72% 10.05%	0.00 0.00	Immediate Immediate	
Texas Class Tex Pool	\$5,521,947.53 \$6,016,002.09	\$64,048.56 \$69,618.33	\$0.00 \$0.00	\$1,049,556.81 \$468,394.28	\$0.00 \$0.00	\$4,536,439.28 \$5,617,226.14	39.87% 49.36%	4.88 4.95	Immediate Immediate	
Total Accounts	\$12,380,550.24	\$133,666.89	\$3,045,833.66	\$4,180,944.96	\$0.00	\$11,379,105.83	100.00%	2.46		\$20,421,400.76

The investment report for the 2nd quarter of 2023 is in compliance with the City of Hunters Creek Village's investment policy as well as in compliance with the provisions of Chapter 2256 of the Texas Local Government Code, as required by the Public Funds Investment Act.

Reviewed and Approved by:

James S. Pappas
Mayor
Dated:

Prepared by:

Tom Fullen
City Administrator and Investment Officer
Dated: August 14, 2023



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 22, 2023
AGENDA SUBJECT: Discussion and possible action to review and update the Municipal Court fines.
EXHIBITS: List of Fines

HCV MUNICIPAL COURT JULY 2023 ANALYSIS

Prepared by: Brenda Campagna

OMNI: Report for DPS DL hold until 60 or more day to report to Collection Agency.

SC VPTA/FTA: Rescheduled for a Show Cause Court hearing, Last Chance Prior to Collection Agency

DSC: Defensive Driving Class -Document required 90 days out

Defer /D#: Order of Defer of fine, pending requirements & time assessed by Court /Prosc.

Citation #	Offense	Status	Status Date	Next Court /		Balance	Home Address
				Fine Amt	Base		
HC044303	NO D.L.	DP	Closed	69.00	0.00	0.00	77379
	SPEEDING	PT- Kubosh	07/20/2023	136.90	270.90	0.00	
	FAILURE TO APPEAR	PT- Kubosh	07/20/2023	197.00	0.00	443.30	
HC042802	OPERATE UNREG. MVR	SC VPTA/FTA	08/02/2023	71.00	0.00	162.00	77008
	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	290.00	
HC043301	SPEEDING	DSC	09/27/2023	0.00	144.00	0.00	77030
HC044274	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	77042
	Display Exp. L.P.	OMNI	07/19/2023	39.00	0.00	120.00	
HC042812	SPEEDING	PP- DUE BY	07/05/2023	0.00	147.00	187.00	77072
HC041454	SPEEDING	CL	07/07/2023	111.90	245.90	0.00	77057
	NO D.L.	CL	07/07/2023	69.00	150.00	0.00	
HC041452	SPEEDING	CL	06/22/2023	121.90	255.90	0.00	77080
	NO D.L.	CL	06/22/2023	69.00	150.00	0.00	
HC041457	Display Exp. L.P.	CL	07/05/2023	39.00	120.00	0.00	77057
	NO INSURANCE (FMFR)	CL	07/05/2023	199.00	280.00	0.00	
	NO D.L.	CL	07/05/2023	69.00	150.00	0.00	
HC041456	Display Exp. L.P.	SC VPTA/FTA	08/02/2023	39.00	0.00	120.00	77057
	NO D.L.	SC VPTA/FTA	08/02/2023	69.00	0.00	150.00	
	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	280.00	
HC044275	Display Exp. L.P.	SC VPTA/FTA	08/02/2023	39.00	0.00	130.00	77090
HC042800	DISPL WRONG L.P.	SC VPTA/FTA	08/02/2023	119.00	0.00	200.00	77040
	NO D.L.	SC VPTA/FTA	08/02/2023	69.00	0.00	150.00	
	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	280.00	
	Display Exp. L.P.	SC VPTA/FTA	08/02/2023	39.00	0.00	120.00	
HC043303	SPEEDING	SC VPTA/FTA	08/02/2023	91.90	0.00	235.90	77449
HC042809	OPERATE M.V. W/O (2) PLATES	SC VPTA/FTA	08/02/2023	39.00	0.00	120.00	53218
	OPERATE UNREG. MVR	SC VPTA/FTA	08/02/2023	71.00	0.00	152.00	
	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	280.00	
HC041796	SPEEDING	SC VPTA/FTA	08/02/2023	116.90	0.00	260.90	77057
HC044276	NO D.L.	DP	07/20/2023	69.00	0.00	0.00	77063
	OPERATE UNREG. MVR	DP	07/20/2023	71.00	0.00	0.00	
	Display Exp. L.P.	PT- Kubosh	07/20/2023	39.00	120.00	0.00	

	DISPL WRONG L.P.	PT- Kubosh	07/20/2023	119.00	200.00	0.00	
HC043296	RAN STOP SIGN	AR	07/05/2023	101.90	235.90	0.00	77022
	NO INSURANCE (FMFR)	AR	07/05/2023	199.00	280.00	0.00	
HC042805	<i>Display Exp. L.P.</i>	<i>DP</i>	<i>CLOSED</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	77251
	NO INSURANCE (FMFR)	D180	01/01/2024	0.00	56.00	224.00	
HC043292	OPERATE UNREG. MVR	CL	07/07/2023	71.00	152.00	0.00	77099
	NO INSURANCE (FMFR)	CL	07/07/2023	199.00	280.00	0.00	
HC044309	UNSAFE SPEED/FOR CONDITIONS	D120	11/02/2023	0.00	225.90	0.00	77024 BHV
HC041808	NO D.L.	SC VPTA/FTA	08/02/2023	69.00	0.00	150.00	77057
HC042808	Display Exp. L.P.	CL	08/04/2023	39.00	130.00	0.00	
HC044266	NO D.L.	SC VPTA/FTA	08/02/2023	69.00	0.00	150.00	77449
HC044302	SPEEDING	CL	06/22/2023	121.90	255.90	0.00	77055
	Display Exp. L.P.	CL	06/22/2023	39.00	120.00	0.00	
HC044306	SPEEDING	CL	07/14/2023	126.90	260.90	0.00	77340
HC042286	PUBLIC INTOXICATION	CL	06/22/2023	119.00	205.00	0.00	77407
HC044311	DWLI	SC VPTA/FTA	08/02/2023	200.90	0.00	291.90	77338
	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	290.00	
HC044273	SPEEDING	SC VPTA/FTA	08/02/2023	121.90	0.00	265.90	77042
	DWLI	SC VPTA/FTA	08/02/2023	200.90	0.00	291.90	
	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	290.00	
HC041455	SPEEDING	SC VPTA/FTA	08/02/2023	156.90	0.00	300.90	77042
	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	290.00	
HC041443	DWLI	D180	01/01/2024	0.00	71.00	210.90	77077
HC044304	Display Exp. L.P.	AR	07/05/2023	39.00	0.00	120.00	77511
	SPEEDING	DSC	10/03/2023	0.00	144.00	0.00	
HC044308	FAIL TO YIELD ROW TURN LEFT	DSC	10/03/2023	0.00	144.00	0.00	77024
HC044305	SPEEDING	PT	09/21/2023	111.90	0.00	245.90	77080
HC041462	CITY ORD VIOL -GENERAL	CL	07/14/2023	500.00	581.00	0.00	77373
HC042798	NO INSURANCE (FMFR)	SC VPTA/FTA	08/02/2023	199.00	0.00	280.00	TX 77008
HC041790	Display Exp. L.P.	PD Plea	08/03/2023	0.00	0.00	0.00	77084
	DISPL. UNCLEAN L.P.	PD Plea	08/03/2023	0.00	0.00	0.00	
	SPEEDING	D090	10/31/2023	116.90	0.00	367.80	
HC036690	SPEEDING	DSC	10/05/2023	0.00	144.00	0.00	77086
HC036702	OPERATE UNREG. MVR	OMNI	07/19/2023	71.00	152.00	0.00	L 35748
HC036706	OPERATE UNREG. MVR	CL	07/28/2023	71.00	152.00	0.00	77057
HC041473	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	77306
	FAIL TO CONTROL SPEED	OMNI	07/19/2023	116.90	0.00	250.90	
HC041480	RAN RED LIGHT	OMNI	07/19/2023	101.90	0.00	235.90	77449
HC041481	Display Exp. L.P.	OMNI	07/19/2023	39.00	0.00	120.00	77024 NOT

	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	M.V. RESID.
HC041482	SPEEDING	CL	07/21/2023	146.90	280.90	0.00	37801
HC041482	Display Exp. L.P.	CL	07/21/2023	39.00	120.00	0.00	
HC041820	OPERATE UNREG. MVR	OMNI	07/19/2023	71.00	0.00	152.00	77066
HC041822	SPEEDING	OMNI	07/19/2023	191.90	0.00	325.90	77080
HC041834	Display Exp. L.P.	AR	07/19/2023	39.00	120.00	0.00	77055
HC042304	NO INSURANCE (FMFR)	PP- DUE BY	08/18/2023	199.00	0.00	280.00	77057
HC042305	Display Exp. L.P.	CL	08/08/2023	0.00	20.00	0.00	77584
HC042306	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	77016
HC042326	SPEEDING	OMNI	07/19/2023	131.90	0.00	265.90	77057
	Display Exp. L.P.	OMNI	07/19/2023	39.00	0.00	120.00	
HC042327	DEALER LICENSE VIOLATION	OMNI	07/19/2023	119.00	0.00	200.00	77057
	NO D.L.	OMNI	07/19/2023	69.00	0.00	150.00	
	OPERATE UNREG. MVR	OMNI	07/19/2023	71.00	0.00	152.00	
HC042328	DISPL WRONG L.P.	OMNI	07/19/2023	119.00	0.00	200.00	77004
	OPERATE UNREG. MVR	OMNI	07/19/2023	71.00	0.00	152.00	
	NO D.L.	OMNI	07/19/2023	69.00	0.00	150.00	
	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	
HC042339	SPEEDING	OMNI	07/19/2023	151.90	0.00	285.90	77057
	NO D.L.	OMNI	07/19/2023	69.00	0.00	150.00	
HC042341	SPEEDING	OMNI	07/19/2023	111.90	0.00	245.90	77095
	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	
HC042837	SPEEDING	CL	07/19/2023	141.90	275.90	0.00	77568
	NO D.L.	CL	07/19/2023	69.00	150.00	0.00	
HC042838	Display Exp. L.P.	CL	07/21/2023	39.00	120.00	0.00	77057
HC043307	Display Exp. L.P.	OMNI	07/19/2023	39.00	0.00	120.00	77073
	DWLI	OMNI	07/19/2023	200.90	0.00	281.90	
HC043315	OPERATE UNREG. MVR	RS	08/16/2023	71.00	0.00	152.00	77071
HC043318	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	77042
HC043320	SPEEDING	OMNI	07/19/2023	116.90	0.00	250.90	77077
	NO D.L.	OMNI	07/19/2023	69.00	0.00	150.00	
	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	
HC043793	NO D.L.	CL	07/28/2023	69.00	150.00	0.00	77377
	CHANGED LANE WHEN UNSAFE	CL	07/28/2023	86.90	220.90	0.00	
	FAIL TO CONTROL SPEED	CL	07/28/2023	116.90	250.90	0.00	
HC043806	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	77063
HC043807	DISPL WRONG L.P.	OMNI	07/19/2023	119.00	0.00	200.00	77092
	NO D.L.	OMNI	07/19/2023	69.00	0.00	150.00	
	Display Exp. L.P.	OMNI	07/19/2023	39.00	0.00	120.00	
HC043808	DWLI	PP- DUE	08/18/2023	69.00	0.00	150.00	77038

HC043809	NO D.L.	CL	07/19/2023	79.95	160.95	0.00	77449
	Display Exp. L.P.	CL	PROSC. RAISED FINE FROM 39.00 TO 49.95		130.95	0.00	
		CL					
HC044320	<i>Display Exp. L.P.</i>	<i>CL</i>	<i>PROSC. REDUCED FROM 39.00 FINE TO 4.00 WITH COURT COST</i>		<i>85.00</i>	<i>0.00</i>	<i>77055</i>
HC044321	Display Exp. L.P.	OMNI	07/19/2023	39.00	0.00	120.00	77581
	NO INSURANCE (FMFR)	OMNI	07/19/2023	199.00	0.00	280.00	
	EXP. DRIVERS LICENSE	OMNI	07/19/2023	69.00	0.00	150.00	



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 22, 2023
AGENDA SUBJECT: Discussion and possible action to accept the City Administrator's recommendation to contract with the Law Firm of Linebarger Goggan Blair & Sampson, LLP, beginning on January 1, 2024, for the collection of delinquent taxes owed to the City.

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 22, 2023
AGENDA SUBJECT: Discussion and possible action to accept a donation of 12 office chairs from resident, Chuck Henry.

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 22, 2023
AGENDA SUBJECT: Discussion and possible action to approve an extension for new home permit 202100111 at 517 Wellesley Dr.
EXHIBITS: Permit

Permit Expired: February 24, 2023

Council granted a 6-month extension.

Extended to: August 24, 2023

Issued Date: 02/24/2021



No. 202100111

New Residence

City of Hunters Creek Village
#1 Hunters Creek Place
Hunters Creek Village, Texas 77024
Phone: 713-465-2150 Fax: 713-465-8357

WORK HOURS

Monday - Friday 8:00am - 7:00pm Saturday 9:00am - 6:00pm
NO WORK SUNDAY or HOLIDAYS

In case of emergency call - 713-465-2150

The application hereby certifies that all provisions of the building laws, codes, and ordinances will be complied with in any Construction, alteration, remodel, or repair, specified on the plot plan, and detailed construction drawings.

JOB ADDRESS: 517 WELLESLEY DR
CONTRACTOR: Kerr Construction, LLC
Valuation of Work: 1000000.00
Describe Work: Building Permit - Construction of New Home [6319 sqft] [Extension August 24, 2023]

Total Fees: 11638.20

Provide Contractor's Phone Number; 713 898 4414 then,
**CHECK THE APPROPRIATE INSPECTION on the second page & request on-line, email, fax,
or walk-in by 2:00PM!**

This permit becomes null and void if work of construction authorized in not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. This permit is valid for one year.

I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of Law and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Approved _____	August 18, 2023	_____	August 18, 2023
Permit Officer	Date	Signature of contractor/authorized agent/owner	Date

Issued Date: 02/24/2021



No. 202100111

City of Hunters Creek Village
#1 Hunters Creek Place
Hunters Creek Village, Texas 77024
Phone: 713-465-2150 Fax: 713-465-8357

Inspection Page

Provide Contractor's Phone Number: 713 898 4414 then,
CHECK THE APPROPRIATE INSPECTION below & request on-line, email, fax, or walk-in by 2:00PM!

Inspections								
S	InspType	R	F	Status	ReqDate	InspDate	InspId	InspDist
1	FD-Piers			PPass	3/11/2021	3/11/2021	BBG	
1	FD-Piers	Y		Pass	7/21/2022	7/21/2022	BBG	
1	Foundation			Pass	4/1/2021	4/1/2021	BBG	
1	Foundation	Y		Pass	8/2/2022	8/3/2022	BBG	
2	Frame R			Pass	6/22/2022	6/22/2022	BBG	
2	H-Strap			Pass	5/28/2021	5/28/2021	BBG	
2	H-Strap	Y		Pass	6/22/2021	6/23/2021	BBG	
2	H-Strap	Y		Pass	8/23/2022	8/23/2022	BBG	
2	Insulation			Pass	2/17/2023	2/17/2023	henry	
3	Frame			Pass	10/6/2022	10/7/2022	BBG	
4	Bld-Final		Y					



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 22, 2023
AGENDA SUBJECT: Discussion and possible action to approve an extension for remodel permit 202100558 at 852 Kuhlman Rd.
EXHIBITS: Permit

Permit Expired: August 18, 2023



Remodeling Permit

City of Hunters Creek Village
 #1 Hunters Creek Place
 Hunters Creek Village, Texas 77024
 Phone: 713-465-2150 Fax: 713-465-8357

WORK HOURS

Monday - Friday 8:00am - 7:00pm Saturday 9:00am - 6:00pm
 NO WORK SUNDAY or HOLIDAYS

In case of emergency call - 713-465-2150

The application hereby certifies that all provisions of the building laws, codes, and ordinances will be complied with in any Construction, alteration, remodel, or repair, specified on the plot plan, and detailed construction drawings.

JOB ADDRESS: 852 Kuhlman Rd
CONTRACTOR: Cornerstone Development
Valuation of Work: 1300000.00
Describe Work: Remodel Permit - Completion of home from existing foundation.

Total Fees: 8496.00

Provide Contractor's Phone Number; 713 545 3651 **then,**
MARK THE INSPECTION below with the date you are wanting & email
(inspections@cityofhunterscreek.com), fax or walk-in by 2:00PM, the day before the
desired inspection date

Inspections								
S	InspType	R	F	Status	ReqDate	InspDate	Inspld	InspDist
1	Foundation			Pass	12/16/2021	12/16/2021	BBG	
2	Frame R			Pass	12/28/2022	12/29/2022	BBG	
2	H-Strap			NC	4/6/2022	4/6/2022	henry	
2	H-Strap	Y		Pass	4/8/2022	4/8/2022	BBG	
2	Insulation			Pass	1/18/2023	1/18/2023	BBG	
4	Bld-Final		Y					

This permit becomes null and void if work of construction authorized in not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. This permit is valid for two years.

I hereby certify that i have read and examined the application and know the same to be true and correct. All provisions of Law and Ordinances governing this type of work will be compiled with whether specified herein of not. The granting of a permit deos not presume to give authority to violate or cancel the provisions of any other state of local law regulating construction or the performance of construction.

Approved _____ August 11, 2023 _____ August 11, 2023
 Permit Officer Date Signature of contractor/authorized agent/owner Date