

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, September 26, 2023 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at tfullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC HEARING**
1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2023 Proposed Tax Rate (information about the proposed tax rate is posted on the City's website).
- D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. **REPORTS**
1. City Treasurer Monthly Report
 2. Police Commissioner Monthly Report
 3. Fire Commissioner Monthly Report
 4. Building Official Monthly Report
 5. City Engineer Monthly Report
 6. City Administrator Report
 - a. Court Fines
 7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 22, 2023.
2. Approval of the Cash Disbursement Journal for August 2023.

G. REGULAR AGENDA

1. Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2024 and ending December 31, 2024; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. (Roll Call Vote Required).
2. Discussion and possible action to ratify the property tax increase reflected in the budget. (Roll Call Vote Required).

Motion should state:

"I move that we ratify the property tax increase reflected in the budget."

3. Discussion and possible action to:

- a. Set the property tax rate for Debt Service for 2023. (Roll Call Vote Required).

Motion should state:

"I move that we set the property tax rate for Debt Service for 2023 at 0 dollars per \$100 valuation."

- b. Set the property tax rate for Maintenance and Operation for 2023. (Roll Call Vote Required).

If recommended rate is adopted the motion should state:

"I move that the property tax rate for Maintenance and Operation for 2023 be increased by the adoption of a tax rate of \$0.205164 dollars per \$100 valuation, which is effectively a 10.3 percent increase in the tax rate."

4. Discussion and possible action to consider an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2023; providing for the date on which such

taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability.

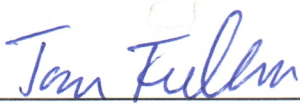
5. Discussion and possible action to approve an Agreement With Linebarger Goggan Blair & Sampson, LLP as being fully qualified as special counsel to perform all legal services necessary to collect unpaid delinquent ad valorem taxes as provided in the Section 6.30 of the Texas Tax Code.
6. Discussion and possible action to approve an Agreement for Tax Collection Services with Linebarger Goggan Blair & Sampson, LLP after having provided adequate notice as required by Section 2254.1036 of the Texas Government Code, and authorizing the Mayor to execute the Agreement.
7. Discussion and possible action to approve the Texas Tax Code Sections 33.07 & 33.08 Resolution Authorizing the Imposition of a 20% Penalty for Collection Costs on Delinquent Taxes for the Tax Year 2023 And Subsequent Years.
8. Discussion and possible action to approve the Texas Tax Code Sections 33.11 Resolution Authorizing the Imposition of a 20% Penalty for Collection Costs on Delinquent Personal Property Taxes for the Tax Year 2023 And Subsequent Years.
9. Discussion and possible action to award a contract to Complete Contract DBA Bayou Builders in the amount of \$133,162.50 for the Inlet and Pavement Maintenance Project at Willowron and Walwick.
10. Discussion and possible action to approve Change Order #1 to the contract with CityLynx, Inc. for the Traffic Signal Modifications at Memorial at Lindenwood in the amount of (\$1,010.90).
11. Discussion and possible action to approve Change Order #1 to the contract with AR Turnkee Construction Company, Inc. for the 2022 Outfall Rehabilitation and Repairs in the amount of \$36,279.00.
12. Discussion and possible action to accept a proposal from Uretek USA for Willowend Pavement Lifting in the amount of \$49,800.00.
13. Discussion and possible action to accept a proposal from Southtex Asphalt for milling of pavement related to Willowend Pavement Lifting in the amount of \$8,750.00.
14. Discussion and possible action to direct Planning and Zoning to review and make recommendations on a request to amend the zoning rules for walls along Voss and Memorial.

15. Discussion and possible action to consider an ordinance amending chapter 18, Article II, of the Code of Ordinances of the City of Hunters Creek Village, which regulates tree preservation, to temporarily decrease the required diameter of a replacement tree from 6" caliper to 5" caliper; providing an effective date and an expiration date; providing a penalty of up to \$2000 for each offense; and making other provisions related to the subject.
- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- Confidential consultation with attorney, if necessary, regarding agenda item 14.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- J. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 22, 2023 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.



Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at fullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.