

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 25, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 25, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Engineer:	Steve Byington [Via teleconference]
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

- B. **Ken Spalding led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No Comments.

D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner, and Ray Schultz, Police Chief, presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Mayor reported on Memorial Drive road reconstruction and the possibility of finding funding for it.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on June 27, 2023.
2. Approval of the Minutes of the Budget Meeting on June 27, 2023.
3. Approval of the Cash Disbursement Journal for June 2023.

Councilmember Marks made a motion to approve the Consent Agenda. Councilmember Carlton seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to call a public hearing, to be held on August 22, 2023 on the City's proposed 2024 fiscal year budget.

Councilmember Knox made a motion to call a public hearing, to be held on August 22, 2023 on the City's proposed 2024 fiscal year budget. Councilmember Marks seconded the motion and the motion carried unanimously.

2. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2022.

Item was taken out of order.

Daniel Hebert from Belt Harris Pechacek Auditors report on the 2022 Annual Audit for the City.

Councilmember Sapien made a motion to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2022. Councilmember Knox seconded the motion and the motion carried unanimously.

3. Discussion and possible action in response to the City Attorney's announcement that he will be retiring at the end of the year.

No action was taken on this item.

4. Discussion and possible action to review and update the Municipal Court fines.

No action was taken on this item.

5. Discussion and possible action to approve a 1-year extension for a new residence permit 202100314 at 2 Bridlewood Ct.

Councilmember Cowell made a motion to approve a 9 Month extension for the new residence permit 202100314 at 2 Bridlewood Ct. Councilmember Knox seconded the motion and the motion carried unanimously

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

City Council did not recess into executive session.

- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session

- I. ADJOURNMENT

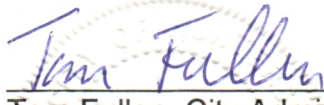
At 7:02 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Cowell seconded the motion and the motion carried unanimously. The meeting adjourned at 7:02 p.m.

These minutes were approved on the 22nd day of August, 2023.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

