

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
August 22, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 22, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien [via teleconference] Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

- B. **Brooke Hamilton led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

C. PUBLIC HEARING

1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2024 Proposed Budget (copies are posted on the City's website and on file with the City Secretary). This budget will raise more total property taxes than last year's budget by \$655,214 or 10.23% and of that amount \$103,314 is tax revenue to be raised from new property added to the tax roll this year.

Opened public hearing 6:03 p.m.

No Comments.

Closed public hearing 6:04 p.m.

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a*

member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.

No Comments.

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichek, Police Commissioner, presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **No Report.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on July 25, 2023.
2. Approval of the Cash Disbursement Journal for July 2023.
3. Approval of the 2nd Quarterly Investment Report for 2023.

Councilmember Carlton made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to review and update the Municipal Court fines.

Item taken out of order.

Item was tabled.

2. Discussion and possible action to accept the City Administrator's recommendation to contract with the Law Firm of Linebarger Goggan Blair & Sampson, LLP, beginning on January 1, 2024, for the collection of delinquent taxes owed to the City.

Item taken out of order.

Councilmember Marks made a motion to accept the City Administrator's recommendation to contract with the Law Firm of Linebarger Goggan Blair & Sampson, LLP, beginning on January 1, 2024, for the collection of delinquent taxes owed to the City, subject to receiving contract at next month's meeting. Councilmember Cowell seconded the motion and the motion carried unanimously.

3. Discussion and possible action to accept a donation of 12 office chairs from resident, Chuck Henry.

Councilmember Cowell made a motion to accept a donation of 12 office chairs from resident, Chuck Henry. Councilmember Carlton seconded the motion and the motion carried unanimously.

4. Discussion and possible action to approve an extension for new home permit 202100111 at 517 Wellesley Dr.

Councilmember Marks made a motion to approve an extension for new home permit 202100111 at 517 Wellesley Dr for 6 months at 100% of permit fee. Councilmember Cowell seconded the motion and the motion carried unanimously.

5. Discussion and possible action to approve an extension for remodel permit 202100558 at 852 Kuhlman Rd.

Councilmember Marks made a motion to approve an extension for remodel permit 202100558 at 852 Kuhlman Rd for 1 year at 100% of permit fee. Councilmember Knox seconded the motion and the motion carried unanimously.

Councilmember Sapien left at 6:53 p.m.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 7:10 pm the mayor announced that the City Council was recessing into closed executive session under chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

1. Consultation with attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Texas Government Code.

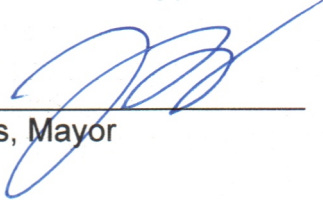
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session

Council reconvened into Open Session at 7:55 p.m. No action was taken during executive session.

- J. ADJOURNMENT

At 7:57 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Cowell seconded the motion and the motion carried unanimously. The meeting adjourned at 7:57 p.m.

These minutes were approved on the 26th day of September, 2023.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

