

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
October 24, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, October 24, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Fidel Sapien Linda Knox Jay Carlton
	City Administrator:	Tom Fullen
	City Engineer:	Steve Byington
	Building Official:	Henry Rivas
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.**

- B. **Jeff Mamera led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**No Comments.**

- E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner, presented this report.**

3. Fire Commissioner Monthly Report – **Howard Miller, Fire Chief, and Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Mayor Pappas reported on possibly using city hall parking lot for the farmers market instead of the churches lot.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on September 26, 2023.
2. Approval of the Cash Disbursement Journal for September 2023.
3. Approval of the 2024 Holiday Schedule.
4. Approval of the 3<sup>rd</sup> Quarterly Investment Report for 2023.

**Councilmember Sapien made a motion to approve Consent Agenda items 1, 2, & 4. Councilmember Carlton seconded the motion and the motion carried unanimously.**

**Councilmember Sapien made a motion to approve Consent Agenda item 3 with adding a Floating Holiday for employees. Councilmember Knox seconded the motion and the motion carried unanimously.**

G. REGULAR AGENDA

1. Discussion and possible action to approve an extension for remodel permit 202100216 at 10802 Oak Hollow St.

**Councilmember Carlton made a motion to approve an extension for remodel permit 202100216 at 10802 Oak Hollow St for 3 months at 100% of permit fee. Councilmember Knox seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to approve a proposal from Van Sant Landscape in the amount of \$36,111.00 for City Median Landscape Beautification.

**Councilmember Knox made a motion to approve a proposal from Van Sant Landscape in the amount of \$36,111.00 for City Median Landscape Beautification. Councilmember Carlton seconded the motion and the motion carried unanimously.**

3. Discussion and possible action to accept a proposal from Elevated Concrete Solutions for Willowend Pavement Lifting in the amount of \$12,787.00.

**Councilmember Knox made a motion accept the proposal from Elevated Concrete Solutions for Willowend Pavement Lifting in the amount of \$12,787.00. Councilmember Carlton seconded the motion and the motion carried unanimously.**

4. Discussion and possible action to accept a proposal from A-1 Construction Services for milling of pavement related to Willowend Pavement Lifting in the amount of \$20,650.00.

**Councilmember Carlton made a motion to accept the proposal from A-1 Construction Services for milling of pavement related to Willowend Pavement Lifting in the amount of \$20,650.00. Councilmember Knox seconded the motion and the motion carried unanimously.**

5. Discussion and possible action to approve an ordinance amending chapter 26 of the code of ordinances of the City of Hunters Creek Village to prohibit the discharge of firearms within the city and to provide an exception for police officers and public officials as necessary to carry out their official duties; providing an effective date; providing a penalty of up to \$500 for each offense; and making other provisions related to the subject.

**Item was tabled to next month.**

6. Discussion and possible action to approve a resolution supporting the proposed amendment to the Texas Constitution create the Texas Broadband Infrastructure Fund to provide funding for next generation 9-1-1 services.

**Councilmember Carlton made a motion to approve a resolution supporting the proposed amendment to the Texas Constitution create the Texas Broadband Infrastructure Fund to provide funding for next**

**generation 9-1-1 services. Councilmember Knox seconded the motion and the motion carried unanimously.**

7. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2024 General Assembly.

**Councilmember Carlton made a motion to designate Councilmember Cowell as the representative and Councilmember Linda Knox as the alternate representative to the Houston-Galveston Area Council 2024 General Assembly. Councilmember Sapien seconded the motion and the motion carried unanimously.**

8. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2024.

**Councilmember Knox made a motion to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2024. Councilmember Carlton seconded the motion and the motion carried unanimously.**

9. Discussion and possible action to approve Ozraa Dhanani as an associate municipal court prosecutor.

**Councilmember Sapien made a motion to approve Ozraa Dhanani as an associate municipal court prosecutor. Councilmember Knox seconded the motion and the motion carried unanimously.**

10. Discussion and possible action to renew membership with ERCOT for 2024.

**Councilmember Knox made a motion to approve the renewal of the membership with ERCOT for 2024. Councilmember Sapien seconded the motion and the motion carried unanimously.**

11. Discussion and possible action to approve the November/December Regular City Council meeting date. (12/05/2023)

**Councilmember Sapien made a motion to approve the November/December Regular City Council meeting date as 12/05/2023. Councilmember Carlton seconded the motion and the motion carried unanimously.**

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**At 7:36 pm the mayor announced that the City Council was recessing into closed executive session under chapter 551 of the Texas Open Meetings Act to deliberate on the following items.**

- Consultation with attorney about pending or contemplated litigation, or a settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, being 551 of the Texas Government Code.

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session

**Council reconvened into Open Session at 7:40 p.m. No action was taken during the executive session.**

- J. ADJOURNMENT

**At 7:40 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Knox seconded the motion and the motion carried unanimously. The meeting adjourned at 7:40 p.m.**

These minutes were approved on the 5th day of December, 2023.

  
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Jim Pappas, Mayor

ATTEST:

  
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Tom Fullen, City Administrator  
Acting City Secretary

