

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
December 5, 2023**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, December 5, 2023, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Engineer:	Steve Byington
	Building Official:	Henry Rivas
	City Attorney:	John Hightower
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.**

- B. **Steve Byington led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**Resident Bob Dodson commented on the drainage easement that runs through his property on Lindenwood, asking for the issues he is having to be looked into.**

- E. REPORTS

1. City Treasurer Monthly Report - Tom Fullen, City Administrator, **presented this report.**
2. Police Commissioner Monthly Report – Ray Schultz, Police Chief, **presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **No Report.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on October 24, 2023.
2. Approval of the Cash Disbursement Journal for October 2023.
3. Approval of the Cash Disbursement Journal for November 2023.

**Councilmember Cowell made a motion to approve the Consent Agenda with an amendment to the minutes of the October 24, 2023 city council meeting to show that Councilmember Marks and Cowell did not attend the meeting. Councilmember Marks seconded the motion and the motion carried unanimously.**

G. REGULAR AGENDA

1. Discussion and possible action to accept a donation of a table and 80 chairs from CobbFendley and Associates and to declare the current table and chairs as surplus for auction or disposal.

**Councilmember Sapien made a motion to accept a donation of a table and 80 chairs from CobbFendley and Associates and to declare the current table and chairs as surplus for auction or disposal. Councilmember Marks seconded the motion and the motion carried unanimously.**

2. Discussion and possible action to award a contract to TB Concrete Construction, Inc. in the amount of \$3,976,612.00 for the Shasta and Pineland Reconstruction Project.

**No Action.**



3. Discussion and possible action to adopt a resolution suspending CenterPoint Energy Resources Corp. gas rate increase for 90 days.

**Councilmember Sapien made a motion accept the resolution suspending CenterPoint Energy Resources Corp. gas rate increase for 90 days. Councilmember Carlton seconded the motion and the motion carried unanimously.**

4. Discussion and possible action to approve the holding of a joint election with the Spring Branch ISD in May 2024, and to authorize the Mayor and City Administrator to negotiate the terms of an agreement with the School District.

**Councilmember Carlton made a motion to approve the holding of a joint election with the Spring Branch ISD in May 2024, and to authorize the Mayor and City Administrator to negotiate the terms of an agreement with the School District. Councilmember Marks seconded the motion and the motion carried unanimously.**

5. Discussion and possible action to approve Amendment No. 5 to the Village Fire Department's 2023 Budget making intra-budgetary transfers totaling \$146,651.00.

**Councilmember Marks made a motion approve Amendment No. 5 to the Village Fire Department's 2023 Budget making intra-budgetary transfers totaling \$146,651.00. Councilmember Carlton seconded the motion and the motion carried unanimously.**

6. Discussion and possible action to approve an ordinance amending chapter 26 of the code of ordinances of the City of Hunters Creek Village to prohibit the discharge of firearms within the city and to provide an exception for police officers and public officials as necessary to carry out their official duties; providing an effective date; providing a penalty of up to \$500 for each offense; and making other provisions related to the subject.

**This item was tabled to the next regular meeting.**

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

**At 6:48 pm the mayor announced that the City Council was recessing into closed executive session under chapter 551 of the Texas Open Meetings Act to deliberate on the following items.**

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City staff members. [Section §551.074 Personnel Matters]
- Consultation with the City Attorney concerning issues related to the consideration of specific use permits under Section 44-157 (7) of the Code of Ordinances.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session

**Council reconvened into Open Session at 8:04 p.m. No action was taken during the executive session.**

J. ADJOURNMENT

**At 8:05 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Cowell seconded the motion and the motion carried unanimously. The meeting adjourned at 8:05 p.m.**

These minutes were approved on the 23rd day of January, 2024.

  
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Jim Pappas, Mayor

ATTEST:

  
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Tom Fullen, City Administrator  
Acting City Secretary

