

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
February 27, 2024**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 27, 2024, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Engineer:	Steve Byington
	City Attorney:	Tim Kirwin
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:03 p.m.

- B. **Rob Adams led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No Comments.

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, presented this report.**
3. Fire Commissioner Monthly Report – **Steven Witt, Deputy Fire Chief, and Rob Adams, Fire Commissioner, presented this report.**



4. Building Official Monthly Report – Tom Fullen, City Administrator, presented this report.
5. City Engineer Monthly Report – Steve Byington, City Engineer, presented this report.
6. City Administrator Report – No Report.
7. Mayor and Council Reports and Comments – Councilmember Knox reported on the ALPR system, requesting that adding an additional reader on Hickory Hollow St be put on the March agenda.

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on December 5, 2023.
2. Approval of the Cash Disbursement Journal for December 2023.
3. Approval of the renewal with Harris County Sheriff's Office for housing city prisoners effective January 1, 2024.

Councilmember Marks made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to approve Change Order #2 to reduce the contract with CityLynx, Inc. – (Close out) for the Traffic Signal Modifications Memorial at Lindenwood Project in the amount of (24,548.48).

Councilmember Marks made a motion to approve Change Order #2 to reduce the contract with CityLynx, Inc. – (Close out) for the Traffic Signal Modifications Memorial at Lindenwood Project in the amount of (24,548.48). Councilmember Cowell seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve a Close Out to the contract with Complete Contract dba Bayou Builders for the Willowron and Walwick – Inlet and Pavement Maintenance Project in the amount of \$133,162.50.

Councilmember Cowell made a motion to approve a Close Out to the contract with Complete Contract dba Bayou Builders for the Willowron and Walwick – Inlet and Pavement Maintenance Project in the amount of \$133,162.50. Councilmember Knox seconded the motion and the motion carried unanimously.



3. Discussion and possible action regarding Competitive Sealed Proposal (CSP) criteria.

Item was tabled to next month.

4. Discussion and possible action to approve Amendment No. 74 to the engineering contract with Cobb Fendley in the amount of \$170,860.00 for Engineering Services associated with the Shasta Drive, Pineland Drive, and Lindenwood Drive Reconstruction project.

Councilmember Carlton made a motion to approve Amendment No. 74 to the engineering contract with Cobb Fendley in the amount of \$170,860.00 for Engineering Services associated with the Shasta Drive, Pineland Drive, and Lindenwood Drive Reconstruction project. Councilmember Marks seconded the motion and the motion carried unanimously.

5. Discussion and possible action to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Councilmember Positions Nos. 1, 2, and 3 are duly elected; cancelling the May 4, 2024, General Municipal Election; and containing other provisions relating to the subject.

Councilmember Cowell made a motion to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Councilmember Positions Nos. 1, 2, and 3 are duly elected; cancelling the May 4, 2024, General Municipal Election; and containing other provisions relating to the subject. Councilmember Carlton seconded the motion and the motion carried unanimously.

6. Discussion and possible action to approve a resolution to deny the CenterPoint Energy Texas Gas rate change.

Councilmember Marks made a motion to approve a resolution to deny the CenterPoint Energy Texas Gas rate change. Councilmember Cowell seconded the motion and the motion carried unanimously.

7. Discussion and possible action to renew the maintenance agreement with Texas Elite Generators for the City's generator.

Councilmember Knox made a motion to renew the maintenance agreement with Texas Elite Generators for the City's generator. Councilmember Marks seconded the motion and the motion carried unanimously.



8. Discussion and possible action regarding Chapter 30 solicitor and peddler permits, rules, and regulations.

Item was tabled to next month.

9. Discussion and possible action to accept changes to the City's Investment Policy.

Councilmember Knox made a motion to approve the changes to the City's Investment Policy. Councilmember Marks seconded the motion and the motion carried unanimously.

10. Discussion and possible action to consider an agreement from Tyler Technologies for permitting software.

Councilmember Marks made a motion to approve an agreement from Tyler Technologies for permitting software. Councilmember Knox seconded the motion and the motion carried unanimously.

11. Discussion and possible action to approve a resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives.

Councilmember Knox made a motion to approve a resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives. Councilmember Marks seconded the motion and the motion carried unanimously.

12. Discussion and possible action to approve an ordinance amending chapter 26 of the code of ordinances of the City of Hunters Creek Village to prohibit the discharge of firearms within the city and to provide an exception for police officers and public officials as necessary to carry out their official duties; providing an effective date; providing a penalty of up to \$500 for each offense; and making other provisions related to the subject.

Councilmember Knox made a motion to approve an ordinance amending chapter 26 of the code of ordinances of the City of Hunters Creek Village to prohibit the discharge of firearms within the city and to provide an exception for police officers and public officials as necessary to carry out their official duties; providing an effective date; providing a penalty of up to \$500 for each offense; and making other provisions related to the subject. Councilmember Cowell seconded the motion. After further discussion, Councilmember Cowell made an amended motion to table the item to next month. Councilmember Knox seconded the motion and the motion carried unanimously.



13. Discussion and possible action to approve the Memorial Villages Police Department 2023 Annual Racial Profiling Report.

Councilmember Marks made a motion to approve the Memorial Villages Police Department 2023 Annual Racial Profiling Report. Councilmember Carlton seconded the motion and the motion carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session
- J. ADJOURNMENT


At 7:17 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Marks seconded the motion and the motion carried unanimously. The meeting adjourned at 7:17 p.m.

These minutes were approved on the 26th day of March, 2024.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

