

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
March 26, 2024**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, March 26, 2024, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien [via videoconference] Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Dan Gardner led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

Residents Laura Davis and Jennifer Davis made comments on Item #5 in favor of an additional Automated License Plate Reader on Hickory Hollow at I-10 feeder.

- E. REPORTS

1. City Treasurer Monthly Report - Tom Fullen, City Administrator, presented this report.

2. Police Commissioner Monthly Report – Adam Pavlock, Police Officer, presented this report.



3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Mayor Pappas reported on a City of Houston Proclamation.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on February 27, 2024.
2. Approval of the Cash Disbursement Journal for February 2024.
3. Approval of a Resolution for adopting the City's Investment Policy.
4. Approval of the Resolution appointing Kyle Sears as the City's official representative for the Harris-Galveston Subsidence District.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to approve a contract with TX BBG Consulting for building construction inspections.

Councilmember Cowell made a motion to approve a contract with TX BBG Consulting for building construction inspections. Councilmember Knox seconded the motion and the motion carried unanimously.

2. Discussion and possible action to adopt a resolution suspending CenterPoint Energy Houston Electric, LLC electric delivery rate increase for 90 days.

Councilmember Marks made a motion to adopt a resolution suspending CenterPoint Energy Houston Electric, LLC electric



delivery rate increase for 90 days. Councilmember Knox seconded the motion and the motion carried unanimously.

3. Discussion and possible action to approve or object to CenterPoint Energy Houston Electric, LLC's Annual Franchise Fee Calculation.

Councilmember Marks made a motion to approve the CenterPoint Energy Houston Electric, LLC's Annual Franchise Fee Calculation. Councilmember Cowell seconded the motion and the motion carried unanimously.

4. Discussion and possible action to decide whether to decline the 2024 consumer price index adjustment to the City's telecommunications right-of-way access line rates.

Councilmember Sapien made a motion to decline the 2024 consumer price index adjustment to the City's telecommunications right-of-way access line rate. Councilmember Cowell seconded the motion and the motion carried unanimously.

5. Discussion and possible action to add an additional Automated License Plate Reader on Hickory Hollow at I-10 feeder.

Item taken out of order.

No Action.

6. Discussion and possible action regarding Competitive Sealed Proposal (CSP) criteria.

This item was tabled to next month.

7. Discussion and possible action to approve an Ordinance regarding Chapter 30 solicitors, peddlers, canvassers, and itinerant vendors permit fees.

Councilmember Cowell made a motion to approve an Ordinance regarding Chapter 30 solicitors, peddlers, canvassers, and itinerant vendors permit fees. Councilmember Carlton seconded the motion and the motion carried unanimously.

8. Discussion and possible action to approve an ordinance amending chapter 26 of the code of ordinances of the City of Hunters Creek Village to prohibit the discharge of firearms within the city and to provide an exception for police officers and public officials as necessary to carry out



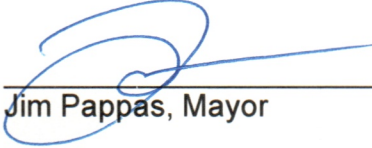
their official duties; providing an effective date; providing a penalty of up to \$500 for each offense; and making other provisions related to the subject.

Councilmember Carlton made a motion to approve an ordinance amending chapter 26 of the code of ordinances of the City of Hunters Creek Village to prohibit the discharge of firearms within the city and to provide an exception for police officers and public officials as necessary to carry out their official duties; providing an effective date; providing a penalty of up to \$500 for each offense; and making other provisions related to the subject. Councilmember Knox seconded the motion and the motion carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session
- J. ADJOURNMENT


At 6:54 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Carlton seconded the motion and the motion carried unanimously. The meeting adjourned at 6:54 p.m.

These minutes were approved on the 23rd day of April, 2024.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

