

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, June 25, 2024 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) may attend this meeting via videoconference as allowed by Texas Government Code, however, there will be a quorum present at City Hall.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
 - 1. City Treasurer Monthly Report
 - 2. Police Commissioner Monthly Report
 - 3. Fire Commissioner Monthly Report
 - 4. Building Official Monthly Report
 - 5. City Engineer Monthly Report
 - 6. City Administrator Report
 - 7. Mayor and Council Reports and Comments
 - a. Honoring Grant Daley
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
 - 1. Approval of the Minutes of the Regular Meeting on May 28, 2024.

2. Approval of the Minutes of the Emergency Meeting on May 22, 2024.
3. Approval of the Cash Disbursement Journal for May 2024.
4. Approval of the 1st Quarterly Investment Report for FY2024.
5. Approval of an invoice from Cameron Builders, Inc. for emergency hvac work at City Hall.

F. REGULAR AGENDA

1. Discussion and possible action to approve the proposed Memorial Village Police Departments FY2025 Budget.
2. Discussion and possible action to approve the proposed Village Fire Department FY2025 Budget.
3. Discussion and possible action to approve the Village Fire Department FY2023 Audit.
4. Discussion and possible action to approve the Village Fire Department retention of the FY2023 Budget surplus in the amount of \$238,054 to be placed in the Capital Replacement Fund.
5. Discussion and possible action to approve the Village Fire Department retention of the FY2025 EMS Revenue to be placed in the Capital Replacement Fund.
6. Discussion and possible action to elect a Mayor Pro Tem.
7. Discussion and possible action to appoint a Hunters Creek representative to be the point of contact for meetings with the Harris County Flood Control District.
8. Discussion and possible action to approve the Cyber Fund Interlocal Agreement with TML for Cyber Liability and Data Breach Response Coverage and ratify submission thereof.
9. Discussion and possible action to increase the Municipal Court Judges compensation to \$450.00 per docket.
10. Discussion and possible action to approve an ordinance amending the code of ordinances of the City Council of City of Hunters Creek Village, Texas by amending Chapter 40, amended rules and regulations related to Bicycles, Electric Riding Toys and Small Motor Vehicles; providing for penalty; and providing for severability.
11. Discussion and possible action to approve a proposal from Van Sant Landscaping in the amount of \$14,938.00 for work along Memorial Drive.
12. Discussion and possible action to approve an extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle.

13. Discussion and possible action to approve an extension for New Residence Permit 202200610 at 720 Kuhlman Road.

G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

- Texas Government Code, Section 551.071: Consultation with Attorney. The governmental body will conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about: pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.
 - retirement agreement

H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

14. Discussion and possible action to approve a retirement agreement.

I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: June 21, 2024 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

Tom Fullen

Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at fullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.

