

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, August 27, 2024 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) may attend this meeting via videoconference as allowed by Texas Government Code, however, there will be a quorum present at City Hall.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC HEARING**
 - 1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2025 Proposed Budget (copies are posted on the City's website and on file with the City Secretary). This budget will raise more total property taxes than last year's budget by \$332,329 or 4.56% and of that amount \$103,897 is tax revenue to be raised from new property added to the tax roll this year. [Pgs. 1-4](#)
- D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. **REPORTS**
 - 1. City Treasurer Monthly Report [Pgs. 5-9](#)
 - 2. Police Commissioner Monthly Report [Pgs. 10-32](#)
 - 3. Fire Commissioner Monthly Report [Pgs. 33-39](#)
 - 4. Building Official Monthly Report [Pgs. 40-54](#)
 - 5. City Engineer Monthly Report [Pgs. 55-56](#)

6. City Administrator Report
7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on July 23, 2024. [Pgs. 57-60](#)
2. Approval of the Cash Disbursement Journal for July 2024. [Pgs. 61-63](#)

G. REGULAR AGENDA

1. Discussion and possible action to approve an extension for New Residence Permit 202200868 at 844 Kuhlman Rd. [Pgs. 64-65](#)
2. Discussion and possible action to approve an interlocal agreement with the Texas Department of Public Safety. [Pgs. 66-72](#)
3. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2023. [Pg. 73](#)
4. Discussion and possible action to award a contract to Century Concrete Construction, Inc. in the amount of \$1,703,376.88 for the Lindenwood, Shasta, Pineland Reconstruction. [Pgs. 74-78](#)
5. Discussion and possible action to approve Change Order #1 to the contract with Century Concrete Construction, Inc. in the amount of \$206,767.00 for the Lindenwood, Shasta, Pineland Reconstruction. [Pgs. 79-82](#)
6. Discussion and possible action to approve proposal from Cobb, Fendley & Associates, Inc. for engineering services for the Municipal Separate Storm Sewer System (MS4) General Permit. [Pgs. 83-90](#)

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include,

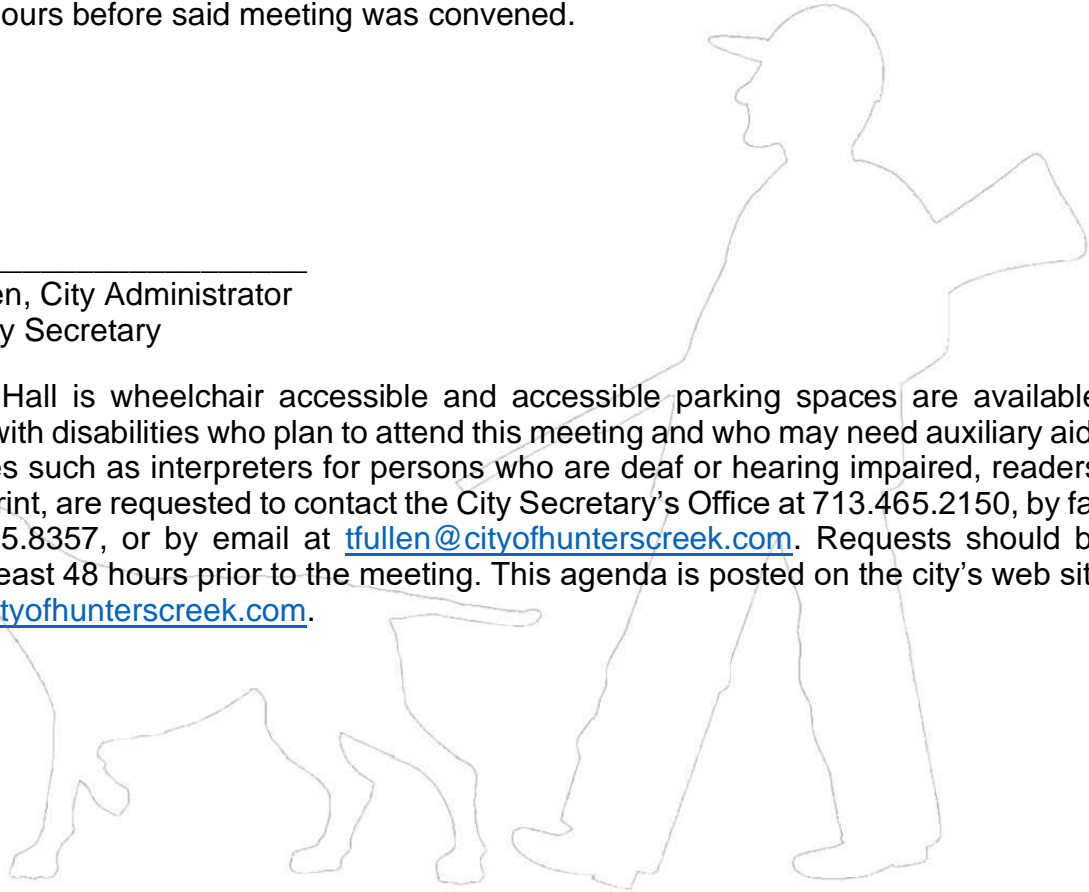
without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: August 23, 2024 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.



CITY OF HUNTERS CREEK VILLAGE PROPOSED 2025 MUNICIPAL BUDGET

This budget will raise more total property taxes than last year's budget by \$332,329 or 4.56% and of that amount \$103,897 is tax revenue to be raised from new property added to the tax roll this year.

**City of Hunters Creek Village
2025 Proposed Budget**

Account	Description	Proposed Budget
Estimated Beginning Fund Balance		\$3,749,674
REVENUES		
100-00-41000	CURRENT AD VALOREM TAXES	\$7,618,075
100-00-41005	PREVIOUS AD VALOREM TAXES	\$15,000
100-00-41010	FRANCHISE TAXES	\$400,000
100-00-41015	SALES TAXES	\$700,000
100-00-41020	MIXED DRINK TAX	\$20,000
100-00-41040	PENALTIES/INTEREST	\$25,000
100-00-42035	BUILDING PERMITS	\$300,000
100-00-42044	CREDIT CARD PROCESSING FEES	\$3,500
100-00-43056	EMS REVENUE	\$0
100-00-43057	CHILD SAFETY FEES	\$4,000
100-00-43070	METRO RECEIPTS	\$350,000
100-00-44025	TRAFFIC FINES/BONDS	\$200,000
100-00-44027	COURT TECHNOLOGY FUND	\$4,000
100-00-44028	COURT SECURITY FUND	\$5,000
100-00-46030	INTEREST INCOME	\$375,000
100-00-48045	SUBD ST. LIGHTS	\$35,000
100-00-48055	OTHER INCOME	\$10,000
TOTAL REVENUES		\$10,064,575
MAINTENANCE & OPERATION EXPENDITURES		
ADMINISTRATION		
100-01-71000	SALARIES & WAGES	\$676,574
100-01-71001	LONGEVITY	\$5,802
100-01-71002	457b	\$13,534
100-01-71025	TMRS	\$180,419
100-01-71030	PAYROLL TAXES	\$52,271
100-01-71105	INSURANCE BENEFITS	\$138,000
100-01-71107	HRA	\$4,000
100-01-72045	NOTICES & MAILING	\$10,000
100-01-72055	OFFICE SUPPLIES & PRINTING	\$8,500
100-01-72060	TELEPHONE	\$17,500
100-01-72061	TRAVEL & TRAINING	\$10,000
100-01-72062	TUITION REIMBURSEMENT	\$5,000
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	\$10,200
100-01-72065	MACHINE RENTAL MAINTENANCE	\$1,800
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	\$5,200
100-01-72108	GEN LIABILITY/PROP/WC INSURANCE	\$26,180
100-01-72109	SURETY BONDS	\$250
100-01-72110	ELECTIONS	\$1,500
100-01-72111	RECORDS MANAGEMENT	\$500
100-01-72112	CODIFICATIONS	\$2,000
100-01-75040	OFFICE EQUIPMENT	\$5,000
100-01-76010	COMPUTER SOFTWARE SERVICES	\$18,000
100-01-78056	BANK FEES (credit card fees)	\$1,000
100-01-78115	PUBLIC RELATIONS	\$15,000
100-01-78116	LOBBYING SERVICES	\$0
TOTAL ADMINISTRATION		\$1,208,230

**City of Hunters Creek Village
2025 Proposed Budget**

Account	Description	Proposed Budget
PROFESSIONAL SERVICES		
100-02-72042	CONSULTING SERVICES	\$25,000
100-02-72085	TAX COLLECTOR/ASSESSOR	\$63,000
100-02-72120	AUDITOR	\$20,257
100-02-72300	LITIGATION	\$25,000
100-02-72310	CITY ATTORNEY	\$50,000
100-02-72502	CITY ENGINEER	\$78,750
100-02-78504	TCEQ PHIII STORMWATER PERMIT	\$15,000
	TOTAL PROFESSIONAL SERVICES	<u>\$277,007</u>
PUBLIC SAFETY		
100-03-72001	VILLAGE FIRE DEPARTMENT	\$2,241,892
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	\$2,702,322
	TOTAL PUBLIC SAFETY	<u>\$4,944,214</u>
PUBLIC WORKS		
100-04-72015	GARBAGE SERVICE	\$636,693
100-04-72021	STREET LIGHTS-CITY	\$60,000
100-04-72057	OFFICE SUPP/PRINTING - PW	\$2,000
100-04-72062	TRAVEL/TRAINING - PW	\$8,500
100-04-72070	MOSQUITO FOGGING CONTRACT	\$15,194
100-04-72091	MEMBERSHIPS/SUBSC - PW	\$1,000
100-04-72205	UNIFORMS-PW	\$3,600
100-04-72500	PW-BUILDING INSPECTIONS	\$60,000
100-04-72520	TRUCK MAINTENANCE	\$15,000
100-04-72530	TRAFFIC LIGHT MAINTENANCE	\$3,500
100-04-72540	MOWING CONTRACT	\$75,000
100-04-72541	CONTRACT LABOR	\$25,000
100-04-72560	LANDSCAPING	\$30,000
100-04-75510	RENTAL/PURCHASE EQUIPMENT	\$10,000
100-04-75550	TRAFFIC SIGNS	\$3,000
100-04-76500	STREET & DRAINAGE MAINTENANCE	\$100,000
100-04-78050	BUILDING MAINTENANCE	\$30,000
100-04-78051	JANITORIAL SERVICE BLDG MAINTENANCE	\$10,474
100-04-78063	STORM DISASTER FUND	\$300,000
100-04-78540	URBAN FORESTER	\$10,000
100-04-78544	CREDIT CARD PROCESSING FEES	\$3,000
	TOTAL PUBLIC WORKS	<u>\$1,401,961</u>
MUNICIPAL COURT		
100-05-73000	JUDGES & PROSECUTORS	\$40,000
100-05-73020	JURY DUTY FEES	\$300
100-05-73025	WARRANTS ISSUED	\$500
100-05-73030	COURT SUPPLIES & PRINTING	\$2,500
100-05-73031	COURT TECHNOLOGY	\$2,000
100-05-73032	COURT SECURITY	\$2,300
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTIONS	\$500
100-05-73035	COURT-TRAVEL & TRAINING	\$1,500
100-05-73044	CREDIT CARD FEES	\$2,500
100-05-73045	COURT TAX PD TO STATE	\$65,000
	TOTAL MUNICIPAL COURT	<u>\$117,100</u>

**City of Hunters Creek Village
2025 Proposed Budget**

<u>Account</u>	<u>Description</u>	<u>Proposed Budget</u>
CAPITAL OUTLAY		
100-06-75041	COMPUTER EQUIP. & SOFTWARE	\$38,500
100-06-75042	GENERATOR FOR CITY HALL	\$60,000
100-06-78064	CAPITAL RESERVE	\$200,000
	TOTAL CAPITAL OUTLAY	<u><u>\$298,500</u></u>
	TOTAL EXPENDITURES	<u><u>\$8,247,012</u></u>
	Net Income (revenues - expenditures)	\$1,817,563
	Beginning Fund Balance	<u><u>\$3,749,674</u></u>
	Ending Fund Balance	\$5,567,237
	Maintenance & Operations Fund Reserve	\$1,936,753
CAPITAL IMPROVEMENTS		
	Funds Available for Capital Projects	\$2,015,101
	REFORESTATION PROJECT	\$20,000
	OUTFALL REPAIRS	\$300,000
	STREET MAINTENANCE - Recurring	\$200,000
	STREET REPLACEMENT	\$1,000,000
	RESTRICTED CAPITAL IMPROVEMENT FUND MEMORIAL / VOSS RD LONG-TERM FUND	\$2,220,101
	TOTAL CAPITAL IMPROVEMENTS	\$1,520,000
	Ending Fund Balance	\$1,936,753

**City of Hunters Creek Village
Monthly Tax Office Report
July 31, 2024**

Prepared by: C A Porter, Tax Assessor/Collector

A. Current Taxable Value \$ 3,421,024,311

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Original Levy 0.205164	\$ 6,846,627.30	\$ -	\$ 6,846,627.30
Carryover Balance	-	175,635.55	175,635.55
Adjustments	172,082.92	(8,414.47)	163,668.45
Adjusted Levy	7,018,710.22	167,221.08	7,185,931.30
Less Collections Y-T-D	6,946,813.53	63,325.46	7,010,138.99
Receivable Balance	<u>\$ 71,896.69</u>	<u>\$ 103,895.62</u>	<u>\$ 175,792.31</u>

C. COLLECTION RECAP:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 67,786.00	\$ 69,541.30	\$ 137,327.30
Penalty & Interest	4,548.55	21,721.15	26,269.70
Attorney Fees	1,349.49	-	1,349.49
Other Fees	-	-	-
Total Collections	<u>\$ 73,684.04</u>	<u>\$ 91,262.45</u>	<u>\$ 164,946.49</u>

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Year-To-Date:			
Base Tax:	\$ 6,946,813.53	\$ 63,325.46	\$ 7,010,138.99
Penalty & Interest	30,902.17	22,736.08	53,638.25
Attorney Fees	1,349.49	614.67	1,964.16
Other Fees	3,193.52	-	3,193.52
Total Collections	<u>\$ 6,982,258.71</u>	<u>\$ 86,676.21</u>	<u>\$ 7,068,934.92</u>

Percent of Adjusted Levy	<u>99.48%</u>		<u>100.72%</u>
--------------------------	---------------	--	----------------



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	7,060,801.00	7,060,801.00	24,440.25	6,908,093.60	-152,707.40	2.16 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	-19.41	-6,211.04	-21,211.04	141.41 %
100-00-41010	FRANCHISE TAXES	400,000.00	400,000.00	23,106.18	180,895.59	-219,104.41	54.78 %
100-00-41015	SALES TAXES	650,000.00	650,000.00	58,011.99	430,350.09	-219,649.91	33.79 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	2,392.35	17,095.69	-2,904.31	14.52 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	3,571.07	33,865.41	18,865.41	225.77 %
100-00-42035	BUILDING PERMITS	325,000.00	325,000.00	46,114.40	212,554.60	-112,445.40	34.60 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	0.00	1,887.48	-112.52	5.63 %
100-00-43056	EMS	50,000.00	50,000.00	0.00	14,574.70	-35,425.30	70.85 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	398.73	2,448.82	-1,551.18	38.78 %
100-00-43070	METRO RECEIPTS	325,000.00	325,000.00	29,006.00	236,128.36	-88,871.64	27.35 %
100-00-44025	TRAFFIC FINES	150,000.00	150,000.00	16,615.04	150,731.14	731.14	100.49 %
100-00-44027	COURT TECHNOLOGY FUND	2,500.00	2,500.00	327.69	2,968.11	468.11	118.72 %
100-00-44028	COURT SECURITY FUND	3,500.00	3,500.00	399.90	3,584.57	84.57	102.42 %
100-00-46030	INTEREST INCOME	200,000.00	200,000.00	54,932.00	391,161.64	191,161.64	195.58 %
100-00-48040	BURGLAR ALARM PERMITS	0.00	0.00	0.00	-1,628.19	-1,628.19	0.00 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	37,240.79	2,240.79	106.40 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	14,777.40	28,325.23	18,325.23	283.25 %
100-00-48061	OPIOID ABATEMENT TRUST FUND	0.00	0.00	0.00	898.20	898.20	0.00 %
	Revenue Total:	9,267,801.00	9,267,801.00	274,073.59	8,644,964.79	-622,836.21	6.72 %
Expense							
100-01-71000	SALARIES & WAGES	644,356.00	644,356.00	49,714.59	375,850.59	268,505.41	41.67 %
100-01-71001	LONGEVITY	6,042.00	6,042.00	0.00	0.00	6,042.00	100.00 %
100-01-71002	457B	12,887.00	12,887.00	900.25	7,172.14	5,714.86	44.35 %
100-01-71025	TMRS	140,663.00	140,663.00	10,989.13	82,971.31	57,691.69	41.01 %
100-01-71030	PAYROLL TAXES	49,782.00	49,782.00	3,943.61	30,046.04	19,735.96	39.64 %
100-01-71105	INSURANCE BENEFITS	129,268.00	129,268.00	9,627.24	58,428.26	70,839.74	54.80 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
100-01-72045	NOTICES & MAILING	10,000.00	10,000.00	0.00	1,531.60	8,468.40	84.68 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	436.79	4,353.76	4,146.24	48.78 %
100-01-72060	TELEPHONE	19,100.00	19,100.00	1,101.98	9,197.83	9,902.17	51.84 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	786.90	1,936.03	8,063.97	80.64 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATI...	10,200.00	10,200.00	625.00	4,375.00	5,825.00	57.11 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	762.41	1,037.59	57.64 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	5,200.00	5,200.00	1,003.18	3,330.85	1,869.15	35.95 %
100-01-72108	GEN LIABILITY/PROP/WC INS	24,933.00	24,933.00	0.00	114.66	24,818.34	99.54 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,000.00	2,000.00	0.00	1,364.00	636.00	31.80 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
100-01-76010	COMPUTER SOFTWARE SERVICES	16,207.00	16,207.00	0.00	12,133.93	4,073.07	25.13 %
100-01-78056	BANK FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-01-78115	PUBLIC RELATIONS	15,000.00	15,000.00	323.45	2,776.55	12,223.45	81.49 %
100-02-72042	CONSULTING SERVICES	25,000.00	25,000.00	1,768.09	16,791.84	8,208.16	32.83 %
100-02-72085	TAX COLLECTOR/ASSESSOR	60,000.00	60,000.00	0.00	39,770.00	20,230.00	33.72 %
100-02-72120	AUDITOR	19,293.00	19,293.00	0.00	0.00	19,293.00	100.00 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
100-02-72310	CITY ATTORNEY	50,000.00	50,000.00	3,825.00	13,230.00	36,770.00	73.54 %

Budget Report

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-02-72502	CITY ENGINEER	78,750.00	78,750.00	5,535.00	23,332.56	55,417.44	70.37 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	5,000.00	5,000.00	0.00	2,414.51	2,585.49	51.71 %
100-03-72001	VILLAGE FIRE DEPARTMENT	2,205,750.00	2,205,750.00	183,812.59	1,378,594.42	827,155.58	37.50 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,622,267.00	2,622,267.00	210,475.00	1,780,366.67	841,900.33	32.11 %
100-04-72015	GARBAGE SERVICE	606,375.00	606,375.00	42,769.42	256,616.52	349,758.48	57.68 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	5,611.15	26,442.47	33,557.53	55.93 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	-30.31	578.96	1,421.04	71.05 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	2,076.10	6,423.90	75.58 %
100-04-72070	MOSQUITO FOGGING CONTRACT	14,470.00	14,470.00	1,284.00	5,136.00	9,334.00	64.51 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	169.02	1,606.92	1,993.08	55.36 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	0.00	19,560.00	40,440.00	67.40 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	1,972.92	7,788.47	7,211.53	48.08 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	849.12	2,849.12	650.88	18.60 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	11,778.08	38,208.08	36,791.92	49.06 %
100-04-72541	CONTRACT LABOR	25,000.00	25,000.00	2,158.75	9,788.00	15,212.00	60.85 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	1,347.24	10,092.28	19,907.72	66.36 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	10,000.00	10,000.00	539.49	7,263.77	2,736.23	27.36 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	4,432.64	43,705.07	56,294.93	56.29 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	-21,797.66	3,867.61	26,132.39	87.11 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	10,474.00	10,474.00	835.65	5,849.55	4,624.45	44.15 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	6,302.83	32,447.83	267,552.17	89.18 %
100-04-78540	URBAN FORESTER	10,000.00	10,000.00	0.00	1,280.00	8,720.00	87.20 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	238.15	2,480.84	519.16	17.31 %
100-05-73000	JUDGES & PROSECUTORS	40,000.00	40,000.00	4,187.50	20,897.50	19,102.50	47.76 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	318.00	182.00	36.40 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	231.36	1,161.54	1,338.46	53.54 %
100-05-73031	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-05-73032	COURT SECURITY	2,300.00	2,300.00	0.00	611.70	1,688.30	73.40 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	151.56	1,034.30	1,465.70	58.63 %
100-05-73045	COURT TAX PD TO STATE	65,000.00	65,000.00	0.00	26,630.15	38,369.85	59.03 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	8,500.00	8,500.00	0.00	996.90	7,503.10	88.27 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	7,910,767.00	7,910,767.00	547,898.71	4,385,132.64	3,525,634.36	44.57 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,357,034.00	1,357,034.00	-273,825.12	4,259,832.15	2,902,798.15	-213.91 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02)						
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECU...	200,000.00	200,000.00	2,850.00	34,509.83	165,490.17	82.75 %
200-01-75050	REFORESTATION	20,000.00	20,000.00	0.00	55.84	19,944.16	99.72 %
200-01-75053	OUTFALL REPAIRS	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
200-01-75058	STORM SEWER IMPROVEMENTS	250,000.00	250,000.00	2,167.50	2,680.00	247,320.00	98.93 %
200-01-75060	SIDEWALK REPLACEMENT	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
200-01-75064	STREET REPLACEMENTS - ONGOING	0.00	0.00	0.00	122,360.00	-122,360.00	0.00 %
200-01-75066	ESPLANADE BEAUTIFICATION	50,000.00	50,000.00	64,938.00	64,938.00	-14,938.00	-29.88 %
	Expense Total:	805,000.00	805,000.00	69,955.50	224,543.67	580,456.33	72.11 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	805,000.00	805,000.00	69,955.50	224,543.67	580,456.33	72.11 %
	Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND						
	Expense						
210-01-75000	MEMORIAL REPLACEMENT FUND	1,615,383.00	1,615,383.00	0.00	0.00	1,615,383.00	100.00 %
	Expense Total:	1,615,383.00	1,615,383.00	0.00	0.00	1,615,383.00	100.00 %
	Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	1,615,383.00	1,615,383.00	0.00	0.00	1,615,383.00	100.00 %
	Report Surplus (Deficit):	-1,063,349.00	-1,063,349.00	-343,780.62	4,035,288.48	5,098,637.48	479.49 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	9,267,801.00	9,267,801.00	274,073.59	8,644,964.79	-622,836.21	6.72 %
Expense	7,910,767.00	7,910,767.00	547,898.71	4,385,132.64	3,525,634.36	44.57 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,357,034.00	1,357,034.00	-273,825.12	4,259,832.15	2,902,798.15	-213.91 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	805,000.00	805,000.00	69,955.50	224,543.67	580,456.33	72.11 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	805,000.00	805,000.00	69,955.50	224,543.67	580,456.33	72.11 %
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...						
Expense	1,615,383.00	1,615,383.00	0.00	0.00	1,615,383.00	100.00 %
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	1,615,383.00	1,615,383.00	0.00	0.00	1,615,383.00	100.00 %
Report Surplus (Deficit):	-1,063,349.00	-1,063,349.00	-343,780.62	4,035,288.48	5,098,637.48	479.49 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	1,357,034.00	1,357,034.00	-273,825.12	4,259,832.15	2,902,798.15
200 - CAPITAL IMPROVEMENTS (0:	-805,000.00	-805,000.00	-69,955.50	-224,543.67	580,456.33
210 - CAPITAL IMPROVEMENTS - N	-1,615,383.00	-1,615,383.00	0.00	0.00	1,615,383.00
Report Surplus (Deficit):	-1,063,349.00	-1,063,349.00	-343,780.62	4,035,288.48	5,098,637.48

2024 Municipal Court Recap

Month	Year 2022										Year 2023										Year 2024									
	Total Cases Filed		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State			
	'C'	'W'									'C'	'W'									'C'	'W'								
Jan.	30	18	\$12,675	\$8,623	4,052	201	94	107	\$17,968	\$11,754	\$6,214	216	112	104	\$23,782	\$14,989	\$8,793	216	112	104	\$23,782	\$14,989	\$8,793							
Feb.	158	81	\$14,241	\$10,007	4,234	215	99	116	\$16,763	\$11,176	\$5,587	272	130	142	\$23,949	\$15,298	\$8,651	272	130	142	\$23,949	\$15,298	\$8,651							
March	157	79	\$20,420	\$14,663	\$5,657	127	60	67	\$24,811	\$16,495	\$8,316	278	140	138	\$29,019	\$19,833	\$9,186	278	140	138	\$29,019	\$19,833	\$9,186							
April	120	60	\$18,034	\$5,749	\$12,285	166	70	96	\$16,709	\$11,396	\$5,313	281	140	141	\$25,022	\$17,188	\$7,834	281	140	141	\$25,022	\$17,188	\$7,834							
May	175	92	\$15,498	\$9,778	\$5,721	155	80	75	\$20,168	\$13,533	\$6,635	279	134	145	\$21,304	\$13,540	\$7,764	279	134	145	\$21,304	\$13,540	\$7,764							
June	133	87	\$17,689	\$12,246	\$5,443	130	72	58	\$20,621	\$13,271	\$7,350	203	93	110	\$21,522	\$14,445	\$7,077	203	93	110	\$21,522	\$14,445	\$7,077							
July	152	74	\$16,461	\$11,295	\$5,167	206	113	93	\$17,059	\$11,615	\$5,444	212	134	78	\$17,660	\$11,832	\$5,828	212	134	78	\$17,660	\$11,832	\$5,828							
Aug.	144	67	\$11,040	\$6,784	\$4,256	228	118	110	\$15,144	\$10,061	\$5,083																			
Sept.	173	105	\$24,690	\$16,131	\$8,559	216	126	90	\$24,709	\$16,568	\$8,141																			
Oct.	212	102	\$11,911	\$7,429	\$4,483	200	103	97	\$19,744	\$12,968	\$6,776																			
Nov.	168	75	\$16,845	\$10,409	\$6,436	148	70	74	\$23,248	\$8,378	\$14,869																			
Dec.	167	76	\$14,358	\$9,073	\$5,285	251	124	126	\$14,188	\$9,572	\$4,616																			
TOTAL	1789	916	\$193,861	\$122,187	\$71,577	2243	1129	1109	\$231,130	\$146,786	\$84,343	1741	883	858	\$162,257	\$107,125	\$55,133	1741	883	858	\$162,257	\$107,125	\$55,133							
Monthly Avg	89.92	46.5	\$10,504.96	\$6,595.39	3901.33	145.08	94.08	92.42	\$19,260.87	\$12,232.17	\$7,028.62	145.08	73.58	71.5	\$13,521.43	\$8,927.04	\$4,594.40	145.08	73.58	71.5	\$13,521.43	\$8,927.04	\$4,594.40							

*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

August 12, 2024

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: July 2024 Monthly Report

During the month of July, MVPD responded/handled a total of 10,509 calls/incidents. 8,911 House Watch checks were conducted. 562 traffic stops were initiated with 552 citations being issued for 922 violations. (Note: 19 Assists in Hedwig, 118 in Houston, 3 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	3503/14666	3100/11795	2	195/135/330	9@3:41
Piney Point:	3114/11487	2623/8562	2	182/139/321	13@4:16
Hunters Creek:	3725/16791	3188/13117	6	195/102/297	24@4:52
				Cites/Warn/Total	46@4:29

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	254	Ord. Violations:	14	Speeding:	129
Animal Calls:	27	Information:	4	Exp. Registration	186
ALPR Hits:	24	Suspicious Situations	90	Ins	123
Assist Fire:	146	Loud Party	4	No License	98
Assist EMS:	36	Welfare Checks:	29	Red Light	24
Accidents:	10			Fake Plate	12

*This month the department generated a total of 53 police reports.
 BH-13, PP-16, HC-24, HOU-0, HED-0, SV-0*

Crimes Against of Persons (0)

Assault (DV) 0

Crimes Against Property (10)

Attempted Burglary of a Building	1	Burglary of a Motor Vehicle	2
Theft (Felony)	1	Identity Theft/Fraud	2
Theft (Misdemeanor)	3	Auto Theft	1

Petty/Quality of Life Crimes/Events (43)

ALPR Hits (valid)	5	Weapons Charge	1
Accidents	10	PCS (Drugs)	1
Warrants	7	Misc	18
DWI	1		

Arrest Summary: Individuals Arrested (10)

Warrants	7	Felony	1
Class 3 Arrests	1	DWI	1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	3,385,729	6,466,610	52.4%
• Operating Expense:	790,559	1,110,490	71.1%
• Total M&O Expenditures:	4,176,288	7,577,100	55.1%
• Capital Expenses:	401,877	289,700	138.7%
• Net Expenses:	4,578,165	7,866,800	58.0%

Follow-up on Previous Month Items/Requests from Commission

- An after-action report was created or hurricane Beryl.
- The MVPD finance manager initiated the FEMA/State Emergency assistance process for hurricane Beryl.
- TML reimbursed the department for the cost of the new generator switch and the cost of installation. The failure was linked to the recent Derecho storm event.

Personnel Changes/Issues/Updates

- Officer Shaneca Hamilton completed all hiring requirements and will start August 5, 2025. Officer Hamilton comes from the West University Police Department with 10 years of experience.

Major/Significant Events

- On July 8th, 2024, the area was hit by hurricane Beryl. The department had instituted pre-storm deployment operations and was fully staffed as the storm hit the area. Alpha/Bravo staffing allowed personnel to quickly address downed trees and powerlines. Personnel were required to remain at the MVPD for the first 96 hours of the storm.

Status Update on Major Projects

- All of the AXON in-car video system and equipment was upgraded to Fleet-3 cameras. This was a scheduled change-out of equipment based on our contract.
- The Flock Condor cameras were installed at the intersections of Gessner and Memorial and Voss and Memorial. We are currently awaiting approval from the State of Texas for licensing on the electrical contractor before the cameras go live.

Community Projects

- The new e-bike ordinances were passed by all 3 villages with the last one occurring on 7/29/24. The community education brochure is being finalized. Community outreach and communications on the new ordinance has already started with a v-line on 8/2/24.
- Officer Vasquez has been meeting with school administrators from all of our schools in preparation of the 2024/25 school year. Facility maps and floor plans are being obtained and added to our master file lists. They will be incorporated and included on vehicle and dispatch CAD computers.
- Commander Baker has completed the “Back to School” operations plan, including temporary school drop-off procedures for Memorial Drive Elementary School as students will return this semester. Officers will be present at all public schools for the first 2 weeks.

V-LINC new registrations in July +63

BH – 1721(+22)
 PP – 1196 (+17)
 HC – 1699 (+21)
 Out of Area – 632 (+3)

MVPD – VFD Monthly Response Times Report

July 2024

911/Emergency Designated Calls - EMS and Fire

Total	29@4:45
Bunker Hill	6@3:34
Piney Point	8@5:03
Hunters Creek	15@5:02

EMS Only

Total	14@4:41
Bunker Hill	2@3:39
Piney Point	5@5:34
Hunters Creek	7@4:44

Fire Only

Total	15@4:48
Bunker Hill	4@3:31
Piney Point	3@5:07
Hunters Creek	8@5:19

Radio Calls – Fire Assist

Total	61@4:38
Bunker Hill	12@5:01
Piney Point	23@4:29
Hunters Creek	26@4:36

Radio Calls – EMS Assist

Total	9@7:00
Bunker Hill	1@4:07
Piney Point	6@7:21
Hunters Creek	2@7:22

2024 Burglary Map

Address	Alarm	POE
467 Jan Kelly	No	Open Garage
250 Tamerlaine	No	Rear Door Kick
8 Voss Park	No	R Door
900 Brogden	No	Shed
10802 Beinhorn	No	Open Door
736 Voss	No	Door Kick
736 Voss	No	Door Pry
8525 Katy	Yes	Smash&Grab

2024 Robberies

Address	MO
1 Smithdale Estates	Implied



Daytime Burglary



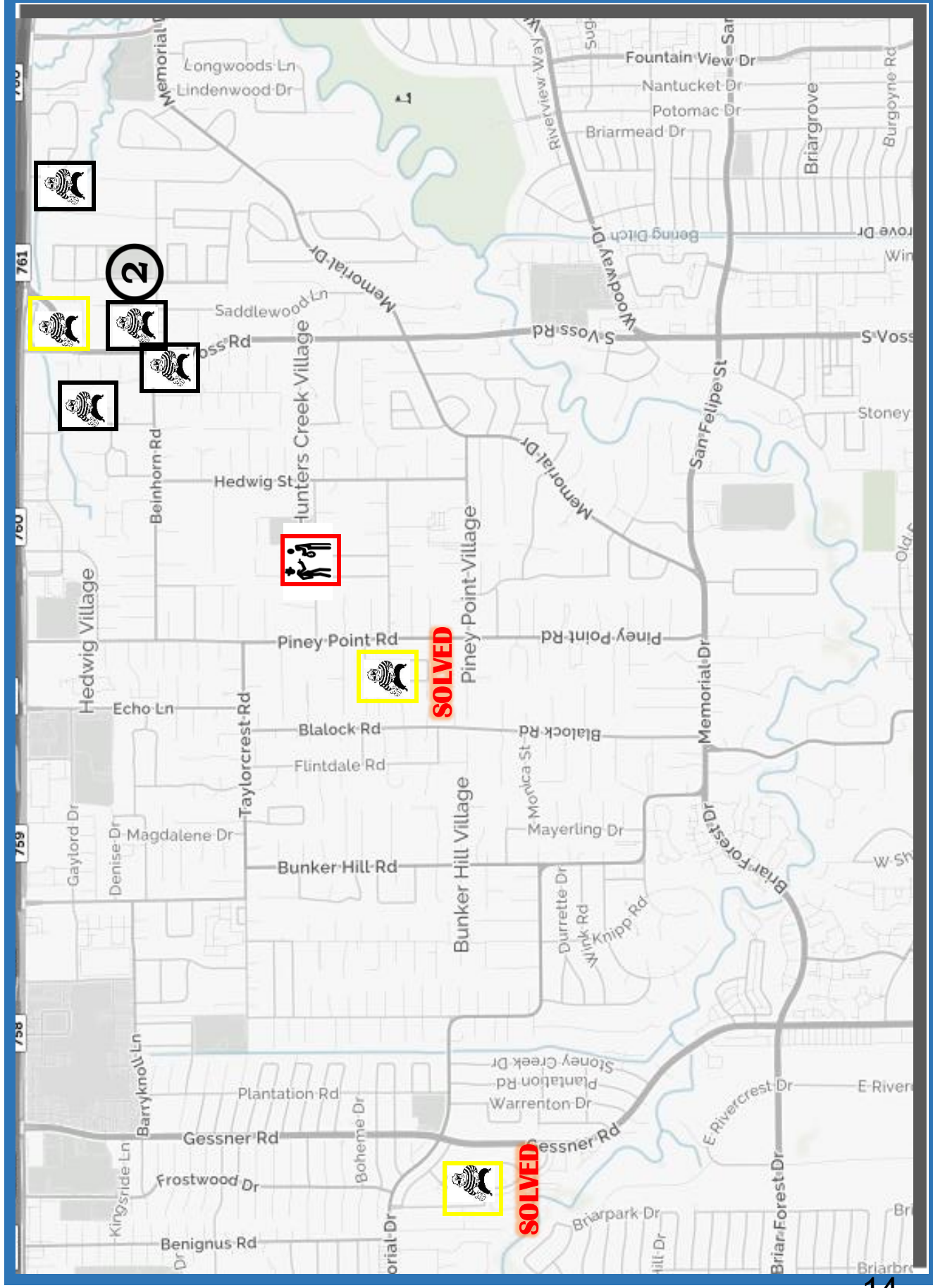
Nighttime Burglary



Robbery

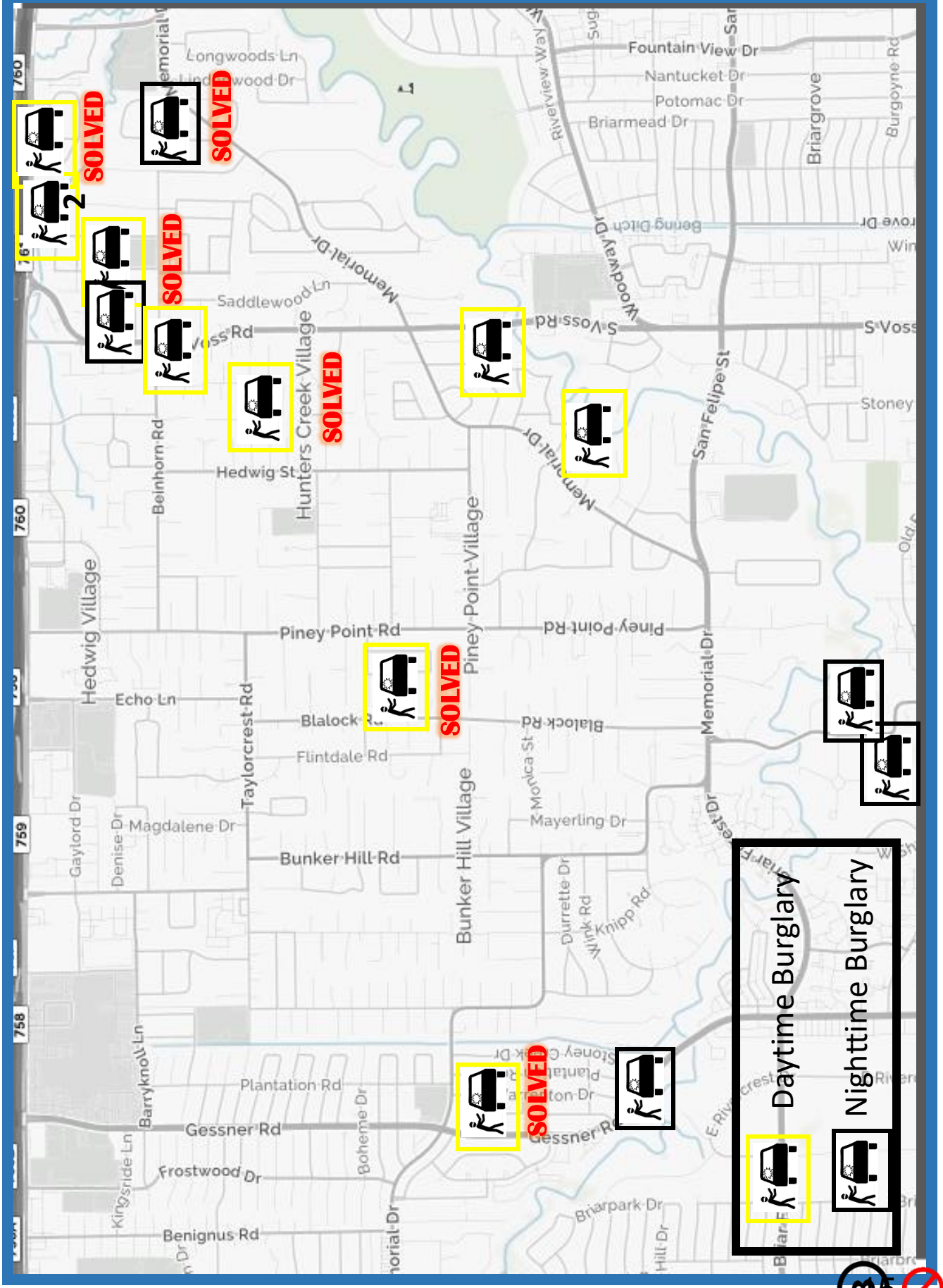


7/31/24



2024 Auto Burglary Map

Address	POE
8333 Katy Fwy	Win
8525 Katy Fwy	UNL*
10614 Gawain	Win
10611 Twelve Oaks	UNL
11615 Starwood	UNL
10710 Marsha	Win
11321 Green Vale	UNL
2102 S. Piney Point	UNL
750 W. Creekside	UNL
29 Windemere	UNL
7 Hunters Ridge	UNL
218 Tamerlaine	UNL
8400 Hunters Creek Drive	UNL
114 Willowend	Win
10700 Marsha	UNL



Lock/Win Punch



Blue Entry = Actual
Location Unknown

SOLVED

7/31/24

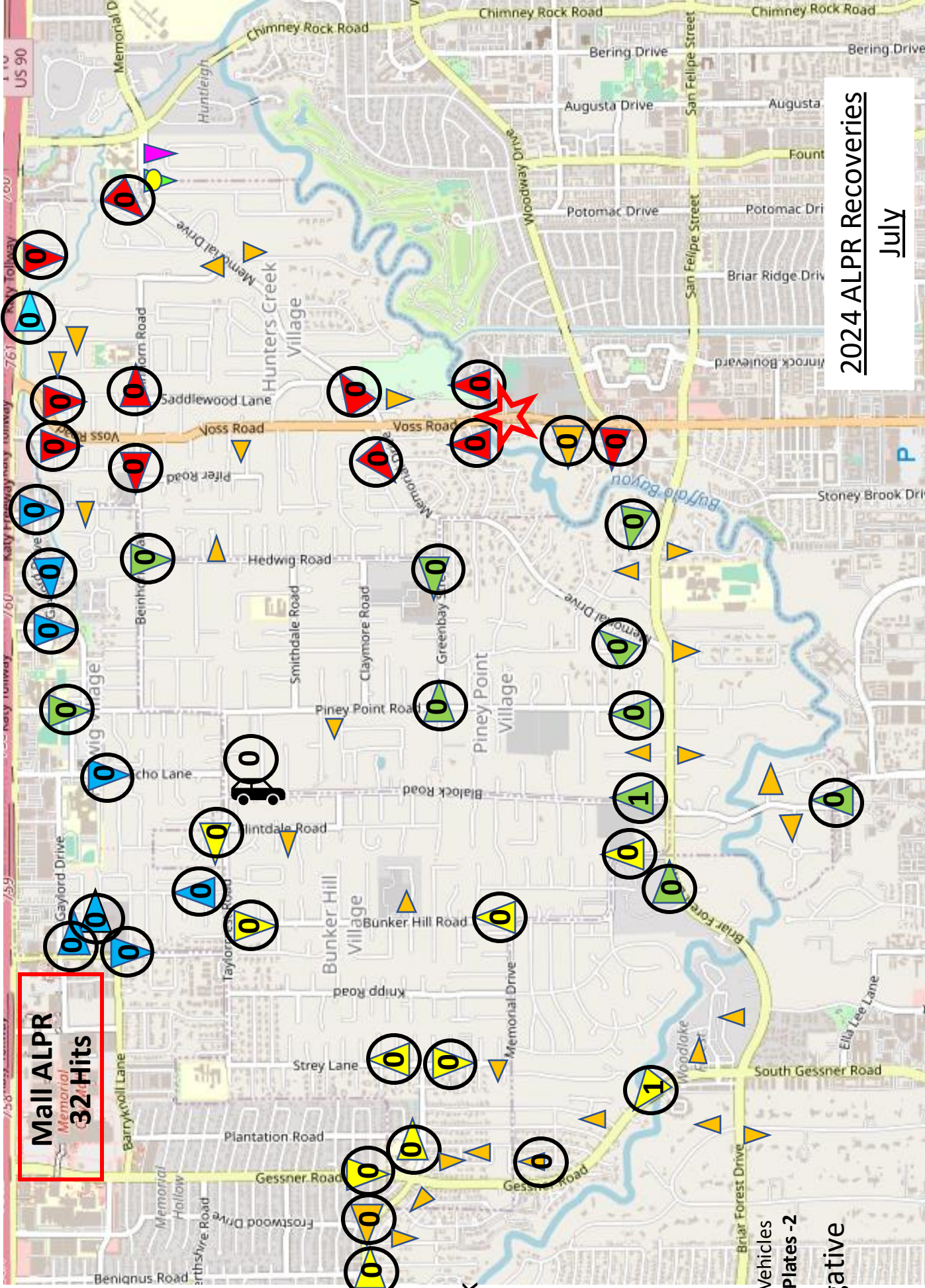
Underlined Contractor



2024 Total Incidents

2024	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	15	56	72	16	4171	2668	1543	1139	1014	626	1391	902
February	0	14	54	68	20	4168	2666	1332	959	1012	631	1592	1076
March	1	13	60	74	23	6259	4710	2168	1794	1440	1027	2418	1886
April	1	13	79	93	18	5090	3410	1664	1201	1168	746	1997	1462
May	4	12	65	81	18	6629	4830	1970	1483	1711	1259	2712	2086
June	0	4	80	84	20	7668	6287	2486	2119	2028	1650	2956	2517
July	0	10	43	53	10	10,509	8911	3503	3100	3114	2623	3725	3188
August													
September													
October													
November													
December													
Total	7	81	437	525	125	44494	33482	14666	11795	11487	8562	16791	13117

2023 Totals	17	165	707	890	182	70947	54496	23709	19196	18915	14104	26305	20685
Difference													
% Change													



2024 ALPR Recoveries
July

Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA

Systems



7/31/24

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent

Mobile

Locations



2 Recovered Vehicles
Recovered Plates - 2

Investigative
Leads

Mail ALPR
32 Hits

2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMAMI, ALI	42:52:14	21:30:58	37:06:28	39:40:38	29:11:47	21:19:14	66:29:03							38
BAKER, BRIAN C	1:42:24	0:00:00	0:35:27	0:00:00	5:28:23	0:00:00	1:31:44							
BALDWIN, BRIAN	18:24:30	18:59:44	28:33:24	12:32:18	25:18:28	17:32:21	9:47:27							
BIEHUNKO, JOHN	29:52:43	23:36:19	16:45:56	2:46:50	31:48:33	14:03:45	22:40:53						1	11
BOGGUS, LARRY	17:35:09	2:23:10	2:22:51	2:00:05	8:46:03	2:13:55	6:45:02							
BURLESON, Jason	15:26:34	17:28:59	23:36:15	18:09:57	23:03:35	21:06:52	31:46:03						2	27
BYRD, Rachied	16:41:02	19:39:50	28:19:05	18:59:35	34:27:36	21:25:30	29:07:09						2	32
CANALES, RALPH EDWARD	11:43:19	21:55:59	12:07:49	24:49:15	27:18:18	14:37:47	51:22:08						4	10
CERNY, BLAIR C.	8:13:37	4:59:13	6:27:38	1:32:05	11:11:53	0:32:05	1:05:41							
ECKERFIELD, Dillon	28:07:09	19:02:55	24:52:06	21:17:02	32:47:20	29:22:43	25:33:09							20
GONZALEZ, Jose	25:11:16	38:38:30	42:44:53	28:18:25	33:35:21	32:48:15	17:49:19						1	31
HARWOOD, NICHOLAS	23:18:34	3:07:14	17:43:56	28:44:11	23:39:26	21:24:06	16:03:19						5	4
JARVIS, RICHARD	38:50:40	18:16:56	20:10:21	23:20:37	20:00:23	15:05:02	18:13:30						4	15
JOHNSON, JOHN	23:33:58	25:28:12	17:06:23	26:43:12	18:18:53	25:55:58	25:24:29						2	35
JONES, ERIC	0:38:31	0:20:04	0:00:00	0:44:28	3:35:26	0:00:00	0:00:00							
KING, JEREMY	25:19:16	3:26:38	8:51:33	15:09:40	14:54:54	9:42:39	16:42:36						1	22
KUKOWSKI, Andy	17:46:52	28:55:17	26:00:53	27:31:26	36:18:46	36:09:41	10:34:58						5	25
MCELVANY, ROBERT	9:50:58	13:31:08	15:27:23	12:42:36	24:15:26	10:58:33	25:01:41							29
ORTEGA, Yesenia	17:06:45	16:36:54	25:13:15	22:16:07	28:41:06	4:19:29	33:36:24						1	26
OWENS, LANE	0:00:00	0:00:00	0:00:00	0:00:00	0:43:27	0:00:00	0:00:00							
PAVLOCK, JAMES ADAM	18:45:35	13:47:20	4:25:06	7:20:01	13:50:46	4:19:29	7:03:46						2	29
RODRIGUEZ, CHRISTOPHER	10:18:14	7:50:54	8:54:16	4:38:53	5:10:26	0:00:00	13:27:54							
RODRIGUEZ, JOSE	19:14:42	9:18:19	35:52:06	24:27:30	18:17:11	39:53:26	52:18:10						3	34
RODRIGUEZ, REGGIE	21:17:14	16:39:22	21:01:10	25:15:09	19:00:03	20:16:46	20:20:36						6	26
SALAZAR, Efrain	5:05:08	9:09:05	19:39:29	9:20:02	18:09:37	6:09:20	19:55:03						1	10
SCHULTZ, RAYMOND	0:47:13	0:35:00	0:10:09	1:27:19	8:32:27	0:10:32	1:06:28							
SILLIMAN, ERIC	22:54:37	17:51:55	13:37:07	34:21:51	19:46:38	17:36:23	22:30:09						3	35
SPRINKLE, MICHAEL	10:04:21	9:13:16	15:52:47	9:22:48	12:47:28	12:51:53	5:28:49						1	17
TAYLOR, CRAIG	11:35:43	19:13:52	14:00:25	24:44:23	23:44:56	23:56:03	18:44:46							22
VALDEZ, JUAN	20:53:02	25:56:16	30:29:02	18:24:20	17:19:05	11:47:16	20:10:18						4	22
VASQUEZ, MONICA	6:06:52	4:05:50	4:45:31	0:31:31	14:59:43	3:03:36	6:41:18							
WHITE, TERRY	16:04:09	18:55:51	33:33:09	25:22:46	23:51:43	18:24:40	25:57:42						5	38
												Total	53	558

* = Admin

Dispatch Committed Time	237	243	276	305	488	344	385							
911 Phone Calls	2489	2291	2385	2429	2297*	2048	3396							
DP General Phone Calls*	78:37:52	57:41:47	60:05:17	52:21:09	41:50:20*	53:21:16	88:20:36							
Radio Transmissions	9871	9754	10382	10946	9991*	9189	10004							

* This is the minimal time as all internal calls route through the 3700 number.

* 4 days of data missing due to equip failure.



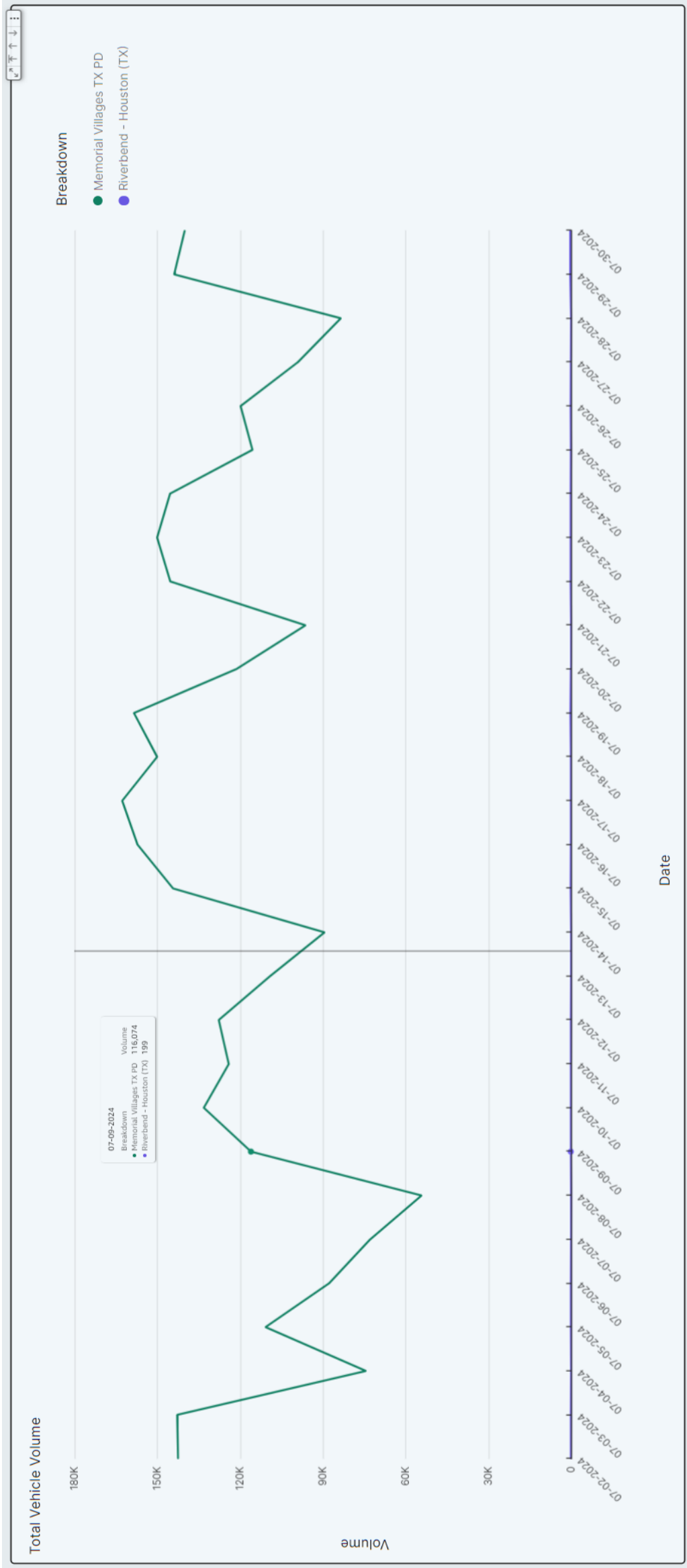
July 2024 ALPR REPORT



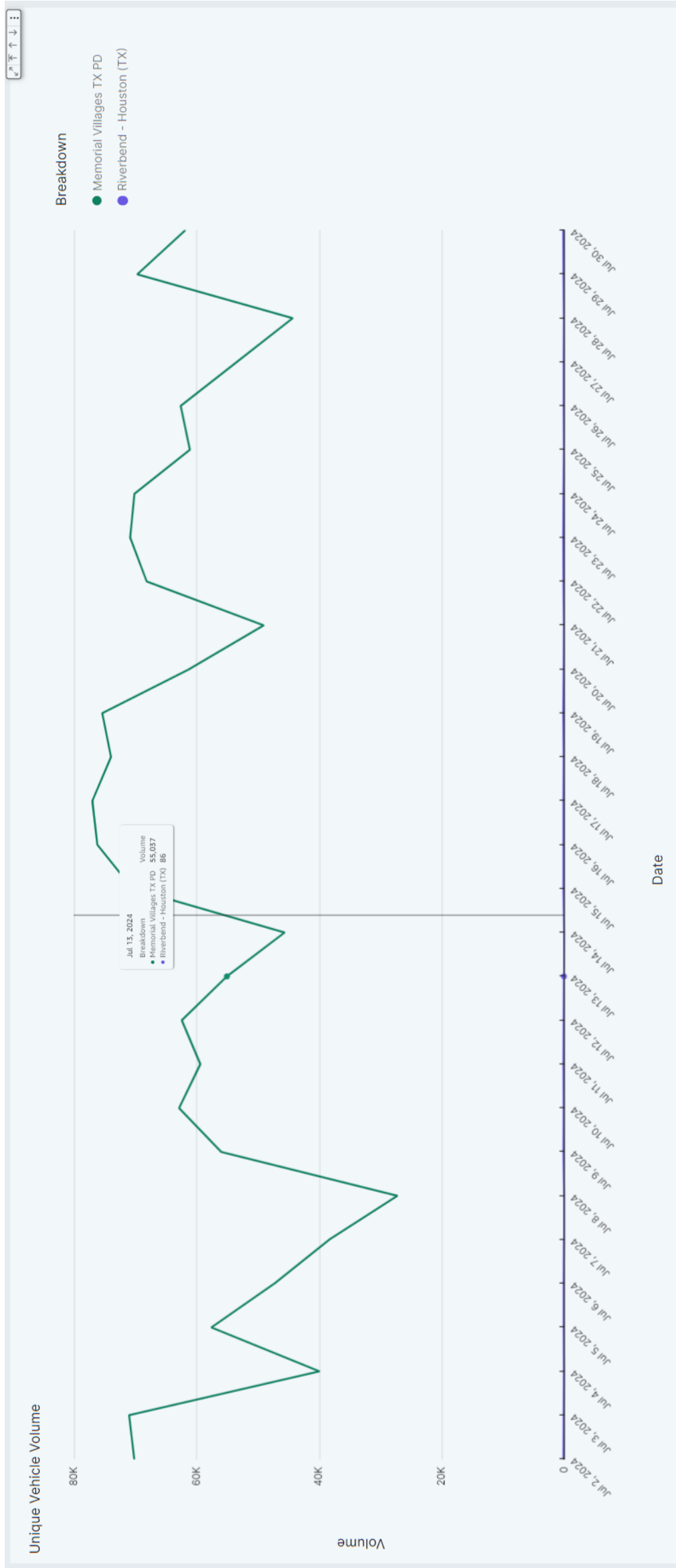
Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2024 ALPR Data Report

Total Reads 3,523,561



Total Unique Reads 741,626



All Categories

Date Range: 2024/07/01 - 2024/08/01 | Time Granularity: Day | Networks: Memorial Villages TX PD, Riverbend - Houston (TX) | Cameras: All | Display as: Line Chart

Source Type: All | Alert Sources: All | Alert Topics: All | Breakdown: Source Type

Other Custom Hotlist Alerts on Your Networks **1,009**

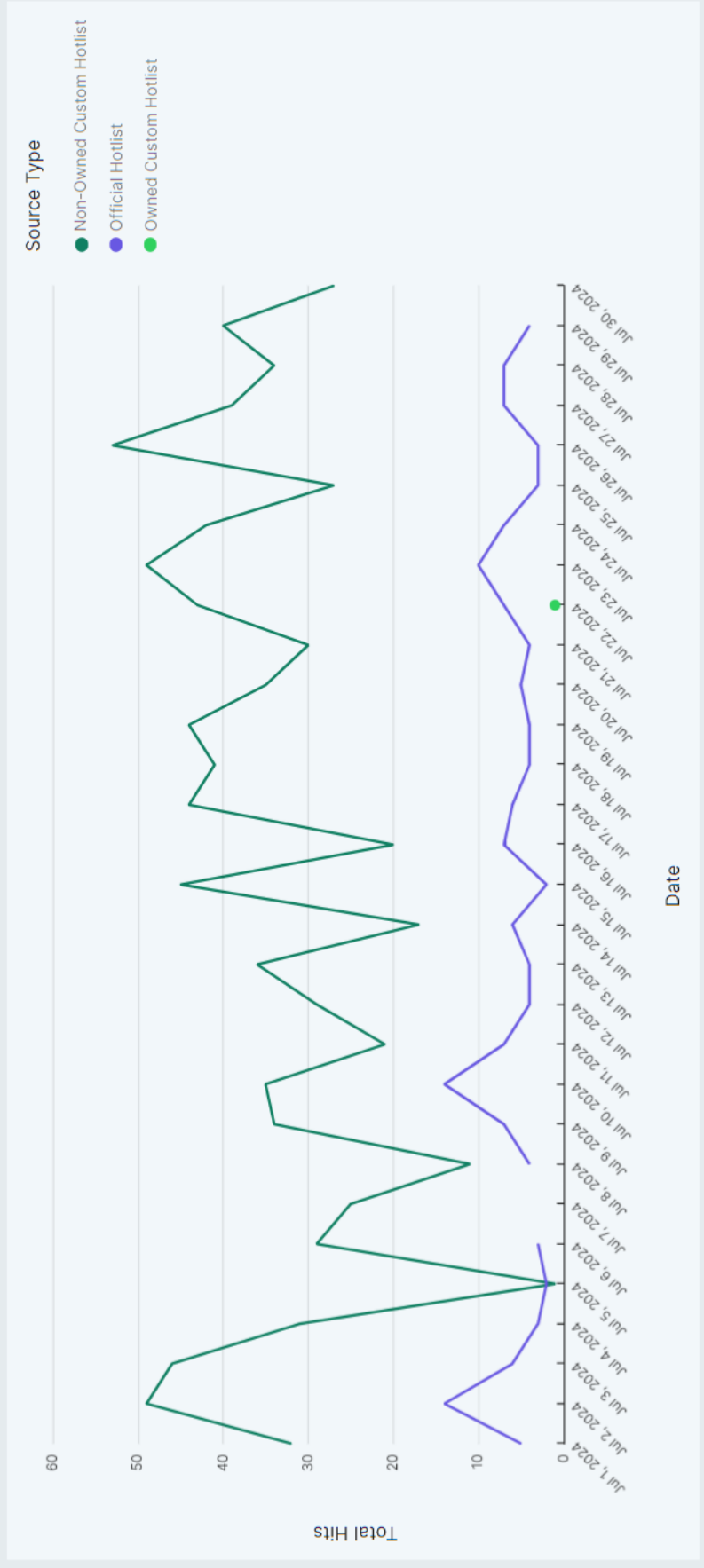
Your Custom Hotlist Alerts **1**

Official Hotlist Alerts **159**

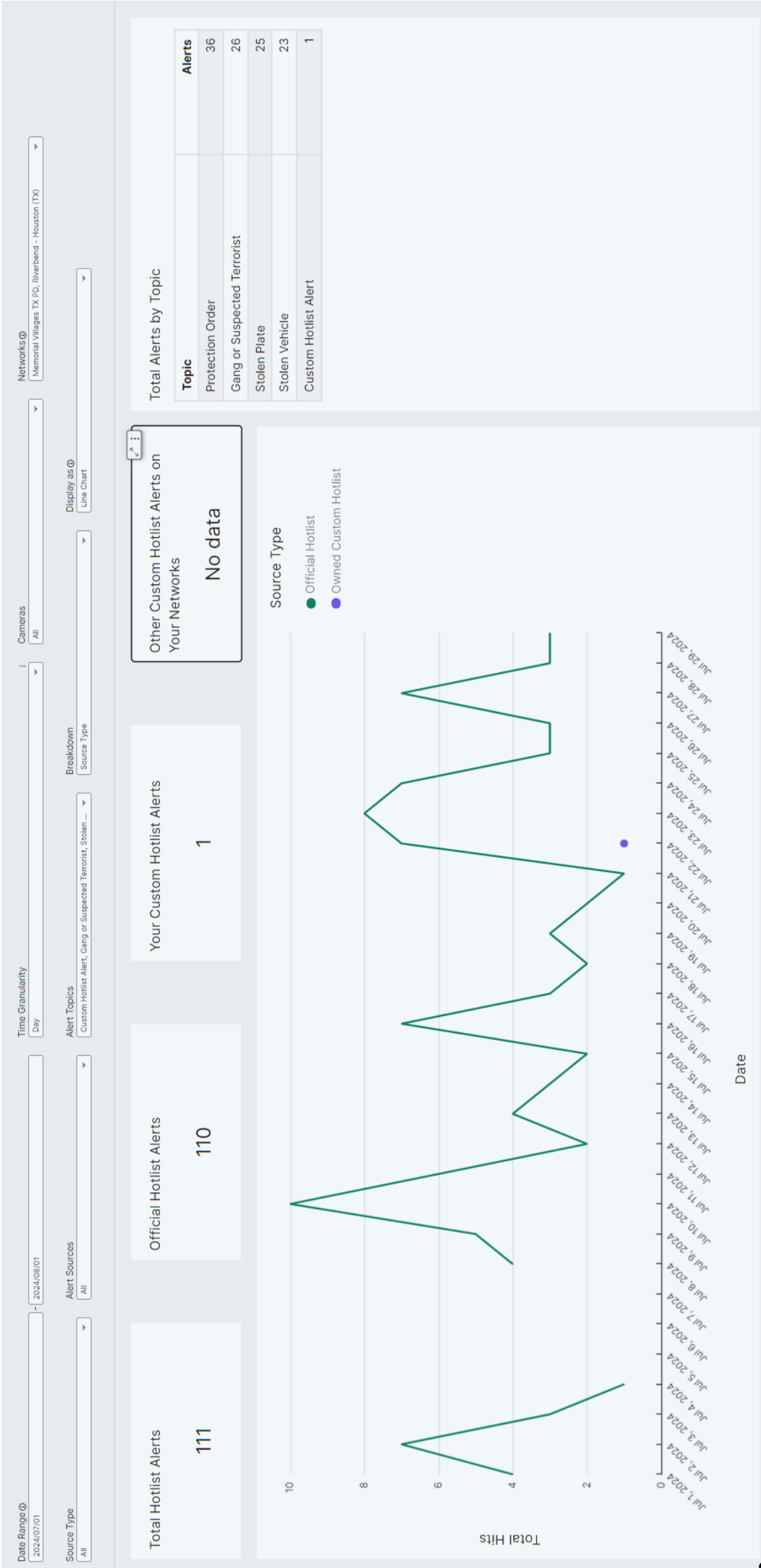
Total Hotlist Alerts **1,169**

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	1,009
Sex Offender	37
Protection Order	36
Gang or Suspected Terrorist	26
Stolen Plate	25
Stolen Vehicle	23
Warrants	12
Custom Hotlist Alert	1



Top 6 Categories



Sex Offenders

Date Range: 2024/07/01 - 2024/08/01 | Time Granularity: Day | Cameras: All | Networks: Memorial Villages TX PD, Riverbend - Houston (TX)

Source Type: All | Alert Sources: All | Alert Topics: Sex Offender | Breakdown: Source Type | Display as: Bar Chart

Total Hotlist Alerts
37

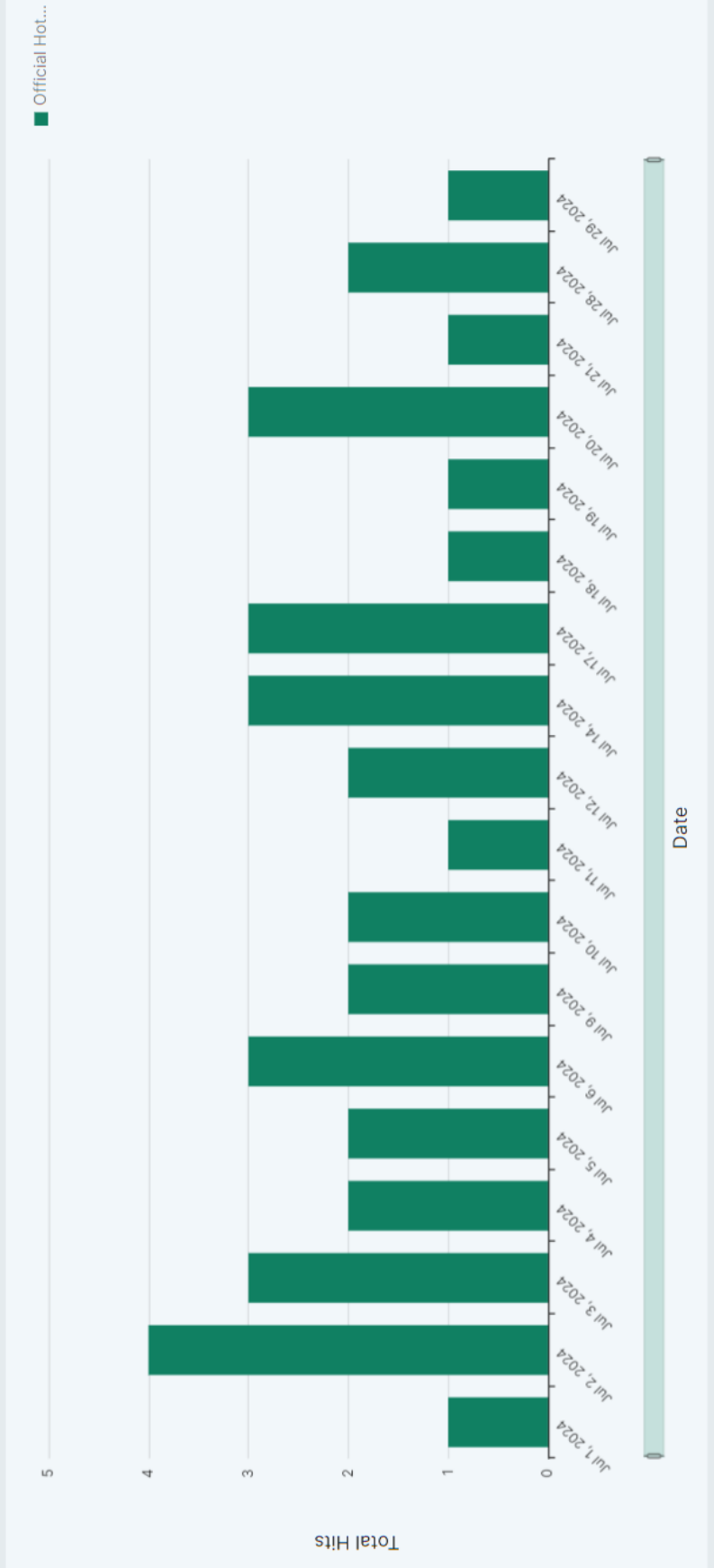
Official Hotlist Alerts
37

Your Custom Hotlist Alerts
No data

Other Custom Hotlist Alerts on Your Networks
No data

Total Alerts by Topic

Topic	Alerts
Sex Offender	37



Summary Report

Insights Dashboard



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 456 others

Access Levels
Search
Hotlist Tool Access

Device Status

38 / 38 ?
Devices Online

Device Name
#01 Inbound, Riverview Way, EB

Battery
98%

Latency
17.03 s

[< Previous Device](#)

[Next Device >](#)

Recent Searches

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Gessner
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer/Station

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

- US COINS - I-10 Frontage Road
- Memorial Manor NA Lindenwood/Memorial
- Greyton Lane NA
- Calico NA
- Windemere NA
- Mott Lane
- Kensington NA
- Stillforest NA
- Farnham Park
- Riverbend NA
- Pinewood NA
- Hampton Court
- Bridlewood West NA
- N Kuhlman NA
- Longwoods NA
- Memorial City Mall - 22

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#01 Inbound, Riverview Way, EB	5394
#15 Hunters Creek Dr SB at I-10	6100
#29 - Riverbend Main Entrance	6636
Strey NB at Memorial	11896
#32 WB Greenbay @ Memorial Dr	21988
#11 Greenbay St EB at Piney Point Rd	22718
#26 - SB Hedwig x Beinhorn	35288
#30 EB Beinhorn Rd @ Voss Rd	49272
#09 N Piney Point Rd at Memorial Dr	60148
#06 Taylorcrest Rd WB at Flintdale	63784
#16 Memorial Dr WB at E Creekside Dr	65115
#05 Bunkerhill Rd SB at Taylorcrest	72314
#10 On Memorial Dr EB from San Felipe	72728
#27 Unit 181 Blalock S/B at Taylorcrest	79674
#14 Beinhorn Rd WB at Pipher	83633
#01 Gessner SB at Frostwood Elementary	90945
#07 Memorial Dr EB at Briar Forest	95495
#18 Memorial Dr EB at Voss	104186
#19 - SB Voss x Old Voss (Lane 1)	108239
#24 - NB Blalock x Memorial	108899
#28 MVPD Station S/B Memorial Drive	112903
#17 Memorial Dr WB at Voss	116599
#02 Memorial Dr EB at Gessner	125679
#12 Piney Point Dr SB at Gaylord	136966
#31 EB Memorial Dr near Tealwood	138755
#04 Memorial Dr NB at Briar Forest	138938
#23 - WB San Felipe x Buffalo Bayou	179913
#20 - SB Voss x Old Voss (Lane 2)	190175
#08 2200 S Piney Point Rd NB at City Limit	250298
#21 - NB Voss x Magnolia Bend (Lane 1)	291849
#13 NB Gessner Rd	296397
#22 - NB Voss x Magnolia Bend (Lane 2)	380637
Grand Total	3523561

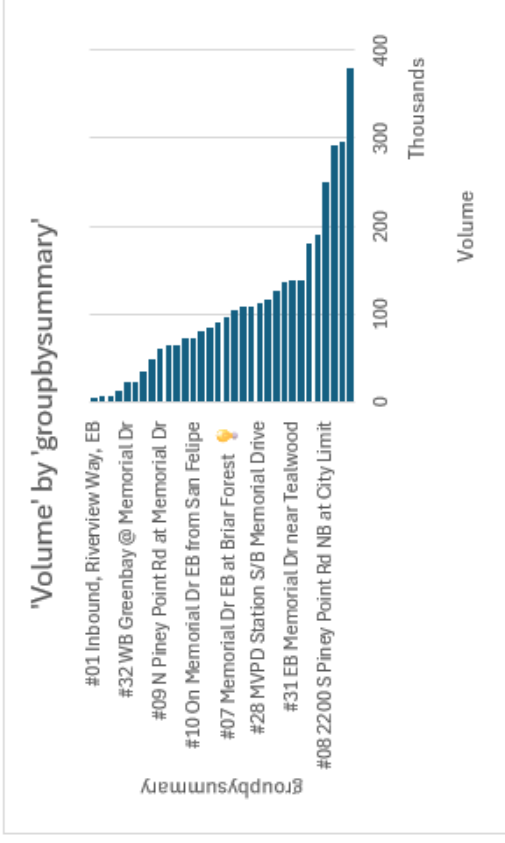
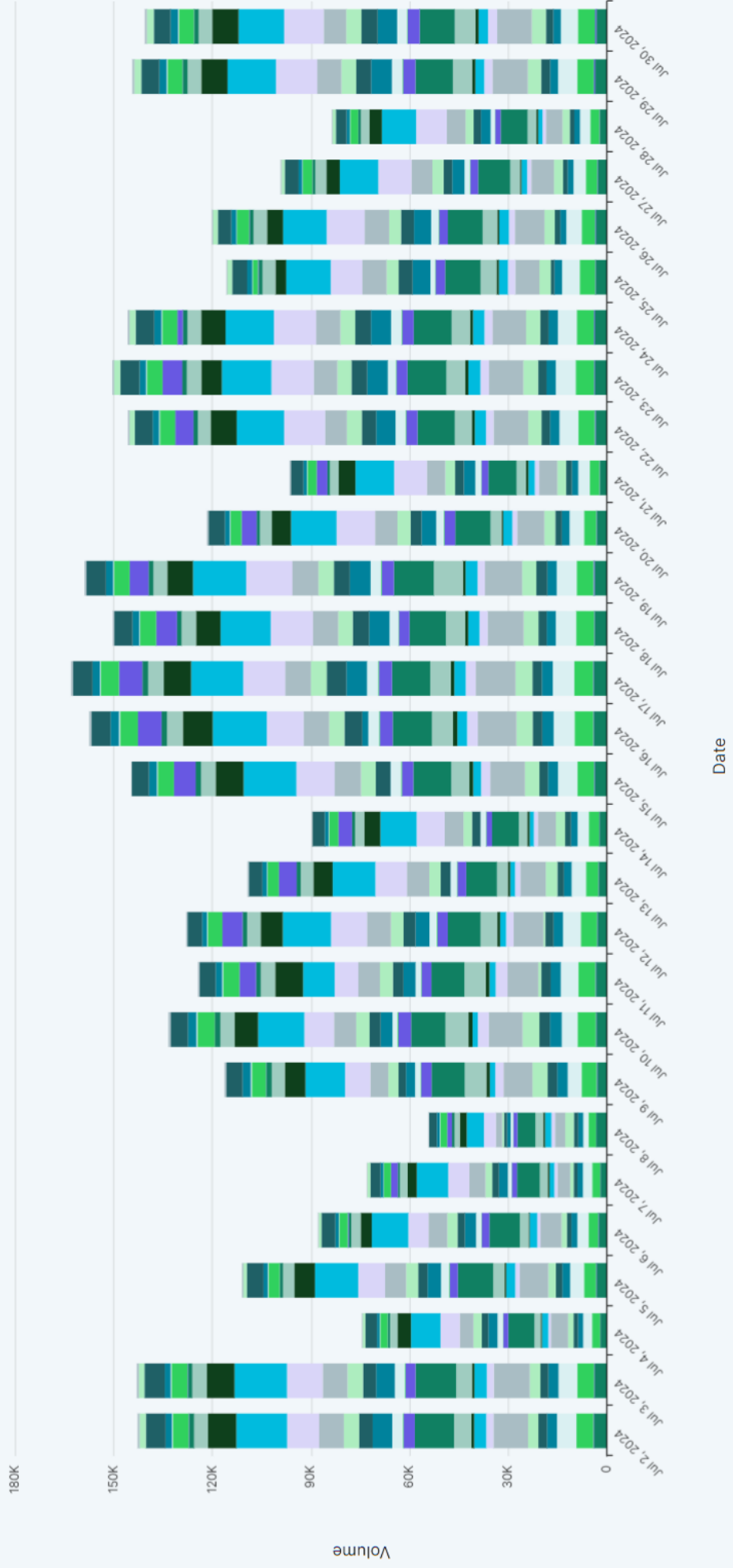


Plate Reads
By Location

July 2024



Total Vehicle Volume

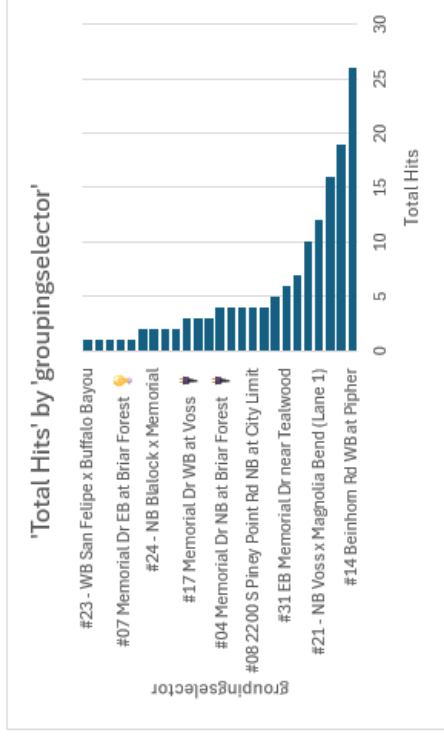


Hits By Camera

Total Reads – 3,523,561

groupingselector	Sum of Total Hits
#23 - WB San Felipe x Buffalo Bayou	1
Strey NB at Memorial	1
#25 - NB Bunker Hill x Memorial	1
#07 Memorial Dr EB at Briar Forest	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#20 - SB Voss x Old Voss (Lane 2)	2
#24 - NB Blalock x Memorial	2
#06 Taylorcrest Rd WB at Flintdale	2
#26 - SB Hedwig x Beinhorn	2
#17 Memorial Dr WB at Voss	3
#32 WB Greenbay @ Memorial Dr	3
#30 EB Beinhorn Rd @ Voss Rd	3
#04 Memorial Dr NB at Briar Forest	4
#02 Memorial Dr EB at Gessner	4
#28 MVPD Station S/B Memorial Drive	4
#08 2200 S Piney Point Rd NB at City Limit	4
#01 Gessner SB at Frostwood Elementary	4
#13 NB Gessner Rd	5
#31 EB Memorial Dr near Tealwood	6
#16 Memorial Dr WB at E Creekside Dr	7
#18 Memorial Dr EB at Voss	10
#21 - NB Voss x Magnolia Bend (Lane 1)	12
#12 Piney Point Dr SB at Gaylord	16
#22 - NB Voss x Magnolia Bend (Lane 2)	19
#14 Beinhorn Rd WB at Pipher	26
Grand Total	143

Total 'Total Hits' by 'groupingselector'

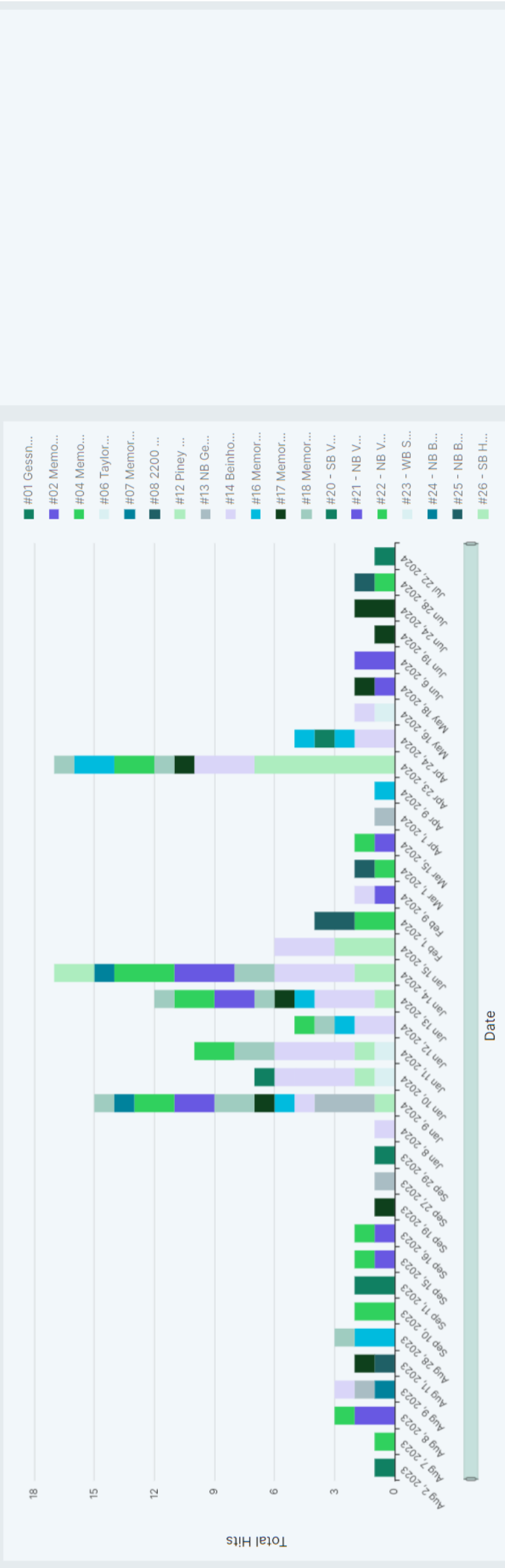


Hits- 143

7 Top Hits - 111

- Hotlist
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Category	Count				
Total Hotlist Alerts	143				
Official Hotlist Alerts	No data				
Your Custom Hotlist Alerts	143				
Other Custom Hotlist Alerts on Your Networks	No data				
Total Alerts by Topic	<table border="1"> <thead> <tr> <th>Topic</th> <th>Alerts</th> </tr> </thead> <tbody> <tr> <td>Custom Hotlist Alert</td> <td>143</td> </tr> </tbody> </table>	Topic	Alerts	Custom Hotlist Alert	143
Topic	Alerts				
Custom Hotlist Alert	143				





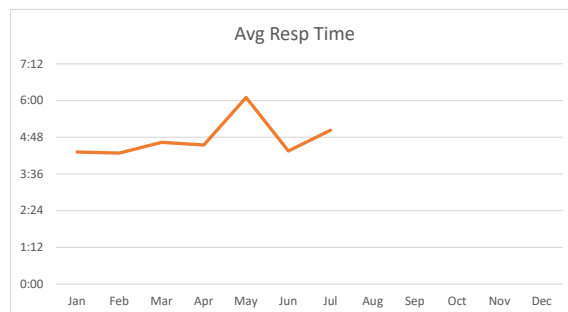
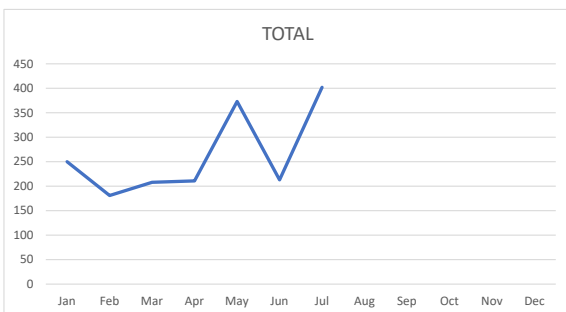
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

July 2024 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	250	181	208	211	373	213	402						1838
Abdominal Pain	0	1	1	2	4	3	2						13
Allergic Reaction	2	1	2	2	1	1	0						9
Animal Bite	0	0	1	0	0	0	0						1
Apartment Fire	0	0	0	0	0	0	1						1
Assult	0	1	1	0	1	1	0						4
Automatic Aid	3	2	3	4	1	0	0						13
Automatic Aid- Apartment Fire	13	6	13	10	4	2	5						53
Automatic Aid- Building Fire	4	2	2	3	0	1	1						13
Automatic Aid- Elevator Rescue	3	1	1	0	1	2	2						10
Automatic Aid- Entrapment MVC	1	3	1	0	1	0	0						6
Automatic Aid- Gas Leak	1	1	2	3	2	0	3						12
Automatic Aid- High Rise Fire	0	2	1	0	0	0	0						3
Back Pain	0	0	2	1	1	1	0						5
Burn Victim	0	0	0	0	0	0	2						2
Carbon Monoxide Detector With Symptoms	0	1	0	0	2	0	3						6
Carbon Monoxide Detector No Symptoms	2	3	3	1	11	8	11						39
Cardiac/Respiratory Arrest	1	1	0	0	0	1	0						3
Check a Noxious Odor	2	1	0	1	0	0	0						4
Check for Fire	0	0	1	0	1	0	7						9
Check for the Smell of Natural Gas	2	3	6	2	18	2	5						38
Check for the Smell of Smoke	2	2	1	2	5	2	5						19
Chest Pain	3	1	4	1	3	4	4						20
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1	0	1						2
Child Locked in a Vehicle Engine not running	0	1	0	0	1	1	0						3
Choking	1	1	2	0	0	0	0						4
Diabetic Emergency	1	2	2	1	0	1	0						7
Difficulty Breathing	9	5	8	12	4	3	8						49
Dumpster Fire Not near Structure	0	0	0	0	1	1	0						2
Electrical Fire	0	0	1	0	1	0	1						3
Elevator Rescue	1	0	0	0	2	1	4						8
Entrapment- Non MVC	0	0	1	0	1	0	0						2
Eye Problems	0	0	0	0	0	1	0						1
Fall Victim	10	8	13	9	11	8	6						65
Fire Alarm Business	8	6	3	6	9	9	6						47
Fire Alarm Church or School	10	6	3	4	9	8	6						46
Fire Alarm Residence	36	28	23	25	57	38	59						266
Gas Leak	3	0	5	4	15	1	3						31
Grass Fire	0	0	0	0	0	0	1						1
HAZMAT Emergency	0	0	0	0	0	1	0						1
Headache- Stroke symptoms not present	0	0	0	2	0	1	0						3
Heart Problems	8	6	4	6	6	5	2						37
Heat/Cold Exposure	1	0	0	0	0	2	2						5
Hemorrhage/Laceration	1	2	1	1	1	1	1						8
House Fire	2	0	1	1	6	4	3						17
Injured Party	4	4	4	3	4	4	4						27
Medical Alarm	6	5	4	2	9	3	5						34
Motor Vehicle Collision	23	15	21	25	21	24	31						160
Motor Vehicle Collision with Entrapment	0	0	1	1	2	0	1						5
Object Down in Roadway	6	1	5	6	17	5	67						107
Oven/Appliance Fire	1	0	0	0	0	0	1						2
Overdose/Poisoning	1	1	2	0	3	0	2						9
Possible D.O.S.	1	0	1	2	0	0	0						4
Powerlines Down Arcing/Burning	3	0	3	6	41	14	66						133
Pregnancy/ Childbirth	1	0	0	0	0	0	0						1
Psychiatric Emergency	3	6	2	2	3	2	4						22
Seizures	4	2	8	4	2	1	7						28
Service Call Non-emergency	14	16	12	15	36	8	17						118
Shooting/Stabbing	1	0	0	0	2	1	0						4
Sick Call	21	15	15	19	23	20	19						132
Smoke in Business	1	0	0	0	0	0	0						1
Smoke in Residence	1	0	1	1	0	1	0						4
Stroke	5	1	3	2	3	1	5						20
Transformer Fire	3	0	2	2	11	1	11						30
Trash Fire	0	0	0	0	1	0	0						1
Traumatic Injury	1	3	0	1	0	0	0						5
Unconscious Party/Syncope	14	9	7	10	10	11	7						68
Unknown Medical Emergency	1	2	3	5	1	3	1						16
Vehicle Fire	4	3	1	2	3	0	0						13
Wash Down	1	1	1	0	0	0	0						3

Month	# of Incidents	Avg Resp Time
Jan	174	4:19
Feb	126	4:17
Mar	151	4:38
Apr	148	4:33
May	279	6:06
Jun	166	4:21
Jul	267	5:02
Aug		
Sep		
Oct		
Nov		
Dec		
Total	1311	4:45

Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30



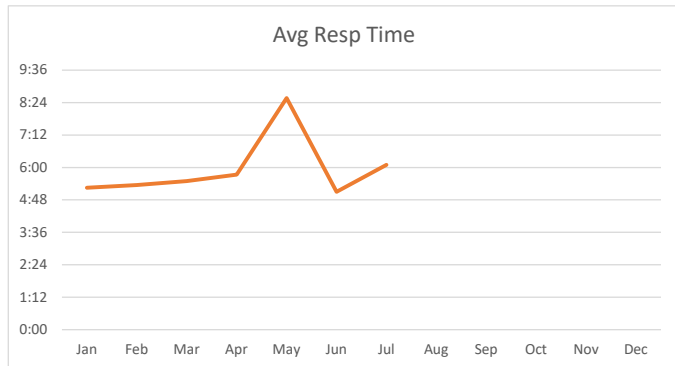
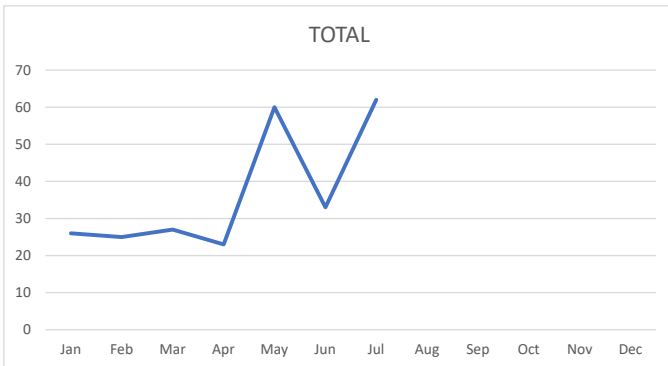


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

July 2024 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	26	25	27	23	60	33	62						256
Abdominal Pain	0	0	0	0	0	1	0						1
Assult	0	1	0	0	0	0	0						1
Back Pain	0	0	0	0	0	1	0						1
Carbon Monoxide Detector No Symptoms	0	0	1	0	0	2	3						6
Check for Noxious Odor	1	0	0	0	0	0	0						1
Check for Fire	0	0	0	0	0	0	4						4
Check for the Smell of Natural Gas	2	0	2	0	3	0	0						7
Check for the Smell of Smoke	0	1	1	0	3	1	1						7
Chest Pain	0	0	0	0	1	0	0						1
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1	0	0						1
Diabetic Emergency	0	1	0	0	0	1	0						2
Difficulty Breathing	0	0	2	4	1	0	1						8
Dumpster Fire Not near Structure	0	0	0	0	1	0	0						1
Electrical Fire	0	0	0	0	1	0	0						1
Entrapment- Non MVC	0	0	0	0	1	0	0						1
Fall Victim	0	1	4	1	1	1	0						8
Fire Alarm Business	0	1	0	0	0	0	1						2
Fire Alarm Church or School	3	0	1	0	0	0	0						4
Fire Alarm Residence	7	7	4	4	6	11	14						53
Gas Leak	0	0	1	0	4	0	1						6
Heart Problems	1	0	0	0	1	0	0						2
Heat/Cold Exposure	0	0	0	0	0	0	1						1
Hemorrhage/Laceration	0	1	1	0	0	0	0						2
House Fire	0	0	0	1	0	0	0						1
Injured Party	1	0	1	1	2	1	1						7
Medical Alarm	0	0	1	1	1	1	0						4
Motor Vehicle Collision	2	1	1	2	1	1	2						10
Object Down in Roadway	1	0	1	3	4	2	9						20
Overdose/Poisoning	0	0	0	0	1	0	0						1
Powerlines Down Arcing/Burning	0	0	0	2	11	5	12						30
Psychiatric Emergency	0	1	0	0	1	0	0						2
Seizures	1	0	0	2	0	1	0						4
Service Call Non-emergency	2	5	3	1	9	0	7						27
Sick Call	2	2	3	1	2	2	1						13
Smoke in Residence	1	0	0	0	0	0	0						1
Stroke	0	1	0	0	0	0	2						3
Transformer Fire	0	0	0	0	2	0	1						3
Unconscious Party/Syncope	1	2	0	0	2	1	1						7
Unknown Medical Emergency	0	0	0	0	0	1	0						1
Vehicle Fire	1	0	0	0	0	0	0						1

Month	# of Incidents	Avg Resp Time
Jan	17	5:15
Feb	16	5:21
Mar	19	5:30
Apr	16	5:44
May	43	8:34
Jun	26	5:06
Jul	40	6:06
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 177	<hr/> 5:56



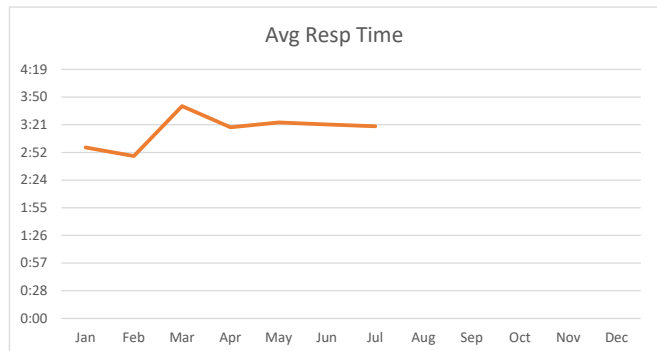
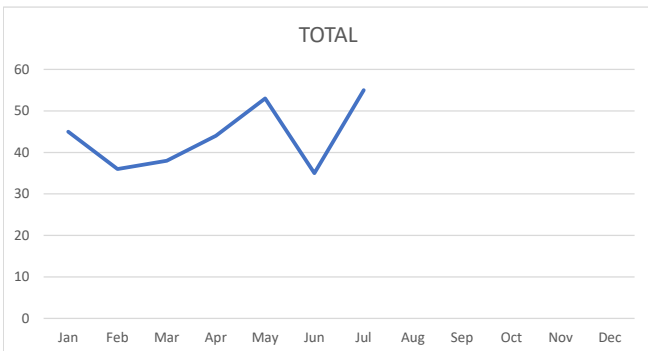


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

July 2024 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	47	39	47	49	63	39	71						355
Abdominal Pain	0	0	0	2	1	1	0						4
Allergic Reaction	1	0	1	1	0	0	0						3
Animal Bite	0	0	1	0	0	0	0						1
Assult	0	0	1	0	0	0	0						1
Back Pain	0	0	1	0	0	0	0						1
Carbon Monoxide Detector No Symptoms	0	0	0	0	4	2	1						7
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0						1
Check for Fire	0	0	0	0	0	0	1						1
Check for the Smell of Natural Gas	0	2	0	1	0	0	0						3
Check for the Smell of Smoke	1	1	0	1	1	1	1						6
Chest Pain	2	1	0	0	2	1	0						6
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	1						1
Choking	0	0	2	0	0	0	0						2
Diabetic Emergency	0	1	2	0	0	0	0						3
Difficulty Breathing	3	0	2	3	0	1	3						12
Dumpster Fire Not near Structure	0	0	0	0	0	1	0						1
Elevator Rescue	1	0	0	0	0	0	2						3
Eye Problems	0	0	0	0	0	1	0						1
Fall Victim	2	3	1	0	1	1	1						9
Fire Alarm Business	4	5	3	4	4	6	4						30
Fire Alarm Church or School	1	3	0	1	4	1	3						13
Fire Alarm Residence	1	0	4	5	1	1	3						15
Gas Leak	0	0	2	0	4	0	0						6
Heart Problems	2	1	0	2	1	1	1						8
Heat/Cold Exposure	1	0	0	0	0	0	1						2
Hemorrhage/Laceration	0	0	0	0	0	0	1						1
House Fire	0	0	1	0	1	0	0						2
Injured Party	2	0	2	0	0	0	0						4
Medical Alarm	1	0	2	0	0	1	1						5
Motor Vehicle Collision	7	5	4	5	6	3	10						40
Motor Vehicle Collision with Entrapment	0	0	0	0	1	0	0						1
Object Down in Roadway	0	1	1	0	3	1	11						17
Oven/Appliance Fire	1	0	0	0	0	0	0						1
Overdose/Poisoning	0	1	0	0	1	0	2						4
Powerlines Down Arcing/Burning	1	0	0	0	9	1	6						17
Psychiatric Emergency	2	5	0	0	2	0	1						10
Seizures	0	0	2	0	1	0	1						4
Service Call Non-emergency	0	1	3	4	6	2	3						19
Shooting/Stabbing	1	0	0	0	0	0	0						1
Sick Call	4	4	6	12	8	9	8						51
Smoke in Business	1	0	0	0	0	0	0						1
Smoke in Residence	0	0	1	0	0	0	0						1
Stroke	0	0	0	2	0	0	1						3
Transformer Fire	0	0	2	1	1	0	2						6
Traumatic Injury	0	1	0	0	0	0	0						1
Unconscious Party/Syncope	6	1	1	3	1	3	2						17
Unknown Medical Emergency	0	1	0	2	0	0	0						3
Vehicle Fire	1	2	1	0	0	0	0						4
Wash Down	1	0	1	0	0	0	0						2

Month	# of Incidents	Avg Resp Time
Jan	45	2:58
Feb	36	2:49
Mar	38	3:41
Apr	44	3:19
May	53	3:24
Jun	35	3:22
Jul	55	3:20
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	306	3:16



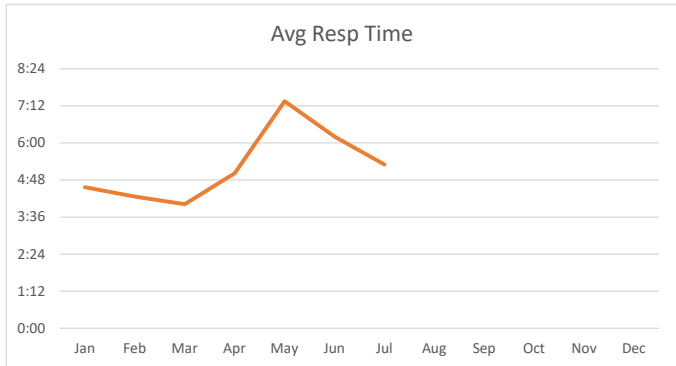
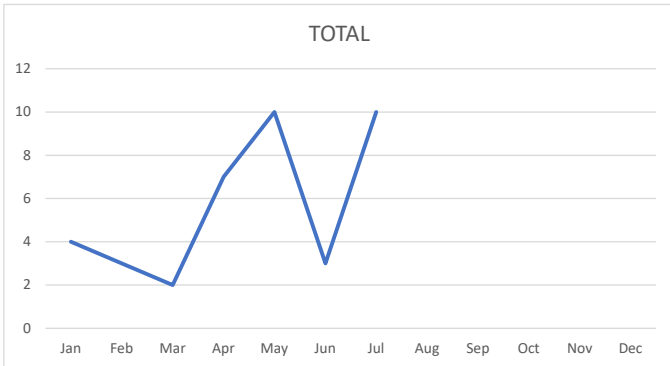


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

July 2024 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	4	3	2	7	10	3	10						39
Abdominal Pain	0	0	0	0	0	1	0						1
Carbon Monoxide Detector No Symptoms	0	0	0	0	3	0	0						3
Check for the Smell of Natural Gas	0	0	0	0	0	0	1						1
Difficulty Breathing	1	0	0	0	0	0	1						2
Fall Victim	1	0	0	0	1	0	0						2
Fire Alarm Business	1	0	0	0	1	0	0						2
Fire Alarm Church or School	0	1	0	1	1	1	2						6
Fire Alarm Residence	0	0	0	0	1	0	0						1
Heart Problems	0	1	0	0	0	0	0						1
House Fire	0	0	0	0	1	0	0						1
Injured Party	0	1	0	0	0	0	0						1
Motor Vehicle Collision	0	0	1	0	0	0	1						2
Object Down in Roadway	0	0	0	1	0	0	1						2
Possible D.O.S.	0	0	0	1	0	0	0						1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	1						1
Seizures	0	0	0	1	0	0	0						1
Service Call Non-emergency	0	0	0	1	0	0	1						2
Sick Call	0	0	0	0	0	1	1						2
Stroke	1	0	0	0	1	0	1						3
Traumatic Injury	0	0	0	1	0	0	0						1
Unconscious Party/Syncope	0	0	0	1	0	0	0						1
Unknown Medical Emergency	0	0	1	0	1	0	0						2

Month	# of Incidents	Avg Resp Time
Jan	3	4:34
Feb	3	4:16
Mar	1	4:01
Apr	5	5:01
May	8	7:21
Jun	2	6:12
Jul	8	5:18
Aug		
Sep		
Oct		
Nov		
Dec		
30		5:14



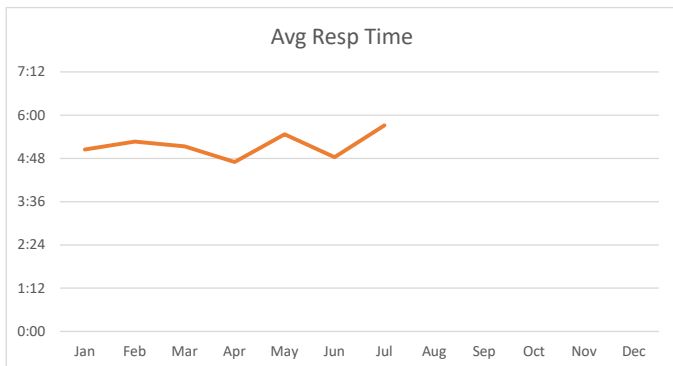
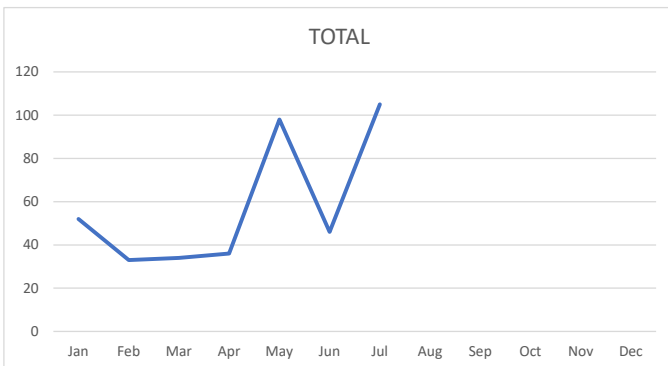


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

July 2024 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	52	33	34	36	98	46	105						404
Abdominal Pain	0	0	0	0	1	0	0						1
Allergic Reaction	0	0	0	1	1	0	0						2
Assault	0	0	0	0	0	1	0						1
Back Pain	0	0	0	1	1	0	0						2
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0						1
Carbon Monoxide Detector No Symptoms	0	1	0	1	2	2	3						9
Check a Noxious Odor	1	1	0	0	0	0	0						2
Check for Fire	0	0	1	0	0	0	1						2
Check for the Smell of Natural Gas	0	0	1	1	9	0	3						14
Check for the Smell of Smoke	1	0	0	0	0	0	2						3
Chest Pain	1	0	1	0	0	1	3						6
Child Locked in a Vehicle Engine not running	0	0	0	0	1	0	0						1
Choking	1	0	0	0	0	0	0						1
Diabetic Emergency	1	0	0	1	0	0	0						2
Difficulty Breathing	0	2	1	2	0	1	1						7
Electrical Fire	0	0	1	0	0	0	1						2
Entrapment- Non MVC	0	0	1	0	0	0	0						1
Fall Victim	5	2	3	3	4	3	2						22
Fire Alarm Business	2	0	0	1	3	1	1						8
Fire Alarm Church or School	0	1	0	0	1	0	0						2
Fire Alarm Residence	13	13	5	4	33	9	20						97
Gas Leak	0	0	0	1	4	0	0						5
Grass Fire	0	0	0	0	0	0	1						1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0						1
Heart Problems	1	2	2	0	1	1	1						8
Hemorrhage/Laceration	0	0	0	0	1	0	0						1
House Fire	0	0	0	0	2	2	1						5
Injured Party	1	2	0	1	0	1	1						6
Medical Alarm	3	1	0	0	4	0	1						9
Motor Vehicle Collision	3	0	2	2	2	9	6						24
Motor Vehicle Collision with Entrapment	0	0	1	0	0	0	0						1
Object Down in Roadway	1	0	0	1	4	1	22						29
Overdose/Poisoning	1	0	1	0	0	0	0						2
Possible D.O.S.	0	0	0	1	0	0	0						1
Powerlines Down Arcing/Burning	0	0	1	3	8	3	23						38
Psychiatric Emergency	0	0	2	1	0	1	1						5
Seizures	1	0	1	0	0	0	3						5
Service Call Non-emergency	5	5	3	3	7	3	3						29
Sick Call	5	0	2	2	2	2	2						15
Stroke	1	0	1	0	1	0	1						4
Transformer Fire	1	0	0	0	5	1	2						9
Traumatic Injury	0	1	0	0	0	0	0						1
Unconscious Party/Syncope	4	1	2	3	0	3	0						13
Unknown Medical Emergency	0	0	2	2	0	0	0						4
Vehicle Fire	0	0	0	1	0	0	0						1
Wash Down	0	1	0	0	0	0	0						1

Month	# of Incidents	Avg Resp Time
Jan	40	5:03
Feb	21	5:16
Mar	29	5:08
Apr	30	4:42
May	75	5:28
Jun	35	4:50
Jul	67	5:43
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	297	5:10

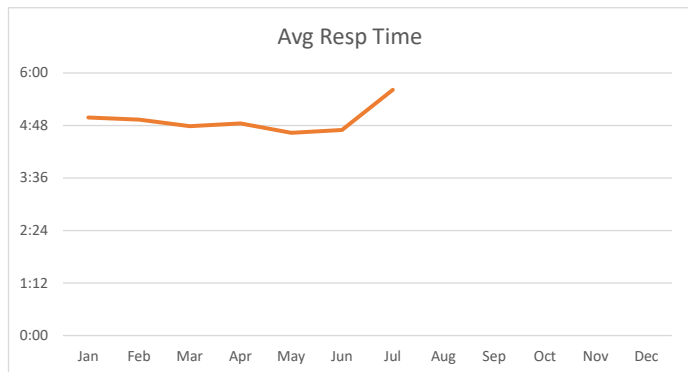
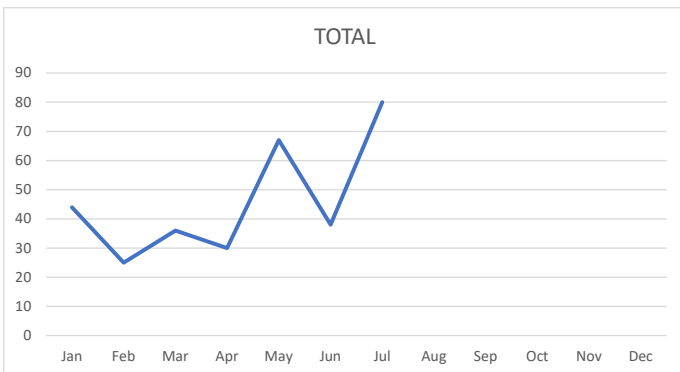




Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

July 2024 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	44	25	36	30	67	38	80						320	Jan	23	4:59
Abdominal Pain	0	0	1	0	1	0	0						2	Feb	16	4:56
Allergic Reaction	0	1	0	0	0	0	0						1	Mar	29	4:47
Assult	0	0	0	0	1	0	0						1	Apr	18	4:51
Back Pain	0	0	1	0	0	0	0						1	May	47	4:38
Carbon Monoxide Alarm with Symptoms	0	0	0	0	0	0	2						2	Jun	29	4:42
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	3						5	Jul	50	5:37
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0						1	Aug		
Check for the Smell of Natural Gas	0	1	2	0	2	1	0						6	Sep		
Check for the Smell of Smoke	0	0	0	0	0	0	1						1	Oct		
Chest Pain	0	0	2	0	0	0	0						2	Nov		
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0						1	Dec		
Choking	0	1	0	0	0	0	0						1		212	4:55
Difficulty Breathing	2	2	3	0	1	0	0						8			
Fall Victim	1	1	4	1	3	1	2						13			
Fire Alarm Business	0	0	0	0	1	0	0						1			
Fire Alarm Church or School	5	0	1	1	2	4	0						13			
Fire Alarm Residence	13	7	7	8	11	12	18						76			
Gas Leak	3	0	0	3	0	0	1						7			
Headache- Stroke symptoms not present	0	0	0	1	0	0	0						1			
Heart Problems	0	1	1	1	1	0	0						4			
Heat/Cold Exposure	0	0	0	0	0	1	0						1			
Hemorrhage/Laceration	1	0	0	0	0	0	0						1			
House Fire	0	0	0	0	2	1	0						3			
Injured Party	0	0	0	1	2	0	0						3			
Medical Alarm	2	1	1	1	1	0	2						8			
Motor Vehicle Collision	1	1	2	1	3	1	1						10			
Motor Vehicle Collision with Entrapment	0	0	0	0	1	0	0						1			
Object Down in Roadway	3	0	2	1	4	1	19						30			
Overdose/Poisoning	0	0	0	0	1	0	0						1			
Possible D.O.S.	1	0	1	0	0	0	0						2			
Powerlines Down Arcing/Burning	2	0	1	1	9	5	16						34			
Psychiatric Emergency	0	0	0	1	0	0	2						3			
Seizures	0	0	0	0	1	0	0						1			
Service Call Non-emergency	4	4	3	6	9	2	2						30			
Shooting/Stabbing	0	0	0	0	2	1	0						3			
Sick Call	2	1	1	2	3	4	3						16			
Smoke in Residence	0	0	0	0	0	1	0						1			
Stroke	2	0	2	0	1	0	0						5			
Transformer Fire	1	0	0	0	2	0	4						7			
Traumatic Injury	1	0	0	0	0	0	0						1			
Unconscious Party/Syncope	0	2	0	1	2	1	3						9			
Unknown Medical Emergency	0	1	0	0	0	1	1						3			



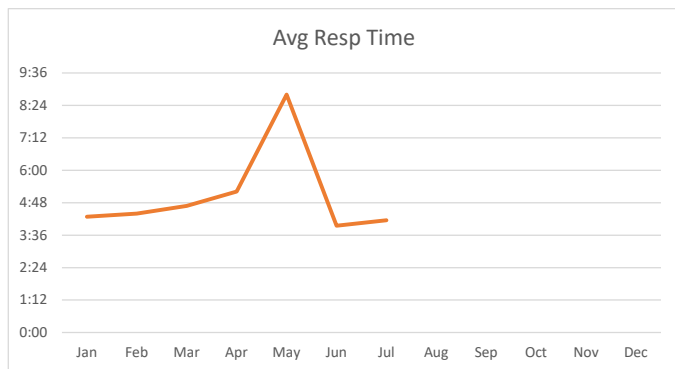
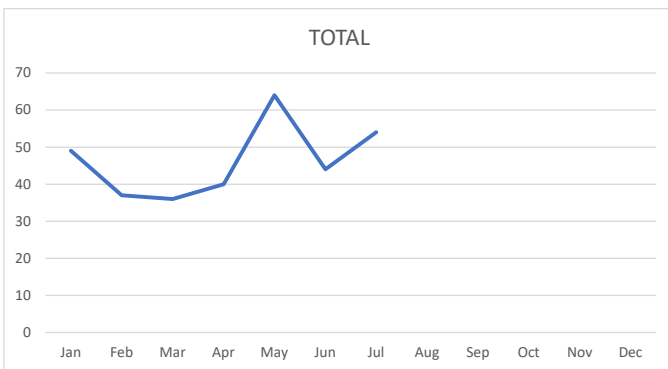


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

July 2024 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	49	37	36	40	64	44	54						324
Abdominal Pain	0	1	0	0	1	0	2						4
Allergic Reaction	1	0	1	0	0	1	0						3
Carbon Monoxide Alarm with Symptoms	0	1	0	0	1	0	1						3
Carbon Monoxide Detector No Symptoms	2	1	1	0	1	2	1						8
Cardiac/Respiratory Arrest	1	0	0	0	0	0	0						1
Check a Noxious Odor	0	0	0	1	0	0	0						1
Check for Fire	0	0	0	0	1	0	1						2
Check for the Smell of Natural Gas	0	0	1	0	4	1	0						6
Check for the Smell of Smoke	0	0	0	0	1	0	0						1
Chest Pain	0	0	1	0	0	2	1						4
Difficulty Breathing	3	1	0	3	2	1	2						12
Elevator Rescue	0	0	0	0	2	1	0						3
Fall Victim	1	1	1	4	1	2	1						11
Fire Alarm Business	1	0	0	0	0	2	0						3
Fire Alarm Church or School	0	1	1	1	1	1	1						6
Fire Alarm Residence	2	1	2	4	5	5	3						22
Gas Leak	0	0	1	0	3	0	1						5
HAZMAT Emergency	0	0	0	0	0	1	0						1
Headache- Stroke symptoms not present	0	0	0	1	0	0	0						1
Heart Problems	4	1	1	3	2	3	0						14
Heat/Cold Exposure	0	0	0	0	0	1	0						1
Hemorrhage/Laceration	0	1	0	1	0	1	0						3
House Fire	2	0	0	0	0	1	2						5
Injured Party	0	1	1	0	0	2	2						6
Medical Alarm	0	3	0	0	3	0	1						7
Motor Vehicle Collision	10	8	11	13	9	9	11						71
Motor Vehicle Collision with Entrapment	0	0	0	1	0	0	1						2
Object Down in Roadway	1	0	1	0	2	0	5						9
Oven/Appliance Fire	0	0	0	0	0	0	1						1
Overdose/Poisoning	0	0	1	0	0	0	0						1
Powerlines Down Arcing/Burning	0	0	1	0	4	0	7						12
Pregnancy/ Childbirth	1	0	0	0	0	0	0						1
Psychiatric Emergency	1	0	0	0	0	1	0						2
Seizures	2	2	5	1	0	0	3						13
Service Call Non-emergency	1	1	0	0	3	1	1						7
Sick Call	8	8	3	2	8	2	4						35
Smoke in Residence	0	0	0	1	0	0	0						1
Stroke	1	0	0	0	0	1	0						2
Transformer Fire	1	0	0	1	1	0	1						4
Trash Fire	0	0	0	0	1	0	0						1
Traumatic Injury	0	1	0	0	0	0	0						1
Unconscious Party/Syncope	3	3	3	1	5	2	1						18
Unknown Medical Emergency	1	0	0	1	0	1	0						3
Vehicle Fire	2	1	0	1	3	0	0						7

Month	# of Incidents	Avg Resp Time
Jan	46	4:17
Feb	34	4:24
Mar	35	4:41
Apr	35	5:13
May	53	8:48
Jun	39	3:57
Jul	47	4:09
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 289	<hr/> 5:04



MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
*Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton*



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

Prepared Aug 19, 2024 for the Aug 27, 2024 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for July, 2024.

Thank You,

Henry Rivas
Building Official



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2022**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	21	\$28,575	2	29	\$5,735	34	\$7,465	84	\$41,775	\$3,260,398
February	32	\$9,165	0	19	\$4,317	46	\$7,160	97	\$20,642	\$1,410,185
March	47	\$54,321	3	26	\$5,041	44	\$8,270	117	\$67,632	\$7,489,496
April	38	\$22,082	1	21	\$4,235	49	\$8,320	108	\$34,627	\$4,190,733
May	36	\$32,072	1	21	\$4,065	49	\$7,125	106	\$43,262	\$5,335,819
June	30	\$46,204	4	30	\$5,430	44	\$7,190	104	\$58,824	\$9,917,597
July	47	\$35,397	3	20	\$4,025	41	\$7,345	108	\$46,507	\$8,192,246
August	28	\$57,515	3	18	\$3,005	46	\$7,345	92	\$67,865	\$10,031,271
September	32	\$63,269	5	27	\$5,350	38	\$7,540	97	\$76,159	\$12,899
October	27	\$5,040	0	18	\$3,400	39	\$8,330	84	\$16,770	\$1,326,733
November	32	\$28,486	1	17	\$3,520	32	\$5,895	81	\$37,901	\$3,984,972
December	16	\$10,104	0	11	\$2,430	30	\$4,665	57	\$17,199	\$2,064
Total	386	\$392,230	23	257	\$50,553	492	\$86,650	1,135	\$529,163	\$55,154,414

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2023**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	22	\$31,336	2	13	\$2,780	35	\$5,495	72	\$39,611	\$6,969,090
February	23	\$29,700	1	14	\$2,520	44	\$7,780	81	\$40,000	\$7,321,012
March	19	\$4,366	0	18	\$3,715	46	\$8,083	83	\$16,164	\$1,575,457
April	26	\$19,632	1	19	\$3,215	29	\$5,560	74	\$28,407	\$6,897,879
May	28	\$8,226	0	15	\$2,630	35	\$7,025	78	\$17,881	\$2,530,920
June	39	\$47,189	3	20	\$4,160	45	\$8,530	102	\$59,879	\$11,302,785
July	30	\$5,141	0	18	\$3,425	37	\$7,430	85	\$15,996	\$1,896,376
August	32	\$36,800	3	17	\$3,700	41	\$8,730	90	\$49,230	\$7,393,723
September	22	\$29,508	1	13	\$1,775	40	\$9,230	75	\$40,513	\$7,338,873
October	29	\$12,670	1	23	\$4,410	68	\$9,525	120	\$26,605	\$5,504,250
November	17	\$25,075	4	9	\$1,250	32	\$5,645	58	\$31,970	\$6,358,537
December	21	\$37,461	3	8	\$2,205	19	\$3,820	48	\$43,486	\$6,171,025
Total	308	\$287,105	19	187	\$35,785	471	\$86,853	966	\$409,743	\$71,259,927

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2024**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$5,092	0	14	\$2,705	25	\$5,130	56	\$12,928	\$1,374,287
February	32	\$35,182	1	14	\$2,230	26	\$4,970	72	\$42,382	\$5,438,854
March	30	\$18,029	1	12	\$2,105	34	\$7,525	76	\$27,658	\$4,296,108
April	33	\$9,970	0	9	\$1,310	28	\$5,130	70	\$16,415	\$1,091,456
May	22	\$22,687	0	13	\$1,735	23	\$3,530	58	\$27,052	\$1,707,719
June	29	\$17,966	2	21	\$4,140	35	\$5,935	85	\$28,041	\$4,754,586
July	38	\$29,205	2	34	\$7,430	48	\$8	120	\$44,625	\$4,447,505
August										
September										
October										
November										
December										
Total	201	\$138,132	6	117	\$21,655	219	\$32,228	537	\$199,101	\$23,110,515

**City of Hunters Creek Village
Inspection Activity Report - 2023**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	187	152	81.3%	35	18.7%
February	174	147	84.5%	27	15.5%
March	236	226	95.8%	10	4.2%
April	154	131	85.1%	23	14.9%
May	175	150	85.7%	25	14.3%
June	175	154	88.0%	21	12.0%
July	246	199	80.9%	47	19.1%
August	250	213	85.2%	37	14.8%
September	219	192	87.7%	27	12.3%
October	178	150	84.3%	28	15.7%
November	152	132	86.8%	20	13.2%
December	157	144	91.7%	13	8.3%
Total	2303	1990	86.4%	313	13.6%

**City of Hunters Creek Village
Inspection Activity Report - 2024**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	136	114	83.8%	22	16.2%
February	179	163	91.1%	16	8.9%
March	149	128	85.9%		0.0%
April	151	134	88.7%	17	11.3%
May	100	79	79.0%	21	21.0%
June	148	131	88.5%	17	11.5%
July	166	158	95.2%	8	4.8%
August			#DIV/0!		#DIV/0!
September			#DIV/0!		#DIV/0!
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
Total	1029	907	88.1%	101	9.8%

Inspections with Odometer Readings, by Inspector and Vehicle

Aug 19, 2024 12:07 PM

Henry Rivas

City of Hunters Creek Village

Date Range (inclusive): **Mon Jul 01 2024 to Wed Jul 31 2024**

Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG)									
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Result	Correction Notes	
Vehicle ID:									
	202400066	726 Country Ln	Frame	7/2/24			No	Pass	
	202400139	852 Kuhlman Rd	P Final	7/2/24			No	Pass	
	202400369	10901 LITTLE LISA LN	P Steel/Piping	7/2/24			No	NC	Dissaproved Spoke with GC, he wants to reschedule for tomorrow (7/3) with a PM preference.
	202400395	731 Storywood Drive	P UnderG	7/2/24			No	Pass	
	202400395	731 Storywood Drive	P GL & GT	7/2/24			No	Pass	
	202400421	277 Bryn Mawr	P Layout	7/2/24			No	Pass	
	202400440	10607 Tarrington Drive	E Rough	7/2/24			No	Pass	
	202300821	879 Country Ln	P Final	7/3/24			No	Pass	
	202400281	3 Pine Grove Circle	P TO/Rough	7/3/24			Yes	PPass	
	202400313	10607 Tarrington Drive	Frame	7/3/24			No	Pass	
	202400322	10703 Tarrington Drive	E Rough	7/3/24			No	Pass	
	202400371	519 Hunterwood Dr	Foundation	7/3/24			No	Pass	
	202400390	11 River Cir	DW Steel	7/3/24			No	Pass	
	202400400	6 Hedwig Shadows	FD Steel	7/3/24			No	Pass	
	202400422	11002 Landon Lane	YD Trench	7/3/24			No	PPass	Partial Approval- Approval for right side of home only. Left side will be ready sometime next week

	202400444	323 Hunters Trail Street	M Rough	7/3/24		No	Pass	
	202400455	10703 Tarrington Drive	M Rough	7/3/24		No	Pass	
	202300802	551 Three Corners Dr	E Underg	7/5/24		No	Pass	
	202400412	203 Fleetway Dr	E Underg	7/5/24		No	Pass	
	202400066	726 Country Ln	Insulation	7/10/24		No	Pass	
	202400228	8315 Hunters Creek Dr	F Post Hole	7/10/24		No	Pass	
	202400304	10703 Tarrington Drive	Frame	7/10/24		No	Pass	
	202400394	731 Storywood Drive	E Final	7/10/24		No	Pass	
	202400395	731 Storywood Drive	P Final	7/10/24		No	Pass	
	202300443	8315 Hunters Creek Dr	Bld-Final	7/11/24		No	PPass	
	202300880	806 KUHLMAN RD	P TO/Rough	7/11/24		Yes	NC	Disapproved - No answer from either provided numbers and no gate code provided.
	202300955	10910 MELODY LN	Shower Pan	7/11/24		No	Pass	
	202400138	852 Kuhlman Rd	E Final	7/11/24		No	Pass	
	202400313	10607 Tarrington Drive	Insulation	7/11/24		No	Pass	
	202400400	6 Hedwig Shadows	TCI	7/11/24		No	Pass	
	202400369	10901 LITTLE LISA LN	P Steel/Piping	7/11/24	Y	No	Pass	[Entered 7/2/2024 by BBG]: Dissaproved Spoke with GC, he wants to reschedule for tomorrow (7/3) with a PM preference.
	202400472	803 Country Ln	P Sewer	7/11/24		No	Pass	
	202400474	674 SHARTLE CIR	Gas Test	7/11/24		No	Pass	
	202400353	10703 TARRINGTON DR	P Sewer	7/12/24		No	Pass	

	202400411	1 PINE GROVE CIR	F Post Hole	7/12/24		No	Pass	
	202400453	10830 ROARING BROOK LN	FD Steel	7/12/24		No	Pass	
	202201061	9 LONG TIMBERS TRL	P Final	7/15/24	Y	No	Pass	[Entered 11/18/2022 by BBG]: Disapproved - not ready at time of inspection
	202400178	5 Shannon Circle	Frame	7/15/24		No	Pass	
	202201061	9 LONG TIMBERS TRL	P GL & GT	7/15/24	Y	No	Pass	
	202400487	11002 April Way	P UnderG	7/15/24		No	Pass	
	202400224	10420 Memorial Drive	E Final	7/16/24		No	Pass	
	202400304	10703 Tarrington Drive	Insulation	7/16/24		No	Pass	
	202400401	6 Hedwig Shadows	P UnderG	7/16/24		No	Pass	
	202400401	6 Hedwig Shadows	P GL & GT	7/16/24		No	Pass	
	202400443	823 Wade Hampton Drive	P TO/Rough	7/16/24		No	Pass	
	202300876	8423 Hunters Creek Dr	Shower Pan	7/17/24		No	Pass	
	202400178	5 Shannon Circle	Insulation	7/17/24		No	Pass	
	202400419	831 Kuhlman Road	F Post Hole	7/17/24		No	Pass	
	202400470	852 Country Lane	F Post Hole	7/17/24		No	Pass	
	202400477	825 Saddlewood Ln	P Sewer	7/17/24		No	Pass	
	202300880	806 KUHLMAN RD	P TO/Rough	7/17/24	Y	No	Pass	[Entered 7/11/2024 by BBG]: No access.
	202400165	844 KUHLMAN RD	FD-Piers	7/17/24		No	Pass	
	202400492	422 Thamer Lane	FD Steel	7/17/24		No	Pass	
	202400499	8423 Hunters Creek Dr	P Steel/Piping	7/17/24		No	Pass	
	202300739	526 Trails End	Shower Pan	7/18/24		No	Pass	

	202300799	10420 MEMORIAL DR	P Final	7/18/24		No	Pass	
	202400230	10420 Memorial Drive	P Final	7/18/24		No	Pass	
	202400230	10420 Memorial Drive	VCBK	7/18/24		No	Pass	
	202400358	103 Willowend Dr	P TO/Rough	7/18/24		No	Pass	
	202400374	10619 TARLETON DR	M Rough	7/18/24		No	Pass	
	202400408	710 W Creekside Dr	M Rough	7/18/24		No	Pass	
	202400453	10830 ROARING BROOK LN	TCI	7/18/24		No	Pass	
	202400468	322 Lindenwood Drive	P Final	7/18/24		No	Pass	
	202300457	714 HUNTERS GROVE LN	P UnderG	7/18/24	Y	No	Pass	
	202400353	10703 TARRINGTON DR	Shower Pan	7/19/24		No	Pass	
	202400412	203 Fleetway Dr	TCI	7/19/24		No	Pass	
	202400438	823 Wade Hampton Drive	E Rough	7/19/24		No	Pass	
	202400453	10830 ROARING BROOK LN	E Underg	7/19/24		No	Pass	
	202400479	8326 Hunters Creek Dr	F Final	7/19/24		No	Pass	
	202400492	422 Thamer Lane	TCI	7/19/24		No	Pass	
	202400494	10430 Memorial Drive	P UnderG	7/19/24		No	Pass	
	202400494	10430 Memorial Drive	P GL & GT	7/19/24		No	Pass	
	202300938	7 Long Timbers Trail	P Final	7/22/24		No	Pass	
	202400328	823 Wade Hampton Drive	Frame	7/22/24		No	Pass	
	202400328	823 Wade Hampton Drive	Insulation	7/22/24		No	Pass	
	202400462	524 Three Corners	P Layout	7/22/24		No	Pass	
	202400466	10819 Smithdale Drive	FD Steel	7/22/24		No	Pass	
	202400491	3 Saddle Creek	FD Steel	7/22/24		No	Pass	

	202400507	674 SHARTLE CIR	P Final	7/22/24		No	Pass	
	202400507	674 SHARTLE CIR	P GL & GT	7/22/24		No	Pass	
	202300974	11007 Hedwig Green	E Rough	7/23/24		No	Pass	
	202400165	844 KUHLMAN RD	P Steel/Piping	7/23/24		No	Pass	
	202400217	5 Shannon Circle	P TO/Rough	7/23/24		No	Pass	
	202400376	8403 Hunters Creek Dr	P TO/Rough	7/23/24		No	Pass	
	202400413	410 Thamer Circle	P UnderG	7/23/24		No	Pass	
	202400413	410 Thamer Circle	P TO/Rough	7/23/24		No	Pass	
	202400511	203 Fleetway Dr	W Found	7/23/24		No	Pass	
	202300893	630 Shartle Circle	P UnderG	7/23/24	Y	No	Pass	
	202300119	674 SHARTLE CIR	P Final	7/24/24		No	Pass	
	202300405	10610 N Evers Park Drive	M Hood V	7/24/24		No	Pass	
	202400349	10619 TARLETON DR	Gas Test	7/24/24		No	Pass	
	202400349	10619 TARLETON DR	P TO/Rough	7/24/24		No	Pass	
	202400465	2 Bridlewood Ct	FD Steel	7/24/24		No	Pass	
	202400516	10610 N Evers Park Drive	E Underg	7/24/24		No	Pass	
	202400517	10610 N Evers Park Drive	Gas Test	7/24/24		No	Pass	
	202400518	1107 River Glyn Dr	I Trench	7/24/24		No	Pass	
	202400518	1107 River Glyn Dr	I Final	7/24/24		No	Pass	
	202400406	771 Kuhlman Rd	P Steel/Piping	7/25/24		No	Pass	
	202400469	839 Kuhlman Road	F Post Hole	7/25/24		No	Pass	
	202300510	674 SHARTLE CIR	E Final	7/26/24		No	Pass	
	202400454	10830 ROARING BROOK LN	P UnderG	7/26/24		No	Pass	
	202400454	10830 ROARING BROOK LN	P GL & GT	7/26/24		No	Pass	

	202400491	3 Saddle Creek	E Underg	7/26/24		No	Pass	
	202400514	422 Thamer Lane	P UnderG	7/26/24		No	Pass	
	202400514	422 Thamer Lane	P GL & GT	7/26/24		No	Pass	
	202400491	3 Saddle Creek	TCI	7/26/24		No	Pass	
	202400526	10 Saddlewood Estate Drive	FD Steel	7/26/24		No	Pass	
	202300587	674 SHARTLE CIR	M Final	7/29/24		No	Pass	
	202300893	630 Shartle Circle	Gas Test	7/29/24		No	Pass	
	202400536	5 GLENDENNING LN	E Underg	7/29/24		Yes	NC	Disapproved - Homeowner states that an extra transfer switch is needed for the service inspection (per electrical contractor). The underground is also not complete at time of inspection.
	202400536	5 GLENDENNING LN	TCI	7/29/24		No	NC	Disapproved - Homeowner states that an extra transfer switch is needed for the service inspection (per electrical contractor). The underground is also not complete at time of inspection.
	202300920	206 Voss Road	E Rough	7/30/24		No	Pass	
	202400460	410 HUNTERS PARK LN	M Final	7/30/24		No	Pass	
	202400422	11002 Landon Lane	YD Trench	7/30/24	Y	No	Pass	[Entered 7/3/2024 by BBG]: Partial

								Approval- Approval for right side of home only. Left side will be ready sometime next week
	202400545	10826 Timberglenn Drive	FD Steel	7/30/24		No	Pass	
	202400070	710 W Creekside Dr	Frame	7/31/24		No	Pass	
	202400196	911 OAK VALLEY DR	F Post Hole	7/31/24		No	Pass	
	202400237	911 OAK VALLEY DR	DW Final	7/31/24		No	Pass	
	202400387	11011 Landon Ln	FD Steel	7/31/24		No	Pass	
	202400387	11011 Landon Ln	E Underg	7/31/24		No	Pass	
	202400447	629 Wellesley Drive	FD Steel	7/31/24		No	Pass	
	202400447	629 Wellesley Drive	E Underg	7/31/24		No	Pass	
	202400492	422 Thamer Lane	E Final	7/31/24		No	Pass	
	202400493	10430 Memorial Drive	TCI	7/31/24		No	Pass	
	202400498	762 W CREEKSIDE DR	Re-Roof	7/31/24		No	Pass	
	202400508	414 Hunters Park Lane	M Final	7/31/24		No	Pass	
	202400512	521 TRAILS END ST	P Final	7/31/24		No	Pass	
	202400539	277 Bryn Mawr	Gas Test	7/31/24		No	Pass	

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
128			0	0.0

Henry Rivas (henry)

Odometer Permit # Address Insp Type Date Reinsp? Reinsp Fee? Result Correction Notes

Vehicle ID:

	202400432	640 Wellesley Drive	P Final	7/1/24		No	Pass	
	202400161	8 Pinewood Circle	P Final	7/2/24		No	Pass	
	202400161	8 Pinewood Circle	VCBK	7/2/24		No	Pass	

	202400285	418 Thamer Circle	Bld-Final	7/2/24		No	Pass	
	202400371	519 Hunterwood Dr	FD-Piers	7/2/24		No	Pass	per engineer letter
	202400405	10826 Everwood Lane	M Final	7/2/24		No	NC	Provide minimum flue clearance of 2in. from all combustibles, per U.L. listing on flue pipe.
	202300614	906 BOROS DR	Bld-Final	7/2/24	Y	No	Pass	[Entered 6/25/2024 by henry]: Fail; 1. Missing smoke detectors in Master bedroom 2. Missing safety devices on openings that lead to pool area. 3. Missing air register in pool house.
	202300439	10420 Memorial Drive	Bld-Final	7/9/24	Y	No	Pass	[Entered 6/25/2024 by henry]: Fail; 1. Incorrect handrail cross section size. [Entered 6/19/2024 by henry]: 1. Incorrect handrail size. 2. Missing handrails and guardrails on rear staircase 3. Missing all return filters 4. Unsecured floor outlet in livingroom 5. Drainage grates on left side covers

								<p>overwith sod. 6. Missing 2 trees. 7. Missing permanent address 8. Incorrect drainage grading on right side of driveway 9. Contractor will be required to provide a letter on letter head addressing post hole depths and assume responsibility.</p>
	202400475	11003 HUNTWYCK DR	E Underg	7/11/24		No	Pass	
	202400475	11003 HUNTWYCK DR	E Final	7/11/24		No	Pass	
	202300202	8327 Hunters Creek Dr	M Final	7/15/24	Y	No	Pass	[Entered 5/31/2024 by henry]: [Entered 5/31/2024 by BBG]:
	202201147	8327 Hunters Creek Dr	E Final	7/15/24	Y	No	Pass	[Entered 5/31/2024 by henry]: [Entered 5/31/2024 by BBG]:
	202400488	817 Kuhlman Road	E Final	7/15/24		No	Pass	
	202400490	8411 Hunters Creek Dr	E Serv/ML	7/15/24		No	Pass	
	202400499	8423 Hunters Creek Dr	P Layout	7/15/24		No	Pass	
	202300803	285 Bryn Mawr Circle	Re-Roof	7/16/24		No	Pass	
	202400500	285 Bryn Mawr Circle	E Underg	7/16/24		No	Pass	
	202400500	285 Bryn Mawr Circle	E Final	7/16/24		No	Pass	

	202400421	277 Bryn Mawr	P Steel/Piping	7/17/24		No	Pass	
	202200459	8327 Hunters Creek Dr	Bld-Final	7/18/24		No	Pass	
	202300120	8327 Hunters Creek Dr	Gas Test	7/18/24		No	Pass	
	202300650	8327 Hunters Creek Dr	DW Final	7/18/24		No	Pass	
	202300824	8327 Hunters Creek Dr	YD Final	7/18/24		No	Pass	
	202300120	8327 Hunters Creek Dr	P Final	7/18/24	Y	No	Pass	[Entered 5/31/2024 by henry]: [Entered 5/31/2024 by BBG]:
	202100558	852 Kuhlman Rd	Bld-Final	7/19/24	Y	No	Pass	[Entered 5/30/2024 by henry]: Fail; 1. Missing air return grill in hallway. 2. Downstairs outlet hanging, not secured. 3. No safety fencing/pool barrier. 4. All opens leading to pool area not protected. 5. Remove Port-o-let
	202400492	422 Thamer Lane	E Underg	7/19/24		No	Pass	
	202400351	5 SHANNON CIR	M Rough	7/24/24		No	NC	
	202400528	882 Country Ln	FD Steel	7/25/24		No	Pass	
	202400531	731 Kuhlman Rd	E Final	7/26/24		No	Pass	
	202400531	731 Kuhlman Rd	E TCI	7/26/24		No	Pass	
	202400372	103 Willowend Dr	E Rough	7/29/24		No	NC	1. Ground all metal boxes used in system. 2. Ensure lighting in shower are

								rated for wet location
	202400522	10715 Tarrington Drive	Frame	7/29/24		No	Pass	
	202400419	831 Kuhlman Road	F Final	7/30/24		No	Pass	
	202400405	10826 Everwood Lane	M Final	7/30/24	Y	No	NC	No access [Entered 7/2/2024 by henry]: Provide minimum flue clearance of 2in. per U.L. listing on flue pipe.
	202400470	852 Country Lane	F Final	7/30/24		No	Pass	
	202400372	103 Willowend Dr	E Rough	7/30/24	Y	No	Pass	[Entered 7/29/2024 by henry]: 1. Ground all metal boxes used in system. 2. Ensure lighting in shower are rated for wet location.
	202400536	5 GLENDENNING LN	E Underg	7/30/24	Y	No	Pass	Fail; Underground not started. Only copper wire is allowed. [Entered 7/29/2024 by BBG]: Disapproved - Homeowner states that an extra transfer switch is needed for the service inspection (per electrical contractor). The underground is

								also not complete at time of inspection.
	202400536	5 GLEN DENNING LN	TCI	7/30/24	Y	No	NC	Fail; Underground not started. Only copper wire is allowed. [Entered 7/29/2024 by BBG]: Disapproved - Homeowner states that an extra transfer switch is needed for the service inspection (per electrical contractor). The underground is also not complete at time of inspection.
Inspections	Begin Odometer		End Odometer		Miles	Avg Miles per Inspection		
38					0	0.0		

Copyright © 2024 CityView. All rights reserved. BuildingDepartment.com and BluePrince are trademarks of Harris Computer.

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared August 20th for the August 27th agenda

A. Shasta/Pineland/Lindenwood Reconstruction

1. On July 30th, bids were opened for this project. There were 3 bidders with the low bid being \$1,703,376.88. Engineers estimate was \$1.9M.
2. Low bid was Century Concrete who the City has worked with on previous projects including Ripple Creek.
3. We have a recommendation letter and bid item for consideration on this agenda.
4. Memorial patch work will be completed as part of this project.

B. Shasta/Pineland/Lindenwood Potential Addition

1. We had previously discussed putting a concrete edge to trim out the pavement because this is an open shoulder, asphalt street. We also thought about adding integral color to darken it to get it closer to the color of the asphalt. After the first round of bidding came in so much higher than budgeted, we removed it for the second round of bidding.
2. As you can see in A, above, we are approximately \$200k below the estimate.
3. While it is my opinion that the 'ribbon curb' enhances the aesthetic, it is the long-term value that adding this curb is warranted. Normally it is the edges that fail first in the open shoulder streets with ditches. By adding this curb, the edges are contained, and we should get a longer life span of the road and when it comes time to rebuild the road, it will be a simple mill and overlay between the curbs.
4. Century Concrete has provided a additional cost for this work for \$206,767. There is an agenda item for consideration to add this curb into the project contract.



C. Dodson Easement and Ditch work

1. We bid this work as a deduct alternative and the low bid price was \$43,535.13. This is an appropriate price for the work.
2. The recommended award amount already includes this cost and can be change ordered out if needed.
3. Easement still needs to be negotiated and obtained regardless of who does the work.
4. I have attached an exhibit that shows a potential proposed easement. I have not discussed this yet with Bob Dodson.

D. Traffic Signal Remote Monitoring and Control

1. We have prepared a potential plan to add cell modems and remote control and monitoring to the three signals. This will be for consideration for next years budget. The system includes cell modems, new signal controllers, new firmware and software for a total of approximately \$37,000.
2. This would allow remote troubleshooting by the City and can modify detection and timing. Also, the vendors and contractors can be included for access for technical issues. We think this will ultimately save the City money in reduced field calls by our signal contractors and our time.

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 23, 2024**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 23, 2024, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Engineer:	Steve Byington [via videoconference]
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant to the City Secretary:	Jessica Pierce

A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

B. **Brooke Hamilton led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No Comments.

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, and Howard Miller, Fire Chief, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Steve Byington, City Engineer, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **No Report.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on June 25, 2024.
2. Approval of the Minutes of the Budget Workshop on June 25, 2024.
3. Approval of the Cash Disbursement Journal for June 2024.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion, and the motion was carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to accept a proposal from Cameron Builders to repair cupola in City Hall damaged during Hurricane Beryl.

Councilmember Cowell made a motion to approve a proposal from Cameron Builders to repair the cupola in City Hall damaged during Hurricane Beryl. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to approve an extension for New Residence Permit 202100314 at 2 Bridlewood Ct.

Councilmember Cowell made a motion to approve a non-prorated 6-month extension for New Residence Permit 202100314 at 2 Bridlewood Ct. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to approve an extension for New Residence Permit 202200815 at 1107 River Glyn Dr.

Councilmember Knox made a motion to approve a non-prorated 1-month extension for New Residence Permit 202200815 at 1107 River Glyn Dr. Councilmember Marks seconded the motion, and the motion was carried unanimously.

4. Discussion and possible action to call a public hearing, to be held on August 27, 2024, on the City's proposed 2025 fiscal year budget.

Councilmember Cowell made a motion to call a public hearing, to be held on August 27, 2024, on the City's proposed 2025 fiscal year budget. Councilmember Knox seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action to call a public hearing, to be held on September 24, 2024, on the City's proposed 2024 Tax Rate.

Councilmember Marks made a motion to call a public hearing, to be held on September 24, 2024, on the City's proposed 2024 Tax Rate. Councilmember Knox seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to direct Planning and Zoning Commission to review and make recommendations on a request to amend the zoning rules for solar energy devices.

Councilmember Marks made a motion to direct the Planning and Zoning Commission to review and make recommendations on a request to amend the zoning rules for solar energy devices. Councilmember Knox seconded the motion, and the motion was carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

- J. ADJOURNMENT

At 6:55 p.m., Councilmember Knox made a motion to adjourn.

Councilmember Cowell seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 6:55 p.m.

These minutes were approved on the ____ day of August 2024.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT						
0458	A T & T Phone	07/01/2024	Regular	0.00	853.97	34713
000774	ADAM VOYLES	07/01/2024	Regular	0.00	600.00	34714
0647	AFLAC WORLDWIDE HEADQUARTERS	07/01/2024	Regular	0.00	373.32	34715
0575	BRENDA CAMPAGNA	07/01/2024	Regular	0.00	13.94	34716
0618	BWI-SCHULENBURG	07/01/2024	Regular	0.00	110.05	34717
0669	C & D JANITOR SERVICE INC	07/01/2024	Regular	0.00	835.65	34718
0010	CENTERPOINT ENERGY	07/01/2024	Regular	0.00	230.41	34719
0445	CENTURY CONCRETE CONSTRUCTION INC	07/01/2024	Regular	0.00	2,850.00	34720
000775	CITYLYNX INC	07/01/2024	Regular	0.00	2,799.12	34721
0012	COBB FENDLEY	07/01/2024	Regular	0.00	107,867.56	34722
000796	ENGIE RESOURCES	07/01/2024	Regular	0.00	5,944.32	34723
0150	GARY B MADDOX	07/01/2024	Regular	0.00	500.00	34724
0034	HOME SECURITY SYSTEMS INC	07/01/2024	Regular	0.00	172.50	34725
0641	MARK E EASLEY	07/01/2024	Regular	0.00	300.00	34726
0053	MEMORIAL VILLAGES WATER AUTHORITY	07/01/2024	Regular	0.00	5,505.25	34727
0062	NORTHWEST PEST PATROL	07/01/2024	Regular	0.00	1,284.00	34728
0065	ODP BUSSINESS SOLUTIONS	07/01/2024	Regular	0.00	333.33	34729
000945	Rudolph Colby	07/01/2024	Regular	0.00	1,238.01	34730
0018	TERMITE WATKINS PEST	07/01/2024	Regular	0.00	135.00	34731
000738	TEXAS ELITE GENERATORS INC	07/01/2024	Regular	0.00	752.83	34732
0260	THOMAS G FULLEN JR	07/01/2024	Regular	0.00	176.00	34733
000789	VAN SANT LANDSCAPE MANAGEMENT	07/01/2024	Regular	0.00	4,492.08	34734
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	07/01/2024	Regular	0.00	9,627.24	34735
000876	CINTAS CORPORATION	07/15/2024	Regular	0.00	169.02	34736
0013	COWBOY TRUCKING INC	07/15/2024	Regular	0.00	197.14	34737
0537	GREEN FOR LIFE	07/15/2024	Regular	0.00	42,769.42	34738
000716	KIRWIN LAW FIRM PLLC	07/15/2024	Regular	0.00	5,647.50	34739
000946	Loren Palomino	07/15/2024	Regular	0.00	483.75	34740
000919	MEMORIAL VILLAGES POLICE DEPT. - FUEL	07/15/2024	Regular	0.00	734.91	34741
000789	VAN SANT LANDSCAPE MANAGEMENT	07/15/2024	Regular	0.00	75,824.00	34742
0362	VERIZON WIRELESS	07/15/2024	Regular	0.00	38.01	34743

Bank Code AP DISB ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	32	31	0.00	272,858.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	32	31	0.00	272,858.33

Check Report

Date Range: 07/01/2024 - 07/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	07/01/2024	EFT	0.00	210,475.00	1038
0105	VILLAGE FIRE DEPARTMENT	07/01/2024	EFT	0.00	183,812.59	1039
000908	PREACTIVE IT SOLUTIONS	07/01/2024	Bank Draft	0.00	1,460.00	DFT0000500
000936	Ozraa Dhanani	07/15/2024	Bank Draft	0.00	665.00	DFT0000501
000913	ANITA M. JAMES	07/15/2024	Bank Draft	0.00	300.00	DFT0000502
0517-TF	PAYMENT REMITTANCE CENTER	07/20/2024	Bank Draft	0.00	2,988.13	DFT0000509

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	4	0.00	5,413.13
EFT's	2	2	0.00	394,287.59
	10	6	0.00	399,700.72

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	32	31	0.00	272,858.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	4	0.00	5,413.13
EFT's	2	2	0.00	394,287.59
	42	37	0.00	672,559.05

Fund Summary

Fund	Name	Period	Amount
999	POOL	7/2024	672,559.05
			672,559.05



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 27, 2024
AGENDA SUBJECT: Discussion and possible action to approve an extension for New Residence Permit 202200868 at 844 Kuhlman Rd.

EXHIBITS: Permit

Permit Expires: September 14, 2024



New Residence

City of Hunters Creek Village
 #1 Hunters Creek Place
 Hunters Creek Village, Texas 77024
 Phone: 713-465-2150 Fax: 713-465-8357

WORK HOURS

Monday - Friday 8:00am - 7:00pm Saturday 9:00am - 6:00pm
 NO WORK SUNDAY or HOLIDAYS

In case of emergency call - 713-465-2150

The application hereby certifies that all provisions of the building laws, codes, and ordinances will be complied with in any Construction, alteration, remodel, or repair, specified on the plot plan, and detailed construction drawings.

JOB ADDRESS: 844 KUHLMAN RD
CONTRACTOR: Stetzer Builders, Inc
Valuation of Work: 4100000.00
Describe Work: NEW RESIDENCE - New Single Family Home [11,144 sqft]

Total Fees: 13472.80

Provide Contractor's Phone Number; 832 527 6968 then,
MARK THE INSPECTION below with the date you are wanting & email
(inspections@cityofhunterscreek.com), fax or walk-in by 2:00PM, the day before the
desired inspection date

Inspections								
S	InspType	R	F	Status	ReqDate	InspDate	InspId	InspDist
1	FD-Piers			Pass	11/16/2022	11/16/2022	BBG	
1	Foundation			Pass	12/14/2022	12/15/2022	BBG	
2	H-Strap			Pass	5/2/2023	5/2/2023	BBG	
3	Frame			NC	10/19/2023	10/19/2023	BBG	
3	Frame	Y		Pass	10/23/2023	10/23/2023	BBG	
4	Insulation			NC	11/1/2023	11/1/2023	BBG	
4	Insulation			Pass	11/2/2023	11/2/2023	BBG	
5	Bld-Final		Y					

This permit becomes null and void if work of construction authorized in not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. This permit is valid for two years.

I hereby certify that i have read and examined the application and know the same to be true and correct. All provisions of Law and Ordinances governing this type of work will be compiled with whether specified herein or not. The granting of a permit deos not presume to give authority to violate or cancel the provisions of any other state of local law regulating construction or the performance of construction.

Approved _____ August 23, 2024 _____ August 23, 2024
 Permit Officer Date Signature of contractor/authorized agent/owner Date



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 27, 2024
AGENDA SUBJECT: Discussion and possible action to approve an interlocal agreement with the Texas Department of Public Safety.

EXHIBITS: Interlocal Agreement

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

www.dps.texas.gov



STEVEN C. McCRAW
DIRECTOR
WALT GOODSON
FREEMAN F. MARTIN
DWIGHT D. MATHIS
DEPUTY DIRECTORS



COMMISSION
STEVEN P. MACH, CHAIRMAN
NELDA L. BLAIR
LARRY B. LONG
STEVE H. STODGHILL
DALE WAINWRIGHT

January XX, 2024

Re: Notice of Interlocal Cooperation Contract (ICC) for Failure to Appear (FTA) Program

Dear Court Administrator,

Due to changes occurring in the 88th Legislative Session, the Department revised the FTA contract (ICC). This notice is to inform you of the changes and the need to sign a new contract to continue your participation in the FTA program. You must return the signed contract (ICC) **within 90 days** from the date of this notice to continue participating in the program.

The following changes have been made to the contract (ICC):

- Changes to language and restructuring of the original ICC to provide clarity regarding the specific responsibilities held by each party.
- Inclusion of indigency into the program as mandated by House Bill 291, 88th Legislative Session.
- Language to account for future changes to the current statute, either federal or state, ensuring that the ICC remains in compliance with the latest legal requirements until a revised ICC is available.

It is imperative that all participants in the FTA program adhere to these updated terms to ensure the program's continued effectiveness and compliance with relevant legislation. Submit the completed and signed contract (ICC) by mail, email, or fax. Please ensure you address this attention to FTA Program.

Mailing address:

Enforcement & Compliance Service

5805 North Lamar Blvd, Bldg A,

Austin, TX 78752-0300

E-mail: driver.improvement@dps.texas.gov

Fax: (512) 424-2848

Should you have any questions, please send an email to driver.improvement@dps.texas.gov. Thank you for your immediate attention to this matter.

Regards,
Manager
Enforcement and Compliance Service

Enclosure

**Interlocal Cooperation Contract
Failure to Appear Program**

State of Texas
County of _____

I. PARTIES AND AUTHORITY

This Interlocal Cooperation Contract (Contract) is entered into between the Department of Public Safety of the State of Texas (DPS), an agency of the State of Texas and the _____ Court of the [City or County] of _____ (Court), a political subdivision of the State of Texas, referred to collectively in this Contract as the Parties, under the authority granted in Tex. Transp. Code Chapter 706 and Tex. Gov't Code Chapter 791 (the Interlocal Cooperation Act).

II. BACKGROUND

A peace officer authorized to issue citations within the jurisdiction of the Court must issue a written warning to each person to whom the officer issues a citation for a traffic law violation. This warning must be provided in addition to any other warnings required by law. The warning must state in substance that if the person fails to appear in court for the prosecution of the offense or if the person fails to pay or satisfy a judgment ordering the payment of a fine and cost in the manner ordered by the Court, the person may be denied renewal of the person's driver license.

As permitted under Tex. Transp. Code § 706.008, DPS contracts with a private vendor (Vendor) to provide and establish an automated Failure to Appear (FTA) system that accurately stores information regarding violators subject to the provisions of Tex. Transp. Code Chapter 706. DPS uses the FTA system to properly deny renewal of a driver license to a person who is the subject of an FTA system entry generated from an FTA Report.

An FTA Report is a notice sent by Court requesting a person be denied renewal of a driver's license in accordance with this Contract. The Court may submit an FTA Report to DPS's Vendor if a person fails to appear or fails to pay or satisfy a judgment as required by law. There is no requirement that a criminal warrant be issued in response to the person's failure to appear.

III. PURPOSE

This Contract applies to each FTA Report submitted by the Court to DPS or its Vendor and accepted by DPS or its Vendor.

IV. PERIOD OF PERFORMANCE

This Contract will be effective on the date of execution and terminate five years from that execution date unless terminated earlier in accordance with Section VII.C, *General Terms and Conditions, Termination*.

V. COURT RESPONSIBILITIES

A. FTA Report

For a matter involving any offense which a Court has jurisdiction of under Tex. Code Crim. Proc. Chapter 4, where a person fails to appear for a complaint or citation or fails to pay or

satisfy a judgment ordering payment of a fine and cost in the manner ordered by the Court, the Court will supply DPS, through its Vendor, an FTA report including the information that is necessary to deny renewal of the driver license of that person. The Court must make reasonable efforts to ensure that all FTA Reports are accurate, complete, and non-duplicative. The FTA Report must include the following information:

1. the jurisdiction in which the alleged offense occurred;
2. the name of the court submitting the report;
3. the name, date of birth, and Texas driver license number of the person who failed to appear or failed to pay or satisfy a judgment;
4. the date of the alleged violation;
5. a brief description of the alleged violation;
6. a statement that the person failed to appear or failed to pay or satisfy a judgment as required by law;
7. the date that the person failed to appear or failed to pay or satisfy a judgment; and
8. any other information required by DPS.

B. Clearance Reports

The Court that files the FTA Report has a continuing obligation to review the FTA Report and promptly submit appropriate additional information or reports to the Vendor. The clearance report must identify the person, state whether or not a fee was required, and advise DPS to lift the denial of renewal and state the grounds for the action. All clearance reports must be submitted immediately, but no later than two business days from the time and date that the Court receives appropriate payment or other information that satisfies the person's obligation to that Court.

To the extent that a Court uses the FTA system by submitting an FTA Report, the Court must collect the statutorily required \$10.00 reimbursement fee from the person who failed to appear, pay or satisfy a judgment ordering payment of a fine and cost in the manner ordered by the Court. If the person is acquitted of the underlying offense for which the original FTA Report was filed or found indigent by the court, the Court will not require payment of the reimbursement fee.

Court must submit a clearance report for the following circumstances:

1. the perfection of an appeal of the case for which the warrant of arrest was issued or judgment arose;
2. the dismissal of the charge for which the warrant of arrest was issued or judgment arose;
3. the posting of a bond or the giving of other security to reinstate the charge for which the warrant was issued;
4. the payment or discharge of the fine and cost owed on an outstanding judgment of the Court; or
5. other suitable arrangement to satisfy the fine and cost within the Court's discretion.

After termination of the Contract, the Court has a continuing obligation to report dispositions and collect fees for all violators in the FTA system at the time of termination. Failure to comply with the continuing obligation to report will result in the removal of all outstanding entries of the Court in the FTA Report, resulting in the lifting of any denied driver license renewal status from DPS.

C. Quarterly Reports and Audits

Court must submit quarterly reports to DPS in a format established by DPS.

Court is subject to audit and inspection at any time during normal business hours and at a mutually agreed upon location by the state auditor, DPS, and any other department or agency, responsible for determining that the Parties have complied with the applicable laws. Court must provide all reasonable facilities and assistance for the safe and convenient performance of any audit or inspection.

Court must correct any non-conforming transactions performed by the Court, at its own cost, until acceptable to DPS.

Court must keep all records and documents regarding this Contract for the term of this Contract and for seven years after the termination of this Contract, or until DPS or the State Auditor's Office (SAO) is satisfied that all audit and litigation matters are resolved, whichever period is longer.

D. Accounting Procedures

Court must keep separate, accurate, and complete records of the funds collected and disbursed and must deposit the funds in the appropriate municipal or county treasury. Court may deposit such fees in an interest-bearing account and retain the interest earned on such accounts for the Court.

Court will allocate \$6.00 of each \$10.00 reimbursement fee received for payment to the Vendor and \$4.00 for credit to the general fund of the municipal or county treasury.

E. Non-Waiver of Fees

Court will not waive the \$10.00 reimbursement fee for any person that has been submitted on an FTA Report, unless any of the requirements in Tex. Trans. Code § 706.006(a) or §706.006(d) are met.

Failure to comply with this section will result in: (i) termination of this Contract for cause; and (ii) the removal of all outstanding entries of the Court in the FTA Report, resulting in the lifting of any denied driver license renewal status from DPS.

F. Litigation Notice

The Court must make a good-faith attempt to immediately notify DPS in the event that the Court becomes aware of litigation in which this Contract or Tex. Transp. Code Chapter 706 is subject to constitutional, statutory, or common-law challenge, or is struck down by judicial decision.

VI. DPS's RESPONSIBILITIES

DPS will not continue to deny renewal of the person's driver license after receiving notice from the Court that the FTA Report was submitted in error or has been destroyed in accordance with the Court's record retention policy.

VII. PAYMENTS TO VENDOR

Court must pay the Vendor a fee of \$6.00 per person for each violation that has been reported to the Vendor and for which the Court has subsequently collected the statutorily required \$10.00 reimbursement fee. In the event that the fee has been waived by Tex. Trans. Code § 706.006(a) or §706.006(d), no payment will be made to the Vendor.

Court agrees that payment will be made to the Vendor no later than the last day of the month following the close of the calendar quarter in which the payment was received by the Court.

DPS will not pay Vendor for any fees that should have been submitted by a Court.

VIII. GENERAL TERMS AND CONDITIONS

- A. Compliance with Law.** This Contract is governed by and construed under and in accordance with the laws of the State of Texas. The Court understands and agrees that it will comply with all local, state, and federal laws in the performance of this Contract, including administrative rules adopted by DPS.
- B. Notice.** The respective party will send the other party notice as noted in this section. Either party may change its information by giving the other party written notice and the effective date of the change.

Court	Department of Public Safety
Attn.:	Enforcement & Compliance Service
Address:	5805 North Lamar Blvd., Bldg A
Address:	Austin, Texas 78752-0001
Fax:	(512) 424-5311 [fax]
Email:	Driver.Improvement@dps.texas.gov
Phone:	(512) 424-7172

C. Termination.

Either party may terminate this Contract with 30 days’ written notice.

DPS may also terminate this Contract for cause if Court doesn’t comply with Section V.C., *Quarterly Reports and Audits* and V.E., *Non- Waiver of Fees*.

If either Party is subject to a lack of appropriations that are necessary for that Party’s performance of its obligations under this Contract, the Contract is subject to immediate cancellation or termination, without penalty to either Party.

D. Amendments.

This contract may only be amended by mutual written agreement of the Parties.

E. Miscellaneous.

1. The parties shall use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code to resolve any disputes under this Contract; provided

however nothing in this paragraph shall preclude either Party from pursuing any remedies available under Texas law.

- 2. This Contract shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to either Party or the State of Texas.
- 3. Any alterations, additions, or deletions to the terms of the contract that are required by changes in federal or state law or regulations are automatically incorporated into the contract without written amendment hereto, and shall become effective on the date designated by such law or by regulation.

CERTIFICATIONS

The Parties certify that (1) the Contract is authorized by the governing body of each party; (2) the purpose, terms, rights, and duties of the Parties are stated within the Contract; and (3) each party will make payments for the performance of governmental functions or services from current revenues available to the paying party.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

Court*

Department of Public Safety

Authorized Signatory

Driver License Division Chief or Designee

Title

Date

Date

*An additional page may be attached if more than one signature is required to execute this Contract on behalf of the Court. Each signature block must contain the person’s title and date.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 27, 2024
AGENDA SUBJECT: Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2023.

EXHIBITS: Audit



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 27, 2024
AGENDA SUBJECT: Discussion and possible action to award a contract to Century Concrete Construction, Inc. in the amount of \$1,703,376.88 for the Lindenwood Shasta Pineland Reconstruction.

EXHIBITS: Recommendation & Bid

August 20, 2024

The Honorable Jim Pappas
 City of Hunters Creek Village
 1 Hunters Creek Place
 Houston, Texas 77024

RE: Shasta Drive, Pineland Drive, and Lindenwood Drive Reconstruction
 Construction Award Recommendation
 CFA PROJ. NO. 2412-019-01

Dear Mayor Pappas:

On Tuesday, July 30, 2024, bids for the Shasta, Pineland, and Lindenwood Reconstruction Project were received and read aloud at Hunters Creek Village City Hall. Of the seventy-one (71) plan holders, a total of five (5) contracting firms submitted bids for this project. One of the five bidders on the project, Hayden Paving, was disqualified from project award consideration as they failed to submit the most current bid form that included the latest addendum. Upon review of the four (4) remaining bid packages, there were minor mathematical errors in the bid amounts submitted by Century Concrete Construction, iCon GC, and TLC Construction Contract Services. However, these mathematical errors did not affect the bid amount of the lowest bidder.

Century Concrete Construction, Inc. was the lowest bidder with a total amount of \$1,703,376.88 which includes the base bid, extra work items, and alternate items. The engineer's opinion of probable cost was \$1,825,553.75.

We provided a breakdown of the subtotals for each bid item section from the three lowest bidders, along with the average price for each section.:

Bid Item Section	Century Concrete Construction, Inc. 1 st Low Bidder	iCON GC, LLC 2 nd Low Bidder	AAA Asphalt Paving, Inc. 3 rd Low Bidder
1. Site Preparation	\$ 330,165.39	\$ 319,338.00	\$ 337,702.00
2. SWPPP	\$ 13,925.00	\$ 16,678.00	\$ 7,315.00
3. Demolition	\$ 75,082.64	\$ 75,135.00	\$ 74,039.00
4. Paving	\$ 773,234.22	\$ 940,148.00	\$ 932,085.00
5. Storm Sewer	\$ 305,197.50	\$ 349,217.00	\$ 398,110.00
6. Extra Work Items	\$ 132,870.00	\$ 110,319.00	\$ 96,350.00
7. Alternate Bid Items	\$ 12,294.00	\$ 5,600.00	\$ 15,400.00
8. Add Alternate	\$ 17,073.00	\$ 25,080.00	\$ 13,000.00
9. Deduct Alternate	\$ 43,535.13	\$ 51,514.00	\$ 74,315.000
TOTAL	\$ 1,703,376.88	\$ 1,893,029.00	\$ 1,948,316.00

After substituting base bid items with alternate bid items in various combinations, the range from the lowest to highest bid amount remains unchanged. The order of the bidders from low to high is shown below:

RANK	FIRM
1.	Century Concrete Construction, Inc.
2.	iCON GC, LLC
3.	AAA Asphalt Paving, Inc
4.	TLC Construction Contract Services, Inc

Upon review of the bid package submitted by Century Concrete Construction, LLC, all required documents and qualifications were submitted. We have worked extensively with Century Concrete in the past on multiple projects such as Ripple Creek Pavement Repairs and other projects around the City and have had no negative issues. Our evaluation of the experience, reputation, and financial condition of Century Concrete Construction indicates that they are responsive, responsible, and capable of completing the work.

Cobb, Fendley & Associates, Inc. recommends that the construction contract, in the amount of \$1,703,376.88, be awarded to Century Concrete Construction, Inc.

Enclosed, for your review, is a copy of the Unit Bid Tabulation. If you have any questions or require any additional information, please do not hesitate to call me at 713-462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.

Nicholas Mumme, P.E.
Project Manager

Enclosure

PROJECT: SHASTA DRIVE, PINELAND DRIVE AND LINDENWOOD DRIVE
 RECONSTRUCTION
 CLIENT: CITY OF HUNTERS CREEK
 DATE OF BID OPENING: JULY 30, 2024
 TIME: 2:00 PM
 CFA PROJECT NUMBER: 2412-019-01

Item No.	Item Description	Unit	Quantity	BIDDER NO. 1 CENTURY CONCRETE CONSTRUCTION, INC.		BIDDER NO. 2 Icon GC, LLC		BIDDER NO. 3 AAA Asphalt Paving Inc	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization (No Greater than 5% of Total Bid)	LS	1	\$ 65,000.00	\$ 65,000.00	\$ 56,727.00	\$ 56,727.00	\$ 75,000.00	\$ 75,000.00
2	Traffic Control and Regulation	LS	1	\$ 30,648.91	\$ 30,648.91	\$ 20,198.00	\$ 20,198.00	\$ 25,000.00	\$ 25,000.00
3	Temporary Residential Driveways, Furnish, Install, and Remove including Maintenance (All-Weather Material)	EA	89	\$ 750.00	\$ 66,750.00	\$ 1,015.00	\$ 90,335.00	\$ 1,500.00	\$ 133,500.00
4	Adjust Existing MH Lid to Grade	EA	5	\$ 650.00	\$ 3,250.00	\$ 617.00	\$ 3,085.00	\$ 750.00	\$ 3,750.00
5	Adjust Existing Cleanout to Grade	EA	2	\$ 2,500.00	\$ 5,000.00	\$ 3,040.00	\$ 6,080.00	\$ 750.00	\$ 1,500.00
6	Block Sodding	SY	15,000	\$ 10.00	\$ 150,000.00	\$ 8.45	\$ 126,750.00	\$ 5.00	\$ 75,000.00
7	Loop Detector replacement and reconnection to control box, Lindenwood - Memorial Intersection	LS	1	\$ 3,293.37	\$ 3,293.37	\$ 10,520.00	\$ 10,520.00	\$ 3,500.00	\$ 3,500.00
8	ReflectORIZED Pavement Markings (Thermoplastic) 24-inch White/Solid - Furnished and Applied	LF	71	\$ 14.41	\$ 1,023.11	\$ 31.00	\$ 2,201.00	\$ 12.00	\$ 852.00
9	Tree Protection, including clearance pruning	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 1,408.00	\$ 1,408.00	\$ 5,000.00	\$ 5,000.00
10	Tree Removal (0-12")	EA	2	\$ 750.00	\$ 1,500.00	\$ 1,408.00	\$ 2,816.00	\$ 2,500.00	\$ 5,000.00
11	Tree Removal (12-30")	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 2,345.00	\$ 4,690.00	\$ 4,800.00	\$ 9,600.00
	SUBTOTAL				\$ 330,165.39		\$ 319,338.00		\$ 337,702.00
Section 2 - SWPPP									
12	Erosion/Sediment Control in Accordance with TPDES Requirements, including Notice of Intent (NOI), Notice of Termination (NOT), Maintenance, Inspection and Reporting	LS	1	\$ 6,500.00	\$ 6,500.00	\$ 6,379.00	\$ 6,379.00	\$ 2,500.00	\$ 2,500.00
13	Reinforced Filter Fabric Fence	LF	900	\$ 3.50	\$ 3,150.00	\$ 3.40	\$ 3,060.00	\$ 2.50	\$ 2,250.00
14	Inlet Protection Barrier (Stage 2 inlets, gravel bags, 60% of unit cost for furnish & installation & 40% of unit cost for removal)	EA	57	\$ 75.00	\$ 4,275.00	\$ 127.00	\$ 7,239.00	\$ 45.00	\$ 2,565.00
	SUBTOTAL				\$ 13,925.00		\$ 16,678.00		\$ 7,315.00
Section 3 - Demolition Items									
15	Remove and Dispose of Existing 15" Storm Sewer Pipe	LF	229	\$ 20.00	\$ 4,580.00	\$ 25.00	\$ 5,725.00	\$ 20.00	\$ 4,580.00
16	Remove and Dispose of Existing 18" Storm Sewer Pipe	LF	847	\$ 20.00	\$ 16,940.00	\$ 25.00	\$ 21,175.00	\$ 20.00	\$ 16,940.00
17	Remove and Dispose of Existing 24" Storm Sewer Pipe	LF	578	\$ 22.00	\$ 12,716.00	\$ 25.00	\$ 14,450.00	\$ 25.00	\$ 14,450.00
18	Remove and Dispose of Existing Headwalls	EA	30	\$ 175.00	\$ 5,250.00	\$ 670.00	\$ 20,100.00	\$ 500.00	\$ 15,000.00
19	Walkways and Driveways (All Thicknesses), Complete in Place	SY	782	\$ 22.76	\$ 17,798.32	\$ 10.50	\$ 8,211.00	\$ 24.00	\$ 18,768.00
20	Remove and Dispose of Brick Paver, Stone, and Gravel Driveway (All Thicknesses), Complete in Place	SY	782	\$ 22.76	\$ 17,798.32	\$ 7.00	\$ 5,474.00	\$ 5.50	\$ 4,301.00
	SUBTOTAL				\$ 75,082.64		\$ 75,135.00		\$ 74,039.00
Section 4 - Paving Items									
21	3 inches HMA Asphalt, Complete in Place	TON	122	\$ 284.05	\$ 34,654.10	\$ 235.00	\$ 28,670.00	\$ 155.00	\$ 18,910.00
22	16 inches Crushed Concrete (Non-Stabilized) Complete in Place	SY	732	\$ 46.10	\$ 33,745.20	\$ 29.00	\$ 21,228.00	\$ 70.00	\$ 51,240.00
23	Remove/Dispose Asphalt and Subgrade	SY	732	\$ 14.37	\$ 10,518.84	\$ 20.00	\$ 14,640.00	\$ 15.00	\$ 10,980.00
24	Laminated Geogrid, Complete in Place	SY	732	\$ 6.14	\$ 4,494.48	\$ 22.00	\$ 16,104.00	\$ 10.00	\$ 7,320.00
25	Install Root Barrier (24" depth), furnished by the City in place Full Depth Cold Flexible Pavement Recycling, including final shaping and grading and haul - off and disposal of excess material	LF	400	\$ 15.00	\$ 6,000.00	\$ 13.50	\$ 5,400.00	\$ 15.00	\$ 6,000.00
26	Install Root Barrier (24" depth), furnished by the City in place Full Depth Cold Flexible Pavement Recycling, including final shaping and grading and haul - off and disposal of excess material	SY	12,190	\$ 9.15	\$ 111,538.50	\$ 12.50	\$ 152,375.00	\$ 12.00	\$ 146,280.00
27	Tro Bin 70 - 30 Material	TON	307	\$ 260.00	\$ 79,820.00	\$ 356.00	\$ 109,292.00	\$ 315.00	\$ 96,705.00
28	2-inch Thick Type D HMA Overlay	TON	1,326	\$ 222.35	\$ 294,836.10	\$ 235.00	\$ 311,610.00	\$ 150.00	\$ 198,900.00
29	Recycled Crushed Concrete Base	TON	75	\$ 75.00	\$ 5,625.00	\$ 45.00	\$ 3,375.00	\$ 70.00	\$ 5,250.00
30	6-inch Concrete Driveways, Including 6-inch Cement Stabilized Sand Base, Complete in Place (Aprons Only)	SY	1,564	\$ 105.50	\$ 165,002.00	\$ 131.00	\$ 204,884.00	\$ 125.00	\$ 195,500.00
31	Concrete Headwalls	EA	30	\$ 900.00	\$ 27,000.00	\$ 2,419.00	\$ 72,570.00	\$ 6,500.00	\$ 195,000.00
	SUBTOTAL				\$ 773,234.22		\$ 940,148.00		\$ 892,085.00

PROJECT: SHASTA DRIVE, PINELAND DRIVE AND LINDENWOOD DRIVE
 RECONSTRUCTION
 CLIENT: CITY OF HUNTERS CREEK
 DATE OF BID OPENING: JULY 30, 2024
 TIME: 2:00 PM
 CFA PROJECT NUMBER: 2412-019-01

BASE UNIT PRICE ITEMS			BIDDER NO. 1 CENTURY CONCRETE CONSTRUCTION, INC.		BIDDER NO. 2 Icon GC, LLC		BIDDER NO. 3 AAA Asphalt Paving Inc		
Item No.	Item Description	Unit	Quantity	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Section 5 - Drainage and Storm Sewer									
32	Ditch Regrading	LF	4,830	\$ 5.25	\$ 25,357.50	\$ 18.00	\$ 86,940.00	\$ 22.00	\$ 106,260.00
33	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (15-inch)	LF	229	\$ 110.00	\$ 25,190.00	\$ 108.00	\$ 24,732.00	\$ 105.00	\$ 24,045.00
34	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (18-inch)	LF	791	\$ 130.00	\$ 102,830.00	\$ 121.00	\$ 95,711.00	\$ 135.00	\$ 106,785.00
35	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (24-inch)	LF	544	\$ 155.00	\$ 84,320.00	\$ 135.00	\$ 73,440.00	\$ 165.00	\$ 89,760.00
36	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (36-inch)	LF	10	\$ 240.00	\$ 2,400.00	\$ 255.00	\$ 2,550.00	\$ 425.00	\$ 4,250.00
37	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (18-inch, ARCH Pipe)	LF	56	\$ 325.00	\$ 18,200.00	\$ 224.00	\$ 12,544.00	\$ 185.00	\$ 10,360.00
38	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (24-inch, ARCH Pipe)	LF	34	\$ 350.00	\$ 11,900.00	\$ 250.00	\$ 8,500.00	\$ 225.00	\$ 7,650.00
39	Type A Grate Inlet, Complete in Place	EA	14	\$ 2,500.00	\$ 35,000.00	\$ 3,200.00	\$ 44,800.00	\$ 3,500.00	\$ 49,000.00
	SUBTOTAL			\$ 305,197.50	\$ 349,217.00				\$ 398,110.00
Section 6 - Extra Work Items									
40	Block Sodding, Zoysia	SY	4,500	\$ 10.70	\$ 48,150.00	\$ 8.40	\$ 37,800.00	\$ 8.50	\$ 38,250.00
41	Yard drain, Force Main reconnection to proposed storm sewer	EA	17	\$ 400.00	\$ 6,800.00	\$ 72.00	\$ 1,224.00	\$ 500.00	\$ 8,500.00
42	6" Concrete Curb, Complete in Place	LF	80	\$ 5.25	\$ 420.00	\$ 4.00	\$ 320.00	\$ 35.00	\$ 2,800.00
43	Paver and Stone Driveways, Including Salvaged Pavers and 6-inch Cement Stabilized Sand Base, Complete in Place	SY	350	\$ 172.00	\$ 60,200.00	\$ 156.00	\$ 54,600.00	\$ 80.00	\$ 28,000.00
44	Remove and Dispose of Existing Culverts (All Sizes)	LF	115	\$ 20.00	\$ 2,300.00	\$ 25.00	\$ 2,875.00	\$ 20.00	\$ 2,300.00
45	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (24-inch)	LF	100	\$ 150.00	\$ 15,000.00	\$ 135.00	\$ 13,500.00	\$ 165.00	\$ 16,500.00
	SUBTOTAL			\$ 132,870.00	\$ 110,319.00				\$ 96,350.00
Section 7 - Alternate Bid Items									
46	1 1/2 INCHES CRUSHED CONCRETE (STABILIZED) Complete in Place	SY	200	\$ 61.47	\$ 12,294.00	\$ 28.00	\$ 5,600.00	\$ 77.00	\$ 15,400.00
	SUBTOTAL			\$ 12,294.00	\$ 5,600.00				\$ 15,400.00
Section 8 - Add Alternate									
47	Remove and Replace 3-inch HMA/Asphalt, complete in place (Surface Repair)	SY	100	\$ 83.33	\$ 8,333.00	\$ 182.00	\$ 18,200.00	\$ 75.00	\$ 7,500.00
48	4" Pavement Striping All Types and Colors	LF	1,100	\$ 2.60	\$ 2,860.00	\$ 1.00	\$ 1,100.00	\$ 1.00	\$ 1,100.00
49	Traffic Button Markers All Types and Colors Button Furnish and Apply	EA	40	\$ 12.00	\$ 480.00	\$ 9.50	\$ 380.00	\$ 10.00	\$ 400.00
50	Install Root Barrier (24" depth), furnished by the Contractor	LF	200	\$ 27.00	\$ 5,400.00	\$ 27.00	\$ 5,400.00	\$ 20.00	\$ 4,000.00
	SUBTOTAL			\$ 17,073.00	\$ 25,080.00				\$ 13,000.00
Section 9 - Deduct Alternate									
51	Select Backfill Material	CY	500	\$ 25.00	\$ 12,500.00	\$ 41.00	\$ 20,500.00	\$ 30.00	\$ 15,000.00
52	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (36-inch), 322 Lindenwood Outfall	LF	83	\$ 240.00	\$ 19,920.00	\$ 247.00	\$ 20,501.00	\$ 305.00	\$ 25,315.00
53	Proposed Type C Manhole, Complete in Place	EA	1	\$ 6,500.00	\$ 6,500.00	\$ 4,273.00	\$ 4,273.00	\$ 7,500.00	\$ 7,500.00
54	Concrete Headwall/Wingwall Structure, 322 Lindenwood Outfall, Complete in Place	EA	1	\$ 3,500.00	\$ 3,500.00	\$ 4,768.00	\$ 4,768.00	\$ 25,000.00	\$ 25,000.00
55	Connect Existing 18" Storm Sewer to Prop. Manhole, Complete in Place	EA	1	\$ 1,115.13	\$ 1,115.13	\$ 1,472.00	\$ 1,472.00	\$ 1,500.00	\$ 1,500.00
	SUBTOTAL			\$ 43,535.13	\$ 1,893,376.88				\$ 74,315.00
	TOTAL BASE BID PRICE			\$ 1,703,376.88	\$ 1,893,029.00				\$ 1,948,316.00

Note:
 The highlighted boxes are used to show corrected math errors from the original bid form.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 27, 2024
AGENDA SUBJECT: Discussion and possible action to approve Change Order #1 to the contract with Century Concrete Construction, Inc. in the amount of \$206,767.00 for the Lindenwood, Shasta, Pineland Reconstruction.

EXHIBITS: Change Order

Change Order #1

DATE OF ISSUANCE: August 22, 2024

EFFECTIVE DATE: August 22, 2024

PROJECT: Shasta Drive, Pineland Drive, and Lindenwood Drive Reconstruction

CONTRACTOR: Century Concrete Construction, Inc.

OWNER: City of Hunters Creek Village

ADDRESS: 20751 Old Sorters Road

ADDRESS: 1 Hunters Creek Place
Houston, TX 77024

Porter, TX 77365

DESCRIPTION OF CHANGES

Scope: Added Scope for Colored Concrete Ribbon Curb
Amount: \$206,767.00
Days: Zero

EXECUTIVE SUMMARY

CONTRACT PRICE SUMMARY

Original Contract Price	\$	1,703,376.88
Previous Change Orders		
This Change Order	\$	206,767.00
Revised Contract Price	\$	1,910,143.88

CONTRACT TIME SUMMARY

Contract Time and Notice to Proceed Date to be Determined.

Submitted by:

By: _____
Print Name Signature Date
Century Concrete Construction, Inc.

Recommended by:

By: Steve Brington _____ 08.22.24
Print Name Signature Date
Cobb, Fendley & Associates, Inc.

Approved:

By: _____
Print Name Signature Date
City of Hunters Creek Village

						Change Order 1		
Item No.	Item Description	Unit	QTY	Unit Price	Extended Price	Revised Unit QTY	Revised Unit Price	Price Difference
BASE UNIT PRICE ITEMS								
PART 1 - SITE PREPARATION								
1	Mobilization (No Greater than 5% of Total Bid)	LS	1	\$ 65,000.00	\$ 65,000.00			\$ -
2	Traffic Control and Regulation	LS	1	\$ 30,648.91	\$ 30,648.91			\$ -
3	Temporary Residential Driveways, Furnish, Install, and Remove including Maintenance (All-Weather Material)	EA	89	\$ 750.00	\$ 66,750.00			\$ -
4	Adjust Existing MH Lid to Grade	EA	5	\$ 650.00	\$ 3,250.00			\$ -
5	Adjust Existing Cleanout to Grade	EA	2	\$ 2,250.00	\$ 4,500.00			\$ -
6	Block Sodding	SY	15000	\$ 10.00	\$ 150,000.00			\$ -
7	Loop Detector replacement and reconnection to contrl box, Lindenwood - Memorial Intersection	LS	1	\$ 3,293.37	\$ 3,293.37			\$ -
8	ReflectORIZED Pavement Markings (Thermoplastic) 24-inch White/Solid - Furnished and Applied	LF	71	\$ 14.41	\$ 1,023.11			\$ -
9	Tree Protection, including clearance pruning	EA	1	\$ 1,200.00	\$ 1,200.00			\$ -
10	Tree Removal (0-12")	EA	2	\$ 750.00	\$ 1,500.00			\$ -
11	Tree Removal (12-30")	EA	2	\$ 1,500.00	\$ 3,000.00			\$ -
PART 2 - SWPPP								
12	Erosion/Sediment Control in Accordance with TPDES Requirements, Including Notice of Intent (NOI), Notice of Termination (NOT), Maintenance, Inspection and Reporting	LS	1	\$ 6,500.00	\$ 6,500.00			\$ -
13	Reinforced Filter Fabric Fence	LF	900	\$ 3.50	\$ 3,150.00			\$ -
14	Inlet Protection Barrier (Stage 2 inlets, gravel bags, 60% of unit cost for furnish & installation & 40% of unit cost for removal)	EA	57	\$ 75.00	\$ 4,275.00			\$ -
PART 3 - DEMOLITION ITEMS								
15	Remove and Dispose of Existing 15" Storm Sewer Pipe	LF	229	\$ 20.00	\$ 4,580.00			\$ -
16	Remove and Dispose of Existing 18" Storm Sewer Pipe	LF	847	\$ 20.00	\$ 16,940.00			\$ -
17	Remove and Dispose of Existing 24" Storm Sewer Pipe	LF	578	\$ 22.00	\$ 12,716.00			\$ -
18	Remove and Dispose of Existing Headwalls	EA	30	\$ 175.00	\$ 5,250.00			\$ -
19	Remove and Dispose Offsite of Existing Concrete Walkways and Driveways (All Thicknesses), Complete in Place	SY	782	\$ 22.76	\$ 17,798.32			\$ -
20	Remove and Dispose of Brick Paver, Stone, and Gravel Driveway (All Thicknesses), Complete in Place	SY	782	\$ 22.76	\$ 17,798.32			\$ -
PART 4 - PAVING ITEMS								
21	3 inches HMAc Asphalt, Complete in Place	TON	122	\$ 284.05	\$ 34,654.10			\$ -
22	16 inches Crusehd Concrete (Non-Stablized) Complete in lace	SY	732	\$ 46.10	\$ 33,745.20			\$ -
23	Remove/Dispose Asphalt and Subgrade	SY	732	\$ 14.37	\$ 10,518.84			\$ -
24	Laminated Geogrid, Complete in Place	SY	732	\$ 6.14	\$ 4,494.48			\$ -
25	Install Root Barrier (24" depth), furnished by the City	LF	400	\$ 15.00	\$ 6,000.00			\$ -
26	In place Full Depth Cold Flexible Pavement Recycling, including final shaping and grading and haul - off and disposal of excess material	SY	12,190	\$ 9.15	\$ 111,538.50			\$ -
27	Tru Bln 70 - 30 Material	TON	307	\$ 260.00	\$ 79,820.00			\$ -
28	2-inch thick type D HMAc overlay	TON	1,326	\$ 222.35	\$ 294,836.10			\$ -
29	Recycled Crushed Concrete Base	TON	75	\$ 75.00	\$ 5,625.00			\$ -
30	6-Inch Concreet Driveways, Including 6-Inch Cement Stabilized Sand Base, Complete in Place (Aprons Only)	SY	1,564	\$ 105.50	\$ 165,002.00			\$ -
31	Concrete Headwalls	EA	30	\$ 900.00	\$ 27,000.00			\$ -

						Change Order 1		
Item No.	Item Description	Unit	QTY	Unit Price	Extended Price	Revised Unit QTY	Revised Unit Price	Price Difference
PART 5 - DRAINAGE AND STORM SEWER ITEMS								
32	Ditch Regrading	LF	4,830	\$ 5.25	\$ 25,357.50			\$ -
33	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (15-inch)	LF	229	\$ 110.00	\$ 25,190.00			\$ -
34	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (18-inch)	LF	791	\$ 130.00	\$ 102,830.00			\$ -
35	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (24-inch)	LF	544	\$ 155.00	\$ 84,320.00			\$ -
36	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (36-inch)	LF	10	\$ 240.00	\$ 2,400.00			\$ -
37	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (18-inch, ARCH Pipe)	LF	56	\$ 325.00	\$ 18,200.00			\$ -
38	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (24-inch, ARCH Pipe)	LF	34	\$ 350.00	\$ 11,900.00			\$ -
39	Type A Grate Inlet, Complete in Place	EA	14	\$ 2,500.00	\$ 35,000.00			\$ -
PART 6 - EXTRA WORK ITEMS								
40	Block Sodding, Zoysia	SY	4,500	\$ 10.70	\$ 48,150.00			\$ -
41	Yard drain, Force Main reconnection to proposed storm sewer	EA	17	\$ 400.00	\$ 6,800.00			\$ -
42	6" Concrete Curb, Complete in Place	LF	80	\$ 5.25	\$ 420.00			\$ -
43	Paver and Stone Driveways, Including Salvaged Pavers and 6-Inch Cement Stabilized Sand Base, Complete in Place	SY	350	\$ 172.00	\$ 60,200.00			\$ -
44	Remove and Dispose of Existing Culverts (All Sizes)	LF	115	\$ 20.00	\$ 2,300.00			\$ -
45	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (24-inch)	LF	100	\$ 150.00	\$ 15,000.00			\$ -
PART 7 - ALTERNATE BID ITEMS								
46	16 INCHES Crushed Concrete (Stabilized) Complete in Place	SY	200	\$ 61.47	\$ 12,294.00			\$ -
PART 8 - ADD ALTERNATE ITEMS								
47	Remove and Replace 3 inch HMAC Asphalt, complete in place (Surface Repair)	SY	100	\$ 83.33	\$ 8,333.00			\$ -
48	4" Pavement Striping All Types and Colors	LF	1,100	\$ 2.60	\$ 2,860.00			\$ -
49	Traffic Button Markers All Types and Colors Button Furnish and Apply	EA	40	\$ 12.00	\$ 480.00			\$ -
50	Install Root Barrier (24" depth), furnished by the Contractor	LF	200	\$ 27.00	\$ 5,400.00			\$ -
PART 9 - DEDUCT ALTERNATE ITEMS								
51	Select Backfill Material	CY	500	\$ 25.00	\$ 12,500.00			\$ -
52	Reinforced Concrete Pipe, C76, Class III, Rubber Gasket (36-inch), 322 Lindenwood Outfall	LF	83	\$ 240.00	\$ 19,920.00			\$ -
53	Proposed Type C Manhole, Complete in Place	EA	1	\$ 6,500.00	\$ 6,500.00			\$ -
54	Concrete Headwall/Wingwall Structure, 322 Lindenwood Outfall, Complete in Place	EA	1	\$ 3,500.00	\$ 3,500.00			\$ -
55	Connect Existing 18" Storm Sewer to Prop. Manhole, Complete in Place	EA	1	\$ 1,115.13	\$ 1,115.13			\$ -
CHANGE ORDER NO. 1								
CO1.1	Colored Concrete Ribbon Curb	LS	0	\$ -	\$ -	1.00	\$ 206,767.00	\$ 206,767.00

TOTAL ORIGINAL CONTRACT = \$ 1,703,376.88

TOTAL CHANGE ORDER 1 = \$ 206,767.00

REVISED CONTRACT AMOUNT = \$ 1,910,143.88



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 27, 2024
AGENDA SUBJECT: Discussion and possible action to approve proposal from Cobb, Fendley & Associates, Inc. for engineering services for the Municipal Separate Storm Sewer System (MS4) General Permit.

EXHIBITS: Proposal

Task 76

August 21, 2024

Mr. Tom Fullen
City Administrator
1 Hunters Creek place
Hunters Creek Village, Texas 77024

RE: Proposal for Task 76 - MS4 General Permit Application

Dear Mr. Fullen,

Cobb, Fendley & Associates, Inc. is pleased to submit our proposal for engineering services the Hunters Creek Village's Municipal Separate Storm Sewer System (MS4) General Permit. The project includes preparing and submitting TCEQ's MS4 General Permit to TCEQ for approval.

CobbFendley will coordinate with Hunters Creek Village on preparation of the MS4 application. The Engineering deliverable is a submittal to TCEQ for review and approval. One paper copy and one digital copy of the approved MS4 will be submitted to the City. **Our Engineering Services will be billed Lump Sum in the amount of \$10,000.00.**

Exclusions from the Scope of Services:

The services described above are the identified Basic Services for this assignment. Other items that may arise during the course of the project that the Owner may wish to add to the scope of services shall be deemed as ADDITIONAL SERVICES. CobbFendley shall undertake such additional services as assigned by the Owner upon written direction from the Owner. Examples of such items are as follows:

- **GIS Mapping and Exhibits**
- **MS4 Annual Reports**
- **Legal Notice (Newspaper Ad Fee)**
- **Any other services not specifically included within the description of the Basic or Additional Services described above.**

If the engineering fees and scope of services are agreeable to you, please indicate your acceptance by signing in the space provided below and returning one copy to us for our file. If you have questions or comments, please call me at 713-462-3242.

Task 76

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.

Scope of Service accepted by:
Tom Fullen, City Administrator

Signature

Steven Byington, P.E.
Principal

Printed Name

Title

Date of Authorization

GENERAL TERMS AND CONDITIONS OF THE AUTHORIZATION FOR PROFESSIONAL SERVICES

1. REIMBURSABLE EXPENSES

CobbFendley's direct expenses shall be those costs incurred on or directly for the Client's project, including but not limited to necessary transportation costs including mileage at the current IRS rate, meals and lodging, laboratory tests and analyses, and printing and binding charges. These direct expenses shall be billed in accordance with the attached rate schedule.

2. OUTSIDE SERVICES

When technical or professional services are furnished by an outside source, when approved by the Client, an additional amount shall be added to the cost of these services by CobbFendley to cover CobbFendley's administrative costs, as provided in the attached CobbFendley rate schedule.

3. COST PROJECTIONS

If included in CobbFendley's scope of services, opinions or estimates of probable construction costs are prepared on the basis of CobbFendley's experience and qualifications and represent CobbFendley's judgment as a professional generally familiar with the industry. However, since CobbFendley has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, CobbFendley cannot and does not guarantee, represent or warrant that proposals, bids, or the actual construction cost will not vary from CobbFendley's opinions or estimates of probable construction cost.

4. PROFESSIONAL STANDARDS

CobbFendley agrees to perform its services in accordance with the standard of professional care used by other practicing professional engineers of ordinary prudence in the same field of engineering and performing the same type of work in Client's community under the same or similar circumstances. CobbFendley makes no other warranty, expressed or implied.

5. TERMINATION

Either Client or CobbFendley may terminate this authorization by giving 30 days written notice to the other party. In such event, Client shall forthwith pay CobbFendley in full for all work previously authorized and performed prior to effective date of termination. If no notice of termination is given, the relationships and obligations created by this Authorization shall be terminated upon completion of all applicable requirements of this Authorization. Failure by Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until CobbFendley has been paid in full all amounts due for services, expenses and other related charges, including interest on past due amounts.

6. OWNERSHIP OF DOCUMENTS

All documents prepared or furnished by CobbFendley pursuant to this Agreement are instruments of CobbFendley's professional service, and CobbFendley shall retain an ownership and property interest therein, including all copyrights. CobbFendley grants Client a license to use instruments of CobbFendley's professional service for the purpose of constructing, occupying or maintaining the project. Reuse or modification of any such documents by Client, without CobbFendley's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold CobbFendley harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

7. USE OF ELECTRONIC DOCUMENTS

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) or fully-scaled PDF files that are signed and sealed by CobbFendley's authorized design professionals. Files in electronic formats, or other types of information furnished by CobbFendley to Client such as text, data or graphics, are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, CobbFendley makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of

software application packages, operating systems or computer hardware differing from those in use by CobbFendley at the beginning of this project.

8. HAZARDOUS ENVIRONMENTAL CONDITIONS

CobbFendley shall have no liability or responsibility for the discovery, presence, handling, removal, disposal, cleanup, or exposure of persons or other property to underground substances, hazards, or conditions or other latent substances, hazards or conditions (including but not limited to contaminants, pollutants, chemicals or other hazardous or toxic solids, liquids or gases of any kind), Client acknowledges that CobbFendley is performing professional services for Client and CobbFendley is not and shall not be required to become an "arranger," "operator," "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA).

9. FORCE MAJEURE

Neither party shall be deemed in default of this agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.

10. CONSTRUCTION PHASE SERVICES

If this Agreement provides for any construction phase services by CobbFendley, it is agreed that the Contractor, not CobbFendley, is responsible for the construction of the project, and that CobbFendley is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for time of performance; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor. CobbFendley shall not be obligated to make exhaustive or continuous on-site inspections to check the quality or adequacy of construction or to verify that the work or materials of any contractor, subcontractor or materials supplier is in compliance with the plans and specifications. CobbFendley shall not be responsible for the Contractor's failure to execute the work in accordance with the Construction contract.

11. LIMITATION OF LIABILITY FOR DAMAGES

IN THE EVENT THAT CLIENT SHALL MAKE ANY CLAIM OR FILE ANY SUIT FOR DAMAGES AGAINST COBBFENDLEY ARISING OUT OF OR RELATED TO COBBFENDLEY'S PERFORMANCE OR NON-PERFORMANCE OF THE SERVICES TO BE PROVIDED UNDER THIS AGREEMENT, COBBFENDLEY'S LIABILITY TO CLIENT FOR ANY SUCH DAMAGES SHALL BE LIMITED TO ACTUAL AND DIRECT DAMAGES TO AN AMOUNT NOT TO EXCEED THE AMOUNT FEES CHARGED BY COBBFENDLEY TO CLIENT HEREUNDER. COBBFENDLEY SHALL HAVE NO LIABILITY FOR ANY CONSEQUENTIAL OR INDIRECT DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS, LOST BUSINESS OPPORTUNITIES, ADDITIONAL OVERHEAD, OR DAMAGES FOR LOSS OF USE OR LOSS OF PRODUCTION.

12. ALTERNATIVE DISPUTE RESOLUTION

In the event that any dispute shall arise between Client and CobbFendley regarding the parties rights or obligations under this Agreement, the parties shall, as a condition precedent to taking any action against one another make a good faith effort to resolve such disagreements by negotiation and/or non-binding mediation.

13. LEGAL EXPENSES

In the event that legal action is brought by Client or CobbFendley against the other party to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the court.

14. PAYMENT TO COBBFENDLEY

Monthly invoices will be issued by CobbFendley for all work performed under the terms of this agreement. Invoices are due and payable within ten (10) business days of receipt. Unless noted otherwise, tasks stated in the Scope of Services will be invoiced on a lump sum basis.

If Client is not the Owner, Client agrees to pay CobbFendley within ten (10) business days of receipt of payment from Owner.

Pending resolution of any dispute concerning any portion of any invoice submitted by CobbFendley, all undisputed portions shall be paid in accordance with this paragraph.

Progress payments on CobbFendley fees for percentage of project completion and reimbursable expenses incurred will be due and payable upon receipt of invoice at the end of each month.

If payment is not received within 60 days from date of invoice, CobbFendley retains the right to cease further work on the project until such time that the overdue invoices are paid. CobbFendley also retains the right to withhold final approved plans and other deliverables until all overdue invoices are paid.

15. AUTHORIZATION OF OWNER

Client hereby authorizes CobbFendley to enter upon the property for the purpose of conducting CobbFendley services thereon. If Client is not the Owner of the property, Client agrees to obtain such authorization from the Owner and provide same in writing to CobbFendley.

16. CONTRACT DOCUMENTS

This signed Authorization, together with the attached General Terms and Conditions of the Authorization for Professional Services and CobbFendley Rate Schedule contains the entire and integrated agreement between Client and CobbFendley and supersedes all prior negotiations, representations or agreements, either written or oral. This agreement may only be amended by written instrument signed by both parties.

17. SALES TAX

To the extent that state sales taxes apply to any of the services or materials to be provided hereunder, such taxes are in addition to and are not included in the proposed fees of this Authorization.

18. BENEFICIARIES AND ASSIGNMENT

This agreement is made for the sole benefit of Client and CobbFendley and nothing in this agreement shall create a contractual relationship or cause of action in favor of any third party against either Client or CobbFendley. This agreement may not be assigned without the written consent of both Client and CobbFendley.



2024 Standard Rate Schedule

Senior Engineer V or Principal	\$340.00/HR
Senior Engineer IV or Project Manager V	\$324.00/HR
Senior Engineer III or Project Manager IV	\$317.00/HR
Senior Engineer II or Project Manager III	\$284.00/HR
Senior Engineer I or Project Manager II	\$258.00/HR
Engineer III or Project Manager I	\$205.00/HR
Engineer II	\$185.00/HR
Engineer I	\$152.00/HR
Graduate Engineer II.....	\$141.00/HR
Graduate Engineer.....	\$130.00/HR
Sr. Project Coordinator.....	\$170.00/HR
Project Coordinator.....	\$117.00/HR
Senior Technician III (GIS, Telecom, Utility, CAD, Field).....	\$202.00/HR
Senior Technician II (GIS, Telecom, Utility, CAD, Field).....	\$176.00/HR
Senior Technician I (GIS, Telecom, Utility, CAD, Field).....	\$152.00/HR
Technician III (GIS, Telecom, Utility, CAD, Field).....	\$134.00/HR
Technician II (GIS, Telecom, Utility, CAD, Field).....	\$115.00/HR
Technician I (GIS, Telecom, Utility, CAD, Field).....	\$89.00/HR
Licensed State Land Surveyor	\$281.00/HR
Senior Registered Professional Land Surveyor II.....	\$300.00/HR
Senior Registered Professional Land Surveyor.....	\$263.00/HR
Registered Professional Land Surveyor II	\$240.00/HR
Registered Professional Land Surveyor.....	\$209.00/HR
Project Surveyor.	\$185.00/HR
Certified Photogrammetrist.	\$242.00/HR
4 Person Survey Crew	\$233.00/HR
3 Person Survey Crew	\$208.00/HR
2 Person Survey Crew	\$176.00/HR
1 Person Survey Crew	\$128.00/HR
2 Person Hy-Drone Crew	\$415.00/HR
2 Person UAV Drone Crew	\$286.00/HR
Construction Manager III.....	\$340.00/HR
Construction Manager II.....	\$281.00/HR
Construction Manager I.....	\$219.00/HR
Construction Observer III	\$190.00/HR
Construction Observer II	\$160.00/HR
Construction Observer I	\$134.00/HR
Sr. Right-of-Way Agent III or ROW Project Manager III.....	\$284.00/HR
Sr. Right-of-Way Agent II or ROW Project Manager II.....	\$228.00/HR

(Continued)

Sr. Right-of-Way Agent I or ROW Project Manager I.....	\$205.00/HR
Right-of-Way Agent III or ROW Attorney.....	\$195.00/HR
Right-of-Way Agent II.....	\$166.00/HR
Right-of-Way Agent I.....	\$131.00/HR
Right-of-Way Technician.....	\$119.00/HR
Administrative.....	\$128.00/HR
Clerical.....	\$98.00/HR
Field Data Device	\$40.00/HR/unit

SUBSURFACE UTILITY ENGINEERING

Two-Man Designating Crew (4-Hour Minimum)	\$208/HR
One-Man Designating Crew (4-Hour Minimum)	\$134/HR
Vacuum Excavation Truck with 2 Technicians (Vac 6000) (4-Hour Minimum).....	\$385/HR
Vacuum Excavation Truck with 2 Technicians (Vac 3000 & 4000) (4-Hour Minimum).....	\$359/HR
Ground Penetrating Radar with 1 Technician (4-Hour Minimum)	\$317/HR
Traffic Control Officer.....	@ Cost + 10%
Traffic Control (Lane Closures, etc.)	To Be Negotiated
Permits (Local, State, etc.).....	@ Cost + 10%
Designation, Location & Traffic Control Vehicles.....	\$6.50/Mile

REIMBURSABLE EXPENSES

Consultant or Specialty Contractor (Outside Firm)	@ Cost + 10%
Courier, Special Equipment Rental	@ Cost + 10%
Reasonable Out of Town Travel Expenses (Air, Hotel, Rental, etc.)	@ Cost
Mileage (Standard Car or Truck).....	IRS Approved Rate
Per Diem for Out of Town Travel (Per Day/Person)	GSA Standard Rate/Day
Title Plant Charges	@ Cost + 10%
Other Misc. Expenses Related to the Project.....	@ Cost + 10%

In-House Reproduction:

- Copies (Up to 11" x 17").....\$0.15/Each
- Color Prints (Up to 11" x 17").....\$1.50/Each
- Color Prints (Larger than 11" x 17")
- Bluelines (All Sizes).....\$1.00/Each
- Bond Prints (All Sizes).....\$2.00/Each
- Mylar Prints
- Vellum Prints

(*) Technology charges added to each billable man-hour.