

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
June 25, 2024**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, June 25, 2024, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

- B. **Ed Holland led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No Comments.

- E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichek, Police Commissioner, and Ray Schultz, Police Chief, presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, and Howard Miller, Fire Chief, presented this report.**

4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **No Report.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on May 28, 2024.
2. Approval of the Minutes of the Emergency Meeting on May 22, 2024.
3. Approval of the Cash Disbursement Journal for May 2024.
4. Approval of the 1st Quarterly Investment Report for FY2024.
5. Approval of an invoice from Cameron Builders, Inc. for emergency hvac work at City Hall.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to approve the proposed Memorial Village Police Departments FY2025 Budget.

Item take out of order.

Councilmember Marks made a motion to approve the proposed Memorial Village Police Departments FY2025 Budget. Councilmember Knox seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to approve the proposed Village Fire Department FY2025 Budget.

Item take out of order.

Councilmember Carlton made a motion to approve the proposed Village Fire Department FY2025 Budget. Councilmember Knox seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to approve the Village Fire Department FY2023 Audit.

Councilmember Carlton made a motion to approve the Village Fire Department FY2023 Audit. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

4. Discussion and possible action to approve the Village Fire Department retention of the FY2023 Budget surplus in the amount of \$238,054 to be placed in the Capital Replacement Fund.

Councilmember Carlton made a motion to approve the Village Fire Department retention of the FY2023 Budget surplus in the amount of \$238,054 to be placed in the Capital Replacement Fund. Councilmember Marks seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action to approve the Village Fire Department retention of the FY2025 EMS Revenue to be placed in the Capital Replacement Fund.

Councilmember Carlton made a motion to approve the Village Fire Department retention of the FY2025 EMS Revenue to be placed in the Capital Replacement Fund. Councilmember Knox seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to elect a Mayor Pro Tem.

Item take out of order.

Councilmember Knox made a motion to table the election of a Mayor Pro Tem. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

7. Discussion and possible action to appoint a Hunters Creek representative to be the point of contact for meetings with the Harris County Flood Control District.

Councilmember Cowell made a motion to table the appointment of a Hunters Creek representative for the point of contact for meetings with the Harris County Flood Control District. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

8. Discussion and possible action to approve the Cyber Fund Interlocal Agreement with TML for Cyber Liability and Data Breach Response Coverage and ratify submission thereof.

Councilmember Marks made a motion to approve the Cyber Fund Interlocal Agreement with TML for Cyber Liability and Data Breach Response Coverage and ratify submission thereof. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

9. Discussion and possible action to increase the Municipal Court Judges compensation to \$450.00 per docket.

Councilmember Cowell made a motion to approve an increase to the Municipal Court Judges compensation to \$450.00 per docket. Councilmember Marks seconded the motion, and the motion was carried unanimously.

10. Discussion and possible action to approve an ordinance amending the code of ordinances of the City Council of City of Hunters Creek Village, Texas by amending Chapter 40, amended rules and regulations related to Bicycles, Electric Riding Toys and Small Motor Vehicles; providing for penalty; and providing for severability.

Councilmember Cowell made a motion to approve an ordinance amending the code of ordinances of the City Council of City of Hunters Creek Village, Texas by amending Chapter 40, amended rules and regulations related to Bicycles, Electric Riding Toys and Small Motor Vehicles; providing for penalty; and providing for severability. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

11. Discussion and possible action to approve a proposal from Van Sant Landscaping in the amount of \$14,938.00 for work along Memorial Drive.

Councilmember Cowell made a motion to approve a proposal from Van Sant Landscaping in the amount of \$14,938.00 for work along Memorial Drive. Councilmember Marks seconded the motion, and the motion was carried unanimously.

12. Discussion and possible action to approve an extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle.

Councilmember Carlton made a motion to approve an 8-month extension for New Residence Permit 202200649 at 215 Bryn Mawr

Circle. Councilmember Knox seconded the motion, and the motion was carried unanimously.

13. Discussion and possible action to approve an extension for New Residence Permit 202200610 at 720 Kuhlman Road.

Councilmember Marks made a motion to approve a 6-month extension for New Residence Permit 202200610 at 720 Kuhlman Road. Councilmember Knox seconded the motion, and the motion was carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 7:17 p.m. the mayor announced that the city council was recessing into closed executive session under sections 551.071 of the Texas Open Meetings Act to deliberate on the following item.

- Texas Government Code, Section 551.071: Consultation with Attorney. The governmental body will conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about: pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.
 - retirement agreement

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session

Council reconvened into open session at 7:35 p.m.


14. Discussion and possible action to approve a retirement agreement.

Councilmember Marks made a motion to approve a retirement agreement. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

- J. ADJOURNMENT

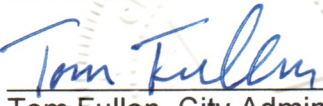
At 7:36 p.m., Councilmember Marks made a motion to adjourn. Councilmember Knox seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:36 p.m.

These minutes were approved on the 23rd day of July 2024.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

