

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Linda Knox  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, September 24, 2024 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees and officers may attend this meeting via videoconference as allowed by Texas Government Code, however, there will be a quorum present at City Hall.

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Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [fullen@cityofhunterscreek.com](mailto:fullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC HEARING**
  - 1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2024 Proposed Tax Rate (information about the proposed tax rate is posted on the City's website). **Pgs. 1-2**
- D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. **REPORTS**
  - 1. City Treasurer Monthly Report **Pgs. 3-7**
  - 2. Police Commissioner Monthly Report **Pgs. 8-30**
  - 3. Fire Commissioner Monthly Report **Pgs. 31-37**
  - 4. Building Official Monthly Report **Pgs. 38-62**
  - 5. City Engineer Monthly Report **Pgs. 63-64**
  - 6. City Administrator Report

7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 27, 2024. [Pgs. 65-68](#)
2. Approval of the Cash Disbursement Journal for August 2024. [Pgs. 69-72](#)
3. Approval of the 2<sup>nd</sup> Quarterly Investment Report for 2024. [Pg. 73](#)

G. REGULAR AGENDA

1. Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2025, and ending December 31, 2025; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. (Roll Call Vote Required). [Pgs. 74-81](#)
2. Discussion and possible action to ratify the property tax increase reflected in the budget. (Roll Call Vote Required). [Pg. 82](#)

Recommended Motion should state:

"I move that we ratify the property tax increase reflected in the budget."

3. Discussion and possible action to:
  - a. Set the property tax rate for Debt Service for 2024. (Roll Call Vote Required). [Pg. 83](#)

Recommended Motion should state:

"I move that we set the property tax rate for Debt Service for 2024 at 0 dollars per \$100 valuation."

- b. Set the property tax rate for Maintenance and Operations for 2024. (Roll Call Vote Required). [Pg. 83](#)

If recommended rate is adopted the motion should state:

"I move that the property tax rate for Maintenance and Operations for 2024 be increased by the adoption of a tax rate

of \$0.205164 dollars per \$100 valuation, which is effectively a 4.56 percent increase in the tax rate.”

4. Discussion and possible action to consider an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2024; providing for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability. [Roll Call Vote Required] [Pgs. 84-88](#)
5. Discussion and possible action to approve an extension for the new residence permit 202200930 at 825 Saddlewood Lane. [Pgs. 89-91](#)
6. Discussion and possible action to approve Amendment No. 76 to the engineering contract with Cobb, Fendley & Associates, Inc. In the amount of \$10,000.00 for engineering services for the Municipal Separate Storm Sewer System (MS4) General Permit. [Pgs. 92-94](#)
7. Discussion and possible action to approve Amendment No. 77 to the engineering contract with Cobb Fendley & Associates for Construction Phase Services and Inspection in the amount \$73,062.50 and for Construction Material Testing in the amount of \$36,000.00 for engineering services associated with the Shasta/Pineland/Lindenwood Reconstruction; Totals not to exceed \$109,062.50. [Pgs. 95-100](#)
8. Discussion and possible action to accept a donation of a pre-owned 36KW Generac Generator from resident Jay Kaplan. [Pg. 101](#)
9. Discussion and possible action to adopt an Ordinance amending Chapter 18 regarding car tarps. [Pg. 102](#)

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a

prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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### CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 20, 2024 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

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Tom Fullen, City Administrator  
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.



# NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.205164 per \$100 valuation has been proposed by the governing body of City of Hunters Creek Village.

PROPOSED TAX RATE	\$0.205164 per \$100
NO-NEW-REVENUE TAX RATE	\$0.198925 per \$100
VOTER-APPROVAL TAX RATE	\$0.213948 per \$100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for City of Hunters Creek Village from the same properties in both the 2023 tax year and the 2024 tax year.

The voter-approval rate is the highest tax rate that City of Hunters Creek Village may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Hunters Creek Village is proposing to increase property taxes for the 2024 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 24, 2024 AT 6:00 PM AT 1 Hunters Creek Pl., Houston, TX 77024.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Hunters Creek Village is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the of City of Hunters Creek Village at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

**FOR the proposal:** Councilmember Fidel Sapien                      Councilmember Stuart Marks  
Councilmember Linda Knox                                      Councilmember Chip Cowell  
Councilmember Jay Carlton

**AGAINST the proposal:**

**PRESENT** and not voting:

**ABSENT:**

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Hunters Creek Village last year to the taxes proposed to be imposed on the average residence homestead by City of

Hunters Creek Village this year.

	<b>2023</b>	<b>2024</b>	<b>Change</b>
<b>Total tax rate (per \$100 of value)</b>	\$0.205164	\$0.205164	increase of 0.000000 per \$100, or 0.00%
<b>Average homestead taxable value</b>	\$2,201,409	\$2,392,647	increase of 8.69%
<b>Tax on average homestead</b>	\$4,516.50	\$4,908.85	increase of 392.35, or 8.69%
<b>Total tax levy on all properties</b>	\$7,285,747	\$7,618,076	increase of 332,329, or 4.56%

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For assistance with tax calculations, please contact the tax assessor for City of Hunters Creek Village at Spring Branch ISD at 713-251-7960 or [taxoffice@springbranchisd.com](mailto:taxoffice@springbranchisd.com), or visit <https://cityofhunterscreek.com/> for more information.

**City of Hunters Creek Village  
Monthly Tax Office Report  
August 31, 2024**

Prepared by: C A Porter, Tax Assessor/Collector

A. Current Taxable Value    \$ 3,420,389,015

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Original Levy 0.205164	\$ 6,846,627.30	\$ -	\$ 6,846,627.30
Carryover Balance	-	175,635.55	175,635.55
Adjustments	170,779.53	(8,965.57)	161,813.96
Adjusted Levy	7,017,406.83	166,669.98	7,184,076.81
Less Collections Y-T-D	6,970,210.98	62,774.36	7,032,985.34
Receivable Balance	<u>\$ 47,195.85</u>	<u>\$ 103,895.62</u>	<u>\$ 151,091.47</u>

C. COLLECTION RECAP:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 23,397.45	\$ (551.10)	\$ 22,846.35
Penalty & Interest	3,142.23	-	3,142.23
Attorney Fees	3,629.19	-	3,629.19
Other Fees	-	-	-
Total Collections	<u>\$ 30,168.87</u>	<u>\$ (551.10)</u>	<u>\$ 29,617.77</u>

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Year-To-Date:			
Base Tax:	\$ 6,970,210.98	\$ 62,774.36	\$ 7,032,985.34
Penalty & Interest	34,044.40	22,736.08	56,780.48
Attorney Fees	4,978.68	614.67	5,593.35
Other Fees	3,193.52	-	3,193.52
Total Collections	<u>\$ 7,012,427.58</u>	<u>\$ 86,125.11</u>	<u>\$ 7,098,552.69</u>

Percent of Adjusted Levy	<u>99.93%</u>		<u>101.16%</u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>							
<b>Revenue</b>							
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	7,060,801.00	7,060,801.00	49,812.63	6,957,906.23	-102,894.77	1.46 %
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	69,541.30	63,330.26	48,330.26	422.20 %
<a href="#">100-00-41010</a>	FRANCHISE TAXES	400,000.00	400,000.00	52,875.60	233,771.19	-166,228.81	41.56 %
<a href="#">100-00-41015</a>	SALES TAXES	650,000.00	650,000.00	63,630.14	493,980.23	-156,019.77	24.00 %
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20,000.00	20,000.00	2,341.31	19,437.00	-563.00	2.82 %
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	15,000.00	15,000.00	23,792.18	57,657.59	42,657.59	384.38 %
<a href="#">100-00-42035</a>	BUILDING PERMITS	325,000.00	325,000.00	31,201.80	247,547.80	-77,452.20	23.83 %
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	0.00	1,887.48	-112.52	5.63 %
<a href="#">100-00-43056</a>	EMS	50,000.00	50,000.00	0.00	14,574.70	-35,425.30	70.85 %
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	4,000.00	4,000.00	385.04	2,833.86	-1,166.14	29.15 %
<a href="#">100-00-43070</a>	METRO RECEIPTS	325,000.00	325,000.00	31,815.07	267,943.43	-57,056.57	17.56 %
<a href="#">100-00-44025</a>	TRAFFIC FINES	150,000.00	150,000.00	19,456.59	170,187.73	20,187.73	113.46 %
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	2,500.00	2,500.00	367.52	3,335.63	835.63	133.43 %
<a href="#">100-00-44028</a>	COURT SECURITY FUND	3,500.00	3,500.00	425.86	4,010.43	510.43	114.58 %
<a href="#">100-00-46030</a>	INTEREST INCOME	200,000.00	200,000.00	53,965.04	445,126.68	245,126.68	222.56 %
<a href="#">100-00-48040</a>	BURGLAR ALARM PERMITS	0.00	0.00	0.00	-1,628.19	-1,628.19	0.00 %
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	37,240.79	2,240.79	106.40 %
<a href="#">100-00-48055</a>	OTHER INCOME	10,000.00	10,000.00	3,327.99	31,653.22	21,653.22	316.53 %
<a href="#">100-00-48061</a>	OPIOID ABATEMENT TRUST FUND	0.00	0.00	0.00	898.20	898.20	0.00 %
	<b>Revenue Total:</b>	<b>9,267,801.00</b>	<b>9,267,801.00</b>	<b>402,938.07</b>	<b>9,051,694.26</b>	<b>-216,106.74</b>	<b>2.33 %</b>
<b>Expense</b>							
<a href="#">100-01-71000</a>	SALARIES & WAGES	644,356.00	644,356.00	50,215.93	426,066.52	218,289.48	33.88 %
<a href="#">100-01-71001</a>	LONGEVITY	6,042.00	6,042.00	0.00	0.00	6,042.00	100.00 %
<a href="#">100-01-71002</a>	457B	12,887.00	12,887.00	975.82	8,147.96	4,739.04	36.77 %
<a href="#">100-01-71025</a>	TMRS	140,663.00	140,663.00	11,158.60	94,129.91	46,533.09	33.08 %
<a href="#">100-01-71030</a>	PAYROLL TAXES	49,782.00	49,782.00	4,073.02	34,119.06	15,662.94	31.46 %
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	129,268.00	129,268.00	10,378.87	68,807.13	60,460.87	46.77 %
<a href="#">100-01-71107</a>	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">100-01-72045</a>	NOTICES & MAILING	10,000.00	10,000.00	0.00	1,531.60	8,468.40	84.68 %
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	1,286.37	5,640.13	2,859.87	33.65 %
<a href="#">100-01-72060</a>	TELEPHONE	19,100.00	19,100.00	1,108.23	10,306.06	8,793.94	46.04 %
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10,000.00	10,000.00	1,103.56	3,039.59	6,960.41	69.60 %
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATI...	10,200.00	10,200.00	900.00	5,275.00	4,925.00	48.28 %
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	762.41	1,037.59	57.64 %
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	5,200.00	5,200.00	235.00	3,565.85	1,634.15	31.43 %
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	24,933.00	24,933.00	0.00	114.66	24,818.34	99.54 %
<a href="#">100-01-72109</a>	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">100-01-72110</a>	ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-01-72112</a>	CODIFICATIONS	2,000.00	2,000.00	0.00	1,364.00	636.00	31.80 %
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	16,207.00	16,207.00	0.00	12,133.93	4,073.07	25.13 %
<a href="#">100-01-78056</a>	BANK FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	15,000.00	15,000.00	1,673.57	4,450.12	10,549.88	70.33 %
<a href="#">100-02-72042</a>	CONSULTING SERVICES	25,000.00	25,000.00	1,778.81	18,570.65	6,429.35	25.72 %
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	60,000.00	60,000.00	0.00	39,770.00	20,230.00	33.72 %
<a href="#">100-02-72120</a>	AUDITOR	19,293.00	19,293.00	0.00	0.00	19,293.00	100.00 %
<a href="#">100-02-72300</a>	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">100-02-72310</a>	CITY ATTORNEY	50,000.00	50,000.00	1,890.00	15,120.00	34,880.00	69.76 %



Budget Report

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-02-72502</a>	CITY ENGINEER	78,750.00	78,750.00	3,237.50	26,570.06	52,179.94	66.26 %
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	5,000.00	5,000.00	0.00	2,414.51	2,585.49	51.71 %
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	2,205,750.00	2,205,750.00	183,812.59	1,562,407.01	643,342.99	29.17 %
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	2,622,267.00	2,622,267.00	210,475.00	1,990,841.67	631,425.33	24.08 %
<a href="#">100-04-72015</a>	GARBAGE SERVICE	606,375.00	606,375.00	42,769.42	299,385.94	306,989.06	50.63 %
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60,000.00	60,000.00	5,591.64	32,034.11	27,965.89	46.61 %
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	331.07	910.03	1,089.97	54.50 %
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8,500.00	8,500.00	350.00	2,426.10	6,073.90	71.46 %
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	14,470.00	14,470.00	1,926.00	7,062.00	7,408.00	51.20 %
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-04-72205</a>	UNIFORMS-PW	3,600.00	3,600.00	281.70	1,888.62	1,711.38	47.54 %
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	8,000.00	27,560.00	32,440.00	54.07 %
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15,000.00	15,000.00	995.00	8,783.47	6,216.53	41.44 %
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	750.00	3,599.12	-99.12	-2.83 %
<a href="#">100-04-72540</a>	MOWING CONTRACT	75,000.00	75,000.00	9,424.00	47,632.08	27,367.92	36.49 %
<a href="#">100-04-72541</a>	CONTRACT LABOR	25,000.00	25,000.00	2,468.75	12,256.75	12,743.25	50.97 %
<a href="#">100-04-72560</a>	LANDSCAPING	30,000.00	30,000.00	1,642.60	11,734.88	18,265.12	60.88 %
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	10,000.00	10,000.00	2,251.18	9,514.95	485.05	4.85 %
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3,000.00	3,000.00	612.50	612.50	2,387.50	79.58 %
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	11,455.19	55,160.26	44,839.74	44.84 %
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30,000.00	30,000.00	1,040.67	4,908.28	25,091.72	83.64 %
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTEN...	10,474.00	10,474.00	835.65	6,685.20	3,788.80	36.17 %
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300,000.00	300,000.00	33,709.98	66,157.81	233,842.19	77.95 %
<a href="#">100-04-78540</a>	URBAN FORESTER	10,000.00	10,000.00	960.00	2,240.00	7,760.00	77.60 %
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	504.00	2,984.84	15.16	0.51 %
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	40,000.00	40,000.00	3,045.00	23,942.50	16,057.50	40.14 %
<a href="#">100-05-73020</a>	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500.00	500.00	192.00	510.00	-10.00	-2.00 %
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	50.25	1,211.79	1,288.21	51.53 %
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">100-05-73032</a>	COURT SECURITY	2,300.00	2,300.00	0.00	611.70	1,688.30	73.40 %
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-05-73044</a>	CREDIT CARD FEES	2,500.00	2,500.00	236.44	1,270.74	1,229.26	49.17 %
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	65,000.00	65,000.00	22,675.25	49,305.40	15,694.60	24.15 %
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	8,500.00	8,500.00	0.00	996.90	7,503.10	88.27 %
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	<b>Expense Total:</b>	<b>7,910,767.00</b>	<b>7,910,767.00</b>	<b>636,401.16</b>	<b>5,021,533.80</b>	<b>2,889,233.20</b>	<b>36.52 %</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>1,357,034.00</b>	<b>1,357,034.00</b>	<b>-233,463.09</b>	<b>4,030,160.46</b>	<b>2,673,126.46</b>	<b>-196.98 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
	<b>Expense</b>						
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECU...	200,000.00	200,000.00	420.00	34,929.83	165,070.17	82.54 %
<a href="#">200-01-75050</a>	REFORESTATION	20,000.00	20,000.00	2,940.00	2,995.84	17,004.16	85.02 %
<a href="#">200-01-75053</a>	OUTFALL REPAIRS	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
<a href="#">200-01-75058</a>	STORM SEWER IMPROVEMENTS	250,000.00	250,000.00	0.00	2,680.00	247,320.00	98.93 %
<a href="#">200-01-75060</a>	SIDEWALK REPLACEMENT	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
<a href="#">200-01-75064</a>	STREET REPLACEMENTS - ONGOING	0.00	0.00	40,400.00	162,760.00	-162,760.00	0.00 %
<a href="#">200-01-75066</a>	ESPLANADE BEAUTIFICATION	50,000.00	50,000.00	0.00	64,938.00	-14,938.00	-29.88 %
	<b>Expense Total:</b>	<b>805,000.00</b>	<b>805,000.00</b>	<b>43,760.00</b>	<b>268,303.67</b>	<b>536,696.33</b>	<b>66.67 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>805,000.00</b>	<b>805,000.00</b>	<b>43,760.00</b>	<b>268,303.67</b>	<b>536,696.33</b>	<b>66.67 %</b>
	<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND</b>						
	<b>Expense</b>						
<a href="#">210-01-75000</a>	MEMORIAL REPLACEMENT FUND	1,615,383.00	1,615,383.00	0.00	0.00	1,615,383.00	100.00 %
	<b>Expense Total:</b>	<b>1,615,383.00</b>	<b>1,615,383.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,615,383.00</b>	<b>100.00 %</b>
	<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...</b>	<b>1,615,383.00</b>	<b>1,615,383.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,615,383.00</b>	<b>100.00 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-1,063,349.00</b>	<b>-1,063,349.00</b>	<b>-277,223.09</b>	<b>3,761,856.79</b>	<b>4,825,205.79</b>	<b>453.77 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
Revenue	9,267,801.00	9,267,801.00	402,938.07	9,051,694.26	-216,106.74	2.33 %
Expense	7,910,767.00	7,910,767.00	636,401.16	5,021,533.80	2,889,233.20	36.52 %
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>1,357,034.00</b>	<b>1,357,034.00</b>	<b>-233,463.09</b>	<b>4,030,160.46</b>	<b>2,673,126.46</b>	<b>-196.98 %</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
Expense	805,000.00	805,000.00	43,760.00	268,303.67	536,696.33	66.67 %
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>805,000.00</b>	<b>805,000.00</b>	<b>43,760.00</b>	<b>268,303.67</b>	<b>536,696.33</b>	<b>66.67 %</b>
<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...</b>						
Expense	1,615,383.00	1,615,383.00	0.00	0.00	1,615,383.00	100.00 %
<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...</b>	<b>1,615,383.00</b>	<b>1,615,383.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,615,383.00</b>	<b>100.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-1,063,349.00</b>	<b>-1,063,349.00</b>	<b>-277,223.09</b>	<b>3,761,856.79</b>	<b>4,825,205.79</b>	<b>453.77 %</b>

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	1,357,034.00	1,357,034.00	-233,463.09	4,030,160.46	2,673,126.46
200 - CAPITAL IMPROVEMENTS (0:	-805,000.00	-805,000.00	-43,760.00	-268,303.67	536,696.33
210 - CAPITAL IMPROVEMENTS - N	-1,615,383.00	-1,615,383.00	0.00	0.00	1,615,383.00
<b>Report Surplus (Deficit):</b>	<b>-1,063,349.00</b>	<b>-1,063,349.00</b>	<b>-277,223.09</b>	<b>3,761,856.79</b>	<b>4,825,205.79</b>

2024 Municipal Court Recap

Month	Year 2022										Year 2023										Year 2024									
	Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State	
	'C'	'W'	'C'	'W'							'C'	'W'	'C'	'W'							'C'	'W'	'C'	'W'						
Jan.	30	18	12	12	\$12,675	\$8,623	\$10,007	\$14,241	4,052	201	94	107	\$17,968	\$11,754	\$6,214	216	112	104	\$23,782	\$14,989	\$8,793	216	112	104	\$23,782	\$14,989	\$8,793			
Feb.	158	81	77	77	\$14,241	\$10,007	\$14,241	4,234	215	99	116	\$16,763	\$11,176	\$5,587	272	130	142	\$23,949	\$15,298	\$8,651	272	130	142	\$23,949	\$15,298	\$8,651				
March	157	79	78	78	\$20,420	\$14,663	\$14,663	\$5,657	127	60	67	\$24,811	\$16,495	\$8,316	278	140	138	\$29,019	\$19,833	\$9,186	278	140	138	\$29,019	\$19,833	\$9,186				
April	120	60	60	60	\$18,034	\$5,749	\$5,749	\$12,285	166	70	96	\$16,709	\$11,396	\$5,313	281	140	141	\$25,022	\$17,188	\$7,834	281	140	141	\$25,022	\$17,188	\$7,834				
May	175	92	83	83	\$15,498	\$9,778	\$9,778	\$5,721	155	80	75	\$20,168	\$13,533	\$6,635	279	134	145	\$21,304	\$13,540	\$7,764	279	134	145	\$21,304	\$13,540	\$7,764				
June	133	87	46	46	\$17,689	\$12,246	\$12,246	\$5,443	130	72	58	\$20,621	\$13,271	\$7,350	203	93	110	\$21,522	\$14,445	\$7,077	203	93	110	\$21,522	\$14,445	\$7,077				
July	152	74	78	78	\$16,461	\$11,295	\$11,295	\$5,167	206	113	93	\$17,059	\$11,615	\$5,444	212	134	78	\$17,660	\$11,832	\$5,828	212	134	78	\$17,660	\$11,832	\$5,828				
Aug.	144	67	77	77	\$11,040	\$6,784	\$6,784	\$4,256	228	118	110	\$15,144	\$10,061	\$5,083	289	177	112	\$21,050	\$14,639	\$6,411	289	177	112	\$21,050	\$14,639	\$6,411				
Sept.	173	105	68	68	\$24,690	\$16,131	\$16,131	\$8,559	216	126	90	\$24,709	\$16,568	\$8,141																
Oct.	212	102	110	110	\$11,911	\$7,429	\$7,429	\$4,483	200	103	97	\$19,744	\$12,968	\$6,776																
Nov.	168	75	93	93	\$16,845	\$10,409	\$10,409	\$6,436	148	70	74	\$23,248	\$8,378	\$14,869																
Dec.	167	76	91	91	\$14,358	\$9,073	\$9,073	\$5,285	251	124	126	\$14,188	\$9,572	\$4,616																
<b>TOTAL</b>	<b>1789</b>	<b>916</b>	<b>873</b>	<b>873</b>	<b>\$193,861</b>	<b>\$122,187</b>	<b>\$122,187</b>	<b>\$71,577</b>	<b>2243</b>	<b>1129</b>	<b>1109</b>	<b>\$231,130</b>	<b>\$146,786</b>	<b>\$84,343</b>	<b>2030</b>	<b>1060</b>	<b>970</b>	<b>\$183,307</b>	<b>\$121,764</b>	<b>\$61,544</b>	<b>2030</b>	<b>1060</b>	<b>970</b>	<b>\$183,307</b>	<b>\$121,764</b>	<b>\$61,544</b>				
Monthly Avg	89.92	46.5	42.58	42.58	\$10,504.96	\$6,595.39	\$6,595.39	\$3901.33	169.17	94.08	92.42	\$19,260.87	\$12,232.17	\$7,028.62	169.17	88.33	80.83	\$15,275.59	\$10,146.96	\$5,128.68	169.17	88.33	80.83	\$15,275.59	\$10,146.96	\$5,128.68				

\*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department  
 11981 Memorial Drive  
 Houston, Texas 77024  
 Tel. (713) 365-3701

Raymond Schultz  
 Chief of Police

September 9, 2024

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: August 2024 Monthly Report

During the month of August, MVPD responded/handled a total of 6,685 calls/incidents. 5,109 House Watch checks were conducted. 889 traffic stops were initiated with 891 citations being issued for 1434 violations. (Note: 33 Assists in Hedwig, 192 in Houston, 3 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2288/16954	1875/13670	1	347/200/547	2@2:55
Piney Point:	1701/13188	1269/9831	4	274/257/531	8@3:11
Hunters Creek:	2433/19224	1963/15080	5	221/135/356	5@4:28
				Cites/Warn/Total	15@3:31

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	131	Ord. Violations:	20	Speeding:	202
Animal Calls:	18	Information:	11	Exp. Registration	352
ALPR Hits:	46	Suspicious Situations	75	Ins	178
Assist Fire:	45	Loud Party	10	No License	116
Assist EMS:	32	Welfare Checks:	12	Red Light	35
Accidents:	10			Fake Plate	34

*This month the department generated a total of 60 police reports.  
 BH-18, PP-22, HC-17, HOU-2, HED-1, SV-0*

Crimes Against of Persons (1)

Assault (DV) 1

Crimes Against Property (5)

Identity Theft/Fraud 5

Petty/Quality of Life Crimes/Events (54)

ALPR Hits (valid)	4	Weapons Charge	1
Accidents	10	PCS (Drugs)	1
Warrants	7	Misc	18
DWI	1		

Arrest Summary: Individuals Arrested (13)

Warrants	10	Felony	1
Class 3 Arrests	1	DWI	1

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,065,130	6,466,610	62.9%
• Operating Expense:	889,890	1,110,490	80.1%
• Total M&O Expenditures:	4,955,020	7,577,100	65.4%
• Capital Expenses:	401,877	289,700	138.7%
• Net Expenses:	5,356,897	7,866,800	68.0%

Follow-up on Previous Month Items/Requests from Commission

- A formal after-action report was prepared on the recent storms for the cities.

Personnel Changes/Issues/Updates

- The Department remains fully staffed.

Major/Significant Events

- Officers initiated the Annual “Back-to-School” Traffic safety plan at all area schools for the new school year.
- Staff met with officials from Memorial Drive Elementary School pre-student return. Due to the parent drop-off drive moving to the east side of the campus, MVPD recommended that no parking be allowed on Smithdale during school hours. MVPD placed temporary signs for the first 2 weeks and traffic moved smoothly through the area. The city has agreed to place permanent signs at the identified locations.
- 8/6/24 600 Block of Voss Road. Officers initiated a traffic stop after observing a traffic violation. A search of the vehicle located several loaded firearms (loaded AK-47 with a drum magazine) , masks and rope. A check of the driver’s criminal record found the male to be a convicted felon for prior armed robberies. The male was arrested by officers.
- 8/15/24 2000 Block of S. Piney Point Road. Major single vehicle accident involving a motorcycle. Life Flight of the victim. Due to massive head trauma, we were assisted by the HPD accident investigation team.
- 8/30/24 Officers arrested a male suspect who was driving a stolen car. Inside of the vehicle officers located several master mailbox keys along with a jig to produce additional mailbox keys, blank checks, social security cards, multiple stolen license plates and over 150 pieces of mail.

Status Update on Major Projects

- The department administrative team met with IOSO staff and reviewed the QBR and the 2024 POE switch installation project. Work is scheduled to begin in October.

Community Projects

- Officers attended the annual “Back to School” Ice Cream Social at Hedwig Park.
- MVPD officers were present at all of our village schools during the first 2 weeks of school ensuring that all vehicles were observing the school zones and neighborhood parking regulations.
- MVPD dispatch personnel coordinated the creation of a final list of homes with tree debris still remaining and needing to be picked up. The list was provided to county and city officials.

V-LINC new registrations in August +14

BH – 1721(+3)  
 PP – 1196 (+4)  
 HC – 1699 (+4)  
 Out of Area – 632 (+3)

# MVPD – VFD Monthly Response Times Report

August 2024

## 911/Emergency Designated Calls - EMS and Fire

Total	3@4:27
Bunker Hill	1@3:41
Piney Point	2@4:52
Hunters Creek	0@0:00

## EMS Only

Total	3@4:27
Bunker Hill	1@3:41
Piney Point	2@4:52
Hunters Creek	0@0:00

## Fire Only

Total	0@0:00
Bunker Hill	0@0:00
Piney Point	0@0:00
Hunters Creek	0@0:00

## Radio Calls – Fire Assist

Total	29@5:25
Bunker Hill	3@4:46
Piney Point	10@5:10
Hunters Creek	16@5:42

## Radio Calls – EMS Assist

Total	12@4:48
Bunker Hill	4@3:06
Piney Point	6@5:26
Hunters Creek	2@5:55

## 2024 Burglary Map

Address	Alarm	POE
467 Jan Kelly	No	Open Garage
250 Tamerlaine	No	Rear Door Kick
8 Voss Park	No	R Door
900 Brogden	No	Shed
10802 Beinhorn	No	Open Door
736 Voss	No	Door Kick
736 Voss	No	Door Pry
8525 Katy	Yes	Smash&Grab

## 2024 Robberies

Address	MO
1 Smithdale Estates	Implied



Daytime Burglary



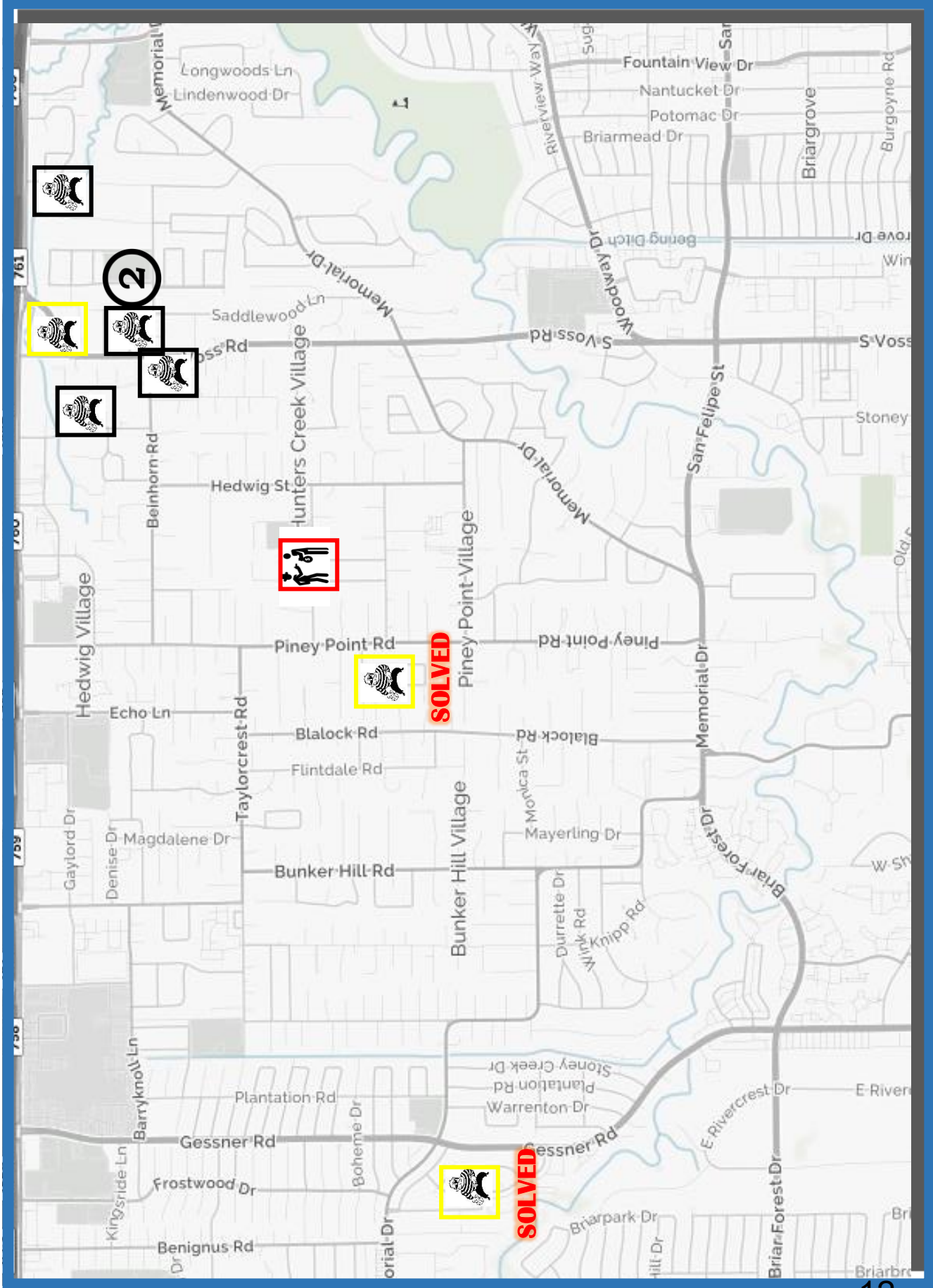
Nighttime Burglary



Robbery



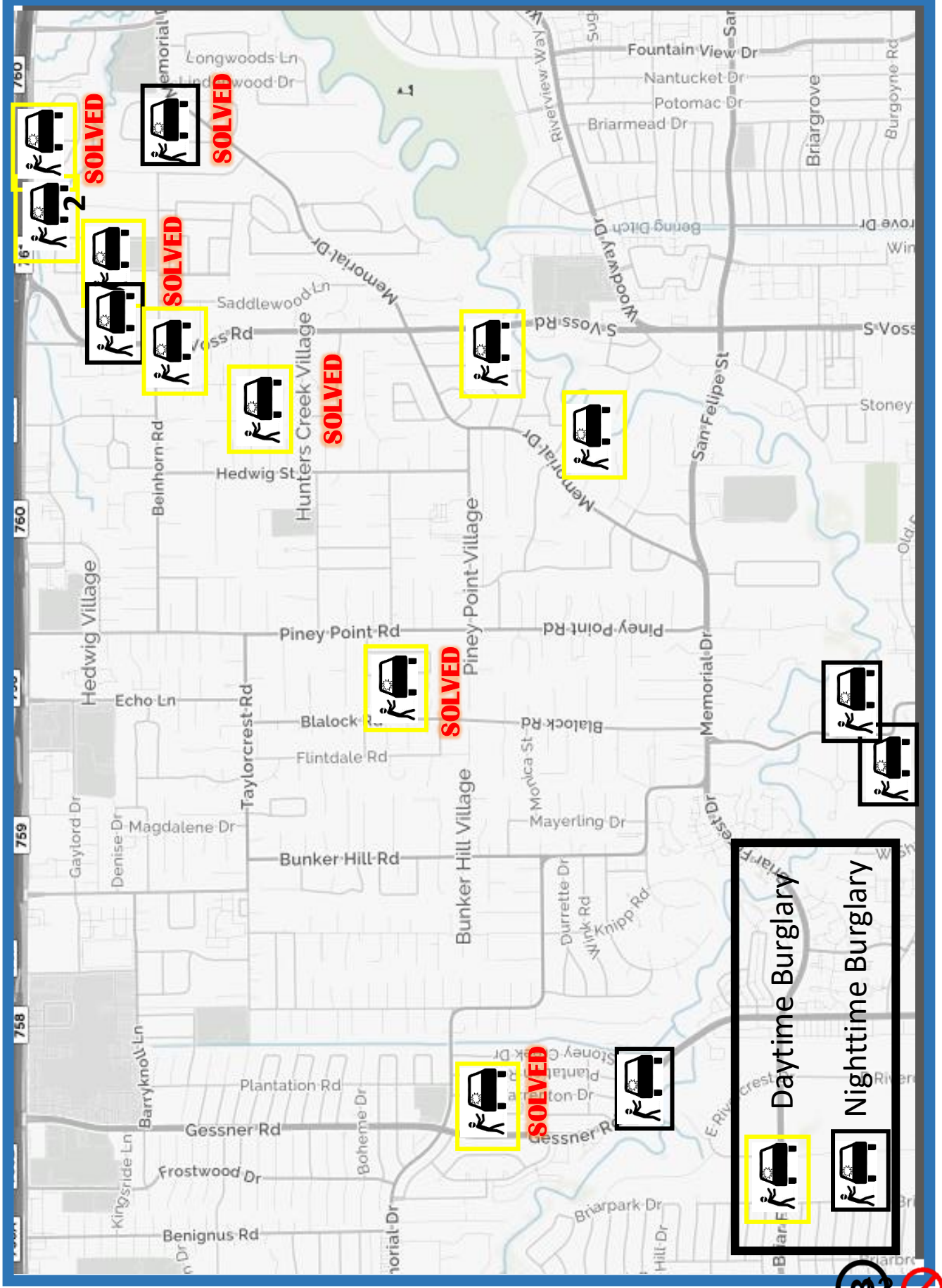
8/31/24





# 2024 Auto Burglary Map

Address	POE
8333 Katy Fwy	Win
8525 Katy Fwy	UNL*
10614 Gawain	Win
10611 Twelve Oaks	UNL
11615 Starwood	UNL
10710 Marsha	Win
11321 Green Vale	UNL
2102 S. Piney Point	UNL
750 W. Creekside	UNL
29 Windemere	UNL
7 Hunters Ridge	UNL
218 Tamerlaine	UNL
8400 Hunters Creek Drive	UNL
114 Willowend	Win
10700 Marsha	UNL



Lock/Win/Punch



Blue Entry = Actual  
Location Unknown  
Underlined Contractor

**SOLVED**

8/31/24

## 2024 Total Incidents


2024	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	15	56	72	16	4171	2668	1543	1139	1014	626	1391	902
February	0	14	54	68	20	4168	2666	1332	959	1012	631	1592	1076
March	1	13	60	74	23	6259	4710	2168	1794	1440	1027	2418	1886
April	1	13	79	93	18	5090	3410	1664	1201	1168	746	1997	1462
May	4	12	65	81	18	6629	4830	1970	1483	1711	1259	2712	2086
June	0	4	80	84	20	7668	6287	2486	2119	2028	1650	2956	2517
July	0	10	43	53	10	10,509	8911	3503	3100	3114	2623	3725	3188
August	1	5	54	60	13	6,685	5109	2288	1875	1701	1269	2433	1963
September													
October													
November													
December													
<b>Total</b>	<b>8</b>	<b>86</b>	<b>491</b>	<b>585</b>	<b>138</b>	<b>51179</b>	<b>38591</b>	<b>16954</b>	<b>13670</b>	<b>13188</b>	<b>9831</b>	<b>19224</b>	<b>15080</b>


2023 Totals	17	165	707	890	182	70947	54496	23709	19196	18915	14104	26305	20685
Difference													
% Change													


Hedwig  **19**

Bunker Hill 

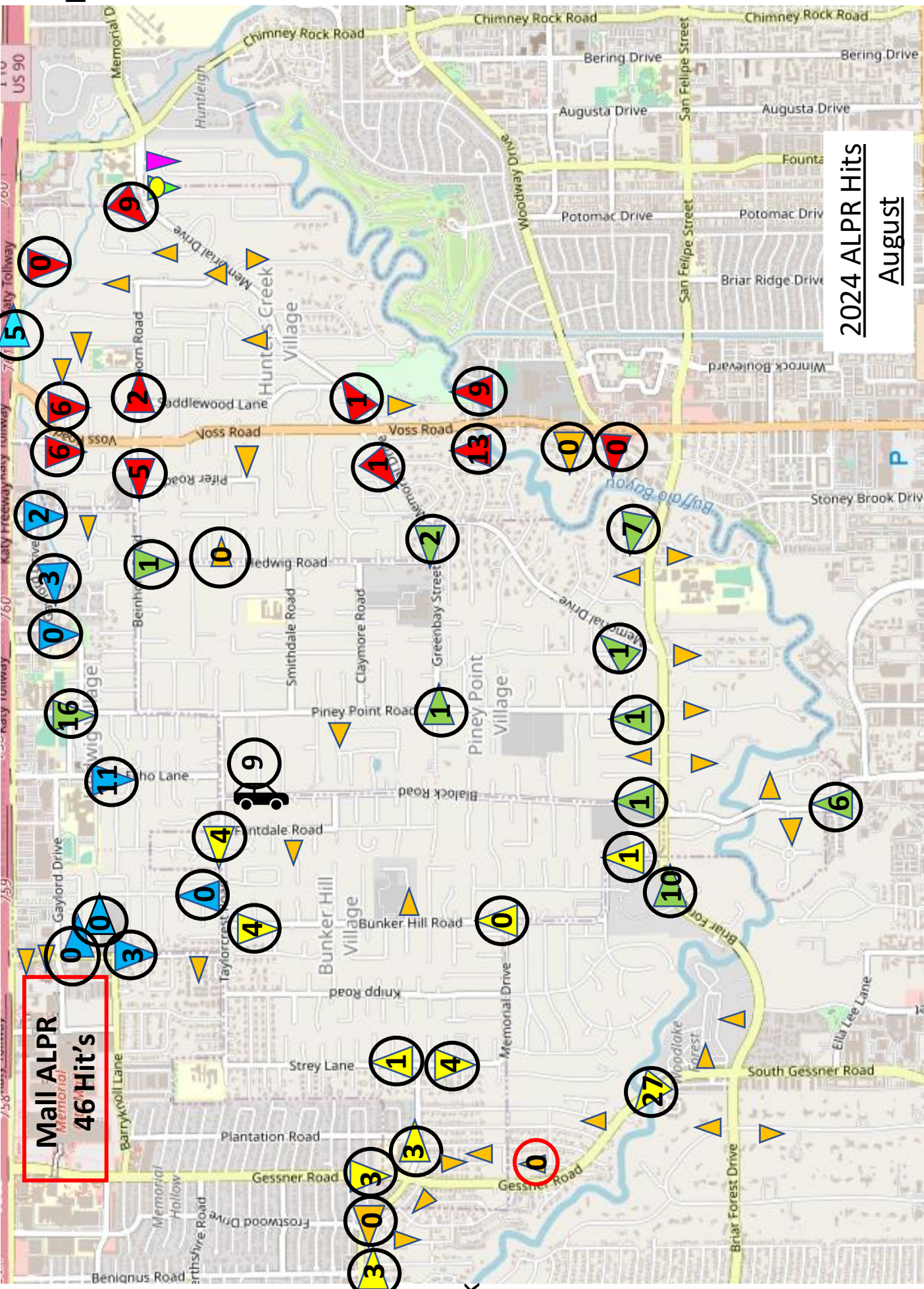
Piney Point 

Hunters Creek 


Frequent Mobile Locations 


Total Hits **146**  
15 


**Mail ALPR**  
**46 Hit's**



**2024 ALPR Hits**  
**August**

Lindenwood HOA 

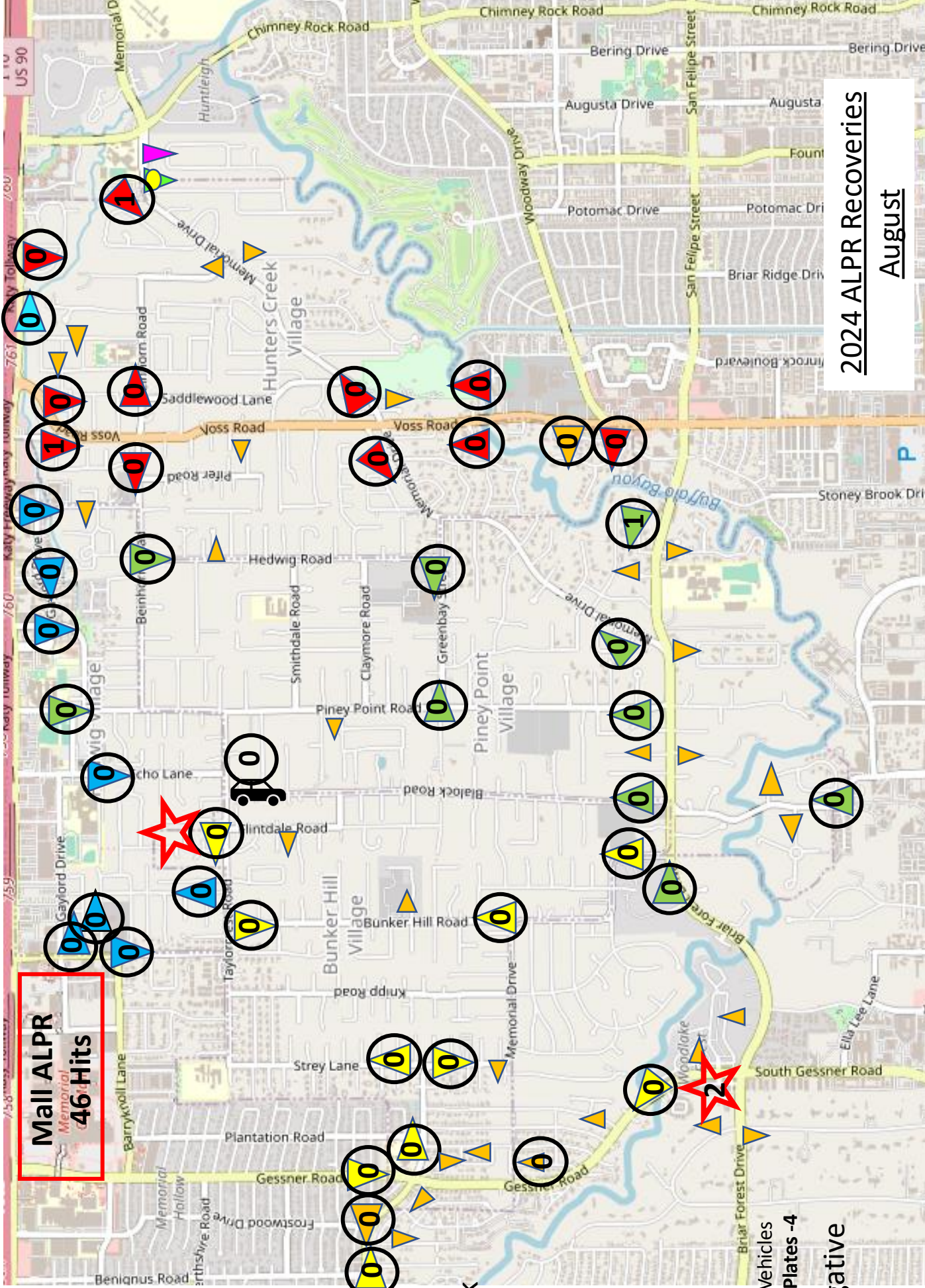
Longwoods HOA 

US Coins 

In Process 

HOA Systems-32 

1   
8/31/24



Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA

Systems



8/31/24



**Mail ALPR  
46 Hits**

**2024 ALPR Recoveries  
August**

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



3 Recovered Vehicles  
Recovered Plates -4



Investigative Leads



Num	Plate	Vehicle	ALPR Recoveries			
			Loc	Val	Links	Date
1	SVL2616	Kia Soul	24	\$ 16,500.00	CC Fraud/Theft	7-Jan
2	CWS5686	Chev PU	21	\$ 10,000.00		9-Jan
3	SSP9798	GMC Arcac	19	\$ 46,000.00	Fraud	18-Jan
4	KPL1936	Chev1500	12	\$ 40,000.00	Repeat Offender	2-Feb
5	TMV3732	BMW	22	\$ 35,000.00	Fraud	16-Feb
6	SRY8618	ToyMaur	23	\$ 28,000.00		8-Mar
7	MXG5703	ToyRav4	5	\$ 26,000.00	Warrant	9-Mar
8	JBG9307	LexNX	1	\$ 13,000.00	Stolen Plate on veh	11-Mar
9	NVK8218	HyudElan	27	\$ 18,000.00		2-Apr
10	SXW4908	NissV200	2	\$ 14,000.00	Stolen Plate on veh	4-Apr
11	4463G98	Ford Mus	2	\$ 42,000.00	On tow trk	16-Apr
12	W297HO	BMW	31	\$ 55,000.00	Fraud/Fugitive	8-May
13	DOUQ11	Audi	19	\$ 60,000.00	Fraud/Fugitive	10-May
14	AM34158	Chevy	13	\$ 20,000.00	Fugitive	15-May
15	TFH8929	Jeep	22	\$ 30,000.00		9-Jun
16	BY59PS	ToyCor	13	\$ 14,000.00		13-Jun
17	RXS0863	BMW	13	\$ 21,000.00	Eluding HPD arrest	15-Jun
18	LNT9834	Hynd Alnt	13	\$ 18,000.00	Drugs	27-Jun
19	TFK4209	Toy.Alt	24	N/A	IC VIN	10-Jul
20	FCW2228	Hynd/acc	13	\$ 12,500.00		18-Jul
21	SY4647	Jeep/SUV	16	\$ 18,000.00	HPD Took Case	1-Aug
22	42036J	Trailer	23	\$ 6,000.00	Fraud	13-Aug
23	PSV8768	Honda	19	\$ 17,000.00	Mail Theft	30-Aug
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						
34						
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56						
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58						
59						
60						
61						
62						
63						
64						
65						
66						
67						

\$ 560,000.00

Plate Recoveries					
Plate Recove	Date	Links	Plate Recon	Date	Links
6VKC128	1/23/2024	Owner			
RKN392	2/4/2024	Owner			
DWJ6774	2/15/2024	Owner			
4B8105K	3/2/2024	Dup/Frd			
SKK6235	3/11/2024	Stolen			
DV7ZHH	3/18/2024	Owner			
	4/5/2024	Driver DNK			
TKX6267	4/11/2024	Arrested			
8LL173	4/29/2024	Cited/Tow			
7B2889H	5/21/2024	Cited/Tow			
KDW2425	5/23/2024	Owner			
386565H	5/25/2024	Cited/Tow			
RGJ6630	5/25/2024	Owner			
TFN6035	6/19/2024	Owner			
KSL1318	6/26/2024	Owner			
5B45751	7/3/2024	Cited/Towed			
TKW6838	8/10/2024	Owner			
CWW2621	8/23/2024	Cited			
PSV8768	8/30/2024	On Stolen Car			
PDS6229	8/30/2024	Owner			

Firearm in vehicle	Vehicle found to be Stolen
Temp Tag	Hotlist

Located but Filed								
Date	Plate	Camera		Date	Plate	Camera		Camera
3-Jan	SFG3451	7						
9-Jan	SGN1517	13						
28-Mar	W197102	22						
19-Jul	TPN1230	20						

Runaways/Missing		Community Safety Hotlist	
5 27 24	SNV9618	2	1/8/2024 LCP9497 32
7/4/2024	STC8489	9	4/19/2024 LCP9497 58
8/30/2024	RRG8054	31	

10 of 14 involved in other crimes = 69%

HOT List Hits Other Agencies		
8/5/2024	LWG4414	jersey 6

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
NLM7574	8	HPD	4-Jan
3882-E22	20	HPD	23-Jan
TLZ3887	13	C5	25-Apr
KDW2425	13	HPD	22-May
TLB1231	13	HPD	23-May
MPS5312	21	HPD	5-Jun
RXJ5040	21	HPD	28-Jul
GKN2469	21	HPD	22-Aug
1A0E392	13	HPD	23-Aug

Program Summary			
2024 Value	\$ 560,000.00	Recovered	23
2023 Value	\$ 646,500.00	Recovered	30
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	<b>\$ 6,208,601.00</b>		<b>285</b>

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Package Theft	TPK9834	3-Jan	P- Kensington	Mail Theft	SJB2869	3/8/2024	29, Bridlewood
BMV-Crim Mischief	100059B	3-Jan	P- US Coins	Mail Theft	SJB2869	3/15/2024	21
Theft of Lawn Eq	4297A98	4-Jan	2	Burglary of a Hab.	1RPF8	3/16/2024	1,31
Mail Theft	SXS7885	5-Jan	6	Burg of Hab	WV TLL2498	4/1/2024	5
Hotlist Theft	TPK9834	7-Jan	13	Auto Theft	TZJ4122	4/11/2024	6
BMV suspects	SGN1517	9-Jan	13	Crim Tres	TFM3379	5/18/2024	7
Package Thief	BW6J592	10-Jan	Bellaire	Robbery	NMF0683	5/21/2024	Hickory Rid
FSGI	PRM6967	23-Jan	P-Still	Burglary of a Buss.	RPY6912	6/28/2024	US Coins
FSGI	8XSG491	27-Jan	1	BMV	RPY6912	8/11/2024	13
Runaway	RKH0399	2-Feb	12	Fraud	LWG4414	8/5/2024	6
Theft of Lawn Eq	BW6J592	9-Feb	2	Fraud	RPY6912	8/11/2024	13
BMV Att	TSP9824	16-Feb	18				
BMV		22-Feb	12				
Susp Event	TJJ0901	4-Mar	17				

\* ALPR used to prove false report

## 2024 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMAMI, ALI	42:52:14	21:30:58	37:06:28	39:40:38	29:11:47	21:19:14	66:29:03	20:33:36					1	49
BAKER, BRIAN C	1:42:24	0:00:00	0:35:27	0:00:00	5:28:23	0:00:00	1:31:44	0:18:53						
BALDWIN, BRIAN	18:24:30	18:59:44	28:33:24	12:32:18	25:18:28	17:32:21	9:47:27	5:59:44						
BIEHUNKO, JOHN	29:52:43	23:36:19	16:45:56	23:46:50	31:48:33	14:03:45	22:40:53	32:39:39					2	27
BOGGUS, LARRY	17:35:09	2:23:10	2:22:51	2:00:05	8:46:03	2:13:55	6:45:02	4:07:01						
BURLESON, Jason	15:26:34	17:28:59	23:36:15	18:09:57	23:03:35	21:06:52	31:46:03	17:19:26					3	27
BYRD, Rachied	16:41:02	19:39:50	28:19:05	18:59:35	34:27:36	21:25:30	29:07:09	19:07:26					3	31
CANALES, RALPH EDWARD	11:43:19	21:55:59	12:07:49	24:49:15	27:18:18	14:37:47	51:22:08	17:19:26					1	25
CERNY, BLAIR C.	8:13:37	4:59:13	6:27:38	13:22:05	11:11:53	0:32:05	1:05:41	4:40:26						
ECKERFIELD, Dillon	28:07:09	19:02:55	24:52:06	21:17:02	32:47:20	29:22:43	25:33:09	22:38:53					4	37
GONZALEZ, Jose	25:11:16	38:38:30	42:44:53	28:18:25	33:35:21	32:48:15	17:49:19	25:54:02					2	33
HARWOOD, NICHOLAS	23:18:34	3:07:14	17:43:56	28:44:11	23:39:26	21:24:06	16:03:19	19:26:16					2	24
JARVIS, RICHARD	38:50:40	18:16:56	20:10:21	23:20:37	20:00:23	15:05:02	18:13:30	18:02:31					1	52
JOHNSON, JOHN	23:33:58	25:28:12	17:06:23	26:43:12	18:18:53	25:55:58	25:24:29	14:53:01					2	40
JONES, ERIC	0:38:31	0:20:04	0:00:00	0:44:28	3:35:26	0:00:00	0:00:00	0:00:00						
KING, JEREMY	25:19:16	3:26:38	8:51:33	15:09:40	14:54:54	9:42:39	16:42:36	14:01:26					1	31
KUKOWSKI, Andy	17:46:52	28:55:17	26:00:53	27:31:26	36:18:46	36:09:41	10:34:58	6:41:06						3
MCELVANY, ROBERT	9:50:58	13:31:08	15:27:23	12:42:36	24:15:26	10:58:33	25:01:41	22:19:06						33
MILLARD, S								21:51:37					7	47
ORTEGA, Yesenia	17:06:45	16:36:54	25:13:15	22:16:07	28:41:06	4:19:29	33:36:24	20:41:24					1	25
OWENS, LANE	0:00:00	0:00:00	0:00:00	0:00:04	0:43:27	0:00:00	0:00:00	0:02:49						
PAVLOCK, JAMES ADAM	18:45:35	13:47:20	4:25:06	7:20:01	13:50:46	4:19:29	7:03:46	22:51:21					10	101
RODRIGUEZ, CHRISTOPHER	10:18:14	7:50:54	8:54:16	4:38:53	5:10:26	0:00:00	13:27:54	0:00:00						
RODRIGUEZ, JOSE	19:14:42	9:18:19	35:52:06	24:27:30	18:17:11	39:53:26	52:18:10	26:25:10					4	29
RODRIGUEZ, REGGIE	21:17:14	16:39:22	21:01:10	25:15:09	19:00:03	20:16:46	20:20:36	16:14:10					1	65
SALAZAR, Efrain	5:05:08	9:09:05	19:39:29	9:20:02	18:09:37	6:09:20	19:55:03							
SCHULTZ, RAYMOND	0:47:13	0:35:00	0:10:09	1:27:19	8:32:27	0:10:32	1:06:28	1:40:25						
SILLIMAN, ERIC	22:54:37	17:51:55	13:37:07	34:21:51	19:46:38	17:36:23	22:30:09	27:38:55					9	99
SPRINKLE, MICHAEL	10:04:21	9:13:16	15:52:47	9:22:48	12:47:28	12:51:53	5:28:49	11:54:06						24
TAYLOR, CRAIG	11:35:43	19:13:52	14:00:25	24:44:23	23:44:56	23:56:03	18:44:46	19:59:08					1	30
VALDEZ, JUAN	20:53:02	25:56:16	30:29:02	18:24:20	17:19:05	11:47:16	20:10:18	39:55:33					4	24
VASQUEZ, MONICA	6:06:52	4:05:50	4:45:31	0:31:31	14:59:43	3:03:36	6:41:18	2:16:58						
WHITE, TERRY	16:04:09	18:55:51	33:33:09	25:22:46	23:51:43	18:24:40	25:57:42	17:04:00					4	35
* = Admin												Total	60	891

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
911 Phone Calls	237	243	276	305	488	344	385	346						
3700 Phone Calls	2489	2291	2385	2429	2297*	2048	3396	1982						
DP General Phone Calls*	78:37:52	57:41:47	60:05:17	52:21:09	41:50:20*	53:21:16	88:20:36	46:35:90						
Radio Transmissions	9871	9754	10382	10946	9991*	9189	10004	9778						

\* This is the minimal time as all internal calls route through the 3700 number.  
 \* 4 days of data missing due to equip failure.



# August 2024 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2024 ALPR Data Report

Total Reads 4,249,794





# Unique Reads



# All Categories – All Hotlists

Date Range: 2024/08/01 - 2024/08/31 | Time Granularity: Day | Cameras: All | Networks: All  
 Source Type: Official Hotlist, Owned Custom Hotlist | Alert Sources: All | Alert Topics: All | Show Hits By: Source Type | Display as: Bar Chart

**Total Hotlist Alerts**  
249

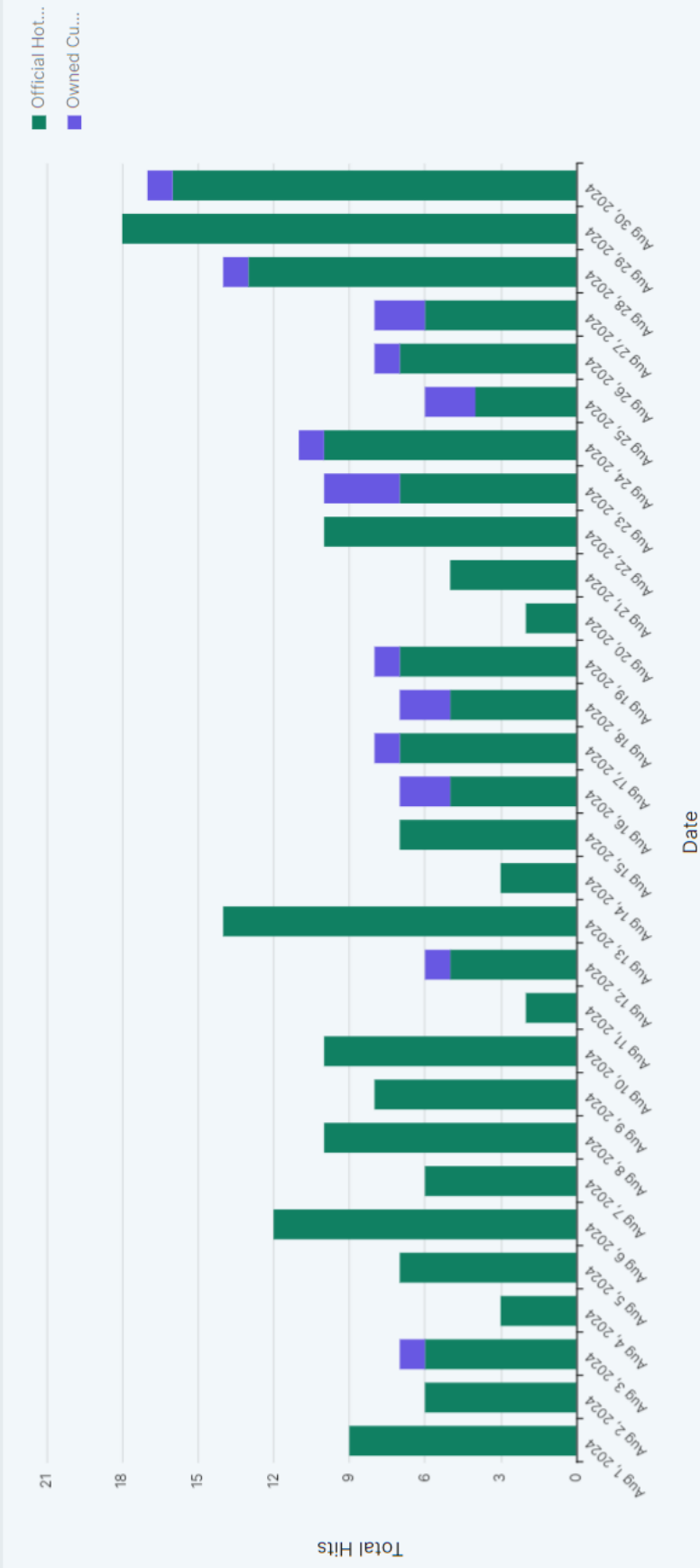
**Official Hotlist Alerts**  
230

**Your Custom Hotlist Alerts**  
19

**Other Custom Hotlist Alerts on Your Networks**  
No data

## Total Alerts by Topic

Topic	Alerts
Stolen Plate	50
Protection Order	47
Stolen Vehicle	46
Sex Offender	36
Gang or Suspected Terrorist	27
Warrants	20
Custom Hotlist Alert	19
Missing Person	4



# Top 6 Categories

Date Range  -  Time Granularity  Cameras  Networks

Source Type  Alert Sources  Alert Topics  Show Hits By  Display as

Total Hotlist Alerts **146**

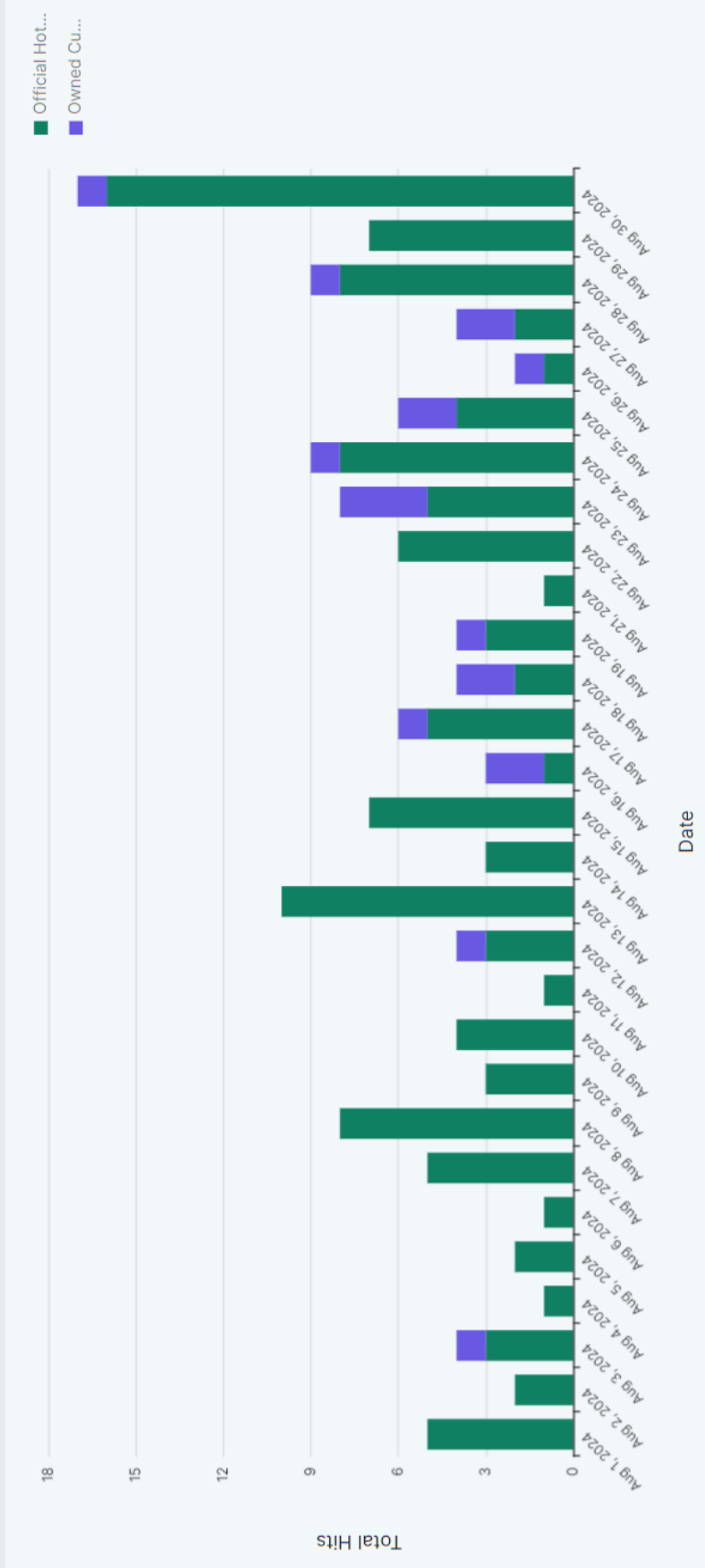
Official Hotlist Alerts **127**

Your Custom Hotlist Alerts **19**

Other Custom Hotlist Alerts on Your Networks **No data**

Total Alerts by Topic

Topic	Alerts
Stolen Plate	50
Stolen Vehicle	46
Gang or Suspected Terrorist	27
Custom Hotlist Alert	19
Missing Person	4



# Sex Offenders

## Controls

Date Range  - 
 Time Granularity 
 Cameras 
 Networks

Source Type 
 Alert Sources 
 Alert Topics 
 Breakdown 
 Display as

Total Hotlist Alerts  
36

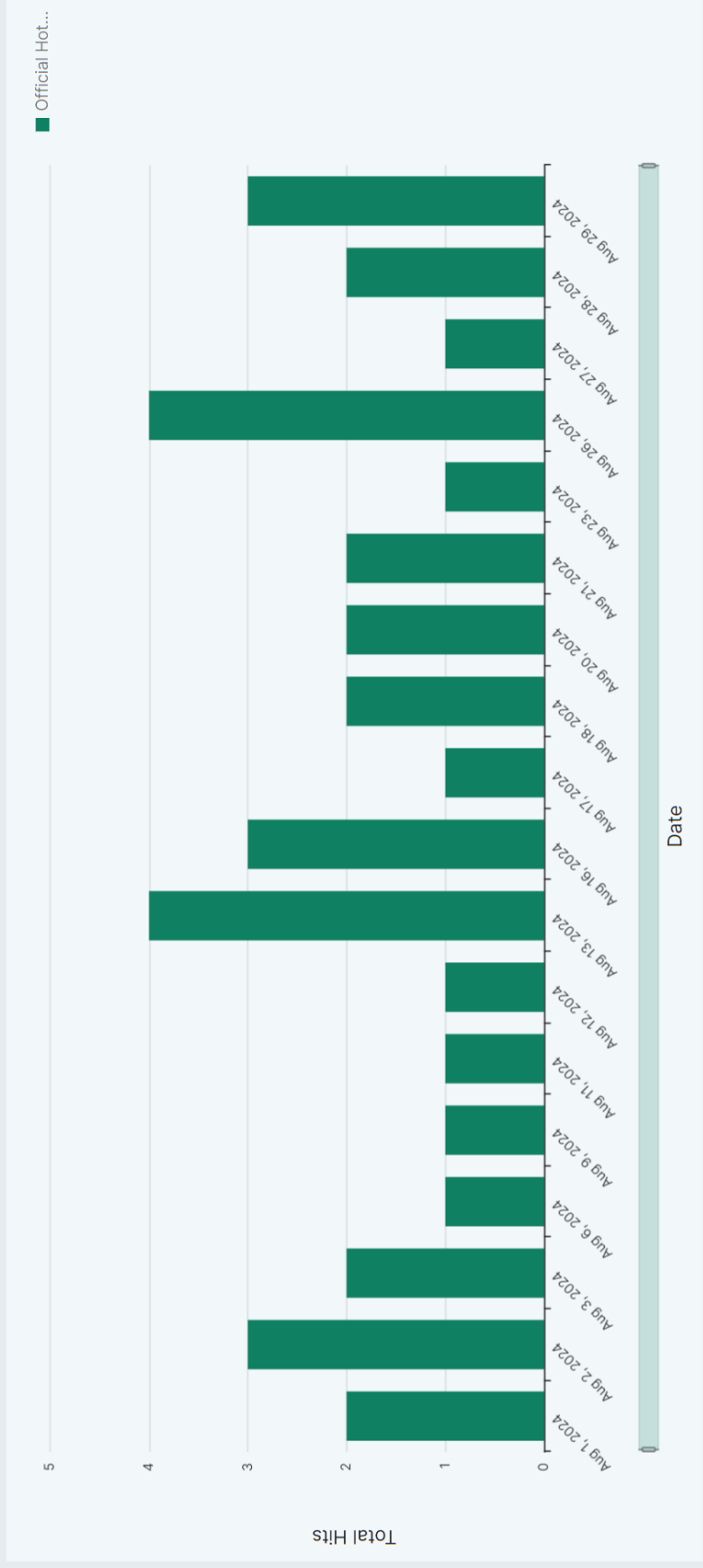
Official Hotlist Alerts  
36

Your Custom Hotlist Alerts  
No data

Other Custom Hotlist Alerts on Your Networks  
No data

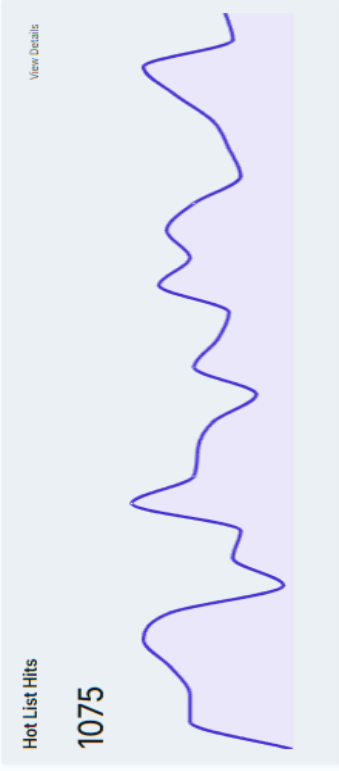
Total Alerts by Topic

Topic	Alerts
Sex Offender	36



# Summary Report

## Insights Dashboard



**Device Sharing**  
Shared with  
Lewisville TX PD,  
Sansom Park TX PD,  
and 493 others  
Access Levels  
Search  
Hotlist Tool Access

**Device Status**

38 / 38 ?  
Devices Online

← Previous Device

Device Name  
#01 Inbound, Riverview Way, EB

Battery  
97%

Latency  
14,70 s

Next Device →

## Recent Searches

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Gessner
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer/Station

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

- US COINS - I-10 Frontage Road
- Memorial Manor NA Lindenwood/Memorial
- Greyton Lane NA
- Calico NA
- Windemere NA
- Mott Lane
- Kensington NA
- Stillforest NA
- Farnham Park
- Riverbend NA
- Pinewood NA
- Hampton Court
- Bridlewood West NA
- N Kuhlman NA
- Longwoods NA
- Memorial City Mall - 22

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	438624
#21 - NB Voss x Magnolia Bend (Lane 1)	392155
#13 NB Gessner Rd	329407
#08 2200 S Piney Point Rd NB at City Limit	308301
#23 - WB San Felipe x Buffalo Bayou	239010
#20 - SB Voss x Old Voss (Lane 2)	198559
#17 Memorial Dr WB at Voss	187950
#12 Piney Point Dr SB at Gaylord	184059
#31 EB Memorial Dr near Tealwood	174689
#04 Memorial Dr NB at Briar Forest	159639
#02 Memorial Dr EB at Gessner	157754
#19 - SB Voss x Old Voss (Lane 1)	149056
#18 Memorial Dr EB at Voss	143086
#07 Memorial Dr EB at Briar Forest	134280
#24 - NB Blalock x Memorial	126570
#27 Unit 181 Blalock S/B at Taylorcrest	116310
#14 Beinhorn Rd WB at Pipher	112350
#01 Gessner SB at Frostwood Elementary	104653
#16 Memorial Dr WB at E Creekside Dr	98344
#09 N Piney Point Rd at Memorial Dr	84054
#10 On Memorial Dr EB from San Felipe	78901
#05 Bunkerhill Rd SB at Taylorcrest	71162
#30 EB Beinhorn Rd @ Voss Rd	70265
#32 WB Greenbay @ Memorial Dr	66702
#28 MVPD Station S/B Memorial Drive	52163
#26 - SB Hedwig x Beinhorn	45301
#06 Taylorcrest Rd WB at Flintdale	44644
#11 Greenbay St EB at Piney Point Rd	31008
Strey NB at Memorial	15324
#29 - Riverbend Main Entrance	7425
#15 Hunters Creek Dr SB at I-10	6708
#01 Inbound, Riverview Way, EB	5899
<b>Grand Total</b>	<b>4334352</b>

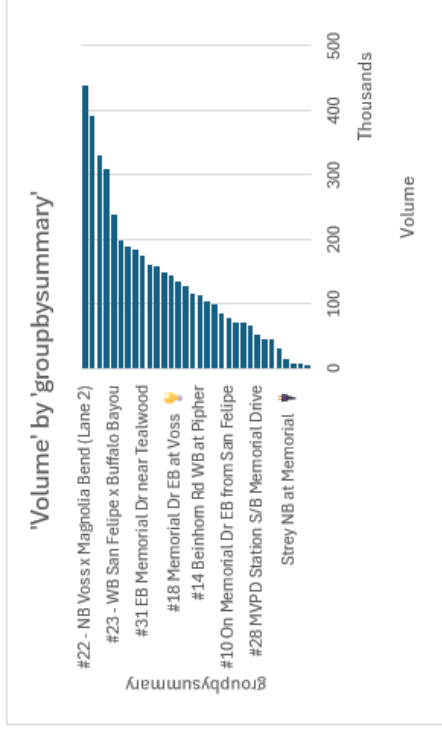


Plate Reads  
By Location





# Hits By Camera

Total Reads – 4,249,794

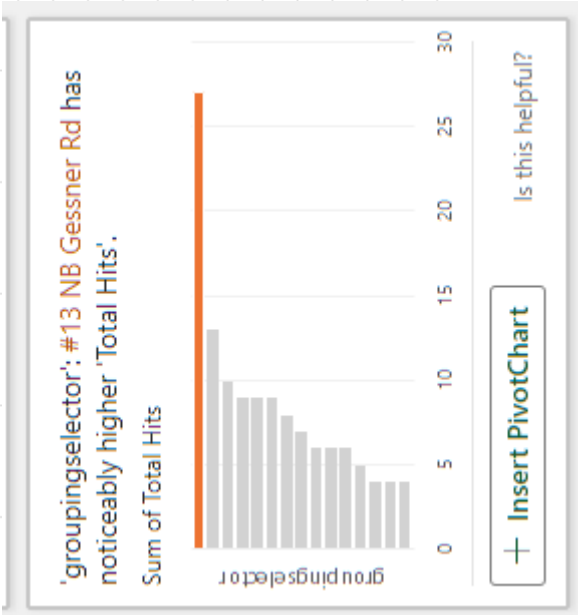
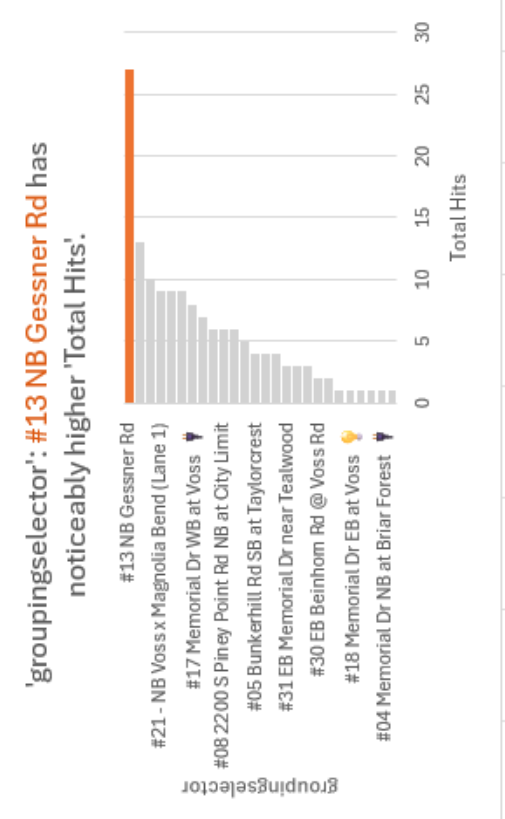
Unique Reads – 2,140,394

Hits- 146

7 Top Hits - 127

- Hotlist - 19
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

groupingselector	Sum of Total Hits
#13 NB Gessner Rd	27
#22 - NB Voss x Magnolia Bend (Lane 2)	13
#07 Memorial Dr EB at Briar Forest	10
#21 - NB Voss x Magnolia Bend (Lane 1)	9
#27 Unit 181 Blalock S/B at Taylorcrest	9
#16 Memorial Dr WB at E Creekside Dr	9
#17 Memorial Dr WB at Voss	8
#23 - WB San Felipe x Buffalo Bayou	7
#20 - SB Voss x Old Voss (Lane 2)	6
#08 2200 S Piney Point Rd NB at City Limit	6
#19 - SB Voss x Old Voss (Lane 1)	6
#14 Beinhorn Rd WB at Pipher	5
#05 Bunkerhill Rd SB at Taylorcrest	4
#12 Piney Point Dr SB at Gaylord	4
#06 Taylorcrest Rd WB at Flintdale	4
#31 EB Memorial Dr near Tealwood	3
#02 Memorial Dr EB at Gessner	3
#01 Gessner SB at Frostwood Elementary	3
#30 EB Beinhorn Rd @ Voss Rd	2
#32 WB Greenbay @ Memorial Dr	2
#09 N Piney Point Rd at Memorial Dr	1
#18 Memorial Dr EB at Voss	1
#11 Greenbay St EB at Piney Point Rd	1
#26 - SB Hedwig x Beinhorn	1
#04 Memorial Dr NB at Briar Forest	1
#24 - NB Blalock x Memorial	1
<b>Grand Total</b>	<b>146</b>

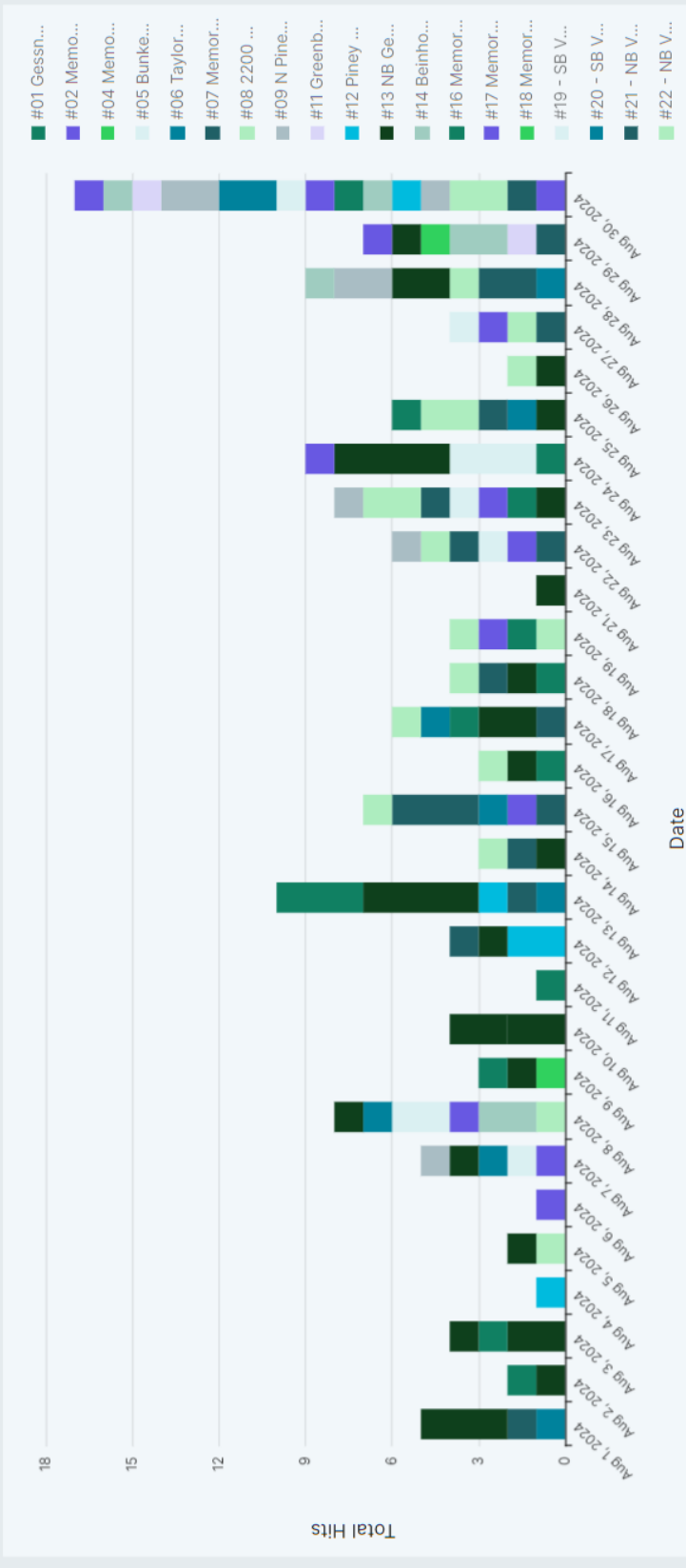


Date Range: 2024/08/01 - 2024/08/31  
 Source Type: All  
 Alert Sources: All  
 Alert Topics: Custom Hotlist Alert, Gang or Suspected Terrorist, Missin...  
 Time Granularity: Day  
 Show Hits By: Camera Name  
 Cameras: All  
 Networks: All  
 Display as: Bar Chart

**Total Hotlist Alerts** 146  
**Official Hotlist Alerts** 127  
**Your Custom Hotlist Alerts** 19  
**Other Custom Hotlist Alerts on Your Networks** No data

**Total Alerts by Topic**

Topic	Alerts
Stolen Plate	50
Stolen Vehicle	46
Gang or Suspected Terrorist	27
Custom Hotlist Alert	19
Missing Person	4





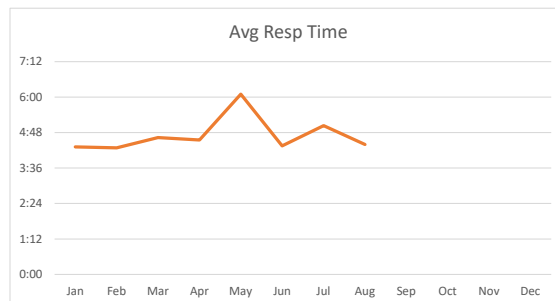
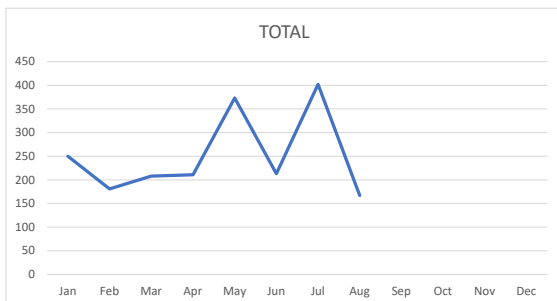
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

August 2024 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>250</b>	<b>181</b>	<b>208</b>	<b>211</b>	<b>373</b>	<b>213</b>	<b>402</b>	<b>167</b>					<b>2005</b>
Abdominal Pain	0	1	1	2	4	3	2	2					15
Allergic Reaction	2	1	2	2	1	1	0	2					11
Animal Bite	0	0	1	0	0	0	0	0					1
Apartment Fire	0	0	0	0	0	0	1	0					1
Assult	0	1	1	0	1	1	0	0					4
Automatic Aid	3	2	3	4	1	0	0	0					13
Automatic Aid- Apartment Fire	13	6	13	10	4	2	5	0					53
Automatic Aid- Building Fire	4	2	2	3	0	1	1	0					13
Automatic Aid- Elevator Rescue	3	1	1	0	1	2	2	0					10
Automatic Aid- Entrapment MVC	1	3	1	0	1	0	0	0					6
Automatic Aid- Gas Leak	1	1	2	3	2	0	3	0					12
Automatic Aid- High Rise Fire	0	2	1	0	0	0	0	0					3
Back Pain	0	0	2	1	1	1	0	0					5
Burn Victim	0	0	0	0	0	0	2	0					2
Business Fire	0	0	0	0	0	0	0	1					1
Carbon Monoxide Detector With Symptoms	0	1	0	0	2	0	3	0					6
Carbon Monoxide Detector No Symptoms	2	3	3	1	11	8	11	7					46
Cardiac/Respiratory Arrest	1	1	0	0	0	1	0	0					3
Check a Noxious Odor	2	1	0	1	0	0	0	0					4
Check for Fire	0	0	1	0	1	0	7	0					9
Check for the Smell of Natural Gas	2	3	6	2	18	2	5	2					40
Check for the Smell of Smoke	2	2	1	2	5	2	5	4					23
Chest Pain	3	1	4	1	3	4	4	2					22
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1	0	1	0					2
Child Locked in a Vehicle Engine not running	0	1	0	0	1	1	0	1					4
Choking	1	1	2	0	0	0	0	0					4
Diabetic Emergency	1	2	2	1	0	1	0	0					7
Difficulty Breathing	9	5	8	12	4	3	8	10					59
Dumpster Fire Not near Structure	0	0	0	0	1	1	0	0					2
Electrical Fire	0	0	1	0	1	0	1	1					4
Elevator Rescue	1	0	0	0	2	1	4	0					8
Entrapment- Non MVC	0	0	1	0	1	0	0	0					2
Eye Problems	0	0	0	0	0	1	0	0					1
Fall Victim	10	8	13	9	11	8	6	12					77
Fire Alarm Business	8	6	3	6	9	9	6	3					50
Fire Alarm Church or School	10	6	3	4	9	8	6	11					57
Fire Alarm Residence	36	28	23	25	57	38	59	26					292
Gas Leak	3	0	5	4	15	1	3	2					33
Grass Fire	0	0	0	0	0	0	1	0					1
HAZMAT Emergency	0	0	0	0	0	1	0	1					2
Headache- Stroke symptoms not present	0	0	0	2	0	1	0	1					4
Heart Problems	8	6	4	6	6	5	2	3					40
Heat/Cold Exposure	1	0	0	0	0	2	2	3					8
Hemorrhage/Laceration	1	2	1	1	1	1	1	4					12
House Fire	2	0	1	1	6	4	3	1					18
Injured Party	4	4	4	3	4	4	4	2					29
Medical Alarm	6	5	4	2	9	3	5	11					45
Motor Vehicle Collision	23	15	21	25	21	24	31	13					173
Motor Vehicle Collision with Entrapment	0	0	1	1	2	0	1	0					5
Object Down in Roadway	6	1	5	6	17	5	67	2					109
Oven/Appliance Fire	1	0	0	0	0	0	1	0					2
Overdose/Poisoning	1	1	2	0	3	0	2	1					10
Possible D.O.S.	1	0	1	2	0	0	0	1					5
Powerlines Down Arcing/Burning	3	0	3	6	41	14	66	2					135
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0					1
Psychiatric Emergency	3	6	2	2	3	2	4	1					23
Seizures	4	2	8	4	2	1	7	0					28
Service Call Non-emergency	14	16	12	15	36	8	17	10					128
Shooting/Stabbing	1	0	0	0	2	1	0	0					4
Sick Call	21	15	15	19	23	20	19	8					140
Smoke in Business	1	0	0	0	0	0	0	0					1
Smoke in Residence	1	0	1	1	0	1	0	0					4
Stroke	5	1	3	2	3	1	5	4					24
Transformer Fire	3	0	2	2	11	1	11	0					30
Trash Fire	0	0	0	0	1	0	0	0					1
Traumatic Injury	1	3	0	1	0	0	0	0					5
Unconscious Party/Syncope	14	9	7	10	10	11	7	8					76
Unknown Medical Emergency	1	2	3	5	1	3	1	3					19
Vehicle Fire	4	3	1	2	3	0	0	2					15
Wash Down	1	1	1	0	0	0	0	0					3

Month	# of Incidents	Avg Resp Time
Jan	174	4:19
Feb	126	4:17
Mar	151	4:38
Apr	148	4:33
May	279	6:06
Jun	166	4:21
Jul	267	5:02
Aug	139	4:24
Sep		
Oct		
Nov		
Dec		
<b>Total</b>	<b>1450</b>	<b>4:42</b>

Note: Nat'l Std Fire Response Time: 6:50  
 Note: Nat'l Std Fire EMS Time: 6:30



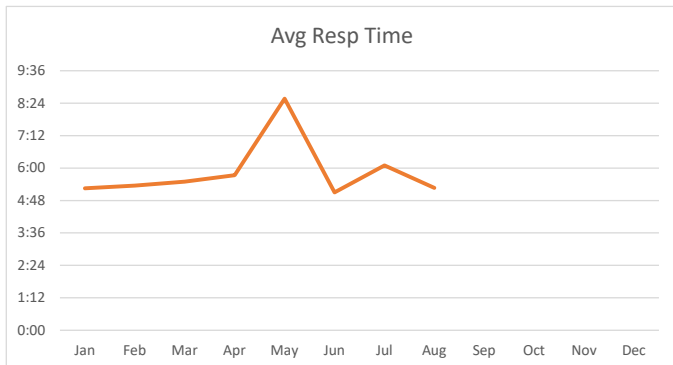
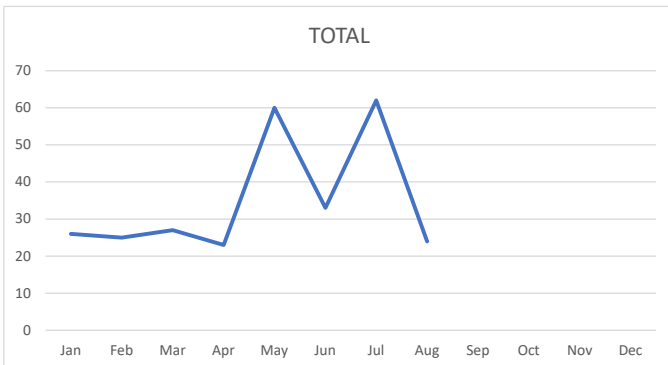


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2024 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>26</b>	<b>25</b>	<b>27</b>	<b>23</b>	<b>60</b>	<b>33</b>	<b>62</b>	<b>24</b>					<b>280</b>
Abdominal Pain	0	0	0	0	0	1	0	0					1
Assult	0	1	0	0	0	0	0	0					1
Back Pain	0	0	0	0	0	1	0	0					1
Carbon Monoxide Detector No Symptoms	0	0	1	0	0	2	3	0					6
Check for Noxious Odor	1	0	0	0	0	0	0	0					1
Check for Fire	0	0	0	0	0	0	4	0					4
Check for the Smell of Natural Gas	2	0	2	0	3	0	0	1					8
Check for the Smell of Smoke	0	1	1	0	3	1	1	1					8
Chest Pain	0	0	0	0	1	0	0	0					1
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1	0	0	0					1
Diabetic Emergency	0	1	0	0	0	1	0	0					2
Difficulty Breathing	0	0	2	4	1	0	1	0					8
Dumpster Fire Not near Structure	0	0	0	0	1	0	0	0					1
Electrical Fire	0	0	0	0	1	0	0	0					1
Entrapment- Non MVC	0	0	0	0	1	0	0	0					1
Fall Victim	0	1	4	1	1	1	0	3					11
Fire Alarm Business	0	1	0	0	0	0	1	1					3
Fire Alarm Church or School	3	0	1	0	0	0	0	1					5
Fire Alarm Residence	7	7	4	4	6	11	14	4					57
Gas Leak	0	0	1	0	4	0	1	0					6
Headache- Stroke symptoms not present	0	0	0	0	0	0	0	1					1
Heart Problems	1	0	0	0	1	0	0	0					2
Heat/Cold Exposure	0	0	0	0	0	0	1	1					2
Hemorrhage/Laceration	0	1	1	0	0	0	0	1					3
House Fire	0	0	0	1	0	0	0	0					1
Injured Party	1	0	1	1	2	1	1	0					7
Medical Alarm	0	0	1	1	1	1	0	3					7
Motor Vehicle Collision	2	1	1	2	1	1	2	0					10
Object Down in Roadway	1	0	1	3	4	2	9	1					21
Overdose/Poisoning	0	0	0	0	1	0	0	0					1
Possible D.O.S.	0	0	0	0	0	0	0	1					1
Powerlines Down Arcing/Burning	0	0	0	2	11	5	12	0					30
Psychiatric Emergency	0	1	0	0	1	0	0	0					2
Seizures	1	0	0	2	0	1	0	0					4
Service Call Non-emergency	2	5	3	1	9	0	7	2					29
Sick Call	2	2	3	1	2	2	1	2					15
Smoke in Residence	1	0	0	0	0	0	0	0					1
Stroke	0	1	0	0	0	0	2	0					3
Transformer Fire	0	0	0	0	2	0	1	0					3
Unconscious Party/Syncope	1	2	0	0	2	1	1	1					8
Unknown Medical Emergency	0	0	0	0	0	1	0	0					1
Vehicle Fire	1	0	0	0	0	0	0	0					1

Month	# of Incidents	Avg Resp Time
Jan	17	5:15
Feb	16	5:21
Mar	19	5:30
Apr	16	5:44
May	43	8:34
Jun	26	5:06
Jul	40	6:06
Aug	16	5:16
Sep		
Oct		
Nov		
Dec		
	<hr/>	<hr/>
	193	5:51



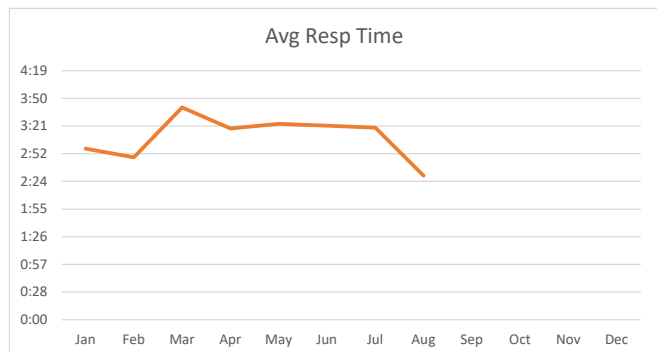
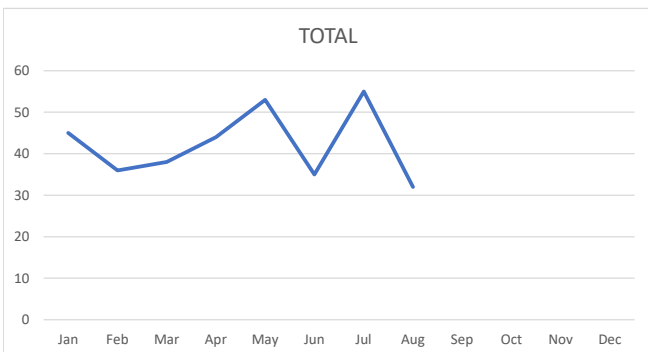


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2024 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>47</b>	<b>39</b>	<b>47</b>	<b>49</b>	<b>63</b>	<b>39</b>	<b>71</b>	<b>34</b>					<b>389</b>
Abdominal Pain	0	0	0	2	1	1	0	0					4
Allergic Reaction	1	0	1	1	0	0	0	2					5
Animal Bite	0	0	1	0	0	0	0	0					1
Assult	0	0	1	0	0	0	0	0					1
Back Pain	0	0	1	0	0	0	0	0					1
Business Fire	0	0	0	0	0	0	0	1					1
Carbon Monoxide Detector No Symptoms	0	0	0	0	4	2	1	0					7
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0	0					1
Check for Fire	0	0	0	0	0	0	1	0					1
Check for the Smell of Natural Gas	0	2	0	1	0	0	0	0					3
Check for the Smell of Smoke	1	1	0	1	1	1	1	1					7
Chest Pain	2	1	0	0	2	1	0	1					7
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	1	0					1
Choking	0	0	2	0	0	0	0	0					2
Diabetic Emergency	0	1	2	0	0	0	0	0					3
Difficulty Breathing	3	0	2	3	0	1	3	2					14
Dumpster Fire Not near Structure	0	0	0	0	0	1	0	0					1
Elevator Rescue	1	0	0	0	0	0	2	0					3
Eye Problems	0	0	0	0	0	1	0	0					1
Fall Victim	2	3	1	0	1	1	1	2					11
Fire Alarm Business	4	5	3	4	4	6	4	1					31
Fire Alarm Church or School	1	3	0	1	4	1	3	5					18
Fire Alarm Residence	1	0	4	5	1	1	3	2					17
Gas Leak	0	0	2	0	4	0	0	0					6
Heart Problems	2	1	0	2	1	1	1	2					10
Heat/Cold Exposure	1	0	0	0	0	0	1	0					2
Hemorrhage/Laceration	0	0	0	0	0	0	1	2					3
House Fire	0	0	1	0	1	0	0	0					2
Injured Party	2	0	2	0	0	0	0	1					5
Medical Alarm	1	0	2	0	0	1	1	2					7
Motor Vehicle Collision	7	5	4	5	6	3	10	2					42
Motor Vehicle Collision with Entrapment	0	0	0	0	1	0	0	0					1
Object Down in Roadway	0	1	1	0	3	1	11	0					17
Oven/Appliance Fire	1	0	0	0	0	0	0	0					1
Overdose/Poisoning	0	1	0	0	1	0	2	0					4
Powerlines Down Arcing/Burning	1	0	0	0	9	1	6	0					17
Psychiatric Emergency	2	5	0	0	2	0	1	0					10
Seizures	0	0	2	0	1	0	1	0					4
Service Call Non-emergency	0	1	3	4	6	2	3	1					20
Shooting/Stabbing	1	0	0	0	0	0	0	0					1
Sick Call	4	4	6	12	8	9	8	2					53
Smoke in Business	1	0	0	0	0	0	0	0					1
Smoke in Residence	0	0	1	0	0	0	0	0					1
Stroke	0	0	0	2	0	0	1	1					4
Transformer Fire	0	0	2	1	1	0	2	0					6
Traumatic Injury	0	1	0	0	0	0	0	0					1
Unconscious Party/Syncope	6	1	1	3	1	3	2	3					20
Unknown Medical Emergency	0	1	0	2	0	0	0	1					4
Vehicle Fire	1	2	1	0	0	0	0	0					4
Wash Down	1	0	1	0	0	0	0	0					2

Month	# of Incidents	Avg Resp Time
Jan	45	2:58
Feb	36	2:49
Mar	38	3:41
Apr	44	3:19
May	53	3:24
Jun	35	3:22
Jul	55	3:20
Aug	32	2:30
Sep		
Oct		
Nov		
Dec		
<hr/>		
	338	3:10



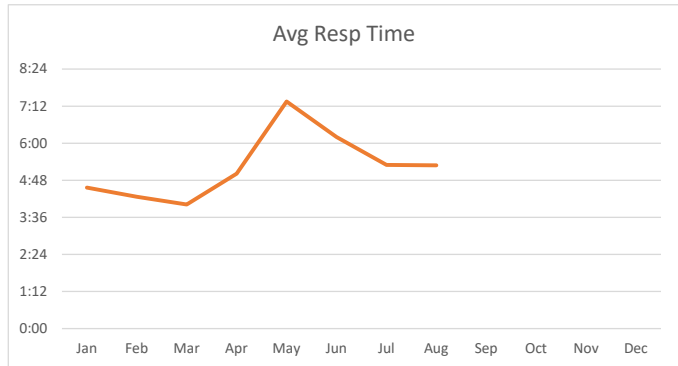
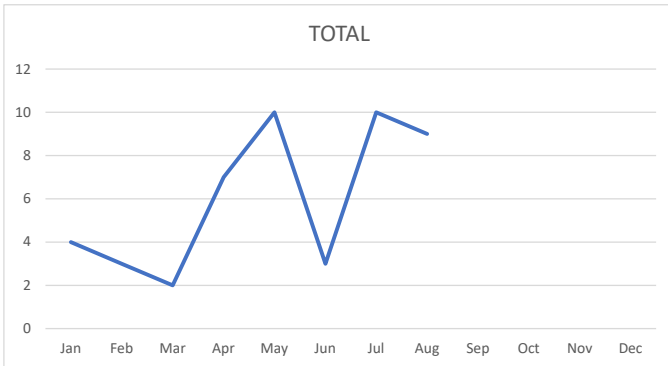


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
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### August 2024 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>7</b>	<b>10</b>	<b>3</b>	<b>10</b>	<b>9</b>					<b>48</b>
Abdominal Pain	0	0	0	0	0	1	0	1					2
Carbon Monoxide Detector No Symptoms	0	0	0	0	3	0	0	0					3
Check for the Smell of Natural Gas	0	0	0	0	0	0	1	0					1
Difficulty Breathing	1	0	0	0	0	0	1	1					3
Fall Victim	1	0	0	0	1	0	0	0					2
Fire Alarm Business	1	0	0	0	1	0	0	0					2
Fire Alarm Church or School	0	1	0	1	1	1	2	2					8
Fire Alarm Residence	0	0	0	0	1	0	0	1					2
Heart Problems	0	1	0	0	0	0	0	0					1
House Fire	0	0	0	0	1	0	0	0					1
Injured Party	0	1	0	0	0	0	0	0					1
Motor Vehicle Collision	0	0	1	0	0	0	1	1					3
Object Down in Roadway	0	0	0	1	0	0	1	0					2
Possible D.O.S.	0	0	0	1	0	0	0	0					1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	1	0					1
Seizures	0	0	0	1	0	0	0	0					1
Service Call Non-emergency	0	0	0	1	0	0	1	0					2
Sick Call	0	0	0	0	0	1	1	0					2
Stroke	1	0	0	0	1	0	1	1					4
Traumatic Injury	0	0	0	1	0	0	0	0					1
Unconscious Party/Syncope	0	0	0	1	0	0	0	1					2
Unknown Medical Emergency	0	0	1	0	1	0	0	0					2
Vehicle Fire	0	0	0	0	0	0	0	1					1

Month	# of Incidents	Avg Resp Time
Jan	3	4:34
Feb	3	4:16
Mar	1	4:01
Apr	5	5:01
May	8	7:21
Jun	2	6:12
Jul	8	5:18
Aug	9	5:17
Sep		
Oct		
Nov		
Dec		
39		5:15



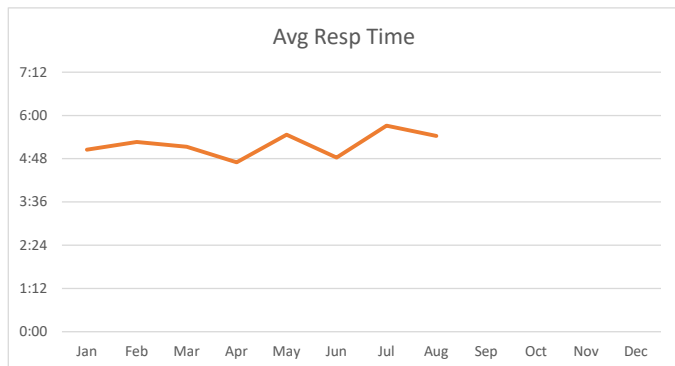
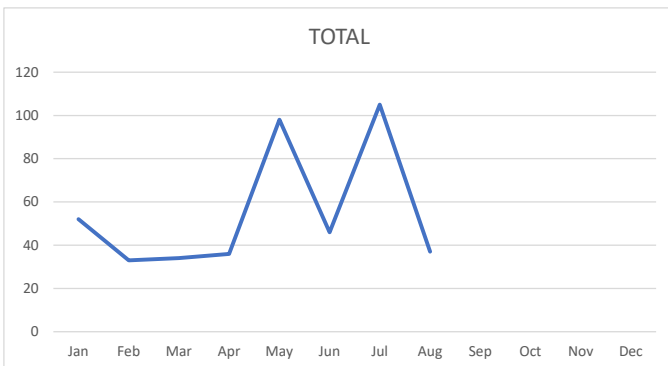


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2024 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>52</b>	<b>33</b>	<b>34</b>	<b>36</b>	<b>98</b>	<b>46</b>	<b>105</b>	<b>37</b>					<b>441</b>
Abdominal Pain	0	0	0	0	1	0	0	0					1
Allergic Reaction	0	0	0	1	1	0	0	0					2
Assault	0	0	0	0	0	1	0	0					1
Back Pain	0	0	0	1	1	0	0	0					2
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0					1
Carbon Monoxide Detector No Symptoms	0	1	0	1	2	2	3	3					12
Check a Noxious Odor	1	1	0	0	0	0	0	0					2
Check for Fire	0	0	1	0	0	0	1	0					2
Check for the Smell of Natural Gas	0	0	1	1	9	0	3	1					15
Check for the Smell of Smoke	1	0	0	0	0	0	2	1					4
Chest Pain	1	0	1	0	0	1	3	0					6
Child Locked in a Vehicle Engine not running	0	0	0	0	1	0	0	0					1
Choking	1	0	0	0	0	0	0	0					1
Diabetic Emergency	1	0	0	1	0	0	0	0					2
Difficulty Breathing	0	2	1	2	0	1	1	2					9
Electrical Fire	0	0	1	0	0	0	1	1					3
Entrapment- Non MVC	0	0	1	0	0	0	0	0					1
Fall Victim	5	2	3	3	4	3	2	3					25
Fire Alarm Business	2	0	0	1	3	1	1	0					8
Fire Alarm Church or School	0	1	0	0	1	0	0	0					2
Fire Alarm Residence	13	13	5	4	33	9	20	11					108
Gas Leak	0	0	0	1	4	0	0	0					5
Grass Fire	0	0	0	0	0	0	1	0					1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0					1
Heart Problems	1	2	2	0	1	1	1	0					8
Heat/Cold Exposure	0	0	0	0	0	0	0	1					1
Hemorrhage/Laceration	0	0	0	0	1	0	0	0					1
House Fire	0	0	0	0	2	2	1	1					6
Injured Party	1	2	0	1	0	1	1	1					7
Medical Alarm	3	1	0	0	4	0	1	1					10
Motor Vehicle Collision	3	0	2	2	2	9	6	5					29
Motor Vehicle Collision with Entrapment	0	0	1	0	0	0	0	0					1
Object Down in Roadway	1	0	0	1	4	1	22	1					30
Overdose/Poisoning	1	0	1	0	0	0	0	0					2
Possible D.O.S.	0	0	0	1	0	0	0	0					1
Powerlines Down Arcing/Burning	0	0	1	3	8	3	23	0					38
Psychiatric Emergency	0	0	2	1	0	1	1	0					5
Seizures	1	0	1	0	0	0	3	0					5
Service Call Non-emergency	5	5	3	3	7	3	3	5					34
Sick Call	5	0	2	2	2	2	2	0					15
Stroke	1	0	1	0	1	0	1	0					4
Transformer Fire	1	0	0	0	5	1	2	0					9
Traumatic Injury	0	1	0	0	0	0	0	0					1
Unconscious Party/Syncope	4	1	2	3	0	3	0	0					13
Unknown Medical Emergency	0	0	2	2	0	0	0	0					4
Vehicle Fire	0	0	0	1	0	0	0	0					1
Wash Down	0	1	0	0	0	0	0	0					1

Month	# of Incidents	Avg Resp Time
Jan	40	5:03
Feb	21	5:16
Mar	29	5:08
Apr	30	4:42
May	75	5:28
Jun	35	4:50
Jul	67	5:43
Aug	28	5:26
Sep		
Oct		
Nov		
Dec		
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	325	5:12

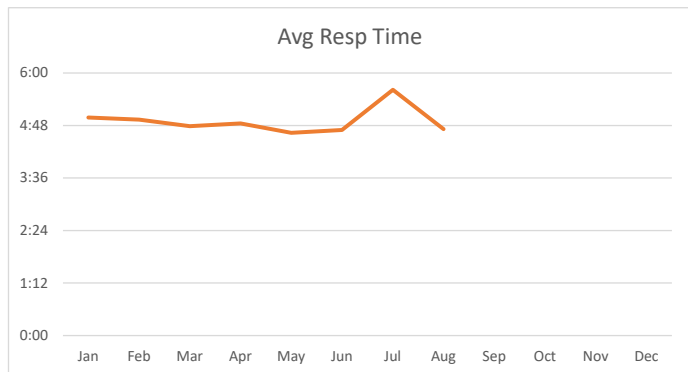
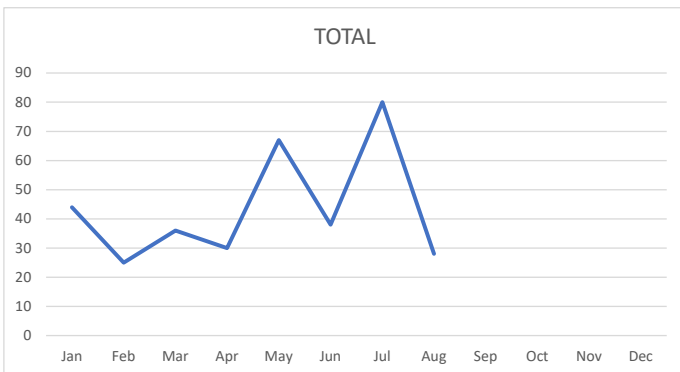




Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
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### August 2024 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
<b>TOTAL</b>	<b>44</b>	<b>25</b>	<b>36</b>	<b>30</b>	<b>67</b>	<b>38</b>	<b>80</b>	<b>28</b>					<b>348</b>	Jan	23	4:59
Abdominal Pain	0	0	1	0	1	0	0	0					2	Feb	16	4:56
Allergic Reaction	0	1	0	0	0	0	0	0					1	Mar	29	4:47
Assult	0	0	0	0	1	0	0	0					1	Apr	18	4:51
Back Pain	0	0	1	0	0	0	0	0					1	May	47	4:38
Carbon Monoxide Alarm with Symptoms	0	0	0	0	0	0	2	0					2	Jun	29	4:42
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	3	0					5	Jul	50	5:37
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0					1	Aug	23	4:43
Check for the Smell of Natural Gas	0	1	2	0	2	1	0	0					6	Sep		
Check for the Smell of Smoke	0	0	0	0	0	0	1	1					2	Oct		
Chest Pain	0	0	2	0	0	0	0	0					2	Nov		
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	1					2	Dec		
Choking	0	1	0	0	0	0	0	0					1			
Difficulty Breathing	2	2	3	0	1	0	0	2					10		235	4:54
Fall Victim	1	1	4	1	3	1	2	1					14			
Fire Alarm Business	0	0	0	0	1	0	0	0					1			
Fire Alarm Church or School	5	0	1	1	2	4	0	3					16			
Fire Alarm Residence	13	7	7	8	11	12	18	6					82			
Gas Leak	3	0	0	3	0	0	1	0					7			
Headache- Stroke symptoms not present	0	0	0	1	0	0	0	0					1			
Heart Problems	0	1	1	1	1	0	0	0					4			
Heat/Cold Exposure	0	0	0	0	0	1	0	0					1			
Hemorrhage/Laceration	1	0	0	0	0	0	0	0					1			
House Fire	0	0	0	0	2	1	0	0					3			
Injured Party	0	0	0	1	2	0	0	0					3			
Medical Alarm	2	1	1	1	1	0	2	3					11			
Motor Vehicle Collision	1	1	2	1	3	1	1	2					12			
Motor Vehicle Collision with Entrapment	0	0	0	0	1	0	0	0					1			
Object Down in Roadway	3	0	2	1	4	1	19	0					30			
Overdose/Poisoning	0	0	0	0	1	0	0	1					2			
Possible D.O.S.	1	0	1	0	0	0	0	0					2			
Powerlines Down Arcing/Burning	2	0	1	1	9	5	16	2					36			
Psychiatric Emergency	0	0	0	1	0	0	2	1					4			
Seizures	0	0	0	0	1	0	0	0					1			
Service Call Non-emergency	4	4	3	6	9	2	2	1					31			
Shooting/Stabbing	0	0	0	0	2	1	0	0					3			
Sick Call	2	1	1	2	3	4	3	1					17			
Smoke in Residence	0	0	0	0	0	1	0	0					1			
Stroke	2	0	2	0	1	0	0	1					6			
Transformer Fire	1	0	0	0	2	0	4	0					7			
Traumatic Injury	1	0	0	0	0	0	0	0					1			
Unconscious Party/Syncope	0	2	0	1	2	1	3	1					10			
Unknown Medical Emergency	0	1	0	0	0	0	1	1					4			





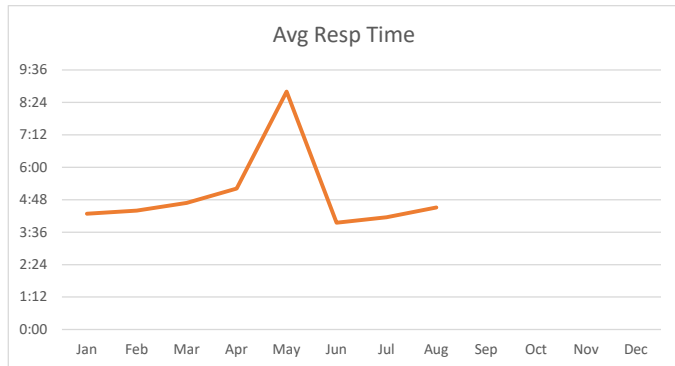
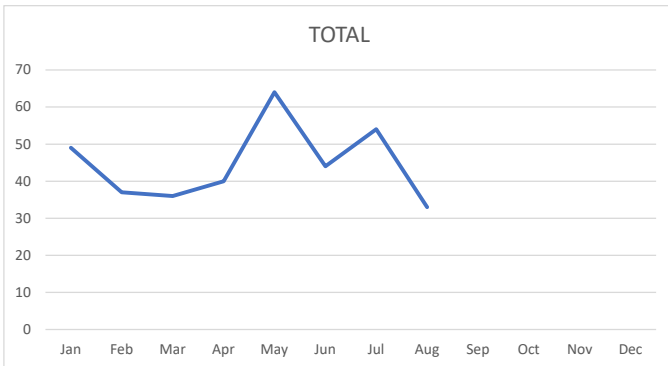


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2024 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>49</b>	<b>37</b>	<b>36</b>	<b>40</b>	<b>64</b>	<b>44</b>	<b>54</b>	<b>33</b>					<b>357</b>
Abdominal Pain	0	1	0	0	1	0	2	1					5
Allergic Reaction	1	0	1	0	0	1	0	0					3
Carbon Monoxide Alarm with Symptoms	0	1	0	0	1	0	1	0					3
Carbon Monoxide Detector No Symptoms	2	1	1	0	1	2	1	4					12
Cardiac/Respiratory Arrest	1	0	0	0	0	0	0	0					1
Check a Noxious Odor	0	0	0	1	0	0	0	0					1
Check for Fire	0	0	0	0	1	0	1	0					2
Check for the Smell of Natural Gas	0	0	1	0	4	1	0	0					6
Check for the Smell of Smoke	0	0	0	0	1	0	0	0					1
Chest Pain	0	0	1	0	0	2	1	1					5
Difficulty Breathing	3	1	0	3	2	1	2	3					15
Elevator Rescue	0	0	0	0	2	1	0	0					3
Fall Victim	1	1	1	4	1	2	1	3					14
Fire Alarm Business	1	0	0	0	0	2	0	1					4
Fire Alarm Church or School	0	1	1	1	1	1	1	0					6
Fire Alarm Residence	2	1	2	4	5	5	3	2					24
Gas Leak	0	0	1	0	3	0	1	2					7
HAZMAT Emergency	0	0	0	0	0	1	0	1					2
Headache- Stroke symptoms not present	0	0	0	1	0	0	0	0					1
Heart Problems	4	1	1	3	2	3	0	1					15
Heat/Cold Exposure	0	0	0	0	0	1	0	1					2
Hemorrhage/Laceration	0	1	0	1	0	1	0	1					4
House Fire	2	0	0	0	0	1	2	0					5
Injured Party	0	1	1	0	0	2	2	0					6
Medical Alarm	0	3	0	0	3	0	1	2					9
Motor Vehicle Collision	10	8	11	13	9	9	11	2					73
Motor Vehicle Collision with Entrapment	0	0	0	1	0	0	1	0					2
Object Down in Roadway	1	0	1	0	2	0	5	0					9
Oven/Appliance Fire	0	0	0	0	0	0	1	0					1
Overdose/Poisoning	0	0	1	0	0	0	0	0					1
Powerlines Down Arcing/Burning	0	0	1	0	4	0	7	0					12
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0					1
Psychiatric Emergency	1	0	0	0	0	1	0	0					2
Seizures	2	2	5	1	0	0	3	0					13
Service Call Non-emergency	1	1	0	0	3	1	1	1					8
Sick Call	8	8	3	2	8	2	4	3					38
Smoke in Residence	0	0	0	1	0	0	0	0					1
Stroke	1	0	0	0	0	1	0	1					3
Transformer Fire	1	0	0	1	1	0	1	0					4
Trash Fire	0	0	0	0	1	0	0	0					1
Traumatic Injury	0	1	0	0	0	0	0	0					1
Unconscious Party/Syncope	3	3	3	1	5	2	1	1					19
Unknown Medical Emergency	1	0	0	1	0	1	0	1					4
Vehicle Fire	2	1	0	1	3	0	0	1					8

Month	# of Incidents	Avg Resp Time
Jan	46	4:17
Feb	34	4:24
Mar	35	4:41
Apr	35	5:13
May	53	8:48
Jun	39	3:57
Jul	47	4:09
Aug	31	4:31
Sep		
Oct		
Nov		
Dec		
<hr/>		
	320	5:00



**MAYOR**  
*Jim Pappas*

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
*Stuart Marks*  
*Fidel Sapien*  
*Linda Knox*  
*Chip Cowell*  
*Jay Carlton*



**CITY ADMINISTRATOR**  
*Tom Fullen, MPA, CPM*

## Building Official Monthly Report

Prepared Sept.19, 2024 for the Sept.24, 2024 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for Aug, 2024.

Thank You,

Henry Rivas  
Building Official



**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2022**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	21	\$28,575	2	29	\$5,735	34	\$7,465	84	\$41,775	\$3,260,398
February	32	\$9,165	0	19	\$4,317	46	\$7,160	97	\$20,642	\$1,410,185
March	47	\$54,321	3	26	\$5,041	44	\$8,270	117	\$67,632	\$7,489,496
April	38	\$22,082	1	21	\$4,235	49	\$8,320	108	\$34,627	\$4,190,733
May	36	\$32,072	1	21	\$4,065	49	\$7,125	106	\$43,262	\$5,335,819
June	30	\$46,204	4	30	\$5,430	44	\$7,190	104	\$58,824	\$9,917,597
July	47	\$35,397	3	20	\$4,025	41	\$7,345	108	\$46,507	\$8,192,246
August	28	\$57,515	3	18	\$3,005	46	\$7,345	92	\$67,865	\$10,031,271
September	32	\$63,269	5	27	\$5,350	38	\$7,540	97	\$76,159	\$12,899
October	27	\$5,040	0	18	\$3,400	39	\$8,330	84	\$16,770	\$1,326,733
November	32	\$28,486	1	17	\$3,520	32	\$5,895	81	\$37,901	\$3,984,972
December	16	\$10,104	0	11	\$2,430	30	\$4,665	57	\$17,199	\$2,064
<b>Total</b>	<b>386</b>	<b>\$392,230</b>	<b>23</b>	<b>257</b>	<b>\$50,553</b>	<b>492</b>	<b>\$86,650</b>	<b>1,135</b>	<b>\$529,163</b>	<b>\$55,154,414</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2023**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	22	\$31,336	2	13	\$2,780	35	\$5,495	72	\$39,611	\$6,969,090
February	23	\$29,700	1	14	\$2,520	44	\$7,780	81	\$40,000	\$7,321,012
March	19	\$4,366	0	18	\$3,715	46	\$8,083	83	\$16,164	\$1,575,457
April	26	\$19,632	1	19	\$3,215	29	\$5,560	74	\$28,407	\$6,897,879
May	28	\$8,226	0	15	\$2,630	35	\$7,025	78	\$17,881	\$2,530,920
June	39	\$47,189	3	20	\$4,160	45	\$8,530	102	\$59,879	\$11,302,785
July	30	\$5,141	0	18	\$3,425	37	\$7,430	85	\$15,996	\$1,896,376
August	32	\$36,800	3	17	\$3,700	41	\$8,730	90	\$49,230	\$7,393,723
September	22	\$29,508	1	13	\$1,775	40	\$9,230	75	\$40,513	\$7,338,873
October	29	\$12,670	1	23	\$4,410	68	\$9,525	120	\$26,605	\$5,504,250
November	17	\$25,075	4	9	\$1,250	32	\$5,645	58	\$31,970	\$6,358,537
December	21	\$37,461	3	8	\$2,205	19	\$3,820	48	\$43,486	\$6,171,025
<b>Total</b>	<b>308</b>	<b>\$287,105</b>	<b>19</b>	<b>187</b>	<b>\$35,785</b>	<b>471</b>	<b>\$86,853</b>	<b>966</b>	<b>\$409,743</b>	<b>\$71,259,927</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2024**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$5,092	0	14	\$2,705	25	\$5,130	56	\$12,928	\$1,374,287
February	32	\$35,182	1	14	\$2,230	26	\$4,970	72	\$42,382	\$5,438,854
March	30	\$18,029	1	12	\$2,105	34	\$7,525	76	\$27,658	\$4,296,108
April	33	\$9,970	0	9	\$1,310	28	\$5,130	70	\$16,415	\$1,091,456
May	22	\$22,687	0	13	\$1,735	23	\$3,530	58	\$27,052	\$1,707,719
June	29	\$17,966	2	21	\$4,140	35	\$5,935	85	\$28,041	\$4,754,586
July	38	\$29,205	2	34	\$7,430	48	\$8	120	\$44,625	\$4,447,505
August	29	\$8,652	0	46	\$9,410	55	\$9,950	299	\$28,012	\$2,681,491
September										
October										
November										
December										
<b>Total</b>	<b>230</b>	<b>\$146,783</b>	<b>6</b>	<b>163</b>	<b>\$31,065</b>	<b>274</b>	<b>\$42,178</b>	<b>836</b>	<b>\$227,113</b>	<b>\$25,792,006</b>

**City of Hunters Creek Village  
Inspection Activity Report - 2023**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	187	152	81.3%	35	18.7%
February	174	147	84.5%	27	15.5%
March	236	226	95.8%	10	4.2%
April	154	131	85.1%	23	14.9%
May	175	150	85.7%	25	14.3%
June	175	154	88.0%	21	12.0%
July	246	199	80.9%	47	19.1%
August	250	213	85.2%	37	14.8%
September	219	192	87.7%	27	12.3%
October	178	150	84.3%	28	15.7%
November	152	132	86.8%	20	13.2%
December	157	144	91.7%	13	8.3%
Total	2303	1990	86.4%	313	13.6%

**City of Hunters Creek Village  
Inspection Activity Report - 2024**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	136	114	83.8%	22	16.2%
February	179	163	91.1%	16	8.9%
March	149	128	85.9%		0.0%
April	151	134	88.7%	17	11.3%
May	100	79	79.0%	21	21.0%
June	148	131	88.5%	17	11.5%
July	166	158	95.2%	8	4.8%
August	299	278	93.0%	21	7.0%
September			#DIV/0!		#DIV/0!
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
Total	1328	1185	89.2%	122	9.2%

# Inspections with Odometer Readings, by Inspector and Vehicle

Sep 19, 2024 11:46 AM  
Henry Rivas  
City of Hunters Creek Village

Date Range (inclusive): **Thu Aug 01 2024 to Fri Aug 30 2024**  
Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG )								
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Result	Correction Notes
<b>Vehicle ID:</b>								
	202300910	10923 Wickline Drive	H-Strap	8/1/24		No	Pass	
	202400283	911 OAK VALLEY DR	YD Final	8/1/24		No	Pass	
	202400358	103 Willowend Dr	Shower Pan	8/1/24		No	Pass	
	202400469	839 Kuhlman Road	F Post Hole	8/1/24	Y	No	Pass	
	202400513	10935 Wickwild Street	FD-Piers	8/1/24		No	Pass	
	202400513	10935 Wickwild Street	Foundation	8/1/24		No	Pass	
	202400529	631 Saddlewood Lane	P UnderG	8/1/24		No	Pass	
	202400553	306 Lindenwood Drive	ET-Pole	8/1/24		No	Pass	
	202400554	451 Hunterwood Drive	FD Steel	8/1/24		No	Pass	
	202400557	10610 N EVERS PARK DR	I Trench	8/1/24		No	Pass	
	202300893	630 Shartle Circle	P Final	8/2/24		No	Pass	
	202400196	911 OAK VALLEY DR	F Final	8/2/24		No	Pass	
	202400410	8315 Hunters Creek Dr	I Trench	8/2/24		No	Pass	
	202400410	8315 Hunters Creek Dr	I Final	8/2/24		No	Pass	
	202400497	2 Bridlewood Ct	P UnderG	8/2/24		No	Pass	
	202400497	2 Bridlewood Ct	P GL & GT	8/2/24		No	Pass	
	202400533	818 Voss Road	Demo F	8/2/24		No	Pass	
	202400537	5 GLENDENNING LN	P UnderG	8/2/24		No	Pass	

	202400537	5 GLEN DENNING LN	P GL & GT	8/2/24		No	Pass	
	202400547	646 SHARTLE CIR	M Final	8/2/24		Yes	NC	Disapproved- Spoke with homeowner through the doorbell and will be rescheduled for Monday (8/5)
	202400560	535 Three Corners Dr	FD Steel	8/2/24		No	Pass	
	202300082	911 OAK VALLEY DR	Bld-Final	8/5/24		No	PPass	Henry to do final walk through.
	202300449	702 Saddlewood Lane	P Final	8/5/24		No	Pass	
	202400100	911 OAK VALLEY DR	P Final	8/5/24		No	Pass	
	202400549	738 E CREEKSIDE DR	P Layout	8/5/24		No	Pass	
	202300981	630 Shartle Circle	M Final	8/6/24		No	Pass	
	202400150	526 Trails End	E TCI	8/6/24		No	Pass	
	202400391	10901 LITTLE LISA LN	E Underg	8/6/24		No	Pass	
	202400405	10826 Everwood Lane	M Final	8/6/24	Y	No	Pass	[ Entered 7/30/2024 by henry ]: [ Entered 7/2/2024 by henry ]: Provide minimum flue clearance of 2in. per U.L. listing on flue pipe. No access
	202400418	3 Pine Grove Circle	M Rough	8/6/24		No	PPass	
	202400536	5 GLEN DENNING LN	E Final	8/6/24		No	Pass	
	202400536	5 GLEN DENNING LN	TCI	8/6/24	Y	No	Pass	[ Entered 7/30/2024 by henry ]:

								Fail; Underground not started. Only copper wire is allowed.  [ Entered 7/29/2024 by BBG ]: Disapproved - Homeowner states that an extra transfer switch is needed for the service inspection (per electrical contractor). The underground is also not complete at time of inspection.
	202400537	5 GLENDENNING LN	P Final	8/6/24		No	Pass	
	202400572	587 Voss Park	P UnderG	8/6/24		No	Pass	
	202400572	587 Voss Park	P Sewer	8/6/24		No	Pass	
	202400048	630 Shartle Circle	E Final	8/7/24		No	Pass	
	202400365	3 PINE GROVE CIR	E Rough	8/7/24		Yes	PPass	
	202400465	2 Bridlewood Ct	E Underg	8/7/24		No	Pass	
	202400502	818 Voss Road	FD-Piers	8/7/24		No	Pass	
	202400519	8423 Hunters Creek Dr	E Underg	8/7/24		No	Pass	
	202400519	8423 Hunters Creek Dr	E Rough	8/7/24		No	Pass	
	202400532	3 Saddle Creek	P UnderG	8/7/24		No	Pass	
	202400532	3 Saddle Creek	P GL & GT	8/7/24		No	Pass	
	202400580	10920 MEMORIAL DR	E Serv/ML	8/7/24		No	Pass	
	202300768	1000 River Bend Drive	DW Steel	8/8/24	Y	No	Pass	[ Entered 4/25/2024 by BBG ]: Partial Pass

	202400030	10803 Beinhorn Rd	E Underg	8/8/24		No	Pass	
	202400030	10803 Beinhorn Rd	E TCI	8/8/24		No	Pass	
	202400260	3 Pine Grove	H-Strap	8/8/24		No	PPass	
	202400260	3 Pine Grove	Frame	8/8/24		No	PPass	
	202400449	1214 River Bend Drive	FD Steel	8/8/24		No	Pass	
	202400462	524 Three Corners	P Steel/Piping	8/8/24		No	Pass	
	202400473	713 Country Ln	E Underg	8/8/24		No	Pass	
	202400478	5 Cape Cod Lane	P UnderG	8/8/24		No	Pass	
	202400478	5 Cape Cod Lane	Gas Test	8/8/24		No	Pass	
	202400527	7 CAPE COD LN	E Underg	8/8/24		No	Pass	
	202400577	882 Country Ln	P UnderG	8/8/24		No	Pass	
	202400577	882 Country Ln	P Final	8/8/24		No	Pass	
	202400577	882 Country Ln	P GL & GT	8/8/24		No	Pass	
	202400578	820 Saddlewood Lane	P Sewer	8/8/24		No	Pass	
	202400578	820 Saddlewood Lane	P Final	8/8/24		No	Pass	
	202400581	1013 RIVER BEND DR	Gas Test	8/8/24		No	Pass	
	202400581	1013 RIVER BEND DR	Shower Pan	8/8/24		No	Pass	
	202201105	11002 Landon Lane	M Hood V	8/9/24		Yes	NC	Disapproved - Vent hood not accessible to inspect
	202300482	210 Hedwig Road	YD Final	8/9/24		No	Pass	
	202300812	702 Saddlewood Lane	M Final	8/9/24		No	Pass	
	202300950	210 Hedwig Road	DW Final	8/9/24		No	Pass	
	202400017	323 Hunters Trail Street	Shower Pan	8/9/24		No	Pass	
	202400121	210 Hedwig Road	Bld-Final	8/9/24		No	Pass	
	202400260	3 Pine Grove	Insulation	8/9/24		Yes	NC	Disapproved - Not Ready



	202400299	8315 Hunters Creek Dr	E Final	8/9/24		No	Pass	
	202400300	8315 Hunters Creek Dr	P Final	8/9/24		No	Pass	
	202400387	11011 Landon Ln	TCI	8/9/24		No	Pass	
	202400414	736 Voss Road	DW Steel	8/9/24		No	Pass	
	202400466	10819 Smithdale Drive	E Underg	8/9/24		No	Pass	
	202400493	10430 Memorial Drive	E Final	8/9/24		No	Pass	
	202400494	10430 Memorial Drive	P Final	8/9/24		No	Pass	
	202400571	277 Bryn Mawr	E Underg	8/9/24		No	Pass	
	202400571	277 Bryn Mawr	E Rough	8/9/24		No	Pass	
	202400594	10819 Smithdale Drive	P UnderG	8/9/24		No	Pass	
	202400594	10819 Smithdale Drive	P GL & GT	8/9/24		No	Pass	
	202300329	674 SHARTLE CIR	YD Final	8/12/24	Y	No	Pass	[ Entered 8/5/2024 by henry ]: Fail; No curb cuts allowed when existing storm inlet is within 200 ft of the lot.
	202400115	674 SHARTLE CIR	E Final	8/12/24		No	Pass	
	202400262	852 Kuhlman Rd	I Final	8/12/24		No	Pass	
	202400262	852 Kuhlman Rd	I Trench	8/12/24	Y	No	Pass	[ Entered 4/23/2024 by henry ]: Partial Section
	202400398	10607 Tarrington Drive	Shower Pan	8/12/24		No	Pass	
	202400486	713 Country Ln	P UnderG	8/12/24		No	Pass	
	202400555	10610 N Evers Park Drive	P UnderG	8/12/24		No	Pass	
	202400555	10610 N Evers Park Drive	P Final	8/12/24		No	Pass	
	202400555	10610 N Evers Park Drive	P GL & GT	8/12/24		No	Pass	
	202400556	620 Wellesley Drive	Re-Roof	8/12/24		No	Pass	

	202400589	11007 Landon Lane	FD Steel	8/12/24		No	Pass	
	202400590	10830 Long Shadow Ln	FD Steel	8/12/24		No	Pass	
	202400591	10918 Walwick Drive	FD Steel	8/12/24		No	Pass	
	202400595	277 Bryn Mawr	YD Trench	8/12/24		No	Pass	
	202200330	11006 April Way	M Final	8/13/24		No	Pass	
	202300965	323 Hunters Trail Street	Frame	8/13/24		No	Pass	
	202400017	323 Hunters Trail Street	P TO/Rough	8/13/24	Y	No	Pass	[ Entered 6/5/2024 by BBG ]:
	202400414	736 Voss Road	DW Final	8/13/24		No	Pass	
	202400421	277 Bryn Mawr	P Deck S	8/13/24		No	Pass	
	202400447	629 Wellesley Drive	TCI	8/13/24		No	Pass	
	202400456	10618 Fairlane Drive	FD-Piers	8/13/24		No	Pass	
	202400575	411 Thamer Lane	FD Steel	8/13/24		No	Pass	
	202400576	869 Country Lane	DW Steel	8/13/24		No	Pass	
	202400580	10920 MEMORIAL DR	E Final	8/13/24		No	Pass	
	202400582	7 CAPE COD LN	P UnderG	8/13/24		No	Pass	
	202400582	7 CAPE COD LN	P GL & GT	8/13/24		No	Pass	
	202400599	10909 Melody Lane	F Post Hole	8/13/24		No	Pass	
	202200169	11006 April Way	P Final	8/14/24		No	Pass	
	202200340	11006 April Way	E Final	8/14/24		No	Pass	
	202300099	11002 Landon Lane	E Final	8/14/24		No	Pass	
	202400149	210 Hedwig Road	I Final	8/14/24		No	Pass	
	202400388	11011 Landon Ln	P UnderG	8/14/24		No	Pass	
	202400388	11011 Landon Ln	P GL & GT	8/14/24		No	Pass	
	202400436	5 Cape Cod Lane	E Underg	8/14/24		No	Pass	
	202400474	674 SHARTLE CIR	P Final	8/14/24		No	Pass	
	202400474	674 SHARTLE CIR	VCBK	8/14/24		No	Pass	

	202400530	771 Kuhlman Rd	Gas Test	8/14/24		No	Pass	
	202400530	771 Kuhlman Rd	VCBK	8/14/24		No	Pass	
	202400545	10826 Timberglen Drive	E Underg	8/14/24		No	Pass	
	202400546	10826 Timberglen Drive	P UnderG	8/14/24		No	Pass	
	202400568	11003 April Way	P Sewer	8/14/24		No	Pass	
	202400568	11003 April Way	P Final	8/14/24		No	Pass	
	202300197	10610 N Evers Park Drive	P Final	8/15/24		No	Pass	
	202400205	8315 Hunters Creek Dr	YD Final	8/15/24		No	Pass	
	202400206	8315 Hunters Creek Dr	Bld-Final	8/15/24		No	Pass	
	202400227	8315 Hunters Creek Dr	DW Final	8/15/24		No	Pass	
	202400228	8315 Hunters Creek Dr	F Final	8/15/24		No	Pass	
	202400448	629 Wellesley Drive	P UnderG	8/15/24		No	Pass	
	202400448	629 Wellesley Drive	P GL & GT	8/15/24		No	Pass	
	202400466	10819 Smithdale Drive	TCI	8/15/24		No	Pass	
	202400520	501 Trails End	FD Steel	8/15/24		No	Pass	
	202400520	501 Trails End	E Underg	8/15/24		No	Pass	
	202400521	501 Trails End	P UnderG	8/15/24		Yes	NC	Disapproved-Underground electric was the only utility ran at time of inspection
	202400521	501 Trails End	P GL & GT	8/15/24		No	NC	Disapproved-Underground electric was the only utility ran at time of inspection
	202400542	1013 RIVER BEND DR	E Rough	8/15/24		No	Pass	
	202400548	8423 Hunters Creek Dr	Gas Test	8/15/24		No	Pass	
	202400548	8423 Hunters Creek Dr	VCBK	8/15/24		No	Pass	

	202400559	10603 TARLETON DR	FD Steel	8/15/24		No	Pass	
	202400598	601 Lindenwood Drive	M Final	8/15/24		No	Pass	
	202400607	8427 Hunters Creek Dr	E Underg	8/15/24		No	Pass	
	202400607	8427 Hunters Creek Dr	E Final	8/15/24		No	Pass	
	202400618	10910 MELODY LN	P Layout	8/15/24		No	Pass	
	202400384	675 SHARTLE CIR	DW Final	8/16/24		No	Pass	
	202400400	6 Hedwig Shadows	E Final	8/16/24		No	Pass	
	202400401	6 Hedwig Shadows	P Final	8/16/24		No	Pass	
	202400549	738 E CREEKSIDE DR	P Steel/Piping	8/16/24		No	Pass	
	202400620	12 Sleepy Oaks Circle	P GL & GT	8/16/24		No	Pass	
	202400621	10906 Roaring Brook Ln	DW Steel	8/16/24		No	Pass	
	202400627	900 Kuhlman Road	P Final	8/16/24		No	Pass	
	202200777	11002 Landon Lane	P Final	8/19/24		No	Pass	
	202201105	11002 Landon Lane	M Final	8/19/24		No	Pass	
	202400281	3 Pine Grove Circle	P TO/Rough	8/19/24	Y	No	Pass	[ Entered 7/3/2024 by BBG ]:
	202400365	3 PINE GROVE CIR	E Rough	8/19/24	Y	No	Pass	[ Entered 8/7/2024 by BBG ]:
	202400502	818 Voss Road	Foundation	8/19/24		No	Pass	
	202400525	505 Saddlewood Lane	E Final	8/19/24		No	Pass	
	202400525	505 Saddlewood Lane	E TCI	8/19/24		No	Pass	
	202400583	10614 S Evers Park Drive	Gas Test	8/19/24		No	Pass	
	202400600	10822 Timberglen Drive	FD Steel	8/19/24		No	Pass	
	202400617	10715 Tarrington Drive	E Rough	8/19/24		No	Pass	

	202400628	410 Thamer Circle	M Rough	8/19/24		No	Pass	
	202400631	753 Kuhlman Road	P Sewer	8/19/24		No	Pass	
	202400631	753 Kuhlman Road	P Final	8/19/24		No	Pass	
	202400632	10814 Oak Hollow St	E Underg	8/19/24		No	Pass	
	202400632	10814 Oak Hollow St	E Rough	8/19/24		No	Pass	
	202300237	10610 N Evers Park Drive	E Final	8/20/24		No	Pass	
	202400260	3 Pine Grove	Frame	8/20/24	Y	No	Pass	[ Entered 8/8/2024 by BBG ]:
	202400260	3 Pine Grove	Insulation	8/20/24	Y	No	Pass	[ Entered 8/9/2024 by BBG ]: Disapproved - Not Ready
	202400409	726 Country Ln	E TCI	8/20/24		No	Pass	
	202400449	1214 River Bend Drive	E Underg	8/20/24		No	Pass	
	202400449	1214 River Bend Drive	TCI	8/20/24		No	Pass	
	202400450	1214 River Bend Drive	P UnderG	8/20/24		No	Pass	
	202400450	1214 River Bend Drive	P GL & GT	8/20/24		Yes	NC	Gas test - Disapproved - No pressure on gauge
	202400575	411 Thamer Lane	E Underg	8/20/24		Yes	NC	Disapproved - Contractor is still digging trench.
	202400605	306 Lindenwood Drive	P Final	8/20/24		No	Pass	
	202400619	1013 RIVER BEND DR	M Hood V	8/20/24		No	Pass	
	202400619	1013 RIVER BEND DR	M Final	8/20/24		No	Pass	
	202300405	10610 N Evers Park Drive	M Final	8/21/24		No	Pass	
	202400217	5 Shannon Circle	Shower Pan	8/21/24		No	Pass	
	202400463	524 Three Corners	YD Trench	8/21/24		No	Pass	
	202400532	3 Saddle Creek	P Final	8/21/24		No	Pass	

	202400560	535 Three Corners Dr	E Underg	8/21/24		No	Pass	
	202400560	535 Three Corners Dr	TCI	8/21/24		No	Pass	
	202400564	524 Three Corners	Gas Test	8/21/24		No	Pass	
	202400564	524 Three Corners	VCBK	8/21/24		No	Pass	
	202400575	411 Thamer Lane	E Underg	8/21/24	Y	No	Pass	[ Entered 8/20/2024 by BBG ]: Disapproved - Contractor is still digging trench.
	202400586	11003 Huntwyck Drive	E Underg	8/21/24		No	Pass	
	202400586	11003 Huntwyck Drive	TCI	8/21/24		No	Pass	
	202400638	705 Kuhlman Road	Gas Test	8/21/24		No	Pass	
	202400645	1 Inwood Oaks Dr	E TCI	8/21/24		No	Pass	
	202400163	126 Willowend Dr	P TO/Rough	8/22/24		Yes	NC	Disapproved - Floor is wet in several areas. Check for leaks.
	202400260	3 Pine Grove	Insulation	8/22/24	Y	No	Pass	
	202400387	11011 Landon Ln	E Final	8/22/24		No	Pass	
	202400388	11011 Landon Ln	P Final	8/22/24		No	Pass	
	202400436	5 Cape Cod Lane	TCI	8/22/24		No	Pass	
	202400436	5 Cape Cod Lane	E Final	8/22/24		No	Pass	
	202400467	11002 Landon Lane	DW Steel	8/22/24		No	Pass	
	202400478	5 Cape Cod Lane	P Final	8/22/24		No	Pass	
	202400511	203 Fleetway Dr	W Final	8/22/24		No	Pass	
	202400584	411 Thamer Lane	P UnderG	8/22/24		No	Pass	
	202400584	411 Thamer Lane	P GL & GT	8/22/24		Yes	NC	Gas Test - Disapproved - Gauge for gas test has not been installed.

	202400588	11003 Huntwyck Drive	P GL & GT	8/22/24		No	Pass	
	202400610	711 Pifer Rd	F Post Hole	8/22/24		No	Pass	
	202400624	217 Shasta Drive	FD Steel	8/22/24		No	Pass	
	202400635	738 E CREEKSIDE DR	E Underg	8/22/24		No	Pass	
	202400635	738 E CREEKSIDE DR	E Rough	8/22/24		No	Pass	
	202400636	524 Three Corners	E Underg	8/22/24		No	Pass	
	202400636	524 Three Corners	E Rough	8/22/24		No	Pass	
	202400640	1121 RIVER BEND DR	ET-Pole	8/22/24		No	Pass	
	202400648	10855 Beinhorn Road	P UnderG	8/22/24		No	Pass	
	202400650	410 Thamer Circle	E Rough	8/22/24		No	Pass	
	202300217	502 Thamer Lane	E Rough	8/23/24		No	Pass	
	202300347	702 Saddlewood Lane	E Final	8/23/24		Yes	NC	Disapproved - No access. Flooring is being installed.
	202400396	410 Thamer Circle	Frame	8/23/24		No	Pass	
	202400513	10935 Wickwild Street	Bld-Final	8/23/24		No	Pass	
	202400546	10826 Timberglen Drive	P Final	8/23/24		No	Pass	
	202400609	825 Saddlewood Ln	DW Steel	8/23/24		No	Pass	
	202400618	10910 MELODY LN	P Steel/Piping	8/23/24		No	Pass	
	202400637	10618 Fairlane Drive	ET-Pole	8/23/24		No	Pass	
	202400646	10618 Fairlane Drive	P UnderG	8/23/24		No	Pass	
	202300448	10610 N Evers Park Drive	Final - Fire Marshall	8/26/24	Y	No	Pass	[ Entered 8/22/2024 by FireMars ]: Final failed ; Residential Final / HVAC and Water Heater protected. 1.

								Not able to check because of wet floor Residential Final / Other. 1. Meter not connected
	202400213	1107 River Glyn Dr	E Final	8/26/24		No	Pass	
	202400554	451 Hunterwood Drive	E Underg	8/26/24		No	Pass	
	202400554	451 Hunterwood Drive	TCI	8/26/24		No	Pass	
	202400660	439 Thamer Lane	E Underg	8/26/24		No	Pass	
	202300347	702 Saddlewood Lane	E Final	8/27/24	Y	No	Pass	[ Entered 8/23/2024 by BBG ]: Disapproved - No access. Flooring is being installed.
	202400163	126 Willowend Dr	P TO/Rough	8/27/24	Y	No	Pass	[ Entered 8/22/2024 by BBG ]: Disapproved - Floor is wet in several areas. Check for leaks.
	202400396	410 Thamer Circle	Insulation	8/27/24		No	Pass	
	202400485	8423 Hunters Creek Dr	YD Trench	8/27/24		Yes	PPass	Partial Pass
	202400486	713 Country Ln	P Final	8/27/24		No	Pass	
	202400545	10826 Timberglen Drive	TCI	8/27/24		No	Pass	
	202400563	736 Kuhlman Road	E TCI	8/27/24		No	Pass	
	202400601	451 Hunterwood Drive	P UnderG	8/27/24		No	Pass	
	202400601	451 Hunterwood Drive	P GL & GT	8/27/24		No	Pass	
	202400602	11007 Landon Lane	P UnderG	8/27/24		No	Pass	
	202400602	11007 Landon Lane	P GL & GT	8/27/24		No	Pass	
	202300954	11007 Hedwig Green	Frame	8/28/24		No	Pass	



	202400220	1000 River Bend Drive	P Final	8/28/24		No	Pass	
	202400221	1000 River Bend Drive	E Final	8/28/24		No	Pass	
	202400471	771 Kuhlman Rd	E Underg	8/28/24		No	Pass	
	202400471	771 Kuhlman Rd	E Rough	8/28/24		No	Pass	
	202400515	587 Voss Road	Foundation	8/28/24		No	Pass	
	202400540	205 SHASTA DR	E Underg	8/28/24		No	Pass	
	202400616	12 Sleepy Oaks Circle	E Underg	8/28/24		No	Pass	
	202400616	12 Sleepy Oaks Circle	TCI	8/28/24		No	Pass	
	202400663	430 Thamer Lane	F Post Hole	8/28/24		No	Pass	
	202300422	502 Thamer Lane	Frame	8/29/24		No	Pass	
	202400450	1214 River Bend Drive	P GL & GT	8/29/24	Y	No	Pass	[ Entered 8/20/2024 by BBG ]: Gas test - Disapproved - No pressure on gauge
	202400589	11007 Landon Lane	E Underg	8/29/24		No	Pass	
	202400625	738 E CREEKSIDE DR	VCBK	8/29/24		No	Pass	
	202400641	607 Pifer Road	E Serv/ML	8/29/24		No	Pass	
	202400649	338 HUNTERS TRAIL ST	P Sewer	8/29/24		No	Pass	
	202400671	738 E CREEKSIDE DR	YD Trench	8/29/24		No	Pass	
	202300054	702 Saddlewood Lane	Bld-Final	8/30/24		No	Pass	
	202400383	10610 N Evers Park Drive	P Final	8/30/24		No	Pass	
	202400502	818 Voss Road	Frame	8/30/24		Yes	PPass	Beam Only
	202400516	10610 N Evers Park Drive	E Final	8/30/24		No	Pass	
	202400517	10610 N Evers Park Drive	P Final	8/30/24		No	Pass	
	202400517	10610 N Evers Park Drive	VCBK	8/30/24		No	Pass	

	202400557	10610 N EVERS PARK DR	I Final	8/30/24		No	Pass	
	202400584	411 Thamer Lane	P GL & GT	8/30/24	Y	No	Pass	[ Entered 8/22/2024 by BBG ]: Gas Test - Disapproved - Gauge for gas test has not been installed.
	202400608	704 Country Ln	Foundation	8/30/24	Y	No	Pass	[ Entered 8/29/2024 by henry ]: Fail; not ready
	202400657	750 Pifer Road	E Underg	8/30/24		No	Pass	
	202400657	750 Pifer Road	TCI	8/30/24		No	Pass	
	202400658	750 Pifer Road	P UnderG	8/30/24		No	Pass	
	202400658	750 Pifer Road	P GL & GT	8/30/24		No	Pass	
	202400689	605 VOSS RD	P UnderG	8/30/24		No	Pass	
	202400689	605 VOSS RD	P GL & GT	8/30/24		No	Pass	
	202400691	535 Three Corners Dr	P UnderG	8/30/24		No	Pass	
	202400691	535 Three Corners Dr	P GL & GT	8/30/24		No	Pass	

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
269			0	0.0

Henry Rivas (henry)

Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Result	Correction Notes
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Vehicle ID:

	202300738	660 SHARTLE CIR	I Final	8/1/24	Y	No	Pass	[ Entered 9/26/2023 by BBG ]: Disapproved- No test report for backflow device
	202400032	8 Pinewood Circle	P Final	8/1/24		No	Pass	
	202400351	5 SHANNON CIR	M Rough	8/1/24	Y	No	NC	Fail; Observed air ducts with restricted air flow.  [ Entered 7/24/2024 by henry ]:

	202300000	674 SHARTLE CIR	Bld-Final	8/5/24		No	NC	Fail; Not Ready
	202300329	674 SHARTLE CIR	YD Final	8/5/24		No	NC	Fail; No curb cuts allowed when existing storm inlet is within 200 ft of the lot.
	202400315	674 SHARTLE CIR	DW Final	8/5/24		No	Pass	
	202400384	675 SHARTLE CIR	DW Steel	8/5/24		No	Pass	
	202400495	10855 Beinhorn Road	FD-Piers	8/5/24		No	PPass	Pending Engineer Pier Letter
	202200772	11002 Landon Lane	FD Steel	8/12/24		No	Pass	
	202201105	11002 Landon Lane	M Hood V	8/12/24	Y	No	Pass	Install louver oer manufacturers instructions.  [ Entered 8/9/2024 by BBG ]: Disapproved - Vent hood not accessible to inspect
	202300082	911 OAK VALLEY DR	Bld-Final	8/12/24	Y	No	NC	1. Permanant Address Numbers 2. Paint Roof Socks 3. Gate on left side shall be self closing. 4. Opens leading to pool area shall be pretected with listed and labeled water hazard alarm.  [ Entered 8/5/2024 by BBG ]: Henry to do

								final walk through.
	202400513	10935 Wickwild Street	H-Strap	8/12/24		No	Pass	
	202400513	10935 Wickwild Street	Frame	8/12/24		No	Pass	
	202400611	736 Kuhlman Road	YD Trench	8/13/24		No	NC	Fail; Trench is filled in.
	202200166	11006 April Way	Bld-Final	8/15/24		No	NC	1. The glazing in the room that leads to the new side yard patio was not etched as tempered glass. 2. The access gates leading to the pool area shall be self closing and self latching. 3. Operable doors and windows that provide access to the pool or spa shall have an alarm that is listed and labeled as a water hazerd entrance alarm. 4. The bathroom shower had no enclosure installed.
	202300082	911 OAK VALLEY DR	Bld-Final	8/16/24	Y	No	Pass	[ Entered 8/12/2024 by henry ]: 1. Permanant Address Numbers 2. Paint Roof Socks 3. Gate on left side shall be self closing. 4. Opens leading to pool

								area shall be protected with listed and labeled water hazard alarm.  [ Entered 8/5/2024 by BBG ]: Henry to do final walk through.
	202400611	736 Kuhlman Road	YD Trench	8/16/24	Y	No	NC	Fail; Incorrect slope in different locations.  [ Entered 8/13/2024 by henry ]: Fail; Trench is filled in.
	202400547	646 SHARTLE CIR	M Final	8/20/24	Y	No	Pass	[ Entered 8/2/2024 by BBG ]: Disapproved-Spoke with homeowner through the doorbell and will be rescheduled for Monday (8/5)
	202400611	736 Kuhlman Road	YD Trench	8/20/24	Y	No	Pass	[ Entered 8/16/2024 by henry ]: Fail; Incorrect slope in different locations.  [ Entered 8/13/2024 by henry ]: Fail; Trench is filled in.
	202300000	674 SHARTLE CIR	Bld-Final	8/22/24	Y	No	NC	[ Entered 8/5/2024 by henry ]: Fail; Not Ready

1. The building shall be provided with approved address identification.
2. The oak tree in the front yard appears to be deased, if the tree is to remain the contractor must submit a certified tree arborist assessment that states the tree will survive.
3. All pool access gates shall be self closing and self latching.
4. Any operable windows having a sill height of less than 48in. above the indoor floor and doors that lead to the pool area shall be protected with listed and labeled alarms.
5. The shower glazing shall be provided with a visible etching specifying the type of safety glass.
6. The electrical seal tight and the service lateral pipes, shall be strapped in accordance with

								the 2020 N.E.C. 7. Missing all air return filters. 8. Observed a 6in air duct in the attic that had a broken strap.
	202400275	10610 N Evers Park Drive	DW Final	8/22/24		No	Pass	
	202400321	10610 N Evers Park Drive	F Final	8/22/24		No	PPass	1. less gates leading to pool area shall be self closing and self latching.
	202400647	10610 N Evers Park Drive	YD Final	8/22/24		No	NC	1. Clean out all catch basins. 2. The catch basin on the rear right side yard has been covered over. 3. A running water test will be required to verify positive drainage.
	202300000	674 SHARTLE CIR	Bld-Final	8/26/24	Y	No	PPass	OK for Temp C.O. 1. Inspection required for master shower enclosure. The builder provided an estimated time of 3-4 weeks. 2. Large Oak tree in front yard, the builder provided a letter from Davey Tree Expert Company.  [ Entered 8/22/2024 by henry ]:

[ Entered 8/5/2024 by henry ]:  
Fail; Not Ready

1. The building shall be provided with approved address identification.
2. The oak tree in the front yard appears to be deased, if the tree is to remain the contractor must submit a certified tree arborist assessment that states the tree will survive.
3. All pool access gates shall be self closing and self latching.
4. Any operable windows having a sill height of less than 48in. above the indoor floor and doors that lead to the pool area shall be protected with listed and labeled alarms.
5. The shower glazing shall be provided with a visible etching specifying the type of safety glass.
6. The electrical seal



								tight and the service lateral pipes, shall be strapped in accordance with the 2020 N.E.C. 7. Missing all air return filters. 8. Observed a 6in air duct in the attic that had a broken strap.
	202400575	411 Thamer Lane	TCI	8/27/24		No	Pass	
	202300127	10610 N Evers Park Drive	Bld-Final	8/28/24		No	NC	Fail; 1. Missing 4 required trees on property. 2. Provide pool safety alarms on all openings that open into the pool area.
	202400647	10610 N Evers Park Drive	YD Final	8/28/24	Y	No	Pass	Trenching covered prior to inspection. Received a water test to ensure system was working as designed. Received letter from contractor stating so as well.  [ Entered 8/22/2024 by henry ]: 1. Clean out all catch basins. 2. The catch basin on the rear right side yard has been covered over. 3. A running water test will be required to

								verify positive drainage.
	202300116	11 River Cir	Gas Test	8/29/24		No	Pass	
	202300443	8315 Hunters Creek Dr	Bld-Final	8/29/24	Y	No	NC	<p>1. Missing 2 required trees as per city ordinance.</p> <p>2. The windows adjacent to the rear exit door shall be tempered glass as specified in section R308 .4.2. of the IRC 2021 edition.</p> <p>3. the building shall be provided with address numbers and positioned where visible from the street, each character shall be not less than 4 inches in height.</p> <p>4. Secure the seal tight to the gate column on the right side of the driveway.</p> <p>[ Entered 7/11/2024 by BBG ]:</p>
	202400608	704 Country Ln	Foundation	8/29/24		No	NC	Fail; not ready
<b>Inspections</b>	<b>Begin Odometer</b>	<b>End Odometer</b>	<b>Miles</b>	<b>Avg Miles per Inspection</b>				
30			0	0.0				

# CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared September 19, 2024 for the September 24<sup>th</sup> agenda

## **A. Shasta/Pineland/Lindenwood Reconstruction**

1. Town hall was held on September 11<sup>th</sup>, at 6:30. It was attended with approximately 15 residents. The meeting went well along with the intended plan.
2. We are currently waiting for bonds from the contractor but expect construction start within 2 weeks.
3. We have a 6 month total contract time but expect the neighborhood work to be done within about 4 months.
4. Memorial patch work will be completed as part of this project.

## **B. Minor improvements**

1. There are two minor drainage improvements that need to be made.
2. Thamer Circle inlets: several inlets need to be reconstructed and upsized near 407 Thamer Circle. Cost should be around \$15k or less.
3. Melody Lane ditch work: there is virtually no drainage on the north side of Melody Lane which is a dead end. The ditch there is very flat. We could add a pipe where the ditch is and go as steep as necessary to achieve adequate drainage to the west end of the neighborhood for \$10k or less.

## **C. 2024 MS4**

1. We brought this engineering proposal amendment last month with different terms and conditions to the contract than we already have in place by mistake. We have removed those terms and conditions and propose the same scope of work utilizing existing contract language.
2. This work is not optional. It is related to the Clean Water Act and subsequent NPDES (non point discharge elimination system) laws.
3. This is a once every five year plan that needs prepared to follow the state NPDES permit.
4. Basically we need to plan elements and work flows with measurable deliverables to eliminate non-point water related pollutions for the next five years. With annual reporting.

## **D. Shasta/Pineland/Lindenwood construction phase services**

1. We have an agenda item which is an engineering proposal amendment, number 077. This work covers, construction management, inspection and includes construction materials testing from a geotechnical engineering firm subcontractor.

2. This is hourly, not to exceed work assuming 3 days per week, 5 hours per visit for inspection. Additionally, this includes construction management and construction administration. For a total of \$73k.
3. We also have engaged Earth Engineering for construction materials testing. Their original proposal was \$72k to meet the requirements of the specifications. We reduced the number of tests by two-thirds to get it down to \$32k.
4. This will cover all construction phase services for a total of \$109k.

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
August 27, 2024**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 27, 2024, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

---

Present: Mayor: Jim Pappas

Councilmembers: Stuart Marks  
Linda Knox  
Chip Cowell  
Jay Carlton

City Administrator: Tom Fullen  
Building Official: Henry Rivas  
City Attorney: Tim Kirwin

A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.**

B. **Robert Belt led the Pledge of Allegiance followed by a prayer by Mayor Pappas.**

C. PUBLIC HEARING

1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2025 Proposed Budget (copies are posted on the City's website and on file with the City Secretary). This budget will raise more total property taxes than last year's budget by \$332,329 or 4.56% and of that amount \$103,897 is tax revenue to be raised from new property added to the tax roll this year.

Opened: 6:02 p.m.

Comments: No Comments

Closed: 6:02 p.m.

D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**No Comments**

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner, Ray Schultz, Police Chief, presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, and Howard Miller, Fire Chief, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Nick Mumme, City Engineer Project Manager, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Mayor reported on money for Memorial Drive Reconstruction.**

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on July 23, 2024.
2. Approval of the Cash Disbursement Journal for July 2024.

**Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Carlton seconded the motion, and the motion was carried unanimously.**

G. REGULAR AGENDA

1. Discussion and possible action to approve an extension for New Residence Permit 202200868 at 844 Kuhlman Rd.

**Councilmember Marks made a motion to approve an extension for New Residence Permit 202200868 at 844 Kuhlman Rd. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

2. Discussion and possible action to approve an interlocal agreement with the Texas Department of Public Safety.

**Councilmember Knox made a motion to approve an interlocal agreement with the Texas Department of Public Safety. Councilmember Carlton seconded the motion, and the motion was carried unanimously.**

3. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2023.

**Councilmember Cowell made a motion to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2023. Councilmember Carlton seconded the motion, and the motion was carried unanimously.**

4. Discussion and possible action to award a contract to Century Concrete Construction, Inc. in the amount of \$1,703,376.88 for the Lindenwood, Shasta, Pineland Reconstruction.

**Councilmember Cowell made a motion to award a contract to Century Concrete Construction, Inc. in the amount of \$1,703,376.88 for the Lindenwood, Shasta, Pineland Reconstruction. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

5. Discussion and possible action to approve Change Order #1 to the contract with Century Concrete Construction, Inc. in the amount of \$206,767.00 for the Lindenwood, Shasta, Pineland Reconstruction.

**Councilmember Marks made a motion to approve Change Order #1 to the contract with Century Concrete Construction, Inc. in the amount of \$206,767.00 for the Lindenwood, Shasta, Pineland Reconstruction. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

6. Discussion and possible action to approve proposal from Cobb, Fendley & Associates, Inc. for engineering services for the Municipal Separate Storm Sewer System (MS4) General Permit.

**Councilmember Marks made a motion to table the proposal from Cobb, Fendley & Associates, Inc. for engineering services for the Municipal Separate Storm Sewer System (MS4) General Permit. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

**At 7:04 p.m., Councilmember Knox made a motion to adjourn. Councilmember Marks seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:04 p.m.**

These minutes were approved on the \_\_\_\_ day of September 2024.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

DRAFT





City of Hunters Creek Village, TX

# Check Report

By Check Number

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT</b>						
0105	VILLAGE FIRE DEPARTMENT	08/15/2024	EFT	0.00	436.64	111
0458	A T & T Phone	08/01/2024	Regular	0.00	860.24	34744
000774	ADAM VOYLES	08/01/2024	Regular	0.00	450.00	34745
0647	AFLAC WORLDWIDE HEADQUARTERS	08/01/2024	Regular	0.00	373.32	34746
0669	C & D JANITOR SERVICE INC	08/01/2024	Regular	0.00	835.65	34747
000717	CAPITAL ONE TRADE CREDIT	08/01/2024	Regular	0.00	999.98	34748
0171	CARY M MORAN	08/01/2024	Regular	0.00	960.00	34749
0010	CENTERPOINT ENERGY	08/01/2024	Regular	0.00	122.29	34750
0243	COSTCO MEMBERSHIP	08/01/2024	Regular	0.00	65.00	34751
000947	Cubic ITS, Inc	08/01/2024	Regular	0.00	750.00	34752
000796	ENGIE RESOURCES	08/01/2024	Regular	0.00	5,992.47	34753
000893	LANGUAGE LINE SERVICES INC.	08/01/2024	Regular	0.00	6.88	34754
0641	MARK E EASLEY	08/01/2024	Regular	0.00	450.00	34755
000919	MEMORIAL VILLAGES POLICE DEPT. - FUEL	08/01/2024	Regular	0.00	558.36	34756
0053	MEMORIAL VILLAGES WATER AUTHORITY	08/01/2024	Regular	0.00	5,253.40	34757
0065	ODP BUSSINESS SOLUTIONS	08/01/2024	Regular	0.00	294.94	34758
0067	OMNIBASE SERVICES OF TEXAS	08/01/2024	Regular	0.00	192.00	34759
000732	PIONEER CONTRACT SERVICES INC	08/01/2024	Regular	0.00	170.10	34760
0420	PREMIER TREE SERVICE	08/01/2024	Regular	0.00	8,200.00	34761
000951	Rolando Rodriguez	08/01/2024	Regular	0.00	506.25	34762
000815	SAFEbuilt, LLC Lockbox#88135	08/01/2024	Regular	0.00	3,840.00	34763
000949	Sosa's Construction	08/01/2024	Regular	0.00	22,500.00	34764
000948	Square 1 Containers, LLC	08/01/2024	Regular	0.00	2,100.00	34765
0091	STATE COMPTROLLER	08/01/2024	Regular	0.00	22,675.25	34766
000950	Tree Service and Design	08/01/2024	Regular	0.00	3,110.00	34767
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	08/01/2024	Regular	0.00	10,378.87	34768
0607	BOWNDS WHOLESALE NURSERY	08/15/2024	Regular	0.00	2,940.00	34769
0010	CENTERPOINT ENERGY	08/15/2024	Regular	0.00	467.05	34770
000876	CINTAS CORPORATION	08/15/2024	Regular	0.00	281.70	34771
0012	COBB FENDLEY	08/15/2024	Regular	0.00	44,057.50	34772
0020	EWING OUTDOOR SUPPLY	08/15/2024	Regular	0.00	385.10	34773
0537	GREEN FOR LIFE	08/15/2024	Regular	0.00	42,769.42	34774
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOC	08/15/2024	Regular	0.00	1,000.00	34775
0601	INTERNATIONAL CODE COUNCIL	08/15/2024	Regular	0.00	170.00	34776
000716	KIRWIN LAW FIRM PLLC	08/15/2024	Regular	0.00	2,205.00	34777
0062	NORTHWEST PEST PATROL	08/15/2024	Regular	0.00	1,926.00	34778
0065	ODP BUSSINESS SOLUTIONS	08/15/2024	Regular	0.00	69.61	34779
0420	PREMIER TREE SERVICE	08/15/2024	Regular	0.00	2,400.00	34780
000815	SAFEbuilt, LLC Lockbox#88135	08/15/2024	Regular	0.00	4,160.00	34781
0086	SIGN AND SUPPLY LP	08/15/2024	Regular	0.00	612.50	34782
000789	VAN SANT LANDSCAPE MANAGEMENT	08/15/2024	Regular	0.00	9,370.00	34783
0646	VANTAGE	08/15/2024	Regular	0.00	179.20	34784
0362	VERIZON WIRELESS	08/15/2024	Regular	0.00	37.99	34785

Check Report

Date Range: 08/01/2024 - 08/31/2024

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
0255	ZERO WASTE USA	08/15/2024	Regular	0.00	4,009.79	34786

Bank Code AP DISB ALLEGIANCE Summary

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	43	43	0.00	208,685.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	436.64
	<b>44</b>	<b>44</b>	<b>0.00</b>	<b>209,122.50</b>

Check Report

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS</b>						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	08/01/2024	EFT	0.00	210,475.00	1042
0105	VILLAGE FIRE DEPARTMENT	08/01/2024	EFT	0.00	183,812.59	1043
000913	ANITA M. JAMES	08/01/2024	Bank Draft	0.00	450.00	DFT0000506
000936	Ozraa Dhanani	08/01/2024	Bank Draft	0.00	1,380.00	DFT0000507
000908	PREACTIVE IT SOLUTIONS	08/01/2024	Bank Draft	0.00	1,460.00	DFT0000508
0517-TF	PAYMENT REMITTANCE CENTER	08/20/2024	Bank Draft	0.00	3,384.24	DFT0000510

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	4	0.00	6,674.24
EFT's	2	2	0.00	394,287.59
	<b>9</b>	<b>6</b>	<b>0.00</b>	<b>400,961.83</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	43	43	0.00	208,685.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	4	0.00	6,674.24
EFT's	3	3	0.00	394,724.23
	<b>53</b>	<b>50</b>	<b>0.00</b>	<b>610,084.33</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOL	8/2024	610,084.33
			<b>610,084.33</b>

**CITY OF HUNTERS CREEK VILLAGE  
QUARTERLY INVESTMENT REPORT  
QUARTER ENDING JUNE 30, 2024**

Account Description	Beginning Bank Balance		Interest Earned		Deposits		Withdrawal		Cash In Transit		Ending Book/Market Value		Average Interest Rate		3-month Average Collateral	
	4/1/2024	4/1/2024	4/1/2024-6/30/2024	4/1/2024-6/30/2024	4/1/2024-6/30/2024	4/1/2024-6/30/2024	4/1/2024-6/30/2024	4/1/2024-6/30/2024	In Transit	6/30/2024	6/30/2024	% of Total Funds	Rate	Maturity		
<b>Stellar</b>																
Disbursement Public Funds	\$91,104.33	\$425,028.47	\$0.00	\$21,596.21	\$405,832.59	\$1,563,379.32	\$426,597.86	\$1,450,509.70	\$0.00	\$70,339.06	\$559,494.30	0.53%	0.00	Immediate		
Texas Class Tex Pool	\$4,172,148.71	\$9,018,389.35	\$54,887.17	\$114,322.02	\$0.00	\$0.00	\$0.00	\$828,466.52	\$0.00	\$4,227,035.88	\$8,304,244.85	32.12%	5.26	Immediate		
<b>Total Accounts</b>	\$13,706,670.86	\$190,805.40	\$190,805.40	\$1,969,211.91	\$2,705,574.08	\$0.00	\$13,161,114.09	100.00%	5.29	\$19,133,653.26						

*The investment report for the 2nd quarter of 2024 is in compliance with the City of Hunters Creek Village's investment policy as well as in compliance with the provisions of Chapter 2256 of the Texas Local Government Code, as required by the Public Funds Investment Act.*

Reviewed and Approved by:

\_\_\_\_\_  
James S. Pappas  
Mayor  
Dated:

Prepared by:

\_\_\_\_\_  
Tom Fullen  
City Administrator and Investment Officer  
Dated: Sep.13, 2024



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 24, 2024  
**AGENDA SUBJECT:** Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2025, and ending December 31, 2025; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. (Roll Call Vote Required).

**EXHIBITS:** Draft Ordinance

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**ORDINANCE NO. 2024-**

**AN ORDINANCE APPROVING AND ADOPTING THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025, AND ENDING DECEMBER 31, 2025; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN THE BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, on the 23rd day of July 2024, the Mayor filed with the City Secretary a proposed budget containing estimates of revenues for the year from all the various sources, together with estimated costs thereof, and estimated amounts of all other proposed expenditures for the City of Hunters Creek Village for the calendar year 2025, which is also the City's fiscal year; and

WHEREAS, pursuant to a motion of the City Council and after notice was published in the Memorial Examiner on August 7th, 2024, as required by law, a public hearing on the budget was held at the regular meeting place of the City Council at the City of Hunters Creek Village City Hall, # 1 Hunters Creek Place, Houston, Texas, on the 27th of August 2024, at which all citizens and taxpayers of the City had the right to be present and to be heard and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the Mayor's proposed budget and the input from the public that it received during the public hearing and has made such changes to the proposed budget as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of the proposed budget, with the changes proposed by the City Council, has been filed with the City Secretary and the City Council now desires to approve and adopt the budget. Now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

**Section 1.** The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.** The City Council hereby approves and adopts the budget that is attached to this Ordinance as Exhibit “A” as the City’s official budget for the City’s fiscal year beginning January 1, 2025, and ending December 31, 2025.

**Section 3.** The City Council hereby approves the several sums specified for the several purposes named in the budget, and appropriates those funds to and for the purposes listed in the budget, provided however, that the Mayor is authorized to transfer funds to and from specific projects within Departmental Funds so long as the total revenues and expenditures of such Departmental Funds remain unchanged.

**Section 4.** The City Secretary of the City of Hunters Creek Village, Texas, shall file a copy of this Ordinance and attached budget with the County Clerk of Harris County, Texas, and shall maintain the original in the City’s official records and on the City’s official website as provided in sections 102.008 and 102.011 of the Texas Local Gov’t Code.

This ordinance and the attached budget are PASSED, APPROVED, and ADOPTED on the following Roll Call vote on this \_\_\_\_ day of September 2024:



Mayor Jim Pappas

\_\_\_\_\_

Stuart Marks

\_\_\_\_\_

Fidel Sapien

\_\_\_\_\_

Linda Knox

\_\_\_\_\_

Chip Cowell

\_\_\_\_\_

Jay Carlton

\_\_\_\_\_

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

DRAFT

# City of Hunters Creek Village

## Fiscal Year 2024-2025

### Budget Cover Page

### September 24, 2024

This budget will raise more revenue from property taxes than last year's budget by an amount of \$332,329, which is a 4.56 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$103,897.

The members of the governing body voted on the budget as follows:

**FOR:**

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

#### Property Tax Rate Comparison

	<b>2024-2025</b>	<b>2023-2024</b>
Property Tax Rate:	\$0.205164/100	\$0.205164/100
No-New-Revenue Tax Rate:	\$0.198925/100	\$0.188889/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.198927/100	\$0.188889/100
Voter-Approval Tax Rate:	\$0.205889/100	\$0.205164/100
Debt Rate:	\$0.000000/100	\$0.000000/100

Total debt obligation for City of Hunters Creek Village secured by property taxes:  
\$0

**City of Hunters Creek Village  
2025 Proposed Budget**

<b>Account</b>	<b>Description</b>	<b>Proposed Budget</b>
<b>Estimated Beginning Fund Balance</b>		<b>\$3,749,674</b>
<b>REVENUES</b>		
100-00-41000	CURRENT AD VALOREM TAXES	\$7,618,075
100-00-41005	PREVIOUS AD VALOREM TAXES	\$15,000
100-00-41010	FRANCHISE TAXES	\$400,000
100-00-41015	SALES TAXES	\$700,000
100-00-41020	MIXED DRINK TAX	\$20,000
100-00-41040	PENALTIES/INTEREST	\$25,000
100-00-42035	BUILDING PERMITS	\$300,000
100-00-42044	CREDIT CARD PROCESSING FEES	\$3,500
100-00-43056	EMS REVENUE	\$0
100-00-43057	CHILD SAFETY FEES	\$4,000
100-00-43070	METRO RECEIPTS	\$350,000
100-00-44025	TRAFFIC FINES/BONDS	\$200,000
100-00-44027	COURT TECHNOLOGY FUND	\$4,000
100-00-44028	COURT SECURITY FUND	\$5,000
100-00-46030	INTEREST INCOME	\$375,000
100-00-48045	SUBD ST. LIGHTS	\$35,000
100-00-48055	OTHER INCOME	\$10,000
<b>TOTAL REVENUES</b>		<b>\$10,064,575</b>
<b>MAINTENANCE &amp; OPERATION EXPENDITURES</b>		
<b>ADMINISTRATION</b>		
100-01-71000	SALARIES & WAGES	\$676,574
100-01-71001	LONGEVITY	\$5,802
100-01-71002	457b	\$13,534
100-01-71025	TMRS	\$180,419
100-01-71030	PAYROLL TAXES	\$52,271
100-01-71105	INSURANCE BENEFITS	\$138,000
100-01-71107	HRA	\$4,000
100-01-72045	NOTICES & MAILING	\$10,000
100-01-72055	OFFICE SUPPLIES & PRINTING	\$8,500
100-01-72060	TELEPHONE	\$17,500
100-01-72061	TRAVEL & TRAINING	\$10,000
100-01-72062	TUITION REIMBURSEMENT	\$5,000
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	\$10,200
100-01-72065	MACHINE RENTAL MAINTENANCE	\$1,800
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	\$5,200
100-01-72108	GEN LIABILITY/PROP/WC INSURANCE	\$26,180
100-01-72109	SURETY BONDS	\$250
100-01-72110	ELECTIONS	\$1,500
100-01-72111	RECORDS MANAGEMENT	\$500
100-01-72112	CODIFICATIONS	\$2,000
100-01-75040	OFFICE EQUIPMENT	\$5,000
100-01-76010	COMPUTER SOFTWARE SERVICES	\$18,000
100-01-78056	BANK FEES (credit card fees)	\$1,000
100-01-78115	PUBLIC RELATIONS	\$15,000
100-01-78116	LOBBYING SERVICES	\$0
<b>TOTAL ADMINISTRATION</b>		<b>\$1,208,230</b>

**City of Hunters Creek Village  
2025 Proposed Budget**

<b>Account</b>	<b>Description</b>	<b>Proposed Budget</b>
<b>PROFESSIONAL SERVICES</b>		
100-02-72042	CONSULTING SERVICES	\$25,000
100-02-72085	TAX COLLECTOR/ASSESSOR	\$63,000
100-02-72120	AUDITOR	\$20,257
100-02-72300	LITIGATION	\$25,000
100-02-72310	CITY ATTORNEY	\$50,000
100-02-72502	CITY ENGINEER	\$78,750
100-02-78504	TCEQ PHIII STORMWATER PERMIT	\$15,000
	<b>TOTAL PROFESSIONAL SERVICES</b>	<u>\$277,007</u>
<b>PUBLIC SAFETY</b>		
100-03-72001	VILLAGE FIRE DEPARTMENT	\$2,241,892
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	\$2,702,322
	<b>TOTAL PUBLIC SAFETY</b>	<u>\$4,944,214</u>
<b>PUBLIC WORKS</b>		
100-04-72015	GARBAGE SERVICE	\$636,693
100-04-72021	STREET LIGHTS-CITY	\$60,000
100-04-72057	OFFICE SUPP/PRINTING - PW	\$2,000
100-04-72062	TRAVEL/TRAINING - PW	\$8,500
100-04-72070	MOSQUITO FOGGING CONTRACT	\$15,194
100-04-72091	MEMBERSHIPS/SUBSC - PW	\$1,000
100-04-72205	UNIFORMS-PW	\$3,600
100-04-72500	PW-BUILDING INSPECTIONS	\$60,000
100-04-72520	TRUCK MAINTENANCE	\$15,000
100-04-72530	TRAFFIC LIGHT MAINTENANCE	\$3,500
100-04-72540	MOWING CONTRACT	\$75,000
100-04-72541	CONTRACT LABOR	\$25,000
100-04-72560	LANDSCAPING	\$30,000
100-04-75510	RENTAL/PURCHASE EQUIPMENT	\$10,000
100-04-75550	TRAFFIC SIGNS	\$3,000
100-04-76500	STREET & DRAINAGE MAINTENANCE	\$100,000
100-04-78050	BUILDING MAINTENANCE	\$30,000
100-04-78051	JANITORIAL SERVICE BLDG MAINTENANCE	\$10,474
100-04-78063	STORM DISASTER FUND	\$300,000
100-04-78540	URBAN FORESTER	\$10,000
100-04-78544	CREDIT CARD PROCESSING FEES	\$3,000
	<b>TOTAL PUBLIC WORKS</b>	<u>\$1,401,961</u>
<b>MUNICIPAL COURT</b>		
100-05-73000	JUDGES & PROSECUTORS	\$40,000
100-05-73020	JURY DUTY FEES	\$300
100-05-73025	WARRANTS ISSUED	\$500
100-05-73030	COURT SUPPLIES & PRINTING	\$2,500
100-05-73031	COURT TECHNOLOGY	\$2,000
100-05-73032	COURT SECURITY	\$2,300
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTIONS	\$500
100-05-73035	COURT-TRAVEL & TRAINING	\$1,500
100-05-73044	CREDIT CARD FEES	\$2,500
100-05-73045	COURT TAX PD TO STATE	\$65,000
	<b>TOTAL MUNICIPAL COURT</b>	<u>\$117,100</u>

**City of Hunters Creek Village  
2025 Proposed Budget**

<u>Account</u>	<u>Description</u>	<u>Proposed Budget</u>
<b>CAPITAL OUTLAY</b>		
100-06-75041	COMPUTER EQUIP. & SOFTWARE	\$38,500
100-06-75042	GENERATOR FOR CITY HALL	\$60,000
100-06-78064	CAPITAL RESERVE	\$200,000
	<b>TOTAL CAPITAL OUTLAY</b>	<u>\$298,500</u>
	<b>TOTAL EXPENDITURES</b>	<u>\$8,247,012</u>
	<b>Net Income (revenues - expenditures)</b>	\$1,817,563
	<b>Beginning Fund Balance</b>	<u>\$3,749,674</u>
	<b>Ending Fund Balance</b>	\$5,567,237
	<b>Maintenance &amp; Operations Fund Reserve</b>	<b>\$1,936,753</b>
<b>CAPITAL IMPROVEMENTS</b>		
	Funds Available for Capital Projects	<b>\$2,015,101</b>
	REFORESTATION PROJECT	<b>\$20,000</b>
	OUTFALL REPAIRS	<b>\$300,000</b>
	STREET MAINTENANCE - Recurring	<b>\$200,000</b>
	STREET REPLACEMENT	<b>\$1,000,000</b>
	<b>RESTRICTED CAPITAL IMPROVEMENT FUND MEMORIAL / VOSS RD LONG-TERM FUND</b>	<b>\$2,220,101</b>
	<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>\$1,520,000</b>
	Ending Fund Balance	<b>\$1,936,753</b>



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 24, 2024  
**AGENDA SUBJECT:** Discussion and possible action to ratify the property tax increase reflected in the budget. (Roll Call Vote Required).

**EXHIBITS:**

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**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:**

**September 24, 2024**

**AGENDA SUBJECT:**

**Discussion and possible action to:**

- a. Set the property tax rate for Debt Service for 2024. (Roll Call Vote Required).**
- b. Set the property tax rate for Maintenance and Operations for 2024. (Roll Call Vote Required).**

**EXHIBITS:**

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**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 24, 2024  
**AGENDA SUBJECT:** Discussion and possible action to consider an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2024; providing for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability. [Roll Call Vote Required].

**EXHIBITS:** Draft Ordinance

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**ORDINANCE NO. 2024-**

**AN ORDINANCE PROVIDING FOR THE ASSESSMENT, LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, FOR THE YEAR 2024; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AUTHORIZING AND DIRECTING THE POSTING OF REQUIRED NOTICES; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

WHEREAS, Section 26.05 of the Texas Tax Code provides that before the later of September 30th, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the City's debt service and the other which will impose the amount of taxes needed to fund maintenance and operations expenditures of the City for the next fiscal year), each of such two components must be approved separately; and

WHEREAS, having thus separately approved the tax rate for each of such components, it is necessary and appropriate to now formally pass, approve and adopt a 2024 tax rate for the City as set forth herein; and

WHEREAS, the proposed tax rate for the current year for the City of Hunters Creek Village, Texas consists of two such components, a tax rate of zero (\$0.00) for debt service and a tax rate of \$0.205164 to fund maintenance and operations expenditures of the City for the next fiscal year; and

WHEREAS, all actions have been taken, notices given, and hearings held, as required by law as a prerequisite to the passage, approval, and adoption of this tax rate ordinance. Now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

**Section 1. Findings.** The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

**Section 2. Tax levy.** There is hereby levied, for the tax year 2024, to fund the City's fiscal year 2025 municipal budget, and for each year thereafter until otherwise provided, an ad valorem tax at the rate of \$0.205164 on each One Hundred Dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits upon which an ad valorem tax is authorized by law to be levied by the City of Hunters Creek Village, Texas.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

All such taxes shall be assessed and collected in current money of the United States of America.

**Section 3. Uses of taxes levied.** Of the total tax levied in Section 2 hereof, \$0.205164 is levied to fund maintenance and operations expenditures of the City for the fiscal year 2025. Of the total tax levied in Section 2 hereof, \$0.00 is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of Hunters Creek Village Texas,

including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature, in the fiscal year 2025.

**Section 4. Due date, penalties, and interest.** All ad valorem taxes levied hereby, in the total amount of \$0.205164 on each One Hundred Dollars (\$100) of assessed valuation as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2025. All ad valorem taxes due to the City of Hunters Creek Village, Texas, and not paid on or before January 31 following the year for which they were levied shall bear penalty and interest as prescribed in the Property Tax Code of the State of Texas.

**Section 5. Notices.** The City Administrator is authorized and directed: a) to provide the information to Harris County required by Section 26.16 of the Texas Tax Code; and b) to post the notices and tax rate and budget information on the City's website required by Sections 26.05(b)(2) and 26.18 of the Texas Tax Code.

**Section 6. Repeal.** All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

**Section 7. Severability.** If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

This Ordinance is PASSED, APPROVED, AND ADOPTED on the following Roll Call Vote on this \_\_\_\_ day of September 2024.

Mayor Jim Pappas

\_\_\_\_\_

Stuart Marks

\_\_\_\_\_

Fidel Sapien

\_\_\_\_\_

Linda Knox

\_\_\_\_\_

Chip Cowell

\_\_\_\_\_

Jay Carlton

\_\_\_\_\_

\_\_\_\_\_  
Jim Pappas  
Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

DRAFT



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 24, 2024  
**AGENDA SUBJECT:** Discussion and possible action to approve an extension for the new residence permit 202200930 at 825 Saddlewood Lane.

**EXHIBITS:** Permit

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# New Residence

City of Hunters Creek Village  
#1 Hunters Creek Place  
Hunters Creek Village, Texas 77024  
Phone: 713-465-2150 Fax: 713-465-8357

## WORK HOURS

Monday - Friday 8:00am - 7:00pm Saturday 9:00am - 6:00pm  
NO WORK SUNDAY or HOLIDAYS

In case of emergency call - 713-465-2150

The application hereby certifies that all provisions of the building laws, codes, and ordinances will be complied with in any Construction, alteration, remodel, or repair, specified on the plot plan, and detailed construction drawings.

JOB ADDRESS: 825 Saddlewood Ln
CONTRACTOR: Boutros Construction Inc
Valuation of Work: 1520225.00
Describe Work: NEW RESIDENCE - New Single Family Home [9271 sqft]

Total Fees: 11602.40

Provide Contractor's Phone Number; 713 587 0000 then,  
**CHECK THE APPROPRIATE INSPECTION on the second page & request on-line, email, fax, or walk-in by 2:00PM!**

This permit becomes null and void if work of construction authorized in not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. This permit is valid for one year.

I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of Law and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Approved _____	September 11, 2024	_____	September 11, 2024
Permit Officer	Date	Signature of contractor/authorized agent/owner	Date



City of Hunters Creek Village  
#1 Hunters Creek Place  
Hunters Creek Village, Texas 77024  
Phone: 713-465-2150 Fax: 713-465-8357

### Inspection Page

Provide Contractor's Phone Number: 713 587 0000 then,  
**CHECK THE APPROPRIATE INSPECTION below & request on-line, email, fax, or walk-in by 2:00PM!**

Inspections								
S	InspType	R	F	Status	ReqDate	InspDate	Inspld	InspDist
1	FD-Piers			NC	11/3/2022	11/4/2022	BBG	
1	FD-Piers	Y		Pass	11/9/2022	11/10/2022	BBG	
1	Foundation			Pass	12/2/2022	12/2/2022	henry	
2	H-Strap			Pass	1/24/2023	1/24/2023	BBG	
2	H-Strap	Y		Pass	2/10/2023	2/10/2023	BBG	
3	Frame			Pass	2/15/2023	2/16/2023	BBG	
3	Frame	Y		Pass	6/7/2023	6/7/2023	BBG	
4	Insulation			Pass	7/3/2023	7/3/2023	BBG	
5	Bld-Final		Y					



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 24, 2024  
**AGENDA SUBJECT:** Discussion and possible action to approve Amendment No. 76 to the engineering contract with Cobb, Fendley & Associates, Inc. in the amount of \$10,000.00 for engineering services for the Municipal Separate Storm Sewer System (MS4) General Permit.

**EXHIBITS:** Amendment No. 76

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Task 76

September 6, 2024

Mr. Tom Fullen  
City Administrator  
1 Hunters Creek place  
Hunters Creek Village, Texas 77024

**RE: Proposal for Task 76 - MS4 General Permit Application**

Dear Mr. Fullen,

Cobb, Fendley & Associates, Inc. is pleased to submit our proposal for engineering services the Hunters Creek Village's Municipal Separate Storm Sewer System (MS4) General Permit. The project includes preparing and submitting TCEQ's MS4 General Permit to TCEQ for approval.

CobbFendley will coordinate with Hunters Creek Village on preparation of the MS4 application. The Engineering deliverable is a submittal to TCEQ for review and approval. One paper copy and one digital copy of the approved MS4 will be submitted to the City. **Our Engineering Services will be billed Lump Sum in the amount of \$10,000.00.**

**Exclusions from the Scope of Services:**

The services described above are the identified Basic Services for this assignment. Other items that may arise during the course of the project that the Owner may wish to add to the scope of services shall be deemed as ADDITIONAL SERVICES. CobbFendley shall undertake such additional services as assigned by the Owner upon written direction from the Owner. Examples of such items are as follows:

- **GIS Mapping and Exhibits**
- **MS4 Annual Reports**
- **Legal Notice (Newspaper Ad Fee)**
- **Any other services not specifically included within the description of the Basic or Additional Services described above.**

If the engineering fees and scope of services are agreeable to you, please indicate your acceptance by signing in the space provided below and returning one copy to us for our file. If you have questions or comments, please call me at 713-462-3242.

Task 76

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.

Scope of Service accepted by:  
Tom Fullen, City Administrator

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Signature

Steven Byington, P.E.  
Principal

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Printed Name

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Title

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Date of Authorization



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 24, 2024  
**AGENDA SUBJECT:** Discussion and possible action to approve Amendment No. 77 to the engineering contract with Cobb Fendley & Associates for Construction Phase Services and Inspection in the amount \$73,062.50 and for Construction Material Testing in the amount of \$36,000.00 for engineering services associated with the Shasta/Pineland/Lindenwood Reconstruction; Totals not to exceed \$109,062.50.

**EXHIBITS:** Amendment No. 77

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# AUTHORIZATION FOR PROFESSIONAL SERVICES



September 19, 2024

Mr. Tom Fullen, MPA  
City Administrator  
City of Hunters Creek Village  
1 Hunter Place  
Hunters Creek Village, Texas 77024

Re: MSA TASK 077 - Proposal for Construction Phase Services and Inspection for Shasta/Pineland/Lindenwood Reconstruction

Dear Mr. Fullen:

Cobb, Fendley & Associates, Inc. (CobbFendley) is pleased to submit this proposal to provide Construction Phase Services for Lindenwood/Shasta/Pineland located on the southeast end of the Village. CobbFendley proposes to provide the Scope of Services as outlined below. A detailed Level of Effort is outlined in Exhibit A.

CobbFendley's services are to be performed for the sole benefit of Hunters Creek Village ("Client"), who shall be responsible for payment of those services. When accepted by the signature of Client's authorized representative, the Authorization and the documents referenced herein shall constitute the entire agreement between Client and CobbFendley with respect to this project.

**The *General Terms and Conditions for these Professional Services* are in accordance with the Master Service Agreement reauthorized by City Council in 2017.**

## **SCOPE OF SERVICES**

The fees for the following services will be billed according to time and materials, Not To Exceed:

### **Task 01 – Construction Phase Services**

- CobbFendley shall visit the construction site to ensure that the project is proceeding in accordance with the schedule, plans and specifications.
- CobbFendley shall attend and participate in progress meetings.
- CobbFendley shall provide technical interpretation of the plans and specifications to the construction contractor.
- CobbFendley shall verify construction conformance and compliance with TCEQ, NOI, and NOT.
- CobbFendley shall review and approve submittals/shop drawings from the contractor. CobbFendley shall maintain a log of submittals/shop drawings. CobbFendley shall monitor the contractor's actual submittals against the schedule to confirm overall compliance.

- CobbFendley shall maintain a noncompliance log throughout the course of the project. The log shall include details of noncompliance, date activity occurred, and date correction of item occurred.
- CobbFendley shall inspect and observe the materials and equipment being incorporated into the work to assure that they are handled, stored, and installed in accordance with the Contract documents and specifications.
- CobbFendley shall prepare and maintain daily progress log or daily construction reports, photographs, records, and track quantities installed that day.
- CobbFendley shall evaluate requests for change orders in a timely manner and maintain a change order log. CobbFendley shall negotiate with the contractor and prepare the change order. CobbFendley shall provide a recommendation on approval/disapproval to the Owner.
- CobbFendley shall review and provide a recommendation on approval/disapproval of monthly invoices submitted by the construction contractor. CobbFendley shall verify the accuracy of all quantities. CobbFendley shall submit the monthly invoices and recommendation to the Owner in a timely manner.
- CobbFendley shall review all laboratory reports pertaining to the project to ensure the passing results. CobbFendley shall coordinate direction for any further testing or corrective action required by the contractor. CobbFendley shall maintain a copy of the lab results.
- CobbFendley shall provide part-time construction observation services (**15 hours per week**) for the entire duration of construction activities.
- CobbFendley shall modify drawings according to as-constructed conditions, based upon the drawings and other data furnished to CobbFendley by the Contractor and others showing significant changes in the work made during construction. Because record documents, sometimes called as-built drawings, are prepared based on unverified information provided by others, CobbFendley makes no warranty of the accuracy or completeness of the drawings. CobbFendley will retain the original drawings with the notation "Record Documents" noted thereon.
- CobbFendley shall provide list of deliverables for substantial completion walk through/inspection. Schedule and conduct project walk through upon receipt of Contractor's notification of substantial completion. Include Owner's Project Manager, Contractor, and others as directed. Prepare a list of non-conforming work based on visual inspections. Record and monitor contractor's corrective efforts and schedule. Schedule final completion inspection for any remaining corrections.
- CobbFendley shall, upon completion of close out items, provide recommendation for Owner's Substantial Completion/Final Acceptance certificate.
- CobbFendley shall, upon completion of the work, prepare a final progress payment including a balancing changer order zeroing out all unused quantities. Identify and add additional quantities and make an approved changes to the Contract Time.

**SUBTOTAL TASK 01.....\$73,062.50**

**Task 95 – Reimbursable Expenses**

- Reimbursable expenses including mileage, deliveries, etc.
- Construction Materials Testing (cost plus 10%)

**SUBTOTAL TASK 95.....\$36000.00**

**TOTAL BUDGET (NOT TO EXCEED).....\$109,062.50**

**EXCLUSIONS FROM THE SCOPE OF SERVICES**

Specific items excluded from this proposal are as follows, and CobbFendley shall have no responsibility to perform any of these services.

- Reproduction of drawings, descriptions, or specifications other than for CobbFendley’s use in developing the project.
- Application or review fees, delivery charges used in performing the services.
- Detailed cost estimates.
- TDLR permitting (not anticipated at this time).
- Any other services not specifically included within the description of the Basic Services or Other Services as described above.

**ADDITIONAL SERVICES**

Services not included in the description of Scope of Services in this proposal may be provided by CobbFendley, and if provided by CobbFendley, said services shall be considered to be Additional Services and shall require additional fees.

**SCHEDULE OF SERVICES**

CobbFendley is authorized to begin work on this project immediately upon receipt of Client’s signature on this Authorization and any additional authorizations that may be required from the property owner.

Any delay by Owner or Client in providing proper and sufficient documents may delay CobbFendley’s performance of its services, in which case CobbFendley shall be entitled to an extension of time to complete those services.

**FURTHER AGREEMENTS**

**CobbFendley agrees to submit monthly invoices to your office by the \_\_\_\_\_ day of each month, and your office agrees to incorporate said invoices into your current monthly billing cycle. (CLIENT TO FILL IN DAY OF MONTH ABOVE)** \_\_\_\_\_  
CLIENT’S  
INITIAL

**AUTHORIZATION**

Execution of this document and return by e-mail or facsimile to CobbFendley will serve as authorization for CobbFendley to perform the above services and the CLIENT agrees to pay the fees referenced above. Activities associated with the services will not commence until

CobbFendley receives this document executed by the responsible party. This proposal is void if not accepted within thirty days of the date hereon.

Sincerely,

This proposal accepted by:

**COBB, FENDLEY & ASSOCIATES, INC.**

**CITY OF HUNTERS CREEK VILLAGE**



Stephen L. Byington, P.E.  
Principal

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Authorization

**EXHIBIT A**  
**Level of Effort**

**Construction Management and Inspection for Lindewood/Shasta/Pineland**

9/19/2024

**List of classifications and rates**

Construction Manager	Inspector	Project Engineer	Clerical
\$ 290.00	\$ 145.00	\$ 145.00	\$ 95.00

**Construction Contract Duration 6 Months**

		Hours/Month					
		Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
<b>Construction Phase Services</b>							
Construction Manager	40 \$	8	8	8	8	8	8
Inspector	300 \$	60	60	60	60	60	60
Project Engineer	40 \$	8	8	8	8	8	8
Admin/Clerical	20 \$	4	4	4	4	4	4
<b>Subtotal: Construction Phase Services</b>	<b>\$</b>	<b>1,900.00</b>	<b>1,900.00</b>	<b>1,900.00</b>	<b>1,900.00</b>	<b>1,900.00</b>	<b>1,900.00</b>

		Units/Week					
		Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
<b>Equipment and Misc Reimbursable Cost Items</b>							
Mileage (visits at IRS rate)	2,250 \$	450	450	450	450	450	450
Construction Material Testing (fee per test)	1						
<b>Subtotal Equip/Misc Reimbursable Cost:</b>	<b>\$</b>	<b>10,262.50</b>	<b>10,262.50</b>	<b>10,262.50</b>	<b>10,262.50</b>	<b>10,262.50</b>	<b>10,262.50</b>

**Grand Total (Not to Exceed) \$ 73,062.50**

**Notes:**

1. This LOE assumes a 6 month construction duration.
2. This LOE assumes 3 inspections per week during the construction phase (5 hours per day).
3. Overtime will be charged at normal billing rates.





**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** September 24, 2024  
**AGENDA SUBJECT:** Discussion and possible action to accept a donation of a pre-owned 36KW Generac Generator from resident Jay Kaplan.

**EXHIBITS:**

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**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:**

**September 24, 2024**

**AGENDA SUBJECT:**

**Discussion and possible action to adopt an Ordinance amending Chapter 18 regarding car tarps.**

**EXHIBITS:**

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