

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Linda Knox  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, February 25, 2025 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by Texas Government Code, however, there will be a quorum present at City Hall.

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Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [fullen@cityofhunterscreek.com](mailto:fullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
  - 1. City Treasurer Monthly Report **Pgs. 1-5**
  - 2. Police Commissioner Monthly Report **Pgs. 6-28**
  - 3. Fire Commissioner Monthly Report **Pgs. 29-35**
  - 4. Building Official Monthly Report **Pgs. 36-38**
  - 5. City Engineer Monthly Report **Pg 39-40**
  - 6. City Administrator Report
  - 7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on January 28, 2025. [Pgs. 41-44](#)
2. Approval of the Cash Disbursement Journal for January 2025. [Pgs. 45-47](#)
3. Approval of the 4<sup>th</sup> Quarterly Investment Report for 2025. [Pg. 48](#)

F. REGULAR AGENDA

1. Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 3, 2025, General Municipal Election; and containing other provisions relating to the subject. [Pgs. 49-52](#)
2. Discussion and possible action to accept the 2024 Racial Profiling Data and Report from the Memorial Village Police Department. [Pgs. 53-72](#)
3. Discussion and possible action to approve WIFI/Network Upgrade options. [Pgs. 73-74](#)
4. Discussion and possible action to approve Budget Amendment 2025-01 from the Village Fire Department resulting in no additional assessments. [Pgs. 75-76](#)
5. Discussion and possible action to approve the renewal agreement with TX BBG Consulting/SAFEbuilt for building construction inspections. [Pgs. 77-78](#)
6. Discussion and possible action to adopt a resolution suspending CenterPoint Energy's 2025 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days. [Pgs. 79-81](#)
7. Discussion and possible action to adopt an ordinance regarding Mayor and City Council stipends. [Pgs. 82-84](#)

G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

- Texas Government Code, Section 551.071: Consultation with Attorney. The governmental body will conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about: pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.
- Stipends

H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: February 21, 2025 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

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Tom Fullen, City Administrator  
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.

**City of Hunters Creek Village  
Monthly Tax Office Report  
January 31, 2025**

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value    \$ 3,682,256,599

B. Summary Status of Tax Levy and Current Receivable Balance:

		Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.205164	\$	7,328,047.49	-	\$ 7,328,047.49
Carryover Balance		-	135,231.02	135,231.02
Adjustments		229,090.83	0.00	229,090.83
Adjusted Levy		7,557,138.32	135,231.02	7,692,369.34
Less Collections Y-T-D		6,248,612.52	945.76	6,249,558.28
Receivable Balance	\$	<u>1,308,525.80</u>	<u>\$ 134,285.26</u>	<u>\$ 1,442,811.06</u>

C. COLLECTION RECAP:

		Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Current Month:				
Base Tax	\$	3,590,086.78	945.76	\$ 3,591,032.54
Penalty & Interest		-	172.43	172.43
Attorney Fees		-	60.76	60.76
Other Fees		4.53	-	4.53
Total Collections	\$	<u>3,590,091.31</u>	<u>\$ 1,178.95</u>	<u>\$ 3,591,270.26</u>

		Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Year-To-Date:				
Base Tax:	\$	6,248,612.52	945.76	\$ 6,249,558.28
Penalty & Interest		-	172.43	172.43
Attorney Fees		-	60.76	60.76
Other Fees		36.31	-	36.31
Total Collections	\$	<u>6,248,648.83</u>	<u>\$ 1,178.95</u>	<u>\$ 6,249,827.78</u>

Percent of Adjusted Levy		<u>82.69%</u>		<u>82.70%</u>
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# Budget Report Account Summary

For Fiscal: 2025 Period Ending: 01/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>							
<b>Revenue</b>							
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	7,618,075.00	7,618,075.00	4,608,020.15	4,608,020.15	-3,010,054.85	39.51 %
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	10,277.11	10,277.11	-4,722.89	31.49 %
<a href="#">100-00-41010</a>	FRANCHISE TAXES	400,000.00	400,000.00	20,384.79	20,384.79	-379,615.21	94.90 %
<a href="#">100-00-41015</a>	SALES TAXES	700,000.00	700,000.00	69,694.62	69,694.62	-630,305.38	90.04 %
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20,000.00	20,000.00	2,936.74	2,936.74	-17,063.26	85.32 %
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	25,000.00	25,000.00	2,508.68	2,508.68	-22,491.32	89.97 %
<a href="#">100-00-42035</a>	BUILDING PERMITS	300,000.00	300,000.00	26,384.40	26,384.40	-273,615.60	91.21 %
<a href="#">100-00-42036</a>	CONTRACTOR REGISTRATION	0.00	0.00	750.00	750.00	750.00	0.00 %
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	4,000.00	4,000.00	362.97	362.97	-3,637.03	90.93 %
<a href="#">100-00-43070</a>	METRO RECEIPTS	350,000.00	350,000.00	34,847.31	34,847.31	-315,152.69	90.04 %
<a href="#">100-00-44025</a>	TRAFFIC FINES	200,000.00	200,000.00	20,853.83	20,853.83	-179,146.17	89.57 %
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	4,000.00	4,000.00	375.70	375.70	-3,624.30	90.61 %
<a href="#">100-00-44028</a>	COURT SECURITY FUND	5,000.00	5,000.00	455.00	455.00	-4,545.00	90.90 %
<a href="#">100-00-46030</a>	INTEREST INCOME	375,000.00	375,000.00	50,878.57	50,878.57	-324,121.43	86.43 %
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
<a href="#">100-00-48055</a>	OTHER INCOME	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
	<b>Revenue Total:</b>	<b>10,064,575.00</b>	<b>10,064,575.00</b>	<b>4,848,729.87</b>	<b>4,848,729.87</b>	<b>-5,215,845.13</b>	<b>51.82 %</b>
<b>Expense</b>							
<a href="#">100-01-71000</a>	SALARIES & WAGES	676,574.00	676,574.00	56,496.30	56,496.30	620,077.70	91.65 %
<a href="#">100-01-71001</a>	LONGEVITY	5,802.00	5,802.00	0.00	0.00	5,802.00	100.00 %
<a href="#">100-01-71002</a>	457B	13,534.00	13,534.00	1,009.10	1,009.10	12,524.90	92.54 %
<a href="#">100-01-71025</a>	TMRS	180,419.00	180,419.00	16,229.31	16,229.31	164,189.69	91.00 %
<a href="#">100-01-71030</a>	PAYROLL TAXES	52,271.00	52,271.00	4,834.26	4,834.26	47,436.74	90.75 %
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	138,000.00	138,000.00	11,640.21	11,640.21	126,359.79	91.57 %
<a href="#">100-01-71107</a>	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">100-01-72045</a>	NOTICES & MAILING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00 %
<a href="#">100-01-72060</a>	TELEPHONE	17,500.00	17,500.00	210.00	210.00	17,290.00	98.80 %
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATI...	10,200.00	10,200.00	750.00	750.00	9,450.00	92.65 %
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	5,200.00	5,200.00	0.00	0.00	5,200.00	100.00 %
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	26,180.00	26,180.00	0.00	0.00	26,180.00	100.00 %
<a href="#">100-01-72109</a>	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">100-01-72110</a>	ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-01-72112</a>	CODIFICATIONS	2,000.00	2,000.00	1,432.20	1,432.20	567.80	28.39 %
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
<a href="#">100-01-78056</a>	BANK FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">100-02-72042</a>	CONSULTING SERVICES	25,000.00	25,000.00	6,164.90	6,164.90	18,835.10	75.34 %
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	63,000.00	63,000.00	0.00	0.00	63,000.00	100.00 %
<a href="#">100-02-72120</a>	AUDITOR	20,257.00	20,257.00	0.00	0.00	20,257.00	100.00 %
<a href="#">100-02-72300</a>	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">100-02-72310</a>	CITY ATTORNEY	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
<a href="#">100-02-72502</a>	CITY ENGINEER	78,750.00	78,750.00	0.00	0.00	78,750.00	100.00 %
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	15,000.00	15,000.00	100.00	100.00	14,900.00	99.33 %

Budget Report

For Fiscal: 2025 Period Ending: 01/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	2,241,892.00	2,241,892.00	280,236.54	280,236.54	1,961,655.46	87.50 %
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	2,702,322.00	2,702,322.00	497,606.80	497,606.80	2,204,715.20	81.59 %
<a href="#">100-04-72015</a>	GARBAGE SERVICE	636,693.00	636,693.00	0.00	0.00	636,693.00	100.00 %
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00 %
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	15,194.00	15,194.00	0.00	0.00	15,194.00	100.00 %
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-04-72205</a>	UNIFORMS-PW	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00 %
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-04-72540</a>	MOWING CONTRACT	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
<a href="#">100-04-72541</a>	CONTRACT LABOR	25,000.00	25,000.00	1,900.00	1,900.00	23,100.00	92.40 %
<a href="#">100-04-72560</a>	LANDSCAPING	30,000.00	30,000.00	-303.35	-303.35	30,303.35	101.01 %
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	-1,955.20	-1,955.20	101,955.20	101.96 %
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30,000.00	30,000.00	-55.00	-55.00	30,055.00	100.18 %
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTEN...	10,474.00	10,474.00	0.00	0.00	10,474.00	100.00 %
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300,000.00	300,000.00	-26,145.00	-26,145.00	326,145.00	108.72 %
<a href="#">100-04-78540</a>	URBAN FORESTER	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	391.69	391.69	2,608.31	86.94 %
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
<a href="#">100-05-73020</a>	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">100-05-73032</a>	COURT SECURITY	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00 %
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-05-73044</a>	CREDIT CARD FEES	2,500.00	2,500.00	172.24	172.24	2,327.76	93.11 %
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00 %
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	38,500.00	38,500.00	0.00	0.00	38,500.00	100.00 %
<a href="#">100-06-75042</a>	BUILDING OFFICIAL VEHICLE	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	<b>Expense Total:</b>	<b>8,247,012.00</b>	<b>8,247,012.00</b>	<b>850,715.00</b>	<b>850,715.00</b>	<b>7,396,297.00</b>	<b>89.68 %</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>1,817,563.00</b>	<b>1,817,563.00</b>	<b>3,998,014.87</b>	<b>3,998,014.87</b>	<b>2,180,451.87</b>	<b>-119.97 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
	<b>Expense</b>						
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECU...	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
<a href="#">200-01-75050</a>	REFORESTATION	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">200-01-75053</a>	OUTFALL REPAIRS	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
<a href="#">200-01-75064</a>	STREET REPLACEMENTS - ONGOING	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.00 %
	<b>Expense Total:</b>	<b>1,520,000.00</b>	<b>1,520,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,520,000.00</b>	<b>100.00 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>1,520,000.00</b>	<b>1,520,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,520,000.00</b>	<b>100.00 %</b>
	<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND</b>						
	<b>Expense</b>						
<a href="#">210-01-75000</a>	MEMORIAL REPLACEMENT FUND	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00 %
	<b>Expense Total:</b>	<b>2,110,484.00</b>	<b>2,110,484.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,110,484.00</b>	<b>100.00 %</b>
	<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...</b>	<b>2,110,484.00</b>	<b>2,110,484.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,110,484.00</b>	<b>100.00 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-1,812,921.00</b>	<b>-1,812,921.00</b>	<b>3,998,014.87</b>	<b>3,998,014.87</b>	<b>5,810,935.87</b>	<b>320.53 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
Revenue	10,064,575.00	10,064,575.00	4,848,729.87	4,848,729.87	-5,215,845.13	51.82 %
Expense	8,247,012.00	8,247,012.00	850,715.00	850,715.00	7,396,297.00	89.68 %
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>1,817,563.00</b>	<b>1,817,563.00</b>	<b>3,998,014.87</b>	<b>3,998,014.87</b>	<b>2,180,451.87</b>	<b>-119.97 %</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
Expense	1,520,000.00	1,520,000.00	0.00	0.00	1,520,000.00	100.00 %
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>1,520,000.00</b>	<b>1,520,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,520,000.00</b>	<b>100.00 %</b>
<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...</b>						
Expense	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00 %
<b>Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...</b>	<b>2,110,484.00</b>	<b>2,110,484.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,110,484.00</b>	<b>100.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-1,812,921.00</b>	<b>-1,812,921.00</b>	<b>3,998,014.87</b>	<b>3,998,014.87</b>	<b>5,810,935.87</b>	<b>320.53 %</b>

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	1,817,563.00	1,817,563.00	3,998,014.87	3,998,014.87	2,180,451.87
200 - CAPITAL IMPROVEMENTS (0:	-1,520,000.00	-1,520,000.00	0.00	0.00	1,520,000.00
210 - CAPITAL IMPROVEMENTS - N	-2,110,484.00	-2,110,484.00	0.00	0.00	2,110,484.00
<b>Report Surplus (Deficit):</b>	<b>-1,812,921.00</b>	<b>-1,812,921.00</b>	<b>3,998,014.87</b>	<b>3,998,014.87</b>	<b>5,810,935.87</b>



**2025 Municipal Court Recap**

Month	Year 2023										Year 2024										Year 2025										
	Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		
	'C'	'W'	'C'	'W'							'C'	'W'	'C'	'W'							'C'	'W'	'C'	'W'							
Jan.	201	94	107	107	\$17,968	\$11,754	\$6,214	216	104	112	104	\$23,782	\$14,989	\$8,793	221	97	124	\$21,923	\$14,625	\$7,298	221	97	124	\$21,923	\$14,625	\$7,298					
Feb.	215	99	116	116	\$16,763	\$11,176	\$5,587	272	142	130	142	\$23,949	\$15,298	\$8,651																	
March	127	60	67	67	\$24,811	\$16,495	\$8,316	278	138	140	138	\$29,019	\$19,833	\$9,186																	
April	166	70	96	96	\$16,709	\$11,396	\$5,313	281	141	140	141	\$25,022	\$17,188	\$7,834																	
May	155	80	75	75	\$20,168	\$13,533	\$6,635	279	145	134	145	\$21,304	\$13,540	\$7,764																	
June	130	72	58	58	\$20,621	\$13,271	\$7,350	203	110	93	110	\$21,522	\$14,445	\$7,077																	
July	206	113	93	93	\$17,059	\$11,615	\$5,444	212	78	134	78	\$17,660	\$11,832	\$5,828																	
Aug.	228	118	110	110	\$15,144	\$10,061	\$5,083	289	112	177	112	\$21,050	\$14,639	\$6,411																	
Sept.	216	126	90	90	\$24,709	\$16,568	\$8,141	280	149	131	149	\$17,686	\$11,211	\$6,475																	
Oct.	200	103	97	97	\$19,744	\$12,968	\$6,776	258	142	116	142	\$24,872	\$16,399	\$8,473																	
Nov.	148	70	74	74	\$23,248	\$8,378	\$14,869	186	99	87	99	\$26,704	\$17,568	\$9,136																	
Dec.	251	124	126	126	\$14,188	\$9,572	\$4,616	186	104	82	104	\$16,797	\$10,762	\$6,035																	
<b>TOTAL</b>	<b>2243</b>	<b>1129</b>	<b>1109</b>	<b>1109</b>	<b>\$231,130</b>	<b>\$146,786</b>	<b>\$84,343</b>	<b>2940</b>	<b>1476</b>	<b>1476</b>	<b>1464</b>	<b>\$269,366</b>	<b>\$177,704</b>	<b>\$91,662</b>	<b>221</b>	<b>97</b>	<b>124</b>	<b>\$21,923</b>	<b>\$14,625</b>	<b>\$7,298</b>	<b>221</b>	<b>97</b>	<b>124</b>	<b>\$21,923</b>	<b>\$14,625</b>	<b>\$7,298</b>					
Monthly Avg	245.00	94.08	92.42	92.42	\$19,260.87	\$12,232.17	\$7,028.62	245.00	123	122	122	\$22,447.17	\$14,808.63	\$7,638.50	18.42	8.083	10.33	\$1,826.92	\$1,218.75	\$608.14	18.42	8.083	10.33	\$1,826.92	\$1,218.75	\$608.14					

\*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



**Memorial Villages Police Department**  
**11981 Memorial Drive**  
**Houston, Texas 77024**  
**Tel. (713) 365-3701**

*Raymond Schultz*  
*Chief of Police*

February 10, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: January 2025 Monthly Report

During the month of January, MVPD responded/handled a total of 4,656 calls/incidents. 3,203 House Watch checks were conducted. 561 traffic stops were initiated with 584 citations being issued for 964 violations. (Note: 18 Assists in Hedwig, 95 in Houston, 4 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1256/1256	883/883	1	174/116/290	6@3:36
Piney Point:	1525/1525	1122/1122	5	156/134/290	11@3:12
Hunters Creek:	1697/1697	1198/1198	5	220/165/385	13@3:05
				Cites/Warn/Total	30@3:14

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	137	Ord. Violations:	7	Speeding:	145
Animal Calls:	20	Information:	7	Exp. Registration	233
ALPR Hits:	35	Suspicious Situation	78	Ins	119
Assist Fire:	48	Loud Party	14	No License	89
Assist EMS:	37	Welfare Checks:	11	Stop Sign	35
Accidents:	11			Fake Plate	23

*This month the department generated a total of 54 police reports.  
 BH-11, PP-16, HC-27, HOU-0, HED-0, SV-0*

Crimes Against of Persons (1)

Terroristic Threat (DV) 1

Crimes Against Property (12)

Burglary of a Habitation	4	Burglary of a Vehicle	2
Theft - Felony	2	Theft – Misdemeanor	3
Credit Card Fraud	1		

Petty/Quality of Life Crimes/Events (41)

ALPR Hits (valid)	7	Graffiti	1
Accidents	11	Possession of Controlled Sub.	1
Warrants	3	Misc	16
Eluding Arrest	2		

Arrest Summary: Individuals Arrested (7)

Warrants	3	Felony	1
Class 3 Arrests	3		

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	510,035	6,744,765	7.6%
• Operating Expense:	178,951	1,192,201	15 %
• Total M&O Expenditures:	689,016	7,936,966	8.7%
• Capital Expenses:	0	144,000	0 %
• Net Expenses:	689,016	8,106,966	8%

Follow-up on Previous Month Items/Requests from Commission

Personnel Changes/Issues/Updates

New TCO Marcus Zamudio started on January 4, 2025, and is currently training on dayshift.

On 1/24/25 Officer Craig Taylor was seriously injured while working outside employment after being involved in a motorcycle accident. Officer Taylor remains in intensive care at Memorial Hermann Hospital. Officer Taylor has undergone 7 surgeries thus far. His long-term prognosis is unknown at this time. Staffing is being adjusted to ensure proper coverage is maintained during his recovery.

Major/Significant Events

This month we experienced an unusually high number of burglaries to area homes (all have been solved). 3 of the burglaries were linked to a group of individuals who had been breaking into homes in the River Oaks Area. MVPD arrested 2 of the suspects after they broke into a home on Farnham Park. MVPD detectives then used the ALPR system to place them present at the times at 2 of our prior burglaries. The suspects used the same MO during all of their crimes, which was breaking into homes that backed up to open space or bayous. All homes were entered after the criminals broke out a rear window.

On 1/16/25 there was a burglary to a vacant home on Voss Road. MVPD detectives were able to identify a group of suspects and then place them in the area by using the ALPR system including an in-car ALPR video read that showed the suspect vehicle turning into the victims driveway. Detectives have recovered stolen property a ll across the Houston area.

On 1/21/25 MVPD personnel responded to the snow emergency event across the villages. Personnel pre-staged at the department and initiated emergency operations at 0400 hours. MVPD remained fully staffed with extra dispatch on-duty throughout the event.

Status Update on Major Projects

One of the Chevrolet Tahoe's upfitting was completed and returned to the department and the other 2 were sent out for upfitting. 2 older vehicles were decommissioned and sent to auction.

Department staff located 3 new 2023 police package dodge chargers that were still available. Those vehicles were ordered to replace the CID vehicles as per the FY25 vehicle replacement plan and budget.

Community Projects

Officers supported the Frostwood Elementary School Family Color Run on 1/12/25.

V-LINC new registrations in January +31

BH – 1733(+7)  
PP – 1217 (+13)

HC – 1724 (+9)  
Out of Area – 638(+2)

# MVPD – VFD Monthly Response Times Report

January 2025

## 911/Emergency Designated Calls - EMS and Fire

Total	12@3:17
Bunker Hill	3@3:28
Piney Point	3@2:31
Hunters Creek	6@3:35

## EMS Only

Total	12@3:17
Bunker Hill	3@3:28
Piney Point	3@2:31
Hunters Creek	6@3:35

## Fire Only

Total	0@0:00
Bunker Hill	0@0:00
Piney Point	0@0:00
Hunters Creek	0@0:00

## Radio Calls – Fire Assist

Total	34@3:31
Bunker Hill	12@3:05
Piney Point	9@3:13
Hunters Creek	13@4:14

## Radio Calls – EMS Assist

Total	3@3:56
Bunker Hill	1@3:14
Piney Point	1@0:41
Hunters Creek	1@4:51

## 2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door

## 2025 Robberies

Address

MO



Daytime Burglary



Nighttime Burglary

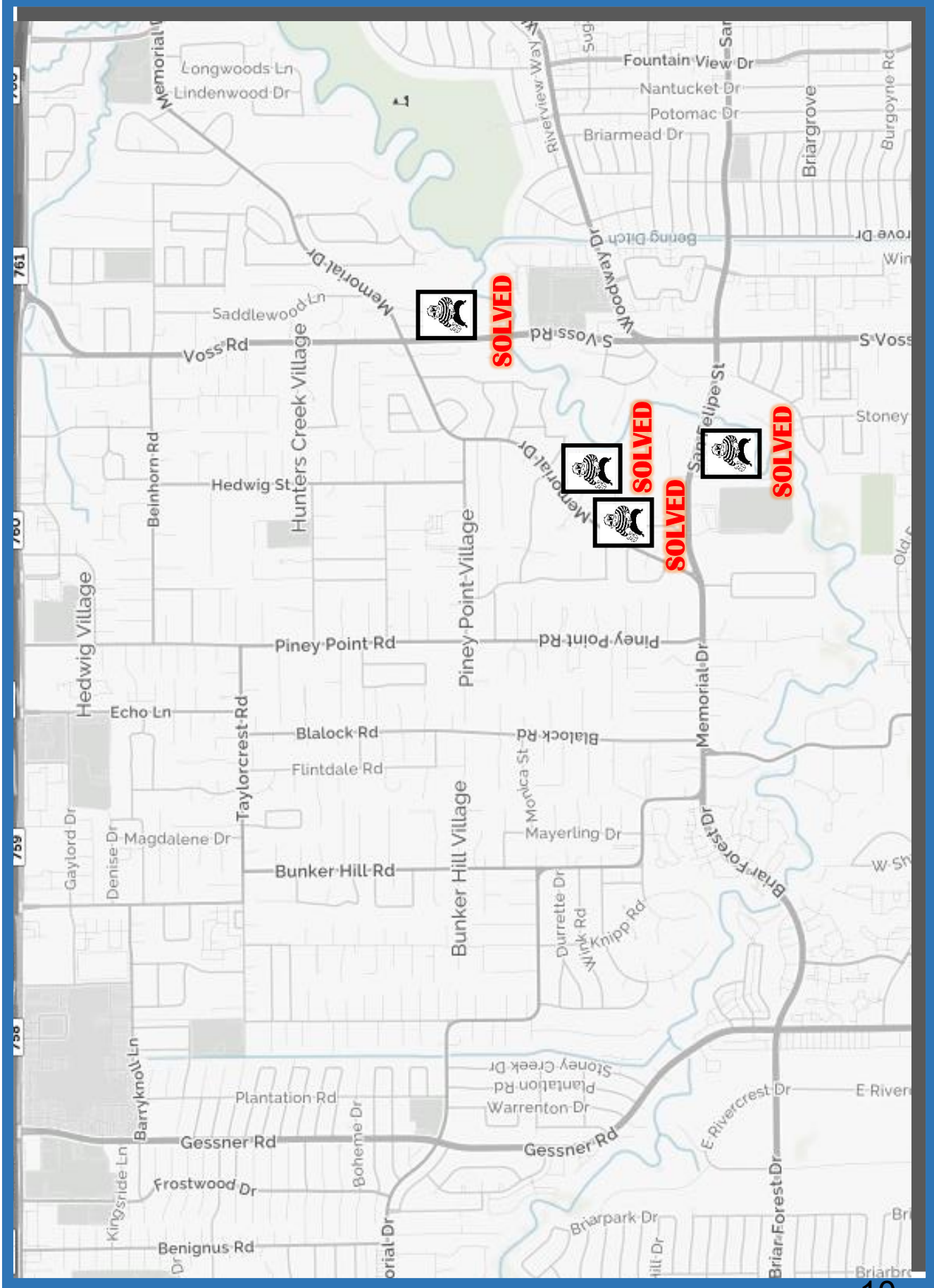


Robbery

2



1/31/25



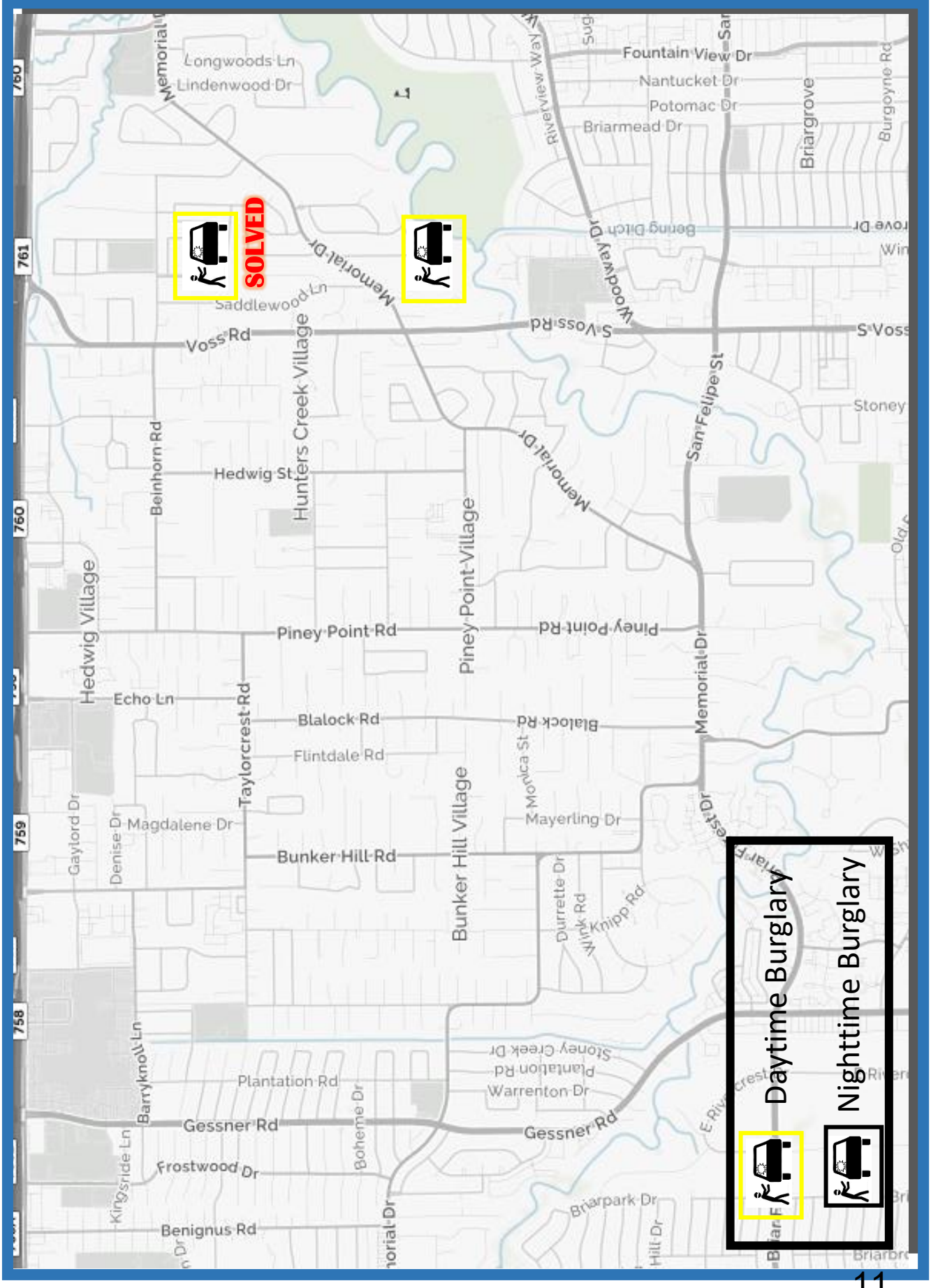
# 2025 Auto Burglary Map

Address POE  
533 Dana Lane UNL  
347 Hunters Trail UNL

Contractor

Lock/Win Punch

\* Jugging



2 3



Blue Entry = Actual  
Location Unknown


**SOLVED**


1/31/25


Hedwig  **9**

Bunker Hill 


Piney Point 

Hunters Creek 

Frequent Mobile Locations 

**81** Total Hits  
 CONDOR

Lindenwood HOA 

Longwoods HOA 

US Coins 

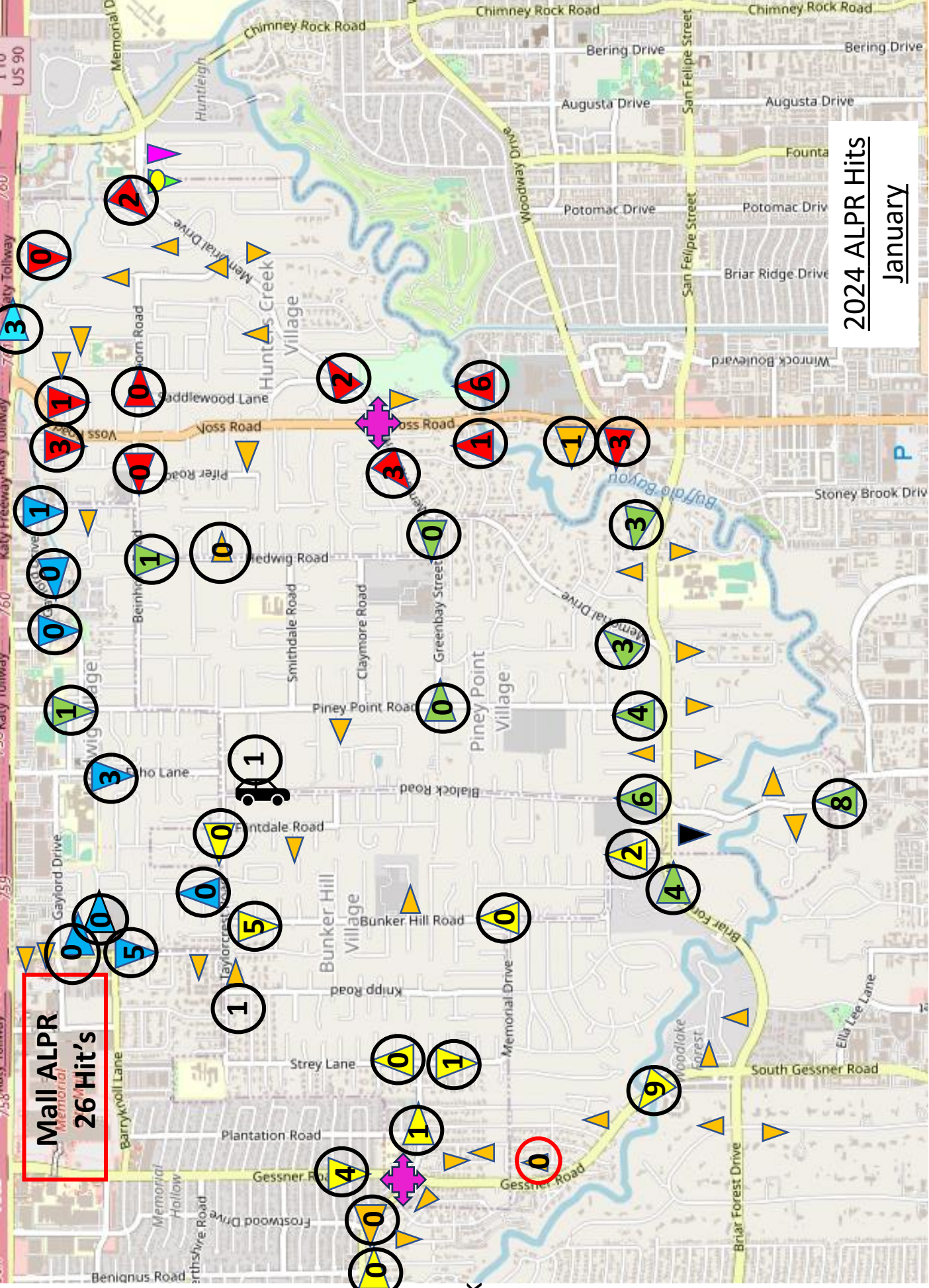
In Process 

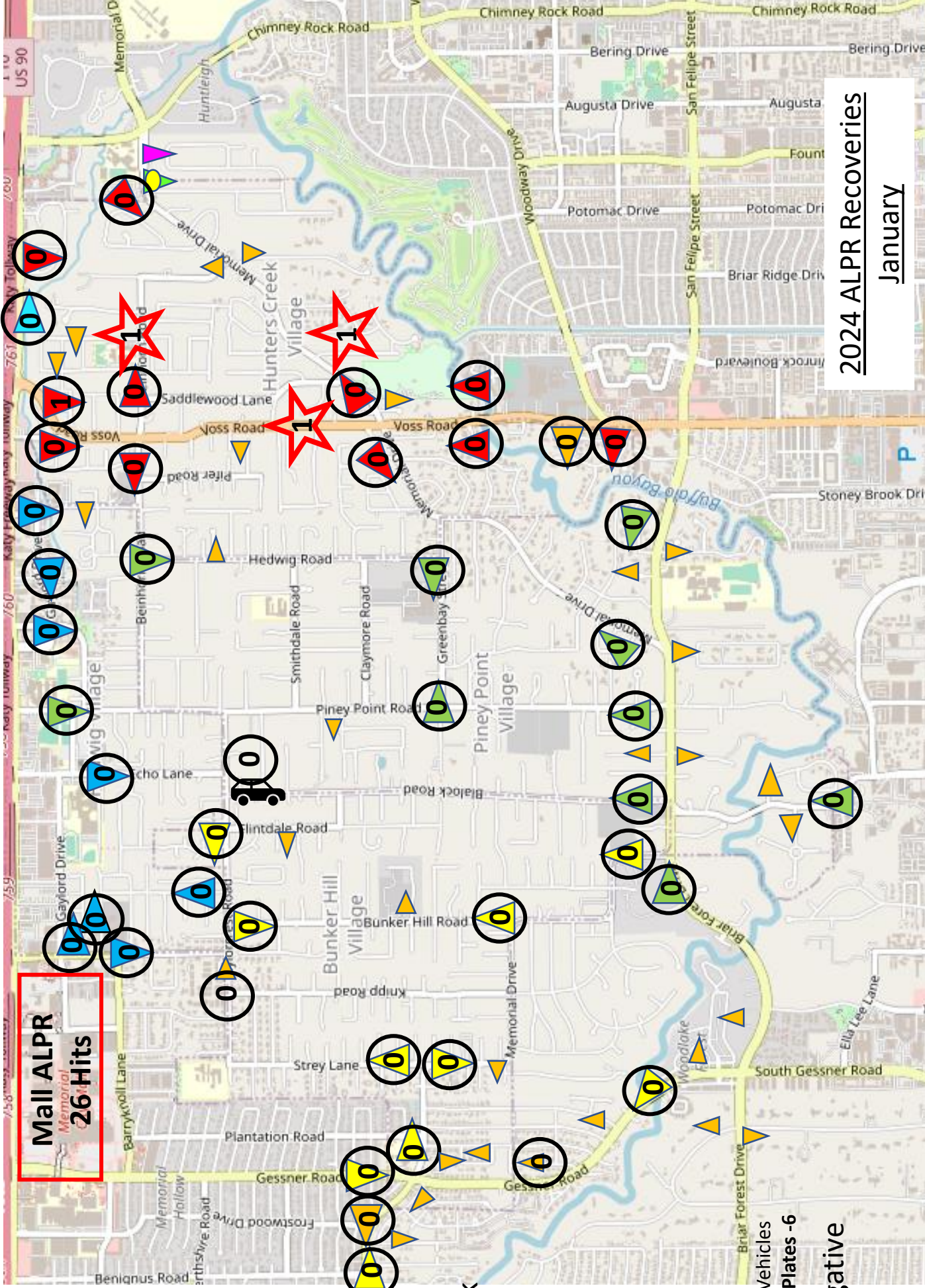
HOA Systems-32 

1/31/25 

2024 ALPR Hits  
January

**Mall ALPR**  
**26 Hit's**





**Mail ALPR  
26 Hits**

Hedwig  
▲

Bunker Hill  
▲

Piney Point  
▲

Hunters Creek  
▲

Frequent Mobile Locations  
🚗

1 Recovered Vehicles  
Recovered Plates -6

3 Investigative Leads

Lindenwood HOA  
▲

Longwoods HOA  
▲

US Coins  
▲

HOA Systems  
▲

Recovered  
TEXAS 687-GTY

6

1/31/25

2024 ALPR Recoveries  
January



## 2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203	1256	883	1525	1122	1697	1198
February													
March													
April													
May													
June													
July													
August													
September													
October													
November													
December													
<b>Total</b>	<b>1</b>	<b>12</b>	<b>41</b>	<b>54</b>	<b>7</b>	<b>4656</b>	<b>3203</b>	<b>1256</b>	<b>883</b>	<b>1525</b>	<b>1122</b>	<b>1697</b>	<b>1198</b>

2024 Totals	13	117	731	863	196	74417	55558	24548	19569	19598	14461	27723	21515
Difference													
% Change													

2025 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMAMI, ALI	21:43:09													57
BAKER, BRIAN C	*	0:00:00												
BALDWIN, BRIAN	*	13:28:18												
BIEHUNKO, JOHN		15:40:14											3	24
BOGGUS, LARRY	*	1:35:53												
BURLESON, Jason		14:32:02											2	28
BYRD, Rachied		24:40:42											6	19
CANALES, RALPH EDWARD		22:07:13											7	19
CERNY, BLAIR C.	*	14:55:06												
GONZALEZ, Jose		24:24:08											1	31
HARWOOD, NICHOLAS		16:57:08											5	14
JARVIS, RICHARD		21:10:56											4	33
JOHNSON, JOHN		23:42:56											1	32
JONES, ERIC	*	0:06:21												
KING, JEREMY		5:57:30												11
KUKOWSKI, Andy		27:54:59											3	64
MCELVANY, ROBERT		12:22:39												17
MILLARD, Shaneta		20:53:11											2	36
ORTEGA, Yesenia		22:55:16											2	20
OWENS, LANE	*	0:00:00												
PAVLOCK, JAMES ADAM		7:43:45											1	30
RODRIGUEZ, CHRISTOPHER	*	10:19:28											1	
RODRIGUEZ, JOSE		27:31:06											2	34
RODRIGUEZ, REGGIE		14:07:24											1	11
SCHULTZ, RAYMOND	*	0:00:00												
SILLIMAN, ERIC		8:34:26											3	5
SPRINKLE, MICHAEL		12:49:34											2	30
TAYLOR, CRAIG		9:23:28											2	18
VALDEZ, JUAN		17:17:57											1	21
WHITE, TERRY		23:11:18											5	30
	* = Admin											Total	54	584

Dispatch Committed Time														
911 Phone Calls	200													
3700 Phone Calls	2279													
DP General Phone Calls*	77:37:45													
Radio Transmissions	8293													

\* This is the minimal time as all internal calls route through the 3700 number.





# January 2025

## ALPR REPORT



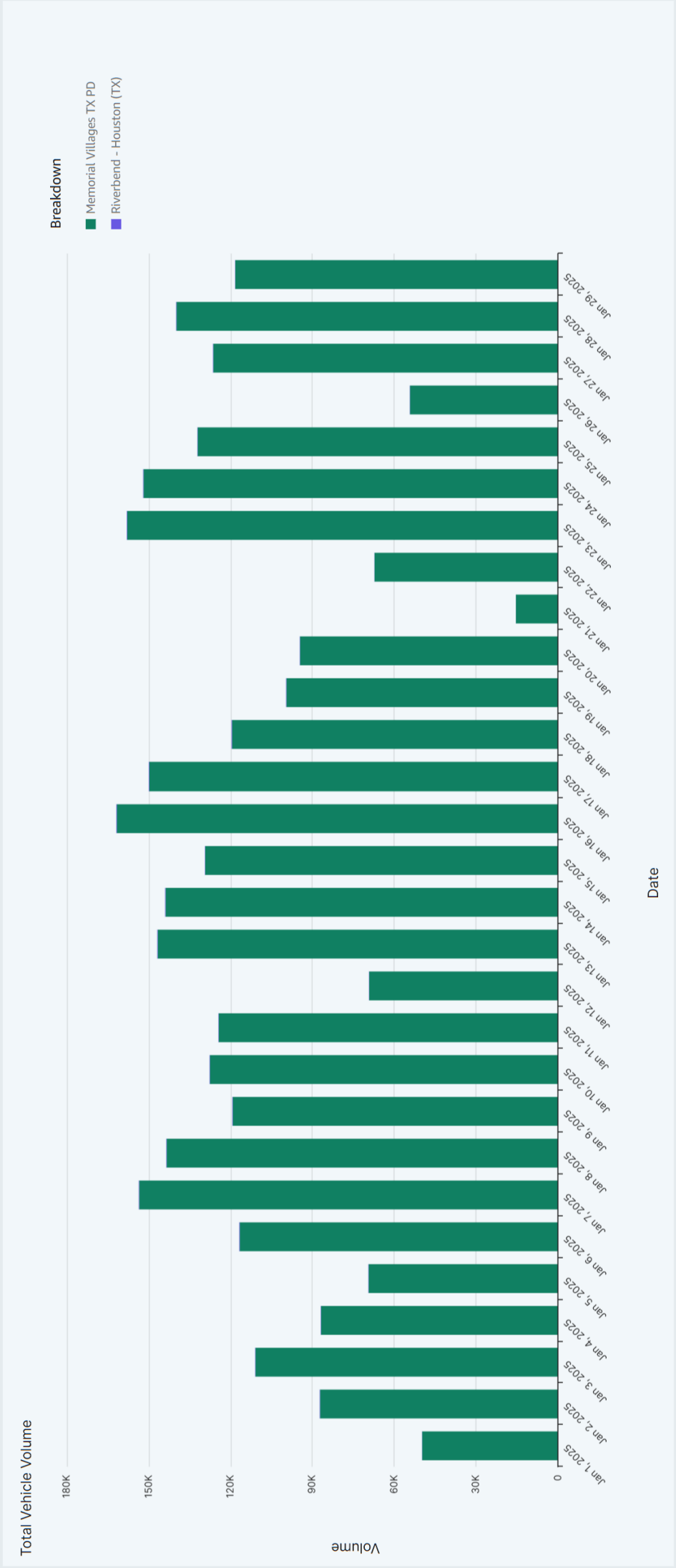
Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2025 ALPR Data Report

## Total Reads 3,269,897

Total Vehicle Volume  
**3,269,897**

Total Unique Vehicle Volume  
**1,607,310**



# Unique Reads – 1,607,310

Total Vehicle Volume

3,269,897

Total Unique Vehicle Volume

1,607,310



# All Categories – All Hotlists

## Controls

Date Range  -  Timeframe  Cameras  Networks

Category  Alert Sources  Hot List Reason  Show Hits By  Visual Type

Total Hotlist Alerts **622**

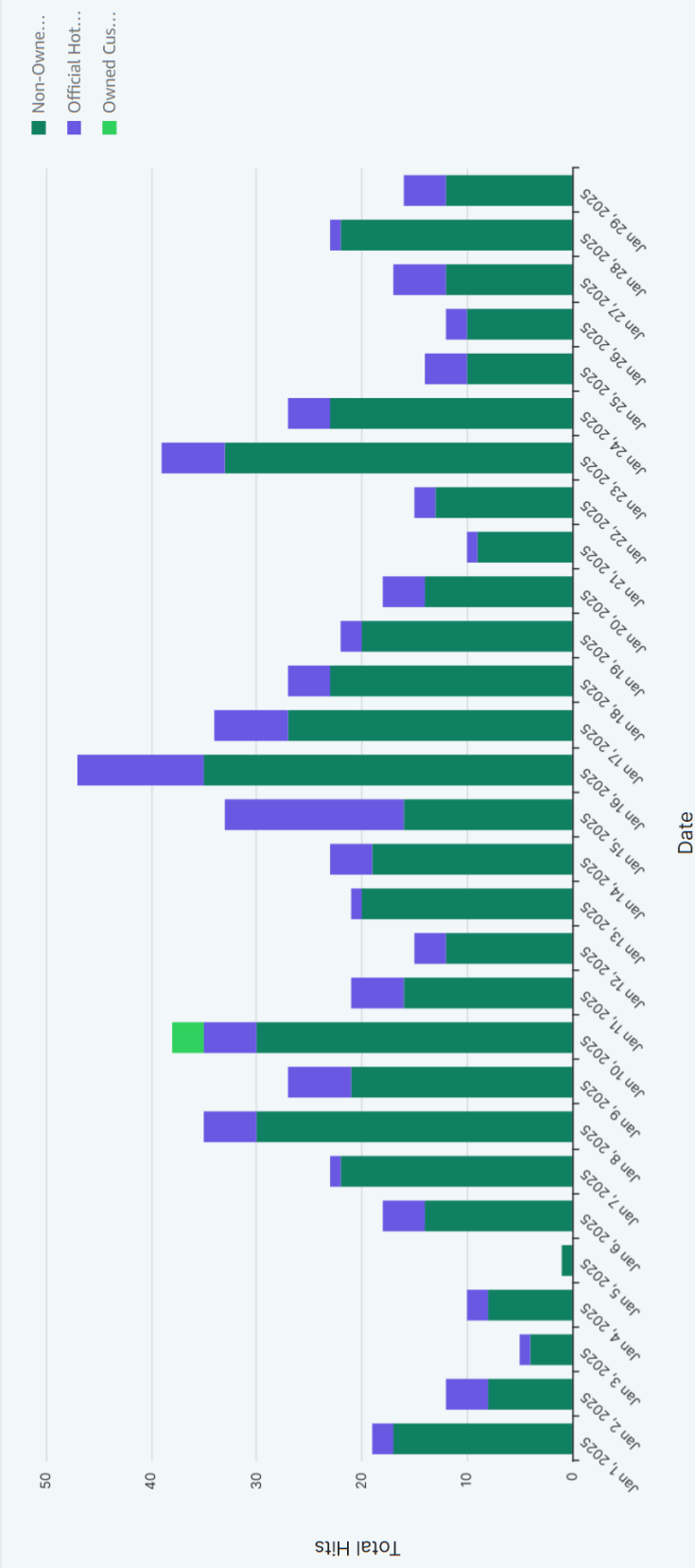
Official Hotlist Alerts **118**

Your Custom Hotlist Alerts **3**

Other Custom Hotlist Alerts on Your Networks **501**

## Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	501
Stolen Plate	25
Protection Order	21
Missing Person	20
Gang or Suspected Terrorist	18
Stolen Vehicle	14
Sex Offender	12
Warrants	7
Custom Hotlist Alert	3
Violent Person	1



# Top 6 Categories

**Controls**

Date Range: 2025/01/01 - 2025/01/31

Timeframe: Day

Cameras: All

Networks: All

Category: All

Alert Sources: All

Hot List Reason: Custom Hotlist Alert, Gang or Suspected T...

Show Hits By: Source Type

Visual Type: Bar Chart

Category	Count
Total Hotlist Alerts	101
Official Hotlist Alerts	98
Your Custom Hotlist Alerts	3
Other Custom Hotlist Alerts on Your Networks	No data

**Total Alerts by Topic**

Topic	Alerts
Stolen Plate	25
Protection Order	21
Missing Person	20
Gang or Suspected Terrorist	18
Stolen Vehicle	14
Custom Hotlist Alert	3

**Total Hits**

Legend: Official Hot... (Green), Owned Cus... (Purple)



# Sex Offenders

Controls

Date Range: 2025/01/01 - 2025/01/31  
 Category: All  
 Alert Sources: All  
 Hot List Reason: Sex Offender  
 Timeframe: Day  
 Show Hits By: Source Type  
 Cameras: All  
 Networks: All  
 Visual Type: Bar Chart

Total Hotlist Alerts  
12

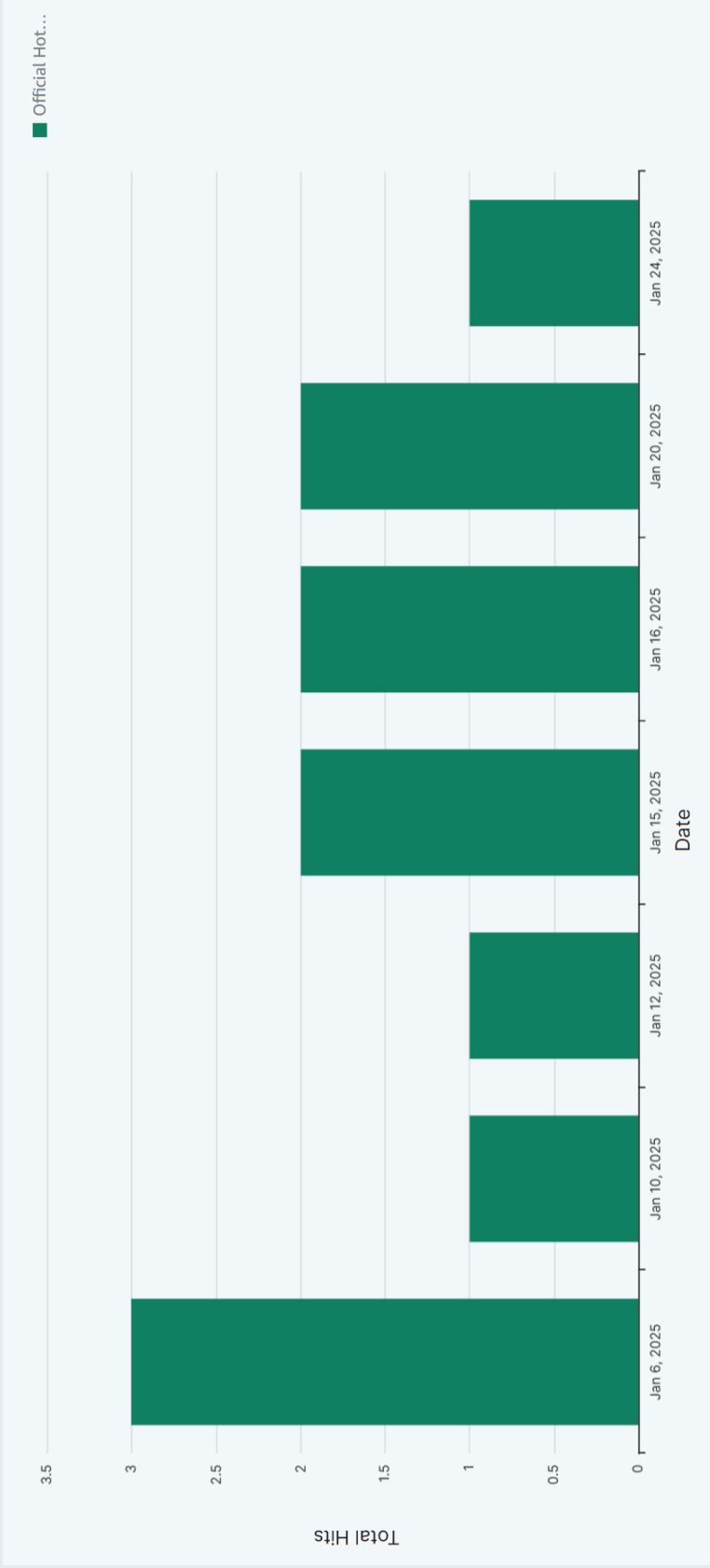
Official Hotlist Alerts  
12

Your Custom Hotlist Alerts  
No data

Other Custom Hotlist Alerts on Your Networks  
No data

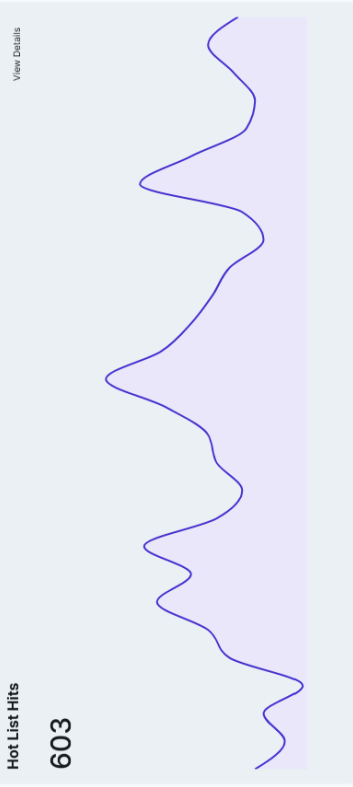
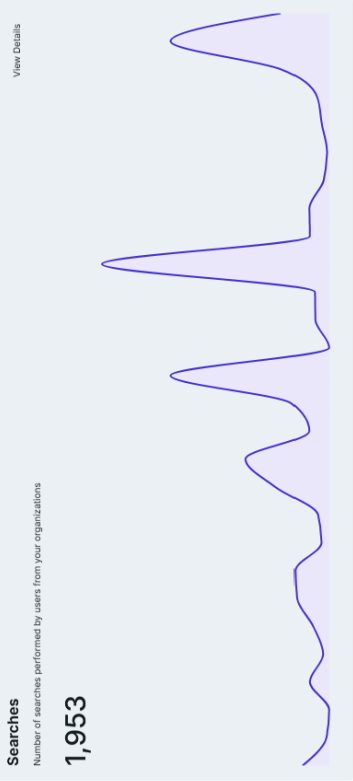
Total Alerts by Topic

Topic	Alerts
Sex Offender	12



# Summary Report

## Insights Dashboard



**Device Sharing**  
Shared with  
Lewisville TX PD,  
Alexander AR PD,  
and 620 others

Access Levels  
Search  
Hotlist Tool Access

**Device Status**

38 / 38 ?  
Devices Online

← Previous Device

Device Name  
#01 Inbound, Riverview Way, EB

Battery  
99%

Latency  
14.95 s

Next Device >

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Gessner
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer/Station

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road  
 Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA  
 Calico NA  
 Windemere NA  
 Mott Lane

Kensington NA  
 Stillforest NA

Farnham Park  
 Riverbend NA  
 Pinewood NA  
 Hampton Court

Bridlewood West NA  
 N Kuhlman NA  
 Longwoods NA  
 Memorial City Mall - 22

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

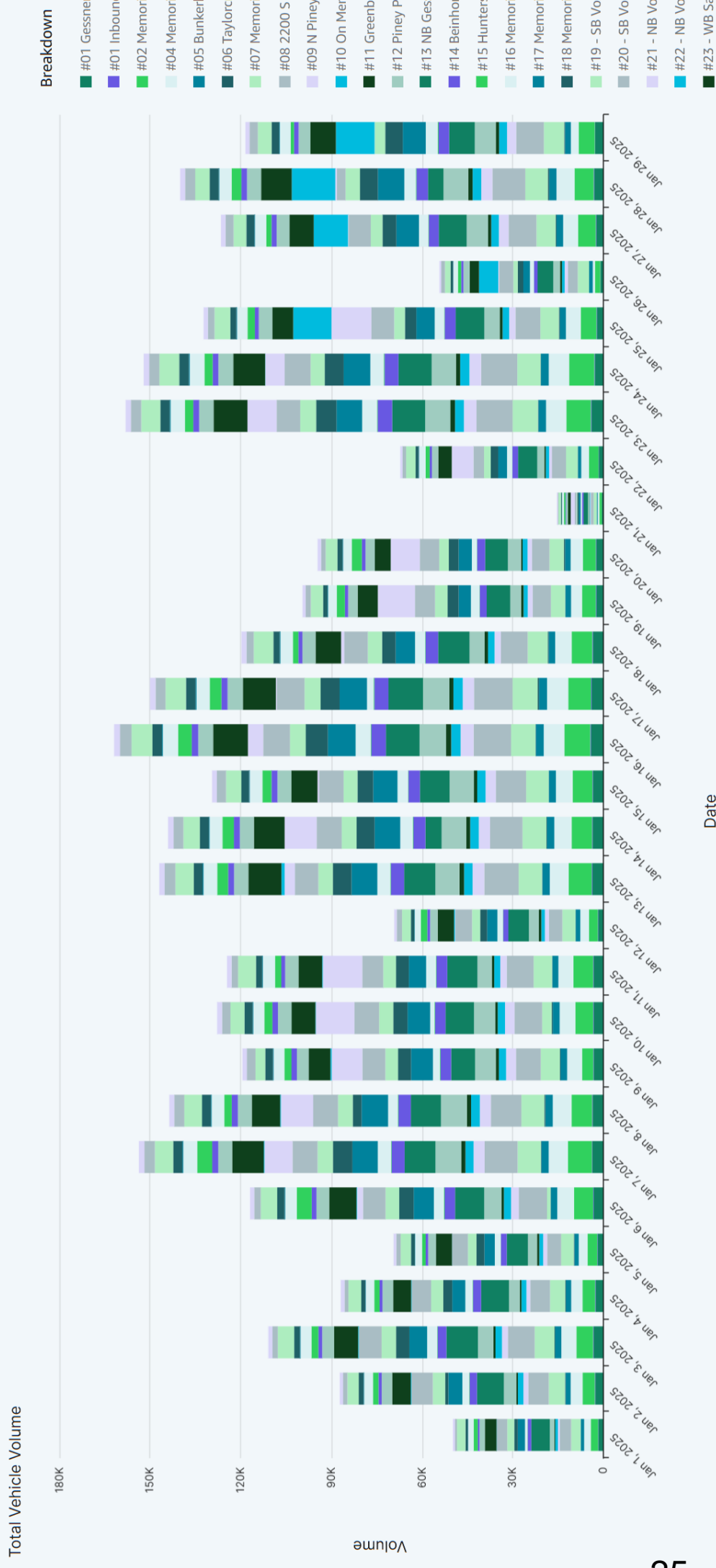
Purple = Privately Owned Systems



Cameras  Networks  Show Reads By  Count Method  Visual Type

Total Vehicle Volume  
3,269,897

Total Unique Vehicle Volume  
1,607,310



Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#13 NB Gessner Rd	247313
#08 2200 S Piney Point Rd NB at City Limit	239852
#23 - WB San Felipe x Buffalo Bayou	221603
#20 - SB Voss x Old Voss (Lane 2)	187755
#17 Memorial Dr WB at Voss	179777
#07 Memorial Dr EB at Briar Forest	168142
#12 Piney Point Dr SB at Gaylord	165394
#02 Memorial Dr EB at Gessner	157252
#21 - NB Voss x Magnolia Bend (Lane 1)	139220
#31 EB Memorial Dr near Tealwood	135522
#04 Memorial Dr NB at Briar Forest	134367
#18 Memorial Dr EB at Voss	122307
#19 - SB Voss x Old Voss (Lane 1)	114995
#24 - NB Blalock x Memorial	110477
#28 MYPD Station S/B Memorial Drive	100502
#14 Beinhorn Rd WB at Pipher	93272
#16 Memorial Dr WB at E Creekside Dr	84083
#01 Gessner SB at Frostwood Elementary	80902
#09 N Piney Point Rd at Memorial Dr	73455
#27 Unit 181 Blalock S/B at Taylorcrest	72486
#32 WB Greenbay @ Memorial Dr	67836
#30 EB Beinhorn Rd @ Voss Rd	62393
#10 On Memorial Dr EB from San Felipe	61828
#22 - NB Voss x Magnolia Bend (Lane 2)	61433
#05 Bunkerhill Rd SB at Taylorcrest	57542
#26 - SB Hedwig x Beinhorn	41758
Strey NB at Memorial	39558
#11 Greenbay St EB at Piney Point Rd	28022
#29 - Riverbend Main Entrance	6189
#06 Taylorcrest Rd WB at Flintdale	5581
#15 Hunters Creek Dr SB at I-10	4834
#01 Inbound, Riverview Way, EB	4214
#25 - NB Bunker Hill x Memorial	33
<b>Grand Total</b>	<b>3269897</b>

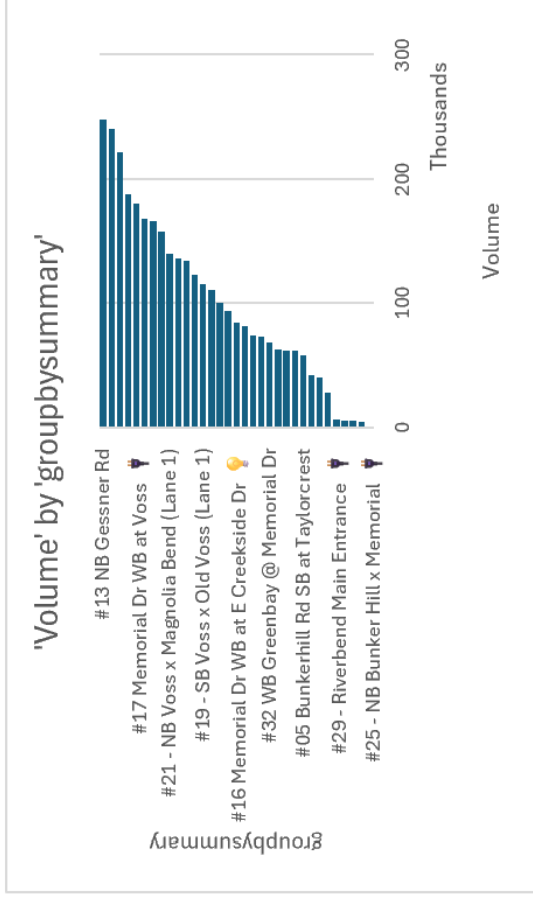


Plate Reads  
By Location

# Hot List Hits Report

Summary of hot list hits over time. Updates are made every 24 hours.

Controls

Date Range  -  Timeframe  Cameras  Networks

Category  Alert Sources  Hot List Reason  Show Hits By  Visual Type

Total Hotlist Alerts  
81

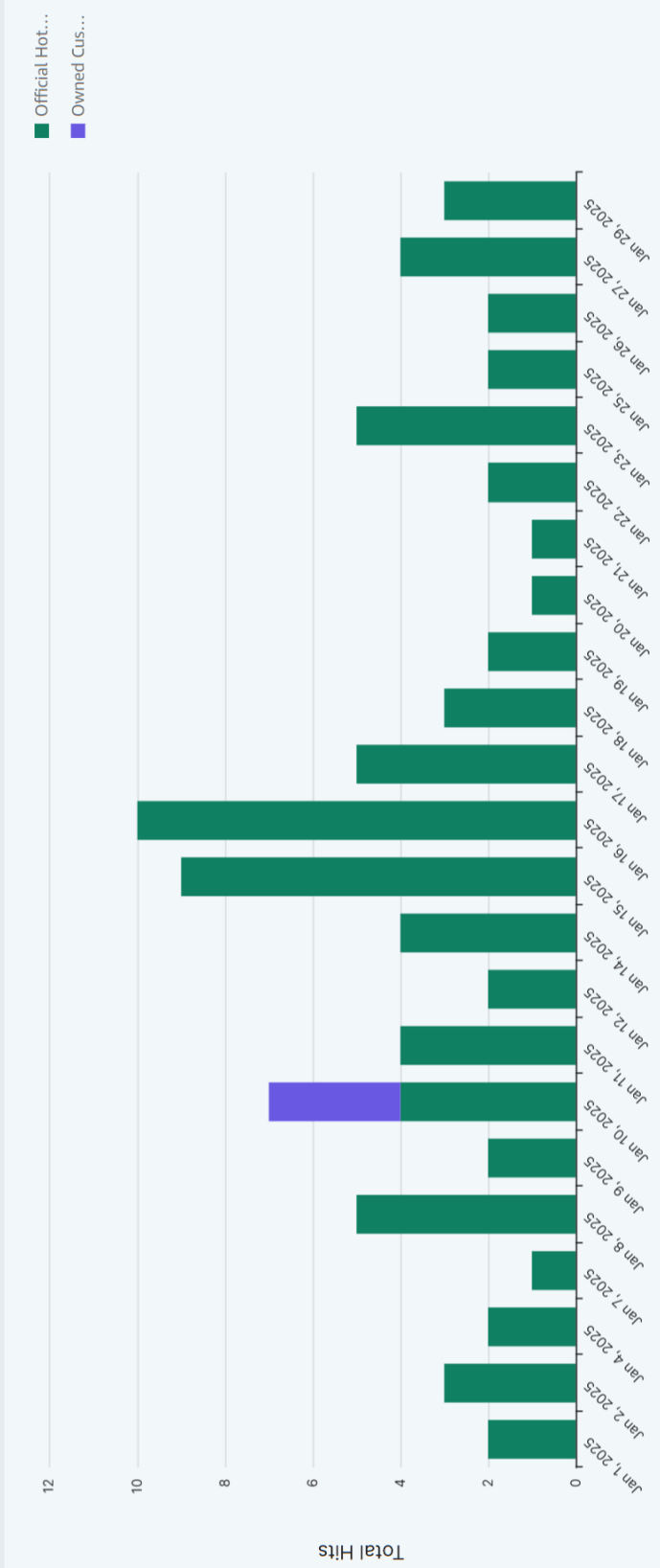
Official Hotlist Alerts  
78

Your Custom Hotlist Alerts  
3

Other Custom Hotlist Alerts on Your Networks  
No data

## Total Alerts by Topic

Topic	Alerts
Stolen Plate	25
Missing Person	20
Gang or Suspected Terrorist	18
Stolen Vehicle	14
Custom Hotlist Alert	3
Violent Person	1



# Hits By Camera

groupingselector	Sum of Total Hits
#13 NB Gessner Rd	9
#08 2200 S Piney Point Rd NB at City Limit	8
#21 - NB Voss x Magnolia Bend (Lane 1)	6
#24 - NB Blalock x Memorial	6
#31 EB Memorial Dr near Tealwood	6
#05 Bunkerhill Rd SB at Taylorcrest	5
#09 N Piney Point Rd at Memorial Dr	4
#07 Memorial Dr EB at Briar Forest	4
#01 Gessner SB at Frostwood Elementary	4
#23 - WB San Felipe x Buffalo Bayou	3
#29 - Riverbend Main Entrance	3
#10 On Memorial Dr EB from San Felipe	3
#19 - SB Voss x Old Voss (Lane 1)	3
#17 Memorial Dr WB at Voss	3
#04 Memorial Dr NB at Briar Forest	2
#18 Memorial Dr EB at Voss	2
#16 Memorial Dr WB at E Creekside Dr	2
#12 Piney Point Dr SB at Gaylord	1
#01 Inbound, Riverview Way, EB	1
#28 M/VPD Station S/B Memorial Drive	1
#32 WB Greenbay @ Memorial Dr	1
#22 - NB Voss x Magnolia Bend (Lane 2)	1
#02 Memorial Dr EB at Gessner	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#26 - SB Hedwig x Beinhorn	1
<b>Grand Total</b>	<b>81</b>

Total Reads – 3,269,897

Unique Reads – 1,607,310

Hits- 118

6 Top Hits – 98

Hotlist – 3

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order



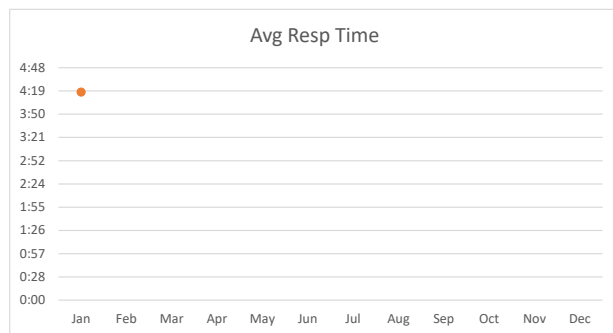
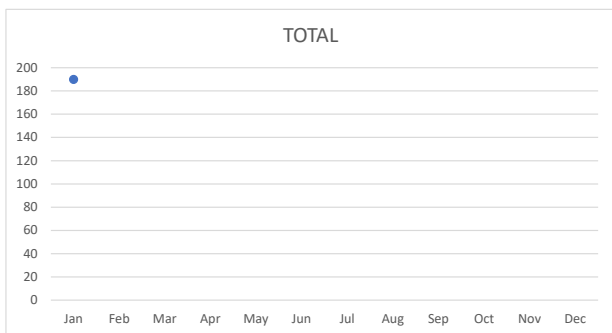
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### January 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>190</b>												<b>190</b>
Abdominal Pain	1												1
Carbon Monoxide Detector No Symptoms	5												5
Cardiac/Respiratory Arrest	1												1
Check a Noxious Odor	1												1
Check for the Smell of Natural Gas	5												5
Check for the Smell of Smoke	1												1
Chest Pain	5												5
Difficulty Breathing	11												11
Fall Victim	12												12
Fire Alarm Business	23												23
Fire Alarm Church or School	4												4
Fire Alarm Residence	31												31
Gas Leak	4												4
Heart Problems	8												8
Hemorrhage/Laceration	1												1
House Fire	1												1
Injured Party	4												4
Medical Alarm	3												3
Motor Vehicle Collision	22												22
Motor Vehicle Collision with Entrapment	1												1
Possible D.O.S.	1												1
Powerlines Down Arcing/Burning	1												1
Psychiatric Emergency	2												2
Service Call Non-emergency	11												11
Sick Call	9												9
Smoke in Residence	2												2
Stroke	3												3
Unconscious Party/Syncope	10												10
Unknown Medical Emergency	6												6
Vehicle Fire	1												1

Month	# of Incidents	Avg Resp Time
Jan	144	4:18
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
144		4:18

Note: Nat'l Std Fire Response Time: 6:50  
 Note: Nat'l Std Fire EMS Time: 6:30





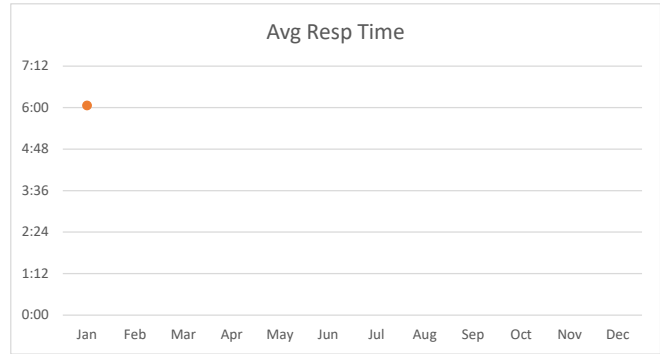
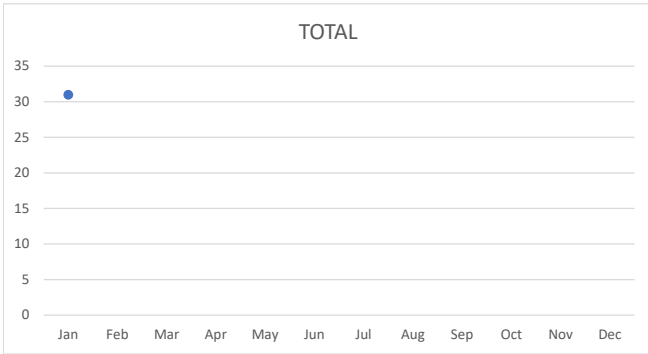


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

January 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>31</b>												<b>31</b>
Carbon Monoxide Detector No Symptoms	2												2
Check for the Smell of Natural Gas	1												1
Check for the Smell of Smoke	1												1
Difficulty Breathing	4												4
Fall Victim	3												3
Fire Alarm Church or School	2												2
Fire Alarm Residence	5												5
Gas Leak	1												1
Heart Problems	1												1
Medical Alarm	1												1
Motor Vehicle Collision	2												2
Service Call Non-emergency	5												5
Sick Call	1												1
Unconscious Party/Syncope	1												1
Unknown Medical Emergency	1												1

Month	# of Incidents	Avg Resp Time
Jan	21	6:04
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	21	6:04



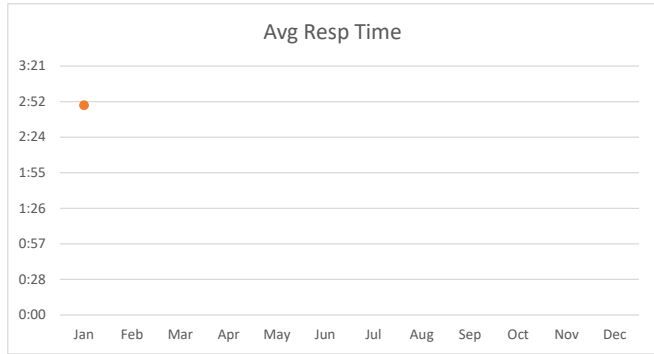
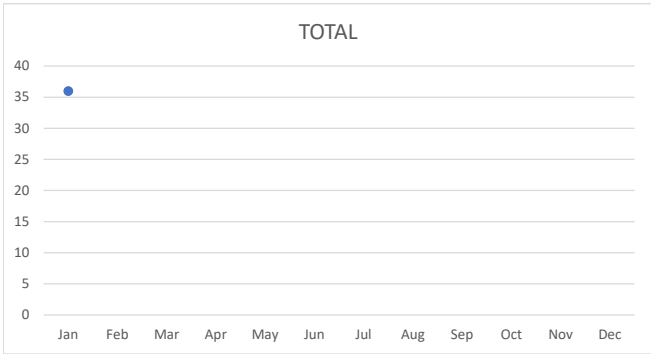


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

January 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>46</b>												<b>46</b>
Abdominal Pain	1												1
Check for the Smell of Natural Gas	1												1
Chest Pain	2												2
Difficulty Breathing	2												2
Fall Victim	4												4
Fire Alarm Business	12												12
Fire Alarm Residence	3												3
Gas Leak	1												1
Hemorrhage/Laceration	1												1
Injured Party	2												2
Motor Vehicle Collision	4												4
Powerlines Down Arcing/Burning	1												1
Psychiatric Emergency	1												1
Service Call Non-emergency	2												2
Sick Call	3												3
Smoke in Residence	1												1
Unconscious Party/Syncope	1												1
Unknown Medical Emergency	3												3
Vehicle Fire	1												1

Month	# of Incidents	Avg Resp Time
Jan	36	2:50
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
36		2:50



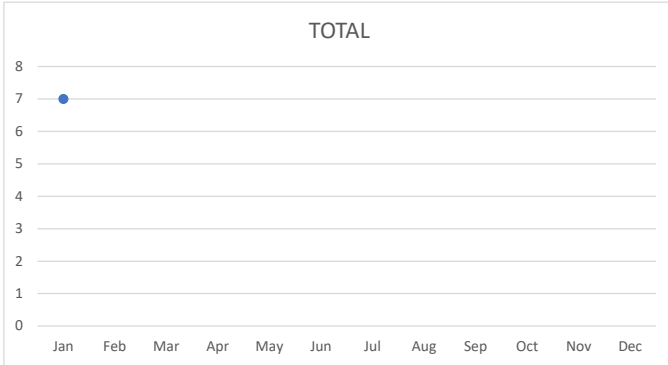


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### January 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>7</b>												<b>7</b>
Cardiac/Respiratory Arrest	1												1
Difficulty Breathing	1												1
Fire Alarm Residence	1												1
Heart Problems	1												1
Motor Vehicle Collision	1												1
Psychiatric Emergency	1												1
Unconscious Party/Syncope	1												1

Month	# of Incidents	Avg Resp Time
Jan	7	5:39
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		



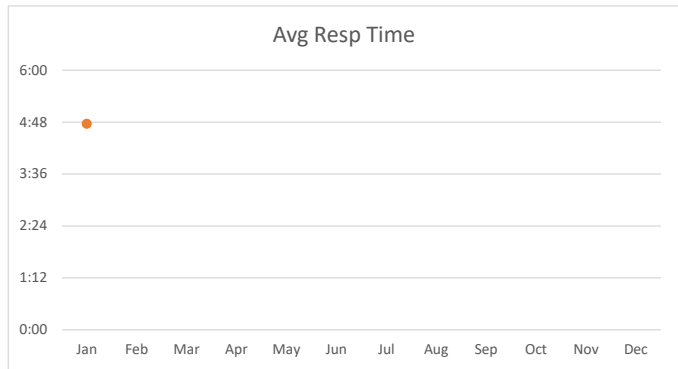
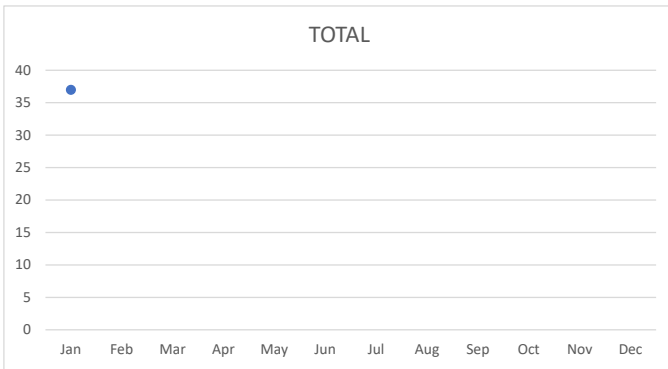


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### January 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>37</b>												<b>37</b>
Carbon Monoxide Detector No Symptoms	1												1
Check for the Smell of Natural Gas	1												1
Difficulty Breathing	1												1
Fall Victim	3												3
Fire Alarm Business	2												2
Fire Alarm Residence	15												15
Heart Problems	3												3
Injured Party	1												1
Motor Vehicle Collision	2												2
Motor Vehicle Collision with Entrapment	1												1
Sick Call	1												1
Stroke	2												2
Unconscious Party/Syncope	4												4

Month	# of Incidents	Avg Resp Time
Jan	29	4:46
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 29	<hr/> 4:46



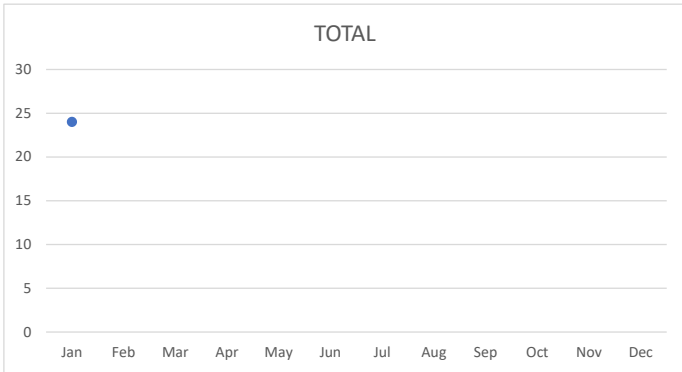


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### January 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>24</b>												<b>24</b>
Carbon Monoxide Detector No Symptoms	2												2
Check a Noxious Odor	1												1
Check for the Smell of Natural Gas	1												1
Chest Pain	1												1
Fall Victim	2												2
Fire Alarm Church or School	1												1
Fire Alarm Residence	5												5
Gas Leak	1												1
Heart Problems	1												1
Medical Alarm	1												1
Motor Vehicle Collision	1												1
Service Call Non-emergency	3												3
Sick Call	2												2
Smoke in Residence	1												1
Unconscious Party/Syncope	1												1

Month	# of Incidents	Avg Resp Time
Jan	16	4:56
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 16	<hr/> 4:56



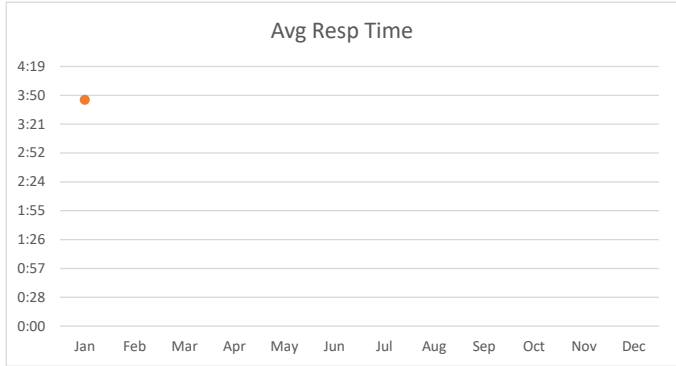
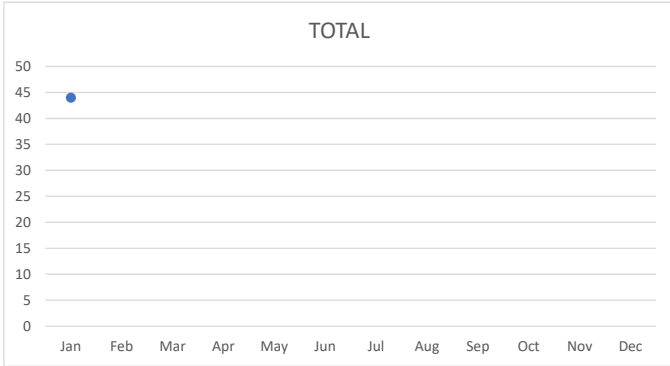


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### January 2025 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>44</b>												<b>44</b>
Check for the Smell of Natural Gas	1												1
Chest Pain	2												2
Difficulty Breathing	3												3
Fire Alarm Business	9												9
Fire Alarm Church or School	1												1
Fire Alarm Residence	2												2
Gas Leak	1												1
Heart Problems	2												2
Injured Party	1												1
Medical Alarm	1												1
Motor Vehicle Collision	12												12
Possible D.O.S.	1												1
Service Call Non-emergency	1												1
Sick Call	2												2
Stroke	1												1
Unconscious Party/Syncope	2												2
Unknown Medical Emergency	2												2

Month	# of Incidents	Avg Resp Time
Jan	35	3:46
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 35	<hr/> 3:46



**MAYOR**  
*Jim Pappas*

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
*Stuart Marks*  
*Fidel Sapien*  
*Linda Knox*  
*Chip Cowell*  
*Jay Carlton*



**CITY ADMINISTRATOR**  
*Tom Fullen, MPA, CPM*

## Building Official Monthly Report

Prepared Feb.13, 2025 for the Feb. 2025 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for Jan. 2025

Thank You,

Henry Rivas  
Building Official



**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2023**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	22	\$31,336	2	13	\$2,780	35	\$5,495	72	\$39,611	\$6,969,090
February	23	\$29,700	1	14	\$2,520	44	\$7,780	81	\$40,000	\$7,321,012
March	19	\$4,366	0	18	\$3,715	46	\$8,083	83	\$16,164	\$1,575,457
April	26	\$19,632	1	19	\$3,215	29	\$5,560	74	\$28,407	\$6,897,879
May	28	\$8,226	0	15	\$2,630	35	\$7,025	78	\$17,881	\$2,530,920
June	39	\$47,189	3	20	\$4,160	45	\$8,530	102	\$59,879	\$11,302,785
July	30	\$5,141	0	18	\$3,425	37	\$7,430	85	\$15,996	\$1,896,376
August	32	\$36,800	3	17	\$3,700	41	\$8,730	90	\$49,230	\$7,393,723
September	22	\$29,508	1	13	\$1,775	40	\$9,230	75	\$40,513	\$7,338,873
October	29	\$12,670	1	23	\$4,410	68	\$9,525	120	\$26,605	\$5,504,250
November	17	\$25,075	4	9	\$1,250	32	\$5,645	58	\$31,970	\$6,358,537
December	21	\$37,461	3	8	\$2,205	19	\$3,820	48	\$43,486	\$6,171,025
<b>Total</b>	<b>308</b>	<b>\$287,105</b>	<b>19</b>	<b>187</b>	<b>\$35,785</b>	<b>471</b>	<b>\$86,853</b>	<b>966</b>	<b>\$409,743</b>	<b>\$71,259,927</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2024**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$5,092	0	14	\$2,705	25	\$5,130	56	\$12,928	\$1,374,287
February	32	\$35,182	1	14	\$2,230	26	\$4,970	72	\$42,382	\$5,438,854
March	30	\$18,029	1	12	\$2,105	34	\$7,525	76	\$27,658	\$4,296,108
April	33	\$9,970	0	9	\$1,310	28	\$5,130	70	\$16,415	\$1,091,456
May	22	\$22,687	0	13	\$1,735	23	\$3,530	58	\$27,052	\$1,707,719
June	29	\$17,966	2	21	\$4,140	35	\$5,935	85	\$28,041	\$4,754,586
July	38	\$29,205	2	34	\$7,430	48	\$8	120	\$44,625	\$4,447,505
August	29	\$8,652	0	46	\$9,410	55	\$9,950	130	\$28,012	\$2,681,491
September	32	\$34,831	2	49	\$9,425	50	\$9,130	131	\$53,385	\$7,953,627
October	36	\$20,906	1	56	\$10,655	66	\$11,780	158	\$43,341	\$4,998,063
November	25	\$121,714	4	25	\$8,000	35	\$11,195	85	\$70,977	\$12,097,910
December	23	\$104,947	4	10	\$9,910	19	\$16,305	52	\$62,709	\$6,782,835
<b>Total</b>	<b>346</b>	<b>\$429,180</b>	<b>17</b>	<b>303</b>	<b>\$69,055</b>	<b>444</b>	<b>\$90,588</b>	<b>1,093</b>	<b>\$457,524</b>	<b>\$57,624,441</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2025**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	20	\$16,148	1	23	\$3,745	36	\$7,140	79	\$27,034	\$2,630,548
February										
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
<b>Total</b>	<b>20</b>	<b>\$16,148</b>	<b>1</b>	<b>23</b>	<b>\$3,745</b>	<b>36</b>	<b>\$7,140</b>	<b>79</b>	<b>\$27,034</b>	<b>\$2,630,548</b>



**City of Hunters Creek Village  
Inspection Activity Report - 2024**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	136	114	83.8%	22	16.2%
February	179	163	91.1%	16	8.9%
March	149	128	85.9%	21	14.1%
April	151	134	88.7%	17	11.3%
May	100	79	79.0%	21	21.0%
June	148	131	88.5%	17	11.5%
July	166	158	95.2%	8	4.8%
August	299	278	93.0%	21	7.0%
September	260	243	93.5%	17	6.5%
October	258	231	89.5%	27	10.5%
November	170	135	79.4%	35	20.6%
December	241	205	85.1%	36	14.9%
Total	2257	1999	88.6%	258	11.4%

**City of Hunters Creek Village  
Inspection Activity Report - 2025**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	219	193	88.1%	26	11.9%
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total	219	193	88.1%	26	11.9%

# CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared February 21, 2025 for the February 25th agenda

## A. Shasta/Pineland/Lindenwood Reconstruction

1. Project is 50% completed by time and 40% completed by invoice.
2. The remaining parts of Shasta and all of Pineland are being prepped for pavement and will be paved on the 24<sup>th</sup> and 25<sup>th</sup>. At that point Shasta and Pineland will be substantially complete.
3. A townhall was conducted on the 20<sup>th</sup> with the mayor, Tom, the contractor and my team in attendance. Residents gave feedback, asked questions and inquired about overall schedule.
4. Memorial pothole repairs will occur at the end of this project and is already included in the contract.
5. Project is on budget and on schedule. Total contract value is \$1,909,425.



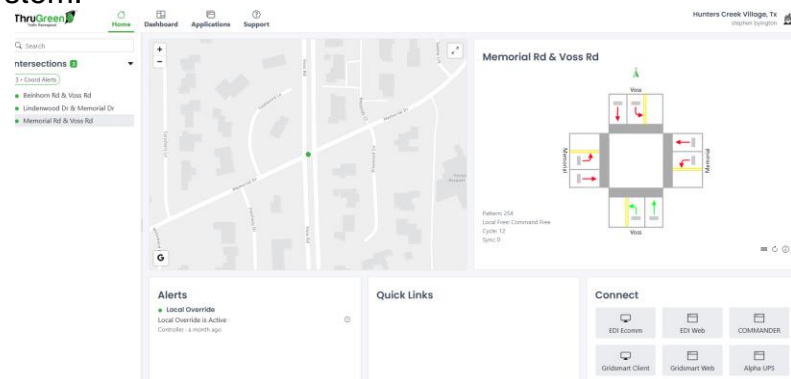


## B. Minor Drainage Improvements

1. **Wickwild Sinkhole** – Complete. Needs sod and fine grading.
2. **Melody Lane ditch modifications** – 90% complete
3. **Thamer Circle** – Approved. Not started.
4. **809 Kuhlman sinkhole** – Needs approval, waiting for cost.

## C. Traffic Signal Upgrades

1. New controllers to accommodate real time controls have been installed along with modems and ancillary equipment.
2. We have created accounts and are becoming acclimated to the system.



**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
January 28, 2025**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, January 28, 2025, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.**

- B. **Ed Neuhaus led the pledge of Allegiance followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**Ed Neuhaus made comments on the Farmers market parking issues, possibly having a police officer to help with traffic, and have more signs for where to park.**

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**

2. Police Commissioner Monthly Report – **Steve Reichek, Police Commissioner, and Eric Jones, Commander, presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, reported on the FEMA reimbursements.**
7. Mayor and Council Reports and Comments – **Councilmember Linda reported on the HCMCA. Mayor reported on Memorial Drive funds. Councilmember Marks made comments on the bills involving small lots, and ADUs.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on December 10, 2024.
2. Approval of the Cash Disbursement Journal for December 2024.

**Councilmember Marks made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

F. REGULAR AGENDA

1. Discussion and possible action to direct Planning and Zoning to review and make a recommendation on a request from the First Congregational Church to amend the Specific Use Permit to Install a Plaza Cover.

**Councilmember Cowell made a motion to direct Planning and Zoning to review and make a recommendation on a request from the First Congregational Church to amend the Specific Use Permit to Install a Plaza Cover. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

2. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election May 3, 2025, for the purpose of electing three (3) Council Members (Mayor, Position Nos. 4, and 5); and providing details relating to the holding of the election.

**Councilmember Marks made a motion to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election May 3, 2025, for the purpose of electing three (3) Council Members (Mayor, Position Nos. 4, and 5); and providing details relating to the holding of the election. Councilmember Sapien seconded the motion, and the motion was carried unanimously.**

3. Discussion and possible action to adopt a resolution of the City of Hunters Creek Village, Texas: confirming that, the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject.

**Councilmember Cowell made a motion to adopt a resolution of the City of Hunters Creek Village, Texas: confirming that, the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject. Councilmember Marks seconded the motion, and the motion was carried unanimously.**

4. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, amending the City's 2024 budget to adjust individual line items to reflect actual expenditures providing for severability; and containing other provisions relating to the subject.

**Councilmember Sapien made a motion to approve an ordinance of the City of Hunters Creek Village, Texas, amending the City's 2024 budget to adjust individual line items to reflect actual expenditures providing for severability; and containing other provisions relating to the subject. Councilmember Cowell seconded the motion, and the motion was carried unanimously.**

5. Discussion and possible action regarding the City's 2025 Arbor Day program.

**Councilmember Carlton made a motion to approve the City's 2025 Arbor Day program with the addition of verbiage for the Derecho &**

**Beryl storms. Councilmember Cowell seconded the motion, and the motion was carried unanimously.**

6. Discussion and possible action to appoint Jessica Pierce as the Assistant City Secretary.

**Councilmember Marks made a motion to appoint Jessica Pierce as the Assistant City Secretary. Councilmember Carlton seconded the motion, and the motion was carried unanimously.**

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in a closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- J. ADJOURNMENT

**At 6:58 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Knox seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 6:59 p.m.**

These minutes were approved on the \_\_\_\_ day of February 2025.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT</b>						
0005	A T & T Phone	01/01/2025	Regular	0.00	865.92	34925
000774	ADAM VOYLES	01/01/2025	Regular	0.00	450.00	34926
0647	AFLAC WORLDWIDE HEADQUARTERS	01/01/2025	Regular	0.00	373.22	34927
0669	C & D JANITOR SERVICE INC	01/01/2025	Regular	0.00	1,701.30	34928
0010	CENTERPOINT ENERGY	01/01/2025	Regular	0.00	62.24	34929
0445	CENTURY CONCRETE CONSTRUCTION INC	01/01/2025	Regular	0.00	76,130.72	34930
000876	CINTAS CORPORATION	01/01/2025	Regular	0.00	242.33	34931
000871	CIVIC PLUS (MUNICODE)	01/01/2025	Regular	0.00	1,432.20	34932
0012	COBB FENDLEY	01/01/2025	Regular	0.00	11,700.00	34933
000796	ENGIE RESOURCES	01/01/2025	Regular	0.00	5,684.27	34934
0020	EWING OUTDOOR SUPPLY	01/01/2025	Regular	0.00	158.95	34935
0150	GARY B MADDOX	01/01/2025	Regular	0.00	500.00	34936
0431	HOOPER COMMUNICATIONS LP	01/01/2025	Regular	0.00	615.00	34937
000844	LINEBARGER GOGGAN BLAIR & SAMPSON LLP	01/01/2025	Regular	0.00	1,938.27	34938
000919	MEMORIAL VILLAGES POLICE DEPT. - FUEL	01/01/2025	Regular	0.00	627.00	34939
0053	MEMORIAL VILLAGES WATER AUTHORITY	01/01/2025	Regular	0.00	2,313.55	34940
0053	MEMORIAL VILLAGES WATER AUTHORITY	01/01/2025	Regular	0.00	-2,313.55	34940
000753	PATAGONIA GRILL AND CAFE	01/01/2025	Regular	0.00	2,400.00	34941
000815	SAFEbuilt, LLC Lockbox#88135	01/01/2025	Regular	0.00	6,960.00	34942
0234	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY	01/01/2025	Regular	0.00	100.00	34943
000738	TEXAS ELITE GENERATORS INC	01/01/2025	Regular	0.00	1,102.83	34944
000856	CAMERON BUILDERS INC	01/15/2025	Regular	0.00	6,200.00	34945
0171	CARY M MORAN	01/15/2025	Regular	0.00	560.00	34946
000955	Crowe LLP	01/15/2025	Regular	0.00	9,025.00	34947
0537	GREEN FOR LIFE	01/15/2025	Regular	0.00	42,769.42	34948
000716	KIRWIN LAW FIRM PLLC	01/15/2025	Regular	0.00	1,260.00	34949
0065	ODP BUSSINESS SOLUTIONS	01/15/2025	Regular	0.00	238.61	34950
0067	OMNIBASE SERVICES OF TEXAS	01/15/2025	Regular	0.00	222.00	34951
000815	SAFEbuilt, LLC Lockbox#88135	01/15/2025	Regular	0.00	6,440.00	34952
0091	STATE COMPTROLLER	01/15/2025	Regular	0.00	23,643.06	34953
0624	TRANTEX	01/15/2025	Regular	0.00	454.85	34954
000789	VAN SANT LANDSCAPE MANAGEMENT	01/15/2025	Regular	0.00	3,328.00	34955
0362	VERIZON WIRELESS	01/15/2025	Regular	0.00	37.99	34956
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	01/15/2025	Regular	0.00	15,906.88	34957

**Bank Code AP DISB ALLEGIANCE Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	33	0.00	225,443.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-2,313.55
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>33</b>	<b>34</b>	<b>0.00</b>	<b>223,130.06</b>



Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS</b>						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	01/03/2025	EFT	0.00	497,606.80	1053
0105	VILLAGE FIRE DEPARTMENT	01/03/2025	EFT	0.00	280,236.54	1054
000913	ANITA M. JAMES	01/01/2025	Bank Draft	0.00	450.00	DFT0000536
000936	Ozraa Dhanani	01/01/2025	Bank Draft	0.00	1,125.00	DFT0000537
000908	PREACTIVE IT SOLUTIONS	01/01/2025	Bank Draft	0.00	1,460.00	DFT0000538
0517-TF	PAYMENT REMITTANCE CENTER	01/20/2025	Bank Draft	0.00	2,635.45	DFT0000541

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	4	0.00	5,670.45
EFT's	2	2	0.00	777,843.34
	<b>8</b>	<b>6</b>	<b>0.00</b>	<b>783,513.79</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	33	0.00	225,443.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-2,313.55
Bank Drafts	6	4	0.00	5,670.45
EFT's	2	2	0.00	777,843.34
	<b>41</b>	<b>40</b>	<b>0.00</b>	<b>1,006,643.85</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOL	1/2025	1,006,643.85
			<b>1,006,643.85</b>

**CITY OF HUNTERS CREEK VILLAGE  
QUARTERLY INVESTMENT REPORT  
QUARTER ENDING DECEMBER 31, 2024**

Account Description	Beginning Bank Balance	10/1/2024	10/1/2024-12/31/2024	Interest Earned	10/1/2024-12/31/2024	Deposits	10/1/2024-12/31/2024	Withdrawal	10/1/2024-12/31/2024	Cash In Transit	Ending Book/Market Value Balance	12/31/2024	% of Total Funds	Average Interest Rate	Maturity	3-month Average Collateral	
	<b>Stellar</b>																
Disbursement Public Funds	\$55,949.65	\$574,967.45	\$0.00	\$2,514.93	\$648,923.87	\$2,801,427.20	\$642,318.20	\$2,908,590.49	\$0.00	\$0.00	\$62,555.32	\$470,319.09	0.51%	0.00	Immediate		
Texas Class Tex Pool	\$3,732,884.00	\$7,681,563.98	\$35,805.09	\$92,284.99	\$0.00	\$1,000,000.00	\$812,782.75	\$0.00	\$0.00	\$0.00	\$2,955,906.34	\$8,773,848.97	23.91%	4.61	Immediate		
Texas Pool Prime	\$0.00	\$0.00	\$25.29	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,025.29	\$0.00	0.81%	1.56	Immediate		
<b>Total Accounts</b>																	\$12,955,193.49

The investment report for the 4th quarter of 2024 is in compliance with the City of Hunters Creek Village's investment policy as well as in compliance with the provisions of Chapter 2256 of the Texas Local Government Code, as required by the Public Funds Investment Act.

Reviewed and Approved by:

\_\_\_\_\_  
James S. Pappas  
Mayor  
Dated:

Prepared by:  
  
\_\_\_\_\_  
Tom Fullen  
City Administrator and Investment Officer  
Dated: Jan. 24, 2025



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 25, 2025  
**AGENDA SUBJECT:** Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 3, 2025, General Municipal Election; and containing other provisions relating to the subject.

**EXHIBITS:** Certificate of Unopposed Candidates & Ordinance

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**ORDINANCE NO. 2025-**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, DECLARING THAT THE UNOPPOSED CANDIDATES FOR MAYOR AND COUNCILMEMBER POSITIONS NOS. 4, AND 5 ARE DULY ELECTED; CANCELLING THE MAY 3, 2025, GENERAL MUNICIPAL ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, on January 28, 2025, the City Council of the City of Hunters Creek Village, Texas, adopted Ordinance No. 2025-952 ordering that a General Municipal Election be held on May 3, 2025, for the purpose of filling the following positions:

- Mayor
- Councilmember, Position No. 4
- Councilmember, Position No. 5

WHEREAS, the deadlines for filing applications for a place on the ballot, or for a place on the list of write-in candidates, for the positions for which the general election was to be held have all expired; and

WHEREAS, the City Secretary has certified to the City Council, in writing, that: a) Jim Pappas is unopposed for election to the office of Mayor; b) Chip Cowell is unopposed for election to Councilmember, Position No. 4; and c) Jay Carlton is unopposed for election to Councilmember, Position No. 5. Now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The following unopposed candidates are hereby declared elected to the offices specified below, and shall be issued certificates of election:

Jim Pappas, Mayor;  
Chip Cowell, Councilmember, Position No. 4; and  
Jay Carlton, Councilmember, Position No. 5.

Section 3. The General Municipal Election scheduled for the 3rd day of May 2025, is hereby cancelled. The Certification of Unopposed Candidates is attached hereto as Exhibit "A".

Section 4. The City Secretary is ordered to issue Certificates of Election to the unopposed candidates immediately after the date the canvass of the canceled election would have taken place.

Section 5. The City Secretary is hereby directed to cause a copy of this Ordinance to be posted on Election Day at the polling place that would have been used for the election.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there by one or more parts.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of February 2025.

ATTEST:

\_\_\_\_\_  
Jim Pappas, Mayor

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER  
POLITICAL SUBDIVISIONS (NOT COUNTY) CERTIFICACIÓN DE  
CANDIDATOS ÚNICOS  
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

**To: Presiding Officer of Governing Body**  
***Al: Presidente de la entidad gobernante***

**As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 3, 2025.**

***Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el Mayo 3, 2025.***

**List offices and names of candidates:**  
***Lista de cargos y nombres de los candidatos:***

**Office(s) *Cargo(s)***

**Candidate(s) *Candidato(s)***

**Mayor  
Councilmember, Position No. 4  
Councilmember, Position No. 5**

**Jim Pappas  
Chip Cowell  
Jay Carlton**

\_\_\_\_\_  
**Signature *(Firma)***

\_\_\_\_\_  
**Printed name *(Nombre en letra de molde)***

***(Seal) (sello)***

\_\_\_\_\_  
**Title *(Puesto)***

\_\_\_\_\_  
**Date of signing *(Fecha de firma)***

***See reverse side for instructions  
(Instrucciones en el reverso)***



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 25, 2025  
**AGENDA SUBJECT:** Discussion and possible action to accept the 2024  
Racial Profiling Data and Report from the  
Memorial Village Police Department.  
**EXHIBITS:** Report

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*Raymond Schultz*  
*Chief of Police*

January 16, 2025

TO: B. Hamilton, Chairman, MVPD Police Commission

FROM: R. Schultz, Chief

REF: 2024 Racial Profiling Data and Report

A review of the 2024 Racial Profiling Data and Report has been completed as per State of Texas legislative requirements, CCP Article 2.132. A copy of the report is attached and has been uploaded to the TCOLE web portal as required.

In 2024 the MVPD conducted 8,680 traffic stops. The race of the driver was NOT known in 99.8% at the time the traffic stop was conducted. Subsequently, the race of the driver was found to be.

- Alaska/Native American/Indian 1.89%
- Asian/Pacific Islander 6.09%
- Black 24.19%
- White 35.65%
- Hispanic/Latino 32.18%

The sex of the drivers was.

- Female 36.41%
- Male 63.58%

Moving violations issued.

- Alaska/Native American/Indian 2.20%
- Asian/Pacific Islander 6.54%
- Black 23.38%
- White 34.55%
- Hispanic/Latino 33.33%

Non-moving violation issued.

- Alaska/Native American/Indian 0.83%
- Asian/Pacific Islander 4.87%
- Black 26.34%
- White 39.58%
- Hispanic/Latino 28.38%

The data shows that a pattern of race-based traffic stops, arrests, searches or citations issued does not exist within the Memorial Villages Police Department.

Received: \_\_\_\_\_ Date: \_\_\_\_\_

Chairman

# Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

01.Total Traffic Stops			
			8,680
			<b>8,680</b>

02. Location of Stop			
CITY STREET	98.68%		8,565
COUNTY ROAD	0.09%		8
PRIVATE PROPERTY OR OTHER	0.03%		3
STATE HIGHWAY	0.01%		1
US HIGHWAY	1.19%		103
<b>Total</b>	<b>100.00%</b>		<b>8,680</b>

03. Was Race Known Prior to Stop?			
N	99.80%		8,663
Y	0.20%		17
<b>Total</b>	<b>100.00%</b>		<b>8,680</b>

04. Race or Ethnicity			
ALASKA NATIVE/AMERICAN INDIAN	1.89%		164
ASIAN/PACIFIC ISLANDER	6.09%		529
BLACK	24.19%		2,100
HISPANIC/LATINO	32.18%		2,793
WHITE	35.65%		3,094
<b>Total</b>	<b>100.00%</b>		<b>8,680</b>

05. Gender			
FEMALE	ALASKA NATIVE/AMERICAN INDIAN	1.27%	40
	ASIAN/PACIFIC ISLANDER	5.54%	175
	BLACK	27.71%	876

# Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

05. Gender			
FEMALE	HISPANIC/LATINO	27.33%	864
	WHITE	38.15%	1,206
		<b>100.00%</b>	<b>3,161</b>
MALE	ALASKA NATIVE/AMERICAN INDIAN	2.25%	124
	ASIAN/PACIFIC ISLANDER	6.41%	354
	BLACK	22.18%	1,224
	HISPANIC/LATINO	34.95%	1,929
	WHITE	34.21%	1,888
		<b>100.00%</b>	<b>5,519</b>
<b>Total</b>			<b>8,680</b>

06. Reason for Stop?			
MOVING TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	2.20%	143
	ASIAN/PACIFIC ISLANDER	6.54%	426
	BLACK	23.38%	1,522
	HISPANIC/LATINO	33.33%	2,170
	WHITE	34.55%	2,249
		<b>100.00%</b>	<b>6,510</b>
PRE EXISTING KNOWLEDGE	ASIAN/PACIFIC ISLANDER	2.70%	1
	BLACK	32.43%	12
	HISPANIC/LATINO	32.43%	12
	WHITE	32.43%	12
		<b>100.00%</b>	<b>37</b>
VEHICLE TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.83%	17
	ASIAN/PACIFIC ISLANDER	4.87%	100
	BLACK	26.34%	541

# Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

06. Reason for Stop?			
VEHICLE TRAFFIC VIOLATION	HISPANIC/LATINO	28.38%	583
	WHITE	39.58%	813
		<b>100.00%</b>	<b>2,054</b>
VIOLATION OF LAW	ALASKA NATIVE/AMERICAN INDIAN	5.06%	4
	ASIAN/PACIFIC ISLANDER	2.53%	2
	BLACK	31.65%	25
	HISPANIC/LATINO	35.44%	28
	WHITE	25.32%	20
		<b>100.00%</b>	<b>79</b>
<b>Total</b>			<b>8,680</b>
07. Was a Search Conducted?			
N	ALASKA NATIVE/AMERICAN INDIAN	1.91%	163
	ASIAN/PACIFIC ISLANDER	6.16%	526
	BLACK	23.76%	2,030
	HISPANIC/LATINO	32.16%	2,747
	WHITE	36.01%	3,076
		<b>100.00%</b>	<b>8,542</b>
Y	ALASKA NATIVE/AMERICAN INDIAN	0.72%	1
	ASIAN/PACIFIC ISLANDER	2.17%	3
	BLACK	50.72%	70
	HISPANIC/LATINO	33.33%	46
	WHITE	13.04%	18
		<b>100.00%</b>	<b>138</b>
<b>Total</b>			<b>8,680</b>

## Texas TCOLE SB1187 Racial Profiling Report (2024)

08. Reason for Search?			
CONSENT	ASIAN/PACIFIC ISLANDER	5.88%	1
	BLACK	41.18%	7
	HISPANIC/LATINO	47.06%	8
	WHITE	5.88%	1
		<b>100.00%</b>	<b>17</b>
CONTRABAND IN PLAIN VIEW	HISPANIC/LATINO	66.67%	2
	WHITE	33.33%	1
		<b>100.00%</b>	<b>3</b>
INCIDENT TO ARREST	ASIAN/PACIFIC ISLANDER	4.17%	1
	BLACK	54.17%	13
	HISPANIC/LATINO	20.83%	5
	WHITE	20.83%	5
		<b>100.00%</b>	<b>24</b>
INVENTORY	ALASKA NATIVE/AMERICAN INDIAN	2.17%	1
	BLACK	36.96%	17
	HISPANIC/LATINO	47.83%	22
	WHITE	13.04%	6
		<b>100.00%</b>	<b>46</b>
NO SEARCH	ALASKA NATIVE/AMERICAN INDIAN	1.91%	163
	ASIAN/PACIFIC ISLANDER	6.16%	526
	BLACK	23.76%	2,030
	HISPANIC/LATINO	32.16%	2,747
	WHITE	36.01%	3,076
		<b>100.00%</b>	<b>8,542</b>
PROBABLE CAUSE	ASIAN/PACIFIC ISLANDER	2.08%	1
	BLACK	68.75%	33
	HISPANIC/LATINO	18.75%	9

## Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

08. Reason for Search?			
PROBABLE CAUSE	WHITE	10.42%	5
		<b>100.00%</b>	<b>48</b>
<b>Total</b>			<b>8,680</b>

09. Was Contraband Discovered?			
N	ALASKA NATIVE/ AMERICAN INDIAN	0.96%	1
	ASIAN/ PACIFIC ISLANDER	1.92%	2
	BLACK	44.23%	46
	HISPANIC/ LATINO	38.46%	40
	WHITE	14.42%	15
		<b>100.00%</b>	<b>104</b>
Y	ASIAN/ PACIFIC ISLANDER	2.94%	1
	BLACK	70.59%	24
	HISPANIC/ LATINO	17.65%	6
	WHITE	8.82%	3
			<b>100.00%</b>
<b>Total</b>			<b>138</b>

10. Description of Contraband			
ALCOHOL	BLACK	100.00%	6
		<b>100.00%</b>	<b>6</b>
DRUGS	ASIAN/PACIFIC ISLANDER	4.00%	1

# Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

10. Description of Contraband			
DRUGS	BLACK	64.00%	16
	HISPANIC/LATINO	24.00%	6
	WHITE	8.00%	2
		<b>100.00%</b>	<b>25</b>
OTHER	BLACK	75.00%	3
	WHITE	25.00%	1
		<b>100.00%</b>	<b>4</b>
STOLEN PROPERTY	BLACK	66.67%	2
	HISPANIC/LATINO	33.33%	1
		<b>100.00%</b>	<b>3</b>
WEAPONS	BLACK	100.00%	4
		<b>100.00%</b>	<b>4</b>
<b>Total</b>			<b>42</b>

11. Result of the Stop			
ARREST	BLACK	69.23%	9
	HISPANIC/LATINO	15.38%	2
	WHITE	15.38%	2
		<b>100.00%</b>	<b>13</b>
CITATION	ALASKA NATIVE/AMERICAN INDIAN	1.57%	59
	ASIAN/PACIFIC ISLANDER	3.72%	140
	BLACK	25.47%	959
	HISPANIC/LATINO	41.67%	1,569
	WHITE	27.57%	1,038
		<b>100.00%</b>	<b>3,765</b>
CITATION AND ARREST	ASIAN/PACIFIC ISLANDER	5.26%	1
	BLACK	42.11%	8

# Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

11. Result of the Stop			
CITATION AND ARREST	HISPANIC/LATINO	26.32%	5
	WHITE	26.32%	5
		<b>100.00%</b>	<b>19</b>
VERBAL WARNING	ALASKA NATIVE/AMERICAN INDIAN	2.67%	5
	ASIAN/PACIFIC ISLANDER	5.35%	10
	BLACK	21.39%	40
	HISPANIC/LATINO	31.02%	58
	WHITE	39.57%	74
		<b>100.00%</b>	<b>187</b>
WRITTEN WARNING	ALASKA NATIVE/AMERICAN INDIAN	2.14%	100
	ASIAN/PACIFIC ISLANDER	8.10%	378
	BLACK	22.96%	1,072
	HISPANIC/LATINO	24.67%	1,152
	WHITE	42.13%	1,967
		<b>100.00%</b>	<b>4,669</b>
WRITTEN WARNING AND ARREST	BLACK	44.44%	12
	HISPANIC/LATINO	25.93%	7
	WHITE	29.63%	8
		<b>100.00%</b>	<b>27</b>
<b>Total</b>			<b>8,680</b>

12. Arrest Based On			
OUTSTANDING WARRANT	ASIAN/PACIFIC ISLANDER	2.33%	1
	BLACK	48.84%	21
	HISPANIC/LATINO	20.93%	9
	WHITE	27.91%	12



# Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

12. Arrest Based On			
		100.00%	43
VIOLATION OF PENAL CODE	BLACK	53.33%	8
	HISPANIC/LATINO	26.67%	4
	WHITE	20.00%	3
		100.00%	15
VIOLATION OF TRAFFIC LAW	HISPANIC/LATINO	100.00%	1
		100.00%	1
<b>Total</b>			<b>59</b>

13. Was Physical Force Used?			
N	ALASKA NATIVE/AMERICAN INDIAN	1.89%	164
	ASIAN/PACIFIC ISLANDER	6.10%	529
	BLACK	24.19%	2,099
	HISPANIC/LATINO	32.17%	2,791
	WHITE	35.66%	3,094
		100.00%	8,677
USE OF FORCE - NO BODILY INJURY	BLACK	33.33%	1
	HISPANIC/LATINO	66.67%	2
		100.00%	3
<b>Total</b>			<b>8,680</b>

Was Arrest Due to Contraband Found?			
N	ASIAN/PACIFIC ISLANDER	1.89%	1
	BLACK	49.06%	26
	HISPANIC/LATINO	20.75%	11
	WHITE	28.30%	15
		100.00%	53
Y	BLACK	50.00%	3

Memorial Villages, TX PD

Jan 1, 2024 - Dec 31, 2024

## Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

Was Arrest Due to Contraband Found?			
Y	HISPANIC/LATINO	50.00%	3
		100.00%	6
Total			59

# Racial Profiling Report | Full

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Agency Name: MEMORIAL VILLAGES POLICE DEPT.  
Reporting Date: 01/16/2025  
TCOLE Agency Number: 201231

Chief Administrator: RAYMOND D. SCHULTZ

Agency Contact Information:  
Phone: (713) 365-3703  
Email: rschultz@mvpdtx.org

Mailing Address:  
11981 MEMORIAL DRIVE  
HOUSTON, TX 77024-6297

This Agency filed a full report

MEMORIAL VILLAGES POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the MEMORIAL VILLAGES POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the MEMORIAL VILLAGES POLICE DEPT. if the individual believes that a peace officer employed by the MEMORIAL VILLAGES POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the MEMORIAL VILLAGES POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the MEMORIAL VILLAGES POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
  - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
  - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
  - e. the location of the stop;
  - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
  - a. the Commission on Law Enforcement; and
  - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The MEMORIAL VILLAGES POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in

Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: ERIC JONES  
Commander

Date: 01/16/2025

# Total stops: 8680

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**Street address or approximate location of the stop**

City street	8565
US highway	103
County road	8
State highway	1
Private property or other	3

**Was race or ethnicity known prior to stop?**

Yes	17
No	8663

**Race / Ethnicity**

Alaska Native / American Indian	164
Asian / Pacific Islander	529
Black	2100
White	3094
Hispanic / Latino	2793

**Gender**

<b>Female</b>	<b>3161</b>
Alaska Native / American Indian	164
Asian / Pacific Islander	529
Black	2100
White	3094
Hispanic / Latino	2793
<b>Male</b>	<b>5519</b>
Alaska Native / American Indian	124
Asian / Pacific Islander	354
Black	1224
White	1888
Hispanic / Latino	1929

**Reason for stop?**

<b>Violation of law</b>	<b>79</b>
Alaska Native / American Indian	4
Asian / Pacific Islander	2
Black	25
White	20

Hispanic / Latino	28
<b>Preexisting knowledge</b>	<b>37</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	12
Black	12
White	12
Hispanic / Latino	12
<b>Moving traffic violation</b>	<b>6510</b>
Alaska Native / American Indian	143
Asian / Pacific Islander	426
Black	1522
White	2249
Hispanic / Latino	2170
<b>Vehicle traffic violation</b>	<b>2054</b>
Alaska Native / American Indian	17
Asian / Pacific Islander	100
Black	541
White	813
Hispanic / Latino	583
<b>Was a search conducted?</b>	
<b>Yes</b>	<b>138</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	3
Black	70
White	18
Hispanic / Latino	46
<b>No</b>	<b>8542</b>
Alaska Native / American Indian	163
Asian / Pacific Islander	526
Black	2030
White	3076
Hispanic / Latino	2747
<b>Reason for Search?</b>	
<b>Consent</b>	<b>17</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	7
White	1

Hispanic / Latino	8
<b>Contraband</b>	<b>3</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	2
<b>Probable</b>	<b>48</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	33
White	5
Hispanic / Latino	9
<b>Inventory</b>	<b>46</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	17
White	6
Hispanic / Latino	22
<b>Incident to arrest</b>	<b>24</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	13
White	5
Hispanic / Latino	5

**Was Contraband discovered?**

<b>Yes</b>	<b>34</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	24
White	3
Hispanic / Latino	6
<b>No</b>	<b>104</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	2
Black	46
White	15
Hispanic / Latino	40

**Did the finding result in arrest?**  
(total should equal previous column)

Yes	0	No	0
Yes	1	No	0
Yes	24	No	0
Yes	3	No	0
Yes	6	No	0

<b>Description of contraband</b>	
<b>Drugs</b>	<b>25</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	16
White	2
Hispanic / Latino	6
<b>Weapons</b>	<b>4</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	4
White	0
Hispanic / Latino	0
<b>Currency</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Alcohol</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Stolen property</b>	<b>3</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	0
Hispanic / Latino	1
<b>Other</b>	<b>4</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	1
Hispanic / Latino	0
<b>Result of the stop</b>	
Verbal warning	<b>187</b>



Alaska Native / American Indian	5
Asian / Pacific Islander	10
Black	40
White	74
Hispanic / Latino	58
<b>Written warning</b>	<b>4669</b>
Alaska Native / American Indian	100
Asian / Pacific Islander	378
Black	1072
White	1967
Hispanic / Latino	1152
<b>Citation</b>	<b>3765</b>
Alaska Native / American Indian	59
Asian / Pacific Islander	140
Black	959
White	1038
Hispanic / Latino	1569
<b>Written warning and arrest</b>	<b>27</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	12
White	8
Hispanic / Latino	7
<b>Citation and arrest</b>	<b>19</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	5
Hispanic / Latino	5
<b>Arrest</b>	<b>13</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	9
White	2
Hispanic / Latino	2
<b>Arrest based on</b>	
<b>Violation of Penal Code</b>	<b>15</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	8
White	3
Hispanic / Latino	4
<b>Violation of Traffic Law</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1
<b>Violation of City Ordinance</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Outstanding Warrant</b>	<b>43</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	21
White	12
Hispanic / Latino	9

**Was physical force resulting in bodily injury used during stop?**

<b>Yes</b>	<b>3</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	2
<b>Resulting in Bodily Injury To:</b>	
Suspect	0
Officer	0
Both	0
<b>No</b>	<b>8677</b>
Alaska Native / American Indian	164
Asian / Pacific Islander	529
Black	2099
White	3094
Hispanic / Latino	2791

**Number of complaints of racial profiling**

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

**Comparative Analysis**

Use TCOLE's auto generated analysis	<input type="checkbox"/>
Use Department's submitted analysis	<input checked="" type="checkbox"/>

**Optional Narrative**

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 25, 2025  
**AGENDA SUBJECT:** Discussion and possible action to approve  
WIFI/Network Upgrade options.  
**EXHIBITS:** Estimate

---

# ESTIMATE

**IOSO**  
22000 Franz Rd  
Katy, TX 77449

support@ioso.io  
+1 (833) 277-6848  
https://ioso.io/



**Bill to**  
Tom Fullen  
City of Hunters Creek  
1 Hunters Creek Place  
Houston, TX 77024 USA

**Ship to**  
Tom Fullen  
City of Hunters Creek  
1 Hunters Creek Place  
Houston, TX 77024 USA

## Estimate details

Estimate no.: 1369  
Estimate date: 01/29/2025

#	Product or service	Description	Qty	Rate	Amount
1.	<b>FortiSwitch-424E-FPOE</b>	FortiSwitch-424E-FPOE Layer 2/3 FortiGate switch controller compatible PoE+ switch with 24 x GE RJ45 ports, 4 x 10 GE SFP+, with automatic Max 421W POE output limit	2	\$1,692.99	\$3,385.98
2.	<b>FG-71F-BDL-809-12</b>	FortiGate-71F Hardware plus 1 Year FortiCare Premium and FortiGuard Enterprise Protection	2	\$1,376.99	\$2,753.98
3.	<b>FortiAP-233G Indoor Wireless AP</b>	FortiAP-233G Indoor Wireless AP - Tri radio (Wi-Fi-6E IEEE 802.11ax Tri-band 2.4/5/6GHz and dual 5G operation 2+2+2 streams 3 radios) [Note: 6GHz band not available in all regulatory domains], external antennas, 1x10/100/10	3	\$399.74	\$1,199.22
4.	<b>FortiSwitch-424E-FPOE 1 Year FortiCare Premium Support</b>	FortiSwitch-424E-FPOE 1 Year FortiCare Premium Support - Direct MFG	2	\$262.99	\$525.98
5.	<b>FortiAP-233G 1 Year FortiCare Premium Support</b>	FortiAP-233G 1 Year FortiCare Premium Support - Direct MFG	3	\$59.00	\$177.00
6.	<b>IOSO - TNM - Senior Network Architect Hours</b>	Project Hours - IOSO hourly rate for a bucket of 10 hours to be utilized to complete the CBHV Network Upgrade Project	9	\$170.00	\$1,530.00

**Total** **\$9,572.16**



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 25, 2025  
**AGENDA SUBJECT:** Discussion and possible action to approve Budget Amendment 2025-01 from the Village Fire Department resulting in no additional assessments.

**EXHIBITS:** Budget Amendment 2025-01

---

# VILLAGE FIRE DEPARTMENT



901 Corbindale Rd  
Houston, Texas 77024  
(713) 468-7941  
(713) 468-5039 FAX

Protecting and Serving the Cities of:  
**BUNKER HILL VILLAGE**  
**HEDWIG VILLAGE**  
**HILSHIRE VILLAGE**  
**HUNTERS CREEK VILLAGE**  
**PINEY POINT VILLAGE**  
**SPRING VALLEY VILLAGE**

## Budget Amendment 2025-01

To: Gerardo Barrera City of Bunker Hill Village  
Wendy Baimbridge City of Hedwig Village  
Cassie Stephens City of Hilshire Village  
Tom Fullen City of Hunters Creek Village  
Bobby Pennington City of Piney Point Village  
John McDonald City of Spring Valley Village  
Cc: Board of Commissioners & Alternates Village Fire Department  
From: Amy Buckert Village Fire Department  
Date: January 24, 2025  
Re: **Budget Amendment 2025-01 Budget**

---

During the regular monthly Village Fire Department Board Meeting on January 22, 2025, the Village Fire Department Board of Commissioners unanimously approved a budget amendment to fund the purchase of an SME006 Arial Ladder Truck to replace Ladder 1. The insurance proceeds from Ladder 1 are anticipated to cover a significant portion of the funds necessary to purchase the SME006 Arial Ladder Truck; however, the Village Fire Department Board of Commissioners is requesting that the member Cities approve a 2025 budget amendment in an amount not to exceed \$2,300,000 to facilitate the purchase. **This budget amendment will not result in an additional assessment to the member cities.**

The total budget amendment of \$2,300,000 will be funded by:

- Ladder 1 insurance proceeds (in an amount anticipated to be approximately \$2,000,000); and
- The Capital Replacement Fund in an amount not to exceed \$300,000.

While this is an amendment to the 2025 budget, the vehicle will not be delivered until mid-2026 and will be built into the FY26 Budget and Capital Replacement Fund Schedule.

At the January 22, 2025 Village Fire Department Board Meeting, the Board of Commissioners also approved the purchase of an ERV010 Pumper Truck which was previously budgeted. By purchasing the Pumper Truck and the Ladder Truck together, the Village Fire Department would receive a multi-unit discount which would result in significant savings.

Please put this budget amendment on your earliest agenda for consideration and advise us of your Council's action in writing.



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 25, 2025  
**AGENDA SUBJECT:** Discussion and possible action to approve the renewal agreement with TX BBG Consulting/SAFEbuilt for building construction inspections.

**EXHIBITS:** Renewal

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February 18, 2025

Tom Fullen, City Administrator  
City of Hunters Creek Village  
1 Hunters Creek Place  
Houston, Texas 77024

Intent to Renew Agreement entered into on March 09, 2022 by and between City of Hunters Creek Village, (City) and TX BBG Consulting, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant).

Agreement initial term will complete on March 09, 2025 and allows for extension by mutual consent. It is the intent of both parties to extend this Agreement for an additional term of March 10, 2025 through March 09, 2026.

All provisions and pricing of the Agreement shall remain in effect, to the extent not modified by this letter.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

SAFEbuilt TEXAS LLC- A SAFEBUILT COMPANY

CITY OF HUNTERS CREEK VILLAGE, TEXAS

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 25, 2025  
**AGENDA SUBJECT:** Discussion and possible action to adopt a resolution suspending CenterPoint Energy's 2025 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days.

**EXHIBITS:** Resolution

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**RESOLUTION NO. 2025-02**

A RESOLUTION BY THE CITY OF HUNTERS CREEK VILLAGE, TEXAS SUSPENDING THE APRIL 19, 2025 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON, TEXAS COAST, SOUTH TEXAS, AND BEAUMONT/EAST TEXAS GEOGRAPHIC RATE AREAS, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Hunters Creek Village, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas (CenterPoint or Company) and is a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on February 18, 2025, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective April 19, 2025; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, THAT:

1. The April 19, 2025 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall at 1111 Louisiana Street, CNP Tower 19<sup>th</sup> Floor, Houston, Texas 77002, and to Jamie Mauldin, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Signed this \_\_\_\_ day of February 2025.

\_\_\_\_\_  
Jim Pappas  
Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 25, 2025  
**AGENDA SUBJECT:** Discussion and possible action to adopt an ordinance regarding Mayor and City Council stipends.  
**EXHIBITS:** Ordinance

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**ORDINANCE NO. 2025-**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, BY ADDING A NEW SECTION 2-23 OF ARTICLE II OF CHAPTER 2; PROVIDING RULES AND REGULATION FOR STIPENDS AND CERTAIN REIMBURSEMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, The City Council of the City of Hunters Creek Village, Texas (“City”) finds that it is in the best interest of the general welfare of the City and orderly functioning of government to provide rules and regulation for mayor and city council stipends and certain reimbursements;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

**SECTION 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

**SECTION 2.** A new Section 2-23 of Article II of Chapter 2 of the City of Hunters Creek Village, Texas, Code of Ordnances is added to read as follows:

**“Chapter 2 – ADMINISTRATION**

\* \* \* \*

**ARTICLE II. – CITY COUNCIL**

\* \* \* \*

**Sec. 2-23. - Stipend for mayor and city council.**

The mayor shall receive a stipend for the mayor's services of \$\_\_\_\_\_ per month.

Each city council member shall receive a stipend for services of \$\_\_\_\_\_ per month.

The stipend may be changed by the city council.

The city shall pay or reimburse reasonable expenses incurred by the mayor or city council members in the performance of official duties, limited to the amount appropriated for such expense in the current budget.”

**SECTION 3. SEVERABILITY.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same

notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall be in full force and effect on the date of its execution below.

**PASSED, APPROVED, AND ADOPTED this \_\_\_ day of February 2025.**

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Jim Pappas, Mayor

ATTEST:

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Tom Fullen, City Administrator  
Acting City Secretary