

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Linda Knox  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, April 22, 2025 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by Texas Government Code, however, there will be a quorum present at City Hall.

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Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at [fullen@cityofhunterscreek.com](mailto:fullen@cityofhunterscreek.com); or 3) calling him at 713-465-2150.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **AGENDA ITEM**
  - 1. Discussion and possible action to accept the final report from the Planning and Zoning Commission to allow the installation of a plaza cover.
- E. **PUBLIC HEARING** *A Public Hearing will be held before the City Council for the purpose of receiving testimony for or against the following...*
  - a. A request from First Congregational Church to amend their Specific Use Permit to install a plaza cover.
- F. **AGENDA ITEM**
  - 2. Discussion and possible action regarding an Ordinance amending the Specific Use Permit for First Congregational Church to install a plaza cover.

G. REPORTS

1. City Treasurer Monthly Report
2. Police Commissioner Monthly Report
3. Fire Commissioner Monthly Report
4. Building Official Monthly Report
5. City Engineer Monthly Report
6. City Administrator Report
7. Mayor and Council Reports and Comments
  - a. Sidewalk at Beinhorn and Voss

H. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on March 25, 2025.
2. Approval of the Cash Disbursement Journal for March 2025.

I. REGULAR AGENDA

3. Discussion and possible action to approve Amendment 2025-01 to the Memorial Village Police Department 2025 Budget in the amount of \$100,000.00 which will not result in additional assessments to the City.
4. Discussion and possible action to approve Amendment 2025-02 to the Village Fire Department's 2025 Budget in the amount of \$110,000.00 which will not result in additional assessments to the City.
5. Discussion and possible action to approve an extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle.
6. Discussion and possible action to approve a Joint Participation Interlocal Agreement with Harris County and City of Houston to construct improvements to the pavement along Memorial Drive from Chimney Rock to Greenbay Street.
7. Discussion and possible action to approve an interlocal agreement with the City of Hedwig Village for Sidewalk replacement on Beinhorn Road.
8. Discussion and possible action to approve a Resolution appointing Councilmember Stewart Marks as the City's designated representative regarding legislative issue.

9. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, amending the City's 2025 budget to add new individual line items to reflect actual expenditures providing for severability; and containing other provisions relating to the subject.
  10. Discussion and possible action to vacate, close, or abandon a portion of Ripple Creek Drive.
  11. Discussion and possible action to amend the Fire Sprinkler Ordinance.
- J. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- K. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- L. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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### CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: April 17, 2025 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

\_\_\_\_\_/s/  
Tom Fullen, City Administrator  
Acting City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.