

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, May 27, 2025 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by Texas Government Code, however, there will be a quorum present at City Hall.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. Administration of the oath of office to the newly elected councilmembers.
- D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. **REPORTS**
 - 1. City Treasurer Monthly Report
 - 2. Police Commissioner Monthly Report
 - 3. Fire Commissioner Monthly Report
 - 4. Building Official Monthly Report
 - 5. City Engineer Monthly Report
 - 6. City Administrator Report
 - 7. Mayor and Council Reports and Comments
- F. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on April 22, 2025.
2. Approval of the Cash Disbursement Journal for April 2025.
3. Approval of the 1st Quarterly Investment Report for 2025.

G. REGULAR AGENDA

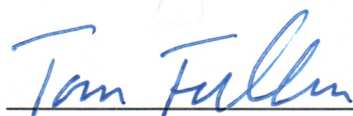
1. Discussion about Trash and Recycling pick up with GFL Environmental.
2. Discussion and possible action to approve the FY2024 Funding Review for the Memorial Village Police Department.
3. Discussion and possible action to approve the Memorial Village Police Departments FY2026 proposed Budget.
4. Discussion and possible action to approve Amendment No. 2024-02 to the Village Fire Departments 2024 Budget to make intra-budgetary transfers that will not result in additional assessments to the City.
5. Discussion and possible action to approve Amendment No. 2025-03 to the Village Fire Departments 2025 Budget in an amount not to exceed \$236,000.00 and that will not result in additional assessments to the City.
6. Discussion and possible action to approve an increase to Amendment No. 77 with CobbFendley in the amount of \$35,990.46 for Construction Phase Services and Reimbursable Expenses.
7. Discussion and possible action to approve the proposal from Cameron Builders for the replacement of the shutters on City Hall in the amount of \$18,822.40 for Western Red Cedar or \$28,032.84 for Mahogany.
8. Discussion and possible action to approve an extension for New Residence Permit 202300422 at 502 Thamer Lane.
9. Discussion and possible action to approve the agreement between Hunters Creek Village and Spring Branch School District to assess and collect ad valorem taxes.
10. Discussion and possible action to schedule a Budget Workshop date for the City's FY2026 Budget.
11. Discussion and possible action to adopt an ordinance to vacate, close, or abandon a portion of Ripple Creek Drive.

12. Discussion and possible action to request that the Planning and Zoning Commission consider a potential amendment to the City's Zoning Ordinance to add a definition for the term "masonry"—including applicable materials and manner of construction—as used in Section 44-163(4) of the Ordinance, thereof concerning the walls required along the side or rear property lines adjacent to Voss or Memorial Roads.
- J. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- K. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- L. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: May 23, 2025 at 10:00 a.m. and remained so posted continuously for at least 72 hours before said meeting was convened.



Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.