

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
January 28, 2025**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, January 28, 2025, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Ed Neuhaus led the pledge of Allegiance followed by a prayer by Mayor Pappas.**
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

Ed Neuhaus made comments on the Farmers market parking issues, possibly having a police officer to help with traffic, and have more signs for where to park.

- D. REPORTS

1. City Treasurer Monthly Report - Tom Fullen, City Administrator, presented this report.

2. Police Commissioner Monthly Report – **Steve Reichel, Police Commissioner, and Eric Jones, Commander, presented this report.**
3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, reported on the FEMA reimbursements.**
7. Mayor and Council Reports and Comments – **Councilmember Linda reported on the HCMCA. Mayor reported on Memorial Drive funds. Councilmember Marks made comments on the bills involving small lots, and ADUs.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on December 10, 2024.
2. Approval of the Cash Disbursement Journal for December 2024.

Councilmember Marks made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to direct Planning and Zoning to review and make a recommendation on a request from the First Congregational Church to amend the Specific Use Permit to Install a Plaza Cover.

Councilmember Cowell made a motion to direct Planning and Zoning to review and make a recommendation on a request from the First Congregational Church to amend the Specific Use Permit to Install a Plaza Cover. Councilmember Knox seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election May 3, 2025, for the purpose of electing three (3) Council Members (Mayor, Position Nos. 4, and 5); and providing details relating to the holding of the election.

Councilmember Marks made a motion to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election May 3, 2025, for the purpose of electing three (3) Council Members (Mayor, Position Nos. 4, and 5); and providing details relating to the holding of the election. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to adopt a resolution of the City of Hunters Creek Village, Texas: confirming that, the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject.

Councilmember Cowell made a motion to adopt a resolution of the City of Hunters Creek Village, Texas: confirming that, the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject. Councilmember Marks seconded the motion, and the motion was carried unanimously.

4. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, amending the City's 2024 budget to adjust individual line items to reflect actual expenditures providing for severability; and containing other provisions relating to the subject.

Councilmember Sapien made a motion to approve an ordinance of the City of Hunters Creek Village, Texas, amending the City's 2024 budget to adjust individual line items to reflect actual expenditures providing for severability; and containing other provisions relating to the subject. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action regarding the City's 2025 Arbor Day program.

Councilmember Carlton made a motion to approve the City's 2025 Arbor Day program with the addition of verbiage for the Derecho &

Beryl storms. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

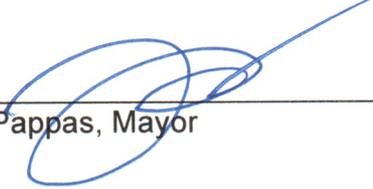
6. Discussion and possible action to appoint Jessica Pierce as the Assistant City Secretary.

Councilmember Marks made a motion to appoint Jessica Pierce as the Assistant City Secretary. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in a closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- J. ADJOURNMENT

At 6:58 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Knox seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 6:59 p.m.

These minutes were approved on the 25th day of February 2025.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

