

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
February 25, 2025**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 25, 2025, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Henry Rivas led the pledge of Allegiance followed by a prayer by Mayor Pappas.**
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No Comments.

D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Brooke Hamilton, Police Commissioner, and Ray Schultz, Police Chief, presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, and Howard Miller, Fire Chief, presented this report.**
4. Building Official Monthly Report – **Tom Fullen, City Administrator, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Mayor reported on Memorial Drive Replacement Funds.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on January 28, 2025.
2. Approval of the Cash Disbursement Journal for January 2025.
3. Approval of the 4th Quarterly Investment Report for 2025.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 3, 2025, General Municipal Election; and containing other provisions relating to the subject.

Councilmember Marks made a motion to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor, Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 3, 2025, General Municipal Election; and containing other provisions relating to the subject. Councilmember Knox seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to accept the 2024 Racial Profiling Data and Report from the Memorial Village Police Department.

Councilmember Sapien made a motion to accept the 2024 Racial Profiling Data and Report from the Memorial Village Police Department. Councilmember Knox seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to approve WIFI/Network Upgrade options.

Discussion with IT consultant on potential service plans. No Action taken.

4. Discussion and possible action to approve Budget Amendment 2025-01 from the Village Fire Department resulting in no additional assessments.

This item was taken out of order.

Councilmember Sapien made a motion to approve Budget Amendment 2025-01 from the Village Fire Department resulting in no additional assessments. Councilmember Knox seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action to approve the renewal agreement with TX BBG Consulting/SAFEbuilt for building construction inspections.

Councilmember Sapien made a motion to approve the renewal agreement with TX BBG Consulting/SAFEbuilt for building construction inspections. Councilmember Marks seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to adopt a resolution suspending CenterPoint Energy's 2025 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days.

Councilmember Cowell made a motion to adopt a resolution suspending CenterPoint Energy's 2025 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

7. Discussion and possible action to adopt an ordinance regarding Mayor and City Council stipends.

This item was taken out of order.

Councilmember Cowell made a motion to adopt an ordinance regarding Mayor and City Council stipends. Councilmember Knox seconded the motion, and the motion was carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in a closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 7:32 p.m. the mayor announced that the City Council was recessing into closed executive session under the Chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

- Texas Government Code, Section 551.071: Consultation with Attorney. The governmental body will conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about: pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.
 - Stipends

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 7:58 p.m. No action was taken during the executive session.

- J. ADJOURNMENT

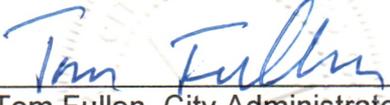
At 7:59 p.m., Councilmember Knox made a motion to adjourn. Councilmember Sapien seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 8:00 p.m.

These minutes were approved on the 25th day of March 2025.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

