

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 22, 2025**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 22, 2025, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant City Secretary:	Jessica Pierce

- A. Call to order and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Gary Maddox led the pledge of Allegiance followed by a prayer by Mayor Pappas.**

Mayor Pappas recognizes and presents a plaque to Judge Gary Maddox for the years of his service to the city as Presiding Judge.

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

Katherine Strange voiced a complaint towards Councilmember Knox.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**

2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, and Steve Reichel, Police Commissioner, presented this report.**
3. Fire Commissioner Monthly Report – **Howard Miller, Fire Chief, and Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **No Report.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on June 24, 2025.
2. Approval of the Minutes of the Budget Meeting on June 24, 2025.
3. Approval of the Cash Disbursement Journal for June 2025.

Councilmember Carlton made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion, and the motion was carried unanimously.

F. REGULAR AGENDA

1. Discussion and recognition of Judge Gary Maddox retirement as Presiding Municipal Court Judge.

Item taken out of order.

Mayor Pappas recognizes and presents a plaque to Judge Gary Maddox for the years of his service to the city as Presiding Judge.

2. Discussion and possible action regarding an ordinance appointing a Presiding Municipal Court Judge and Associate Municipal Court Judges.

Item taken out of order.

Councilmember Marks made a motion to approve an ordinance appointing a Presiding Municipal Court Judge and Associate Municipal Court Judges. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2024.

Item taken out of order.

Councilmember Sapien made a motion to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2024. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

4. Discussion and possible action to call a public hearing, to be held on August 26, 2025, on the City's proposed 2026 fiscal year budget.

Councilmember Marks made a motion to call a public hearing, to be held on August 26, 2025, on the City's proposed 2026 fiscal year budget. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action to call a public hearing, to be held on September 23, 2025, on the City's proposed 2025 Tax Rate.

Councilmember Knox made a motion to call a public hearing, to be held on September 23, 2025, on the City's proposed 2025 Tax Rate. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to approve a proposal from Bill Bownds Nursery in the amount of \$32,750 for tree planting along Voss Road.

Councilmember Cowell made a motion to approve a proposal from Bill Bownds Nursery in the amount of \$32,750 for tree planting along Voss Road. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

- G. EXECUTIVE SESSION *A closed meeting will be held under:*

At 6:46 p.m. the mayor announced that the City Council was recessing into

closed executive session under Chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

- a) Texas Government Code, Section 551.071, Consultation with Attorney: A governmental body may conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about pending or contemplated litigation; or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.

- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 7:27 p.m. No action was taken during the executive session.

I. ADJOURNMENT

At 7:28 p.m., Councilmember Marks made a motion to adjourn. Councilmember Knox seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:28 p.m.

These minutes were approved on the 26th day of August 2025.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

