

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, October 28, 2025, at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by the Texas Government Code; however, there will be a quorum present at City Hall.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order, and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REGULAR AGENDA**
 - 1. Discussion and possible action to accept the final report from the Planning and Zoning Commission on amending the Zoning Ordinance, Section 44-163, regarding rules and regulations for walls and fences, and defining masonry.
- E. **PUBLIC HEARING** Public hearings will be held before the City Council for the purpose of receiving testimony for or against the following:
 - a. Amending the Zoning Ordinance, Section 44-163, regarding rules and regulations for walls and fences and defining masonry.

F. REGULAR AGENDA

2. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending Chapter 44, Section 44-163, Zoning Ordinance, to provide rules and regulations for walls and fences and defining masonry.

G. REPORTS

1. City Treasurer Monthly Report
2. Police Commissioner Monthly Report
3. Fire Commissioner Monthly Report
4. Building Official Monthly Report
5. City Engineer Monthly Report
6. City Administrator Report
 - a. Annual Christmas Luncheon
7. Mayor and Council Reports and Comments

H. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on September 23, 2025.
2. Approval of the Cash Disbursement Journal for September 2025.
3. Approval of the 3rd Quarterly Investment Report for 2025.
4. Approval of the 2026 Holiday Schedule.
5. Approval of the membership renewal with ERCOT for 2026.

I. REGULAR AGENDA

3. Discussion and possible action to approve an extension for the remodel permit 202300941 at 10911 Kirwick Drive.
4. Discussion and possible action to approve Change Order No. 1 to the contract with UMD Construction in the amount of \$96,694.50 for the Voss Road Panel Reconstruction Project.
5. Discussion and possible action to appoint positions on the Zoning Board of Adjustment.
6. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2026 General Assembly.

7. Discussion and possible action to approve the November/December Regular City Council meeting date. (12/09/2025)
 8. Discussion and possible action to consider and accept the engagement letter from Crowe LLP for auditing services.
 9. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending Chapter 10, Section 10-23 to provide rules and regulations for front yard paving.
 10. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, extending Ordinance No. 2023-938 to continue the temporary decrease of the required diameter of a replacement tree from 6" caliper to 5" caliper.
- J. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- K. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- L. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 22, 2025 at 4:00 p.m. and remained so posted continuously for at least three business days before said meeting was convened.

Tom Fullen

Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible, and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's website at <http://cityofhunterscreek.com>.

