

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, October 28, 2025, at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by the Texas Government Code; however, there will be a quorum present at City Hall.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order, and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REGULAR AGENDA**
 - 1. Discussion and possible action to accept the final report from the Planning and Zoning Commission on amending the Zoning Ordinance, Section 44-163, regarding rules and regulations for walls and fences, and defining masonry. **Pgs. 1-5**
- E. **PUBLIC HEARING** Public hearings will be held before the City Council for the purpose of receiving testimony for or against the following:
 - a. Amending the Zoning Ordinance, Section 44-163, regarding rules and regulations for walls and fences and defining masonry. **Pg. 6**

F. REGULAR AGENDA

2. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending Chapter 44, Section 44-163, Zoning Ordinance, to provide rules and regulations for walls and fences and defining masonry. [Pgs. 7-12](#)

G. REPORTS

1. City Treasurer Monthly Report [Pgs. 13-18](#)
2. Police Commissioner Monthly Report [Pgs. 19-41](#)
3. Fire Commissioner Monthly Report [Pgs. 42-49](#)
4. Building Official Monthly Report [Pgs. 50-52](#)
5. City Engineer Monthly Report [Pgs. 53-55](#)
6. City Administrator Report
 - a. Annual Christmas Luncheon
7. Mayor and Council Reports and Comments

H. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on September 23, 2025. [Pgs. 56-61](#)
2. Approval of the Cash Disbursement Journal for September 2025. [Pgs. 62-64](#)
3. Approval of the 3rd Quarterly Investment Report for 2025. [Pg. 65](#)
4. Approval of the 2026 Holiday Schedule. [Pg.66](#)
5. Approval of the membership renewal with ERCOT for 2026. [Pg. 67-69](#)

I. REGULAR AGENDA

3. Discussion and possible action to approve an extension for the remodel permit 202300941 at 10911 Kirwick Drive. [Pgs. 70-71](#)
4. Discussion and possible action to approve Change Order No. 1 to the contract with UMD Construction in the amount of \$96,694.50 for the Voss Road Panel Reconstruction Project. [Pgs. 72-82](#)
5. Discussion and possible action to appoint positions on the Zoning Board of Adjustment. [Pg. 83](#)
6. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2026 General Assembly. [Pgs. 84-85](#)

7. Discussion and possible action to approve the November/December Regular City Council meeting date. (12/09/2025) [Pg. 86](#)
 8. Discussion and possible action to consider and accept the engagement letter from Crowe LLP for auditing services. [Pg. 87-100](#)
 9. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending Chapter 10, Section 10-23 to provide rules and regulations for front yard paving. [Pgs. 101-105](#)
 10. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, extending Ordinance No. 2023-938 to continue the temporary decrease of the required diameter of a replacement tree from 6" caliper to 5" caliper. [Pgs. 106-108](#)
- J. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- K. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- L. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 22, 2025 at 4:00 p.m. and remained so posted continuously for at least three business days before said meeting was convened.

Tom Fullen

Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible, and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's website at <http://cityofhunterscreek.com>.





**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to accept the final report from the Planning and Zoning Commission on amending the Zoning Ordinance, Section 44-163, regarding rules and regulations for walls and fences, and defining masonry.
EXHIBITS: Final Report

**City of Hunters Creek Village, Texas, Planning and Zoning Commission
Final Report on Amendment to Section 44-163 of the Zoning Code of
Ordinances**

After making a Preliminary Report and holding a Public Hearing on such Preliminary Report regarding an amendment to Section 44-163 of the Zoning Code of Ordinances:

- Amend the definition of masonry and provides rules and regulations for fences and walls

At such meeting, the Planning & Zoning Commission adopts this Final Report to amend Section 44-163 providing rules and rules for masonry.



Bill Dalton, Chairman
Planning & Zoning Commission
City of Hunters Creek Village, Texas
Dated: 9/8/2025

Sec. 44-163. Fences and walls.

The following fence and wall requirements apply to district R:

- (1) *Perimeter fences generally.* Fences shall be generally permitted on the perimeter of the property involved subject to the limitations in subsections (2) through (13) of this section.
- (2) *Fences in front of front building line.* No fences or wall shall be permitted in front of the front building line of the property involved unless the front yard is contiguous to Voss Road or Memorial Drive.
- (3) *Height limitations generally.* No fence or wall shall exceed eight feet from the top of the natural grade of the property, except along Voss Road or Memorial Drive or as specifically provided below.
 - a. *Columns and finials.* Except as otherwise provided, columns, finials, and other similar decorative elements shall not be included in the measurement of the height of a fence or wall for purpose of applying the limitation on maximum height, provided that:
 1. The total height of each individual column, finial or other decorative element does not exceed 12 inches from the top of the fence or wall; and
 2. No portion of any individual column, finial or decorative element exceeds 24 inches in width, and the columns, finials, or other decorative elements are either spaced at least four feet apart or separated by the width of a gate opening.
 - b. *Gates.* The top of a gate may be up to 12 inches higher than the allowed height of the fence or wall.
 - c. *Wing walls.* A wall that extends out from, and parallel to the front wall of the main residential structure may exceed eight feet in height provided that:
 1. The wall is constructed of the same materials as, and is identical in appearance to, the front wall of the main structure;
 2. The wall, exclusive of finials and other decorative elements, does not exceed one-third of the height of the main residence; and
 3. Any portions of the wall that exceed eight feet in height do not extend into any required side yards.
- (4) *Special rules for ~~fences and~~ walls on rear or side property lines facing Voss or Memorial.* A ~~fence or~~ wall of a minimum of seven feet in height shall be required along the rear or side property line where the rear or side line of the property involved is adjacent to Voss Road or Memorial Drive. Such ~~fence or~~ wall along Voss Road or Memorial Drive shall be not less than seven feet nor more than nine feet from the top of the natural grade of the property. Piers, pillars or columns used for such ~~fence or~~ wall supports or architectural enhancement shall be allowed to exceed the nine feet allowable height, but shall not be used to violate the nine-foot maximum allowable height specified in this chapter. Where a curb-and-guttered street is adjacent to the ~~fence or~~ wall or property line, the height restriction shall, however, be measured for the purposes of this chapter from the top of natural grade or the top of the abutting curb, whichever is higher. Any rear or side property line ~~fence or~~ wall along Voss Road or Memorial Drive shall be ~~of brick or masonry construction.~~ For purposes of this subsection and subsections (5), (9), (10) and (11) below, masonry shall mean (i) clay brick, stone, rock, concrete block with decorative finish, or other materials of equal characteristics, which in each case in this clause (a) is laid up unit by unit set in mortar or installed in a manner to resemble such look and (b) is at least three and five-eighths inch thick; or (ii) precast concrete wall panels set between precast concrete or masonry columns if the precast concrete wall panels have a decorative finish that resembles masonry and are at least three and five-eighths inch thick.

-
- (5) *Special rules for fences and walls on or behind front property lines facing Voss or Memorial.* A fence or wall shall be permitted, subject to the following limitations, along or behind the front property line of any property fronting on Voss Road or Memorial Drive, Such fence ~~or wall~~ may be of wrought iron only, or wall may be brick or masonry only construction. There shall be applicable the height limitations and the same requirements outlined above for side and rear fences or walls, with the exception that no minimum requirements for fence or wall height shall be applicable.
- (6) *Special setback requirements for gates along Voss and Memorial.* Each gate of any entrance drive or driveway off Voss Road or Memorial Drive shall setback a minimum of 20 feet from the back of curb or pavement edge to the gate location in order to afford a vehicle standing area within such drive or driveway off the main travel lanes on Voss Road or Memorial Drive, as the case may be.
- (7) *Setback at street intersections.* Any fence or wall located at any street intersection shall be setback or stepped down to afford full sight distance at the intersection involved.
- (8) *General intent of the regulations.* The overall intent of this section is to allow property owners to fence or wall their properties from and including the front building line to and around the back yard, with the exception in the case of any property fronting on Voss Road or Memorial Drive hereinabove specified. The intent of the provisions relating to any property along Voss Road or Memorial Drive is to promote safety of the residents and the traveling public, property protection and to reduce noise along Voss Road or Memorial Drive.
- (9) *Front facing fences.* No fence or wall shall be permitted in front of a residence except as provided above for properties fronting on Voss or Memorial, or as provided below for other properties.
- a. *Exception for driveway enclosures.* A fence or wall shall be permitted along or behind the front building line, regardless of where the residence is located on the lot if:
1. The fence or wall is used for the purpose of enclosing a driveway;
 2. The portion of the fence that faces the front building line is 30 feet or less in length; and
 3. The fence or wall is constructed of wrought iron or its equivalent or wood or masonry.
- b. *Exception for courtyard walls.* A fence or wall shall be permitted along or behind the front building line, and in front of the residence, if:
1. The fence or wall is used for the purpose of enclosing a courtyard, patio or similar area in front of the residence;
 2. The fence or wall is no wider than the front of the residence and is connected to the residence at both ends; and
 3. The fence or wall is constructed of:
 - (i) Materials that are either identical to the materials of which the front of the residence is constructed or substantially similar in appearance to those materials; or
 - (ii) Masonry or wrought iron or its equivalent.
 4. A fence or wall that meets the requirements of this subsection (9)b. may exceed sever* eight feet in height but may not exceed the maximum height limitations for buildings in District R.
 5. The area enclosed by the fence or wall shall be included as building area for the purpose of calculating the maximum building area under section 44-160(3)a.

-
- (10) *Special rules for fences or walls crossing gullies.* Any fence or wall crossing a bayou, ravine, gully or naturally hilly area shall have the height interpreted by the city engineer to meet the intent of this chapter. Material selection for the fence or wall crossing a bayou, ravine, or gully may be wood, masonry, brick or wrought iron as approved by the city engineer, as long as the natural flow of the drainage area is not impeded. If the interpretation by the city engineer under this subsection (10) is not acceptable to the owner, such owner may appeal such decision to the board of adjustment for a final determination.
 - (11) *Engineering requirements for certain fences or walls.* Any masonry fence or wall more than seven feet in height shall require a geotechnical report and the foundation designed by a state-registered professional engineer. In lieu of the above requirements a standard minimum design will be available at the offices of the city.
 - (12) *Special rules for preserving trees.* Controlling over any provisions of this chapter to the contrary, wrought iron and wood sections of any fence or wall shall be permitted to the extent necessary to avoid removing trees.
 - (13) *Construction and maintenance standards.* Any fence or wall required or permitted under this chapter shall be constructed, repaired, maintained and replaced in order to be in a good, safe, and nonhazardous condition at the risk, cost, and expense of the owner of the property involved.

(Ord. No. 482, § 1, 10-20-1992; Ord. No. 660, § 1, 1-17-2006; Ord. No. 667, § 1, 4-18-2006; Ord. No. 728, §§ 1—4, 11-18-2008; Ord. No. 2016-863, § 1, 6-28-2016)

NOTICE OF PUBLIC HEARING
CITY OF HUNTERS CREEK VILLAGE, TEXAS

Notice is hereby given that a Public Hearing will be held before the Hunters Creek Village City Council on October 28, 2025, at 6:00 p.m., in City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas, 77024, for the purpose of receiving testimony for or against the following proposed amendments to the zoning chapter:

- A. Amending the Zoning Ordinance, Section 44-163, regarding rules and regulations for walls and fences, and defining masonry.

Written comments may be submitted during normal business hours in the office of the City Secretary at #1 Hunters Creek Place, Hunters Creek Village, Texas 77024, or at the public hearing. For more information, you may call (713) 465-2150 during normal business hours.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending Chapter 44, Section 44-163, Zoning Ordinance, to provide rules and regulations for walls and fences and defining masonry.

EXHIBITS: Ordinance

ORDINANCE NO. 2025-

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING SECTION 44-163 OF DIVISION 2 OF ARTICLE III OF CHAPTER 44, ZONING ORDINANCE, OF THE CITY OF HUNTERS CREEK VILLAGE CODE OF ORDINANCES, PROVIDING RULES AND REGULATIONS FOR FENCES AND WALLS AND DEFINING MASONRY; PROVIDING A PENALTY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council of the City of Hunters Creek Village, Texas, (“City”) finds that amending the rules and regulations for fences and wall including defining masonry is in the best interest of the City and protects the health and general welfare of the City; and

WHEREAS, the City’s Planning and Zoning Commission held a public hearing on a Preliminary Report on September 8, 2025, to amend the Zoning Ordinance, Section 44-163, to provide rules and regulations for fences and walls and defining masonry; and

WHEREAS, the Planning and Zoning Commission made a Final Report on September 8, 2025, to forward to City Council to amend the Zoning Ordinance, Section 44-163, to provide rules and regulations for fences and walls and defining masonry; and

WHEREAS, the City Council met on October 28, 2025, and accepted such Final Report from the Planning and Zoning Commission; and

WHEREAS, the City Council held a Public Hearing on October 28, 2025, on amending the Zoning Ordinance, Section 44-163, to provide rules and regulations for fences and walls and defining masonry;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and recitations contained in the Preamble of this Ordinance are true and correct and incorporated herein for all purposes.

Section 2. Section 44-163 of Division 2 of Article III of Chapter 44 of the City of Hunters Creek Village, Texas, Code of Ordinances is hereby amended to read as follows:

“Chapter 44 – ZONING

* * * *

ARTICLE III. – DISTRICT REGULATIONS

* * * *

DIVISION 2. – DISTRICT R SINGLE-FAMILY RESIDENTIAL DISTRICT

* * * *

Sec. 44-163. Fences and walls.

The following fence and wall requirements apply to district R:

- (1) *Perimeter fences generally.* Fences shall be generally permitted on the perimeter of the property involved subject to the limitations in subsections (2) through (13) of this section.
- (2) *Fences in front of front building line.* No fences or wall shall be permitted in front of the front building line of the property involved unless the front yard is contiguous to Voss Road or Memorial Drive.
- (3) *Height limitations generally.* No fence or wall shall exceed eight feet from the top of the natural grade of the property, except along Voss Road or Memorial Drive or as specifically provided below.
 - a. *Columns and finials.* Except as otherwise provided, columns, finials, and other similar decorative elements shall not be included in the measurement of the height of a fence or wall for purpose of applying the limitation on maximum height, provided that:
 1. The total height of each individual column, finial or other decorative element does not exceed 12 inches from the top of the fence or wall; and
 2. No portion of any individual column, finial or decorative element exceeds 24 inches in width, and the columns, finials, or other decorative elements are either spaced at least four feet apart or separated by the width of a gate opening.
 - b. *Gates.* The top of a gate may be up to 12 inches higher than the allowed height of the fence or wall.
 - c. *Wing walls.* A wall that extends out from, and parallel to the front wall of the main residential structure may exceed eight feet in height provided that:
 1. The wall is constructed of the same materials as, and is identical in appearance to, the front wall of the main structure;
 2. The wall, exclusive of finials and other decorative elements, does not exceed one-third of the height of the main residence; and
 3. Any portions of the wall that exceed eight feet in height do not extend into any required side yards.
- (4) *Special rules for walls on rear or side property lines facing Voss or Memorial.* A wall of a minimum of seven feet in height shall be required along the rear or side property line where the rear or side line of the property involved is adjacent to Voss Road or Memorial Drive. Such wall along Voss Road or Memorial Drive shall be not less than seven feet nor more than nine feet from the top of the natural grade of the property. Piers, pillars or columns used for such wall

supports or architectural enhancement shall be allowed to exceed the nine feet allowable height, but shall not be used to violate the nine-foot maximum allowable height specified in this chapter. Where a curb-and-guttered street is adjacent to the wall or property line, the height restriction shall, however, be measured for the purposes of this chapter from the top of natural grade or the top of the abutting curb, whichever is higher. Any rear or side property line wall along Voss Road or Memorial Drive shall be masonry. For purposes of this subsection and subsections (5), (9), (10) and (11) below, masonry shall mean (i) clay brick, stone, rock, concrete block with decorative finish, or other materials of equal characteristics, which in each case in this clause (a) is laid up unit by unit set in mortar or installed in a manner to resemble such look and (b) is at least three and five-eighths inch thick; or (ii) precast concrete wall panels set between precast concrete or masonry columns if the precast concrete wall panels have a decorative finish that resembles masonry and are at least three and five-eighths inch thick.

- (5) *Special rules for fences and walls on or behind front property lines facing Voss or Memorial.* A fence or wall shall be permitted, subject to the following limitations, along or behind the front property line of any property fronting on Voss Road or Memorial Drive, Such fence may be of wrought iron only, or wall may be masonry only. There shall be applicable the height limitations and the same requirements outlined above for side and rear fences or walls, with the exception that no minimum requirements for fence or wall height shall be applicable.
- (6) *Special setback requirements for gates along Voss and Memorial.* Each gate of any entrance drive or driveway off Voss Road or Memorial Drive shall setback a minimum of 20 feet from the back of curb or pavement edge to the gate location in order to afford a vehicle standing area within such drive or driveway off the main travel lanes on Voss Road or Memorial Drive, as the case may be.
- (7) *Setback at street intersections.* Any fence or wall located at any street intersection shall be setback or stepped down to afford full sight distance at the intersection involved.
- (8) *General intent of the regulations.* The overall intent of this section is to allow property owners to fence or wall their properties from and including the front building line to and around the back yard, with the exception in the case of any property fronting on Voss Road or Memorial Drive hereinabove specified. The intent of the provisions relating to any property along Voss Road or Memorial Drive is to promote safety of the residents and the traveling public, property protection and to reduce noise along Voss Road or Memorial Drive.
- (9) *Front facing fences.* No fence or wall shall be permitted in front of a residence except as provided above for properties fronting on Voss or Memorial, or as provided below for other properties.
 - a. *Exception for driveway enclosures.* A fence or wall shall be permitted along or behind the front building line, regardless of where the residence is located on the lot if:

1. The fence or wall is used for the purpose of enclosing a driveway;
 2. The portion of the fence that faces the front building line is 30 feet or less in length; and
 3. The fence or wall is constructed of wrought iron or its equivalent or wood or masonry.
- b. *Exception for courtyard walls.* A fence or wall shall be permitted along or behind the front building line, and in front of the residence, if:
1. The fence or wall is used for the purpose of enclosing a courtyard, patio or similar area in front of the residence;
 2. The fence or wall is no wider than the front of the residence and is connected to the residence at both ends; and
 3. The fence or wall is constructed of:
 - (i) Materials that are either identical to the materials of which the front of the residence is constructed or substantially similar in appearance to those materials; or
 - (ii) Masonry or wrought iron or its equivalent.
 4. A fence or wall that meets the requirements of this subsection (9)b. may exceed sever* eight feet in height but may not exceed the maximum height limitations for buildings in District R.
 5. The area enclosed by the fence or wall shall be included as building area for the purpose of calculating the maximum building area under section 44-160(3)a.
- (10) *Special rules for fences or walls crossing gullies.* Any fence or wall crossing a bayou, ravine, gully or naturally hilly area shall have the height interpreted by the city engineer to meet the intent of this chapter. Material selection for the fence or wall crossing a bayou, ravine, or gully may be wood, masonry, brick or wrought iron as approved by the city engineer, as long as the natural flow of the drainage area is not impeded. If the interpretation by the city engineer under this subsection (10) is not acceptable to the owner, such owner may appeal such decision to the board of adjustment for a final determination.
- (11) *Engineering requirements for certain fences or walls.* Any masonry fence or wall more than seven feet in height shall require a geotechnical report and the foundation designed by a state-registered professional engineer. In lieu of the above requirements a standard minimum design will be available at the offices of the city.
- (12) *Special rules for preserving trees.* Controlling over any provisions of this chapter to the contrary, wrought iron and wood sections of any fence or wall shall be permitted to the extent necessary to avoid removing trees.
- (13) *Construction and maintenance standards.* Any fence or wall required or permitted under this chapter shall be constructed, repaired, maintained and

replaced in order to be in a good, safe, and nonhazardous condition at the risk, cost, and expense of the owner of the property involved.”

Section 3. REPEAL. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict only.

Section 4. PENALTY. Any person who violates or causes, allows, or permits any violation of any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine in the amount not to exceed two thousand dollars (\$2,000.00) for any violation hereof, with each day being a separate violation.

Section 5. SEVERABILITY. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect on the date of its execution below and enforceable in municipal court when published as required by law.

PASSED, APPROVED, AND ADOPTED THE 28TH DAY OF OCTOBER, 2025.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator/
Acting City Secretary



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	7,618,075.00	7,618,075.00	2,382.09	7,488,777.90	-129,297.10	1.70 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	54,507.63	59,542.77	44,542.77	396.95 %
100-00-41010	FRANCHISE TAXES	400,000.00	400,000.00	18,820.63	278,278.59	-121,721.41	30.43 %
100-00-41015	SALES TAXES	700,000.00	700,000.00	76,273.43	689,034.99	-10,965.01	1.57 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	2,109.64	25,668.66	5,668.66	128.34 %
100-00-41040	PENALTIES/INTEREST	25,000.00	25,000.00	17,092.92	52,500.55	27,500.55	210.00 %
100-00-42035	BUILDING PERMITS	300,000.00	300,000.00	62,120.36	377,743.06	77,743.06	125.91 %
100-00-42036	CONTRACTOR REGISTRATION	0.00	0.00	975.00	10,725.00	10,725.00	0.00 %
100-00-42044	CREDIT CARD PROCESSING FEE	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
100-00-43056	EMS	0.00	0.00	0.00	28,620.74	28,620.74	0.00 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	411.91	3,766.29	-233.71	5.84 %
100-00-43070	METRO RECEIPTS	350,000.00	350,000.00	38,136.72	344,517.52	-5,482.48	1.57 %
100-00-44025	TRAFFIC FINES	200,000.00	200,000.00	24,597.59	201,906.47	1,906.47	100.95 %
100-00-44027	COURT TECHNOLOGY FUND	4,000.00	4,000.00	0.00	2,373.91	-1,626.09	40.65 %
100-00-44028	COURT SECURITY FUND	5,000.00	5,000.00	0.00	2,894.81	-2,105.19	42.10 %
100-00-44029	CONSOLIDATED MUN COURT BLD S...	0.00	0.00	1,088.41	3,206.05	3,206.05	0.00 %
100-00-46030	INTEREST INCOME	375,000.00	375,000.00	48,387.73	487,699.34	112,699.34	130.05 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	39,113.27	4,113.27	111.75 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	1,550.00	12,284.68	2,284.68	122.85 %
	Revenue Total:	10,064,575.00	10,064,575.00	348,454.06	10,108,654.60	44,079.60	0.44%
Expense							
100-01-71000	SALARIES & WAGES	676,574.00	676,574.00	93,692.31	552,497.29	124,076.71	18.34 %
100-01-71001	LONGEVITY	5,802.00	5,802.00	3,492.00	3,492.00	2,310.00	39.81 %
100-01-71002	457B	13,534.00	13,534.00	1,844.30	10,671.25	2,862.75	21.15 %
100-01-71025	TMRS	180,419.00	180,419.00	28,660.17	160,772.55	19,646.45	10.89 %
100-01-71030	PAYROLL TAXES	52,271.00	52,271.00	7,286.99	45,518.63	6,752.37	12.92 %
100-01-71105	INSURANCE BENEFITS	138,000.00	138,000.00	11,472.21	103,417.89	34,582.11	25.06 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
100-01-71500	MAYOR/COUNCIL ALLOWANCE	0.00	18,000.00	1,500.00	10,500.00	7,500.00	41.67 %
100-01-72045	NOTICES & MAILING	10,000.00	10,000.00	2,376.35	6,843.38	3,156.62	31.57 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	617.32	6,687.23	1,812.77	21.33 %
100-01-72060	TELEPHONE	17,500.00	17,500.00	273.24	9,808.94	7,691.06	43.95 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	297.19	5,279.84	4,720.16	47.20 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	1,447.41	3,552.59	71.05 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATI...	10,200.00	10,200.00	1,250.00	8,450.00	1,750.00	17.16 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	782.61	1,017.39	56.52 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	5,200.00	5,200.00	0.00	2,916.30	2,283.70	43.92 %
100-01-72108	GEN LIABILITY/PROP/WC INS	26,180.00	26,180.00	0.00	0.00	26,180.00	100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,000.00	2,000.00	0.00	2,429.70	-429.70	-21.49 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	1,549.98	3,450.02	69.00 %
100-01-76010	COMPUTER SOFTWARE SERVICES	18,000.00	18,000.00	0.00	11,542.05	6,457.95	35.88 %
100-01-78056	BANK FEES	1,000.00	1,000.00	0.00	-0.96	1,000.96	100.10 %
100-01-78115	PUBLIC RELATIONS	15,000.00	15,000.00	104.87	6,343.94	8,656.06	57.71 %
100-02-72042	CONSULTING SERVICES	25,000.00	25,000.00	2,466.90	21,923.61	3,076.39	12.31 %
100-02-72085	TAX COLLECTOR/ASSESSOR	63,000.00	63,000.00	14,778.00	51,997.00	11,003.00	17.47 %
100-02-72120	AUDITOR	20,257.00	20,257.00	0.00	8,500.00	11,757.00	58.04 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %

Budget Report

For Fiscal: 2025 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-02-72310	CITY ATTORNEY	50,000.00	50,000.00	2,845.00	18,680.00	31,320.00	62.64 %
100-02-72502	CITY ENGINEER	78,750.00	78,750.00	2,655.00	37,556.25	41,193.75	52.31 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	15,000.00	15,000.00	0.00	8,935.00	6,065.00	40.43 %
100-03-72001	VILLAGE FIRE DEPARTMENT	2,241,892.00	2,241,892.00	186,824.33	1,774,831.18	467,060.82	20.83 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,702,322.00	2,702,322.00	220,471.28	2,136,495.38	565,826.62	20.94 %
100-04-72015	GARBAGE SERVICE	636,693.00	636,693.00	44,625.49	357,003.92	279,689.08	43.93 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	5,329.89	42,767.77	17,232.23	28.72 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	660.78	1,339.22	66.96 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	2,677.10	5,822.90	68.50 %
100-04-72070	MOSQUITO FOGGING CONTRACT	15,194.00	15,194.00	963.00	7,704.00	7,490.00	49.30 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	354.96	2,902.96	697.04	19.36 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	4,120.00	42,160.00	17,840.00	29.73 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	2,242.25	6,218.50	8,781.50	58.54 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	2,850.00	650.00	18.57 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	8,530.00	42,958.00	32,042.00	42.72 %
100-04-72541	CONTRACT LABOR	25,000.00	25,000.00	2,000.00	18,737.50	6,262.50	25.05 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	3,297.65	12,360.84	17,639.16	58.80 %
100-04-72600	ALPR	0.00	10,000.00	2,500.00	5,000.00	5,000.00	50.00 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	10,000.00	10,000.00	733.48	3,821.50	6,178.50	61.79 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	2,240.51	759.49	25.32 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	6,309.85	76,928.88	23,071.12	23.07 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	1,249.69	25,550.03	4,449.97	14.83 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	10,474.00	10,474.00	869.08	7,821.72	2,652.28	25.32 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78540	URBAN FORESTER	10,000.00	10,000.00	0.00	2,320.00	7,680.00	76.80 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	306.97	2,699.34	300.66	10.02 %
100-05-73000	JUDGES & PROSECUTORS	40,000.00	40,000.00	3,910.00	36,055.00	3,945.00	9.86 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	390.00	110.00	22.00 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	805.00	1,977.59	522.41	20.90 %
100-05-73031	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-05-73032	COURT SECURITY	2,300.00	2,300.00	315.03	945.09	1,354.91	58.91 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	447.39	52.61	10.52 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	350.00	1,231.60	268.40	17.89 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	178.91	1,788.30	711.70	28.47 %
100-05-73045	COURT TAX PD TO STATE	65,000.00	65,000.00	0.00	44,462.16	20,537.84	31.60 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	38,500.00	38,500.00	0.00	22,160.87	16,339.13	42.44 %
100-06-75042	BUILDING OFFICIAL VEHICLE	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
Expense Total:		8,247,012.00	8,275,012.00	671,898.71	5,784,709.80	2,490,302.20	30.09%
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):		1,817,563.00	1,789,563.00	-323,444.65	4,323,944.80	2,534,381.80	-141.62%
Fund: 200 - CAPITAL IMPROVEMENTS (02)							
Expense							
200-01-75038	STREET AND MAINTANANCE - RECU...	200,000.00	200,000.00	21,160.00	156,333.60	43,666.40	21.83 %
200-01-75050	REFORESTATION	20,000.00	37,000.00	47,581.00	47,581.00	-10,581.00	-28.60 %
200-01-75053	OUTFALL REPAIRS	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
200-01-75058	STORM SEWER IMPROVEMENTS	0.00	0.00	148,620.44	153,675.44	-153,675.44	0.00 %
200-01-75064	STREET REPLACEMENTS - ONGOING	1,000,000.00	1,000,000.00	10,157.00	922,631.40	77,368.60	7.74 %
Expense Total:		1,520,000.00	1,537,000.00	227,518.44	1,280,221.44	256,778.56	16.71%
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:		1,520,000.00	1,537,000.00	227,518.44	1,280,221.44	256,778.56	16.71%

Budget Report

For Fiscal: 2025 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND							
Expense							
210-01-75000	MEMORIAL REPLACEMENT FUND	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00 %
	Expense Total:	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...		2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
	Report Surplus (Deficit):	-1,812,921.00	-1,857,921.00	-550,963.09	3,043,723.36	4,901,644.36	263.82%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	10,064,575.00	10,064,575.00	348,454.06	10,108,654.60	44,079.60	0.44%
Expense	8,247,012.00	8,275,012.00	671,898.71	5,784,709.80	2,490,302.20	30.09%
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,817,563.00	1,789,563.00	-323,444.65	4,323,944.80	2,534,381.80	-141.62%
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	1,520,000.00	1,537,000.00	227,518.44	1,280,221.44	256,778.56	16.71%
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	1,520,000.00	1,537,000.00	227,518.44	1,280,221.44	256,778.56	16.71%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...						
Expense	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
Report Surplus (Deficit):	-1,812,921.00	-1,857,921.00	-550,963.09	3,043,723.36	4,901,644.36	263.82%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	1,817,563.00	1,789,563.00	-323,444.65	4,323,944.80	2,534,381.80
200 - CAPITAL IMPROVEMENTS (0:	-1,520,000.00	-1,537,000.00	-227,518.44	-1,280,221.44	256,778.56
210 - CAPITAL IMPROVEMENTS - N	-2,110,484.00	-2,110,484.00	0.00	0.00	2,110,484.00
Report Surplus (Deficit):	-1,812,921.00	-1,857,921.00	-550,963.09	3,043,723.36	4,901,644.36

**City of Hunters Creek Village
Monthly Tax Office Report
September 30, 2025**

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,677,076,328

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.205164	\$ 7,328,047.49	\$ -	\$ 7,328,047.49
Carryover Balance	-	135,231.02	135,231.02
Adjustments	215,989.51	(8,865.91)	207,123.60
Adjusted Levy	<u>7,544,037.00</u>	<u>126,365.11</u>	<u>7,670,402.11</u>
Less Collections Y-T-D	7,504,155.37	49,279.22	7,553,434.59
Receivable Balance	<u>\$ 39,881.63</u>	<u>\$ 77,085.89</u>	<u>\$ 116,967.52</u>

C. COLLECTION RECAP:

Current Month:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax	\$ 1,880.21	\$ 13,045.82	\$ 14,926.03
Penalty & Interest	636.18	2,416.44	3,052.62
Attorney Fees	678.90	-	678.90
Other Fees	143.55	49.49	193.04
Total Collections	<u>\$ 3,338.84</u>	<u>\$ 15,511.75</u>	<u>\$ 18,850.59</u>

Year-To-Date:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax:	\$ 7,504,155.37	\$ 49,279.22	\$ 7,553,434.59
Penalty & Interest	33,533.38	16,701.21	50,234.59
Attorney Fees	3,397.60	186.77	3,584.37
Other Fees	210.63	64.29	274.92
Total Collections	<u>\$ 7,541,296.98</u>	<u>\$ 66,231.49</u>	<u>\$ 7,607,528.47</u>

Percent of Adjusted Levy	<u>99.96%</u>	<u>100.84%</u>
--------------------------	---------------	----------------

2025 Municipal Court Recap

Month	Year 2023						Year 2024						Year 2025									
	Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State			
	'C'	'W'	'C'	'W'	'C'	'W'	'C'	'W'	'C'	'W'	'C'	'W'	'C'	'W'	'C'	'W'	'C'	'W'	'C'	'W'		
Jan.	201	94	107	107	\$17,968	\$11,754	\$6,214	\$11,754	\$6,214	216	112	104	\$23,782	\$14,989	\$8,793	221	97	124	\$21,923	\$14,625	\$7,298	
Feb.	215	99	116	116	\$16,763	\$11,176	\$5,587	\$11,176	\$5,587	272	130	142	\$23,949	\$15,298	\$8,651	263	130	133	\$19,158	\$12,810	\$6,348	
March	127	60	67	67	\$24,811	\$16,495	\$8,316	\$16,495	\$8,316	278	140	138	\$29,019	\$19,833	\$9,186	295	131	164	\$22,618	\$15,309	\$7,309	
April	166	70	96	96	\$16,709	\$11,396	\$5,313	\$11,396	\$5,313	281	140	141	\$25,022	\$17,188	\$7,834	362	178	184	\$20,761	\$13,811	\$6,950	
May	155	80	75	75	\$20,168	\$13,533	\$6,635	\$13,533	\$6,635	279	134	145	\$21,304	\$13,540	\$7,764	261	106	155	\$27,637	\$18,340	\$9,297	
June	130	72	58	58	\$20,621	\$13,271	\$7,350	\$13,271	\$7,350	203	93	110	\$21,522	\$14,445	\$7,077	288	131	157	\$22,169	\$14,805	\$7,364	
July	206	113	93	93	\$17,059	\$11,615	\$5,444	\$11,615	\$5,444	212	134	78	\$17,660	\$11,832	\$5,828	369	163	206	\$26,544	\$17,663	\$8,881	
Aug.	228	118	110	110	\$15,144	\$10,061	\$5,083	\$10,061	\$5,083	289	177	112	\$21,050	\$14,639	\$6,411	409	195	214	\$27,214	\$18,360	\$8,854	
Sept.	216	126	90	90	\$24,709	\$16,568	\$8,141	\$16,568	\$8,141	280	131	149	\$17,686	\$11,211	\$6,475	412	202	210	\$25,607	\$16,354	\$9,253	
Oct.	200	103	97	97	\$19,744	\$12,968	\$6,776	\$12,968	\$6,776	258	116	142	\$24,872	\$16,399	\$8,473							
Nov.	148	70	74	74	\$23,248	\$8,378	\$14,869	\$8,378	\$14,869	186	87	99	\$26,704	\$17,568	\$9,136							
Dec.	251	124	126	126	\$14,188	\$9,572	\$4,616	\$9,572	\$4,616	186	82	104	\$16,797	\$10,762	\$6,035							
TOTAL	2243	1129	1109	1109	\$231,130	\$146,786	\$84,343	\$146,786	\$84,343	2940	1476	1464	\$269,366	\$177,704	\$91,662	2880	1333	1547	\$213,631	\$142,077	\$71,554	
Monthly Avg	245.00	94.1	92.4	92.4	\$19,260.87	\$12,232.17	#####	\$12,232.17	#####	245.00	123	122	\$22,447.17	\$14,808.63	\$7,638.50	240.00	111	129	\$17,802.58	\$11,899.75	\$5,962.80	

*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

October 13, 2025

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: September 2025 Monthly Report

During the month of September, MVPD responded/handled a total of 7,192 calls/incidents. 4,239 House watch checks were conducted. 1068 traffic stops were initiated with 1,096 citations being issued for 1,633 violations. (Note: 27 Assists in Hedwig, 211 in Houston, 1 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2879/20636	1670/13868	3	282/208/489	7@3:18
Piney Point:	1615/15934	971/10911	3	292/256/548	1@1:08
Hunters Creek:	2393/22424	1598/16273	4	374/271/645	5@4:27
				Cites/Warn/Total	13@3:47

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	100	E-Bike Violations	17	Speeding:	324
Animal Calls:	11	Ord. Violation	28	Exp. Registration	409
ALPR Hits:	15	Information	13	Ins	193
Assist Fire:	36	Suspicious Situation	80	No License	114
Assist EMS:	48	Loud Party	11	Stop Sign	44
Construction Checks	466	Welfare Checks	20	Fake Plate	21

*This month the department generated a total of 94 police reports.
 BH-18, PP-33, HC-38, HOU-3, HED-2, SV-0*

Crimes Against of Persons (3)

Assault - DV	2	Assault	1
--------------	---	---------	---

Crimes Against Property (9)

Burglary of a Vehicle	0	Burglary of Building	0
ID Theft/Fraud	6	Theft	2
Vehicle Theft	1		

Petty/Quality of Life Crimes/Events (82)

ALPR Hits (valid)	6	Towed vehicles	22
Accidents	10	DWI	5
Warrants	13	Unlawful use of Vehicle	1
Illegal Dumping	1	Misc	24

Arrest Summary: Individuals Arrested (27)

Warrants	13	DWI	5
Class 3 Arrests	7	Felony	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,608,367	6,744,765	68.3%
• Operating Expense:	831,672	1,292,201	64.3%
• Total M&O Expenditures:	5,440,039	8,036,966	67.7%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	5,625,600	8,206,966	69.0%

Follow-up on Previous Month Items/Requests from Commission

The Finance Committee met and reviewed information from 3 governmental accounting software vendors. A recommendation was made to present one proposal to the full commission.

Personnel Changes/Issues/Updates

Off JD Darrehshoori started with the department on September 8, 2025.

Major/Significant Events

On 9/2/25 officers were alerted to 2 vehicles that been identified as being involved in a burglary at a construction site as returning to the villages. Officers quickly began checking area homes that are under construction and located the suspects vehicles parked at a job site. The suspects had cut off a lock and were inside of the property. Upon seeing officers, the suspects fled on foot. The suspects were taken into custody, (2 on foot and 3 in a get-a-way vehicle). Unfortunately, charges were only accepted on one of the suspects at the time of the arrest by the DA's Office.

On 9/19/25, MVPD detectives arrested the burglar who broke into the Shell Gas Station, at his home in Houston. Officers were present waiting to serve a search warrant for his cellphone at 6 am when he arrived home in violation of his conditions of parole. The suspect ran from detectives on foot but was quickly apprehended. Officers found the suspect had his ankle monitor covered in tin foil to avoid detection from his parole officer.

On 9/25/25 the ALPR system assisted officers in identifying a large truck that had damaged several trees on Blalock Road. This was the second hit and run case solved in 5 days through the use of the ALPR system.

MVPD officers stopped and arrested 5 DWI drivers this month while on patrol.

Status Update on Major Projects

The department pushed out a V-linc request asking for residents to update their V-linc profiles adding special needs, emergency contacts, and alarm and gate codes. Hundreds of residents completed updates. Each new addition was then reviewed by dispatch personnel and added to the CAD entity file for the home, so all information is readily visible to dispatchers when an emergency call is received.

Community Projects

MVPD staff participated in the Houston area Annual 911 run on September 5, 2025.

Officer Boggus and Sergeant Jarvis attended the Annual Blue Mass at St. Francis on September 14, 2025.

V-LINC new registrations in September +21

BH – 1776(+6)
PP – 1256 (+3)

HC – 1786 (+11)
Out of Area – 652 (+1)

MVPD – VFD Monthly Response Times Report

September 2025

911/Emergency Designated Calls - EMS and Fire

Total	4@2:42
Bunker Hill	2@1:48
Piney Point	0@0:00
Hunters Creek	2@3:08

EMS Only

Total	4@2:42
Bunker Hill	2@1:48
Piney Point	0@0:00
Hunters Creek	2@3:08

Fire Only

Total	0@0:00
Bunker Hill	0@0:00
Piney Point	0@0:00
Hunters Creek	0@0:00

Radio

Total	28@4:11
Bunker Hill	7@3:59
Piney Point	11@4:27
Hunters Creek	10@4:01

2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door
8525 Katy Fwy	Y	Side Window
8525 Katy Fwy	Y	Side Window
8 Patrick Ct.	N	Garage Door
210 Stoney Creek	N	Garage Door
11619 Chartwell	N	Garage Door

2025 Robberies

Address	MO
300 Gentilly PI	Jugging



Daytime Burglary



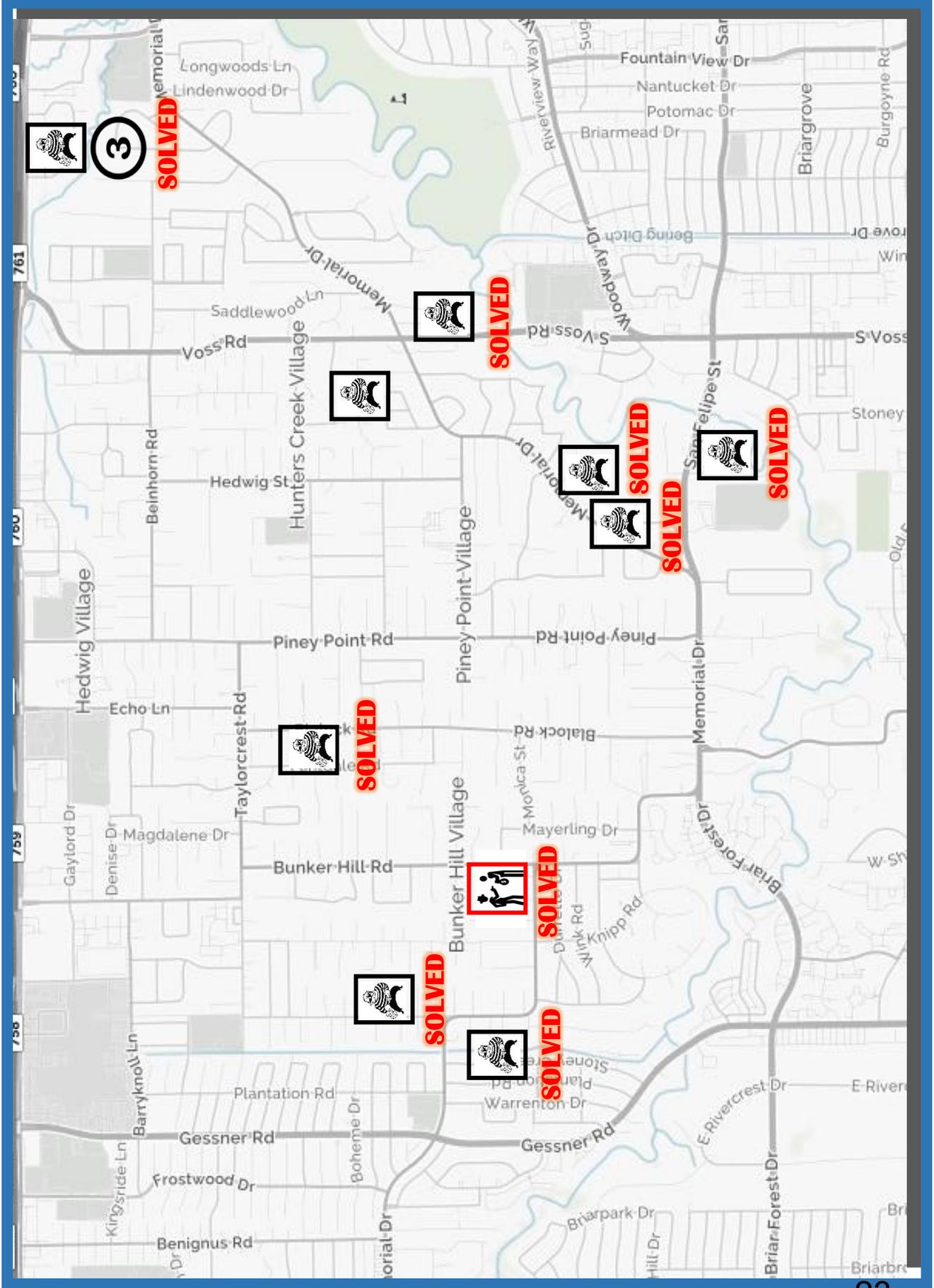
Nighttime Burglary



Robbery



9/30/25



2025 Auto Burglary Map

Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 Kinkaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL
2 Patrick Ct	UNL
243 Stoney Creek	UNL
10709 Memorial Drive	WIN*
642 Flintdale	UNL

Contractor

Lock/Win Punch

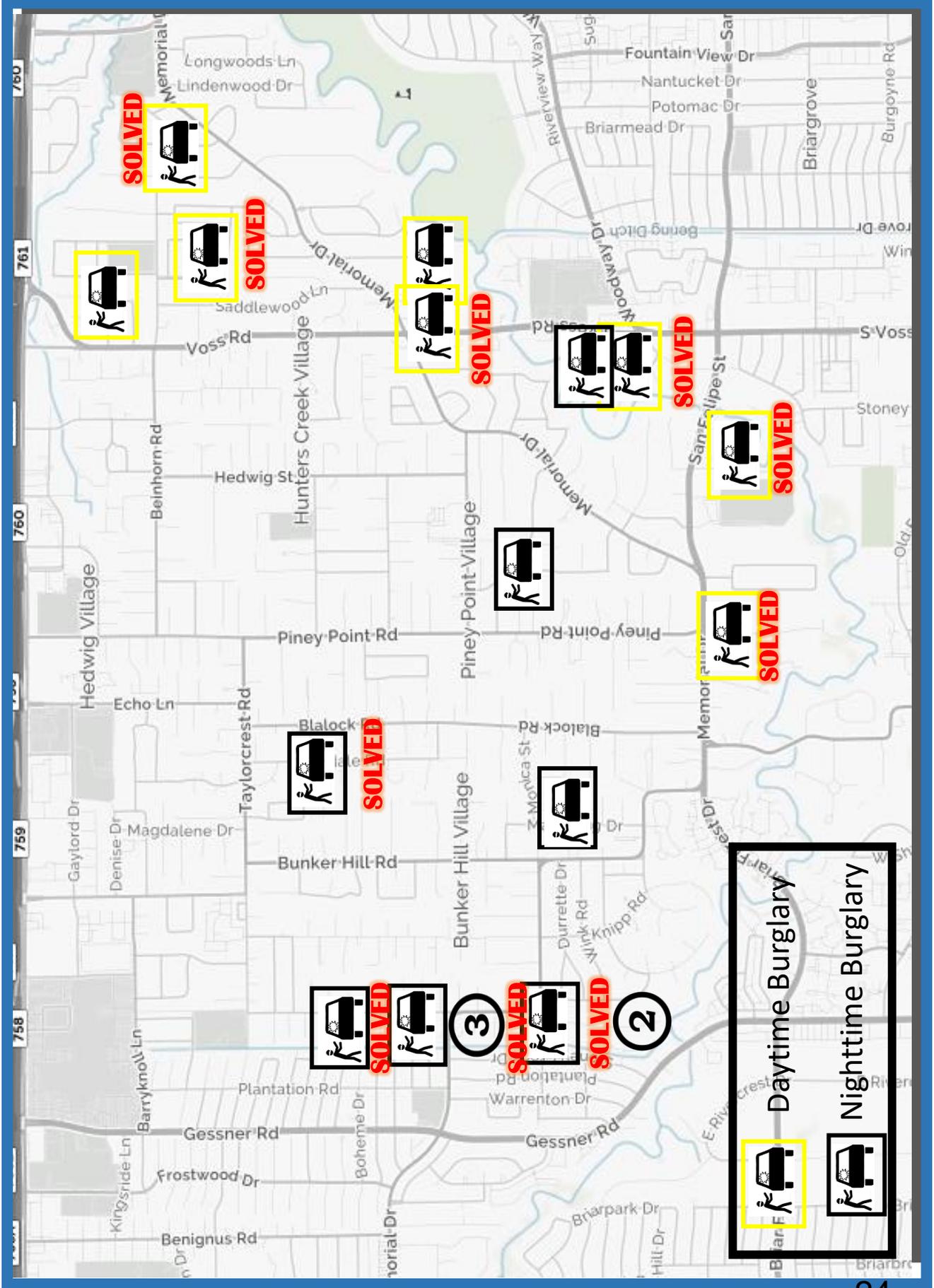
* Jugging



Blue Entry = Actual
Location Unknown

SOLVED

9/30/25



Hedwig  **16**

Bunker Hill 

Piney Point 

Hunters Creek 

Frequent Mobile Locations 

Total Hits **137**
25 

Mall ALPR
17 Hit's

Lindenwood HOA 

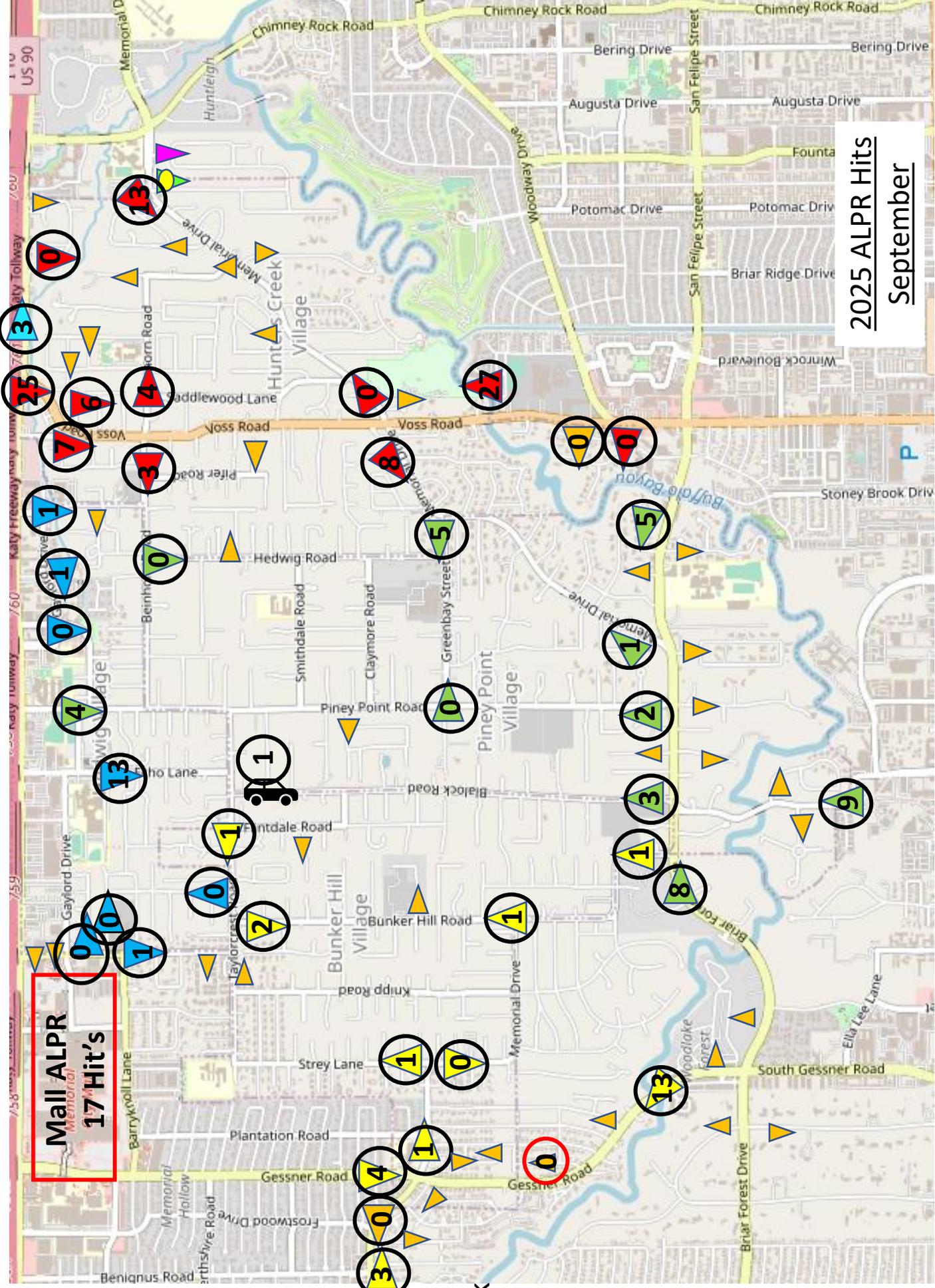
Longwoods HOA 

US Coins 

HOA Systems-34 

2025 ALPR Hits
September

9/30/25 



Hedwig


Bunker Hill


Piney Point


Hunters Creek

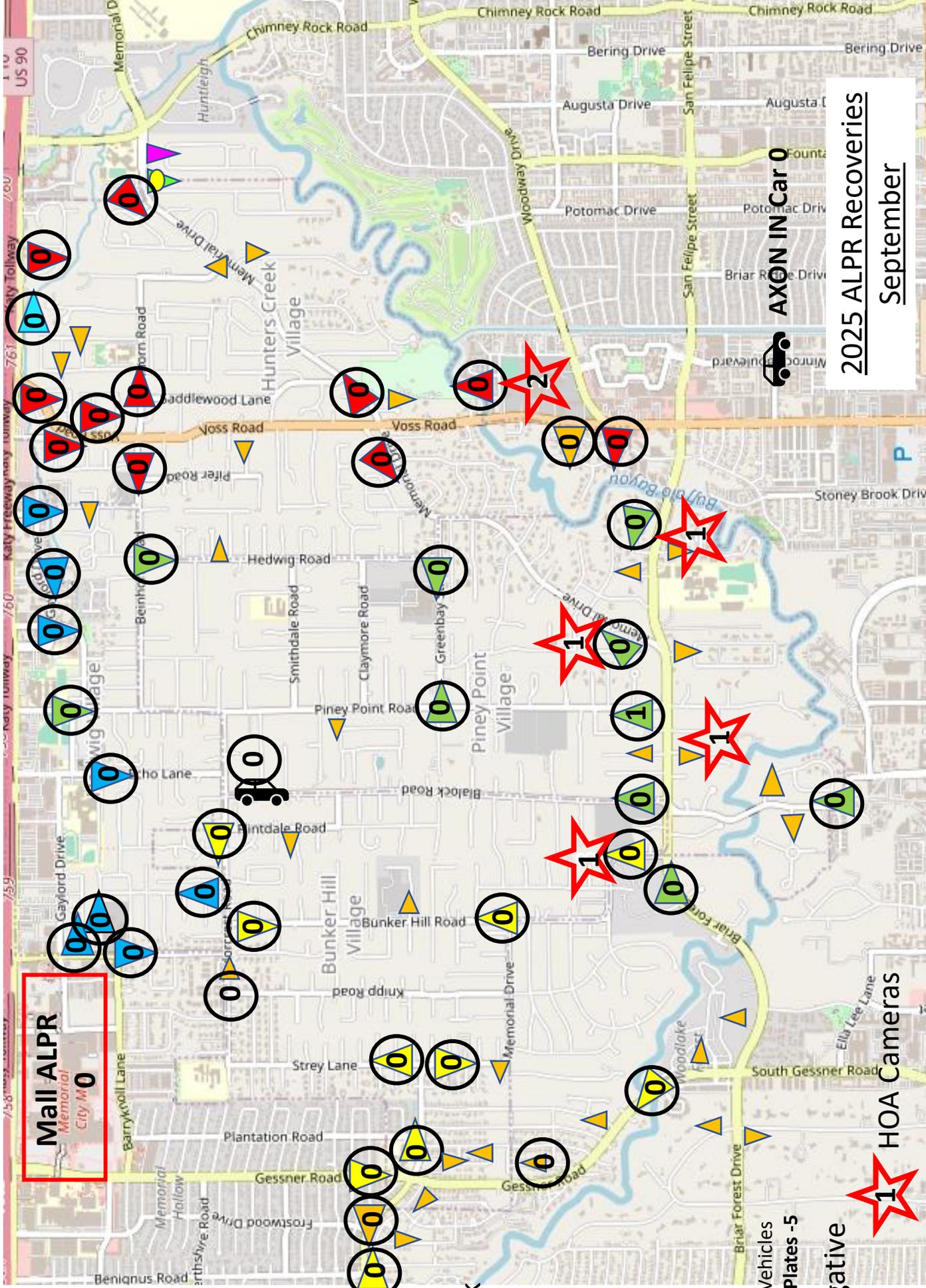

Frequent Mobile Locations


 Recovered Vehicles
Recovered Plates -5

 Investigative Leads

 HOA Cameras

 Mail ALPR
Memorial City M 0



Lindenwood HOA


Longwoods HOA


US Coins


HOA Systems


Recovered


5

9/30/25


 AXON IN Car 0

2025 ALPR Recoveries
September

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203	1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510	1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055	1945	1442	1659	1093	2269	1539
April	0	7	57	64	26	5643	3338	1657	1031	1661	1094	1915	1209
May	1	6	63	70	23	5615	3745	1876	1177	1578	948	2397	1612
June	1	10	72	83	20	8367	6201	3048	2293	1914	1362	3146	2539
July	2	9	88	99	27	10,565	8162	3651	2809	2769	2194	3819	3139
August	2	14	109	125	32	8,705	5621	3048	1750	2155	1500	3160	2371
September	3	9	82	94	27	7,192	4239	2879	1670	1615	971	2393	1598
October													
November													
December													
Total	12	84	645	741	209	61007	41074	20636	13868	15934	10911	22424	16273

2024 Totals	13	117	731	863	196	74417	55558	24548	19569	19598	14461	27723	21515
Difference													
% Change													

ALPR Recoveries							
Num	Plate	Vehicle	Loc	Val	Links	Date	
1	PXF1974	GMC1500	19	\$ 23,000.00		26-Jan	
2	QFL8875	Toy Prius	19	\$ 18,000.00	Fraud	8-Feb	
3	VMB3486	NissanVer	7	\$ 14,000.00	Civil	28-Feb	
4	VRG3269	Dodge Van Axon		\$ 12,000.00	Civil	2-Apr	
5	VNH7261	Kia	104	\$ 26,000.00	Rental FTR	9-Apr	
6	TSR5165	Chev Mal	21	\$ 14,000.00	Fugitive	18-Apr	
7	RGY0145	HynElan	13	\$ 12,000.00		18-Apr	
8	VGM9424	Jeep	8	\$ 16,000.00	Fraud	19-Apr	
9	7849F33	Dodge PU	25	\$ 15,000.00	Fraud	7-May	
10	WFW7059	Chev Came	8	\$ 19,000.00	Stolen Plate	1-Jul	
11	LDP1262	Hyn SF	13	\$ 17,000.00		7-Jul	
12	DSR9786	Chev PU	8	\$ 19,000.00		12-Jul	
13	TBS9667	Chev Imp	19	\$ 1,000.00	Repo	4-Aug	
14	AE58287	U-Haul	1	\$ 24,000.00	Theft Suspects	8-Aug	
15	TSW3906	ToyCam	1	\$ 11,000.00		9-Aug	
16	TJX7730	Dodge PU	8	\$ 20,000.00	Theft Suspects	18-Aug	
17	TRR6349	White Hon	9	\$ 15,000.00	Theft Suspects	17-Sep	
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							
37							
38							
39							
40							
41							
42							
43							
44							
45							
46							
47							
48							
49							
50							
51							
52							
53							
54							
55							
56							
57							
58							
59							
60							
61							
				\$ 276,000.00			

Plate Recoveries					
Plate Recove	Date	Links	Plate Recon	Date	Links
145DV23	1/8/2025	Owner	VXC2574	6/19/2025	Owner
VT28521	1/11/2025	Iss in error	TWT6476	7/14/2025	Owner
CW06304	1/13/2025	Owner	TFT0457	7/16/2025	Owner
3C5978J	1/20/2025	Owner	TFT6680	7/18/2025	Arrest
1C3218L	1/21/2025	Cited	3C5978J	8/2/2025	Cited
3C5978J	1/30/2025	Cited	PTD4832	8/11/2025	Cited
1C3218L	2/5/2025	Cited	TPAPA1	8/11/2025	Owner
5GP0123	2/8/2025	Owner	TXB6348	8/14/2025	Owner
2C0804K	2/13/2025	Cited	VRP2702	9/4/2025	Owner
WDH2477	2/13/2025	Owner	CBY0255	9/6/2025	Owner
GD82168	2/19/2025	Owner	047753N	9/9/2025	Cited
5B80616	2/20/2025	Cited	WMMV60789/22/2025		Owner
4C9606H	3/3/2025	Cited	9NDT821	9/30/2025	Cited
5056V12	3/18/2025	Cited			
VKD0271	3/30/2025	Owner			
NCL7284	4/17/2025	Owner			
TL4667	4/18/2025	Owner			
7667A35	5/1/2025	Owner			
7712V35	5/9/2025	Owner			
VJY3400	5/13/2025	Owner			
TMN0703	6/8/2025	Owner			
NBG5697	6/16/2025	Owner			

Firearm in vehicle	Vehicle found to be Stolen
Temp Tag	Hotlist
	Protective Order

Located but Filed								
Date	Plate	Camera		Date	Plate	Camera		
26-Jan	PXF1974	19						
19-Apr	7667N34	Coins						

Runaways/Missing			Community Safety Hotlist		
1/15/2025	TKS4987	8			
3/12/2025	TKV9019	7			
6/11/2025	SGS3220	21			
7/17/2025		21			

9 of 17 involved in other crimes = 54%

HOT List Hits Other Agencies			
3/8/2025	SNS9702	JVPD	Burg Susp
7/8/2025		Baytown	Theft Susp
8/2/2025	TND9422	Katy PD	Theft Susp

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
MHP1171	27	HPD	5-Jan
VWZ9444	8	HPD	19-Jan
NTT3409	6	HCSO	30-Jan
RDB2644	13	HPD	8-Feb
TXC5571	25	Const	11-Apr
TLC4667	19	HPD	19-Apr
SFH2451	8	HPD	18-Jun
RHR2190	8	HPD	25-Aug
TWW2114	19	HPD	5-Oct

Program Summary			
2025 Value	\$ 276,000.00	Recovered	17
2024 Value	\$ 746,000.00	Recovered	30
2023 Value	\$ 646,500.00	Recovered	30
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 6,394,601.00		309

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Theft	VGN1242	1-Jan	30	Crim Trespass	19EWXK	3/26/2025	26
Burglary	TJM5836	7-Jan	AXON	Jugging	VXF2939	3/29/2025	7
Const Theft	F150	28-Jan	18	Fraud	VH24412	4/18/2025	Coins
Theft	VGN1242	3-Feb	16	Jugging	VXF2939	4/19/2025	17
Robbery	VPZ5433	24-Feb	Mall	Tresspass/BMV	19EWXK	4/23/2025	17
Burglary	SNS9702	22-Feb	26	BMV	WFW0578	5/7/2025	23
Protective Order	6992C88	26-Feb	6	BMV	AK10870	5/13/2025	3
FSGI	WBW0539	5-Mar	19	Assault	WJG0073	5/28/2025	8
BMV	3C6589	7-Mar		Bank Robbery	TBS9374	5/29/2025	21
BMV	3C6589	7-Mar	Rad	Robbery	NDG5559	6/12/2025	19
BMV	3C6589	7-Mar	23	Theft	WMP9139	6/22/2025	Hick Rid
BMV	VXF2939	20-Mar	27	Burglary	VRW8917	7/2/2025	16
BMV	VYV0734	20-Mar	27	Burglary	1P1649P	8/5/2025	Coins
Burg of hab	VXD3758	25-Mar	Long	Jugging	8315F35	8/22/2025	Rich,TX



SEPTEMBER 2025 ALPR REPORT

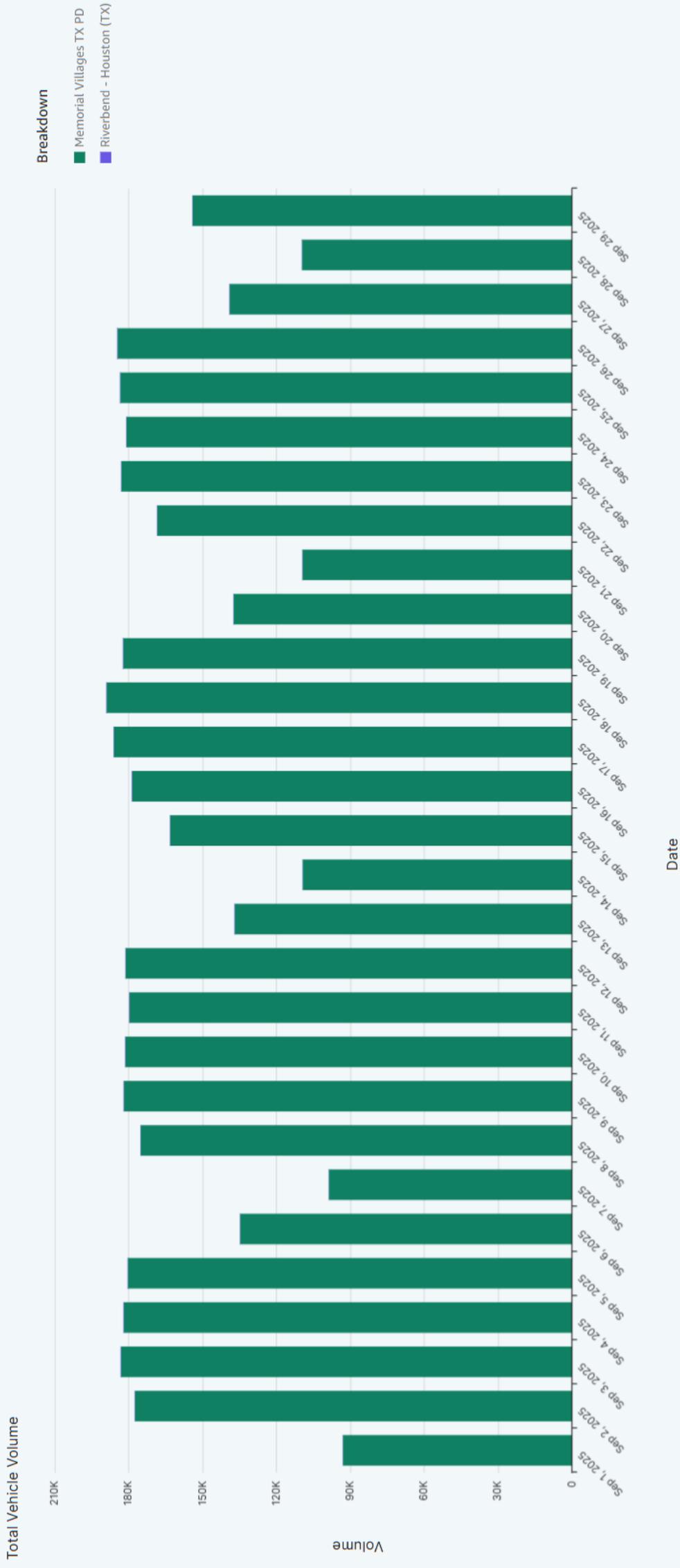


Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 4,647,651

Total Vehicle Volume	4,647,651
Total Unique Vehicle Volume	2,129,140



Unique Reads – 2,129,140

Total Vehicle Volume	4,647,651
Total Unique Vehicle Volume	2,129,140



All Categories – All Hotlists

Controls

Date Range
2025/09/01

2025/09/30

Timeframe
Day

Cameras
All

Networks
All

Category
All

Alert Sources
All

Hot List Reason
All

Show Hits By
Source Type

Visual Type
Bar Chart

Total Hotlist Alerts

1,525

Official Hotlist Alerts

314

Your Custom Hotlist Alerts

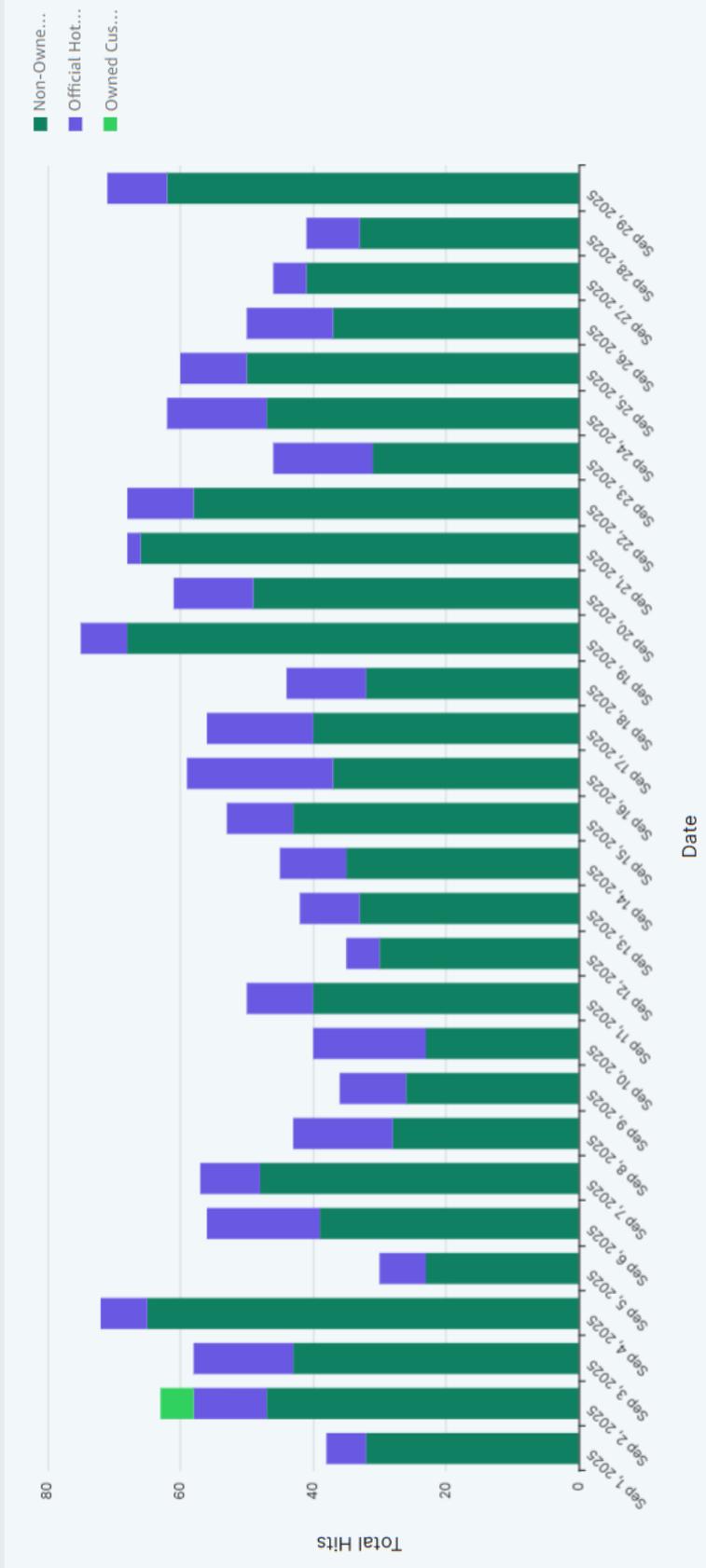
5

Other Custom Hotlist Alerts on
Your Networks

1,206

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	1,206
Sex Offender	175
Protection Order	57
Stolen Vehicle	38
Stolen Plate	24
Gang or Suspected Terrorist	15
Custom Hotlist Alert	5
Warrants	4
Missing Person	1



Top 6 Categories

Controls

Date Range: 2024/09/01 - 2024/09/30
 Category: All
 Alert Sources: All
 Timeframe: Day
 Hot List Reason: Custom Hotlist Alert, Gang or Suspected Terrorist, Mi...
 Cameras: All
 Networks: All
 Show Hits By: Source Type
 Visual Type: Bar Chart

Total Hotlist Alerts
157

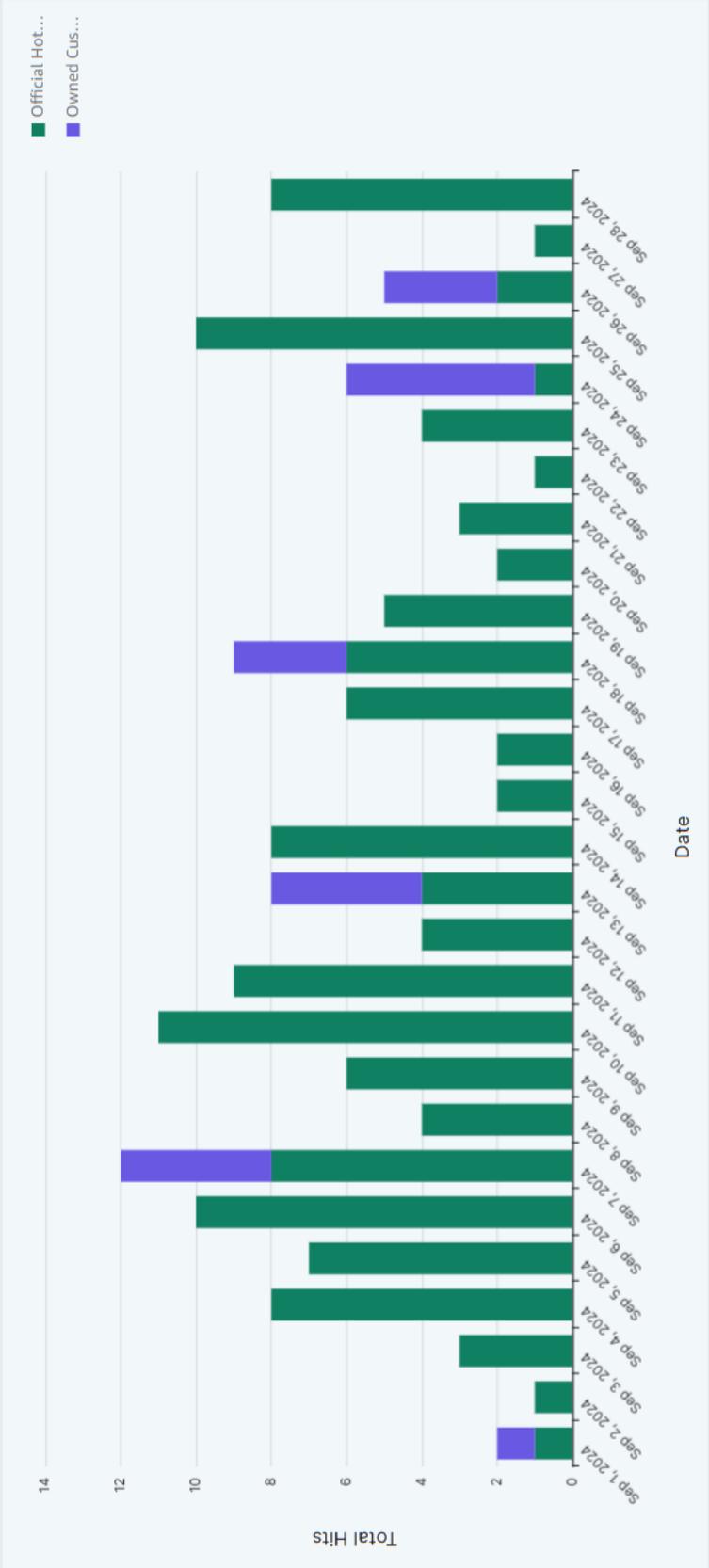
Official Hotlist Alerts
137

Your Custom Hotlist Alerts
20

Other Custom Hotlist Alerts on Your Networks
No data

Total Alerts by Topic

Topic	Alerts
Stolen Plate	55
Stolen Vehicle	54
Gang or Suspected Terrorist	23
Custom Hotlist Alert	20
Missing Person	5



Sex Offenders

Controls

Date Range: 2024/09/01 - 2024/09/30
 Category: All
 Alert Sources: All
 Hot List Reason: Sex Offender
 Show Hits By: Source Type
 Timeframe: Day
 Cameras: All
 Networks: All
 Visual Type: Bar Chart

Total Hotlist Alerts
52

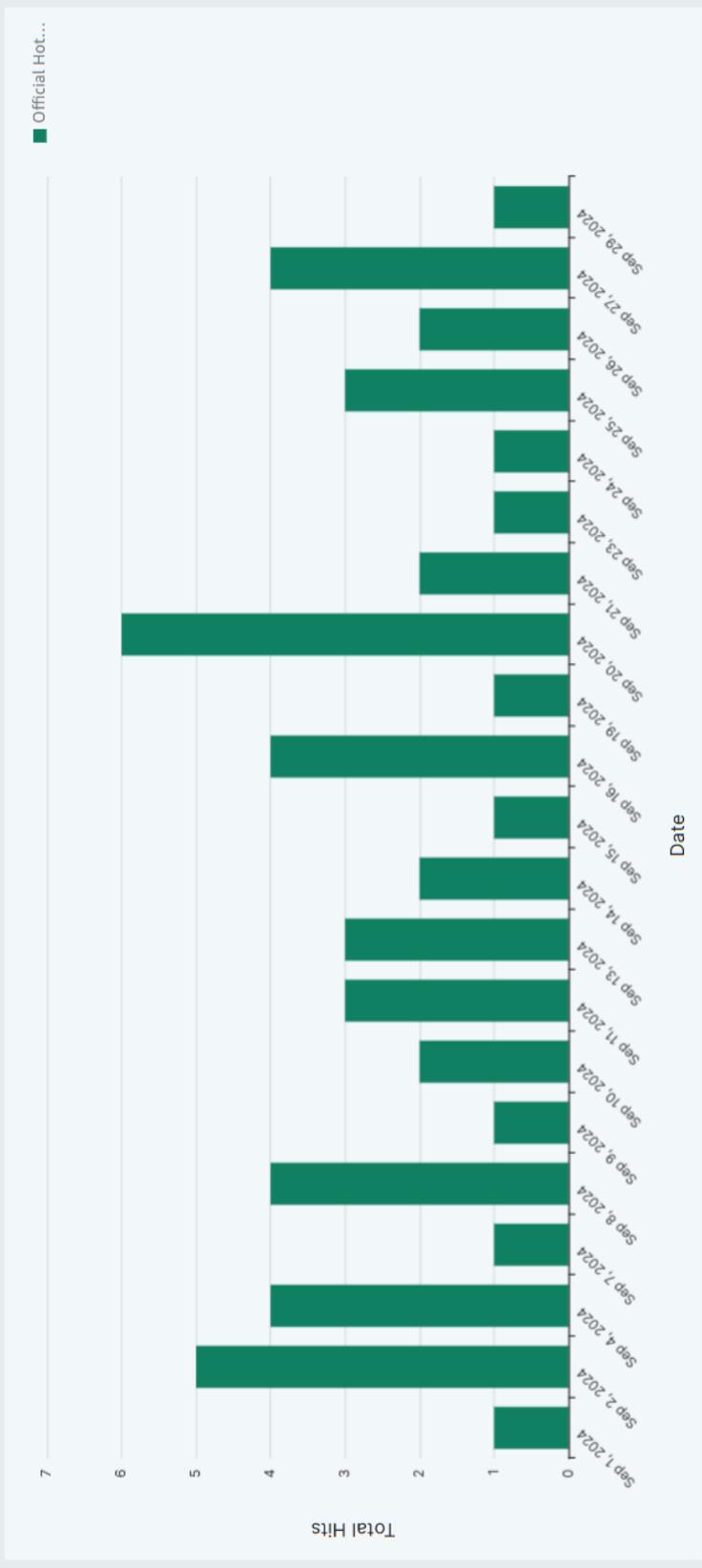
Official Hotlist Alerts
52

Your Custom Hotlist Alerts
No data

Other Custom Hotlist Alerts on Your Networks
No data

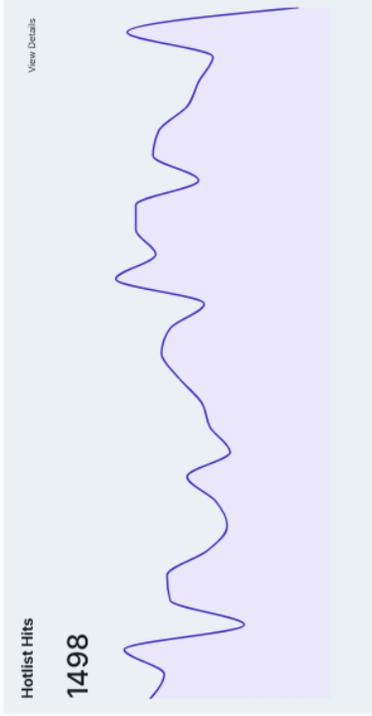
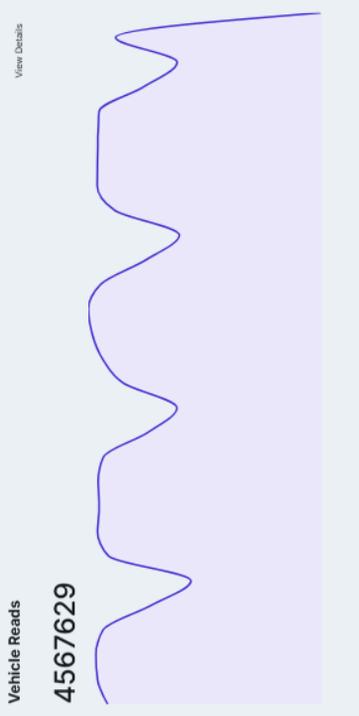
Total Alerts by Topic

Topic	Alerts
Sex Offender	52



Summary Report

Insights Dashboard



Device Sharing
Shared with
Davie County NC SO,
Lewisville TX PD,
and 1006 others
Access Levels
Search
Hotlist Tool Access

Device Status

41 / 41 ?
Devices Online

← Previous Device

Device Name	Battery	Latency
#01 Inbound, Riverview Way, EB	100%	13.66 s

Next Device →

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Gessner
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer/Station

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road
 Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA
 Calico NA
 Windemere NA
 Mott Lane

Kensington NA
 Stillforest NA

Farnham Park
 Riverbend NA

Pinewood NA
 Hampton Court

Bridlewood West NA
 N Kuhlman NA

Longwoods NA
 Memorial City Mall – 22

Flintwood Drive

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



Cameras: All | Networks: All | Show Reads By: Camera Name | Count Method: Total Vehicle Reads | Visual Type: Bar Chart

Total Vehicle Volume
4,647,651

Total Unique Vehicle Volume
2,129,140



groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	420851
#07 Memorial Dr EB at Briar Forest	352628
#13 NB Gessner Rd	305705
#23 - WB San Felipe x Buffalo Bayou	285791
#21 - SB Voss @ Katy Fwy	265283
#01 Gessner SB at Frostwood Elementary	255106
#20 - SB Voss x Old Voss (Lane 2)	229354
#17 Memorial Dr WB at Voss	206459
#12 Piney Point Dr SB at Gaylord	202842
#08 2200 S Piney Point Rd NB at City Limit	184892
#31 EB Memorial Dr near Tealwood	183490
#28 MVPD Station S/B Memorial Drive	159505
#18 Memorial Dr EB at Voss	153438
#02 Memorial Dr EB at Gessner	151329
#04 Memorial Dr NB at Briar Forest	136734
#19 - SB Voss x Old Voss (Lane 1)	136524
#27 Unit 181 Blalock S/B at Taylorcrest	128040
#24 - NB Blalock x Memorial	115363
#16 Memorial Dr WB at E Creekside Dr	108010
#14 Beinhorn Rd WB at Pipher	88390
#32 WB Greenbay @ Memorial Dr	80395
#09 N Piney Point Rd at Memorial Dr	76833
#06 Taylorcrest Rd WB at Flintdale	75883
#10 On Memorial Dr EB from San Felipe	67709
#05 Bunkerhill Rd SB at Taylorcrest	66545
#30 EB Beinhorn Rd @ Voss Rd	59701
#26 - SB Hedwig x Beinhorn	48167
Strey NB at Memorial	43768
#11 Greenbay St EB at Piney Point Rd	38008
#29 - Riverbend Main Entrance	7276
#15 Hunters Creek Dr SB at I-10	6521
#01 Inbound, Riverview Way, EB	5094
C#001 Voss Rd @ Memorial Dr	1528
S#01 Hickory Hollow from Interstate 10	482
C#002 Gessner Rd @ Memorial Dr	7
Grand Total	4647651

'Volume' by 'groupbysummary'

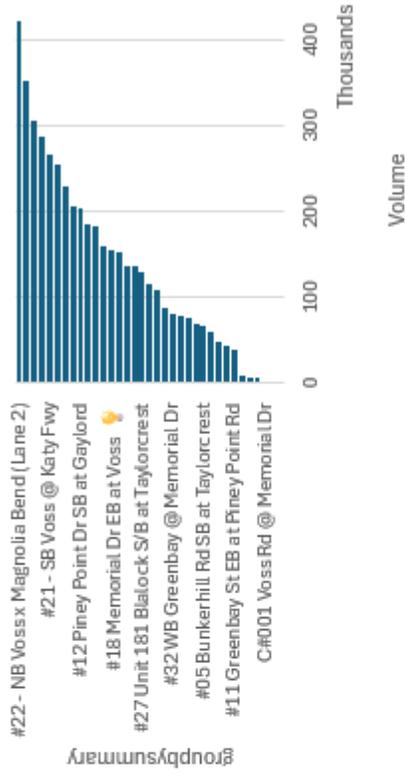


Plate Reads
By Location

Date Range: 2024/09/01 - 2024/09/30
 Category: All
 Alert Sources: All
 Hot List Reason: Custom Hotlist Alert, Gang or Suspected Terrorist, ...
 Timeframe: Day
 Show Hits By: Camera Name
 Cameras: All
 Networks: All
 Visual Type: Bar Chart

Total Hotlist Alerts
157

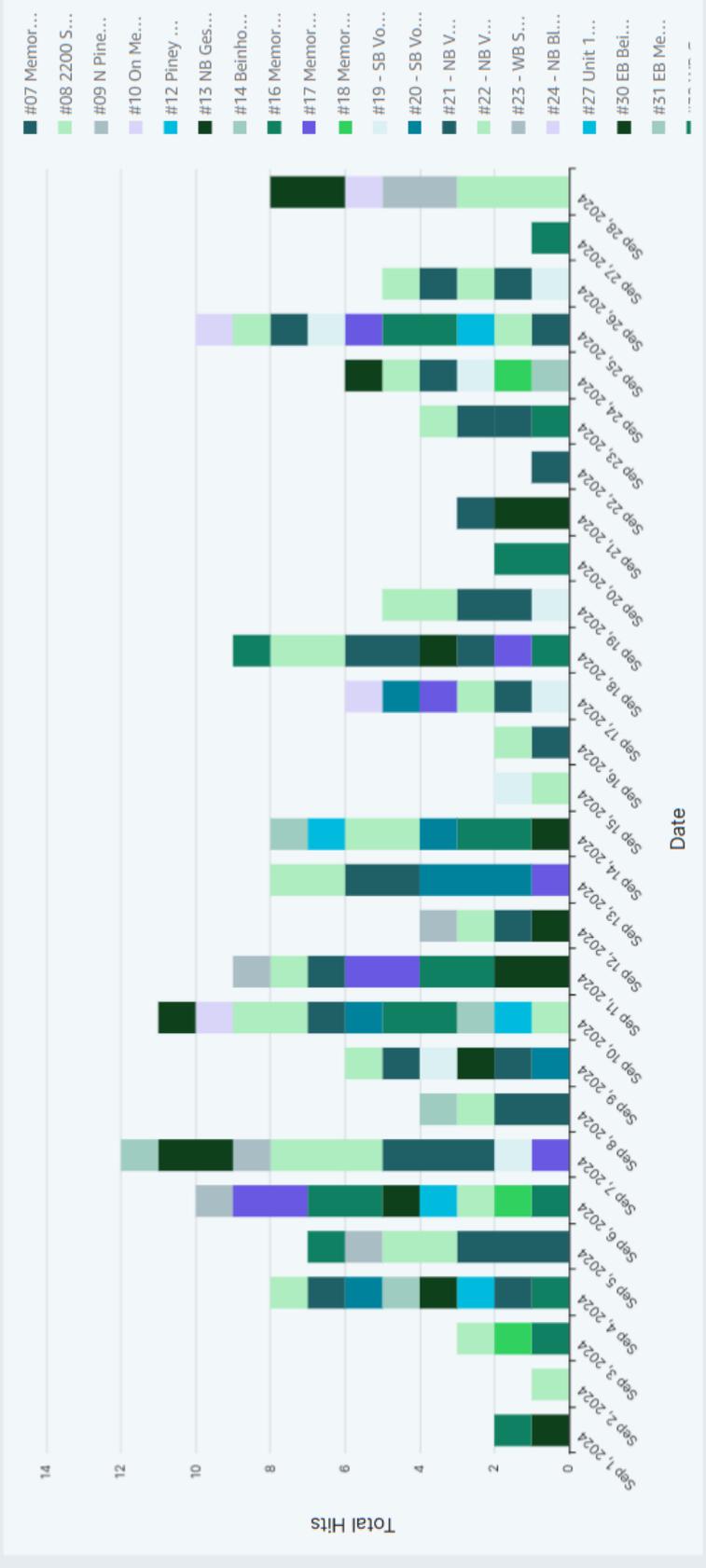
Official Hotlist Alerts
137

Your Custom Hotlist Alerts
20

Other Custom Hotlist Alerts on Your Networks
No data

Total Alerts by Topic

Topic	Alerts
Stolen Plate	55
Stolen Vehicle	54
Gang or Suspected Terrorist	23
Custom Hotlist Alert	20
Missing Person	5



Hits By Camera

Total 'Total Hits' by 'groupingselector'

groupingselector	Sum of Total Hits
#22 - NB Voss x Magnolia Bend (Lane 2)	27
#21 - NB Voss x Magnolia Bend (Lane 1)	25
#13 NB Gessner Rd	13
#16 Memorial Dr WB at E Creekside Dr	13
#08 2200 S Piney Point Rd NB at City Limit	9
#07 Memorial Dr EB at Briar Forest	8
#17 Memorial Dr WB at Voss	8
#20 - SB Voss x Old Voss (Lane 2)	7
#19 - SB Voss x Old Voss (Lane 1)	6
#23 - WB San Felipe x Buffalo Bayou	5
#32 WB Greenbay @ Memorial Dr	4
#30 EB Beinhorn Rd @ Voss Rd	4
#01 Gessner SB at Frostwood Elementary	4
#12 Piney Point Dr SB at Gaylord	4
#14 Beinhorn Rd WB at Pipher	3
#31 EB Memorial Dr near Tealwood	3
#24 - NB Blalock x Memorial	3
#05 Bunkerhill Rd SB at Taylorcrest	2
#09 N Piney Point Rd at Memorial Dr	2
#18 Memorial Dr EB at Voss	2
#06 Taylorcrest Rd WB at Flintdale	1
#10 On Memorial Dr EB from San Felipe	1
#02 Memorial Dr EB at Gessner	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#04 Memorial Dr NB at Briar Forest	1
Grand Total	157

Total Reads – 4,647,651

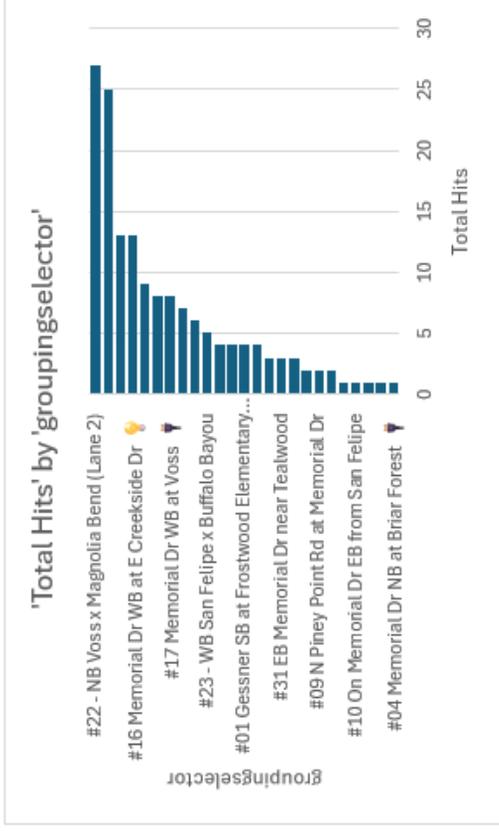
Unique Reads – 2,129,140

Hits- 314

6 Top Hits – 137

Hotlist - 20

- Stolen Vehicle - 1
- Stolen Plate - 4
- Gang Member
- Missing
- Amber
- Priority Restraining Order

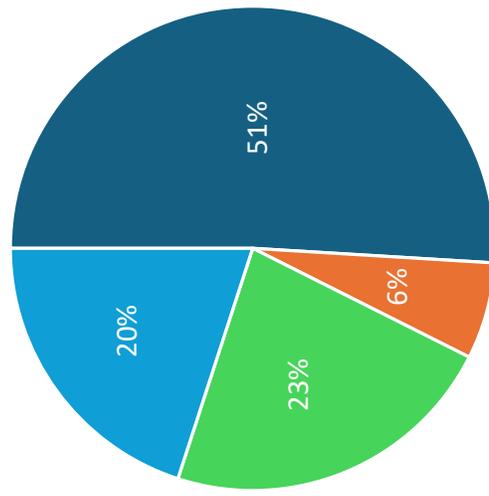




Village Fire Department

SEPTEMBER 2025 ACTIVITY REPORT

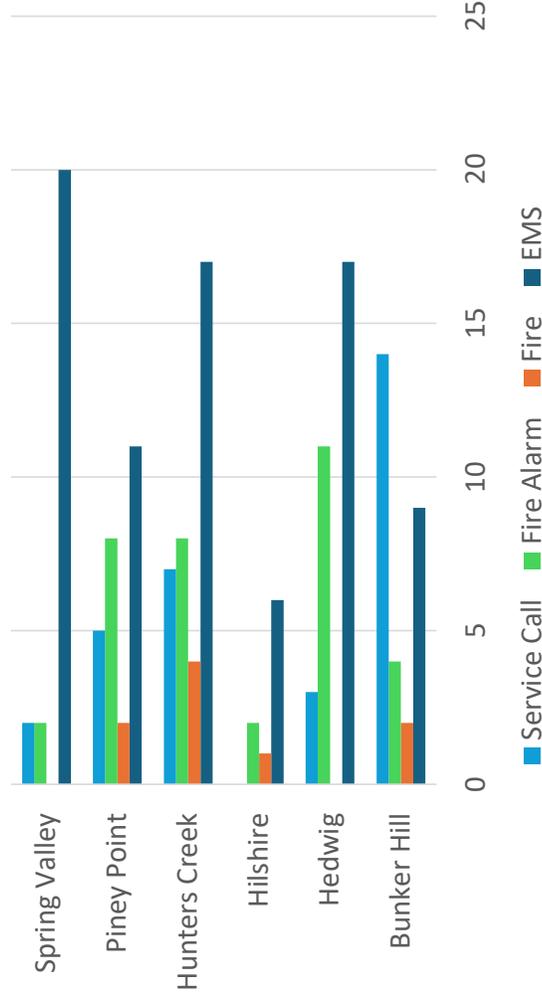
INCIDENT RESPONSE (SEPTEMBER)



Category	Total
EMS	79
Fire	10
Fire Alarm	35
Service Call	31
Monthly Total	155

■ EMS ■ Fire ■ Fire Alarm ■ Service Call

INCIDENT RESPONSE BY CITY (SEPTEMBER)



14

Overlapping Calls (Sept '25)

4:25

Average Emergency Response Time (Sept '25)

1650

YTD Total Incidents

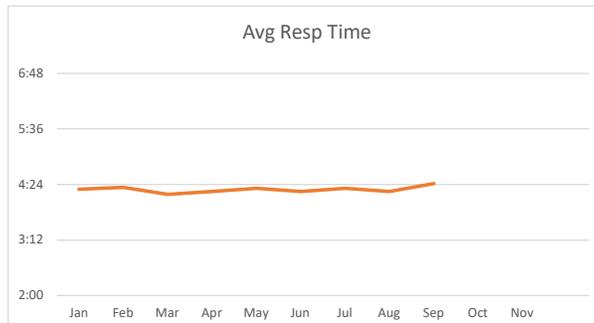
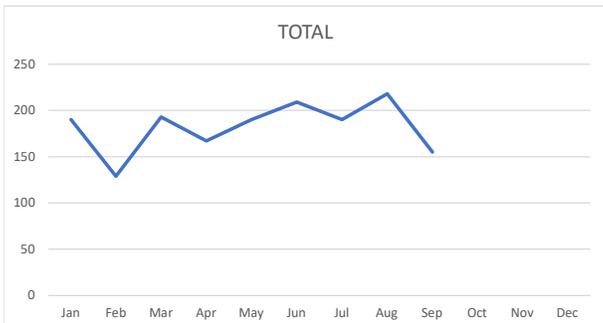


September 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	190	129	193	167	190	209	190	218	155				1641
Abdominal Pain	1	2	4	2	0	6	3	4	1				23
Allergic Reaction	0	1	1	0	0	0	0	3	2				7
Animal Bite	0	0	0	0	1	0	0	0	0				1
Assault	0	0	0	0	0	0	0	1	1				2
Back Pain	0	0	1	0	0	2	1	0	2				6
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	2				3
Carbon Monoxide Detector No Symptoms	5	2	2	3	2	4	6	5	1				30
Cardiac/Respiratory Arrest	1	2	1	2	0	1	2	0	0				9
Check a Noxious Odor	1	2	1	0	2	1	1	1	1				10
Check for Fire	0	2	0	3	4	2	6	1	1				19
Check for the Smell of Natural Gas	5	1	9	4	1	1	2	6	1				30
Check for the Smell of Smoke	1	0	1	2	1	2	1	3	0				11
Chest Pain	5	1	7	2	11	7	7	6	4				50
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1				1
Child Locked in a Vehicle Engine not running	0	0	0	0	2	2	0	0	0				4
Choking	0	0	0	2	1	0	0	1	0				4
Diabetic Emergency	0	1	0	0	1	1	1	2	0				6
Difficulty Breathing	11	4	9	5	4	9	4	7	3				56
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	1	0				3
Elevator Rescue	0	0	0	1	0	1	3	0	0				5
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0				1
Explosion	0	0	0	0	0	0	0	1	0				1
Fall Victim	12	10	15	12	11	14	14	15	8				111
Fire Alarm Business	23	4	5	4	8	9	5	9	6				73
Fire Alarm Church or School	4	3	9	11	4	10	8	4	0				53
Fire Alarm Residence	31	23	18	25	28	35	49	38	29				276
Gas Leak	4	3	1	2	1	3	1	1	1				17
Grass Fire	0	0	0	0	2	0	0	0	0				2
HAZMAT Emergency	0	0	0	0	0	0	0	1	0				1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0				1
Heart Problems	8	4	7	8	8	5	13	5	5				63
Heat/Cold Exposure	0	0	0	0	0	1	1	2	0				4
Hemorrhage/Laceration	1	3	4	4	2	1	0	2	2				19
House Fire	1	1	0	2	0	0	1	0	1				6
Injured Party	4	2	5	2	4	5	0	2	3				27
Medical Alarm	3	1	2	3	2	1	6	4	1				23
Motor Vehicle Collision	22	14	23	11	15	19	11	14	12				141
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	1	1				3
Motor Vehicle vs Motorcycle	0	1	0	1	1	0	0	1	0				4
Motor Vehicle vs Pedestrian	0	0	0	2	2	2	0	0	0				6
Object Down in Roadway	0	0	3	5	0	3	1	1	0				13
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0				2
Overdose/Poisoning	0	3	2	0	1	0	1	0	2				9
Possible D.O.S.	1	0	0	0	0	1	0	0	0				2
Powerlines Down Arcing/Burning	1	0	4	1	2	4	3	6	2				23
Psychiatric Emergency	2	2	4	3	6	1	4	3	1				26
Seizures	0	0	4	2	0	1	4	5	2				18
Service Call Non-emergency	11	8	10	7	14	16	16	21	31				134
Shooting/Stabbing	0	0	0	1	0	0	0	0	0				1
Sick Call	9	12	16	17	19	15	8	19	11				126
Smoke in Business	0	0	0	0	0	1	0	0	0				1
Smoke in Residence	2	0	0	0	0	0	0	1	0				3
Stroke	3	2	3	4	3	1	2	0	2				20
Transformer Fire	0	1	0	3	1	1	0	1	0				7
Trash Fire	0	0	1	0	0	0	0	0	0				1
Traumatic Injury	0	1	0	2	1	2	0	0	1				7
Unconscious Party/Syncope	10	8	12	8	15	9	3	10	6				81
Unknown Medical Emergency	6	3	5	1	6	3	0	5	7				36
Vehicle Fire	1	2	3	0	1	6	1	4	1				19

Month	# of Incidents*	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr	135	4:15
May	156	4:19
Jun	166	4:15
Jul	146	4:19
Aug	175	4:15
Sep	113	4:25
Oct		
Nov		
Dec		
Total	1301	4:17

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls
 Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30





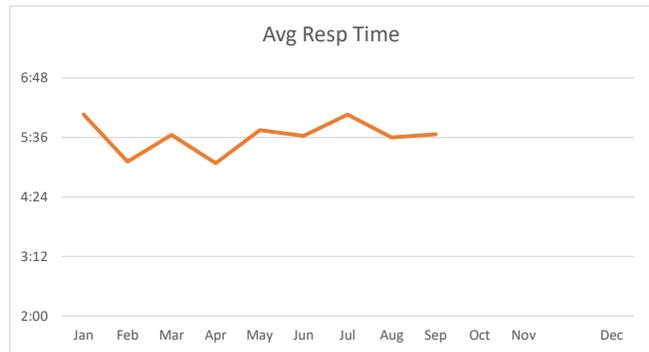
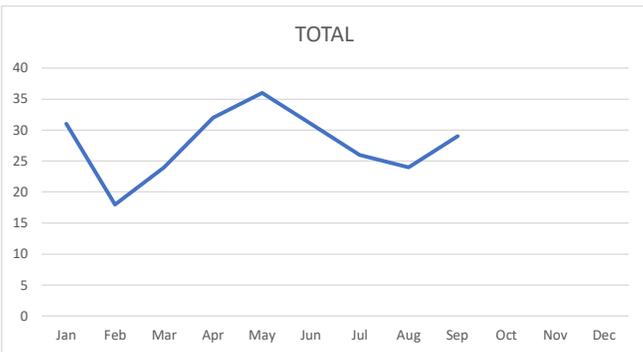
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

September 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	31	18	24	32	36	31	26	24	29				251
Abdominal Pain	0	0	1	0	0	0	1	0	1				3
Allergic Reaction	0	1	0	0	0	0	0	0	0				1
Animal Bite	0	0	0	0	1	0	0	0	0				1
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	1				1
Carbon Monoxide Detector No Symptoms	2	0	2	0	0	0	4	2	0				10
Cardiac/Respiratory Arrest	0	0	0	0	0	0	1	0	0				1
Check a Noxious Odor	0	0	0	0	1	0	1	0	0				2
Check for Fire	0	1	0	1	1	1	0	0	0				4
Check for the Smell of Natural Gas	1	0	2	1	0	1	1	0	0				6
Check for the Smell of Smoke	1	0	0	0	0	0	0	0	0				1
Chest Pain	0	0	1	2	2	0	2	0	0				7
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1				1
Choking	0	0	0	1	0	0	0	1	0				2
Difficulty Breathing	4	1	0	0	1	2	0	1	0				9
Fall Victim	3	1	0	2	2	2	2	3	0				15
Fire Alarm Church or School	2	0	0	1	0	0	1	0	0				4
Fire Alarm Residence	5	5	3	6	11	8	5	3	4				50
Gas Leak	1	0	0	1	0	0	0	1	0				3
Heart Problems	1	0	2	0	1	1	2	0	0				7
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0				1
Hemorrhage/Laceration	0	1	0	2	0	0	0	0	0				3
House Fire	0	1	0	0	0	0	1	0	1				3
Injured Party	0	1	0	0	2	1	0	0	0				4
Medical Alarm	1	0	1	0	0	0	1	1	0				4
Motor Vehicle Collision	2	1	3	0	2	1	0	0	2				11
Motor Vehicle vs Pedestrian	0	0	0	0	1	1	0	0	0				2
Object Down in Roadway	0	0	1	0	0	1	1	1	0				4
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0				2
Overdose/Poisoning	0	1	0	0	0	0	0	0	0				1
Possible D.O.S.	0	0	0	0	0	1	0	0	0				1
Powerlines Down Arcing/Burning	0	0	0	0	1	0	0	2	1				4
Seizures	0	0	1	1	0	1	0	0	1				4
Service Call Non-emergency	5	3	3	4	1	5	2	7	14				44
Sick Call	1	0	0	8	4	1	1	1	3				19
Stroke	0	0	1	0	2	1	0	0	0				4
Transformer Fire	0	0	0	1	0	1	0	0	0				2
Unconscious Party/Syncope	1	1	2	1	2	1	0	0	0				8
Unknown Medical Emergency	1	0	0	0	0	1	0	0	0				2

Month	# of Incidents*	Avg Resp Time
Jan	21	6:04
Feb	10	5:07
Mar	16	5:39
Apr	24	5:05
May	33	5:45
Jun	22	5:38
Jul	20	6:04
Aug	12	5:36
Sep	13	5:40
Nov		
Dec		
<hr/>		
	171	5:37

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





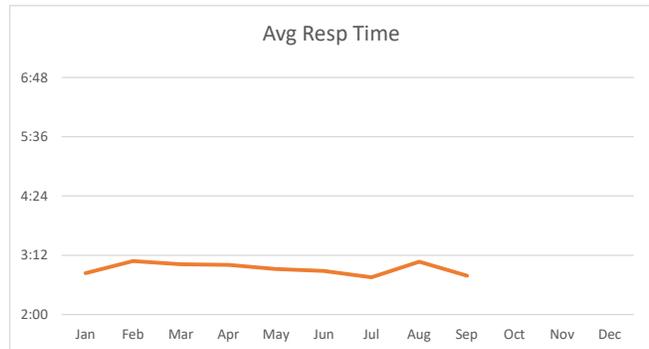
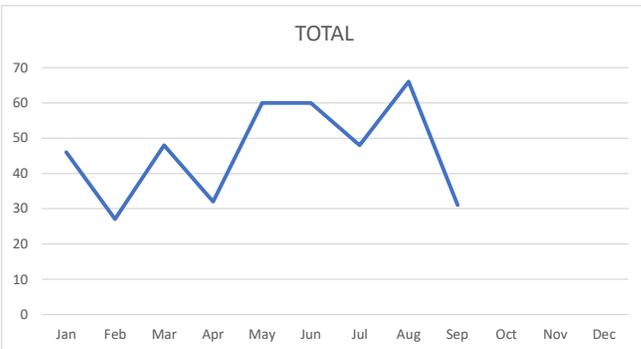
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

September 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	46	27	48	32	60	60	48	66	31				418
Abdominal Pain	1	0	0	1	0	2	0	4	0				8
Allergic Reaction	0	0	0	0	0	0	0	1	1				2
Assault	0	0	0	0	0	0	0	1	1				2
Back Pain	0	0	0	0	0	0	1	0	1				2
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	1	0	0				1
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	0				1
Check a Noxious Odor	0	1	1	0	0	0	0	0	0				2
Check for Fire	0	1	0	0	2	0	1	0	0				4
Check for the Smell of Natural Gas	1	0	1	2	1	0	1	4	0				10
Check for the Smell of Smoke	0	0	1	0	0	1	0	0	0				2
Chest Pain	2	1	1	0	3	3	4	2	0				16
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0				1
Diabetic Emergency	0	1	0	0	0	1	0	1	0				3
Difficulty Breathing	2	0	4	1	0	5	1	2	1				16
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	0	0				2
Elevator Rescue	0	0	0	0	0	0	2	0	0				2
Fall Victim	4	2	6	4	6	5	3	5	1				36
Fire Alarm Business	12	2	3	1	5	7	2	6	5				43
Fire Alarm Church or School	0	0	2	0	1	2	3	1	0				9
Fire Alarm Residence	3	1	1	1	3	2	1	4	6				22
Gas Leak	1	0	0	0	0	0	0	0	0				1
Grass Fire	0	0	0	0	1	0	0	0	0				1
HAZMAT Emergency	0	0	0	0	0	0	0	1	0				1
Heart Problems	0	2	0	3	4	3	6	2	2				22
Heat/Cold Exposure	0	0	0	0	0	0	1	1	0				2
Hemorrhage/Laceration	1	0	0	0	1	0	0	1	0				3
Injured Party	2	1	1	0	1	2	0	0	1				8
Medical Alarm	0	0	0	0	1	0	1	2	0				4
Motor Vehicle Collision	4	3	6	3	3	4	4	4	1				32
Motor Vehicle vs Motorcycle	0	0	0	0	1	0	0	0	0				1
Motor Vehicle vs Pedestrian	0	0	0	1	1	0	0	0	0				2
Overdose/Poisoning	0	0	0	0	0	0	1	0	1				2
Powerlines Down Arcing/Burning	1	0	1	1	0	2	2	0	0				7
Psychiatric Emergency	1	1	1	2	1	0	0	2	0				8
Seizures	0	0	2	0	0	0	4	3	0				9
Service Call Non-emergency	2	2	3	1	4	7	2	2	3				26
Sick Call	3	4	2	4	9	3	4	9	2				40
Smoke in Residence	1	0	0	0	0	0	0	0	0				1
Stroke	0	0	1	3	0	0	0	0	1				5
Transformer Fire	0	1	0	1	0	0	0	1	0				3
Traumatic Injury	0	0	0	1	0	0	0	0	1				2
Unconscious Party/Syncope	1	3	5	2	9	5	2	2	0				29
Unknown Medical Emergency	3	1	3	0	2	1	0	4	3				17
Vehicle Fire	1	0	2	0	0	4	0	1	0				8

Month	# of Incidents*	Avg Resp Time
Jan	36	2:50
Feb	24	3:05
Mar	45	3:01
Apr	31	3:00
May	53	2:55
Jun	50	2:53
Jul	44	2:45
Aug	60	3:04
Sep	25	2:47
Oct		
Nov		
Dec		
<hr/>		
	368	2:55

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





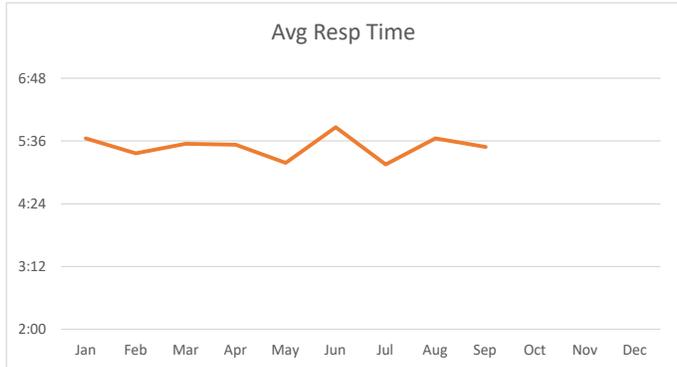
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

September 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	7	3	7	4	4	7	9	18	9				68
Abdominal Pain	0	1	0	0	0	1	0	0	0				2
Cardiac/Respiratory Arrest	1	0	0	1	0	0	0	0	0				2
Check for the Smell of Natural Gas	0	0	0	0	0	0	0	0	1				1
Difficulty Breathing	1	0	1	0	0	0	0	0	1				3
Dumpster Fire Not near Structure	0	0	0	0	0	0	0	1	0				1
Fall Victim	0	0	1	0	0	0	0	2	0				3
Fire Alarm Church or School	0	0	0	1	0	1	0	1	0				3
Fire Alarm Residence	1	0	0	1	0	1	3	1	2				9
Heart Problems	1	0	0	0	0	0	1	0	0				2
Hemorrhage/Laceration	0	0	0	0	0	0	0	0	1				1
Medical Alarm	0	0	0	1	0	0	0	0	0				1
Motor Vehicle Collision	1	1	1	0	1	1	2	1	1				9
Overdose/Poisoning	0	1	0	0	0	0	0	0	0				1
Psychiatric Emergency	1	0	1	0	0	0	2	1	1				6
Service Call Non-emergency	0	0	0	0	0	0	1	9	0				10
Sick Call	0	0	0	0	0	2	0	1	1				4
Trash Fire	0	0	1	0	0	0	0	0	0				1
Traumatic Injury	0	0	0	0	1	0	0	0	0				1
Unconscious Party/Syncope	1	0	1	0	0	0	0	0	1				3
Unknown Medical Emergency	0	0	0	0	1	0	0	0	0				1
Vehicle Fire	0	0	1	0	1	1	0	1	0				4

Month	# of Incidents*	Avg Resp Time
Jan	7	5:39
Feb	3	5:22
Mar	7	5:33
Apr	2	5:32
May	4	5:11
Jun	6	5:52
Jul	7	5:09
Aug	9	5:39
Sep	8	5:29
Oct		
Nov		
Dec		
53		5:29

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





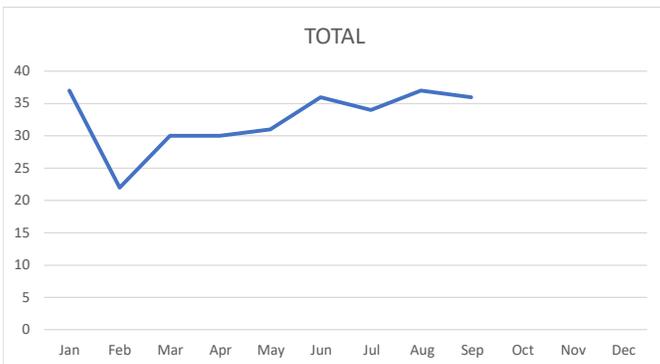
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

September 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	37	22	30	30	31	36	34	37	36				293
Abdominal Pain	0	0	2	1	0	2	1	0	0				6
Allergic Reaction	0	0	1	0	0	0	0	1	1				3
Back Pain	0	0	0	0	0	0	0	0	1				1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	0				1
Carbon Monoxide Detector No Symptoms	1	2	0	0	0	2	0	1	1				7
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0	0	0				1
Check a Noxious Odor	0	1	0	0	0	0	0	0	1				2
Check for Fire	0	0	0	0	1	0	3	1	1				6
Check for the Smell of Natural Gas	1	0	1	1	0	0	0	1	0				4
Check for the Smell of Smoke	0	0	0	1	0	1	0	1	0				3
Chest Pain	0	0	1	0	0	1	0	2	2				6
Child Locked in a Vehicle Engine not running	0	0	0	0	2	0	0	0	0				2
Diabetic Emergency	0	0	0	0	0	0	1	0	0				1
Difficulty Breathing	1	0	1	2	2	0	1	2	1				10
Elevator Rescue	0	0	0	0	0	1	0	0	0				1
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0				1
Fall Victim	3	1	4	2	1	2	4	0	1				18
Fire Alarm Business	2	0	1	1	2	1	1	1	0				9
Fire Alarm Church or School	0	0	0	0	0	1	0	0	0				1
Fire Alarm Residence	15	9	6	10	7	13	17	19	8				104
Gas Leak	0	1	0	1	1	0	0	0	0				3
Heart Problems	3	1	1	0	0	0	1	0	0				6
Hemorrhage/Laceration	0	1	1	0	1	0	0	0	0				3
House Fire	0	0	0	1	0	0	0	0	0				1
Injured Party	1	0	2	1	0	1	0	0	1				6
Medical Alarm	0	1	0	0	1	0	0	0	0				2
Motor Vehicle Collision	2	2	4	1	4	3	1	1	2				20
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	0	1				2
Motor Vehicle vs Motorcycle	0	0	0	1	0	0	0	0	0				1
Motor Vehicle vs Pedestrian	0	0	0	0	0	1	0	0	0				1
Object Down in Roadway	0	0	0	1	0	1	0	0	0				2
Overdose/Poisoning	0	0	1	0	1	0	0	0	0				2
Powerlines Down Arcing/Burning	0	0	0	0	0	0	0	2	0				2
Psychiatric Emergency	0	0	0	0	2	0	0	0	0				2
Seizures	0	0	1	0	0	0	0	0	0				1
Service Call Non-emergency	0	0	0	1	0	2	1	1	7				12
Sick Call	1	3	2	1	2	0	1	1	2				13
Stroke	2	0	0	1	0	0	1	0	0				4
Traumatic Injury	0	0	0	0	0	1	0	0	0				1
Unconscious Party/Syncope	4	0	1	2	2	0	1	2					14
Unknown Medical Emergency	0	0	0	1	1	0	0	0	3				5
Vehicle Fire	0	0	0	0	0	0	1	1	1				3

Month	# of Incidents*	Avg Resp Time
Jan	29	4:46
Feb	16	5:14
Mar	27	5:05
Apr	23	5:19
May	22	4:55
Jun	25	4:33
Jul	25	5:09
Aug	31	5:25
Sep	26	4:46
Oct		
Nov		
Dec		
<hr/>		
	224	5:01

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





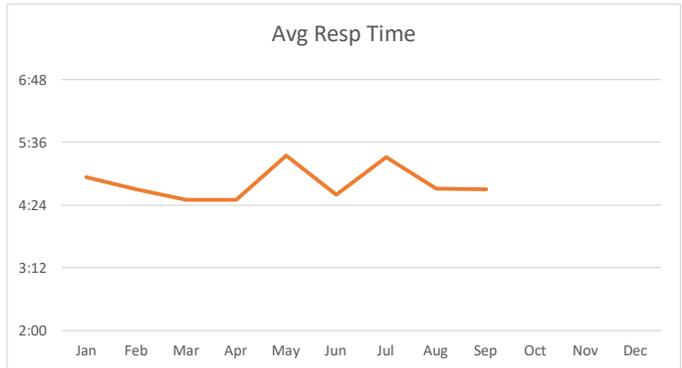
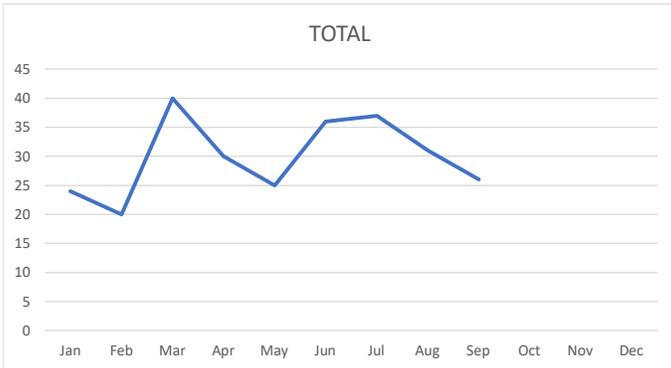
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

September 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	24	20	40	30	25	36	37	31	26				269
Abdominal Pain	0	0	1	0	0	1	0	0	0				2
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	1				1
Carbon Monoxide Detector No Symptoms	2	0	0	0	1	2	1	1	0				7
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0	0				1
Check a Noxious Odor	1	0	0	0	1	0	0	1	0				3
Check for Fire	0	0	0	0	0	1	1	0	0				2
Check for the Smell of Natural Gas	1	0	2	0	0	0	0	0	0				3
Check for the Smell of Smoke	0	0	0	0	1	0	1	1	0				3
Chest Pain	1	0	1	0	3	0	0	2	1				8
Choking	0	0	0	1	0	0	0	0	0				1
Elevator Rescue	0	0	0	0	0	0	0	0	0				0
Difficulty Breathing	0	0	1	1	1	1	1	0	0				5
Fall Victim	2	3	3	1	0	2	3	3	3				20
Fire Alarm Business	0	0	1	1	0	0	0	0	0				2
Fire Alarm Church or School	1	2	7	7	2	3	1	2	0				25
Fire Alarm Residence	5	5	8	6	5	8	18	8	8				71
Gas Leak	1	0	0	0	0	1	0	0	1				3
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0				1
Heart Problems	1	0	1	0	1	0	0	1	0				4
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	1				2
House Fire	0	0	0	1	0	0	0	0	0				1
Injured Party	0	0	0	0	0	1	0	1	0				2
Medical Alarm	1	0	1	2	0	1	1	1	1				8
Motor Vehicle Collision	1	1	2	3	1	5	0	1	0				14
Object Down in Roadway	0	0	2	2	0	1	0	0	0				5
Overdose/Poisoning	0	1	0	0	0	0	0	0	1				2
Powerlines Down Arcing/Burning	0	0	1	0	0	1	1	0	1				4
Psychiatric Emergency	0	0	1	0	2	0	1	0	0				4
Seizures	0	0	0	0	0	0	0	1	0				1
Service Call Non-emergency	3	3	2	0	5	1	7	1	5				27
Sick Call	2	1	5	1	2	4	1	3	2				21
Smoke in Residence	1	0	0	0	0	0	0	1	0				2
Stroke	0	1	1	0	0	0	0	0	1				3
Transformer Fire	0	0	0	1	0	0	0	0	0				1
Traumatic Injury	0	1	0	1	0	1	0	0	0				3
Unconscious Party/Syncope	1	1	0	1	0	0	0	3	0				6
Unknown Medical Emergency	0	0	0	0	0	1	0	0	0				1

Month	# of Incidents*	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar	26	4:30
Apr	23	4:30
May	15	5:21
Jun	27	4:36
Jul	22	5:19
Aug	23	4:43
Sep	19	4:42
Oct		
Nov		
Dec		
<hr/>		
	185	4:48

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





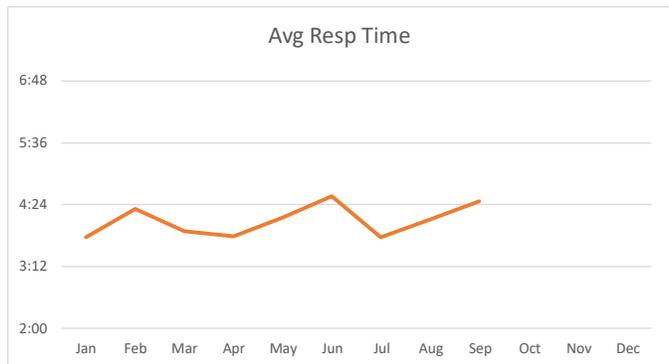
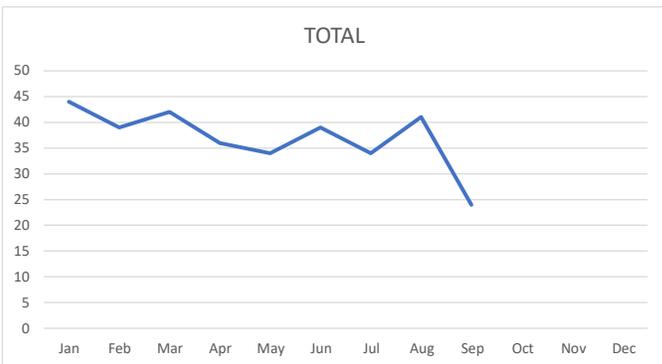
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

September 2025 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	44	39	42	36	34	39	34	41	24				333
Abdominal Pain	0	1	0	0	0	0	1	0	0				2
Allergic Reaction	0	0	0	0	0	0	0	1	0				1
Back Pain	0	0	1	0	0	2	0	0	0				3
Carbon Monoxide Detector No Symptoms	0	0	0	2	1	0	0	1	0				4
Cardiac/Respiratory Arrest	0	1	0	1	0	0	1	0	0				3
Check a Noxious Odor	0	0	0	0	0	1	0	0	0				1
Check for Fire	0	0	0	2	0	0	1	0	0				3
Check for the Smell of Natural Gas	1	1	3	0	0	0	0	1	0				6
Check for the Smell of Smoke	0	0	0	1	0	0	0	1	0				2
Chest Pain	2	0	3	0	3	3	1	0	1				13
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0				1
Choking	0	0	0	0	1	0	0	0	0				1
Diabetic Emergency	0	0	0	0	1	0	0	1	0				2
Difficulty Breathing	3	3	2	1	0	1	2	1	0				13
Elevator Rescue	0	0	0	1	0	0	0	0	0				1
Explosion	0	0	0	0	0	0	0	1	0				1
Fall Victim	0	3	1	3	2	3	2	2	3				19
Fire Alarm Business	9	2	0	1	1	1	2	2	1				19
Fire Alarm Church or School	1	1	0	2	1	3	3	0	0				11
Fire Alarm Residence	2	3	0	1	2	3	4	3	1				19
Gas Leak	1	2	1	0	0	2	1	0	0				7
Grass Fire	0	0	0	0	1	0	0	0	0				1
Heart Problems	2	1	3	5	2	1	3	2	3				22
Heat/Cold Exposure	0	0	0	0	0	1	0	0	0				1
Hemorrhage/Laceration	0	1	3	0	0	1	0	1	0				6
Injured Party	1	0	2	1	1	0	0	1	1				7
Medical Alarm	1	0	0	0	0	0	2	0	0				3
Motor Vehicle Collision	12	6	6	4	4	5	4	7	6				54
Motor Vehicle Collision with Entrapment	0	0	0	0	0	0	0	1	0				1
Motor Vehicle vs Motorcycle	0	1	0	0	0	0	0	1	0				2
Motor Vehicle vs Pedestrian	0	0	0	1	0	0	0	0	0				1
Object Down in Roadway	0	0	0	1	0	0	0	0	0				1
Overdose/Poisoning	0	0	1	0	0	0	0	0	0				1
Possible D.O.S.	1	0	0	0	0	0	0	0	0				1
Powerlines Down Arcing/Burning	0	0	2	0	1	1	0	2	0				6
Psychiatric Emergency	0	1	1	1	1	1	1	0	0				6
Seizures	0	0	0	1	0	0	0	1	1				3
Service Call Non-emergency	1	0	1	1	4	1	3	1	2				14
Shooting/Stabbing	0	0	0	1	0	0	0	0	0				1
Sick Call	2	4	7	3	2	5	1	4	1				29
Smoke in Business	0	0	0	0	0	1	0	0	0				1
Stroke	1	1	0	0	1	0	1	0	0				4
Transformer Fire	0	0	0	0	1	0	0	0	0				1
Unconscious Party/Syncope	2	3	3	2	2	1	1	4	3				21
Unknown Medical Emergency	2	2	2	0	2	0	0	1	1				10
Vehicle Fire	0	2	0	0	0	1	0	1	0				4

Month	# of Incidents*	Avg Resp Time
Jan	35	3:46
Feb	38	4:19
Mar	40	3:53
Apr	32	3:47
May	29	4:09
Jun	36	4:34
Jul	28	3:46
Aug	39	4:07
Sep	22	4:28
Oct		
Nov		
Dec		
<hr/>		
	299	4:05

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls



MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

Prepared Oct.15,2025 for Oct.2025 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for Sept. 2025

Thank You,

Henry Rivas
Building Official



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2023**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	22	\$31,336	2	13	\$2,780	35	\$5,495	72	\$39,611	\$6,969,090
February	23	\$29,700	1	14	\$2,520	44	\$7,780	81	\$40,000	\$7,321,012
March	19	\$4,366	0	18	\$3,715	46	\$8,083	83	\$16,164	\$1,575,457
April	26	\$19,632	1	19	\$3,215	29	\$5,560	74	\$28,407	\$6,897,879
May	28	\$8,226	0	15	\$2,630	35	\$7,025	78	\$17,881	\$2,530,920
June	39	\$47,189	3	20	\$4,160	45	\$8,530	102	\$59,879	\$11,302,785
July	30	\$5,141	0	18	\$3,425	37	\$7,430	85	\$15,996	\$1,896,376
August	32	\$36,800	3	17	\$3,700	41	\$8,730	90	\$49,230	\$7,393,723
September	22	\$29,508	1	13	\$1,775	40	\$9,230	75	\$40,513	\$7,338,873
October	29	\$12,670	1	23	\$4,410	68	\$9,525	120	\$26,605	\$5,504,250
November	17	\$25,075	4	9	\$1,250	32	\$5,645	58	\$31,970	\$6,358,537
December	21	\$37,461	3	8	\$2,205	19	\$3,820	48	\$43,486	\$6,171,025
Total	308	\$287,105	19	187	\$35,785	471	\$86,853	966	\$409,743	\$71,259,927

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2024**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$5,092	0	14	\$2,705	25	\$5,130	56	\$12,928	\$1,374,287
February	32	\$35,182	1	14	\$2,230	26	\$4,970	72	\$42,382	\$5,438,854
March	30	\$18,029	1	12	\$2,105	34	\$7,525	76	\$27,658	\$4,296,108
April	33	\$9,970	0	9	\$1,310	28	\$5,130	70	\$16,415	\$1,091,456
May	22	\$22,687	0	13	\$1,735	23	\$3,530	58	\$27,052	\$1,707,719
June	29	\$17,966	2	21	\$4,140	35	\$5,935	85	\$28,041	\$4,754,586
July	38	\$29,205	2	34	\$7,430	48	\$8	120	\$44,625	\$4,447,505
August	29	\$8,652	0	46	\$9,410	55	\$9,950	130	\$28,012	\$2,681,491
September	32	\$34,831	2	49	\$9,425	50	\$9,130	131	\$53,385	\$7,953,627
October	36	\$20,906	1	56	\$10,655	66	\$11,780	158	\$43,341	\$4,998,063
November	25	\$121,714	4	25	\$8,000	35	\$11,195	85	\$70,977	\$12,097,910
December	23	\$104,947	4	10	\$9,910	19	\$16,305	52	\$62,709	\$6,782,835
Total	346	\$429,180	17	303	\$69,055	444	\$90,588	1,093	\$457,524	\$57,624,441

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2025**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	20	\$16,148	1	23	\$3,745	36	\$7,140	79	\$27,034	\$2,630,548
February	26	\$21,260	1	22	\$3,185	38	\$7,540	86	\$31,985	\$1,759,652
March	26	\$21,496	2	21	\$4,135	21	\$6,000	68	\$31,632	\$1,282,330
April	30	\$64,758	5	23	\$5,856	43	\$8,705	96	\$79,320	\$10,514,761
May	31	\$19,303	1	22	\$4,215	44	\$8,190	97	\$31,709	\$2,652,355
June	25	\$29,932	2	25	\$3,470	34	\$6,490	84	\$39,892	\$351,125
July	31	\$21,716	1	16	\$2,525	67	\$8,475	114	\$32,716	\$519,927
August	29	\$14,937	1	14	\$2,045	41	\$5,475	84	\$22,457	\$6,470,967
September	28	\$51,760	4	23	\$3,980	57	\$7,665	108	\$63,405	\$10,063,326
October										
November										
December										
Total	246	\$261,310	18	189	\$33,156	381	\$65,680	816	\$360,151	\$36,244,991

**City of Hunters Creek Village
Inspection Activity Report - 2024**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	136	114	83.8%	22	16.2%
February	179	163	91.1%	16	8.9%
March	149	128	85.9%	21	14.1%
April	151	134	88.7%	17	11.3%
May	100	79	79.0%	21	21.0%
June	148	131	88.5%	17	11.5%
July	166	158	95.2%	8	4.8%
August	299	278	93.0%	21	7.0%
September	260	243	93.5%	17	6.5%
October	258	231	89.5%	27	10.5%
November	170	135	79.4%	35	20.6%
December	241	205	85.1%	36	14.9%
Total	2257	1999	88.6%	258	11.4%

**City of Hunters Creek Village
Inspection Activity Report - 2025**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	219	193	88.1%	26	11.9%
February	266	226	85.0%	40	15.0%
March	197	164	83.2%	33	16.8%
April	231	212	91.8%	19	8.2%
May	223	213	95.5%	10	4.5%
June	98	89	90.8%	9	9.2%
July	192	175	91.1%	17	8.9%
August	146	135	92.5%	11	7.5%
September	168	153	91.1%	15	8.9%
October					
November					
December					
Total	1740	1560	89.7%	180	10.3%

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared October 23, 2025, for the October 27, 2025 agenda

A. Shasta/Pineland/Lindenwood Reconstruction

1. Contractor is anticipating to be complete with sod by October 24th, 2025. This will complete all work on the job.
2. A final walkthrough will occur on October 30th 2025.
3. Memorial Drive Repairs have been completed as of October 2nd, 2025.
4. The total contract value is \$1,912,450.53. Anticipating final contract amount to be approximately \$1,750,000 after Memorial work is added and unused work items are removed.





B. 2025 Street Reconstruction, Voss Road

1. Notice to Proceed was given for September 19, 2025.
2. Paving is complete.
3. A substantial walkthrough will be scheduled after Old Voss repairs are determined.
4. Total awarded contract value is \$422,392. Engineers Opinion of Construction Cost was \$577,000. There was \$700,000 in the budget.
5. Some of the intended work did not end up on the final plan set. There was a significant portion just south of the curve in the northbound lane that was intended but not included. It was more than I thought it was when I authorized the work. I thought it would fall under the existing contract value using 'extra items'. Extra items are construction activities that may occur but are not anticipated.
6. Old Voss was not included in this contract. However, there are some major potholes especially at the south end of the street.
7. We have put a cost together in a proposed change order for these items that are included in exhibits in the agenda item.

C. Memorial Estates Joint Sealing

1. This project was awarded to Solid Ground Paving for \$8,907.75.
2. The contractor has notified the residents of the start date. The work should take about a week with very little disruption. However, the contractor notified the homeowners that it is critical to not over-water their front lawns and have runoff over the curb until the joint seal cures.

Cost Table for Completed Work by Contractor Not Intended on Voss Road Only					
Item #	Item Description	Unit	Quantity	Unit Price	Extended Price
5	Cement Stabilized Sand Subgrade 6-inch thick	SY	134	\$ 14.00	\$ 1,876.00
6	8" High-Early Strength Reinforced Concrete Pavement, Complete in Place	SY	134	\$ 70.00	\$ 9,380.00
7	6-inch Concrete Curb	LF	110	\$ 16.00	\$ 1,760.00
8	Remove/Dispose Pavement and Subgrade (All types, all thicknesses)	SY	134	\$ 8.00	\$ 1,072.00

Total Additional Cost with Voss Road Unintended Work \$ **14,088.00**

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 23, 2025**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, September 23, 2025, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Fidel Sapien Linda Knox Chip Cowell
	City Administrator:	Tom Fullen
	City Engineer:	Steve Byington
	Building Official:	Henry Rivas
	City Attorney:	Tim Kirwin
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

- B. **Howard Miller led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments.

Taxpayer Impact Statement

Below is a comparison of property tax bills on a median valued homestead.

- 2024 Property Tax Bill on Median Valued Homestead for Current Fiscal Year: \$4,544.10
- Estimated 2025 Property Tax Bill for the Upcoming Fiscal Year if City of Hunters Creek Village Adopts the Proposed Budget and Tax Rate: \$4,544.10

- Estimated 2025 Property Tax Bill for the Upcoming Fiscal Year if City of Hunters Creek Village Adopts a Balanced Budget Funded at the No-New-Revenue Tax Rate: \$4,575.44

D. PUBLIC HEARING

- a. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2025 Proposed Tax Rate of \$0.205164 per \$100 valuation (additional information about the proposed tax rate is posted on the City's website).

Public Hearing opened at 6:03 p.m.

Comments: No comments.

Public Hearing closed at 6:04 p.m.

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, presented this report.**
3. Fire Commissioner Monthly Report – **Howard Miller, Fire Chief, and Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Tom Fullen, City Administrator, presented this report.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Mayor Pappas reported on Memorial Drive Reconstruction.**

- F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 26, 2025.
2. Approval of the Cash Disbursement Journal for August 2025.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2026, and ending December 31, 2026; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. (Roll Call Vote Required).

Councilmember Cowell made a motion to approve an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2026, and ending December 31, 2026; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. Councilmember Knox seconded the motion. Approved with the following record vote:

Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Linda Knox	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>

2. Discussion and possible action to ratify the property tax increase reflected in the budget. (Roll Call Vote Required).

Recommended Motion should state:

“I move that we ratify the property tax increase reflected in the budget.”

Councilmember Sapien made a motion to ratify the property tax increase reflected in the budget. Councilmember Knox seconded the motion. Approved with the following record vote:

Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Linda Knox	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>

3. Discussion and possible action to:

- a. Set the property tax rate for Debt Service for 2025. (Roll Call Vote Required).

Recommended Motion should state:

"I move that we set the property tax rate for Debt Service for 2025 at 0 dollars per \$100 valuation."

Councilmember Sapien made a motion to set the property tax rate for Debt Service for 2025 at 0 dollars per \$100 valuation. Councilmember Knox seconded the motion. Approved with the following record vote:

Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Linda Knox	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>

- b. Set the property tax rate for Maintenance and Operations for 2025. (Roll Call Vote Required).

If the recommended rate is adopted, the motion should state:

"I move that the property tax rate for Maintenance and Operations for 2025 be the adoption of a tax rate of \$0.205164 per \$100 valuation."

Councilmember Cowell made a motion that the property tax rate for Maintenance and Operations for 2025 be the adoption of a tax rate of \$0.205164 per \$100 valuation. Councilmember Knox seconded the motion. Approved with the following record vote:

Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Linda Knox	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>

- 4. Discussion and possible action to consider an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2025; providing for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability. (Roll Call Vote Required).

Councilmember Cowell made a motion to approve an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2025; providing

for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability. Councilmember Knox seconded the motion. Approved with the following record vote:

Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Linda Knox	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>

5. Discussion and possible action to approve an extension for the new residence permit 202300645 at 1 Inwoods Oaks Drive.

Councilmember Sapien made a motion to approve a 4-month extension for the new residence permit 202300645 at 1 Inwoods Oaks Drive in the amount of \$1,702.76. Councilmember Knox seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to submit a ballot for electing a TML Region 14 Director.

Councilmember Cowell made a motion to submit a ballot for electing Josh Pratt as the TML Region 14 Director. Councilmember Knox seconded the motion, and the motion was carried unanimously.

7. Discussion and possible action regarding Sec. 20-73, Code of Ordinances, Fireworks.

No action was taken on this item.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

- J. ADJOURNMENT

At 6:35 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Knox seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 6:35 p.m.

These minutes were approved on the ____ day of October 2025.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT						
0458	A T & T Phone	09/01/2025	Regular	0.00	5.25	35194
000774	ADAM VOYLES	09/01/2025	Regular	0.00	450.00	35195
0607	BOWNDS WHOLESAL NURSERY	09/01/2025	Regular	0.00	37,170.00	35196
0618	BWI-SCHULENBURG	09/01/2025	Regular	0.00	259.91	35197
0669	C & D JANITOR SERVICE INC	09/01/2025	Regular	0.00	869.08	35198
0010	CENTERPOINT ENERGY	09/01/2025	Regular	0.00	86.58	35199
0445	CENTURY CONCRETE CONSTRUCTION INC	09/01/2025	Regular	0.00	149,915.44	35200
0012	COBB FENDLEY	09/01/2025	Regular	0.00	32,677.00	35201
000796	ENGIE RESOURCES	09/01/2025	Regular	0.00	5,774.53	35202
0363	HALL SPRINKLER COMPANY	09/01/2025	Regular	0.00	9,165.00	35203
0028	HARRIS CENTRAL APPRAISAL DISTRICT	09/01/2025	Regular	0.00	14,778.00	35204
0034	HOME SECURITY SYSTEMS INC	09/01/2025	Regular	0.00	315.03	35205
0035	HOUSTON CHRONICLE	09/01/2025	Regular	0.00	1,709.36	35206
000968	HydroQuest Irrigation	09/01/2025	Regular	0.00	1,205.89	35207
000844	LINEBARGER GOGGAN BLAIR & SAMPSON LLP	09/01/2025	Regular	0.00	999.87	35208
0641	MARK E EASLEY	09/01/2025	Regular	0.00	450.00	35209
000919	MEMORIAL VILLAGES POLICE DEPT. - FUEL	09/01/2025	Regular	0.00	2,242.25	35210
0053	MEMORIAL VILLAGES WATER AUTHORITY	09/01/2025	Regular	0.00	7,709.55	35211
000876	CINTAS CORPORATION	09/15/2025	Regular	0.00	354.96	35212
0062	CYPRESS CREEK MOSQUITO CONTROL	09/15/2025	Regular	0.00	963.00	35213
000966	Flock Group Inc.	09/15/2025	Regular	0.00	2,500.00	35214
0537	GREEN FOR LIFE	09/15/2025	Regular	0.00	44,625.49	35215
0363	HALL SPRINKLER COMPANY	09/15/2025	Regular	0.00	1,246.00	35216
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOC	09/15/2025	Regular	0.00	50.00	35217
000737	METALCRAFT INDUSTRIES INC	09/15/2025	Regular	0.00	81.02	35218
0075	PRIME SOURCE OFFICE SOLUTIONS	09/15/2025	Regular	0.00	1,410.65	35219
000815	SAFEbuilt LLC Lockbox#88135	09/15/2025	Regular	0.00	4,120.00	35220
000789	VAN SANT LANDSCAPE MANAGEMENT	09/15/2025	Regular	0.00	8,530.00	35221
0362	VERIZON WIRELESS	09/15/2025	Regular	0.00	57.99	35222
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	09/15/2025	Regular	0.00	11,472.21	35223

Bank Code AP DISB ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	31	30	0.00	341,194.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	31	30	0.00	341,194.06

Check Report

Date Range: 09/01/2025 - 09/30/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	09/01/2025	EFT	0.00	220,471.28	1069
0105	VILLAGE FIRE DEPARTMENT	09/01/2025	EFT	0.00	186,824.33	1070
0674	JIM PAPPAS	09/01/2025	Bank Draft	0.00	1,500.00	DFT0000596
000908	PREACTIVE IT SOLUTIONS	09/01/2025	Bank Draft	0.00	1,940.00	DFT0000597
000726	PITNEY BOWES (PURCHASE POWER)	09/01/2025	Bank Draft	0.00	268.20	DFT0000598
000913	ANITA M. JAMES	09/15/2025	Bank Draft	0.00	450.00	DFT0000599
000716	KIRWIN LAW FIRM PLLC	09/15/2025	Bank Draft	0.00	3,262.50	DFT0000600
000726	PITNEY BOWES (PURCHASE POWER)	09/15/2025	Bank Draft	0.00	41.99	DFT0000601
000936	Ozraa Dhanani	09/15/2025	Bank Draft	0.00	2,042.50	DFT0000602
0517-TF	PAYMENT REMITTANCE CENTER	09/20/2025	Bank Draft	0.00	3,138.82	DFT0000608

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	8	0.00	12,644.01
EFT's	2	2	0.00	407,295.61
	15	10	0.00	419,939.62

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	31	30	0.00	341,194.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	8	0.00	12,644.01
EFT's	2	2	0.00	407,295.61
	46	40	0.00	761,133.68

Fund Summary

Fund	Name	Period	Amount
999	POOL	9/2025	761,133.68
			761,133.68

**CITY OF HUNTERS CREEK VILLAGE
 QUARTERLY INVESTMENT REPORT
 QUARTER ENDING SEPTEMBER 30, 2025**

Account Description	Beginning Bank Balance		Interest Earned		Deposits		Withdrawal		Cash		Ending Book/Market Value		Average Interest Rate	3-month Average Collateral
	7/1/2025	7/1/2025	7/1/2025 - 9/30/2025	7/1/2025 - 9/30/2025	7/1/2025 - 9/30/2025	7/1/2025 - 9/30/2025	7/1/2025 - 9/30/2025	7/1/2025 - 9/30/2025	In Transit	9/30/2025	9/30/2025	% of Total Funds		
Stellar														
Disbursement Public Funds	\$81,162.63	\$578,373.26	\$0.00	\$3,072.22	\$976,767.42	\$2,572,974.72	\$977,639.74	\$2,577,170.53	\$0.00	\$0.00	\$80,290.31	0.57%	0.00	Immediate
Texas Class Tex Pool	\$3,018,833.67	\$1,549,132.34	\$30,070.35	\$8,611.07	\$0.00	\$148,051.71	\$676,786.55	\$1,051,970.15	\$0.00	\$0.00	\$2,372,117.47	16.93%	4.23	Immediate
Tex Pool Prime	\$10,214,551.00	\$10,214,551.00	\$113,675.35	\$113,675.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$653,824.97	4.67%	4.29	Immediate
Total Accounts	\$15,442,052.90	\$15,442,052.90	\$155,428.99	\$155,428.99	\$3,697,793.85	\$5,283,566.97	\$5,283,566.97	\$5,283,566.97	\$0.00	\$0.00	\$14,011,708.77	100.00%	4.30	\$15,357,974.61

The investment report for the 3rd quarter of 2025 is in compliance with the City of Hunters Creek Village's investment policy, as well as in compliance with the provisions of Chapter 2256 of the Texas Local Government Code, as required by the Public Funds Investment Act.

Reviewed and Approved by:

 James S. Pappas
 Mayor
 Dated:

Prepared by:

 Tom Fullen
 City Administrator and Investment Officer
 Dated: October 21, 2025

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

2026 HOLIDAY SCHEDULE

City Hall will be closed on the following days:

New Year's Day	January 1 (Thursday)
President's Day	February 16 (Monday)
Good Friday	April 3 (Friday)
Memorial Day	May 25 (Monday)
Independence Day	July 3 (Friday)
Labor Day	September 7 (Monday)
Thanksgiving (2)	November 26/27 (Thursday/Friday)
Christmas (2)	December 24/25 (Thursday/Friday)

**No Construction work is to be done on these days.

Jessica Pierce

From: Tom Fullen
Sent: Monday, September 29, 2025 9:31 AM
To: Jessica Pierce
Subject: FW: M-A092925-01 ERCOT Membership Application for 2026 Membership Year Now Available Online
Attachments: ERCOT Public Portal Registration Guide.pdf

From: Vanella, Amie <Amie.Vanella@ercot.com>
Sent: Monday, September 29, 2025 9:27 AM
To: Membership <membership@ercot.com>
Subject: FW: M-A092925-01 ERCOT Membership Application for 2026 Membership Year Now Available Online

From: ERCOT Client Services <clientservices@ercot.com>
Sent: Monday, September 29, 2025 9:05 AM
To: NOTICE_GENERAL@LISTS.ERCOT.COM; TAC and Others <tacandothers@lists.ercot.com>
Cc: Ercot Account Managers <ErcotAccountManagers@ercot.com>; Market Support Services <MarketSupportServices@ercot.com>
Subject: M-A092925-01 ERCOT Membership Application for 2026 Membership Year Now Available Online

NOTICE DATE: September 29, 2025

NOTICE TYPE: M-A092925-01 General

SHORT DESCRIPTION: ERCOT Membership Application for 2026 Membership Year Now Available Online

INTENDED AUDIENCE: Entities interested in becoming 2026 ERCOT Members

DAY AFFECTED: November 7, 2025

LONG DESCRIPTION: On September 29, 2025, ERCOT notified all 2025 ERCOT Members via email that the ERCOT Membership Application and Agreement (Application) for the 2026 Membership Year is now available online for completion. The Application for the 2026 Membership Year may be accessed through ERCOT's Public Portal at [Annual Membership Request](#).

Market Participants may become, but are not required to be, ERCOT Members, subject to the requirements of the ERCOT [Bylaws](#). A Member Applicant may join as a Corporate, Associate or Adjunct Member. Corporate Membership includes the right to vote on matters submitted to the general Membership, such as election of Technical Advisory Committee (TAC) Representatives and members of TAC subcommittees.

ERCOT Membership terms are for no more than one Membership Year and do not renew automatically. The 2026 Membership Year begins on January 1, 2026, and ends on December 31, 2026. To become an ERCOT Member for the 2026 Membership Year, an authorized representative of the applying entity must complete and electronically sign the Application online, pay the applicable Annual Member Dues required by ERCOT Bylaws Section 3.4, and receive written confirmation of approval from ERCOT.

Electronic funds transfer instructions will be attached to the autogenerated confirmation of receipt email that the Applicant Contact receives after submission of the online Application. Annual Member Dues are payable as follows:

Member Category (ERCOT Bylaws Section 3.4)	Annual Dues (\$)
Corporate (General) - Voting	2,000
Residential Consumer - Corporate	100
Office of Public Utility Counsel - Corporate	Complimentary
Appointed Residential Consumer TAC Rep. - Corporate	Complimentary
Commercial Consumer - Corporate	100
Associate (General) - Non-voting	500
Residential Consumer - Associate	50
Commercial Consumer - Associate	50
Adjunct - Non-voting	500

Any Member may request that the Member's Annual Member Dues be waived for good cause shown. Annual Member Dues are not prorated even if Membership is approved by ERCOT after the 2026 Membership Year has begun.

The announcement of the members of the Technical Advisory Committee (TAC) for the 2026 year will occur at the fifty-fifth Annual Membership Meeting on December 8, 2025 (Annual Meeting). In accordance with the ERCOT Bylaws, the Record Date for 2026 ERCOT Corporate Members to vote in the 2026 TAC Representatives Elections is Friday, November 7, 2025. Your entity would have to be approved in writing by ERCOT as a Corporate Member for the 2026 Membership Year 2026 no later than the Record Date of November 7, 2025.

Given that the Application must be reviewed by ERCOT for approval, those interested in applying for Membership should do so well in advance of November 7, 2025, to avoid potential delays that could affect the start date of Membership (such as questions related to Segment eligibility and requests for additional information). All Applications for the 2026 Membership Year shall be submitted online at [Annual Membership Request](#). When registering as a new user, **users are**

required to verify their email address after submitting the Sign Up form before they can proceed with the Application. Alternatively, if you log into ERCOT's Public Portal you can find the Application by searching for "Annual" or "Member" in the search bar on the landing page. If you are experiencing login issues using your email address or have technical questions and need support regarding the portal, please contact portalsupport@ercot.com. Attached is the ERCOT Public Portal Registration Guide to assist you with registration.

ADDITIONAL INFORMATION: ERCOT Membership will post an updated 2026 ERCOT Members document to [Membership \(ercot.com\)](http://ercot.com/membership) by close of business every Friday until the Record Date. Please note, final approval of the 2026 Membership Application and Agreement is dependent upon several variables, such as submitting correct information on the application form, timely responses to follow-up questions by Membership staff, and timely payment of Membership dues.

Please note that being registered as a Market Participant is independent from being a Member. Membership is completely optional and does not interfere with your Market Participant status. For more information or to obtain a copy of the ERCOT Bylaws and Certificate of Formation, please visit ERCOT's website at <http://www.ercot.com/about/governance>.

Other related Membership information, including a link to the online portal for Membership Applications, are posted on the Membership page of the ERCOT website at <http://www.ercot.com/about/governance/members>.

CONTACT: If you have any questions, please contact your ERCOT Account Manager. You may also call the general ERCOT Client Services phone number at (512) 248-3900 or contact ERCOT Client Services via email at ClientServices@ercot.com.

If you are receiving email from a public ERCOT distribution list that you no longer wish to receive, please follow this link in order to unsubscribe from this list: <http://lists.ercot.com>.

dg



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to approve an extension for the remodel permit 202300941 at 10911 Kirwick Drive.
EXHIBITS: Permit

Permit Expires: 12/01/2025



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to approve
Change Order No. 1 to the contract with UMD
Construction in the amount of \$96,694.50 for the
Voss Road Panel Reconstruction Project.

EXHIBITS: Change Order

Change Order #1

DATE OF ISSUANCE: October 24, 2025

EFFECTIVE DATE: October 24, 2025

PROJECT: 2025 Street Maintenance - Voss Road Panel Replacement
OWNER: City of Hunters Creek Village
ADDRESS: 1 Hunters Creek Place
 Houston, TX 77024

CONTRACTOR: UMD Construction
ADDRESS: 430 S Texas 6, Suite 200
 Houston, Texas 77079

DESCRIPTION OF CHANGES

Scope: This change order includes an additional 784 SY of 8-inch concrete pavement removal and replacement as well as an additional 342 LF of 6-inch curb. Extra work items were removed from the contract.

Justification: Additional broken panels were added to the scope of work on Voss Road.

Amount: \$ 63,354.00

Days: 0

EXECUTIVE SUMMARY

CONTRACT PRICE SUMMARY

Original Contract Price	\$	422,392.00
Previous Change Orders	\$	-
This Change Order	\$	63,354.00
Revised Contract Price	\$	485,746.00

CONTRACT TIME SUMMARY

		DATE
Original Contract Time Substantial Completion	60	November 18, 2025
Previous Change Orders	0	
This Change Order	0	
Revised Contract Time	60	November 18, 2025
 Original Contract Time Final Completion	 90	 December 18, 2025
Previous Change Orders	0	
This Change Order	0	
Revised Contract Time	90	December 18, 2025

Submitted by:

By: _____

Print Name
Signature
Date

UMD Construction

Recommended by:

By: Stephen Byington  _____

Print Name
Signature
Date

Cobb, Fendley & Associates, Inc.

Approved:

By: _____

Print Name
Signature
Date

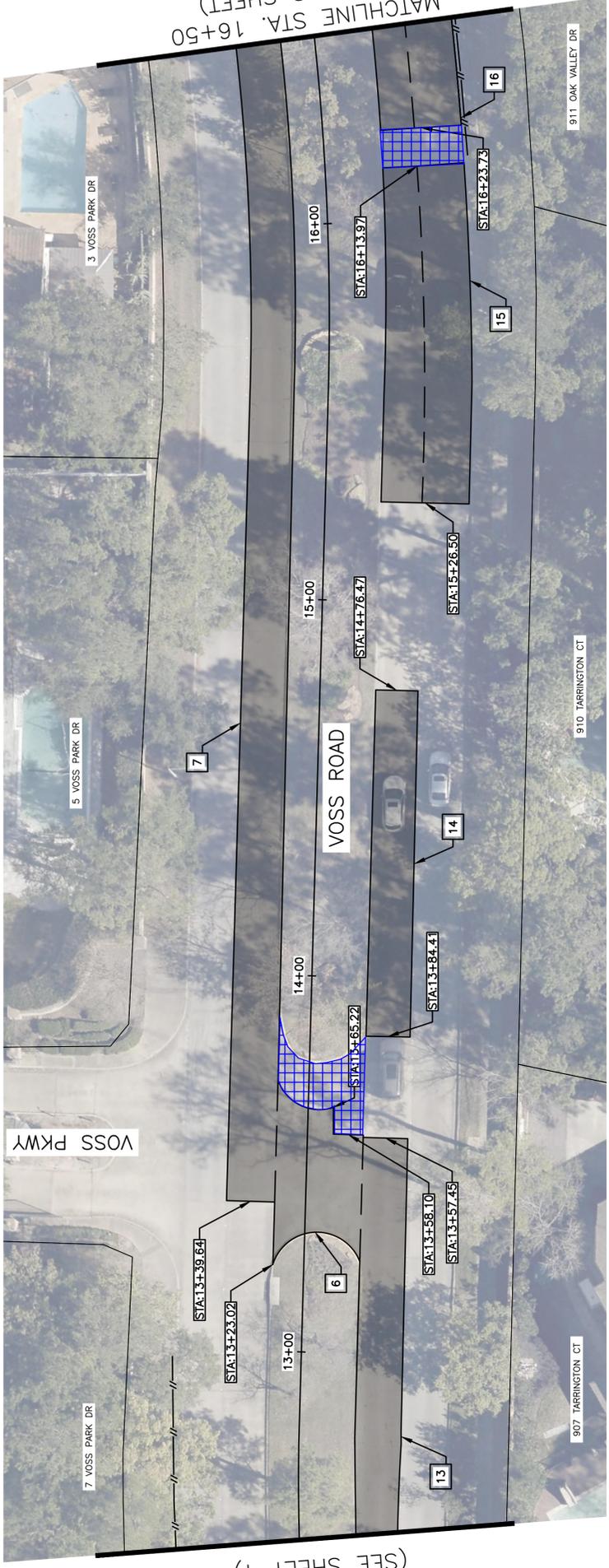
City of Hunters Creek Village

Item No.	Item Description	Unit	QTY	Unit Price	Extended Price	Change Order #1		
						Revised Unit QTY	Revised Unit Price	Price Difference
BASE UNIT PRICE ITEMS								
PART 1 - SITE PREPARATION								
1	Mobilization (No Greater than 5% of Total Bid)	LS	1	\$ 12,000.00	\$ 12,000.00			\$ -
2	Barricades, Signs and Traffic Control, Complete	LS	1	\$ 6,500.00	\$ 6,500.00			\$ -
3	Inlet Protection Barrier (Stage 2 inlets, gravel bags, 60% of unit cost for furnish & installation & 40% of unit cost for removal)	EA	2	\$ 1,250.00	\$ 2,500.00			\$ -
4	Block Sodding	SY	343	\$ 8.00	\$ 2,744.00			\$ -
PART 2 - PAVEMENT REPAIR ITEMS								
5	Cement Stabilized Sand Subgrade 6-inch thick	SY	4,015	\$ 14.00	\$ 56,210.00	4,556.00	\$ 14.00	\$ 7,574.00
6	8" High-Early Strength Reinforced Concrete Pavement, Complete in Place	SY	3,772	\$ 70.00	\$ 264,040.00	4,556.00	\$ 70.00	\$ 54,880.00
7	6-inch Concrete Curb	LF	2,058	\$ 16.00	\$ 32,928.00	2,400.00	\$ 16.00	\$ 5,472.00
8	Remove/Dispose Pavement and Subgrade (All types, all thicknesses)	SY	4,015	\$ 8.00	\$ 32,120.00	4,556.00	\$ 8.00	\$ 4,328.00
9	Adjust Manhole to Grade	EA	1	\$ 500.00	\$ 500.00			\$ -
10	Reflectorized Pavement Markings Type I (Thermoplastic) 4-inch White/Dashed – Furnish and Applied	LF	1,100	\$ 2.00	\$ 2,200.00			\$ -
11	Reflectorized Pavement Markings Type I (Thermoplastic) 8-inch White/Solid – Furnish and Applied	LF	200	\$ 2.50	\$ 500.00			\$ -
12	Reflectorized Pavement Markings Type I (Thermoplastic) (90 mil) Single Arrow White/Solid – Furnish and Applied	EA	1	\$ 1,250.00	\$ 1,250.00			\$ -
PART 6 - EXTRA WORK ITEMS								
13	Cement Stabilized Sand Subgrade 6-inch thick, Additional Replacement as directed by Construction Manager	SY	100	\$ 8.00	\$ 800.00	0.00	\$ 8.00	\$ (800.00)
14	8" High-Early Strength Reinforced Concrete Pavement, Complete in Place, Additional Replacement as directed by Construction Manager	Sy	100	\$ 70.00	\$ 7,000.00	0.00	\$ 70.00	\$ (7,000.00)
15	6" Concrete Curb, Additional Replacement as directed by Construction Manager	LF	50	\$ 12.00	\$ 600.00	0.00	\$ 12.00	\$ (600.00)
16	Remove/Dispose Pavement and Subgrade (All types, all thicknesses), Additional Replacement as directed by Construction Manager	SY	100	\$ 5.00	\$ 500.00	0.00	\$ 5.00	\$ (500.00)

TOTAL ORIGINAL CONTRACT = \$ 422,392.00
TOTAL CHANGE ORDER 1 = \$ 63,354.00
TOTAL CHANGE ORDER 2 = \$ -
TOTAL CHANGE ORDER 3 = \$ -
TOTAL CHANGE ORDER 4 = \$ -

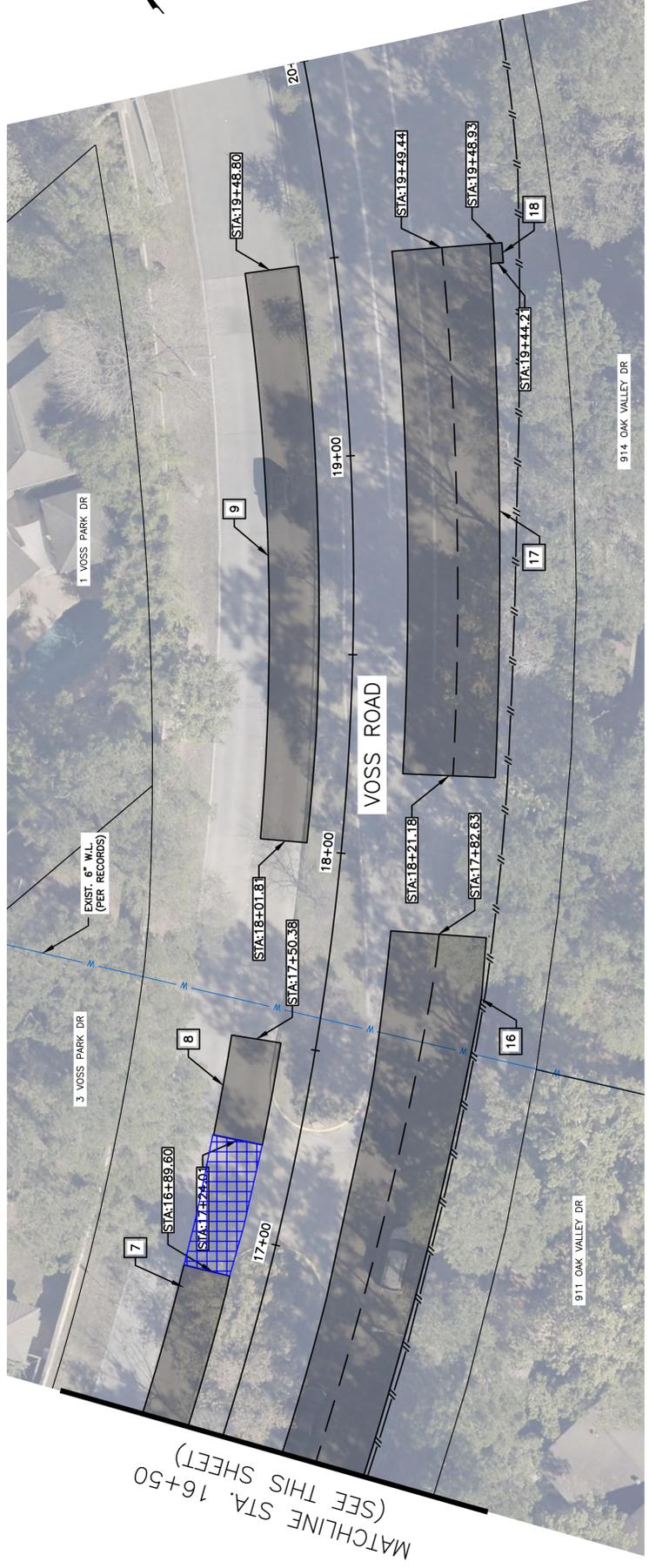
REVISED CONTRACT AMOUNT = \$ 485,746.00

EXHIBT A - VOSS ROAD PANELS COMPLETED AS OF 10/23/2025



MATCHLINE STA. 12+50
(SEE SHEET 4)

MATCHLINE STA. 16+50
(SEE THIS SHEET)



MATCHLINE STA. 16+50
(SEE THIS SHEET)

NOTES

- APPROXIMATE LOCATIONS OF REPAIR ARE SHOWN ON THIS EXHIBIT.
- EXACT LOCATIONS ARE TO BE MARKED IN THE FIELD BY ENGINEER.
- PANEL WIDTH VARIES, SEE CHART FOR APPROXIMATE WIDTHS.
- REPAIR SUBGRADE 6" BELOW ALL PANEL PAVEMENT REPAIR LOCATIONS. SEE SHEET 7 FOR DETAIL.
- REPAIR SUBGRADE FROM CENTER OF ROAD TO 1FT OFF OF BACK OF CURB AT ALL PANEL REPAIR LOCATIONS EXCEPT WHERE GUARD RAIL MEETS BACK OF CURB. IF PANEL REPLACEMENT DOES NOT INCLUDE EDGE OF ROAD, REPAIR SUBGRADE ONLY WITHIN THE EXTENT OF THE PANEL.
- AT LOCATIONS WHERE GUARD RAIL MEETS BACK OF CURB, REPAIR SUBGRADE FROM CENTER OF ROAD TO BACK OF CURB.
- SAW CUTTING FULL DEPTH IN TO CONCRETE IS INCIDENTAL TO OTHER BID ITEMS.
- ADT HAS 37,500 FOR 2014
- INLET PROTECTION REQUIRED AT ALL INLETS LOCATED IN LIMITS OF PANEL REPAIR.
- USE HIGH EARLY STRENGTH CONCRETE FOR 1-DAY BRAKES. SEE SPEC 02571.



LEGEND

Intended Additional Work

Completed work by Contractor Not Intended

LEGEND

PROP. PANEL REPLACEMENT

PANEL I.D.

EXIST. SANITARY

EXIST. WATER

EXIST. ATT

GUARDRAIL

APPROXIMATE JOINT LOCATION

Voss Road South Bound			Panel Location
Panel No.	Length	Width	Area (SF)
6	34	23	772
7	346	12	4204
			INNER
8	26	13	323
			INNER
9	144	13	1824
			INNER

Voss Road North Bound			Panel Location
Panel No.	Length	Width	Area (SF)
13	258	12	2978
			INNER
14	92	11	1054
			INNER
15	90	23	2032
			BOTH
16	164	22	3667
			BOTH
17	133	25	3117
			BOTH
18	5	3	15
			OUTER

TO ARRANGE FOR LINES TO BE TURNED OFF OR MOVED, CALL CENTERPOINT ENERGY AT 713-297-2222.

NOTICE:
FOR YOUR SAFETY, YOU ARE REQUIRED BY TEXAS LAW TO CALL 811 AT LEAST 48 HOURS BEFORE YOU DIG SO THAT UNDERGROUND UTILITIES CAN BE LOCATED. THIS INFORMATION DOES NOT FULFILL YOUR OBLIGATION TO CALL 811.

VERIFICATION OF PRIVATE UTILITY LINES

DATE _____
CENTERPOINT ENERGY/NATURAL GAS FACILITIES VERIFICATION ONLY. (THIS SIGNATURE VERIFIES THAT YOU HAVE SHOWN ONE NATURAL GAS LINE CORRECTLY PER SECTION 101.001 OF THE 2014 STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION. THIS SIGNATURE IS VALID FOR SIX MONTHS.)

DATE _____
CENTERPOINT ENERGY/UNDERGROUND ELECTRICAL FACILITIES VERIFICATION ONLY. (THIS SIGNATURE VERIFIES EXISTING UNDERGROUND FACILITIES - NOT TO BE USED FOR ANY OTHER PURPOSES. THIS SIGNATURE IS VALID FOR SIX MONTHS.)

DATE _____
AT&T TEXAS/SWRT UTILITY LINES SHOWN APPROVED FOR AT&T TEXAS/SWRT UNDERGROUND CONDUIT FACILITIES ONLY. SIGNATURE VALID FOR ONE YEAR.

NO.	DATE	REVISIONS



CobbFendley
TBE Firm Registration No. 274
100467
4424 W Saint Houston Parkway N, Suite 600
Houston, Texas 77063
713.462.3242 | fax 713.462.3282
www.cobbendley.com

CITY OF
HUNTERS CREEK VILLAGE HUNTERS
CREEK VILLAGE, TEXAS
2025 STREET MAINTENANCE -
VOSS ROAD PANEL REPLACEMENT

VOSS RD PLAN STA.
12+50 TO 20+00

SUBMITTED: -
SCALE: 1"=20'
DATE: 07/22/2025
SURVEY BY: N/A
DESIGNED BY: EG
DRAWN BY: EG
SHEET No.: 5 OF 11
DWG. No.: N/A

Change Order #2

DATE OF ISSUANCE: October 24, 2025

EFFECTIVE DATE: October 24, 2025

PROJECT: 2025 Street Maintenance - Voss Road Panel Replacement
OWNER: City of Hunters Creek Village
ADDRESS: 1 Hunters Creek Place
 Houston, TX 77024

CONTRACTOR: UMD Construction
ADDRESS: 430 S Texas 6, Suite 200
 Houston, Texas 77079

DESCRIPTION OF CHANGES

Scope: This change order includes an additional 103 SY of 8-inch concrete pavement removal and replacement for panels on Old Voss Road.

Justification: Additional broken panels were added to the scope of work on Old Voss Road.

Amount: \$ 9,476.00

Days: 0

EXECUTIVE SUMMARY

CONTRACT PRICE SUMMARY

Original Contract Price	\$	422,392.00
Previous Change Orders	\$	63,354.00
This Change Order	\$	9,476.00
Revised Contract Price	\$	495,222.00

CONTRACT TIME SUMMARY

		DATE
Original Contract Time Substantial Completion	60	November 18, 2025
Previous Change Orders	0	
This Change Order	0	
Revised Contract Time	60	November 18, 2025
 Original Contract Time Final Completion	 90	 December 18, 2025
Previous Change Orders	0	
This Change Order	0	
Revised Contract Time	90	December 18, 2025

Submitted by:

By: _____

Print Name
Signature
Date

UMD Construction

Recommended by:

By: **Stephen Byington**  **10/24/2025**

Print Name
Signature
Date

Cobb, Fendley & Associates, Inc.

Approved:

By: _____

Print Name
Signature
Date

City of Hunters Creek Village

Item No.	Item Description	Unit	QTY	Unit Price	Extended Price	Change Order #1			Change Order #2		
						Revised Unit QTY	Revised Unit Price	Price Difference	Revised Unit QTY	Revised Unit Price	Price Difference
BASE UNIT PRICE ITEMS											
PART 1 - SITE PREPARATION											
1	Mobilization (No Greater than 5% of Total Bid)	LS	1	\$ 12,000.00	\$ 12,000.00						
2	Barricades, Signs and Traffic Control, Complete	LS	1	\$ 6,500.00	\$ 6,500.00						
3	Inlet Protection Barrier (Stage 2 inlets, gravel bags, 60% of unit cost for furnish & installation & 40% of unit cost for removal)	EA	2	\$ 1,250.00	\$ 2,500.00						
4	Block Sodding	SY	343	\$ 8.00	\$ 2,744.00						
PART 2 - PAVEMENT REPAIR ITEMS											
5	Cement Stabilized Sand Subgrade 6-inch thick	SY	4,015	\$ 14.00	\$ 56,210.00	4,556.00	\$ 14.00	\$ 7,574.00	4,659.00	\$ 14.00	\$ 1,442.00
6	8" High-Early Strength Reinforced Concrete Pavement, Complete in Place	SY	3,772	\$ 70.00	\$ 264,040.00	4,556.00	\$ 70.00	\$ 54,880.00	4,659.00	\$ 70.00	\$ 7,210.00
7	6-inch Concrete Curb	LF	2,058	\$ 16.00	\$ 32,928.00	2,400.00	\$ 16.00	\$ 5,472.00			
8	Remove/Dispose Pavement and Subgrade (All types, all thicknesses)	SY	4,015	\$ 8.00	\$ 32,120.00	4,556.00	\$ 8.00	\$ 4,328.00	4,659.00	\$ 8.00	\$ 824.00
9	Adjust Manhole to Grade	EA	1	\$ 500.00	\$ 500.00						
10	ReflectORIZED Pavement Markings Type I (Thermoplastic) 4-inch White/Dashed – Furnish and Applied	LF	1,100	\$ 2.00	\$ 2,200.00						
11	ReflectORIZED Pavement Markings Type I (Thermoplastic) 8-inch White/Solid – Furnish and Applied	LF	200	\$ 2.50	\$ 500.00						
12	ReflectORIZED Pavement Markings Type I (Thermoplastic) (90 mil) Single Arrow White/Solid – Furnish and Applied	EA	1	\$ 1,250.00	\$ 1,250.00						
PART 6 - EXTRA WORK ITEMS											
13	Cement Stabilized Sand Subgrade 6-inch thick, Additional Replacement as directed by Construction Manager	SY	100	\$ 8.00	\$ 800.00	0.00	\$ 8.00	\$ (800.00)			
14	8" High-Early Strength Reinforced Concrete Pavement, Complete in Place, Additional Replacement as directed by Construction Manager	Sy	100	\$ 70.00	\$ 7,000.00	0.00	\$ 70.00	\$ (7,000.00)			
15	6" Concrete Curb, Additional Replacement as directed by Construction Manager	LF	50	\$ 12.00	\$ 600.00	0.00	\$ 12.00	\$ (600.00)			
16	Remove/Dispose Pavement and Subgrade (All types, all thicknesses), Additional Replacement as directed by Construction Manager	SY	100	\$ 5.00	\$ 500.00	0.00	\$ 5.00	\$ (500.00)			

TOTAL ORIGINAL CONTRACT = \$ 422,392.00
TOTAL CHANGE ORDER 1 = \$ 63,354.00
TOTAL CHANGE ORDER 2 = \$ 9,476.00
TOTAL CHANGE ORDER 3 = \$ -
TOTAL CHANGE ORDER 4 = \$ -

REVISED CONTRACT AMOUNT = \$ 495,222.00

EXHIBIT B - OLD VOSS ROAD ADDITIONAL WORK



LEGEND

- PAVEMENT
- REPLACEMENT LIMITS









**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to appoint positions on the Zoning Board of Adjustment.

EXHIBITS:

BOA Member Appointments:

Currently.

Brad Klein – Chairman

Steve Pearson – Position 2

Kelly Somoza – Vice Chairman – Position 3

John Braddock – Position 4

VACANT – Position 5

Scott Frankel – Alt. Position 6

Brady Dodson – Alt. Position 7

Arya Majed – Alt. Position 8

Paul Gregory – Alt. Position 9



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2026 General Assembly.
EXHIBITS: H-GAC General Assembly Form

**DESIGNATION OF REPRESENTATIVE AND ALTERNATE
HOUSTON-GALVESTON AREA COUNCIL
2026 GENERAL ASSEMBLY**

BE IT RESOLVED, by the Mayor and City Council of Hunters Creek Village, Texas that _____ be, and is hereby designated as its Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2026.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is _____.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove-named representative and alternate.

PASSED AND ADOPTED, this ____ day of October 2025.

APPROVED:

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to approve the November/December Regular City Council meeting date. (12/09/2025)

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to consider and accept the engagement letter from Crowe LLP for auditing services.
EXHIBITS: Letter

October 3, 2025

The Honorable Jim Pappas, Mayor
City of Hunters Creek Village
One Hunters Creek Place
Houston, Texas 77024-3026

This letter agreement confirms the arrangements for Crowe LLP ("Crowe" or "us" or "we" or "our") to provide the professional services, as more fully set forth herein (the "Services"), and the deliverables set forth herein (the "Deliverables") to City of Hunters Creek Village ("you", "your" or "Client"). The attached Crowe Engagement Terms, and any attachments or addenda thereto, are an integral part of this letter agreement and are incorporated herein by reference (collectively, the letter agreement, Crowe Engagement Terms, and any attachments or addenda are defined as the "Agreement").

AUDIT SERVICES

Our Responsibilities

We will audit and report on the financial statements of the Client for the year ended December 31, 2025.

We will audit and report on the financial statements of the governmental activities, each major fund, and the disclosures, which collectively comprise the basic financial statements of the Client for the period indicated.

In addition to our report on the financial statements, we also plan to perform specified procedures in order to describe in our report whether the following required supplementary information is presented in accordance with applicable guidelines. However, we will not express an opinion or provide any assurance on this information due to our limited procedures.

- Management's Discussion and Analysis
- Budgetary Comparison Schedule(s)
- Pension Schedule(s), as applicable
- OPEB Schedule(s), as applicable

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement whether caused by error or fraud. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount that we believe would influence the judgment made by a reasonable user of these financial statements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. As required by the standards, we will maintain professional skepticism throughout the audit.

In making our risk assessments, we obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Client's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to management by other parties and that, in our professional judgment, are of sufficient importance to merit management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the Client's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

As part of our audit, we will conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Client's ability to continue as a going concern for a reasonable period of time.

We expect to issue a written report upon completion of our audit of the Client's financial statements. Our report will be addressed to those charged with governance of the Client. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph or a separate section in the auditor's report, or withdraw from the engagement.

Our audit and work product are intended for the benefit and use of the Client only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party.

The working papers for this engagement are the property of Crowe and constitute confidential information.

Although some professionals assigned to the engagement may have a Juris Doctor, an L.L.M., or other law degree, Crowe and its personnel do not practice law and have not been engaged to provide any legal advice. You acknowledge and agree that neither Crowe nor any of our personnel will be asked or engaged to provide any legal advice in providing any services to you.

The Client's Responsibilities

The Client's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, to safeguard assets, and to design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action. Management's responsibility for financial reporting includes establishing a process to prepare the accounting estimates included in the financial statements.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the audit, and unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. Additionally, those charged with governance are responsible for informing us of their views about the risks of fraud within the Client, and their knowledge of any fraud or suspected fraud affecting the Client.

Monitoring independence includes monitoring affiliates and obtaining information about those entities. For the purpose of complying with applicable independence requirements, the Client agrees to provide Crowe, at least annually, a complete and accurate legal entity listing (e.g. component units included in the Client's financial statements), and a listing of other affiliated entities not included on the legal entity listing (e.g. joint ventures, jointly governed organizations, related organizations, and equity method investments). Crowe's independence may be impaired when an event occurs that impacts the Client's financial reporting entity. The financial reporting entity includes a primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete. The Client is responsible for providing Crowe timely, advance notice of events impacting the financial reporting entity so that both parties may assess the impact, if any, of such event on independence. Such notice may include timely providing Crowe notice of any changes in financial accountability amongst the primary government and current and potential component units including changes in board appointment responsibilities, financial benefit/burden relationships, or fiscal dependence. In assessing the impact of such event on independence, the parties will take appropriate action, which may require us to terminate the engagement. In addition, an impairment that extends to engagements with affiliates may require us to terminate multiple engagements, including those that may not be specific to this engagement letter.

Management is responsible for adjusting the financial statements to correct material misstatements related to accounts or disclosures. As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including that the effects of any uncorrected misstatements aggregated by us during the audit are immaterial, both individually and in the aggregate, to the financial statements, and to the Client's compliance with the requirements of its Federal programs. Management acknowledges the importance of management's representations and responses to our inquiries, and that they will be utilized as part of the evidential matter we will rely on in forming our opinion. Because of the importance of such information to our engagement, you agree to waive any claim against Crowe and its personnel for any liability and costs relating to or arising from any inaccuracy or incompleteness of information provided to us for purposes of this engagement.

Management is responsible for the preparation of the supplementary information identified above in accordance with the applicable criteria. As part of our audit process, we will request from management certain written representations regarding management's responsibilities in relation to the supplementary information presented, including but not limited to its fair presentation in accordance with the applicable criteria, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information. In addition, it is management's responsibility to include the auditor's report on supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. It is also management's responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the

supplementary information no later than the date of issuance by Client of the supplementary information and the auditor’s report thereon.

Management is responsible for the preparation of the required supplementary information identified above in accordance with the applicable guidelines. We will request from management certain written representations regarding management’s responsibilities in relation to the required supplementary information presented, including but not limited to whether it has been measured and presented in accordance with prescribed guidelines, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information.

Management is responsible for report distribution responsibilities, including determining which officials or organizations will receive the report and making the report available to the public as applicable when the audit organization is responsible for report distribution.

OTHER SERVICES

With respect to the above other services, we will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities. In connection with performing the above other services, you agree to: assume all management responsibilities including making all management decisions; oversee the service by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services.

FINANCIAL STATEMENT PREPARATION SERVICES

You have also asked us to assist in the preparation of your financial statements from the books and records of the Client as of and for the year ended December 31, 2025. In connection with performing this service, you agree to: assume all management responsibilities including making all management decisions; oversee the service by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services.

FEES

Our fees are outlined below.

Description of Services	Fee Amount
Audit of the Financial Statements of City of Hunters Creek Village for the year ending December 31, 2025	\$22,960

We will invoice you as our services are rendered. Generally, 30 percent will be billed and payable upon completion of interim audit procedures (normally one to four months before year end) and 70 percent during final fieldwork as work progresses. Accordingly, the fee will be split 30/70 between budget years.

Our invoices are due and payable upon receipt. Invoices that are not paid within thirty (30) days of receipt are subject to a monthly interest charge of one percent (1%) per month or the highest interest rate allowed by law, whichever is less, which we may elect to waive at our sole discretion, plus costs of collection including reasonable attorneys’ fees. If any amounts invoiced remain unpaid thirty (30) days after the invoice date, you agree that Crowe may, in its sole discretion, cease work until all such amounts are paid or terminate this engagement.

The fees outlined above are based on certain assumptions. Those assumptions may be incorrect due to incomplete or inaccurate information provided, or circumstances may arise under which we must perform

additional work, which in either case will require additional billings for our services. Examples of such circumstances include, but are not limited to:

- Changing service requirements
- New professional standards or regulatory requirements
- New financial statement disclosures
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete accounting records
- Evidence of material weakness or significant deficiencies in internal controls
- Substantial increases in the number of significant deficiencies in internal controls
- Regulatory examination matters
- Change in your organizational structure or size due to merger and acquisition activity or other events
- Change in your controls
- New or unusual transactions
- Agreed-upon level of preparation and assistance from your personnel not provided
- Numerous revisions to your information
- Lack of availability of appropriate Client personnel during fieldwork.

A federal single audit is required by the OMB's Uniform Guidance when federal funds over \$1,000,000 are expended. Federal single audit fees vary based on the number of major programs as defined by OMB. The additional technical verbiage that is necessary when a federal single audit is required is not included within this engagement letter, nor does the proposed engagement fee(s) include additional fees related to a single audit.

A state single audit is required when grant funds that originated from the State of Texas (this does not include federal monies passed through the State) over \$1,000,000 are expended. State single audit fees vary based on the number of major programs as defined by the State of Texas Single Audit Circular. The additional technical verbiage that is necessary when a state single audit is required is not included within this engagement letter, nor does the proposed engagement fee(s) include additional fees related to a state single audit.

Should you exceed the federal and/or state single audit thresholds, a new engagement letter will be required.

Additionally, to accommodate requests to reschedule fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed upon deadlines could be impacted.

Due to such potential changes in circumstance, we reserve the right to revise our fees. However, if such a change in circumstances arises or if some other significant change occurs that causes our fees to exceed our estimate, we will advise management.

Our fees are exclusive of taxes or similar charges, as well as customs, duties or tariffs, imposed in respect of the Services, any work product or any license, all of which Client agrees to pay if applicable or if they become applicable (other than taxes imposed on Crowe's income generally), without deduction from any fees or expenses invoiced to Client by Crowe.

The Client and Crowe agree that the Client may periodically request Crowe to provide additional services for accounting and reporting advice regarding completed transactions and potential or proposed transactions. The fees for such additional services will be based on Crowe's hourly billing rates plus expenses or as mutually agreed upon between the Client and Crowe.

To facilitate Crowe's presence at Client's premises, Client will provide Crowe with internet access while on Client's premises. Crowe will access the internet using a secure virtual private network. Crowe will be responsible for all internet activity performed by its personnel while on Client's premises. In the event Client does not provide Crowe with internet access while on Client's premises, Client will reimburse Crowe for the cost of internet access through other means while on Client's site.

MISCELLANEOUS

For purposes of this Miscellaneous section, the Acceptance section below, and all of the Crowe Engagement Terms, "Client" will mean the entity(ies) defined in the first paragraph of this letter and will also include all related parents, subsidiaries, and affiliates of Client who may receive or claim reliance upon any Crowe work product.

Crowe will provide the Services to Client under this Agreement as an independent contractor and not as Client's partner, agent, employee, or joint venturer under this Agreement. Neither Crowe nor Client will have any right, power or authority to bind the other party.

This Agreement reflects the entire agreement between the parties relating to the services (or any reports, Deliverables or other work product) covered by this Agreement. The engagement letter and any attachments or addenda hereto (including without limitation the attached Crowe Engagement Terms) are to be construed as a single document, with the provisions of each section applicable throughout. This Agreement may not be amended or varied except by a written document signed by each party. No provision of this Agreement will be deemed waived, unless such waiver will be in writing and signed by the party against which the waiver is sought to be enforced. It replaces and supersedes any other proposals, correspondence, agreements and understandings, whether written or oral, relating to the services covered by this Agreement, and each party agrees that in entering this Agreement, it has not relied on any oral or written representations, statements or other information not contained in or incorporated into this Agreement. Any non-disclosure or other confidentiality agreement is replaced and superseded by this Agreement. Each party shall remain obligated to the other party under all provisions of this Agreement that expressly or by their nature extend beyond and survive the expiration or termination of this Agreement. If any provision (in whole or in part) of this Agreement is found unenforceable or invalid, this will not affect the remainder of the provision or any other provisions in this Agreement, all of which will continue in effect as if the stricken portion had not been included. This Agreement may be executed in two or more actual, scanned, emailed, or electronically copied counterparts, each and all of which together are one and the same instrument. Accurate transmitted copies (transmitted copies are reproduced documents that are sent via mail, delivery, scanning, email, photocopy, facsimile or other process) of the executed Agreement or signature pages only (whether handwritten or electronic signature), will be considered and accepted by each party as documents equivalent to original documents and will be deemed valid, binding and enforceable by and against all parties. This Agreement, including any claim, action or dispute arising out of or related in any way to this Agreement, the Services provided by Crowe or the parties' relationship generally, whether in contract, tort or otherwise, will be governed and construed in accordance with the laws of the State of Illinois applicable to agreements made and wholly performed in that state, without giving effect to its conflict of laws rules to the extent those rules would require applying another jurisdiction's laws.

* * * * *

We are pleased to have this opportunity to serve you, and we look forward to a continuing relationship. If the terms of this Agreement are acceptable to you, please sign below and return one copy of this Agreement at your earliest convenience. Please contact us with any questions or concerns.

(Signature Page Follows)

ACCEPTANCE

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the Client the terms and conditions as stated. By signing below, I represent and warrant that I am authorized by Client to accept the terms and conditions of this Agreement as stated.

IN WITNESS WHEREOF, Client and Crowe have duly executed this engagement letter effective the date first written above.

City of Hunters Creek Village

Crowe LLP

Signature



Signature

Printed Name

Robert Belt

Printed Name

Title

Partner

Title

Date

October 3, 2025

Date

Crowe Engagement Terms

Crowe wants Client to understand the terms under which Crowe provides its services to Client and the basis under which Crowe determines its fees. These terms are part of the Agreement and apply to all services described in the Agreement as well as all other services provided to Client (collectively, the "Services"), unless and until a separate written agreement is executed by the parties for separate services. Any advice provided by Crowe is not intended to be, and is not, investment advice.

CLIENT'S ASSISTANCE – For Crowe to provide Services effectively and efficiently, Client agrees to timely provide Crowe with information requested and to make available to Crowe any personnel, systems, premises, records, data, or other information as reasonably requested by Crowe to perform the Services. Access to such personnel and information are key elements for Crowe's successful completion of Services and determination of fees. If for any reason this does not occur, a revised fee to reflect additional time or resources required by Crowe will be mutually agreed by the parties. Client agrees Crowe will have no responsibility for any delays in providing such information to Crowe. Such information will be accurate and complete, and Client will inform Crowe of all significant tax, accounting and financial reporting matters of which Client is or becomes aware.

PROFESSIONAL STANDARDS – As a regulated professional services firm, Crowe must follow professional standards when applicable, including the Code of Professional Conduct of the American Institute of Certified Public Accountants ("AICPA"). Thus, if circumstances arise that, in Crowe's professional judgment, prevent it from completing the engagement, Crowe retains the right to take any course of action permitted by professional standards, including declining to express an opinion or issue other work product or terminating the engagement or this Agreement in whole or in part.

REPORTS – Any information, advice, recommendations or other content of any memoranda, reports, deliverables, work product, presentations, or other communications Crowe provides under this Agreement ("Reports"), other than Client's original information, are for Client's internal use only, consistent with the purpose of the Services. Client will not rely on any draft Report. Unless required by an audit or other attestation professional standard, Crowe will not be required to update any final Report for circumstances of which we become aware or events occurring after delivery.

CONFIDENTIALITY – Except as otherwise permitted by this Agreement or as agreed in writing by the parties, neither Crowe nor Client may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Client's use of any Crowe Work Product (as defined below) will be limited to its stated purpose and to Client business use only. However, Client and Crowe each agree that either party may disclose such information to the extent that it: (i) is or becomes publicly available other than through a breach of this Agreement, (ii) is subsequently received by the recipient from a third party who, to the recipient's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (iii) was known to the recipient at the time of disclosure or is thereafter created independently, (iv) is disclosed as necessary to enforce the recipient's rights under this Agreement, or (v) must be disclosed under applicable law, regulations, legal process or professional standards.

CLIENT-REQUIRED CLOUD USAGE – If Client requests that Crowe access information on a third-party cloud-based system including, without limitation iCloud, Dropbox, Google Docs, Google Drive (collectively, "Cloud Storage"), Client shall ensure that Client or such third-party is in compliance with all applicable laws, protecting the information in the Cloud Storage from any unauthorized access, including without limitation, unauthorized access to the information when in transit to or from the Cloud Storage. Client represents that it has authority to provide Crowe access to information in the Cloud Storage and that providing Crowe with such access complies with all applicable laws, regulations, and duties owed to third parties.

DATA PROTECTION – Client may transfer information that can be linked to specific individuals who are Client's personnel or customers ("Personal Data") if such information is necessary to provide the Services. Crowe will process Personal Data as authorized by Client and permitted by applicable law.

Client warrants (i) that it has the authority to provide the Personal Data to Crowe in connection with the Services, and (ii) that Client has processed and provided the Personal Data to Crowe in accordance with applicable law. To the extent Crowe processes Personal Data, Crowe will process such information in accordance with the Data Processing Addendum located at <https://www.crowe.com/dpa>.

EMAIL ENCRYPTION – Crowe and Client will each allow opportunistic TLS encryption to provide for secure email communication, and each party will notify the other in writing if it deactivates opportunistic TLS encryption. If Client fails to allow opportunistic TLS encryption, Client agrees that each party may use unencrypted electronic media to correspond or transmit information, and Client further agrees that such use of unencrypted media will not in itself constitute a breach of any confidentiality or other obligation relating to this Agreement. Otherwise, Client and Crowe agree each may use unencrypted electronic media to correspond or transmit information and such use will not in itself constitute a breach of any confidentiality obligations under this Agreement.

INTELLECTUAL PROPERTY – Any Deliverables, works, inventions, working papers, output and all other work product conceived, made or created by or on behalf of Crowe through or in connection with the Services under this Agreement (“Work Product”), and all intellectual property rights in such Work Product will be owned exclusively by Crowe. Upon full payment by Client, Crowe grants to Client a non-exclusive license to use for its business purposes any Deliverables, including any other Work Product incorporated in such Deliverables. Crowe retains exclusive ownership or control of all intellectual property rights in any ideas, concepts, methodologies, data, software, enhanced or derived data, and elements thereof, designs, utilities, tools, models, techniques, systems, Reports, or other know-how that it develops, owns or licenses in connection with this Agreement as well as any enhancements and derivatives to any of the above (“Materials”). Crowe provides the same or similar services to other clients; therefore, Client agrees that nothing in this Agreement shall preclude Crowe from developing for itself, having developed, or developing for others, anything that is similar or competitive with the Work Product. The foregoing ownership will be without any duty of accounting.

CLIENT DATA USAGE – Client shall retain full ownership of all data provided to Crowe by or on behalf of Client in connection with this Agreement, and Crowe will maintain the confidentiality and protection of Client data as set forth in this Agreement. Client warrants that (i) Client has the authority to grant Crowe the right to use the data as set forth in this Agreement, (ii) such data was obtained or collected by Client in accordance with all applicable law, and (iii) the data does not infringe on any intellectual or privacy right of a third party. Client agrees that Crowe may, in its discretion, use any Client information or data provided to Crowe for the purpose of (a) performing the Services and its obligations under this Agreement, (b) as otherwise agreed upon in writing, (c) to further improve or develop our products and services, including through machine learning or other similar methods, or (d) as necessary to comply with applicable law or professional standards. Client grants a limited, perpetual, non-exclusive, irrevocable right to use the data provided by Client to the extent such data becomes a part of or incorporated into any Work Product or Materials.

DATA AGGREGATION – Client agrees that Crowe may, in its discretion, aggregate Client content and data with content and data from other clients, other sources, or third parties (“Data Aggregations”) for purposes including, without limitation, product and service development, commercialization, industry benchmarking, or quality improvement initiatives. Prior to, and as a precondition for, disclosing Data Aggregations to other Crowe customers or prospects, Crowe will deidentify or anonymize any Client data or information in a manner sufficient to prevent such other customer or prospect from identifying Client or individuals who are Client customers. All Data Aggregations will be the sole and exclusive property of Crowe.

USE OF THIRD PARTIES IN CROWE OPERATIONS – Crowe uses third-party providers and third-party solutions in the ordinary course of Crowe business operations. Third-party providers and solutions used in the ordinary course of Crowe business operations include without limitation email providers, cyber-security providers, data hosting centers, operating systems, tools with machine learning or artificial intelligence components (including generative artificial intelligence products or services), and other third-party products and solutions used to perform the Services or generate Work Product, or components

thereof. Crowe also uses its subsidiaries (owned and controlled by Crowe) within and outside the United States for various administrative and support roles. Crowe subsidiaries and any third-party providers used in the ordinary course of Crowe business operations will meet the confidentiality and data protection requirements in this Agreement. The limitations in this Agreement on Client's remedies will also apply to any such third-party providers and Crowe subsidiaries.

USE OF SUBCONTRACTORS FOR SERVICE DELIVERY – Crowe may engage third-party subcontractors in delivering Services to Client. Third-party subcontractors are not owned or controlled by Crowe (including without limitation Crowe Global member firms). If Crowe engages such a subcontractor to deliver Services to Client, Crowe will execute an agreement for the protection of Client's confidential information consistent with the provisions of this Agreement. Crowe will be solely responsible for the provision of Services (including those provided by subcontractors) and for the protection of Client's confidential information. The limitations in this Agreement on Client's remedies will also apply to any subcontractors.

LEGAL AND REGULATORY CHANGE – Crowe may periodically communicate to Client changes in laws, rules or regulations. However, Client has not engaged Crowe, and Crowe does not undertake an obligation, to advise Client of changes in (a) laws, rules, regulations, industry or market conditions, or (b) Client's own business practices or other circumstances (except to the extent required by professional standards). The scope of Services and the fees for Services are based on current laws and regulations. If changes in laws or regulations change Client's requirements or the scope of the Services, Crowe's fees will be modified to a mutually agreed amount to reflect the changed level of Crowe's effort.

PUBLICATION – Client agrees to obtain Crowe's specific permission before using any Report or Crowe work product or Crowe's firm's name in a published document, and Client agrees to submit to Crowe copies of such documents to obtain Crowe's permission before they are filed or published.

CLIENT REFERENCE – From time to time Crowe is requested by prospective clients to provide references for Crowe service offerings. Client agrees that Crowe may use Client's name and generally describe the nature of Crowe's engagement(s) with Client in marketing to prospects, and Crowe may also provide prospects with contact information for Client personnel familiar with Crowe's Services.

NO PUNITIVE OR CONSEQUENTIAL DAMAGES – Any liability of Crowe will not include any consequential, special, incidental, indirect, punitive, or exemplary damages or loss, nor any lost profits, goodwill, savings, or business opportunity, even if Crowe had reason to know of the possibility of such damages.

LIMIT OF LIABILITY – Except where it is judicially determined that Crowe performed its Services with recklessness or willful misconduct, Crowe's liability will not exceed fees paid by Client to Crowe for the portion of the work giving rise to liability. A claim for a return of fees paid is the exclusive remedy for any damages. This limit of liability will apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including, without limitation, to claims based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This limit of liability will also apply after this Agreement.

TIME LIMIT ON CLAIMS – In no event will any action against Crowe, arising from or relating to this Agreement or the Services provided by Crowe relating to this engagement, be brought after the earlier of 1) one (1) year after the date on which occurred the act or omission alleged to have been the cause of the injury alleged; or 2) the expiration of the applicable statute of limitations or repose.

INDEMNIFICATION FOR THIRD-PARTY CLAIMS – In the event of a legal proceeding or other claim brought against Crowe by a third party, except where it is judicially determined that Crowe performed Services with recklessness or willful misconduct, Client agrees to indemnify and hold harmless Crowe and its personnel against all costs, fees, expenses, damages and liabilities, including attorney fees and any other fines, fees or defense costs, associated with such third party claim, relating to or arising from any Services performed or work product provided by Crowe that Client uses or discloses to others or this

engagement generally. This indemnification is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim, liability, or damages asserted, including, without limitation, to claims, liability or damages based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This indemnification will also apply after termination or expiration of this Agreement.

NO TRANSFER OR ASSIGNMENT OF CLAIMS – No claim against Crowe, or any recovery from or against Crowe, may be sold, assigned or otherwise transferred, in whole or in part.

RESPONSE TO LEGAL PROCESS – If Crowe is requested by subpoena, request for information, or through some other legal process to produce documents or testimony pertaining to Client or Crowe's Services, and Crowe is not named as a party in the applicable proceeding, then Client will reimburse Crowe for its professional time, plus out-of-pocket expenses, as well as reasonable attorney fees, Crowe incurs in responding to such request.

MEDIATION – If a dispute arises, in whole or in part, out of or related to this engagement, or this Agreement, after the date of this Agreement, between Client or any of Client's affiliates or principals and Crowe, and if the dispute cannot be settled through negotiation, Client and Crowe agree first to try, in good faith, to settle the dispute by mediation administered by the American Arbitration Association, under its mediation rules for professional accounting and related services disputes, before resorting to litigation or any other dispute-resolution procedure. The results of mediation will be binding only upon agreement of each party to be bound. Costs of any mediation will be shared equally by both parties. Any mediation will be held in Chicago, Illinois.

JURY TRIAL WAIVER – FOR ALL DISPUTES RELATING TO OR ARISING BETWEEN THE PARTIES, THE PARTIES AGREE TO WAIVE A TRIAL BY JURY TO FACILITATE JUDICIAL RESOLUTION AND TO SAVE TIME AND EXPENSE. EACH PARTY AGREES IT HAS HAD THE OPPORTUNITY TO HAVE ITS LEGAL COUNSEL REVIEW THIS WAIVER. THIS WAIVER IS IRREVOCABLE, MAY NOT BE MODIFIED EITHER ORALLY OR IN WRITING, AND APPLIES TO ANY SUBSEQUENT AMENDMENTS, RENEWALS, OR MODIFICATIONS TO THIS AGREEMENT. IN THE EVENT OF LITIGATION, THIS AGREEMENT MAY BE FILED AS WRITTEN CONSENT TO A BENCH TRIAL WITHOUT A JURY. HOWEVER, AND NOTWITHSTANDING THE FOREGOING, IF ANY COURT RULES OR FINDS THIS JURY TRIAL WAIVER TO BE UNENFORCEABLE AND INEFFECTIVE IN WAIVING A JURY, THEN ANY DISPUTE RELATING TO OR ARISING FROM THIS ENGAGEMENT, THIS AGREEMENT, OR THE PARTIES' RELATIONSHIP GENERALLY WILL BE RESOLVED BY ARBITRATION AS SET FORTH IN THE PARAGRAPH BELOW REGARDING "ARBITRATION."

ARBITRATION – If any court rules or finds that the JURY TRIAL WAIVER section is not enforceable, then any dispute between the parties relating to or arising from this Agreement or the parties' relationship generally will be settled by binding arbitration in Chicago, Illinois (or a location agreed in writing by the parties). Any issues concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of this Section, will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The arbitration will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). Regardless of the amount in controversy, the arbitration will be administered by JAMS, Inc. ("JAMS"), pursuant to its Streamlined Arbitration Rules & Procedures or such other rules or procedures as the parties may agree upon in writing. In the event of a conflict between those rules and this Agreement, this Agreement will control. The parties may alter each of these rules by written agreement. If a party has a basis for injunctive relief, this paragraph will not preclude a party from seeking and obtaining injunctive relief in a court of proper jurisdiction. The parties will agree within a reasonable period of time after notice is made of initiating the arbitration process whether to use one or three arbitrators, and if the parties cannot agree within fifteen (15) business days, the parties will use a single arbitrator. In any event the arbitrator(s) must be retired federal judges or attorneys with at least 15 years commercial law experience and no arbitrator may be appointed unless he or she has agreed to these procedures. If the parties cannot agree upon arbitrator(s) within an additional fifteen (15) business days, the arbitrator(s) will be selected by JAMS. Discovery will be permitted only as authorized by the arbitrator(s), and as a rule, the arbitrator(s) will not permit discovery except upon a showing of substantial

need by a party. To the extent the arbitrator(s) permit discovery as to liability, the arbitrator(s) will also permit discovery as to causation, reliance, and damages. The arbitrator(s) will not permit a party to take more than six depositions, and no depositions may exceed five hours. The arbitrator(s) will have no power to make an award inconsistent with this Agreement. The arbitrator(s) will rule on a summary basis where possible, including without limitation on a motion to dismiss basis or on a summary judgment basis. The arbitrator(s) may enter such prehearing orders as may be appropriate to ensure a fair hearing. The hearing will be held within one year of the initiation of arbitration, or less, and the hearing must be held on continuous business days until concluded. The hearing must be concluded within ten (10) business days absent written agreement by the parties to the contrary. The time limits in this section are not jurisdictional. The arbitrator(s) will apply substantive law and may award injunctive relief or any other remedy available from a judge. The arbitrator(s) may award attorney fees and costs to the prevailing party, and in the event of a split or partial award, the arbitrator(s) may award costs or attorney fees in an equitable manner. Any award by the arbitrator(s) will be accompanied by a reasoned opinion describing the basis of the award. Any prior agreement regarding arbitration entered by the parties is replaced and superseded by this agreement. The arbitration will be governed by the Federal Arbitration Act, 9 U.S.C. §§ 1 et seq., and judgment upon the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. All aspects of the arbitration will be treated by the parties and the arbitrator(s) as confidential.

NON-SOLICITATION – Each party acknowledges that it has invested substantially in recruiting, training and developing the personnel who render services with respect to the material aspects of the engagement (“Key Personnel”). The parties acknowledge that Key Personnel have knowledge of trade secrets or confidential information of their employers that may be of substantial benefit to the other party. The parties acknowledge that each business would be materially harmed if the other party was able to directly employ Key Personnel. Therefore, the parties agree that during the period of this Agreement and for one (1) year after its expiration or termination, neither party will solicit Key Personnel of the other party for employment or hire the Key Personnel of the other party without that party’s written consent, unless the hiring or engaging party pays to the other party a fee equal to the hired or engaged Key Personnel’s compensation for the prior twelve-month period with the other party.

CROWE AND EQUAL OPPORTUNITY – Crowe abides by the principles of equal employment opportunity, including without limitation the requirements of 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability. Crowe also abides by 29 CFR Part 471, Appendix A to Subpart A. The parties agree that the notice in this paragraph does not create any enforceable rights for any firm, organization, or individual.

CROWE GLOBAL NETWORK – Crowe LLP and its subsidiaries are independent members of Crowe Global, a Swiss organization. “Crowe” is the brand used by the Crowe Global network and its member firms, but it is not a worldwide partnership. Crowe Global and each of its members are separate and independent legal entities and do not obligate each other. Crowe LLP and its subsidiaries are not responsible or liable for any acts or omissions of Crowe Global or any other Crowe Global members, and Crowe LLP and its subsidiaries specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Global or any other Crowe Global member. Crowe Global does not render any professional services and does not have an ownership or partnership interest in Crowe LLP or any other member. Crowe Global and its other members are not responsible or liable for any acts or omissions of Crowe LLP and its subsidiaries and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe LLP and its subsidiaries. Visit www.crowe.com/disclosure for more information about Crowe LLP, its subsidiaries, and Crowe Global.

FOREIGN TERRORISTS ORGANIZATIONS - Pursuant to Chapter 2252, Texas Government Code, Crowe represents and certifies that, at the time of execution of this Agreement, neither Crowe nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same (i) engages

in business with Iran, Sudan, or any foreign terrorist organization as described in Chapters 806 or 807 of the Texas Government Code or Subchapter F of Chapter 2252 of the Texas Government Code or (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term 'foreign terrorist organization' in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

REPRESENTATION REGARDING ISRAEL - Pursuant to Chapter 2271, Texas Government Code, Crowe represents that it does not boycott Israel and will not boycott Israel during the term of the Agreement. The term 'boycott Israel' shall have the meaning ascribed to this term in Section 808.001 of the Texas Government Code.

REQUIRED NON-APPROPRIATION CLAUSE - Notwithstanding anything contained in this Agreement to the contrary, in the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for fees due under this Agreement, Client will immediately notify Crowe in writing of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations have been received or made.

AUTHORIZATION OF CPA'S DISCLOSURE - Any Client certified public accountant involved with assisting Crowe shall not be prohibited from disclosure of information required to be made available by the standards of the public accounting profession in reporting on the examination of financial statements. Management understands and provides permission to staff certificate or registration holders as required under the Rules of Professional Conduct, Texas Administrative Code, Title 22, Part 22, Chapter 501, Subchapter C, Section 501.75.

IMMIGRATION - Crowe represents and warrants that it shall comply with the requirements of the Immigration and Nationality Act (8 U.S.C. § 1101 et seq.) and all subsequent immigration laws and amendments.

ENERGY COMPANY BOYCOTTS - If Crowe is required to make a verification pursuant to Section 2276.002 of the Texas Government Code, Crowe verifies that Crowe does not boycott energy companies and will not boycott energy companies during the term of the Agreement. If Crowe does not make that verification, Crowe must so indicate in its response and state why the verification is not required.

PUBLIC INFORMATION ACT - Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Public Information Act"). In accordance with Section 2252.907 of the Texas Government Code, Crowe is required to make any information created or exchanged with the Client pursuant to the Agreement, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Client.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending Chapter 10, Section 10-23 to provide rules and regulations for front yard paving.

EXHIBITS: Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, BY AMENDING SECTION 10-23 OF ARTICLE II OF CHAPTER 10; PROVIDING RULES AND REGULATIONS FOR DRIVEWAYS; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council of the City of Hunters Creek Village, Texas (“City”) finds that it is in the best interest of the general welfare of the City to amend the rules and regulations for driveways based on certain unique lot configurations in the City;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. Section 10-23 of Article II of Chapter 10 of the City of Hunters Creek Village Code of Ordinances is amended to read as follows:

“Chapter 10 – BUILDINGS AND BUILDING REGULATIONS

* * * *

ARTICLE II. – RESIDENTIAL CODE

* * * *

Sec. 10-23. Limit on front yard paving.

No part of the front yard of a residential lot shall be paved, or otherwise improved as a surface for the parking of motor vehicles, unless connected to a single interconnected driveway system except as follows. For corner lots where vehicle access to the required automobile shelter is from a side street, the lot may contain both an interconnected driveway system in the side and rear yard, and a separate circular driveway in the front yard. For corner lots with a front property line adjacent to Voss or Memorial, a parking pad may be located in the front yard. However, the driveway system is not required to be interconnected.

SECTION 3. PENALTY. A violation of Section 2 of this Ordinance shall be punishable by a fine of up to \$500.00 for each offense as more specifically provided in Sections 1-8 of the Code of Ordinances.

SECTION 4. SEVERABILITY. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a

whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be in full force and effect on the date of its execution below and enforceable in municipal court when published as required by law.

**PASSED, APPROVED, AND ADOPTED this _____ day of _____
2025.**

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator/
Acting City Secretary



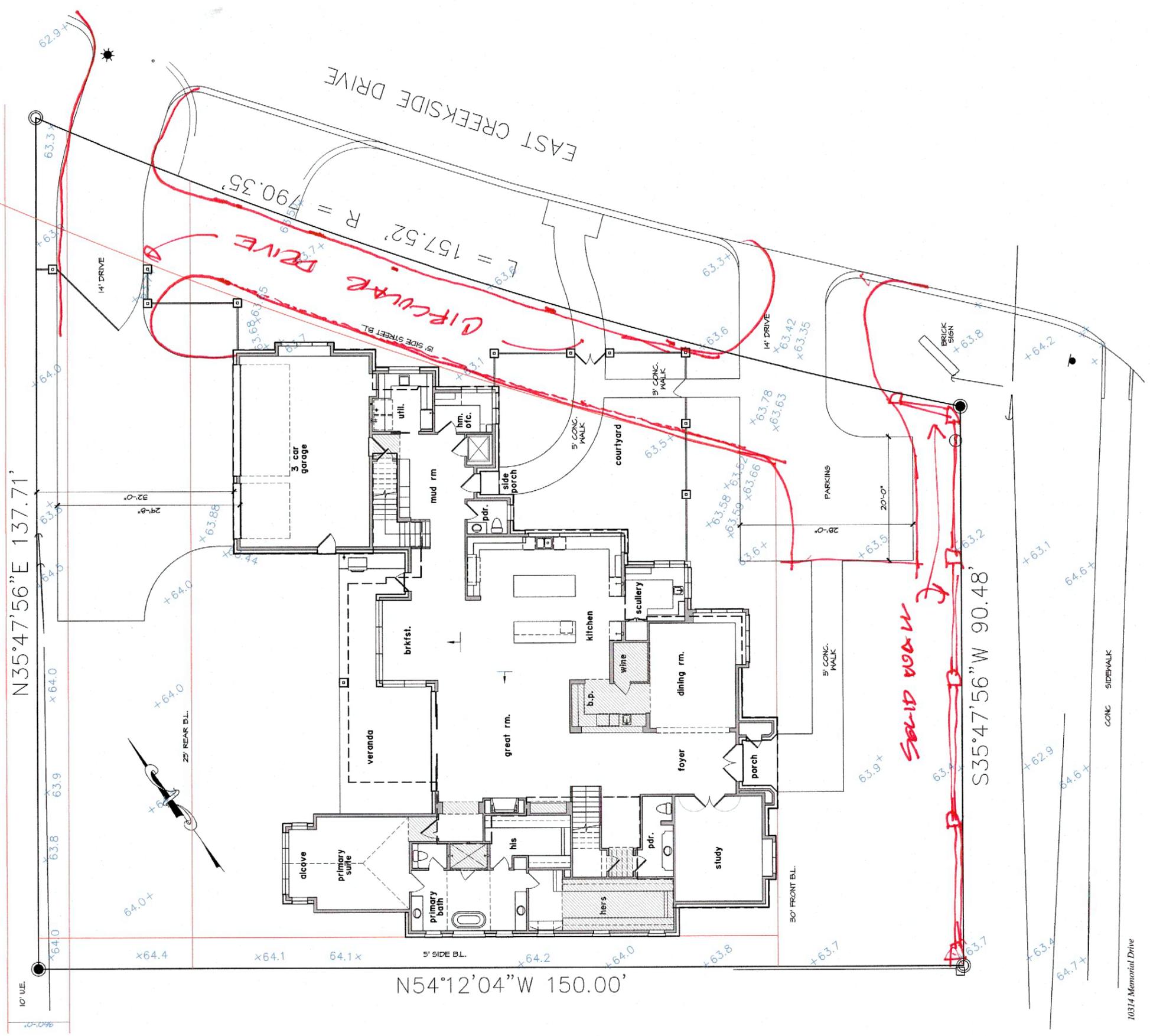
Rice Residential Design, L.L.C.
 HOUSTON, TX
 TEL. (713) 984-8604
 www.riceresidentialdesign.com

10314 Memorial Drive LLC
 PROJECT LOCATION:
 10314 Memorial Drive
 lot 9 block 3 sect -
 subd. Creekside Manor - Hunters Creek Village

REVISIONS	
LH	09/23/25 1/4" Sketch

JOB NO: 50702
 PLAN NO: 8029
 SCALE: 1/8" = 1'-0"
 SHEET NO:

SITE

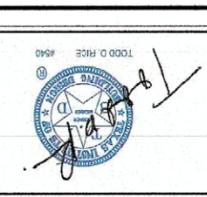
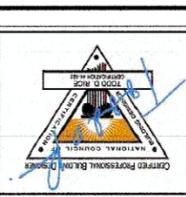


lot calcs:

LOT AREA	16,709 SQ. FT.
BUILDING PAD	5,564 SQ. FT.
COVERAGE MAX. ALLOWED	33.31 %
	33.33 %

site plan

10314 Memorial Drive



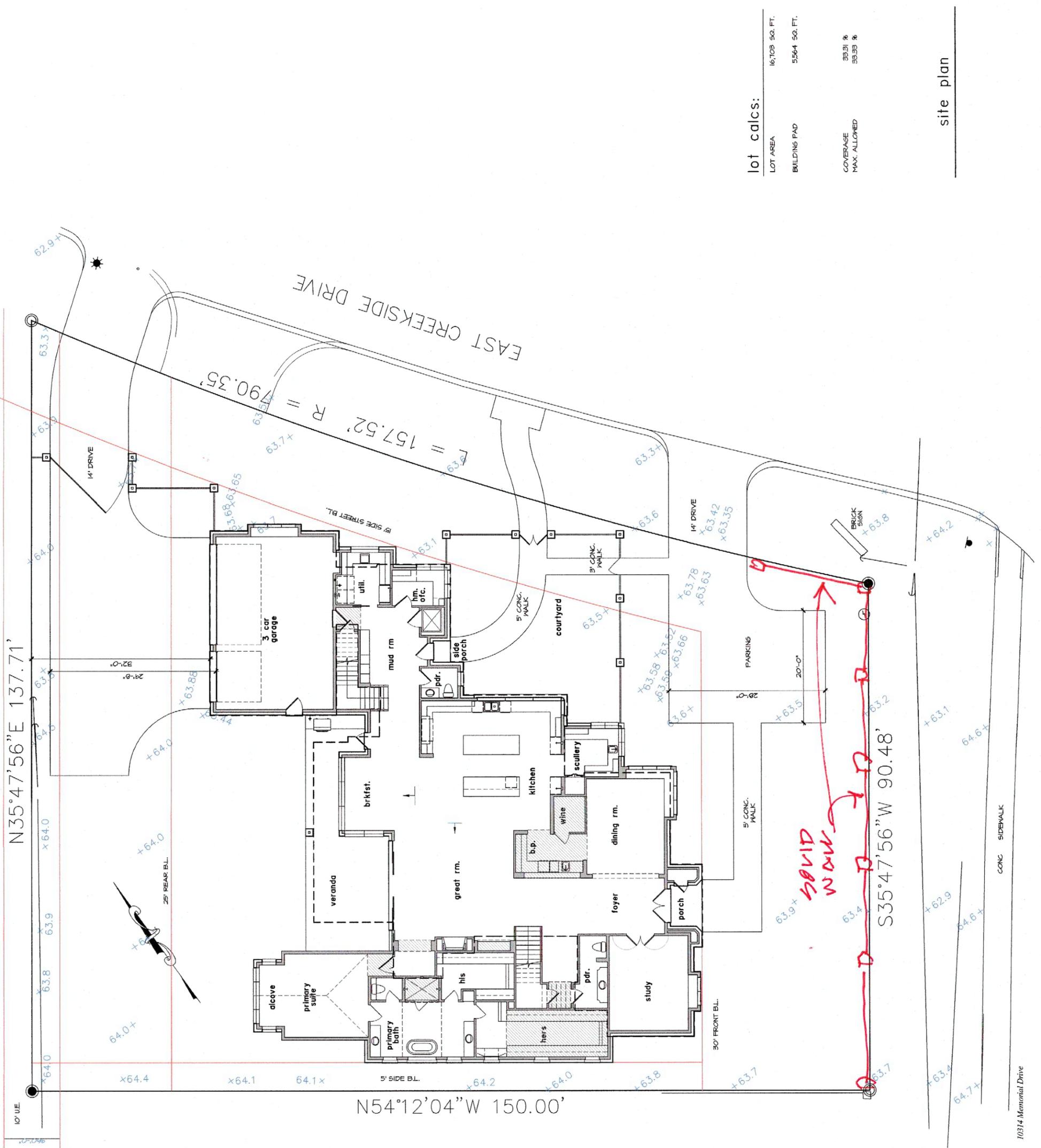
Rice Residential Design, L.L.C.
 www.ricedesignllc.com
 HOUSTON, TX
 TEL: (713) 984-8604
 A.I. BUILDING DESIGN

10314 Memorial Drive LLC
 PROJECT LOCATION:
 10314 Memorial Drive
 Lot 9 block 3 sect -
 south Creekside Manor - Hunters Creek Village

REVISIONS	
LH	09/23/25
1/4" Sketch	

JOB NO:	50702
PLAN NO:	8029
SCALE:	1/8" = 1'-0"
SHEET NO:	

SITE



lot calcs:

LOT AREA	16,108 SQ. FT.
BUILDING PAD	5,564 SQ. FT.
COVERAGE MAX. ALLOWED	35.31 %
	35.35 %

site plan

10314 Memorial Drive



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 28, 2025
AGENDA SUBJECT: Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, extending Ordinance No. 2023-938 to continue the temporary decrease of the required diameter of a replacement tree from 6" caliper to 5" caliper.

EXHIBITS: Ordinance

ORDINANCE NO. 2025-

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, EXTENDING THE DATE OF ORDINANCE NO. 2023-938, WHICH REGULATES TREE PRESERVATION, TO TEMPORARILY DECREASE THE REQUIRED DIAMETER OF A REPLACEMENT TREE FROM 6" CALIPER TO 5" CALIPER; PROVIDING AN EFFECTIVE DATE; PROVIDING A PENALTY OF UP TO \$500 FOR EACH OFFENSE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.

* * * * *

WHEREAS, the City Council finds that drought conditions have persisted in the City, which are likely to increase the demand for larger replacement trees over the next two years, with a resulting increase in costs; and

WHEREAS, the City Council desires to temporarily decrease the required caliper size of replacement trees in consideration of the expected increase in costs;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. Ordinance No. 2023-938 is extended for an additional two (2) years from October 28, 2025, to October 28, 2027.

Section 2. Publication and effective date. The changes enacted by this ordinance shall become effective immediately and enforceable in municipal court after publication in accordance with the requirements of state law and shall expire on the second anniversary of the date of enactment.

Section 3. Penalty for violation. A violation of Chapter 18, Article II, and this Ordinance is punishable by a fine of up to \$500.00 for each offense as more specifically provided in Section 1-8 of the Code of Ordinances.

Section 4. Repeal. This Ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

Section 5. Severability. In the event any clause, phrase, provision, sentence, or part of this Ordinance, or its application to any person or circumstance,

shall, for any reason, be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof, other than the part declared to be invalid or unconstitutional. The City Council declares that it would have passed each and every part of this Ordinance, notwithstanding the omission of any part that might be declared to be invalid or unconstitutional.

PASSED, APPROVED, and ADOPTED this, the 28th day of October 2025.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT