

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, January 27, 2026, at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by the Texas Government Code; however, there will be a quorum present at City Hall.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order, and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
 - 1. City Treasurer Monthly Report **Pgs. 1-6**
 - 2. Police Commissioner Monthly Report **Pgs. 7-54**
 - 3. Fire Commissioner Monthly Report **Pgs. 55-62**
 - 4. Building Official Monthly Report **Pgs. 63-65**
 - 5. City Engineer Monthly Report **Pgs. 66-81**
 - 6. City Administrator Report
 - 7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on December 9, 2025. [Pgs. 82-85](#)
2. Approval of the Cash Disbursement Journal for December 2025. [Pgs. 86-89](#)
3. Approval of the agreement with Harris County Sheriff's Office for housing city prisoners effective January 1st, 2026. [Pg. 90](#)

F. REGULAR AGENDA

1. Discussion and possible action to approve Amendment No. 80 with Cobb Fendley & Associates in the amount of \$160,021.00 for the Fleetway Drive, Teakwood Lane, and Caruthers Lane Reconstruction Project. [Pgs. 91-98](#)
2. Discussion and possible action to approve Amendment No. 81 with Cobb Fendley & Associates in the amount of \$23,600.00 for the Ripple Creek Outfall #19 Repair. [Pgs. 99-103](#)
3. Discussion and possible action to appoint positions on the Zoning Board of Adjustment. [Pg. 104](#)
4. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 2, 2026, for the purpose of electing three (3) Council Members (Position Nos. 1, 2, and 3); and providing details relating to the holding of the election. [Pgs. 105-109](#)
5. Discussion and possible action to adopt a resolution of the City of Hunters Creek Village, Texas, confirming that the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject. [Pgs. 110-126](#)
6. Discussion and possible action regarding the City's 2026 Arbor Day program. [Pgs. 127-130](#)
7. Discussion and possible action to approve an ordinance naming the Houston Chronicle as the City's Official Newspaper. [Pgs. 131-132](#)
8. Discussion and possible action to amend the Fee Agreement with Kirwin Law Firm for legal services. [Pgs. 133-136](#)
9. Discussion and possible action to approve an extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle. [Pgs. 137-138](#)
10. Discussion and possible action to approve an extension for New Residence Permit 202300332 at 311 Hunters Trail Street. [Pgs. 139-140](#)

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: January 21, 2026 at 3:30 p.m. and remained so posted continuously for at least three business days before said meeting was convened.

Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible, and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's website at <http://cityofhunterscreek.com>.

**City of Hunters Creek Village
Monthly Tax Office Report
December 31, 2025**

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,863,106,433

B. Summary Status of Tax Levy and Current Receivable Balance:

		Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Original Levy 0.205164	\$	7,722,431.62	\$ 7,328,047.49	\$ 15,050,479.11
Carryover Balance		-	135,231.02	135,231.02
Adjustments		203,272.21	197,054.16	400,326.37
Adjusted Levy		7,925,703.83	7,660,332.67	15,586,036.50
Less Collections Y-T-D		3,027,837.12	7,556,642.20	10,584,479.32
Receivable Balance	\$	<u>4,897,866.71</u>	<u>\$ 103,690.47</u>	<u>\$ 5,001,557.18</u>

C. COLLECTION RECAP:

		Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Current Month:				
Base Tax	\$	2,636,170.74	\$ 410.06	\$ 2,636,580.80
Penalty & Interest		-	764.71	764.71
Attorney Fees		-	866.78	866.78
Other Fees		16.48	28.10	44.58
Total Collections	\$	<u>2,636,187.22</u>	<u>\$ 2,069.65</u>	<u>\$ 2,638,256.87</u>

		Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Year-To-Date:				
Base Tax:	\$	3,027,837.12	\$ 7,556,642.20	\$ 10,584,479.32
Penalty & Interest		-	52,462.37	52,462.37
Attorney Fees		-	6,374.72	6,374.72
Other Fees		19.18	303.02	322.20
Total Collections	\$	<u>3,027,856.30</u>	<u>\$ 7,615,782.31</u>	<u>\$ 10,643,638.61</u>

Percent of Adjusted Levy		<u>38.20%</u>		<u>134.29%</u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	7,618,075.00	7,618,075.00	-68.20	7,489,332.68	-128,742.32	1.69 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	-1,035.06	57,797.91	42,797.91	385.32 %
100-00-41010	FRANCHISE TAXES	400,000.00	400,000.00	40,775.48	389,802.42	-10,197.58	2.55 %
100-00-41015	SALES TAXES	700,000.00	700,000.00	85,409.84	922,551.37	222,551.37	131.79 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	3,265.76	34,041.25	14,041.25	170.21 %
100-00-41040	PENALTIES/INTEREST	25,000.00	25,000.00	675.51	54,596.60	29,596.60	218.39 %
100-00-42035	BUILDING PERMITS	300,000.00	300,000.00	49,653.40	493,258.66	193,258.66	164.42 %
100-00-42036	CONTRACTOR REGISTRATION	0.00	0.00	1,350.00	15,075.00	15,075.00	0.00 %
100-00-42044	CREDIT CARD PROCESSING FEE	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
100-00-43056	EMS	0.00	0.00	0.00	28,620.74	28,620.74	0.00 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	342.94	4,923.44	923.44	123.09 %
100-00-43070	METRO RECEIPTS	350,000.00	350,000.00	42,704.92	461,275.71	111,275.71	131.79 %
100-00-44025	TRAFFIC FINES	200,000.00	200,000.00	25,066.31	293,457.54	93,457.54	146.73 %
100-00-44027	COURT TECHNOLOGY FUND	4,000.00	4,000.00	9.73	2,391.64	-1,608.36	40.21 %
100-00-44028	COURT SECURITY FUND	5,000.00	5,000.00	7.32	2,908.13	-2,091.87	41.84 %
100-00-44029	CONSOLIDATED MUN COURT BLD S...	0.00	0.00	1,056.00	7,098.39	7,098.39	0.00 %
100-00-46030	INTEREST INCOME	375,000.00	375,000.00	41,205.73	617,439.07	242,439.07	164.65 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	39,113.27	4,113.27	111.75 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	448,257.82	462,169.50	452,169.50	4,621.70 %
	Revenue Total:	10,064,575.00	10,064,575.00	738,677.50	11,375,853.32	1,311,278.32	13.03%
Expense							
100-01-71000	SALARIES & WAGES	676,574.00	676,574.00	52,107.10	734,398.81	-57,824.81	-8.55 %
100-01-71001	LONGEVITY	5,802.00	5,802.00	2,370.00	5,862.00	-60.00	-1.03 %
100-01-71002	457B	13,534.00	13,534.00	1,013.16	14,217.31	-683.31	-5.05 %
100-01-71025	TMRS	180,419.00	180,419.00	16,385.77	216,104.32	-35,685.32	-19.78 %
100-01-71030	PAYROLL TAXES	52,271.00	52,271.00	2,989.53	56,288.82	-4,017.82	-7.69 %
100-01-71105	INSURANCE BENEFITS	138,000.00	138,000.00	11,578.80	136,904.33	1,095.67	0.79 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
100-01-71500	MAYOR/COUNCIL ALLOWANCE	0.00	18,000.00	1,500.00	15,000.00	3,000.00	16.67 %
100-01-72045	NOTICES & MAILING	10,000.00	10,000.00	1,224.14	10,498.30	-498.30	-4.98 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	124.30	9,126.89	-626.89	-7.38 %
100-01-72060	TELEPHONE	17,500.00	17,500.00	2,104.76	14,784.25	2,715.75	15.52 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	0.00	6,423.84	3,576.16	35.76 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	1,109.48	2,556.89	2,443.11	48.86 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATI...	10,200.00	10,200.00	1,200.00	12,100.00	-1,900.00	-18.63 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	782.61	1,017.39	56.52 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	5,200.00	5,200.00	691.28	3,862.58	1,337.42	25.72 %
100-01-72108	GEN LIABILITY/PROP/WC INS	26,180.00	26,180.00	3,213.00	27,977.60	-1,797.60	-6.87 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,000.00	2,000.00	0.00	2,429.70	-429.70	-21.49 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	1,549.98	3,450.02	69.00 %
100-01-76010	COMPUTER SOFTWARE SERVICES	18,000.00	18,000.00	0.00	11,542.05	6,457.95	35.88 %
100-01-78056	BANK FEES	1,000.00	1,000.00	0.00	-0.96	1,000.96	100.10 %
100-01-78115	PUBLIC RELATIONS	15,000.00	15,000.00	5,927.47	14,612.94	387.06	2.58 %
100-02-72042	CONSULTING SERVICES	25,000.00	25,000.00	1,703.44	27,943.20	-2,943.20	-11.77 %
100-02-72085	TAX COLLECTOR/ASSESSOR	63,000.00	63,000.00	15,695.00	67,692.00	-4,692.00	-7.45 %
100-02-72120	AUDITOR	20,257.00	20,257.00	0.00	8,850.00	11,407.00	56.31 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %

Budget Report

For Fiscal: 2025 Period Ending: 12/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
100-02-72310	CITY ATTORNEY	50,000.00	50,000.00	2,497.50	28,966.50	21,033.50	42.07 %
100-02-72502	CITY ENGINEER	78,750.00	78,750.00	3,970.85	55,625.13	23,124.87	29.36 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	15,000.00	15,000.00	100.00	9,035.00	5,965.00	39.77 %
100-03-72001	VILLAGE FIRE DEPARTMENT	2,241,892.00	2,241,892.00	93,412.16	2,241,892.00	0.00	0.00 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,702,322.00	2,702,322.00	0.00	2,577,440.35	124,881.65	4.62 %
100-04-72015	GARBAGE SERVICE	636,693.00	636,693.00	89,250.98	535,505.88	101,187.12	15.89 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	12,242.91	66,129.04	-6,129.04	-10.22 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	1,487.44	512.56	25.63 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	2,915.60	5,584.40	65.70 %
100-04-72070	MOSQUITO FOGGING CONTRACT	15,194.00	15,194.00	642.00	11,235.00	3,959.00	26.06 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	1,233.82	5,418.21	-1,818.21	-50.51 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	9,760.00	62,320.00	-2,320.00	-3.87 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	1,216.21	8,967.97	6,032.03	40.21 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	600.00	3,450.00	50.00	1.43 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	19,149.26	69,393.26	5,606.74	7.48 %
100-04-72541	CONTRACT LABOR	25,000.00	25,000.00	700.00	24,437.50	562.50	2.25 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	4,799.15	21,659.76	8,340.24	27.80 %
100-04-72600	ALPR	0.00	10,000.00	2,500.00	7,500.00	2,500.00	25.00 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	10,000.00	10,000.00	0.00	4,724.44	5,275.56	52.76 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	2,240.51	759.49	25.32 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	13,835.40	124,787.59	-24,787.59	-24.79 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	1,653.01	29,037.50	962.50	3.21 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	10,474.00	10,474.00	869.08	10,428.96	45.04	0.43 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	-34,510.00	334,510.00	111.50 %
100-04-78540	URBAN FORESTER	10,000.00	10,000.00	960.00	4,160.00	5,840.00	58.40 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	0.00	3,447.76	-447.76	-14.93 %
100-05-73000	JUDGES & PROSECUTORS	40,000.00	40,000.00	7,925.00	52,727.50	-12,727.50	-31.82 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	282.00	846.00	-346.00	-69.20 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	213.16	2,846.18	-346.18	-13.85 %
100-05-73031	COURT TECHNOLOGY	2,000.00	2,000.00	725.23	725.23	1,274.77	63.74 %
100-05-73032	COURT SECURITY	2,300.00	2,300.00	315.03	1,260.12	1,039.88	45.21 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	447.39	52.61	10.52 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	1,595.00	-95.00	-6.33 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	0.00	2,378.75	121.25	4.85 %
100-05-73045	COURT TAX PD TO STATE	65,000.00	65,000.00	34,336.09	105,682.14	-40,682.14	-62.59 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	38,500.00	38,500.00	0.00	22,160.87	16,339.13	42.44 %
100-06-75042	GENERATOR/ROOF FOR CITY HALL	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	8,247,012.00	8,275,012.00	424,126.07	7,469,872.04	805,139.96	9.73%
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,817,563.00	1,789,563.00	314,551.43	3,905,981.28	2,116,418.28	-118.26%
Fund: 200 - CAPITAL IMPROVEMENTS (02)							
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECU...	200,000.00	200,000.00	5,015.00	265,181.49	-65,181.49	-32.59 %
200-01-75050	REFORESTATION	20,000.00	37,000.00	0.00	47,581.00	-10,581.00	-28.60 %
200-01-75053	OUTFALL REPAIRS	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
200-01-75058	STORM SEWER IMPROVEMENTS	0.00	0.00	75,383.70	809,906.69	-809,906.69	0.00 %
200-01-75064	STREET REPLACEMENTS - ONGOING	1,000,000.00	1,000,000.00	26,373.30	972,936.20	27,063.80	2.71 %
	Expense Total:	1,520,000.00	1,537,000.00	106,772.00	2,095,605.38	-558,605.38	-36.34%
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	1,520,000.00	1,537,000.00	106,772.00	2,095,605.38	-558,605.38	-36.34%

Budget Report

For Fiscal: 2025 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND							
Expense							
210-01-75000	MEMORIAL REPLACEMENT FUND	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00 %
	Expense Total:	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...		2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
	Report Surplus (Deficit):	-1,812,921.00	-1,857,921.00	207,779.43	1,810,375.90	3,668,296.90	197.44%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	10,064,575.00	10,064,575.00	738,677.50	11,375,853.32	1,311,278.32	13.03%
Expense	8,247,012.00	8,275,012.00	424,126.07	7,469,872.04	805,139.96	9.73%
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,817,563.00	1,789,563.00	314,551.43	3,905,981.28	2,116,418.28	-118.26%
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	1,520,000.00	1,537,000.00	106,772.00	2,095,605.38	-558,605.38	-36.34%
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	1,520,000.00	1,537,000.00	106,772.00	2,095,605.38	-558,605.38	-36.34%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...						
Expense	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	2,110,484.00	2,110,484.00	0.00	0.00	2,110,484.00	100.00%
Report Surplus (Deficit):	-1,812,921.00	-1,857,921.00	207,779.43	1,810,375.90	3,668,296.90	197.44%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	1,817,563.00	1,789,563.00	314,551.43	3,905,981.28	2,116,418.28
200 - CAPITAL IMPROVEMENTS (0:	-1,520,000.00	-1,537,000.00	-106,772.00	-2,095,605.38	-558,605.38
210 - CAPITAL IMPROVEMENTS - N	-2,110,484.00	-2,110,484.00	0.00	0.00	2,110,484.00
Report Surplus (Deficit):	-1,812,921.00	-1,857,921.00	207,779.43	1,810,375.90	3,668,296.90



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

December 8, 2025

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: November 2025 Monthly Report

During the month of November, MVPD responded/handled a total of 6,194 calls/incidents. 3,354 House watch checks were conducted. 1165 traffic stops were initiated with 1190 citations being issued for 1,795 violations. (Note: 35 Assists in Hedwig, 262 in Houston, 3 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

<u>Village</u>	<u>Calls/YTD</u>	<u>House Watches/YTD</u>	<u>Accidents</u>	<u>Citations</u>	<u>Response Time</u>
Bunker Hill:	2154/25325	1112/16309	1	363/241/604	3@1:52
Piney Point:	1610/18941	951/12631	3	316/263/578	4@3:39
Hunters Creek:	2064/26639	1281/18793	7	317/296/613	9@4:19
				<u>Cites/Warn/Total</u>	<u>16@3:48</u>

Type and frequency of calls for service/citations include:

<u>Call Type</u>	<u>#</u>	<u>Call Type</u>	<u>#</u>	<u>Citations</u>	<u>#</u>
False Alarms:	119	E-Bike Violations	6	Speeding:	357
Animal Calls:	25	Ord. Violation	27	Exp. Registration	428
ALPR Hits:	30	Information	8	Ins	201
Assist Fire:	35	Suspicious Situation	87	No License	113
Assist EMS:	32	Loud Party	9	Stop Sign	43
Construction Checks	444	Welfare Checks	15	Fake Plate	19

This month the department generated a total of 109 police reports.

BH-32, PP-32, HC-37, HOU-6, HED-1, SV-1

Crimes Against of Persons (1)

Assault 1

Crimes Against Property (10)

Burglary of a Habitation 2

ID Theft/Fraud 5

Theft 3

Petty/Quality of Life Crimes/Events (98)

ALPR Hits (valid) 8 DWI 4

Accidents 11 Weapons Charges 3

Warrants 23 Fake Plates 19

Towed vehicles 27 Misc 3

Arrest Summary: Individuals Arrested (36)

Warrants 23 DWI 4

Class 3 Arrests 8 Felony 1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	5,746,671	6,744,765	85.2%
• Operating Expense:	1,024,794	1,292,201	79.3%
• Total M&O Expenditures:	6,771,465	8,036,966	84.3%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	6,957,026	8,206,966	85.0%

Follow-up on Previous Month Items/Requests from Commission

The Finance Manager reviewed the Commission Finance Policy as requested. No changes are recommended at this time.

Personnel Changes/Issues/Updates

Officer Silliman submitted his resignation effective 12/19/25. Officer Silliman has accepted an offer with Homeland Security.

Officer Taylor submitted a return-to-work letter from his doctor clearing him from long-term disability effective 12/29/25.

Annual officer and dispatcher bids have occurred as scheduled. Shift changes will occur on January 4, 2026.

Major/Significant Events/Updates

On 11/17/25 the ALPR system was beneficial in clearing a male subject who was accused of taking a bicycle from Frostwood Elementary School. A witness had reported the man who was pushing 3 bikes across Gessner of taking the bikes. Officers were able to review the ALPR camera and see the man had not taken the bikes from the bike rack but had arrived in the area with the bicycles. The man was released and appreciated the diligence of officers in clearing him.

Over the Thanksgiving holiday weekend, we experienced 2 residential burglaries. The burglaries appear to not be related due to differences in the Modus Operandi of the criminals. One case, however, has been tied to a organized group of suspects who are active in the Houston metro area. The criminals are utilizing a Bluetooth jammer in attempts to block wireless surveillance cameras from recording them until they can move the cameras. A vehicle of interest has been identified the Volvo SUV that is displaying a fake Texas license plate. In the Farnham Park crime, the criminals broke into the home soon after the residents left for dinner leading detectives to believe the area may have been under surveillance by the offenders.

Six of the new Grant-funded Flock ALPR cameras have been installed and are currently awaiting electrical service hook-up. The 3 remaining cameras are scheduled for installation over the next 2-3 weeks.

Community Projects

The MVPD hosted 2 RAD events during the month. One was the annual State RAD Instructors refresher training and the second was a RAD instructor advanced training class. Both were well attended and hosted at Chapelwood Church.

V-LINC new registrations in November +18

BH – 1785(+2)
PP – 1291 (+15)

HC – 1793 (+1)
Out of Area – 652 (+0)

MVPD – VFD Monthly Response Times Report

November 2025

911/Emergency Designated Calls - EMS and Fire

Total	9@2:52
Bunker Hill	3@1:52
Piney Point	2@2:29
Hunters Creek	3@3:29

EMS Only

Total	7@3:13
Bunker Hill	2@1:42
Piney Point	1@3:42
Hunters Creek	4@3:29

Fire Only

Total	2@0:55
Bunker Hill	1@1:01
Piney Point	1@0:50
Hunters Creek	0@0:00

Radio

Total	16@3:59
Bunker Hill	4@1:18
Piney Point	9@4:11*
Hunters Creek	3@3:44

- Dup fire alarm call = contractors

2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door
8525 Katy Fwy	Y	Side Window
8525 Katy Fwy	Y	Side Window
8 Patrick Ct.	N	Garage Door
210 Stoney Creek	N	Garage Door
11619 Chartwell	N	Garage Door
1103 RiverGlynn	N	Garage Door
7503 Riverview	N	Garage Door20
20 Farnham Park	N	Side Door
18 Willowend	N	Rear Door

2025 Robberies

Address	MO
300 Gentilly PI	Jugging



Daytime Burglary



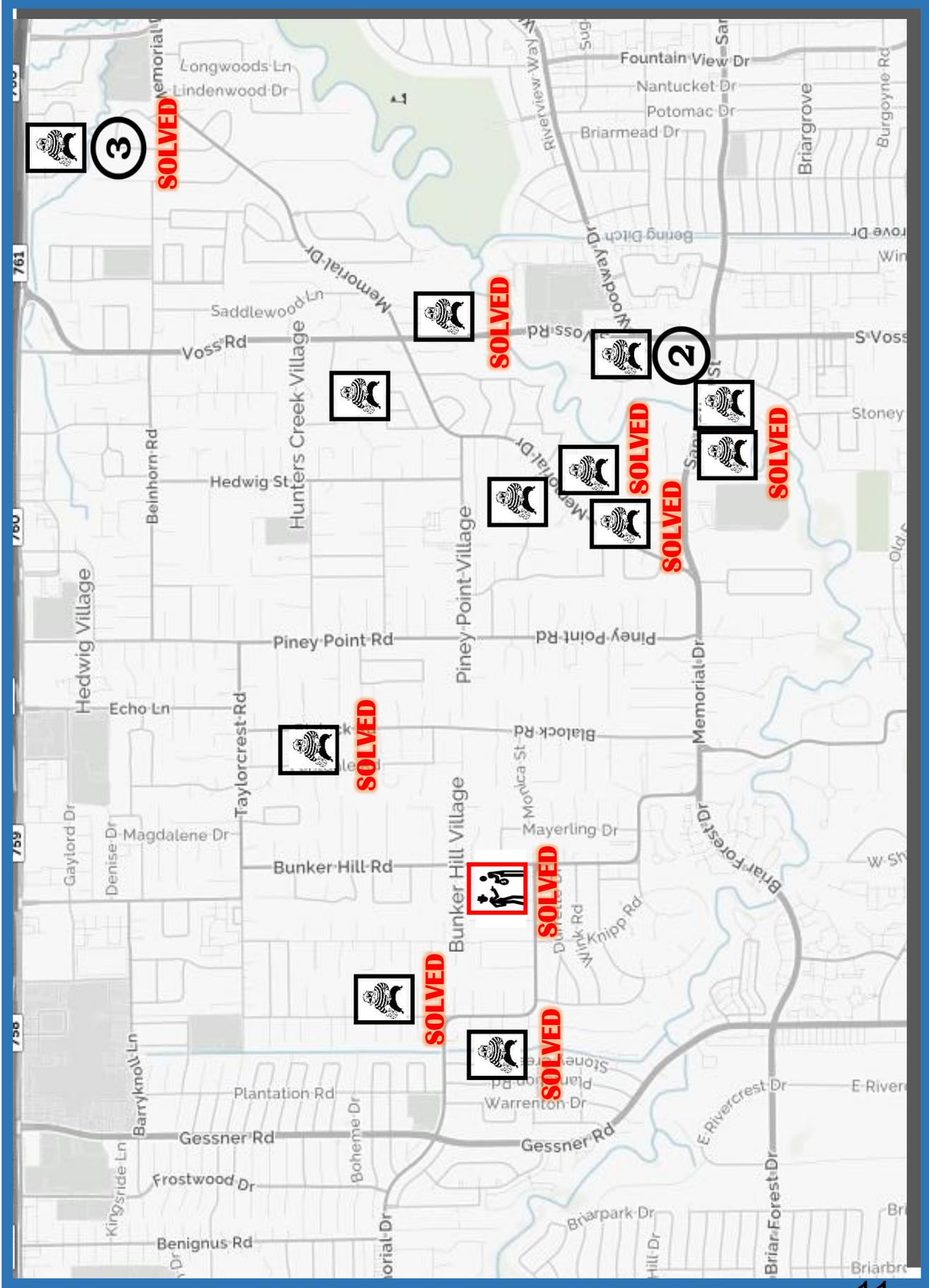
Nighttime Burglary



Robbery



11/30/25



2025 Auto Burglary Map

Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 Kinkaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL
2 Patrick Ct	UNL
243 Stoney Creek	UNL
10709 Memorial Drive	WIN*
642 Flintdale	UNL
201 Fleetway	UNL
10733 Marsha	WIN

Contractor

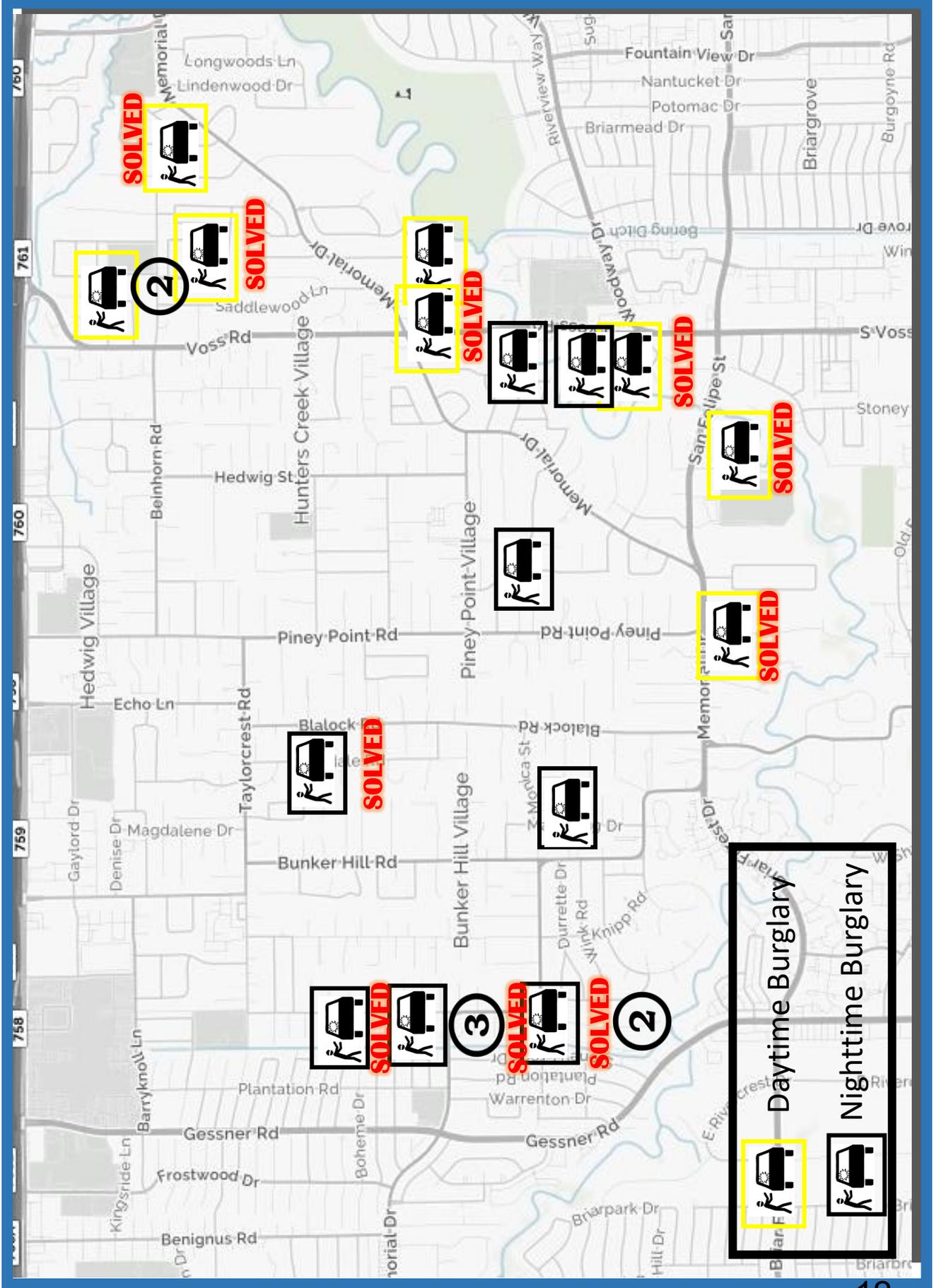
Lock/Win Punch

* Jugging



Blue Entry = Actual
Location Unknown

SOLVED
11/30/25



Hedwig 14

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations

Total Hits 118

13

Mail ALPR
22 Hit's

Lindenwood HOA

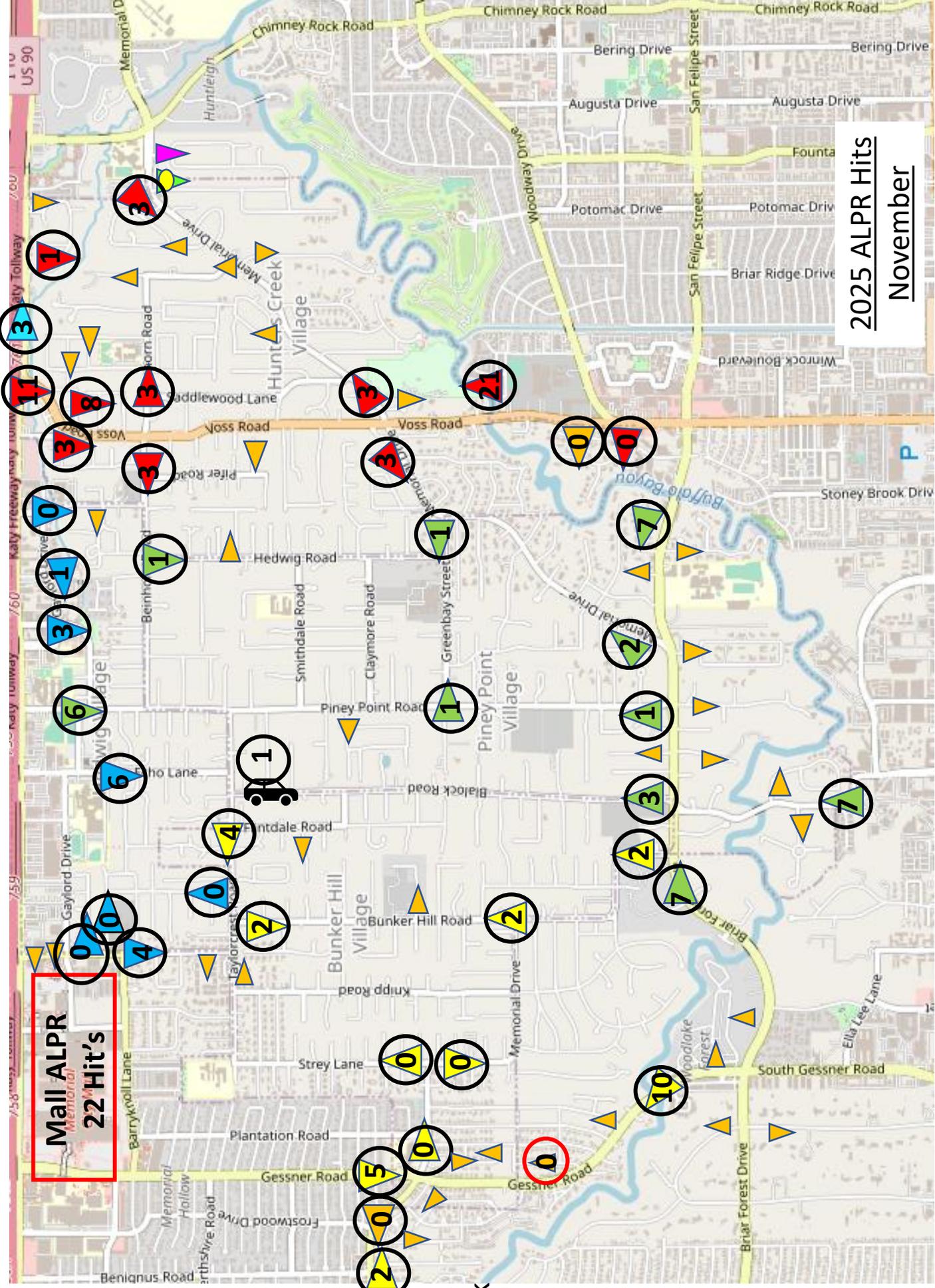
Longwoods HOA

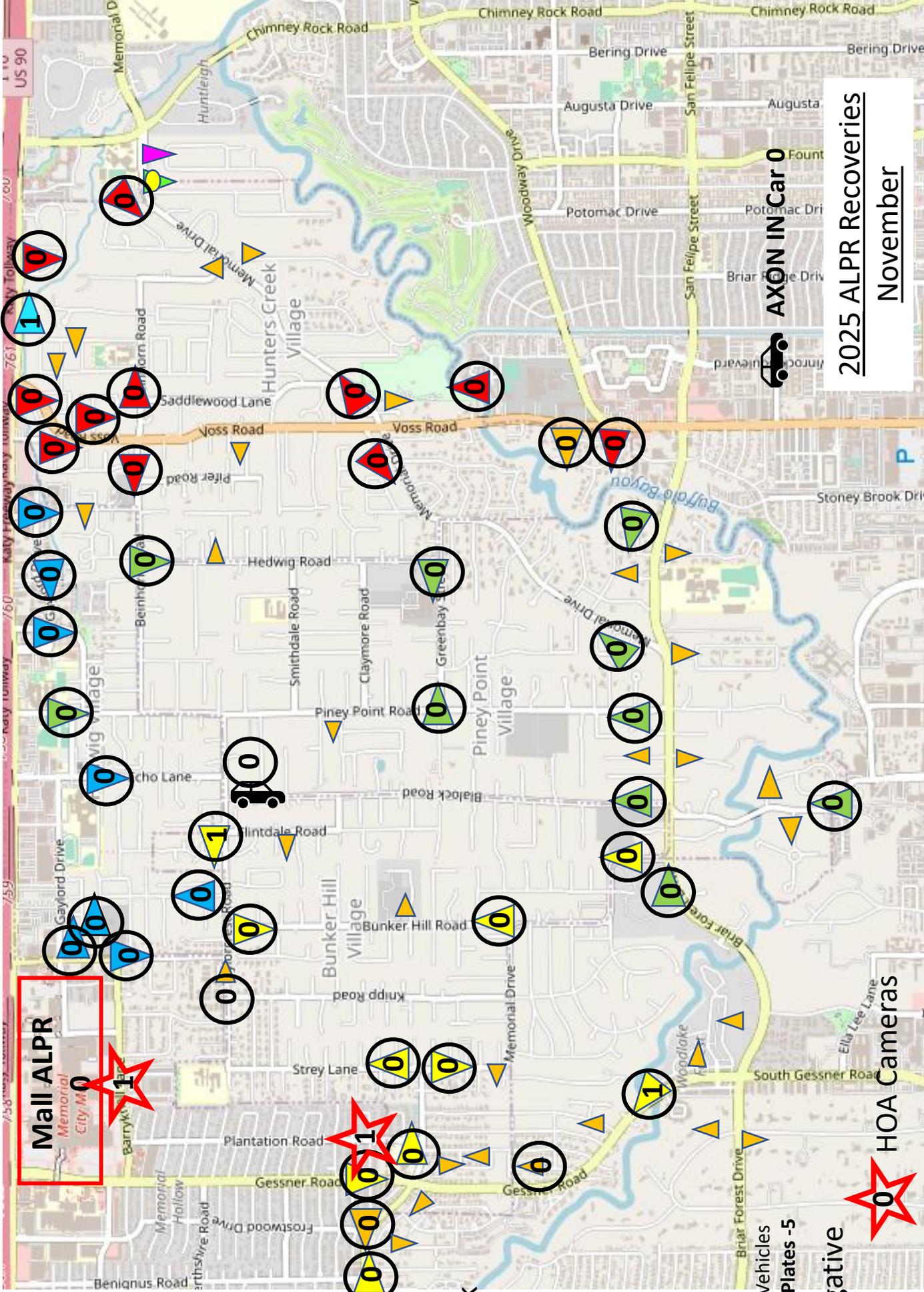
US Coins

HOA Systems-34

2025 ALPR Hits
November

11/30/25





Hedwig


Bunker Hill


Piney Point


Hunters Creek


Frequent Mobile Locations


Recovered Vehicles - 5


Investigative Leads - 2


Lindenwood HOA


Longwoods HOA


US Coins


HOA Systems


Recovered


5
 11/30/25


2025 ALPR Recoveries
 November

AXON IN Car 0


Mail ALPR


HOA Cameras


2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203	1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510	1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055	1945	1442	1659	1093	2269	1539
April	0	7	57	64	26	5643	3338	1657	1031	1661	1094	1915	1209
May	1	6	63	70	23	5615	3745	1876	1177	1578	948	2397	1612
June	1	10	72	83	20	8367	6201	3048	2293	1914	1362	3146	2539
July	2	9	88	99	27	10,565	8162	3651	2809	2769	2194	3819	3139
August	2	14	109	125	32	8,705	5621	3048	1750	2155	1500	3160	2371
September	3	9	82	94	27	7,192	4239	2879	1670	1615	971	2393	1598
October	1	9	93	103	18	6,465	3337	2535	1329	1397	769	2151	1239
November	1	10	98	109	36	6,194	3,354	2154	1112	1610	951	2064	1281
December													
Total	14	103	836	953	263	73666	47765	25325	16309	18941	12631	26639	18793

2024 Totals	13	117	731	863	196	74417	55558	24548	19569	19598	14461	27723	21515
Difference													
% Change													



NOVEMBER 2025 ALPR REPORT

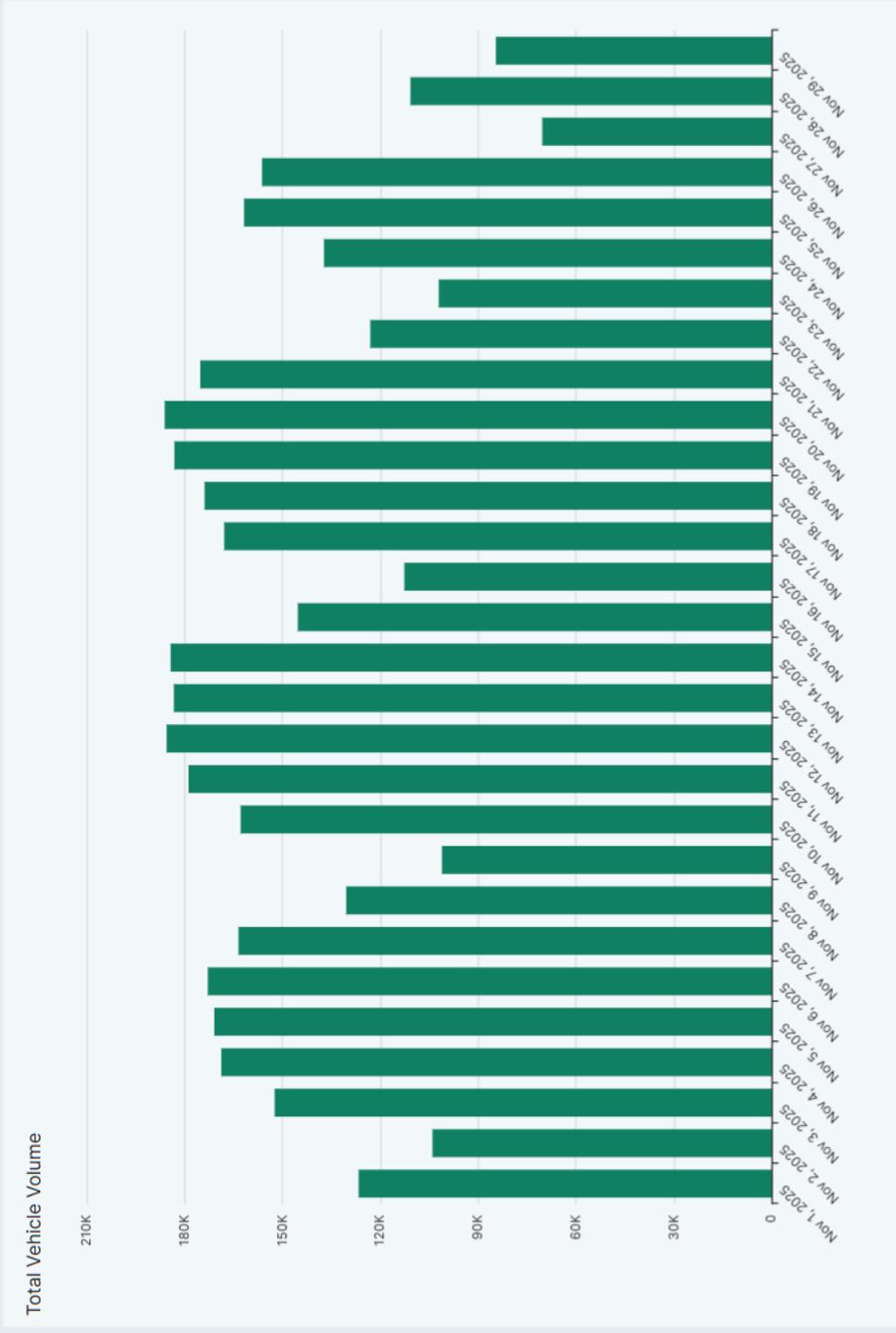


Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 4,275,239

Total Vehicle Volume	4,275,239
Year to Date Volume	53,482,254



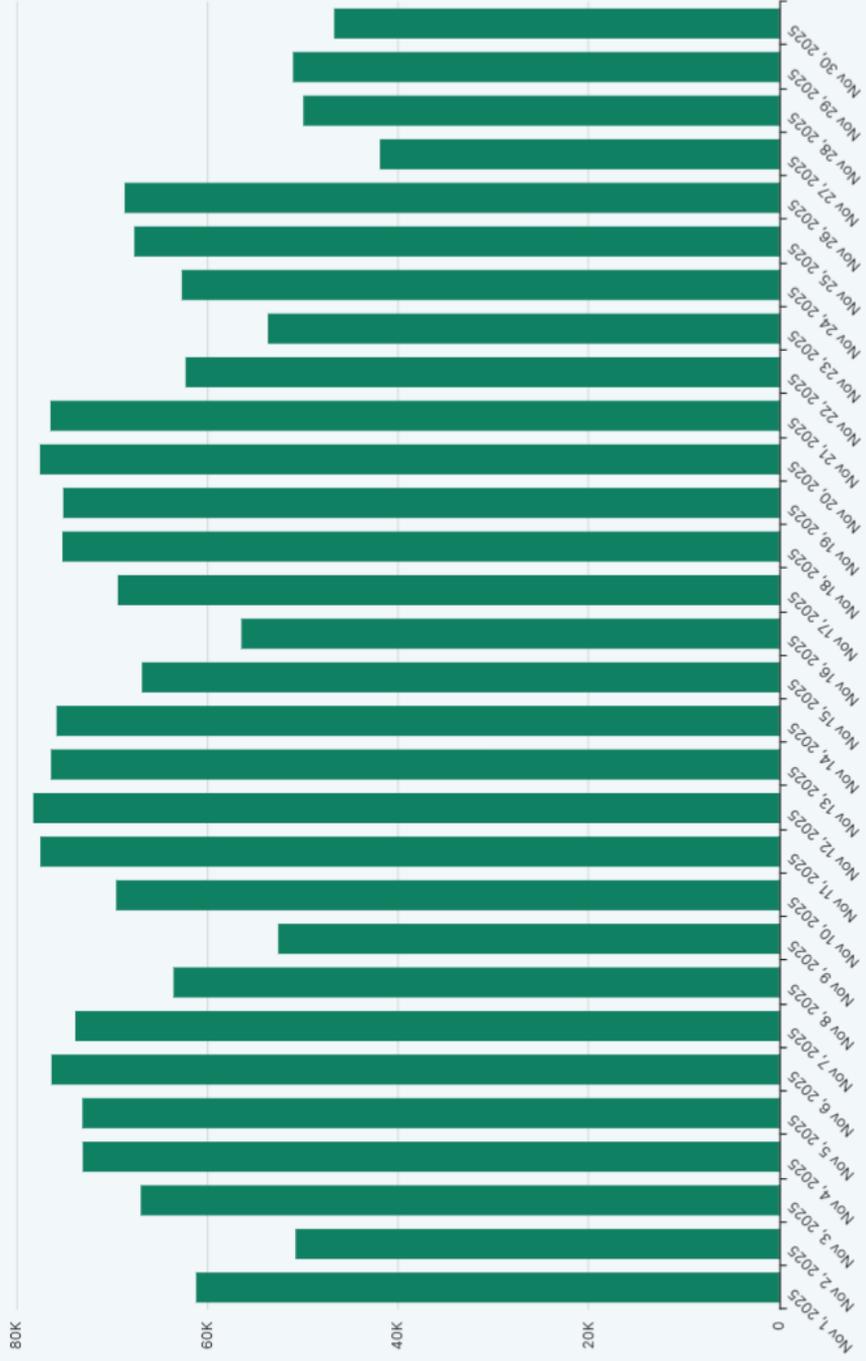
Date	Volume
Nov 1, 2025	126,623
Nov 2, 2025	103,986
Nov 3, 2025	152,390
Nov 4, 2025	168,769
Nov 5, 2025	170,892
Nov 6, 2025	172,891
Nov 7, 2025	163,492
Nov 8, 2025	130,428
Nov 9, 2025	101,075
Nov 10, 2025	162,804
Nov 11, 2025	178,782
Nov 12, 2025	185,499
Nov 13, 2025	183,298
Nov 14, 2025	184,269
Nov 15, 2025	145,257
Nov 16, 2025	112,614
Nov 17, 2025	167,855
Nov 18, 2025	173,883
Nov 19, 2025	183,132
Nov 20, 2025	186,123
Nov 21, 2025	175,204
Nov 22, 2025	123,060
Nov 23, 2025	102,044
Nov 24, 2025	137,250

Unique Reads 637,457

Unique Vehicle Volume

637,457

Unique Vehicle Volume



Unique Vehicle Volume

Date	Total Unique Plates
Nov 1, 2025	61,168
Nov 2, 2025	50,738
Nov 3, 2025	66,968
Nov 4, 2025	73,059
Nov 5, 2025	73,096
Nov 6, 2025	76,331
Nov 7, 2025	73,839
Nov 8, 2025	63,534
Nov 9, 2025	52,557
Nov 10, 2025	69,553
Nov 11, 2025	77,502
Nov 12, 2025	78,245
Nov 13, 2025	76,382
Nov 14, 2025	75,801
Nov 15, 2025	66,845
Nov 16, 2025	56,420
Nov 17, 2025	69,370
Nov 18, 2025	75,190
Nov 19, 2025	75,101
Nov 20, 2025	77,545
Nov 21, 2025	76,444
Nov 22, 2025	62,266
Nov 23, 2025	53,633
Nov 24, 2025	62,663

All Categories – All Hotlists

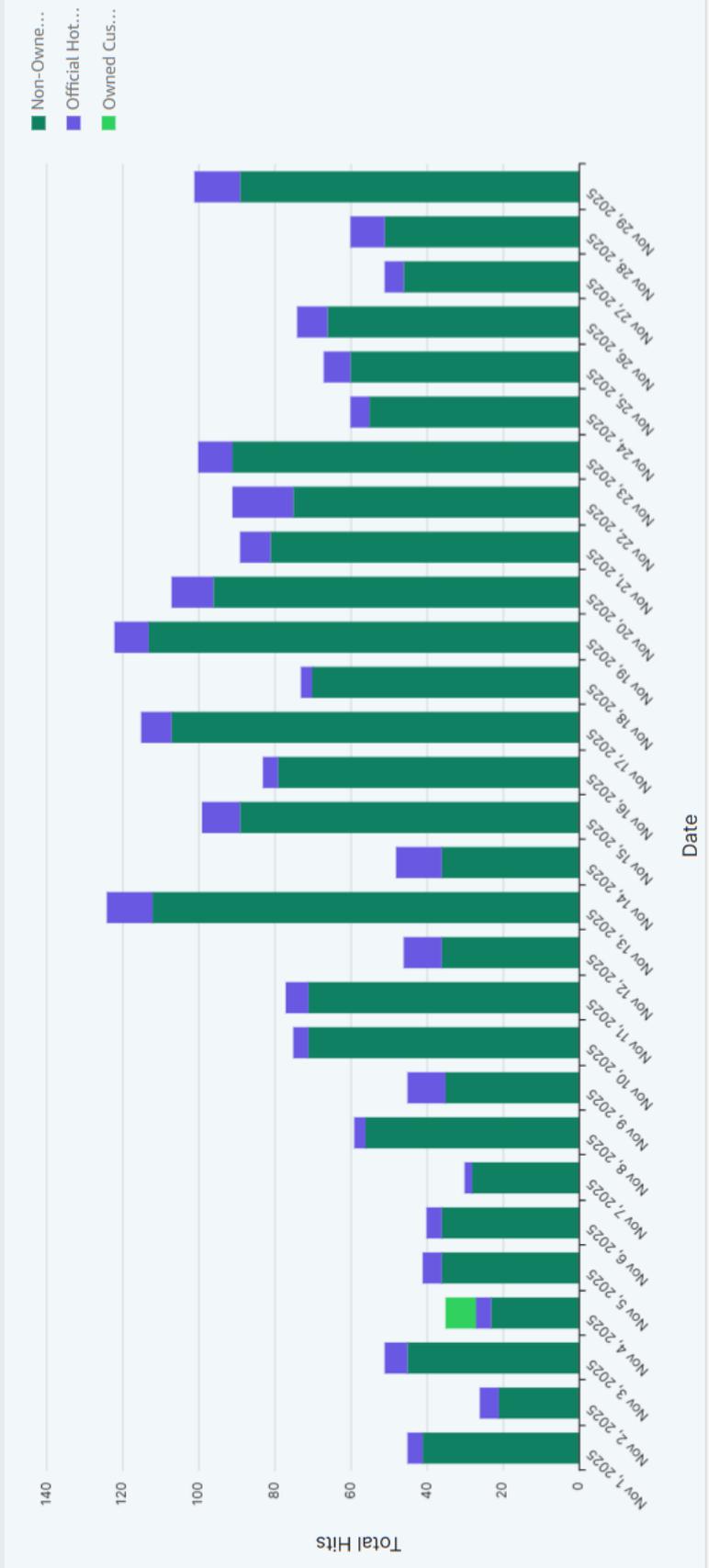
Date Range: 2025/11/01 - 2025/11/30
 Category: All
 Alert Sources: All
 Hot List Reason: All
 Show Hits By: Source Type
 Visual Type: Bar Chart
 Cameras: All
 Networks: All

Total Hotlist Alerts
2,034

Official Hotlist Alerts
211

Your Custom Hotlist Alerts
8

Other Custom Hotlist Alerts on Your Networks
1,815



Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	1,815
Sex Offender	93
Protection Order	54
Stolen Plate	26
Stolen Vehicle	22
Custom Hotlist Alert	8
Gang or Suspected Terrorist	8
Warrants	6
Missing Person	1
Violent Person	1

Top 6 Categories

Date Range 2025/11/01 - 2025/11/30

Timeframe Day

Alert Sources All

Category Official Hotlist, Owned Custom Hotlist

Hot List Reason Custom Hotlist Alert, Gang or Suspected Terrorist, Missi...

Show Hits By Source Type

Cameras All

Visual Type Bar Chart

Networks All

Total Hotlist Alerts

65

Official Hotlist Alerts

57

Your Custom Hotlist Alerts

8

Other Custom Hotlist Alerts on Your Networks

No data

Total Alerts by Topic

Topic	Alerts
Stolen Plate	26
Stolen Vehicle	22
Custom Hotlist Alert	8
Gang or Suspected Terrorist	8
Missing Person	1

Total Hits

Date	Owned Cus... (Purple)	Official Hot... (Green)	Total Hits
Nov 2, 2025	0	2	2
Nov 3, 2025	0	2	2
Nov 4, 2025	0	2	2
Nov 5, 2025	10	0	10
Nov 6, 2025	0	1	1
Nov 7, 2025	0	1	1
Nov 8, 2025	0	1	1
Nov 9, 2025	0	1	1
Nov 10, 2025	0	1	1
Nov 11, 2025	0	1	1
Nov 12, 2025	0	1	1
Nov 13, 2025	0	5	5
Nov 14, 2025	0	2	2
Nov 15, 2025	0	2	2
Nov 16, 2025	0	4	4
Nov 17, 2025	0	2	2
Nov 18, 2025	0	2	2
Nov 19, 2025	0	2	2
Nov 20, 2025	0	2	2
Nov 21, 2025	0	2	2
Nov 22, 2025	0	6	6
Nov 23, 2025	0	2	2
Nov 24, 2025	0	2	2
Nov 25, 2025	0	1	1
Nov 26, 2025	0	4	4
Nov 27, 2025	0	2	2
Nov 28, 2025	0	1	1
Nov 29, 2025	0	2	2

Sex Offenders

Date Range: 2025/11/01 - 2025/11/30
 Category: Official Hotlist, Owned Custom Hotlist
 Alert Sources: All
 Hot List Reason: Sex Offender
 Show Hits By: Source Type
 Timeframe: Day
 Cameras: All
 Networks: All
 Visual Type: Bar Chart

Total Hotlist Alerts
93

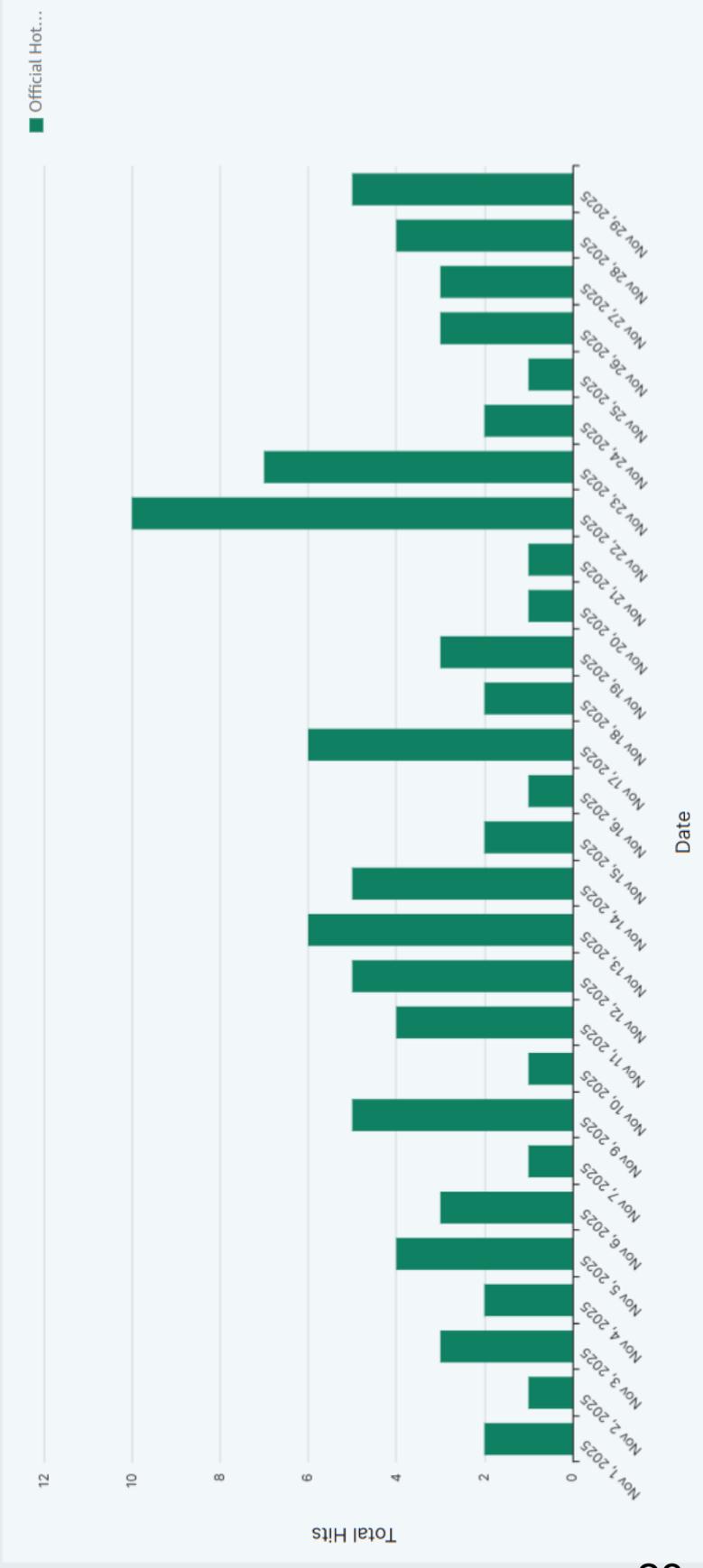
Official Hotlist Alerts
93

Your Custom Hotlist Alerts
No data

Other Custom Hotlist Alerts on Your Networks
No data

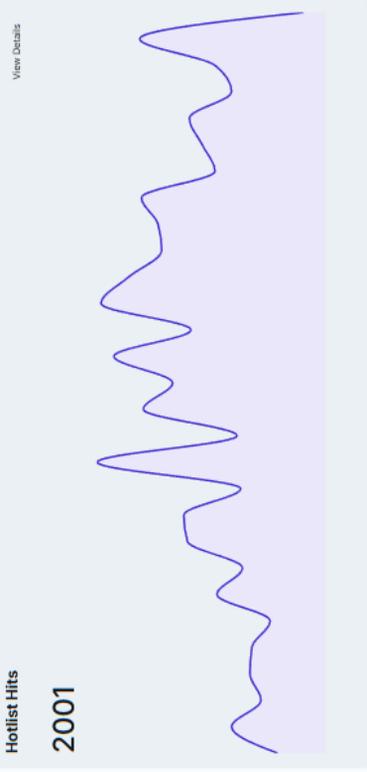
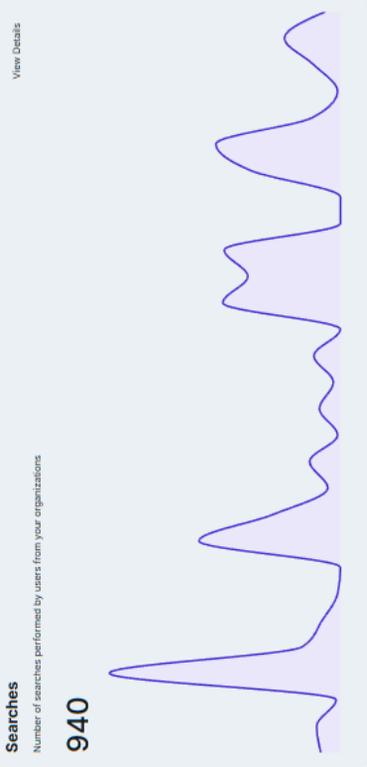
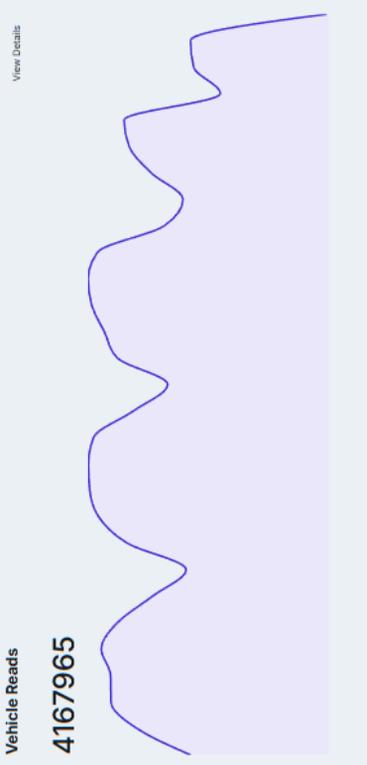
Total Alerts by Topic

Topic	Alerts
Sex Offender	93



Summary Report

Insights Dashboard



Device Sharing

Shared with
Davie County NC SO,
Lewisville TX PD,
and 1020 others

Access Levels
Search
Hotlist Tool Access

Device Status

53 / 53 ?
Devices Online

< Previous Device

Device Name
#01 Inbound, Riverview Way, EB

Battery
87%

Latency
10.08 s

Next Device >

Admin Analytics

Ongoing, action oriented trends over time. Updates are made every 24 hours.

Enter Print Mode

Outcomes | **Camera Sharing** | User Activity

Controls

Date Range: 2024/12/01 - 2025/12/01

Law Enforcement Cameras in Your State You Can Access
5,383

Percentage of Law Enforcement Cameras in Your State You Can Access
55.72%

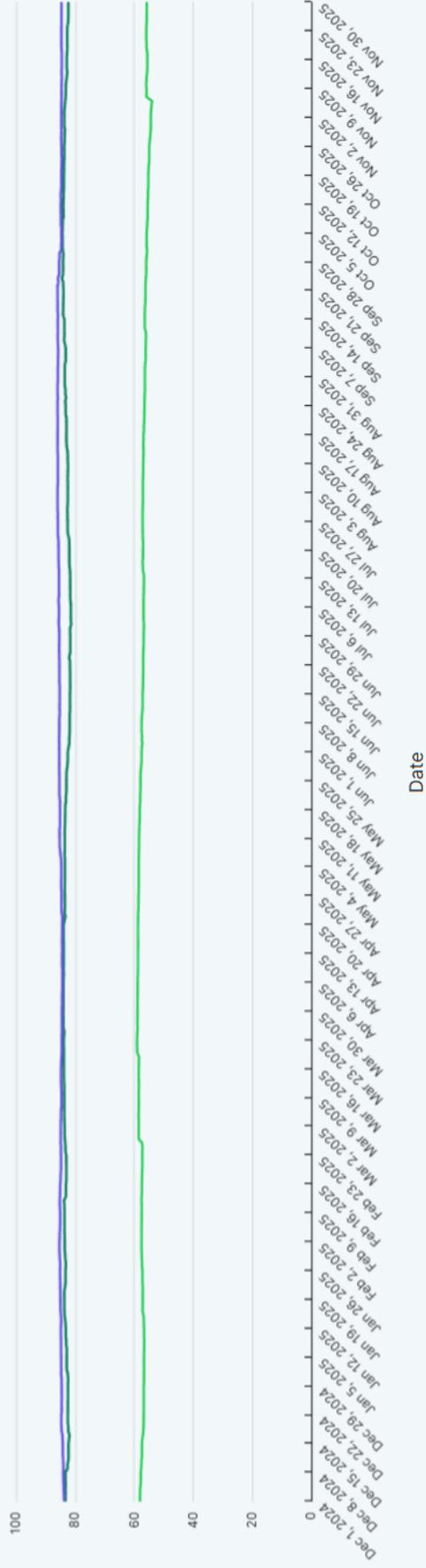
Cameras You Own Per Sworn Officer in Your Jurisdiction
1.1

Average Cameras Per Sworn Officer in Your State
0.43

Average Cameras Per Sworn Officer at Similarly-Sized Agencies
0.34

Agencies with Discoverable Networks in Your State Not Sharing with You
0

Percentage of In-State Flock Cameras Accessible over Time with Benchmarks



List of Agencies in Your State with Discoverable Networks Not Presently Shared with You

No data

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Gessner
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer/Station

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road
 Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA
 Calico NA
 Windemere NA
 Mott Lane

Kensington NA
 Stillforest NA

Farnham Park
 Riverbend NA

Pinewood NA
 Hampton Court

Bridlewood West NA
 N Kuhlman NA

Longwoods NA
 Memorial City Mall – 22

Flintwood Drive

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



Cameras

Networks

Show Volume By

Total Vehicle Volume

4,275,239

Year to Date Volume

53,483,944

Total Vehicle Volume



Camera

- #01 Gessner SB at Frostwood Elem...
- #01 Inbound, Riverview Way, EB
- #02 Memorial Dr EB at Gessner
- #04 Memorial Dr NB at Briar Forest...
- #05 Bunkerhill Rd SB at Taylorcrest
- #06 Taylorcrest Rd WB at Flintdale
- #07 Memorial Dr EB at Briar Forest ...
- #08 2200 S Piney Point Rd NB at Ci...
- #09 N Piney Point Rd at Memorial Dr
- #10 On Memorial Dr EB from San F...
- #11 Greenbay St EB at Piney Point Rd
- #12 Piney Point Dr SB at Gaylord
- #13 NB Gessner Rd
- #14 Beirhorn Rd WB at Pipher
- #15 Hunters Creek Dr SB at I-10
- #16 Memorial Dr WB at E Creekside...
- #17 Memorial Dr WB at Voss
- #18 Memorial Dr EB at Voss
- #19 - SB Voss x Old Voss (Lane 1)
- #20 - SB Voss x Old Voss (Lane 2)
- #21 - SB Voss @ Katy Fwy
- #22 - NB Voss x Magnolia Bend (La...
- #22 - NB Voss x Magnolia Bend (La...

Total Vehicle Volume

Date	Camera	Volume
Nov 6, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	16,427
Nov 5, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	16,324
Nov 13, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	16,319
Nov 12, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	16,296
Nov 14, 2025	#01 Gessner SB at Frostwood Elementary	16,180
Nov 26, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	16,122
Nov 25, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	16,105
Nov 4, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	15,982
Nov 18, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	15,696
Nov 20, 2025	#01 Gessner SB at Frostwood Elementary	15,674
Nov 11, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	15,615
Nov 17, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	15,578
Nov 13, 2025	#01 Gessner SB at Frostwood Elementary	15,433
Nov 25, 2025	#01 Gessner SB at Frostwood Elementary	15,306
Nov 12, 2025	#01 Gessner SB at Frostwood Elementary	15,270
Nov 26, 2025	#01 Gessner SB at Frostwood Elementary	15,266
Nov 11, 2025	#01 Gessner SB at Frostwood Elementary	15,058
Nov 10, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	14,987
Nov 21, 2025	#01 Gessner SB at Frostwood Elementary	14,987
Nov 3, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	14,899
Nov 22, 2025	#22 - NB Voss x Magnolia Bend (Lane 2)	14,863
Nov 19, 2025	#01 Gessner SB at Frostwood Elementary	14,845
Nov 6, 2025	#07 Memorial Dr EB at Briar Forest	14,750

View: 100 items

1 of 10

Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	423275
#07 Memorial Dr-EB at Briar Forest	333028
#13 NB Gessner Rd	297634
#21 - SB Voss @ Katy Fwy	274548
#23 - WB San Felipe x Buffalo Bayou	266332
#01 Gessner SB at Frostwood Elementary	263350
#20 - SB Voss x Old Voss (Lane 2)	223078
#08 2200 S Piney Point Rd NB at City Limit	191821
#17 Memorial Dr-WB at Voss	178206
#31 EB Memorial Dr near Tealwood	174529
#12 Piney Point Dr SB at Gaylord	160790
#18 Memorial Dr-EB at Voss	149413
#02 Memorial Dr-EB at Gessner	145054
#04 Memorial Dr NB at Briar Forest	133606
#27 Unit 181 Blalock S/B at Taylorcrest	119452
#24 - NB Blalock x Memorial	111099
#16 Memorial Dr-WB at E Creekside Dr	109741
#19 - SB Voss x Old Voss (Lane 1)	100428
#14 Beinhorn Rd WB at Pipher	78476
#09 N Piney Point Rd at Memorial Dr	70893
#32 WB Greenbay @ Memorial Dr	69032
#10 On Memorial Dr EB from San Felipe	66324
#05 Bunkerhill Rd SB at Taylorcrest	64191
#25 - NB Bunker Hill x Memorial	63039
#06 Taylorcrest Rd WB at Flintdale	59082
#30 EB Beinhorn Rd @ Voss Rd	53272
#26 - SB Hedwig x Beinhorn	43960
#11 Greenbay St EB at Piney Point Rd	31252
#29 - Riverbend Main Entrance	6625
#01 Inbound, Riverview Way, EB	5309
#15 Hunters Creek Dr SB at I-10	4984
S#01 Hickory Hollow from Interstate 10	3416
Grand Total	4275239

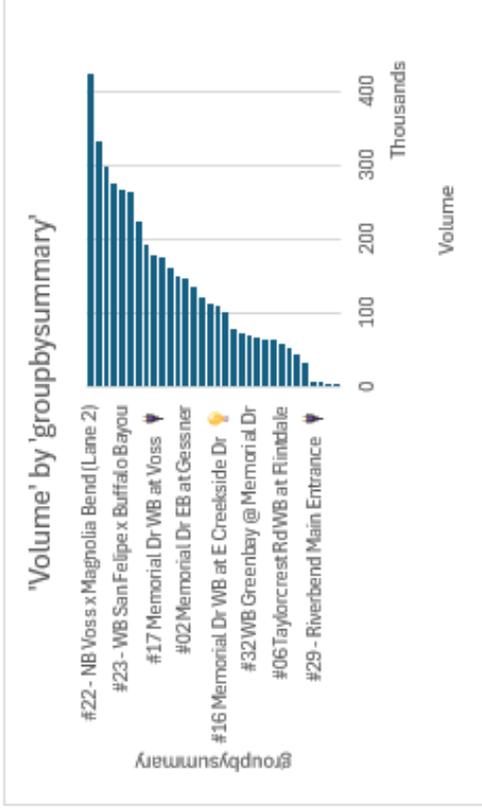


Plate Reads
By Location

Date Range: 2025/11/01 - 2025/11/30
 Category: All
 Alert Sources: All
 Hot List Reason: Custom Hotlist Alert, Gang or Suspected Terrorist, Stole...
 Timeframe: Day
 Show Hits By: Camera Name
 Visual Type: Bar Chart
 Cameras: All
 Networks: All

Total Hotlist Alerts
118

Official Hotlist Alerts
110

Your Custom Hotlist Alerts
8

Other Custom Hotlist Alerts on Your Networks
No data

Total Alerts by Topic

Topic	Alerts
Protection Order	54
Stolen Plate	26
Stolen Vehicle	22
Custom Hotlist Alert	8
Gang or Suspected Terrorist	8



Hits By Camera

Total 'Total Hits' by 'groupingselector'

groupingselector	Sum of Total Hits
#22 - NB Voss x Magnolia Bend (Lane 2)	21
#21 - SB Voss @ Katy Fwy	11
#13 NB Gessner Rd	10
#20 - SB Voss x Old Voss (Lane 2)	8
#07 Memorial Dr EB at Briar Forest	7
#08 2200 S Piney Point Rd NB at City Limit	7
#23 - WB San Felipe x Buffalo Bayou	7
#12 Piney Point Dr SB at Gaylord	6
#01 Gessner SB at Frostwood Elementary	5
#06 Taylorcrest Rd WB at Flintdale	4
#19 - SB Voss x Old Voss (Lane 1)	3
#24 - NB Blalock x Memorial	3
#18 Memorial Dr EB at Voss	3
#14 Beinhorn Rd WB at Pipher	3
#30 EB Beinhorn Rd @ Voss Rd	3
#16 Memorial Dr WB at E Creekside Dr	3
#17 Memorial Dr WB at Voss	3
#05 Bunkerhill Rd SB at Taylorcrest	2
#04 Memorial Dr NB at Briar Forest	2
#31 EB Memorial Dr near Teatwood	2
#25 - NB Bunker Hill x Memorial	2
#10 On Memorial Dr EB from San Felipe	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#26 - SB Hedwig x Beinhorn	1
Grand Total	118

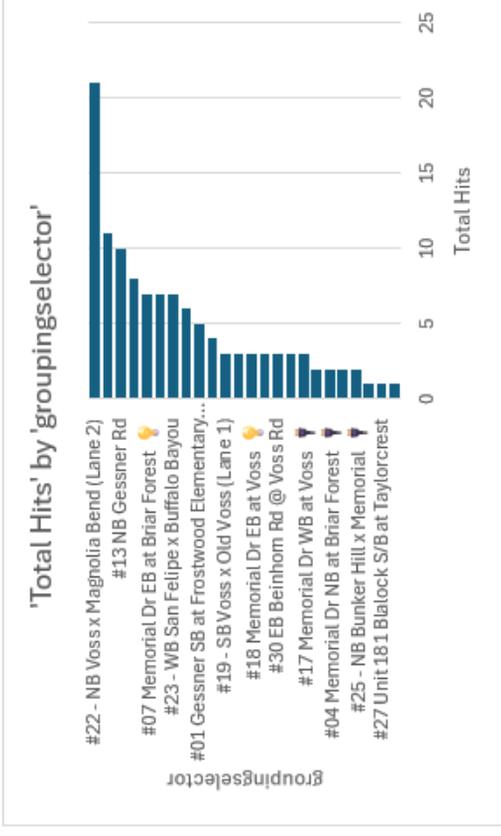
Total Reads – 4,275,239

Hits-118

6 Top Hits – 65

Hotlist - 8

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order





Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

January 12, 2026

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: December 2025 Monthly Report

During the month of December, MVPD responded/handled a total of 6,967 calls/incidents. 4,099 House watch checks were conducted. 809 traffic stops were initiated with 817 citations being issued for 1,200 violations. (Note: 23 Assists in Hedwig, 177 in Houston, 1 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2272/27597	1198/17507	1	214/184/398	4@4:28
Piney Point:	2095/21036	1375/14006	1	173/231/404	4@3:18
Hunters Creek:	2366/29005	1526/20319	4	200/198/398	8@3:49
				Cites/Warn/Total	16@3:55

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	136	E-Bike Violations	9	Speeding:	207
Animal Calls:	18	Ord. Violation	16	Exp. Registration	339
ALPR Hits:	28	Information	13	Ins	106
Assist Fire:	36	Suspicious Situation	114	No License	87
Assist EMS:	51	Loud Party	17	Stop Sign	55
Construction Checks	637	Welfare Checks	10	Fake Plate	8

*This month the department generated a total of 63 police reports.
 BH-14, PP-22, HC-20, HOU-5, HED-2, SV-0*

Crimes Against of Persons (2)

Assault	1	Assault (DV)	1
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Crimes Against Property (12)

Burglary of a Habitation	5	ID Theft/Fraud	2
Burglary of a Motor Vehicle	1	Theft	4

Petty/Quality of Life Crimes/Events (49)

ALPR Hits (valid)	4	DWI	0
Accidents	6	UUMV	3
Warrants	9	Fake Plates	8
Towed vehicles	11	Misc	8

Arrest Summary: Individuals Arrested (23)

Warrants	11	DWI	0
Class 3 Arrests	8	Felony	4

Budget YTD:	Expense	Budget	%
• Personnel Expense:	6,500,125	6,744,765	97.1%
• Operating Expense:	1,099,248	1,292,201	85.6%
• Total M&O Expenditures:	7,599,373	8,036,966	95.3%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	7,784,934	8,206,966	85.0%

Follow-up on Previous Month Items/Requests from Commission

The Finance Committee met on December 22, 2025, and began initial work on possible 2026 budget amendments.

Personnel Changes/Issues/Updates

Officer Taylor returned to work on 12/29/25 and is currently completing on-the job training with a training officer.

Major/Significant Events/Updates

Seven of the new grant-funded Flock ALPR cameras have been installed and are now active. Additionally, a neighborhood Condor camera purchased by the Riverbend N/A is active and assisted in a residential burglary capturing the suspects walking into the neighborhood during the middle of the night.

On December 7, 2025, officers were alerted to a group of known suspects entering the villages by the ALPR system. Officers located the suspects driving in the area who were found to be in possession of stolen property from homes in Houston.

In the beginning of December, 4 homes were burglarized, all were entered via the rear of the home. It appears the homes were broken into by 2 different groups of suspects. MVPD detectives are working with surrounding agencies on the incidents/cases. The ALPR system did identify a suspect vehicle that was displaying a fake license plate overlay.

On December 9th, the ALPR system notified officers of package thieves entering the area. Officers located, stopped and arrested the 2 women who were in possession of stolen items.

On December 14th the ALPR system notified officers of a stolen car entering the area. The suspects while trying to change seats, reversed into the MVPD police unit. Both were arrested. Minimum damage to the police car.

Community Projects

The Memorial Villages Police Foundation held their Annual Christmas party on December 13, 2025, at the Zaza Hotel. The event was well attended and much appreciated by employees and their families.

Staff assisted the Memorial Exchange Club with their Annual Christmas Party at the Gano Senior Center in Houston. Officers ran several games of Bingo and then served lunch to over 120 senior citizens. That evening the Twinkle Light Parade was held with thousands of residents attending the event. The 3 Villages and the Police Foundation sponsored the parade.

V-LINC new registrations in December +18

BH – 1792(+7)
PP – 1300 (+9)

HC – 1802 (+10)
Out of Area – 654 (+2)

MVPD – VFD Monthly Response Times Report

December 2025

911/Emergency Designated Calls - EMS and Fire

Total	9@4:43
Bunker Hill	4@4:28
Piney Point	1@6:31*
Hunters Creek	4@4:32

EMS Only

Total	8@4:54
Bunker Hill	3@4:51
Piney Point	1@6:31*
Hunters Creek	4@4:32

Fire Only

Total	1@2:18
Bunker Hill	1@2:18
Piney Point	0@0:00
Hunters Creek	0@0:00

Radio

Total	34@3:59
Bunker Hill	10@4:37
Piney Point	11@3:37
Hunters Creek	13@3:54

* Sick Call

2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door
8525 Katy Fwy	Y	Side Window
8525 Katy Fwy	Y	Side Window
8 Patrick Ct.	N	Garage Door
210 Stoney Creek	N	Garage Door
11619 Chartwell	N	Garage Door
1103 RiverGlynn	N	Garage Door
7503 Riverview	N	Garage Door20
20 Farnham Park	N	Side Door
18 Willowend	N	Rear Door
11126 Meadowick	N	Rear Door
11122 Meadowick	N	Rear Door
2 Memorial Pt	N	Garage Door
1020 RiverGlyn	N	Locked Gate
1016 RiverGlyn	N	Locked Gate

2025 Robberies

Address	MO
300 Gentilly PI	Jugging



Daytime Burglary



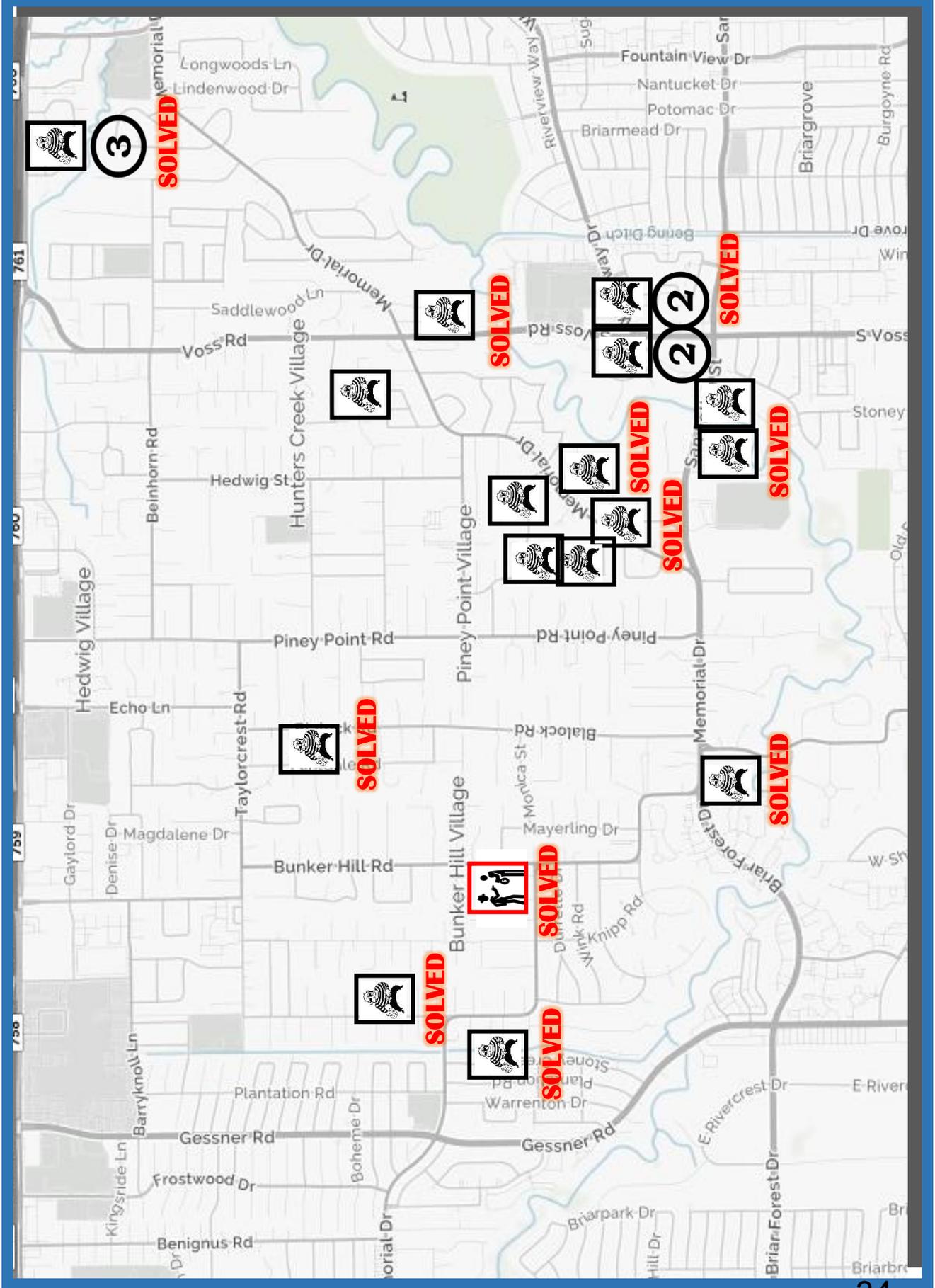
Nighttime Burglary



Robbery



12/31/25



2025 Auto Burglary Map

Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 Kinkaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL
2 Patrick Ct	UNL
243 Stoney Creek	UNL
10709 Memorial Drive	WIN*
642 Flintdale	UNL
201 Fleetway	UNL
10733 Marsha	WIN
30 Windermere	UNL

Contractor

Lock/Win Punch

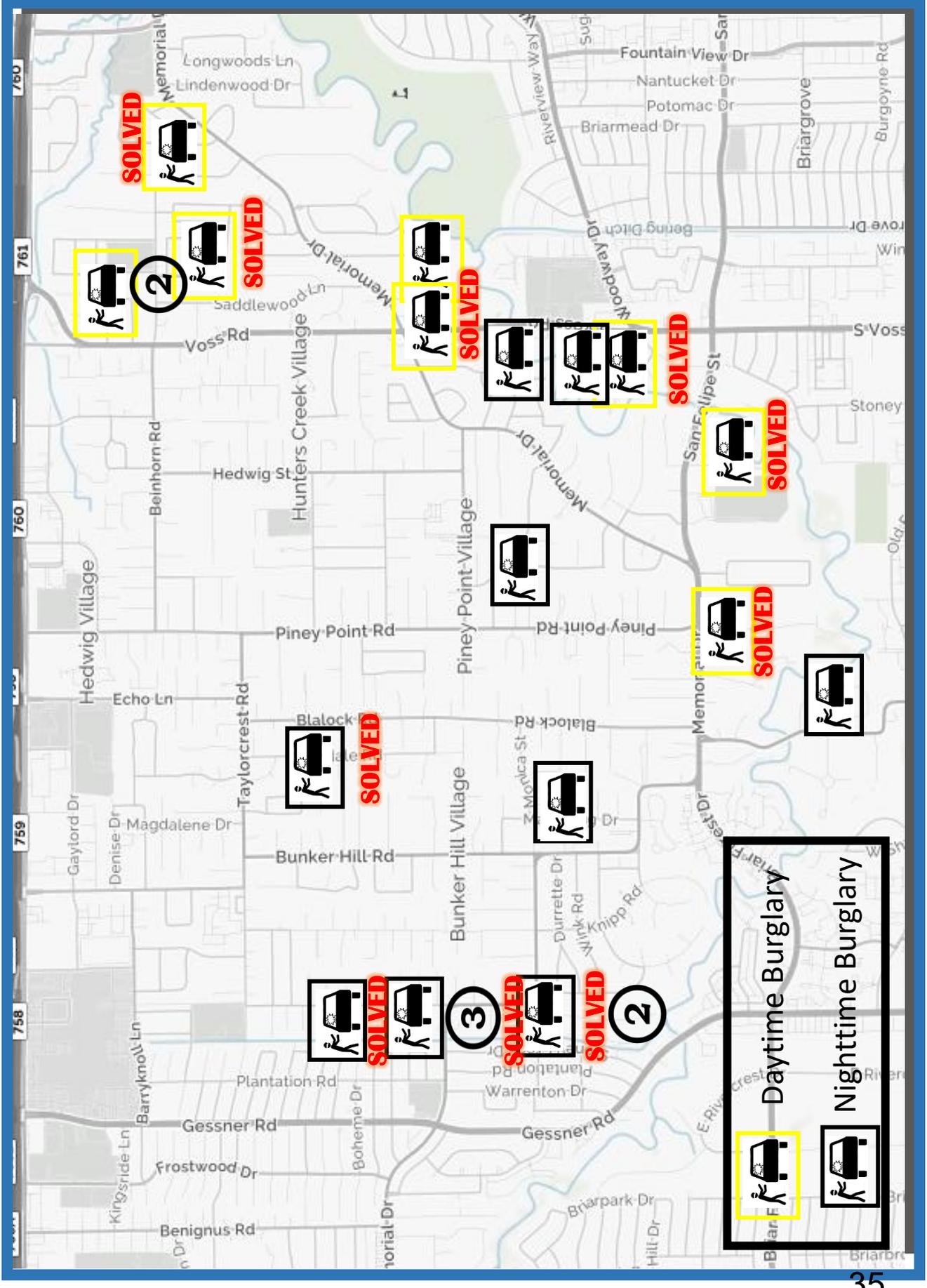
* Jugging



Blue Entry = Actual
Location Unknown

SOLVED

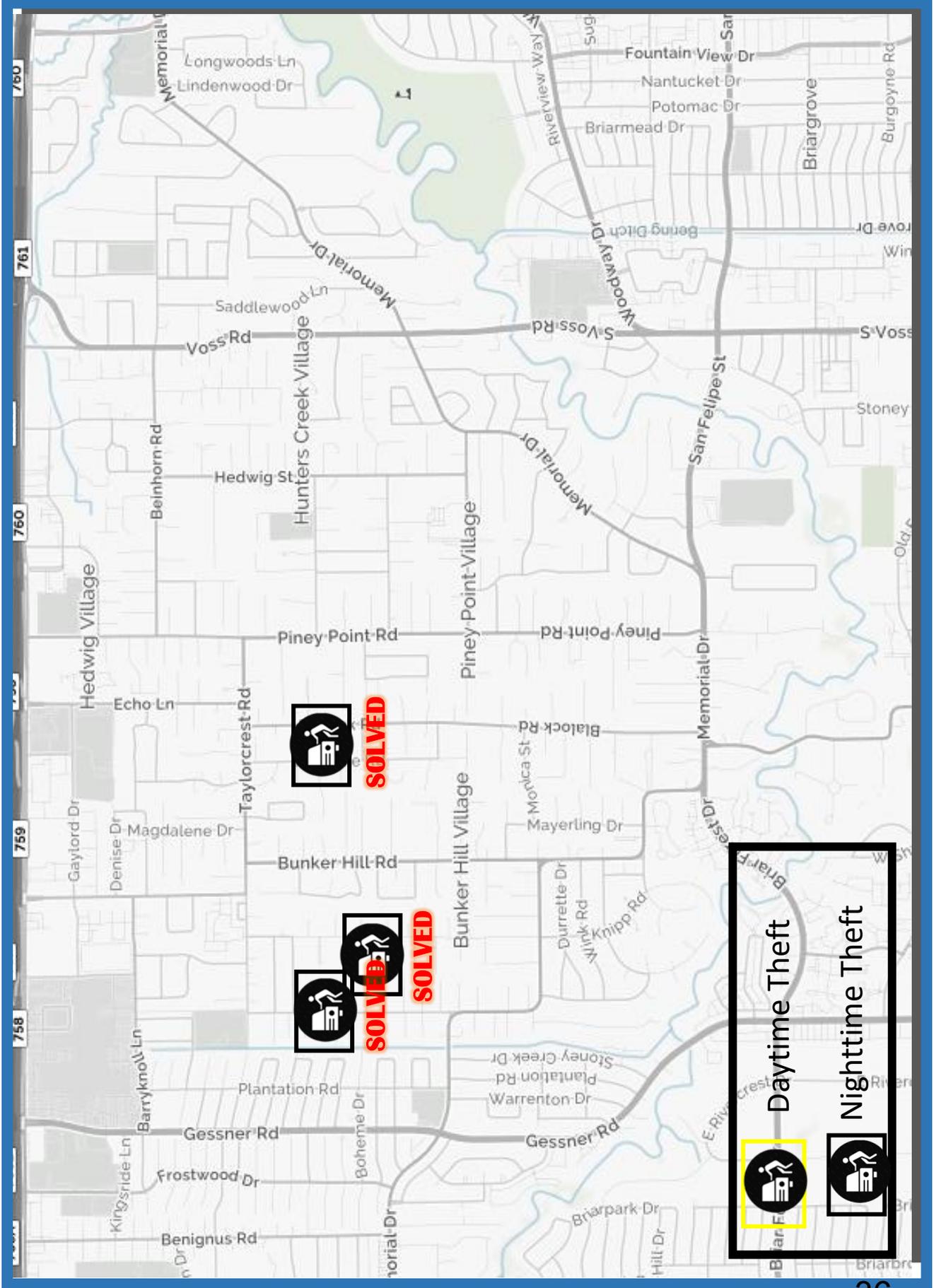
12/31/25



2025 Auto Theft Map

Address POE
 11922 Homewood Ln Key
11619 Chartwell Ct Burg
 11910 Churchill Ct Key

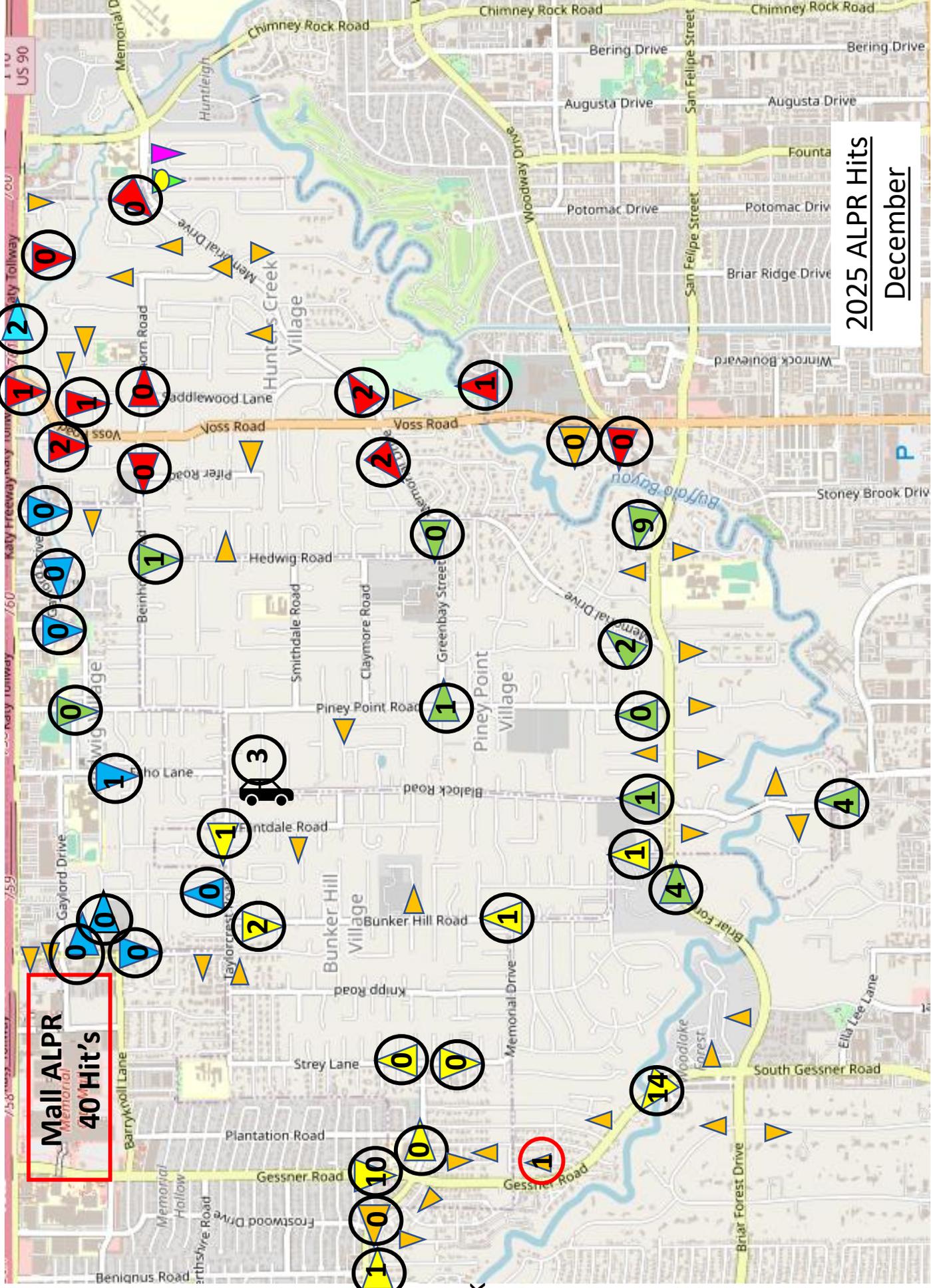
Burglary



② ③ 

 Blue Entry = Actual
 Location Unknown

SOLVED
 12/31/25



2025 ALPR Hits
December

Lindenwood
HOA

Longwoods
HOA

US Coins

HOA
Systems-34

12/31/25

Hedwig

Bunker Hill

Piney Point

Hunters Creek

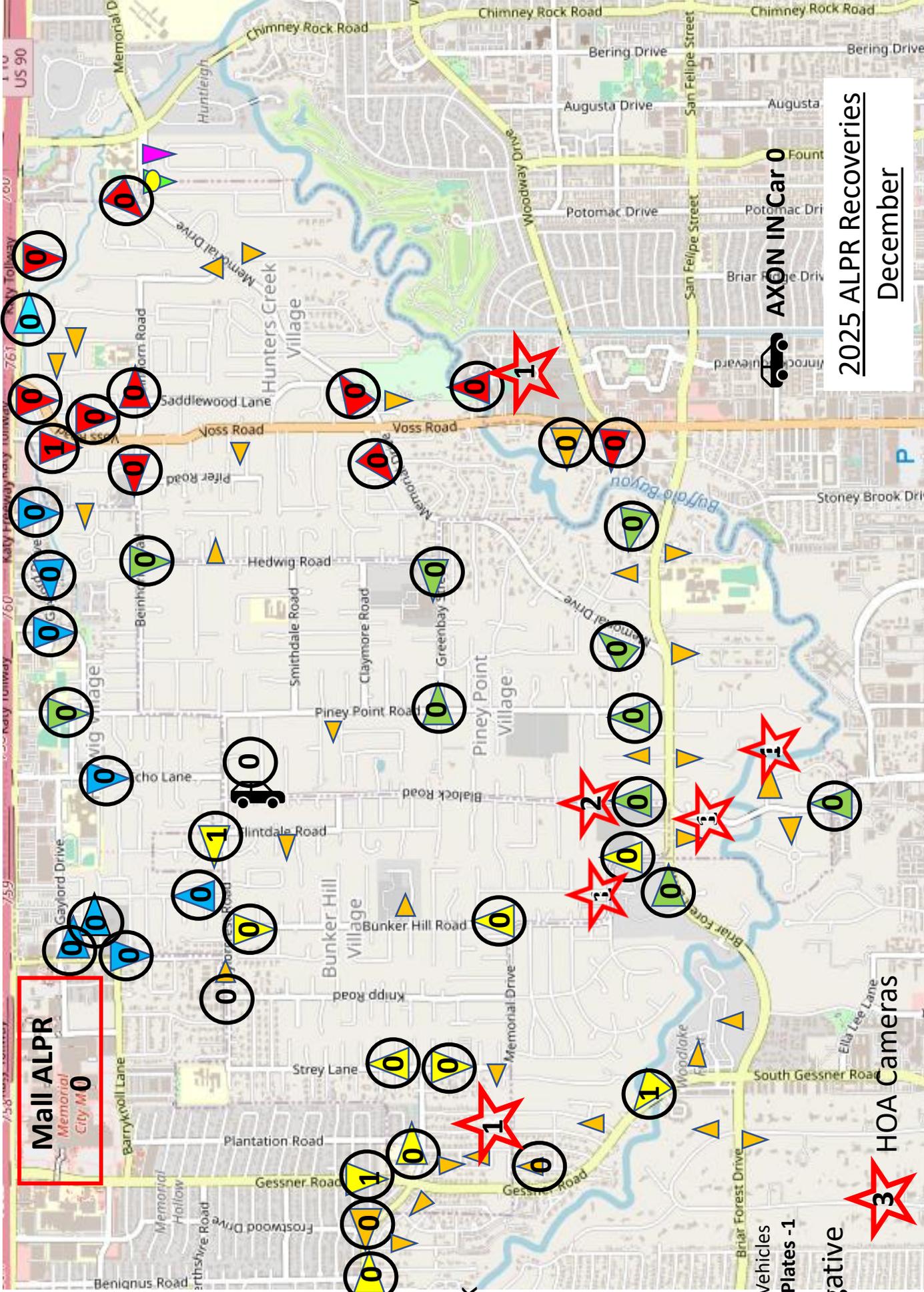
Frequent
Mobile
Locations

Total
Hits

14

61
37

Mall ALPR
40 Hit's



Mail ALPR
Memorial City M0

2025 ALPR Recoveries
December

AXON IN Car 0

Hedwig
0

Bunker Hill
0

Piney Point
0

Hunters Creek
0

Frequent Mobile Locations
0

3 Recovered Vehicles
Recovered Plates - 1

3 Investigative Leads
3 HOA Cameras

Lindenwood HOA
0

Longwoods HOA
0

US Coins
0

HOA Systems
0

Recovered
687-GTY

1

12/31/25

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203	1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510	1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055	1945	1442	1659	1093	2269	1539
April	0	7	57	64	26	5761	3338	1657	1031	1661	1094	1915	1209
May	1	6	63	70	23	5615	3745	1876	1177	1578	948	2397	1612
June	1	10	72	83	20	8367	6201	3048	2293	1914	1362	3146	2539
July	2	9	88	99	27	10,565	8162	3651	2809	2769	2194	3819	3139
August	2	14	109	125	32	8,705	5621	3048	1750	2155	1500	3160	2371
September	3	9	82	94	27	7,192	4239	2879	1670	1615	971	2393	1598
October	1	9	93	103	18	6,465	3337	2535	1329	1397	769	2151	1239
November	1	10	98	109	36	6,194	3,354	2154	1112	1610	951	2064	1281
December	2	12	49	63	23	6967	4099	2272	1198	2095	1375	2366	1526
Total	16	115	885	1016	286	80751	51864	27597	17507	21036	14006	29005	20319

2024 Totals	13	117	731	863	196	74417	55558	24548	19569	19598	14461	27723	21515
Difference	3	-2	154	153	90	6216	-3694	3049	-2062	1438	-455	1282	-1196
% Change	23%	-1.70%	21.00%	17.70%	46%								

Const Watch - 4905

Breaks - 3463

2025 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMAMI, ALI	21:43:09	35:27:56	25:06:58	23:23:08	42:22:02	29:53:31	32:09:53	34:20:32	40:11:06	32:53:55	31:34:28	23:36:53	3	32
BAKER, BRIAN C	0:00:00	0:00:00	0:00:00	0:06:14	0:02:57	0:23:02	0:24:56	0:43:30	0:00:00	0:00:00	0:12:42	0:42:05		
BALDWIN, BRIAN	13:28:18	8:14:01	2:57:41	1:55:45	13:44:30	2:44:34	15:32:04	15:12:54	12:48:07	3:44:34	1:44:25	4:47:57		
BIEHUNKO, JOHN	15:40:14	20:12:21	19:06:35	19:51:57	19:44:41	18:46:34	29:08:25	16:36:59	23:22:00	16:46:52	23:25:46	13:33:25	1	31
BORGES, LARRY	1:35:53	6:18:55	0:48:52	1:23:13	6:30:40	0:34:48	0:00:00	0:20:18	0:36:36	0:44:26	1:08:32	7:56:22		
BUZZONON, Jason	14:32:02	19:35:41	21:07:05	14:17:04	17:42:55	18:31:22	24:53:25	20:18:57	10:27:36	23:57:23	17:52:10	22:10:29	2	41
BYRD, Rachied	24:40:42	15:36:41	20:04:53	23:40:39	21:03:18	35:33:24	37:37:56	25:58:10	12:46:34	31:42:37	20:07:40	29:38:16	5	67
CANALES, RALPH EDWARD	22:07:13	10:22:31	20:43:33	14:59:47	23:02:31	20:26:59	25:18:51	15:34:43	26:04:32	21:52:26	9:50:35	15:37:45	1	31
CERNY, BLAIR C.	14:55:06	15:00:00	1:21:43	3:11:06	3:16:01	0:10:55	4:52:17	4:47:57	4:28:54	6:42:12	2:01:43	8:51:49		
DARESHOORI, JD										35:33:13	35:42:35	19:41:53	8	64
DEADY, David							33:10:36	55:26:01	43:52:57	37:59:41	45:56:05	22:41:08	4	16
GONZALEZ, Jose	24:24:08	28:28:50	29:28:35	18:58:29	14:37:04	28:33:59	16:54:01	20:25:41	29:41:53	23:41:05	32:13:06	32:04:02	2	30
HARWOOD, NICHOLAS	16:57:08	10:48:24	22:33:30	14:42:32	16:35:17	34:45:16	39:27:05	25:11:58	40:02:51	24:32:44	23:04:19	19:35:37	5	32
JARVIS, RICHARD	21:10:56	21:08:48	15:51:34	29:12:50	20:02:53	23:27:49	17:54:53	24:18:09	34:08:29	29:49:26	24:41:27	21:21:43	1	15
JOHNSON, JOHN	23:42:56	19:58:30	27:57:20	19:07:51	20:55:03	34:11:54	28:11:20	29:14:15	34:21:02	27:08:46	27:06:12	18:53:39		48
JONES, ERIC	0:06:21	0:00:00	0:00:00	0:00:00	0:00:00	0:24:26	0:00:00	0:01:25	0:00:18	0:00:00	0:00:00	0:00:00		
KING, JEREMY	5:57:30	13:03:05	18:08:53	14:53:14	16:02:45	25:22:39	30:54:03	9:07:45	5:40:12	1:46:39	1:44:07	4:42:35		2
KUKOWSKI, Andy	27:54:59	30:25:51	29:13:07	19:52:30	12:32:10	27:59:32	16:38:03	26:12:35	26:06:58	26:11:32	27:28:55	19:26:24	3	41
MCELVANY, ROBERT	12:22:39	9:57:54	12:10:12	11:00:01	8:14:49	12:25:07	6:37:20	12:36:28	20:00:07	13:53:44	8:03:24	13:58:31		29
MILLARD, Shaneca	20:53:11	32:48:34	25:29:07	15:28:00	8:34:05	34:38:51	31:52:01	12:54:47	28:14:01	20:39:56	32:22:48	20:45:52		32
ORTEGA, Yessenia	22:55:16	17:40:40	21:12:41	14:05:43	18:04:24	27:22:29	26:22:41	17:23:17	6:38:15	13:45:03	18:18:19	23:02:07	1	19
OWENS, LANE	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:33:22	0:00:00	0:00:00	0:21:36	0:43:48		
PALOMINO, Michelle			10:38:00	24:25:22	24:24:15	36:26:16	43:40:16	15:30:45	22:42:44	28:51:12	54:01:50	29:54:23	5	36
PAVLOCK, JAMES ADAM	7:43:45	7:56:16	12:53:27	23:05:58	2:06:59	16:00:21	19:41:57	17:19:50	52:04:32	16:01:46	18:21:01	14:12:03	4	35
RODRIGUEZ, CHRISTOPHER	* 10:19:28	14:35:05	3:16:51	2:01:05	2:13:44	1:44:02	0:02:50	3:19:50	6:16:04	9:24:03	2:33:05	0:00:00		
RODRIGUEZ, JOSE	27:31:06	11:49:13	24:54:38	22:35:05	20:59:26	32:09:20	27:04:24	37:13:51	19:02:26	28:21:13	25:07:29	22:51:49	3	51
RODRIGUEZ, REGGIE	14:07:24	21:31:06	2:58:20	15:25:29	12:51:06	37:04:02	37:29:27	16:41:13	17:07:48	23:01:36	15:02:05	26:32:42	2	24
SCHULTZ, RAYMOND	0:00:00	3:10:17	0:00:00	0:11:38	0:00:00	0:00:00	0:00:00	0:20:39	3:54:15	0:27:07	1:13:54	0:00:00		
SILLIMAN, ERIC	8:34:26	16:17:47	19:46:53	10:07:19	25:33:47	25:47:13	13:07:41	23:55:31	32:31:01	17:29:22	29:10:10	18:51:15	6	32
SPRINKLE, MICHAEL	12:49:34	10:54:59	16:40:21	13:21:10	13:13:25	7:50:26	37:52:39	16:20:28	42:19:50	18:14:56	16:17:10	14:16:49	1	27
TAYLOR, CRAIG	9:23:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	1:13:55	1	5
VALDEZ, JUAN	17:17:57	20:02:32	15:37:24	22:33:47	14:26:46	24:35:38	18:28:58	23:28:40	12:11:11	19:15:40	25:11:24	18:32:21	1	46
WHITE, TERRY	23:11:18	23:24:40	47:08:37	29:09:20	8:46:53	24:59:31	32:26:17	13:36:00	42:50:32	25:15:36	24:46:35	14:47:14	4	31
* = Admin												Total	63	817

Dispatch Committed Time	Yr Total												
911 Phone Calls	200	206	408	272	350	276	212	263	377	317	304	358	3543
3700 Phone Calls	2279	2418	2451	2622	2300	2198	2005	1868	2073	2980	3567	4638	31399
DP General Phone Calls*	77:37:45	58:37:23	54:42:51	58:01:59	56:06:04	51:31:26	47:09:40	42:47:23	51:12:06	70:26:39	84:14:27	105:55:01	
Radio Transmissions	8293	9138	10095	11342	10315	10590	10113	11321	13348	15996	21126	21587	

* This is the minimal time as all internal calls route through the 3700 number.

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PF1974	GMC1500	19	\$ 23,000.00		26-Jan
2	QF18875	Toy Prius	19	\$ 18,000.00	Fraud	8-Feb
3	VMB3486	NissanVer	7	\$ 14,000.00	Civil	28-Feb
4	VRG3269	Dodge Van Axon		\$ 12,000.00	Civil	2-Apr
5	VNH7261	Kia	104	\$ 26,000.00	Rental FTR	9-Apr
6	TSR5165	Chev Mal	21	\$ 14,000.00	Fugitive	18-Apr
7	RGV0145	HynElan	13	\$ 12,000.00		18-Apr
8	VGM9424	Jeep	8	\$ 16,000.00	Fraud	19-Apr
9	7849F33	Dodge PU	25	\$ 15,000.00	Fraud	7-May
10	WV7059	Chev Came	8	\$ 19,000.00	Stolen Plate	1-Jul
11	LDP1262	Hyn SF	13	\$ 17,000.00		7-Jul
12	DSR9786	Chev PU	8	\$ 19,000.00		12-Jul
13	TBS9667	Chev Imp	19	\$ 1,000.00	Repo	4-Aug
14	AES8287	U-Haul	1	\$ 24,000.00	Theft Suspects	8-Aug
15	TSW3906	ToyCam	1	\$ 11,000.00		9-Aug
16	TJX7730	Dodge PU	8	\$ 20,000.00	Theft Suspects	18-Aug
17	TRR6349	White Hon	9	\$ 15,000.00	Theft Suspects	17-Sep
18	VPB3989	Blk Porsche	13	\$ 31,000.00	Repeat Offender	5-Nov
19	TFY4124	Hynd	5	\$ 26,000.00	Rental FTR/Drugs	5-Nov
20	YSV3079	NissMur	Coinc	\$ 20,000.00	Drugs/Fugitive/Gun	22-Nov
21	SFV9259	Chev 1500	1	\$ 23,000.00		4-Dec
22	SJT4388	Toyota	19	\$ 8,500.00	Fugitive	10-Dec
23	WSL1327	Mercedes	13	\$ 24,000.00	Fugitive/Cluck	14-Dec
24						
25						
26						
27						
28						
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67						

\$ 408,500.00

Program Summary			
2025 Value	\$ 408,500.00	Recovered	19
2024 Value	\$ 746,000.00	Recovered	30
2023 Value	\$ 646,500.00	Recovered	30
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 6,394,601.00		311

INVESTIGATIVE LEADS/SOLVES											
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR	Crime	Date	Plate	ALPR
Theft	VGN1242	1-Jan	30	Crim Trespass	19EWXK	3/26/2025	26	Theft	8/29/2025	TZH9263	Bell
Burglary	TJM5836	7-Jan	AXON	Jugging	VXF2939	3/29/2025	7	Burglary	8/29/2025	FGI8231	22
Const Theft	F150	28-Jan	18	Fraud	VH24412	4/18/2025	Coins	Burglary	9/2/2025	XGK0337	22
Theft	VGN1242	3-Feb	16	Jugging	VXF2939	4/19/2025	17	Burglary	9/2/2025	XGF1622	22
Robbery	VPZ5433	24-Feb	Mall	Trespass/BMV	19EWXK	4/23/2025	17	Ill Dumping	9/18/2025	518234K	Mott
Burglary	SNS9702	22-Feb	26	BMV	WFW0578	5/7/2025	23	Theft	9/22/2025	WGC945-	23
Protective Order	6992C88	26-Feb	6	BMV	AK10870	5/13/2025	3	FSGI	25-Sep	TDL7683	9
FSGI	WBW0539	5-Mar	19	Assault	WJG0073	5/28/2025	8	Auto Theft	9/29/2025	WSG335-	4
BMV	3C6589	7-Mar		Bank Robbery	TBS9374	5/29/2025	21	Theft	10/1/2025	WGC945-	16
BMV	3C6589	7-Mar	Rad	Robbery	NDG5559	6/12/2025	19	BMV	10/15/2025	WFB899C	22
BMV	3C6589	7-Mar	23	Theft	WMP9139	6/22/2025	Hick Rid	BMV	10/31/2025	TXM3992	19
BMV	VXF2939	20-Mar	27	Burglary	VRW8917	7/2/2025	16	Theft	11/16/2025	Ped	Condor
BMV	VYV0734	20-Mar	27	Burglary	1P1649P	8/5/2025	Coins	Theft	11/28/2025	6TFSW	Mall
Burg of hab	VXD3758	25-Mar	Long	Jugging	8315F35	8/22/2025	Rich, TX	Burglary	12/1/2025	WXZ4986	21

Plate Recoveries											
Plate Recov	Date	Links	Plate Recov	Date	Links	Plate Recov	Date	Links	Plate Recov	Date	Links
145DV23	1/8/2025	Owner	VXC2574	6/19/2025	Owner	7CS368	11/16/2025	Arrested			
VT28521	1/11/2025	Iss in error	TWT6476	7/14/2025	Owner	BRV3717	11/22/2025	Cited			
CWD6304	1/13/2025	Owner	TKT0457	7/16/2025	Owner	MAGA16	11/22/2025	Owner			
3CS978J	1/20/2025	Owner	TFT6680	7/18/2025	Arrest	VGR4185	12/21/2025	Owner			
1C3218L	1/21/2025	Cited	3CS978J	8/2/2025	Cited						
3CS978J	1/30/2025	Cited	PTD4832	8/11/2025	Cited						
1C3218L	2/5/2025	Cited	TPAPA1	8/11/2025	Owner						
SGP0123	2/8/2025	Owner	TXB6348	8/14/2025	Owner						
2C0804K	2/13/2025	Cited	VRP2702	9/4/2025	Owner						
WDH2477	2/13/2025	Owner	CBY0255	9/6/2025	Owner						
GDB2168	2/19/2025	Owner	047753N	9/9/2025	Cited						
SBB0616	2/20/2025	Cited	WMV60789/22/2025		Owner						
4C9606H	3/3/2025	Cited	9NDR821	9/30/2025	Cited						
S056V12	3/18/2025	Cited	WBX0676	10/8/2025	Owner						
VKD0271	3/30/2025	Owner	VNC3977	10/9/2025	Owner						
NCL7284	4/17/2025	Owner	VTY6429	10/12/2025	Owner						
TLC4667	4/18/2025	Owner	WMS7668	10/19/2025	Owner						
7667A35	5/1/2025	Owner	TZL7613	10/20/2025	Owner						
7712V35	5/9/2025	Owner	HDN0574	10/22/2025	Owner						
VJY3400	5/13/2025	Owner	WFN2362	10/28/2025	Owner						
TMN0703	6/8/2025	Owner	RXJ4135	11/2/2025	Cited						
NBG5697	6/16/2025	Owner	4C632G	11/4/2025	Cited						

Firearm in vehicle Vehicle found to be Stolen
Temp Tag Hotlist Protective Order

Located but Fled								
Date	Plate	Camera	Date	Plate	Camera	Date	Plate	Camera
26-Jan	PF1974	19						
19-Apr	7667N34	Coins						
4-Jan	Toy Rav4	19						

Runaways/Missing			Community Safety Hotlist		
1/15/2025	TKS4987	8			
3/12/2025	TKV9019	7			
6/11/2025	SGS3220	21			
7/17/2025		21			
12/23/2025	WFN2265	13			

15 of 21 involved in other crimes = 67%

HOT List Hits Other Agencies			
3/8/2025	SNS9702	JVPD	Burg Susp
7/8/2025		Baytown	Theft Susp
8/2/2025	TND9422	Katy PD	Theft Susp
12/9/2025	WMY1746	Westu	Theft Susp

MPVD Stolen Vehicles					
Date	Location	Plate	Case	Recovered	
8/10/2025	11922 Homewood	RKT2924	25-0575	Y	
8/31/2025	11619 Chartwell	WDH1025	25-0668	Y	
9/29/2025	11910 Churchill Ct	GR31CK	25-0767	Y	

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
MHP1171	27	HPD	5-Jan
VWZ9444	8	HPD	19-Jan
NTT3409	6	HCSO	30-Jan
RDB2644	13	HPD	8-Feb
TXCS571	25	Const	11-Apr
TLC4667	19	HPD	19-Apr
SFH2451	8	HPD	18-Jun
RHR2190	8	HPD	25-Aug
TWW2114	19	HPD	5-Oct
VT29857	Coins	HPD	11-Oct
WTZ5590	8	HPD	18-Oct
VGN5313	1	HPD	3-Nov
XD51659	16	HPD	29-Nov
VCK3598	13	HPD	18-Dec

Recovered Stolen Cars Non-ALPR
12/16/2025 4 Pine Tree Ln 607GDE 25-1047 Y



DECEMBER 2025 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 4,115,895

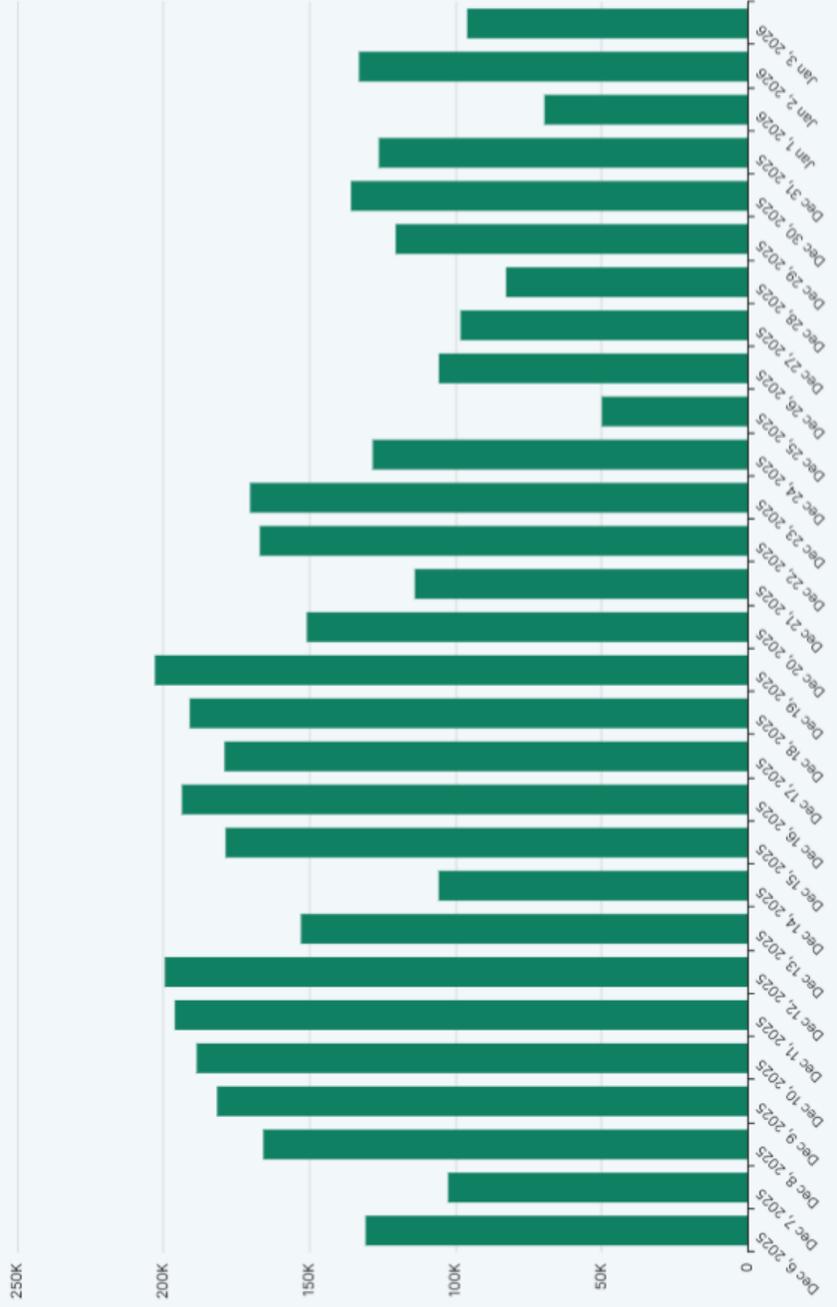
Total Vehicle Volume

4,115,895

Year to Date Volume

513,316

Total Vehicle Volume



Total Vehicle Volume

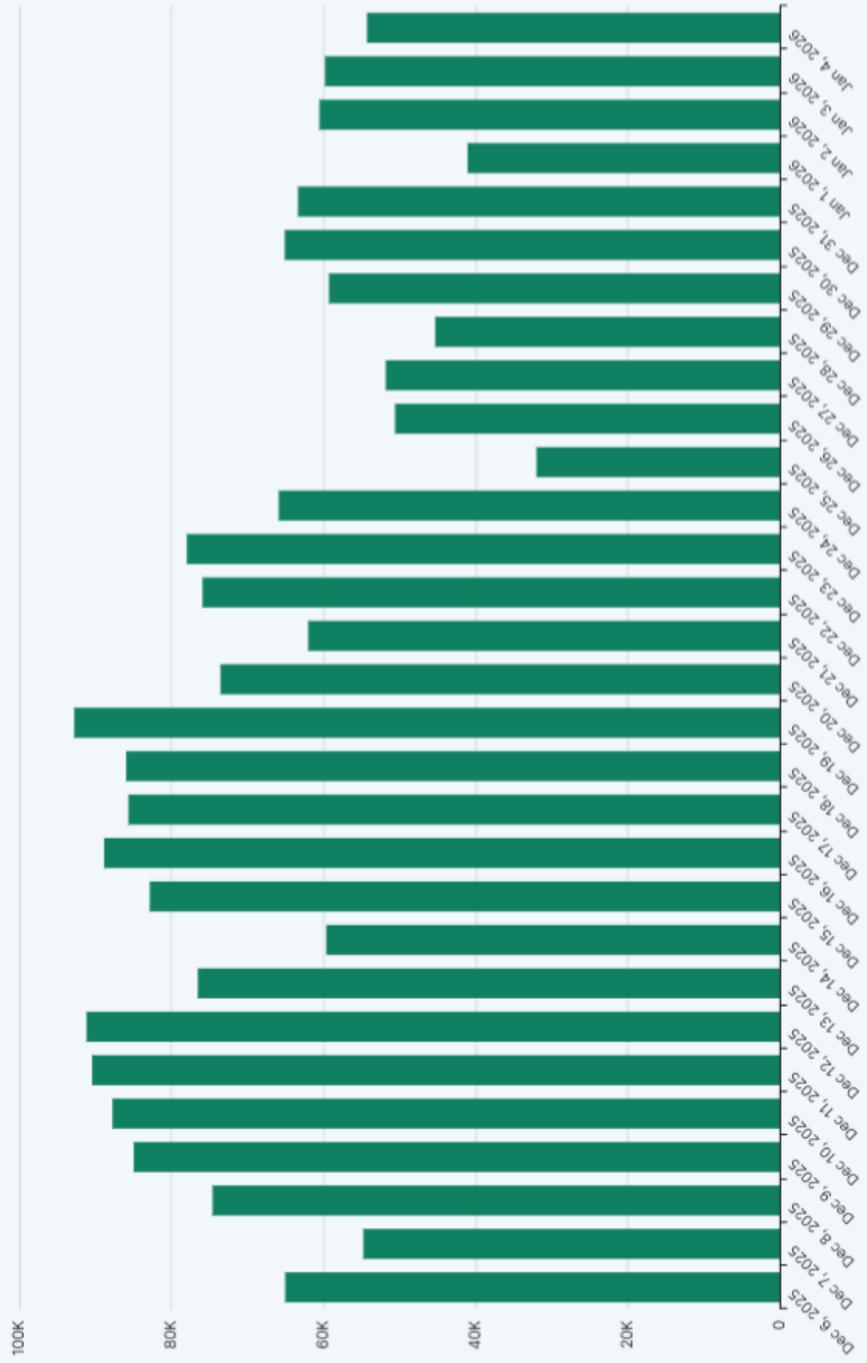
Date	Volume
Dec 6, 2025	130,751
Dec 7, 2025	102,494
Dec 8, 2025	165,755
Dec 9, 2025	181,570
Dec 10, 2025	188,563
Dec 11, 2025	196,047
Dec 12, 2025	199,439
Dec 13, 2025	152,864
Dec 14, 2025	105,711
Dec 15, 2025	178,676
Dec 16, 2025	193,605
Dec 17, 2025	179,042
Dec 18, 2025	190,936
Dec 19, 2025	202,869
Dec 20, 2025	150,865
Dec 21, 2025	113,889
Dec 22, 2025	166,957
Dec 23, 2025	170,272
Dec 24, 2025	128,318
Dec 25, 2025	49,869
Dec 26, 2025	105,644
Dec 27, 2025	98,243
Dec 28, 2025	82,649
Dec 29, 2025	120,443

Unique Reads 637,457

Unique Vehicle Volume

793,219

Unique Vehicle Volume



Unique Vehicle Volume

Date	Total Unique Plates
Dec 6, 2025	65,013
Dec 7, 2025	54,741
Dec 8, 2025	74,571
Dec 9, 2025	84,931
Dec 10, 2025	87,729
Dec 11, 2025	90,402
Dec 12, 2025	91,137
Dec 13, 2025	76,506
Dec 14, 2025	59,609
Dec 15, 2025	82,817
Dec 16, 2025	88,815
Dec 17, 2025	85,620
Dec 18, 2025	85,922
Dec 19, 2025	92,757
Dec 20, 2025	73,517
Dec 21, 2025	61,987
Dec 22, 2025	75,892
Dec 23, 2025	77,941
Dec 24, 2025	65,860
Dec 25, 2025	31,978
Dec 26, 2025	50,569
Dec 27, 2025	51,790
Dec 28, 2025	45,290
Dec 29, 2025	59,265

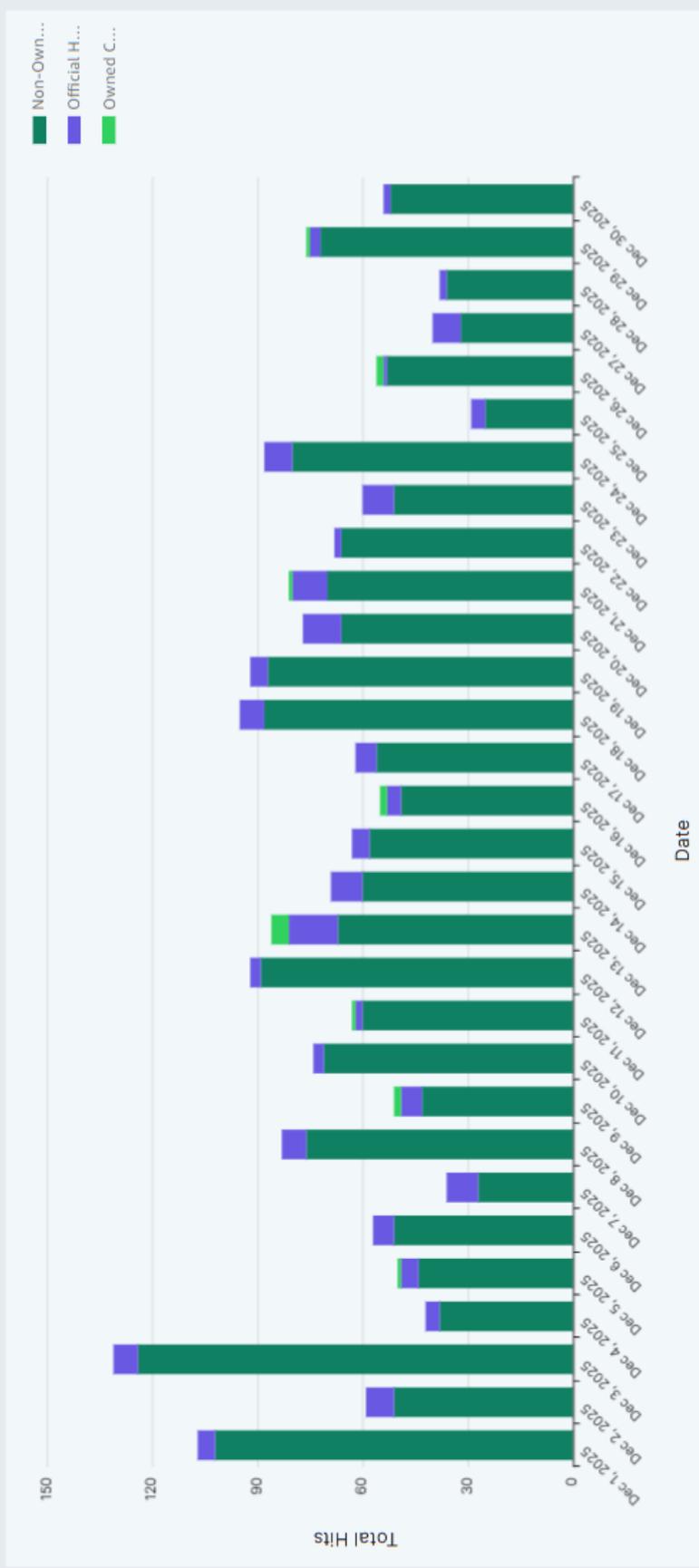
All Categories – All Hotlists

Date Range: 2025/12/01 - 2025/12/31
 Category: All
 Alert Sources: All
 Hot List Reason: All
 Show Hits By: Source Type
 Timeframe: Day
 Cameras: All
 Networks: All
 Visual Type: Bar Chart

Total Hotlist Alerts: 2,034
 Official Hotlist Alerts: 175
 Your Custom Hotlist Alerts: 15
 Other Custom Hotlist Alerts on Your Networks: 1,844

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	1,844
Sex Offender	76
Protection Order	48
Stolen Plate	29
Custom Hotlist Alert	15
Stolen Vehicle	14
Warrants	5
Missing Person	2
Gang or Suspected Terrorist	1



Top 6 Categories

Date Range 2025/12/01 - 2025/12/31

Category All

Alert Sources All

Hot List Reason Stolen Vehicle, Stolen Plate, Custom Hotlist ...

Show Hits By Source Type

Timeframe Day

Cameras All

Visual Type Bar Chart

Networks All

Total Hotlist Alerts 61

Official Hotlist Alerts 46

Your Custom Hotlist Alerts 15

Other Custom Hotlist Alerts on Your Networks No data

Total Alerts by Topic

Topic	Alerts
Stolen Plate	29
Custom Hotlist Alert	15
Stolen Vehicle	14
Missing Person	2
Gang or Suspected Terrorist	1

Total Hits

Date	Official H...	Owned C...
Dec 1, 2025	3	0
Dec 2, 2025	6	0
Dec 3, 2025	3	0
Dec 4, 2025	3	0
Dec 5, 2025	1	1
Dec 6, 2025	3	0
Dec 7, 2025	3	0
Dec 8, 2025	3	0
Dec 9, 2025	3	1
Dec 10, 2025	2	2
Dec 11, 2025	1	1
Dec 12, 2025	1	1
Dec 13, 2025	1	0
Dec 14, 2025	6	5
Dec 15, 2025	2	0
Dec 16, 2025	2	2
Dec 17, 2025	2	2
Dec 18, 2025	2	0
Dec 19, 2025	2	0
Dec 20, 2025	1	0
Dec 21, 2025	1	0
Dec 22, 2025	3	1
Dec 23, 2025	3	1
Dec 24, 2025	4	0
Dec 25, 2025	0	0
Dec 26, 2025	4	0
Dec 27, 2025	0	2
Dec 28, 2025	0	2
Dec 29, 2025	0	1

Sex Offenders

Date Range: 2025/12/01 - 2025/12/31
 Category: All
 Alert Sources: All
 Hot List Reason: Sex Offender
 Show Hits By: Source Type
 Timeframe: Day
 Cameras: All
 Networks: All
 Visual Type: Bar Chart

Total Hotlist Alerts
76

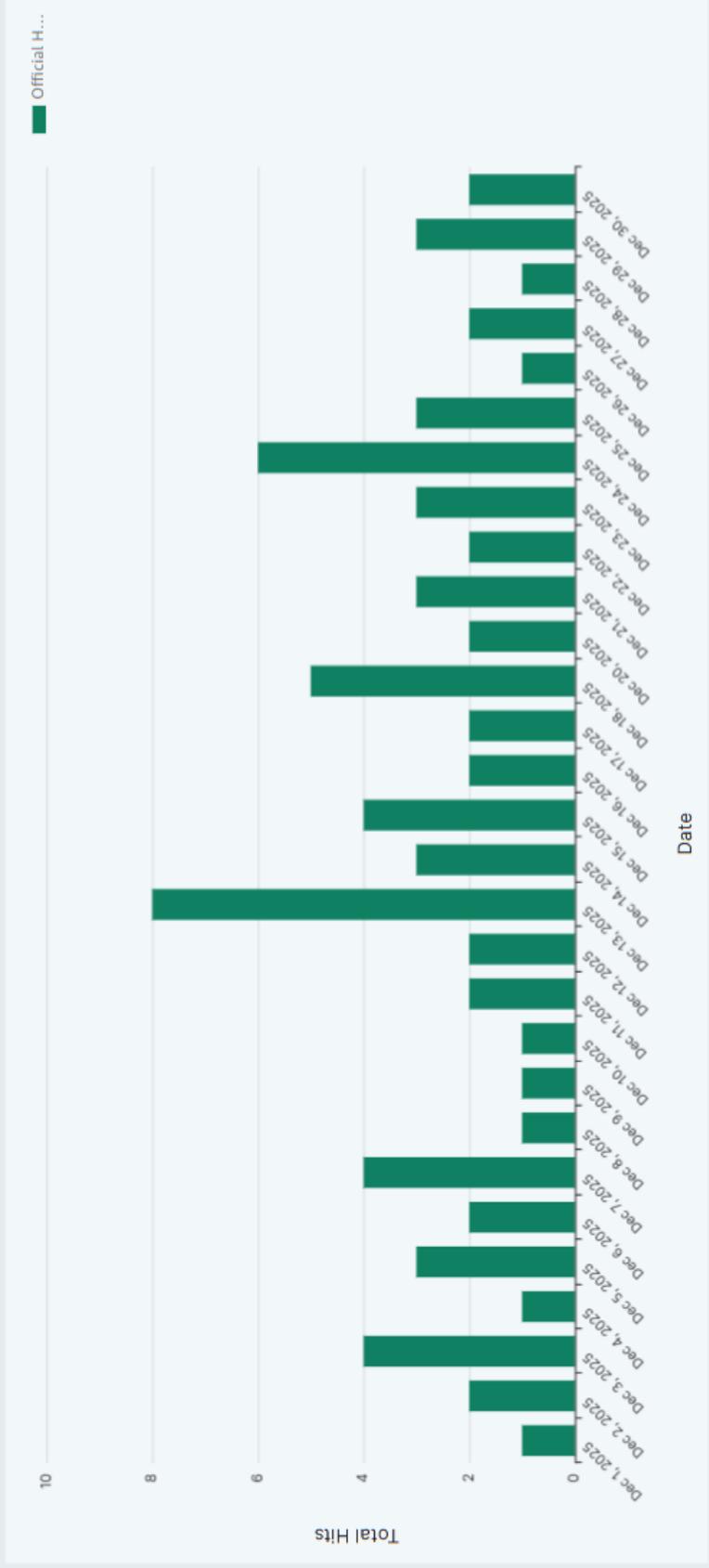
Official Hotlist Alerts
76

Your Custom Hotlist Alerts
No data

Other Custom Hotlist Alerts on Your Networks
No data

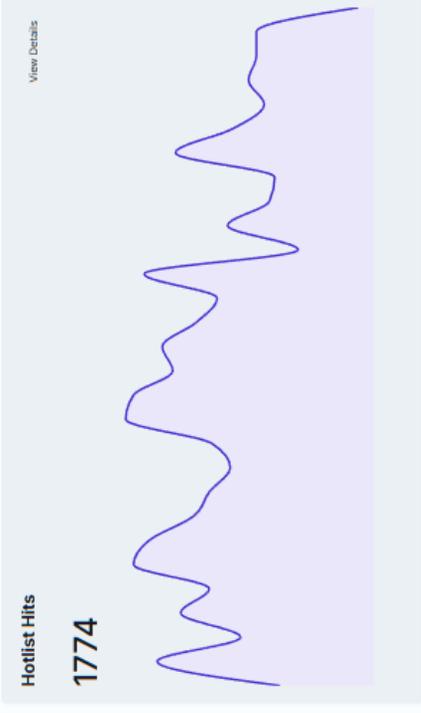
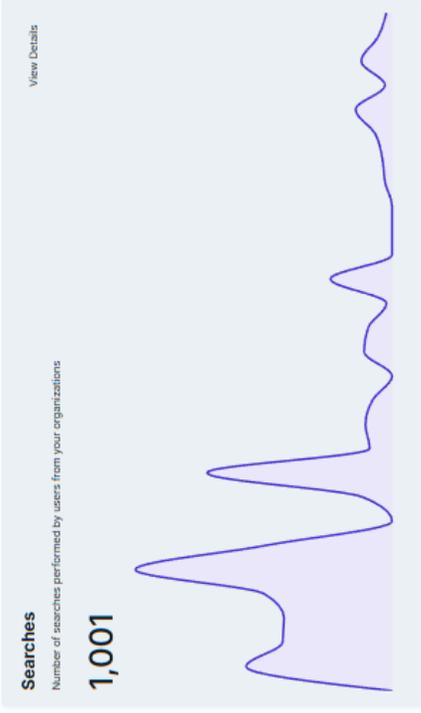
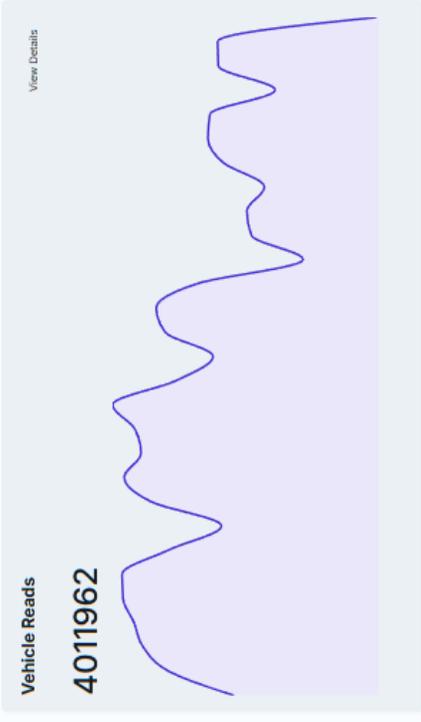
Total Alerts by Topic

Topic	Alerts
Sex Offender	76



Summary Report

Insights Dashboard



Device Sharing
Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 487 others
Access Levels
Search
Hotlist Tool Access

Device Status

59 / 59 
Devices Online

← Previous Device

Device Name	Battery	Latency
#29 - Riverbend Main Entrance	99%	12.85 s

Next Device >

Date Range

2025/01/05

- 2026/01/05

Law Enforcement Cameras in Your State You Can Access

5,484

Percentage of Law Enforcement Cameras in Your State You Can Access

53.74%

Cameras You Own Per Sworn Officer in Your Jurisdiction

1.1

Average Cameras Per Sworn Officer in Your State

0.45

Average Cameras Per Sworn Officer at Similarly-Sized Agencies

0.35

Agencies with Discoverable Networks in Your State Not Sharing with You

0

Percentage of In-State Flock Cameras Accessible over Time with Benchmarks



List of Agencies in Your State with Discoverable Networks Not Presently Shared with You

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Gessner
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer/Station

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road
 Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA
 Calico NA
 Windemere NA
 Mott Lane

Kensington NA
 Stillforest NA

Farnham Park
 Riverbend NA

Pinewood NA
 Hampton Court

Bridlewood West NA
 N Kuhlman NA

Longwoods NA
 Memorial City Mall – 22

Flintwood Drive

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

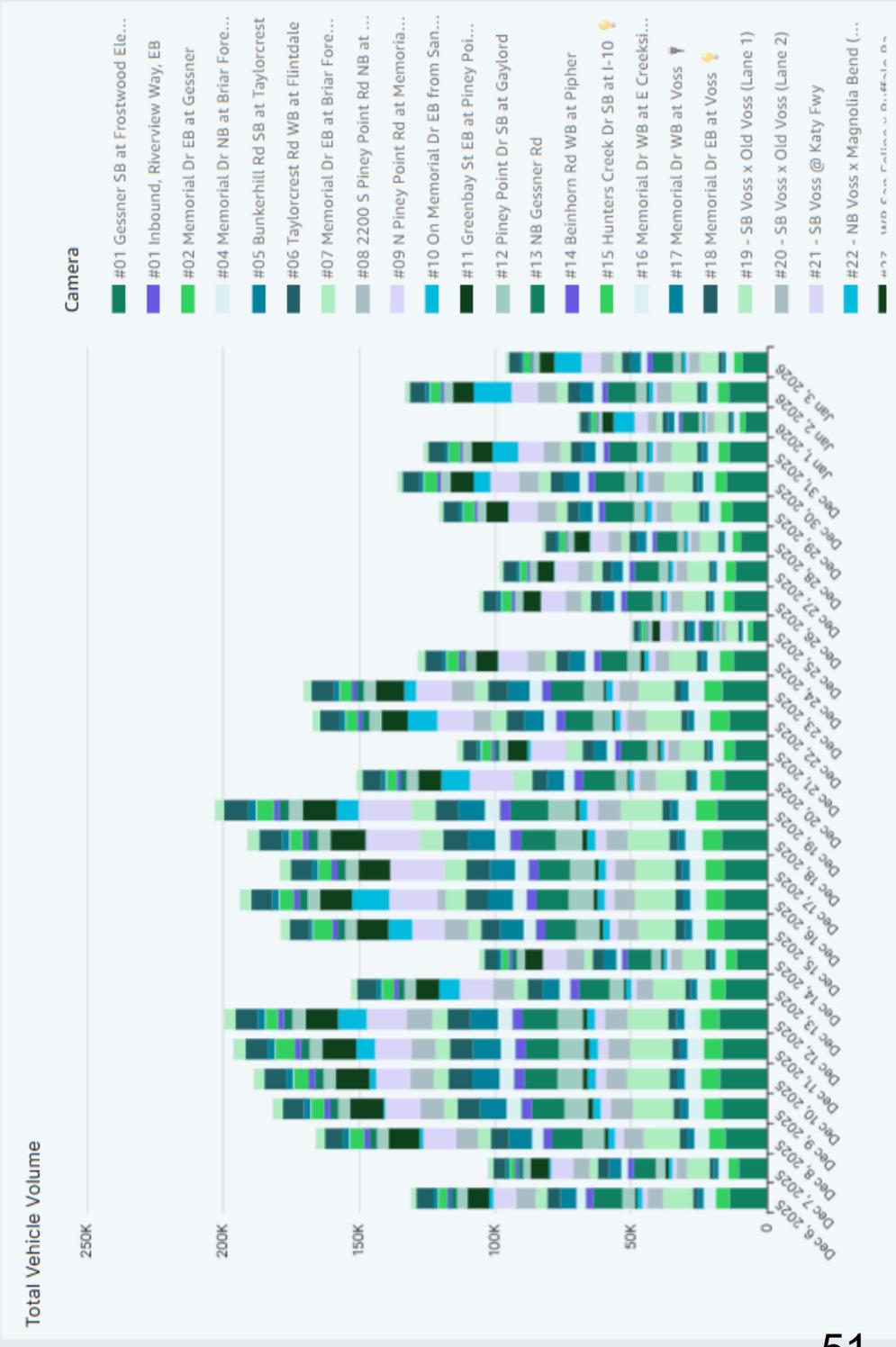
Purple = Privately Owned Systems



Cameras Networks Show Volume By

Total Vehicle Volume
4,115,895

Year to Date Volume
513,381



Total Vehicle Volume

Date	Camera	Volume
Dec 6, 2025	#01 Gessner SB at Frostwood Elementary	13,601
Dec 7, 2025	#01 Gessner SB at Frostwood Elementary	10,203
Dec 8, 2025	#01 Gessner SB at Frostwood Elementary	15,088
Dec 9, 2025	#01 Gessner SB at Frostwood Elementary	16,477
Dec 10, 2025	#01 Gessner SB at Frostwood Elementary	17,157
Dec 11, 2025	#01 Gessner SB at Frostwood Elementary	16,272
Dec 12, 2025	#01 Gessner SB at Frostwood Elementary	17,250
Dec 13, 2025	#01 Gessner SB at Frostwood Elementary	15,159
Dec 14, 2025	#01 Gessner SB at Frostwood Elementary	11,044
Dec 15, 2025	#01 Gessner SB at Frostwood Elementary	15,634
Dec 16, 2025	#01 Gessner SB at Frostwood Elementary	15,544
Dec 17, 2025	#01 Gessner SB at Frostwood Elementary	15,571
Dec 18, 2025	#01 Gessner SB at Frostwood Elementary	16,406
Dec 19, 2025	#01 Gessner SB at Frostwood Elementary	18,166
Dec 20, 2025	#01 Gessner SB at Frostwood Elementary	15,492
Dec 21, 2025	#01 Gessner SB at Frostwood Elementary	11,700
Dec 22, 2025	#01 Gessner SB at Frostwood Elementary	13,699
Dec 23, 2025	#01 Gessner SB at Frostwood Elementary	16,210
Dec 24, 2025	#01 Gessner SB at Frostwood Elementary	12,123
Dec 25, 2025	#01 Gessner SB at Frostwood Elementary	5,187
Dec 26, 2025	#01 Gessner SB at Frostwood Elementary	12,152
Dec 27, 2025	#01 Gessner SB at Frostwood Elementary	11,413
Dec 28, 2025	#01 Gessner SB at Frostwood Elementary	9,621
Dec 29, 2025	#01 Gessner SB at Frostwood Elementary	12,694

Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#01 Gessner SB at Frostwood Elementary	392986
#21 - SB Voss @ Katy Fwy	338485
#07 Memorial Dr EB at Briar Forest	323124
#13 NB Gessner Rd	300571
#23 - WB San Felipe x Buffalo Bayou	256696
#17 Memorial Dr WB at Voss	189513
#31 EB Memorial Dr near Tealwood	183218
#08 2200 S Piney Point Rd NB at City Limit	170180
#12 Piney Point Dr SB at Gaylord	166192
#18 Memorial Dr EB at Voss	162808
#20 - SB Voss x Old Voss (Lane 2)	158899
#02 Memorial Dr EB at Gessner	147759
#19 - SB Voss x Old Voss (Lane 1)	139884
#22 - NB Voss x Magnolia Bend (Lane 2)	137839
#04 Memorial Dr NB at Briar Forest	133957
#27 Unit 181 Blalock S/B at Taylorcrest	120254
#24 - NB Blalock x Memorial	106945
#16 Memorial Dr WB at E Creekside Dr	103567
#14 Beinhorn Rd WB at Pipher	78107
#32 WB Greenbay @ Memorial Dr	68771
#09 N Piney Point Rd at Memorial Dr	66088
#05 Bunkerhill Rd SB at Taylorcrest	61823
#06 Taylorcrest Rd WB at Flintdale	60529
#10 On Memorial Dr EB from San Felipe	57715
#25 - NB Bunker Hill x Memorial	49675
#30 EB Beinhorn Rd @ Voss Rd	48600
#26 - SB Hedwig x Beinhorn	41562
#11 Greenbay St EB at Piney Point Rd	28958
#29 - Riverbend Main Entrance	7519
#01 Inbound, Riverview Way, EB	5525
#15 Hunters Creek Dr SB at I-10	4836
S#01 Hickory Hollow from Interstate 10	3310
Grand Total	4115895

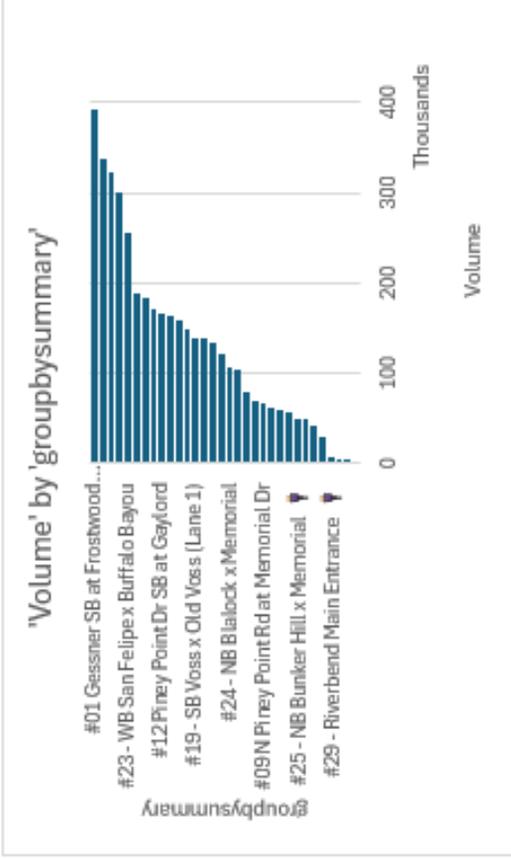


Plate Reads
By Location

Date Range

2025/12/01

2025/12/31

Timeframe

Day

Cameras

All

Networks

All

Category

All

Alert Sources

All

Hot List Reason

Stolen Vehicle, Stolen Plate, Missing Person, ...

Show Hits By

Camera Name

Visual Type

Bar Chart

Total Hotlist Alerts

61

Official Hotlist Alerts

46

Your Custom Hotlist Alerts

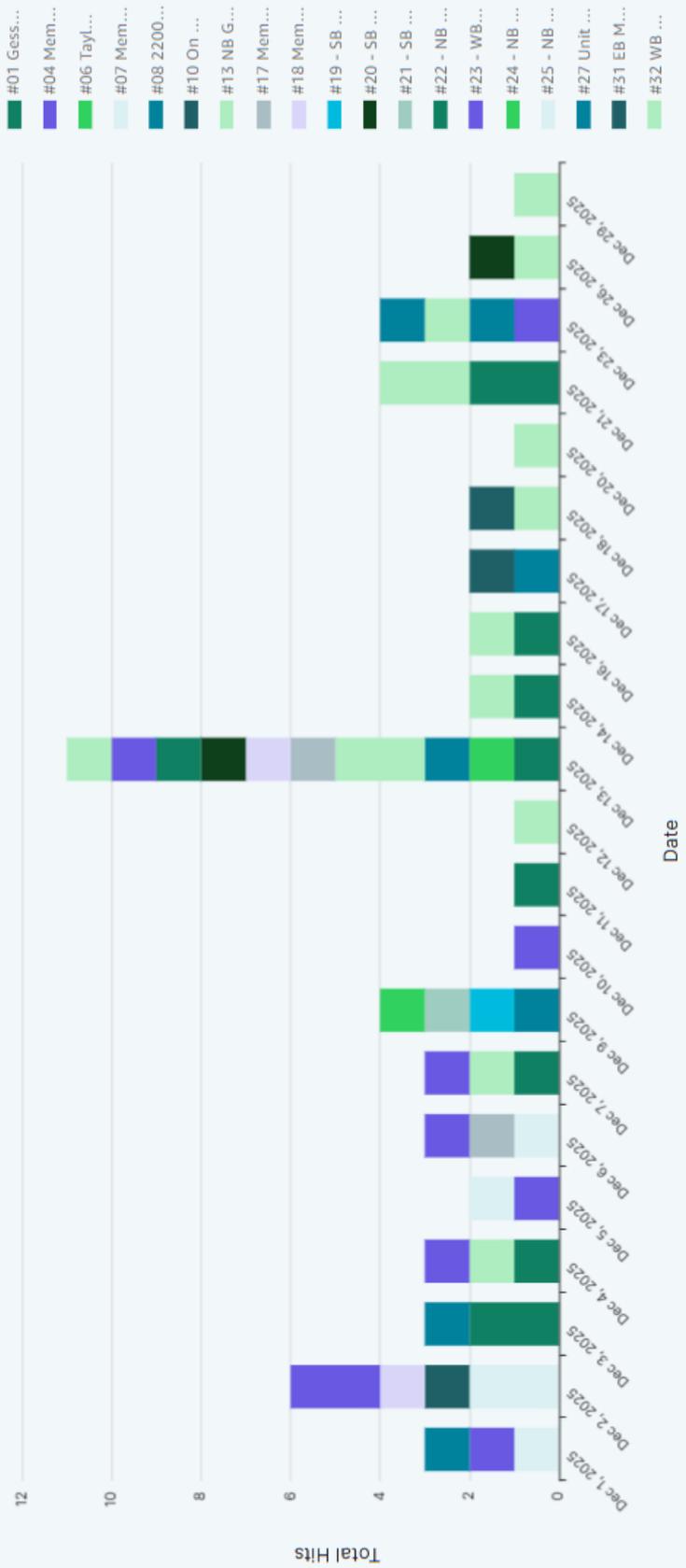
15

Other Custom Hotlist Alerts on Your Networks

No data

Total Alerts by Topic

Topic	Alerts
Stolen Plate	29
Custom Hotlist Alert	15
Stolen Vehicle	14
Missing Person	2
Gang or Suspected Terrorist	1



Hits By Camera

Total 'Total Hits' by 'groupingselector'

groupingselector	Sum of Total Hits
#13 NB Gessner Rd	14
#01 Gessner SB at Frostwood Elementary	10
#23 - WB San Felipe x Buffalo Bayou	9
#07 Memorial Dr EB at Briar Forest	4
#08 2200 S Piney Point Rd NB at City Limit	4
#27 Unit 181 Blalock S/B at Taylorcrest	3
#10 On Memorial Dr EB from San Felipe	2
#17 Memorial Dr WB at Voss	2
#20 - SB Voss x Old Voss (Lane 2)	2
#18 Memorial Dr EB at Voss	2
#31 EB Memorial Dr near Tealwood	1
#25 - NB Bunker Hill x Memorial	1
#24 - NB Blalock x Memorial	1
#21 - SB Voss @ Katy Fwy	1
#06 Taylorcrest Rd WB at Flintdale	1
#22 - NB Voss x Magnolia Bend (Lane 2)	1
#04 Memorial Dr NB at Briar Forest	1
#32 WB Greenbay @ Memorial Dr	1
#19 - SB Voss x Old Voss (Lane 1)	1
Grand Total	61

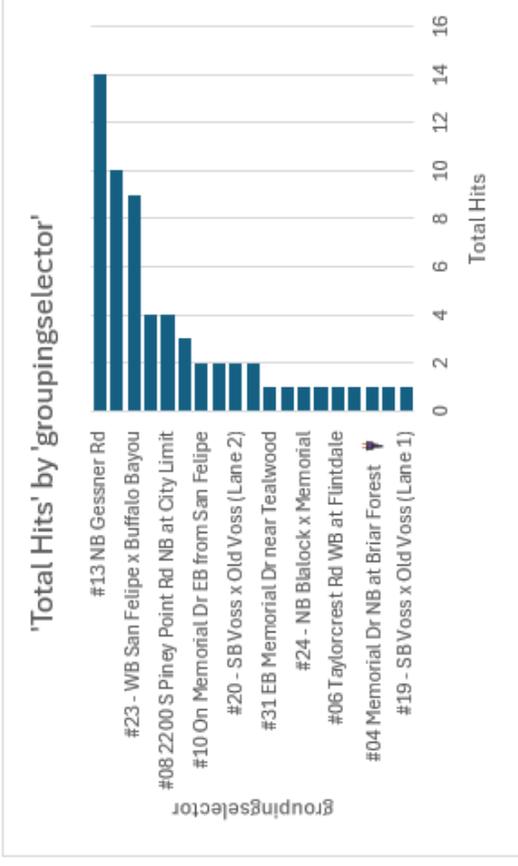
Total Reads – 4,115,895

Hits-175

6 Top Hits – 61

Hotlist – 15

- Stolen Vehicle - 14
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order





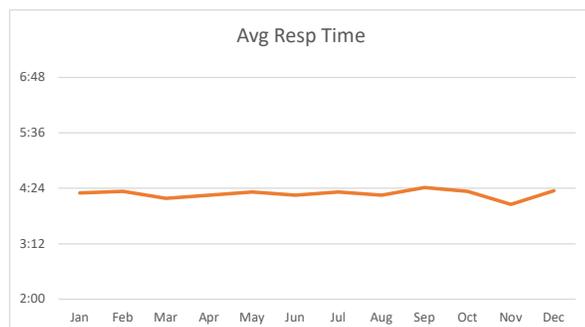
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	190	129	193	167	190	209	190	227	161	196	171	190	2213
Abdominal Pain	1	2	4	2	0	6	3	4	1	2	2	3	30
Allergic Reaction	0	1	1	0	0	0	0	3	2	2	1	1	11
Animal Bite	0	0	0	0	1	0	0	0	0	0	0	0	1
Assault	0	0	0	0	0	0	0	1	1	0	0	1	3
Back Pain	0	0	1	0	0	2	1	0	2	1	0	2	9
Business Fire	0	0	0	0	0	0	0	0	0	0	1	0	1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	2	0	0	0	3
Carbon Monoxide Detector No Symptoms	5	2	2	3	2	4	6	5	1	5	9	1	45
Cardiac/Respiratory Arrest	1	2	1	2	0	1	2	0	0	1	0	0	10
Check a Noxious Odor	1	2	1	0	2	1	1	1	1	0	2	0	12
Check for Fire	0	2	0	3	4	2	6	1	1	2	0	1	22
Check for the Smell of Natural Gas	5	1	9	4	1	1	2	6	2	1	3	1	36
Check for the Smell of Smoke	1	0	1	2	1	2	1	3	0	1	4	2	18
Chest Pain	5	1	7	2	11	7	7	6	4	4	1	3	58
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1	0	0	0	1
Child Locked in a Vehicle Engine not running	0	0	0	0	2	2	0	0	0	0	0	0	4
Choking	0	0	0	2	1	0	0	1	0	1	2	1	8
Diabetic Emergency	0	1	0	0	1	1	1	2	0	0	1	0	7
Difficulty Breathing	11	4	9	5	4	9	4	8	4	5	5	9	77
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	1	0	0	0	0	3
Elevator Rescue	0	0	0	1	0	1	3	0	0	0	1	0	6
Electrical Fire	0	0	0	0	0	0	0	0	0	0	1	0	1
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0	1	0	0	2
Explosion	0	0	0	0	0	0	0	1	0	0	0	0	1
Fall Victim	12	10	15	12	11	14	14	15	8	11	18	9	149
Fire Alarm Business	23	4	5	4	8	9	5	9	6	7	7	4	91
Fire Alarm Church or School	4	3	9	11	4	10	8	4	1	3	2	2	61
Fire Alarm Residence	31	23	18	25	28	35	49	41	29	30	19	28	356
Gas Leak	4	3	1	2	1	3	1	1	1	2	2	3	24
Grass Fire	0	0	0	0	2	0	0	0	0	0	4	0	6
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0	0	0	1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0	1	0	0	2
Heart Problems	8	4	7	8	8	5	13	5	5	5	2	9	79
Heat/Cold Exposure	0	0	0	0	0	1	1	2	0	0	0	0	4
Hemorrhage/Laceration	1	3	4	4	2	1	0	2	2	0	0	0	19
House Fire	1	1	0	2	0	0	1	0	1	0	0	1	7
Illegal Burning	0	0	0	0	0	0	0	0	0	0	1	0	1
Injured Party	4	2	5	2	4	5	0	2	4	1	2	2	33
Medical Alarm	3	1	2	3	2	1	6	4	1	6	9	4	42
Motor Vehicle Collision	22	14	23	11	15	19	11	17	13	12	14	11	182
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	1	1	0	0	0	3
Motor Vehicle vs Motorcycle	0	1	0	1	1	0	0	1	0	1	0	0	5
Motor Vehicle vs Pedestrian	0	0	0	2	2	2	0	0	0	2	3	1	12
Object Down in Roadway	0	0	3	5	0	3	1	1	0	1	2	0	16
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0	0	0	0	2
Overdose/Poisoning	0	3	2	0	1	0	1	0	2	3	2	2	16
Possible D.O.S.	1	0	0	0	0	1	0	0	0	1	4	1	8
Powerlines Down Arcing/Burning	1	0	4	1	2	4	3	6	2	7	1	1	32
Pregnancy/ Childbirth	0	0	0	0	0	0	0	0	0	0	0	2	2
Psychiatric Emergency	2	2	4	3	6	1	4	3	2	2	5	5	39
Seizures	0	0	4	2	0	1	4	5	2	4	2	4	28
Service Call Non-emergency	11	8	10	7	14	16	16	22	31	22	19	25	201
Shooting/Stabbing	0	0	0	1	0	0	0	0	0	0	0	1	2
Sick Call	9	12	16	17	19	15	8	19	11	24	7	26	183
Smoke in Business	0	0	0	0	0	1	0	0	0	0	0	0	1
Smoke in Residence	2	0	0	0	0	0	0	1	0	0	1	0	4
Stroke	3	2	3	4	3	1	2	0	2	4	3	1	28
Transformer Fire	0	1	0	3	1	1	0	1	0	1	0	0	8
Trash Fire	0	0	1	0	0	0	0	0	0	0	0	1	2
Traumatic Injury	0	1	0	2	1	2	0	0	1	0	0	0	7
Unconscious Party/Syncope	10	8	12	8	15	9	3	10	6	11	11	17	120
Unknown Medical Emergency	6	3	5	1	6	3	0	5	7	3	2	4	45
Vehicle Fire	1	2	3	0	1	6	1	5	1	1	1	1	23

Month	# of Incidents*	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr	135	4:15
May	156	4:19
Jun	166	4:15
Jul	146	4:19
Aug	175	4:15
Sep	113	4:25
Oct	157	4:20
Nov	137	4:03
Dec	149	4:21
Total	1744	4:16

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls
 Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30





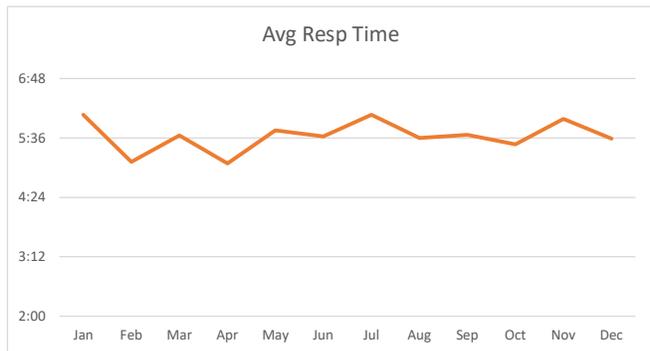
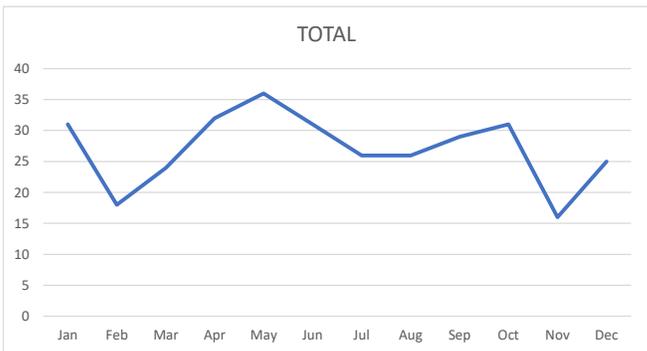
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	31	18	24	32	36	31	26	26	29	31	16	25	325
Abdominal Pain	0	0	1	0	0	0	1	0	1	1	0	0	4
Allergic Reaction	0	1	0	0	0	0	0	0	0	0	0	0	1
Animal Bite	0	0	0	0	1	0	0	0	0	0	0	0	1
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	1	0	0	0	1
Carbon Monoxide Detector No Symptoms	2	0	2	0	0	0	4	2	0	2	3	0	15
Cardiac/Respiratory Arrest	0	0	0	0	0	0	1	0	0	1	0	0	2
Check a Noxious Odor	0	0	0	0	1	0	1	0	0	0	0	0	2
Check for Fire	0	1	0	1	1	1	0	0	0	0	0	0	4
Check for the Smell of Natural Gas	1	0	2	1	0	1	1	0	0	0	1	0	7
Check for the Smell of Smoke	1	0	0	0	0	0	0	0	0	1	0	0	2
Chest Pain	0	0	1	2	2	0	2	0	0	0	0	0	7
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1	0	0	0	1
Choking	0	0	0	1	0	0	0	1	0	0	0	1	3
Difficulty Breathing	4	1	0	0	1	2	0	1	0	0	0	0	9
Fall Victim	3	1	0	2	2	2	2	3	0	1	2	1	19
Fire Alarm Church or School	2	0	0	1	0	0	1	0	0	0	0	1	5
Fire Alarm Residence	5	5	3	6	11	8	5	5	4	7	6	7	72
Gas Leak	1	0	0	1	0	0	0	1	0	0	0	1	4
Heart Problems	1	0	2	0	1	1	2	0	0	1	1	1	10
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0	0	0	0	1
Hemorrhage/Laceration	0	1	0	2	0	0	0	0	0	0	0	0	3
House Fire	0	1	0	0	0	0	1	0	1	0	0	0	3
Injured Party	0	1	0	0	2	1	0	0	0	0	0	0	4
Medical Alarm	1	0	1	0	0	0	1	1	0	1	0	1	6
Motor Vehicle Collision	2	1	3	0	2	1	0	0	2	2	0	1	14
Motor Vehicle vs Pedestrian	0	0	0	0	1	1	0	0	0	0	0	0	2
Object Down in Roadway	0	0	1	0	0	1	1	1	0	0	0	0	4
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0	0	0	0	2
Overdose/Poisoning	0	1	0	0	0	0	0	0	0	0	0	0	1
Possible D.O.S.	0	0	0	0	0	1	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	0	1	0	0	2	1	2	0	0	6
Psychiatric Emergency	0	0	0	0	0	0	0	0	0	1	0	1	2
Seizures	0	0	1	1	0	1	0	0	1	1	1	0	6
Service Call Non-emergency	5	3	3	4	1	5	2	7	14	7	1	5	57
Sick Call	1	0	0	8	4	1	1	1	3	2	1	2	24
Stroke	0	0	1	0	2	1	0	0	0	0	0	0	4
Transformer Fire	0	0	0	1	0	1	0	0	0	0	0	0	2
Unconscious Party/Syncope	1	1	2	1	2	1	0	0	0	1	0	3	12
Unknown Medical Emergency	1	0	0	0	0	1	0	0	0	0	0	0	2

Month	# of Incidents*	Avg Resp Time
Jan	21	6:04
Feb	10	5:07
Mar	16	5:39
Apr	24	5:05
May	33	5:45
Jun	22	5:38
Jul	20	6:04
Aug	12	5:36
Sep	13	5:40
Oct	16	5:28
Nov	10	5:59
Dec	15	5:35
Total	212	5:38

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





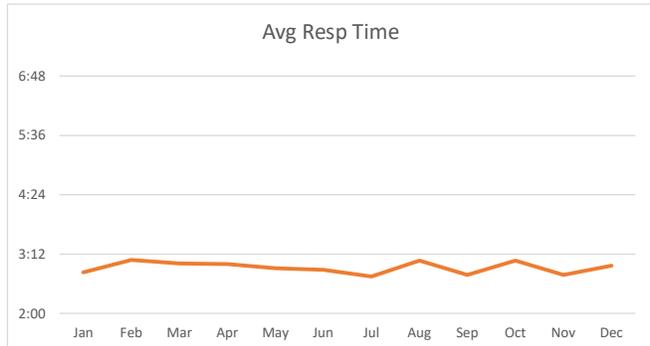
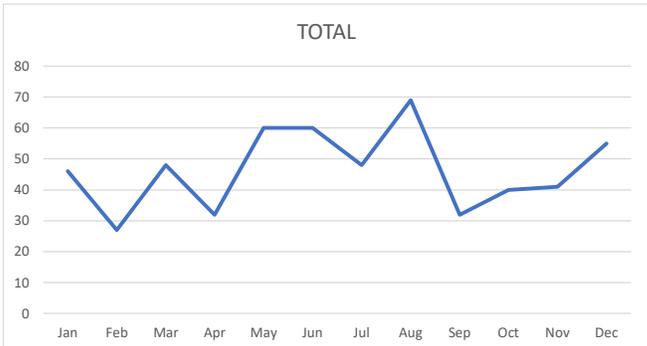
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	46	27	48	32	60	60	48	69	32	40	41	55	558
Abdominal Pain	1	0	0	1	0	2	0	4	0	0	0	1	9
Allergic Reaction	0	0	0	0	0	0	0	1	1	0	0	0	2
Assault	0	0	0	0	0	0	0	1	1	0	0	1	3
Back Pain	0	0	0	0	0	0	1	0	1	1	0	1	4
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	1	0	0	1	0	0	2
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	0	0	0	0	1
Check a Noxious Odor	0	1	1	0	0	0	0	0	0	0	1	0	3
Check for Fire	0	1	0	0	2	0	1	0	0	0	0	0	4
Check for the Smell of Natural Gas	1	0	1	2	1	0	1	4	0	0	0	0	10
Check for the Smell of Smoke	0	0	1	0	0	1	0	0	0	0	1	1	4
Chest Pain	2	1	1	0	3	3	4	2	0	2	0	2	20
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0	0	0	0	1
Diabetic Emergency	0	1	0	0	0	1	0	1	0	0	1	0	4
Difficulty Breathing	2	0	4	1	0	5	1	3	1	1	4	3	25
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	0	0	0	0	0	2
Electrical Fire	0	0	0	0	0	0	0	0	0	0	1	0	1
Elevator Rescue	0	0	0	0	0	0	2	0	0	0	0	0	2
Fall Victim	4	2	6	4	6	5	3	5	1	2	5	0	43
Fire Alarm Business	12	2	3	1	5	7	2	6	5	4	1	1	49
Fire Alarm Church or School	0	0	2	0	1	2	3	1	0	2	0	0	11
Fire Alarm Residence	3	1	1	1	3	2	1	4	6	2	1	1	26
Gas Leak	1	0	0	0	0	0	0	0	0	0	0	1	2
Grass Fire	0	0	0	0	1	0	0	0	0	3	0	0	4
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0	0	0	1
Heart Problems	0	2	0	3	4	3	6	2	2	1	0	3	26
Heat/Cold Exposure	0	0	0	0	0	0	1	1	0	1	0	0	3
Hemorrhage/Laceration	1	0	0	0	1	0	0	1	0	0	0	0	3
Injured Party	2	1	1	0	1	2	0	0	2	0	0	1	10
Medical Alarm	0	0	0	0	1	0	1	2	0	2	3	0	9
Motor Vehicle Collision	4	3	6	3	3	4	4	5	1	6	5	6	50
Motor Vehicle vs Motorcycle	0	0	0	0	1	0	0	0	0	0	0	0	1
Motor Vehicle vs Pedestrian	0	0	0	1	1	0	0	0	0	2	1	1	6
Object Down in Roadway	0	0	0	0	0	0	0	0	0	1	0	0	1
Overdose/Poisoning	0	0	0	0	0	0	1	0	1	0	1	0	3
Possible D.O.S	0	0	0	0	0	0	0	0	0	0	2	1	3
Powerlines Down Arcing/Burning	1	0	1	1	0	2	2	0	0	0	0	0	7
Psychiatric Emergency	1	1	1	2	1	0	0	2	0	0	0	2	10
Seizures	0	0	2	0	0	0	4	3	0	0	1	4	14
Service Call Non-emergency	2	2	3	1	4	7	2	3	3	2	4	3	36
Shooting/ Stabbing	0	0	0	0	0	0	0	0	0	0	0	1	1
Sick Call	3	4	2	4	9	3	4	9	2	3	2	12	57
Smoke in Residence	1	0	0	0	0	0	0	0	0	0	0	0	1
Stroke	0	0	1	3	0	0	0	0	1	2	1	0	8
Transformer Fire	0	1	0	1	0	0	0	1	0	0	0	0	3
Trash Fire	0	0	0	0	0	0	0	0	0	0	0	1	1
Traumatic Injury	0	0	0	1	0	0	0	0	1	0	0	0	2
Unconscious Party/Syncope	1	3	5	2	9	5	2	2	0	2	6	6	43
Unknown Medical Emergency	3	1	3	0	2	1	0	4	3	0	0	1	18
Vehicle Fire	1	0	2	0	0	4	0	1	0	0	0	1	9

Month	# of Incidents*	Avg Resp Time
Jan	36	2:50
Feb	24	3:05
Mar	45	3:01
Apr	31	3:00
May	53	2:55
Jun	50	2:53
Jul	44	2:45
Aug	60	3:04
Sep	25	2:47
Oct	35	3:04
Nov	37	2:47
Dec	50	2:58
Total	490	2:55

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





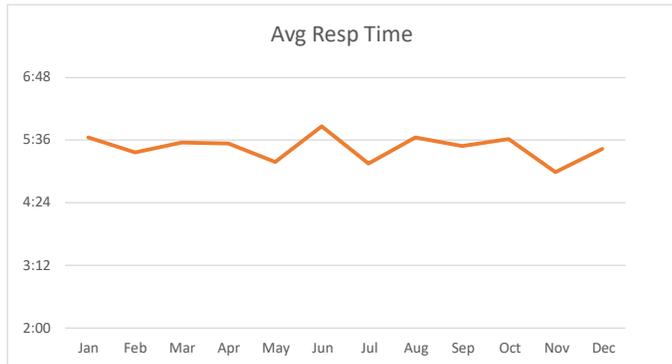
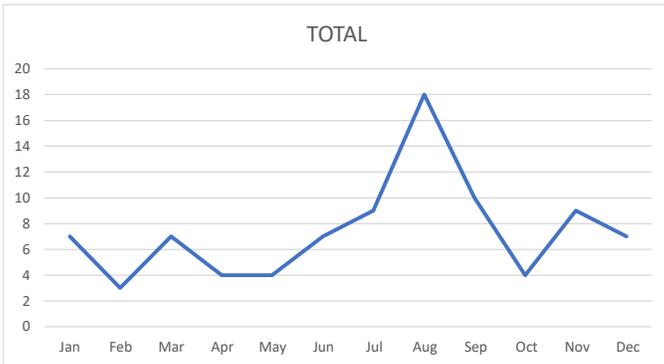
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	7	3	7	4	4	7	9	18	10	4	9	7	89
Abdominal Pain	0	1	0	0	0	1	0	0	0	0	0	0	2
Cardiac/Respiratory Arrest	1	0	0	1	0	0	0	0	0	0	0	0	2
Check for the Smell of Natural Gas	0	0	0	0	0	0	0	0	1	0	0	0	1
Difficulty Breathing	1	0	1	0	0	0	0	0	2	1	0	0	5
Dumpster Fire Not near Structure	0	0	0	0	0	0	0	1	0	0	0	0	1
Fall Victim	0	0	1	0	0	0	0	2	0	0	2	1	6
Fire Alarm Church or School	0	0	0	1	0	1	0	1	0	0	0	1	4
Fire Alarm Residence	1	0	0	1	0	1	3	1	2	0	1	0	10
Heart Problems	1	0	0	0	0	0	1	0	0	1	1	0	4
Hemorrhage/Laceration	0	0	0	0	0	0	0	0	1	0	0	0	1
House Fire	0	0	0	0	0	0	0	0	0	0	0	1	1
Medical Alarm	0	0	0	1	0	0	0	0	0	0	0	0	1
Motor Vehicle Collision	1	1	1	0	1	1	2	1	1	1	1	0	11
Overdose/Poisoning	0	1	0	0	0	0	0	0	0	0	0	0	1
Psychiatric Emergency	1	0	1	0	0	0	2	1	1	0	1	1	8
Service Call Non-emergency	0	0	0	0	0	0	1	9	0	0	2	0	12
Sick Call	0	0	0	0	0	2	0	1	1	1	1	1	7
Trash Fire	0	0	1	0	0	0	0	0	0	0	0	1	2
Traumatic Injury	0	0	0	0	1	0	0	0	0	0	0	0	1
Unconscious Party/Syncope	1	0	1	0	0	0	0	0	1	0	0	0	3
Unknown Medical Emergency	0	0	0	0	1	0	0	0	0	0	0	1	2
Vehicle Fire	0	0	1	0	1	1	0	1	0	0	0	0	4

Month	# of Incidents*	Avg Resp Time
Jan	7	5:39
Feb	3	5:22
Mar	7	5:33
Apr	2	5:32
May	4	5:11
Jun	6	5:52
Jul	7	5:09
Aug	9	5:39
Sep	8	5:29
Oct	4	5:37
Nov	6	4:59
Dec	6	5:26
	69	5:27

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





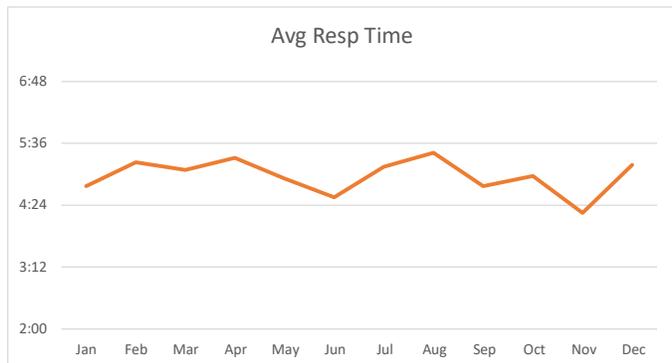
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	37	22	30	30	31	36	34	37	36	38	32	43	406
Abdominal Pain	0	0	2	1	0	2	1	0	0	0	1	1	8
Allergic Reaction	0	0	1	0	0	0	0	1	1	0	0	0	3
Back Pain	0	0	0	0	0	0	0	0	1	0	0	0	1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	2	0	0	0	2	0	1	1	1	3	1	12
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0	0	0	0	0	0	1
Check a Noxious Odor	0	1	0	0	0	0	0	0	1	0	0	0	2
Check for Fire	0	0	0	0	1	0	3	1	1	0	0	1	7
Check for the Smell of Natural Gas	1	0	1	1	0	0	0	1	0	1	0	0	5
Check for the Smell of Smoke	0	0	0	1	0	1	0	1	0	0	3	0	6
Chest Pain	0	0	1	0	0	1	0	2	2	1	0	0	7
Child Locked in a Vehicle Engine not running	0	0	0	0	2	0	0	0	0	0	0	0	2
Choking	0	0	0	0	0	0	0	0	0	0	2	0	2
Diabetic Emergency	0	0	0	0	0	0	1	0	0	0	0	0	1
Difficulty Breathing	1	0	1	2	2	0	1	2	1	1	1	2	14
Elevator Rescue	0	0	0	0	0	1	0	0	0	0	0	0	1
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0	0	0	0	1
Fall Victim	3	1	4	2	1	2	4	0	1	4	2	4	28
Fire Alarm Business	2	0	1	1	2	1	1	1	0	0	0	2	11
Fire Alarm Church or School	0	0	0	0	0	1	0	0	0	0	0	0	1
Fire Alarm Residence	15	9	6	10	7	13	17	19	8	7	2	8	121
Gas Leak	0	1	0	1	1	0	0	0	0	2	1	0	6
Heart Problems	3	1	1	0	0	0	1	0	0	1	0	1	8
Hemorrhage/Laceration	0	1	1	0	1	0	0	0	0	0	0	0	3
House Fire	0	0	0	1	0	0	0	0	0	0	0	0	1
Illegal Burning	0	0	0	0	0	0	0	0	0	1	0	0	1
Injured Party	1	0	2	1	0	1	0	0	1	0	1	0	7
Medical Alarm	0	1	0	0	1	0	0	0	0	1	1	1	5
Motor Vehicle Collision	2	2	4	1	4	3	1	1	2	0	3	1	24
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	0	1	0	0	0	2
Motor Vehicle vs Motorcycle	0	0	0	1	0	0	0	0	0	1	0	0	2
Motor Vehicle vs Pedestrian	0	0	0	0	0	1	0	0	0	0	0	0	1
Object Down in Roadway	0	0	0	1	0	1	0	0	0	0	1	0	3
Overdose/Poisoning	0	0	1	0	1	0	0	0	0	1	1	1	5
Possible D.O.S	0	0	0	0	0	0	0	0	0	1	0	0	1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	0	2	0	3	0	0	5
Psychiatric Emergency	0	0	0	0	2	0	0	0	0	0	2	1	5
Seizures	0	0	1	0	0	0	0	0	0	1	0	0	2
Service Call Non-emergency	0	0	0	1	0	2	1	1	7	4	6	12	34
Sick Call	1	3	2	1	2	0	1	1	2	3	0	4	20
Stroke	2	0	0	1	0	0	1	0	0	1	1	0	6
Transformer Fire	0	0	0	0	0	0	0	0	0	1	0	0	1
Traumatic Injury	0	0	0	0	0	1	0	0	0	0	0	0	1
Unconscious Party/Syncope	4	0	1	2	2	2	0	1	2	2	1	3	20
Unknown Medical Emergency	0	0	0	1	1	0	0	0	3	0	0	0	5
Vehicle Fire	0	0	0	0	0	0	1	1	1	0	0	0	3

Month	# of Incidents*	Avg Resp Time
Jan	29	4:46
Feb	16	5:14
Mar	27	5:05
Apr	23	5:19
May	22	4:55
Jun	25	4:33
Jul	25	5:09
Aug	31	5:25
Sep	26	4:46
Oct	32	4:58
Nov	25	4:15
Dec	29	5:11
	310	4:58

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





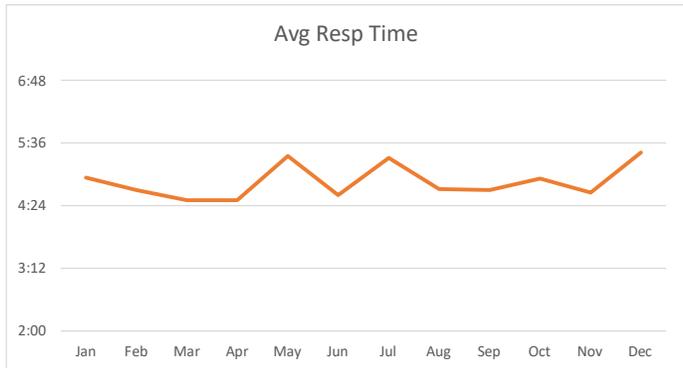
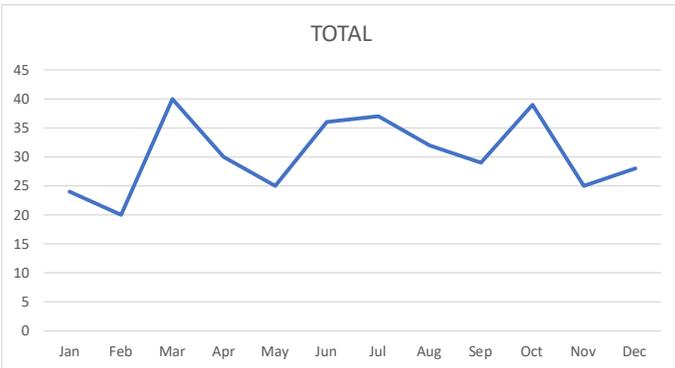
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	24	20	40	30	25	36	37	32	29	39	25	28	365
Abdominal Pain	0	0	1	0	0	1	0	0	0	0	0	0	2
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	1	0	0	1	2
Carbon Monoxide Detector No Symptoms	2	0	0	0	1	2	1	1	0	0	1	0	8
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0	0	0	0	0	1
Check a Noxious Odor	1	0	0	0	1	0	0	1	0	0	0	0	3
Check for Fire	0	0	0	0	0	1	1	0	0	0	0	0	2
Check for the Smell of Natural Gas	1	0	2	0	0	0	0	0	1	0	1	1	6
Check for the Smell of Smoke	0	0	0	0	1	0	1	1	0	0	0	1	4
Chest Pain	1	0	1	0	3	0	0	2	1	0	0	1	9
Choking	0	0	0	1	0	0	0	0	0	1	0	0	2
Elevator Rescue	0	0	0	0	0	0	1	0	0	0	0	0	1
Difficulty Breathing	0	0	1	1	1	1	0	0	0	2	0	2	8
Fall Victim	2	3	3	1	0	2	3	3	3	1	1	2	24
Fire Alarm Business	0	0	1	1	0	0	0	0	0	0	0	0	2
Fire Alarm Church or School	1	2	7	7	2	3	1	2	1	1	2	0	29
Fire Alarm Residence	5	5	8	6	5	8	18	9	8	14	8	8	102
Gas Leak	1	0	0	0	0	1	0	0	1	0	0	1	4
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0	0	0	0	1
Heart Problems	1	0	1	0	1	0	0	1	0	0	0	1	5
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	1	0	0	0	2
House Fire	0	0	0	1	0	0	0	0	0	0	0	0	1
Injured Party	0	0	0	0	0	1	0	1	0	0	0	0	2
Medical Alarm	1	0	1	2	0	1	1	1	1	1	5	0	14
Motor Vehicle Collision	1	1	2	3	1	5	0	1	1	1	1	0	17
Motor Vehicle vs Pedestrian	0	0	0	0	0	0	0	0	0	0	1	0	1
Object Down in Roadway	0	0	2	2	0	1	0	0	0	1	0	1	6
Overdose/Poisoning	0	1	0	0	0	0	0	0	1	1	0	1	4
Powerlines Down Arcing/Burning	0	0	1	0	0	1	1	0	1	1	0	1	6
Psychiatric Emergency	0	0	1	0	2	0	1	0	0	1	0	0	5
Seizures	0	0	0	0	0	0	0	1	0	0	0	0	1
Service Call Non-emergency	3	3	2	0	5	1	7	1	5	6	1	3	37
Sick Call	2	1	5	1	2	4	1	3	2	7	0	3	31
Smoke in Residence	1	0	0	0	0	0	0	1	0	0	0	0	2
Stroke	0	1	1	0	0	0	0	0	1	0	0	0	3
Transformer Fire	0	0	0	1	0	0	0	0	0	0	0	0	1
Traumatic Injury	0	1	0	1	0	1	0	0	0	0	0	0	3
Unconscious Party/Syncope	1	1	0	1	0	0	0	3	0	2	3	2	13
Unknown Medical Emergency	0	0	0	0	0	1	0	0	0	0	0	0	1

Month	# of Incidents*	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar	26	4:30
Apr	23	4:30
May	15	5:21
Jun	27	4:36
Jul	22	5:19
Aug	23	4:43
Sep	19	4:42
Oct	29	4:55
Nov	17	4:39
Dec	20	5:25
	251	4:51

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





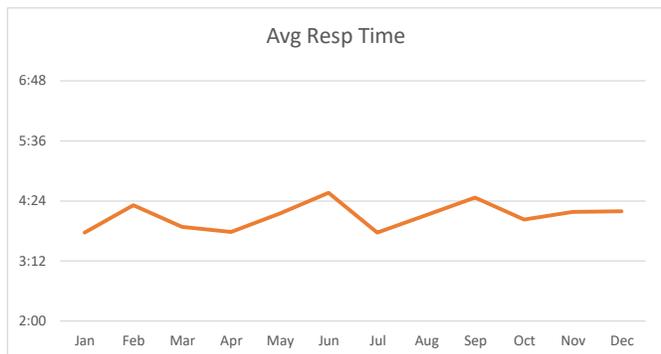
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2025 Summary - Spring Valley

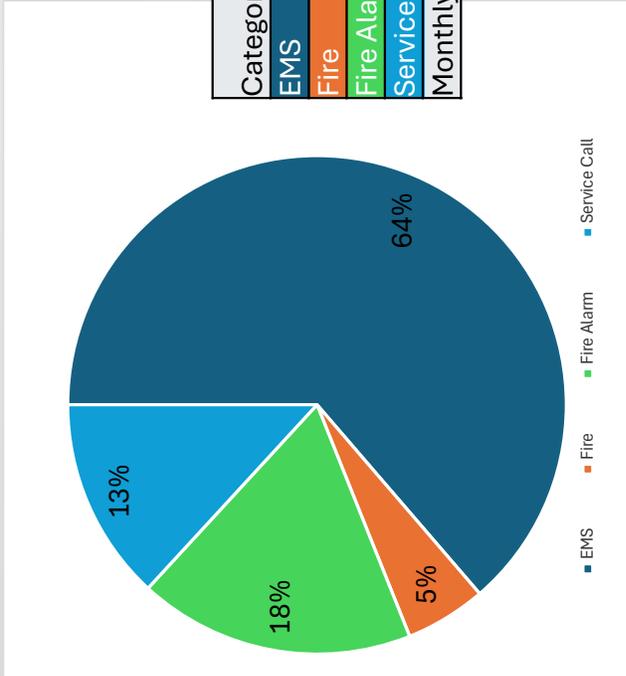
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	44	39	42	36	34	39	34	43	25	45	47	32	460
Abdominal Pain	0	1	0	0	0	0	1	0	0	1	1	1	5
Allergic Reaction	0	0	0	0	0	0	0	1	0	2	1	0	4
Back Pain	0	0	1	0	0	2	0	0	0	0	0	1	4
Business Fire	0	0	0	0	0	0	0	0	0	0	1	0	1
Carbon Monoxide Detector No Symptoms	0	0	0	2	1	0	0	1	0	1	2	0	7
Cardiac/Respiratory Arrest	0	1	0	1	0	0	1	0	0	0	0	0	3
Check a Noxious Odor	0	0	0	0	0	1	0	0	0	0	1	0	2
Check for Fire	0	0	0	2	0	0	1	0	0	2	0	0	5
Check for the Smell of Natural Gas	1	1	3	0	0	0	0	1	0	0	1	0	7
Check for the Smell of Smoke	0	0	0	1	0	0	0	1	0	0	0	0	2
Chest Pain	2	0	3	0	3	3	1	0	1	1	1	0	15
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0	0	0	0	1
Choking	0	0	0	0	1	0	0	0	0	0	0	0	1
Diabetic Emergency	0	0	0	0	1	0	0	1	0	0	0	0	2
Difficulty Breathing	3	3	2	1	0	1	2	1	0	0	0	2	15
Elevator Rescue	0	0	0	1	0	0	0	0	0	0	0	0	1
Entrapment- Non MVC	0	0	0	0	0	0	0	0	0	1	0	0	1
Explosion	0	0	0	0	0	0	0	1	0	0	0	0	1
Fall Victim	0	3	1	3	2	3	2	2	3	3	6	1	29
Fire Alarm Business	9	2	0	1	1	1	2	2	1	3	6	1	29
Fire Alarm Church or School	1	1	0	2	1	3	3	0	0	0	0	0	11
Fire Alarm Residence	2	3	0	1	2	3	4	3	1	0	1	4	24
Gas Leak	1	2	1	0	0	2	1	0	0	0	1	0	8
Grass Fire	0	0	0	0	1	0	0	0	0	1	0	0	2
Heart Problems	2	1	3	5	2	1	3	2	3	1	0	3	26
Heat/Cold Exposure	0	0	0	0	0	1	0	0	0	0	0	0	1
Hemorrhage/Laceration	0	1	3	0	0	1	0	1	0	0	0	0	6
Injured Party	1	0	2	1	1	0	0	1	1	1	1	1	10
Medical Alarm	1	0	0	0	0	0	2	0	0	1	0	2	6
Motor Vehicle Collision	12	6	6	4	4	5	4	8	6	2	4	3	64
Motor Vehicle Collision with Entrapment	0	0	0	0	0	0	0	1	0	0	0	0	1
Motor Vehicle vs Motorcycle	0	1	0	0	0	0	0	1	0	0	0	0	2
Motor Vehicle vs Pedestrian	0	0	0	1	0	0	0	0	0	0	1	0	2
Object Down in Roadway	0	0	0	1	0	0	0	0	0	0	0	0	1
Overdose/Poisoning	0	0	1	0	0	0	0	0	0	1	0	0	2
Possible D.O.S.	1	0	0	0	0	0	0	0	0	0	2	0	3
Powerlines Down Arcing/Burning	0	0	2	0	1	1	0	2	0	1	1	0	8
Pregnancy/ Childbirth	0	0	0	0	0	0	0	0	0	0	0	2	2
Psychiatric Emergency	0	1	1	1	1	1	1	0	1	0	2	0	9
Seizures	0	0	0	1	0	0	0	1	1	2	0	0	5
Service Call Non-emergency	1	0	1	1	4	1	3	1	2	3	5	2	24
Shooting/Stabbing	0	0	0	1	0	0	0	0	0	0	0	0	1
Sick Call	2	4	7	3	2	5	1	4	1	8	3	4	44
Smoke in Business	0	0	0	0	0	0	0	0	0	0	0	0	1
Stroke	1	1	0	0	1	0	1	0	0	1	2	0	7
Transformer Fire	0	0	0	0	1	0	0	0	0	1	0	0	2
Unconscious Party/Syncope	2	3	3	2	2	1	1	4	3	4	1	3	29
Unknown Medical Emergency	2	2	2	0	2	0	0	1	1	3	2	2	17
Vehicle Fire	0	2	0	0	0	1	0	2	0	1	1	0	7

Month	# of Incidents*	Avg Resp Time
Jan	35	3:46
Feb	38	4:19
Mar	40	3:53
Apr	32	3:47
May	29	4:09
Jun	36	4:34
Jul	28	3:46
Aug	39	4:07
Sep	22	4:28
Oct	40	4:02
Nov	40	4:11
Dec	28	4:12
Total	407	4:06

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls

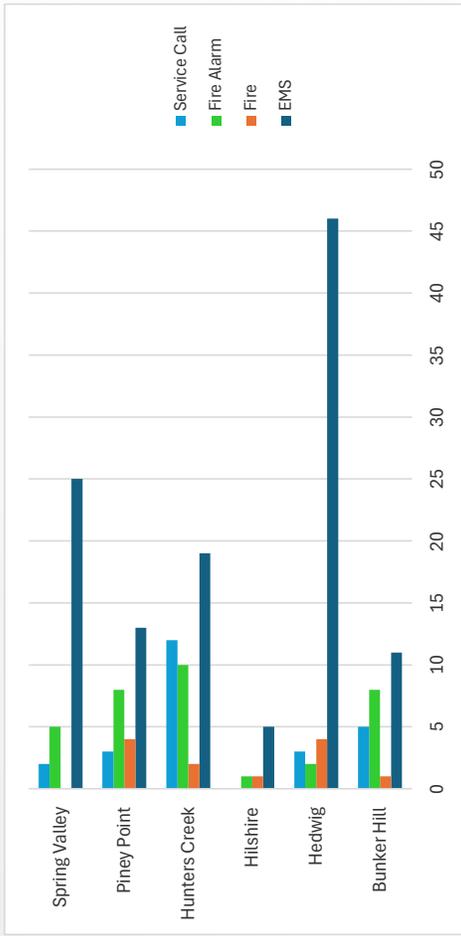


Incident Response



Category	Total
EMS	121
Fire	10
Fire Alarm	34
Service Call	25
Monthly Total	190

December 2025 ACTIVITY REPORT



40

Overlapping Calls (Dec '25)

4:21

Average Emergency Response Time (Dec '25)

2213

YTD Total Incidents

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

Prepared Jan.12,2025 for Jan.2025 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for Dec. 2025

Thank You,

Henry Rivas
Building Official



City of Hunters Creek Village
Permit Activity Report (Issued) - 2023

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	22	\$31,336	2	13	\$2,780	35	\$5,495	72	\$39,611	\$6,969,090
February	23	\$29,700	1	14	\$2,520	44	\$7,780	81	\$40,000	\$7,321,012
March	19	\$4,366	0	18	\$3,715	46	\$8,083	83	\$16,164	\$1,575,457
April	26	\$19,632	1	19	\$3,215	29	\$5,560	74	\$28,407	\$6,897,879
May	28	\$8,226	0	15	\$2,630	35	\$7,025	78	\$17,881	\$2,530,920
June	39	\$47,189	3	20	\$4,160	45	\$8,530	102	\$59,879	\$11,302,785
July	30	\$5,141	0	18	\$3,425	37	\$7,430	85	\$15,996	\$1,896,376
August	32	\$36,800	3	17	\$3,700	41	\$8,730	90	\$49,230	\$7,393,723
September	22	\$29,508	1	13	\$1,775	40	\$9,230	75	\$40,513	\$7,338,873
October	29	\$12,670	1	23	\$4,410	68	\$9,525	120	\$26,605	\$5,504,250
November	17	\$25,075	4	9	\$1,250	32	\$5,645	58	\$31,970	\$6,358,537
December	21	\$37,461	3	8	\$2,205	19	\$3,820	48	\$43,486	\$6,171,025
Total	308	\$287,105	19	187	\$35,785	471	\$86,853	966	\$409,743	\$71,259,927

City of Hunters Creek Village
Permit Activity Report (Issued) - 2024

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$5,092	0	14	\$2,705	25	\$5,130	56	\$12,928	\$1,374,287
February	32	\$35,182	1	14	\$2,230	26	\$4,970	72	\$42,382	\$5,438,854
March	30	\$18,029	1	12	\$2,105	34	\$7,525	76	\$27,658	\$4,296,108
April	33	\$9,970	0	9	\$1,310	28	\$5,130	70	\$16,415	\$1,091,456
May	22	\$22,687	0	13	\$1,735	23	\$3,530	58	\$27,052	\$1,707,719
June	29	\$17,966	2	21	\$4,140	35	\$5,935	85	\$28,041	\$4,754,586
July	38	\$29,205	2	34	\$7,430	48	\$8	120	\$44,625	\$4,447,505
August	29	\$8,652	0	46	\$9,410	55	\$9,950	130	\$28,012	\$2,681,491
September	32	\$34,831	2	49	\$9,425	50	\$9,130	131	\$53,385	\$7,953,627
October	36	\$20,906	1	56	\$10,655	66	\$11,780	158	\$43,341	\$4,998,063
November	25	\$121,714	4	25	\$8,000	35	\$11,195	85	\$70,977	\$12,097,910
December	23	\$104,947	4	10	\$9,910	19	\$16,305	52	\$62,709	\$6,782,835
Total	346	\$429,180	17	303	\$69,055	444	\$90,588	1,093	\$457,524	\$57,624,441

City of Hunters Creek Village
Permit Activity Report (Issued) - 2025

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	20	\$16,148	1	23	\$3,745	36	\$7,140	79	\$27,034	\$2,630,548
February	26	\$21,260	1	22	\$3,185	38	\$7,540	86	\$31,985	\$1,759,652
March	26	\$21,496	2	21	\$4,135	21	\$6,000	68	\$31,632	\$1,282,330
April	30	\$64,758	5	23	\$5,856	43	\$8,705	96	\$79,320	\$10,514,761
May	31	\$19,303	1	22	\$4,215	44	\$8,190	97	\$31,709	\$2,652,355
June	25	\$29,932	2	25	\$3,470	34	\$6,490	84	\$39,892	\$351,125
July	31	\$21,716	1	16	\$2,525	67	\$8,475	114	\$32,716	\$519,927
August	29	\$14,937	1	14	\$2,045	41	\$5,475	84	\$22,457	\$6,470,967
September	28	\$51,760	4	23	\$3,980	57	\$7,665	108	\$63,405	\$10,063,326
October	42	\$19,399	0	28	\$4,140	77	\$10,575	94	\$34,114	\$1,788,848
November	30	\$28,187	1	13	\$1,400	51	\$5,660	94	\$35,248	\$852,720
December	39	\$45,719	3	21	\$3,120	66	\$7,205	126	\$56,044	\$7,537,459
Total	357	\$354,615	22	251	\$41,816	575	\$89,120	1,130	\$485,557	\$46,424,018

**City of Hunters Creek Village
Inspection Activity Report - 2024**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	136	114	83.8%	22	16.2%
February	179	163	91.1%	16	8.9%
March	149	128	85.9%	21	14.1%
April	151	134	88.7%	17	11.3%
May	100	79	79.0%	21	21.0%
June	148	131	88.5%	17	11.5%
July	166	158	95.2%	8	4.8%
August	299	278	93.0%	21	7.0%
September	260	243	93.5%	17	6.5%
October	258	231	89.5%	27	10.5%
November	170	135	79.4%	35	20.6%
December	241	205	85.1%	36	14.9%
Total	2257	1999	88.6%	258	11.4%

**City of Hunters Creek Village
Inspection Activity Report - 2025**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	219	193	88.1%	26	11.9%
February	266	226	85.0%	40	15.0%
March	197	164	83.2%	33	16.8%
April	231	212	91.8%	19	8.2%
May	223	213	95.5%	10	4.5%
June	98	89	90.8%	9	9.2%
July	192	175	91.1%	17	8.9%
August	146	135	92.5%	11	7.5%
September	168	153	91.1%	15	8.9%
October	209	190	90.9%	19	9.1%
November	184	169	91.8%	15	8.2%
December	153	141	92.2%	12	7.8%
Total	2286	2060	90.1%	226	9.9%

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared January 20th, 2026, for the January 27th, 2026

A. Shasta/Pineland/Lindenwood Reconstruction

1. A final walkthrough and punch list items were generated on October 30th, 2025. Project was declared substantially complete.
2. An As-Built survey was completed and several deficiencies with ditch slopes were identified. CF met with the Contractor on 01/16/2026 to identify the proper corrections. Anticipated 2 driveway replacements and 4 crosswalk replacements to adjust culverts. Anticipated to take approximately 3 weeks.
3. The total contract value is \$1,912,450.53. Anticipating final contract amount to be approximately \$1,750,000 after Memorial work is added and unused work items are removed. We anticipate a final pay app and change order removing unused items at the February meeting after completion of corrections.

B. 2025 Street Reconstruction, Voss Road

1. Notice to Proceed was given for September 19, 2025.
2. Paving is complete.
3. A substantial walkthrough was performed on November 5th, 2025. Punchlist items were generated, and the project was declared substantially completed.
4. Punchlist items included the replacement of 2 panels with noticeable cracks. Contractor has replaced these panels.
5. A final walkthrough was performed on 12/02/2025. Additional items needed to close out the project. Another walkthrough was performed on 01/16/2026 and project was deemed complete.
6. Total awarded contract value is \$422,392. Engineer's Opinion of Probable Construction Cost was \$577,000. There was \$700,000 in the budget.
7. Change Order No. 1 was approved previously with a Not to Exceed Amount of \$63,354.00. The final negotiated amount is \$58,622.00.
8. A final pay estimate is included on the agenda for payment. Pay Estimate amount is \$48,105.40. This includes all completed work and release of retainage. The Warranty period began on 11/05/2025 and will end after 1 year. A walk will be performed at least one month prior to this date to identify if any corrections are needed.

C. MS4

1. **2024 Annual Report**
 - 2024 report was submitted to TCEQ.
2. **2025 Annual Report**

- Annual report is due on March 31st, 2026. CF will begin work within the next month to complete.

D. CIP Planning

1. 2026 Street Projects

- Caruthers Lane, Teakwood Lane, and Fleetway Drive were selected for CIP Projects in 2026.
- Each of these streets is overdue for replacement per our street rankings. Streets are in very poor condition (see photographs attached to this report) None of these streets have been replaced previously.
 - Fleetway Drive is an existing concrete street and will be replaced with concrete and new stabilized subgrade
 - Caruthers Lane and Teakwood Lane are existing asphalt streets which will be reconstructed utilizing in-place cold mix and concrete ribbon curbs (same section as Shasta Pineland Lindenwood, picture shown at back of report)
 - All streets will be widened to 24-feet to meet minimum City standards
 - A drainage analysis will be done to review potential impacts. No current drainage problems reported other than localized ponding. Drainage improvements will only be made as necessary to meet City criteria
 - Driveways will be reconstructed to the ROW with concrete.
- A proposal is included on the agenda for professional engineering services to design and bid the project. All three (3) streets will be bid as one package to reduce the overall cost. The streets are located near each other, and we will require the contractor to complete each street before moving to the next one to reduce disruption.
- Budgeted amount for all 3 streets is \$1,800,000.00. This includes engineering and construction phase services.
- At the back of your report, I've placed existing photographs of the streets.

2. Outfalls

- Ripple Creek Outfall #19 was selected for 2026. Outfall is an existing CMP and has been severely corroded. The existing headwall is damaged as well.
- Following work is anticipated:
 - Replace CMP with Corrugated HDPE
 - Replace damaged headwall
 - Replace manhole

- A proposal is included on the agenda for professional engineering services to design and bid the project.
- Budgeted amount for outfall is \$125K which includes engineering and construction phase services.



Ribbon Curb Asphalt Street on Shasta Drive (while under construction)



Pavement failure looking north on Fleetway Drive.



Pavement failure looking south on Fleetway Drive.



Pavement failure at 210 Fleetway Drive.



Pavement failure at 203 Fleetway Drive.

Caruthers Lane - Overall

CIP 2026

Legend



Caruthers Lane





Pavement failure facing north on Caruthers Lane.



Pavement failure in front of 202 Caruthers Lane.



Pavement failure facing north on Caruthers Lane.



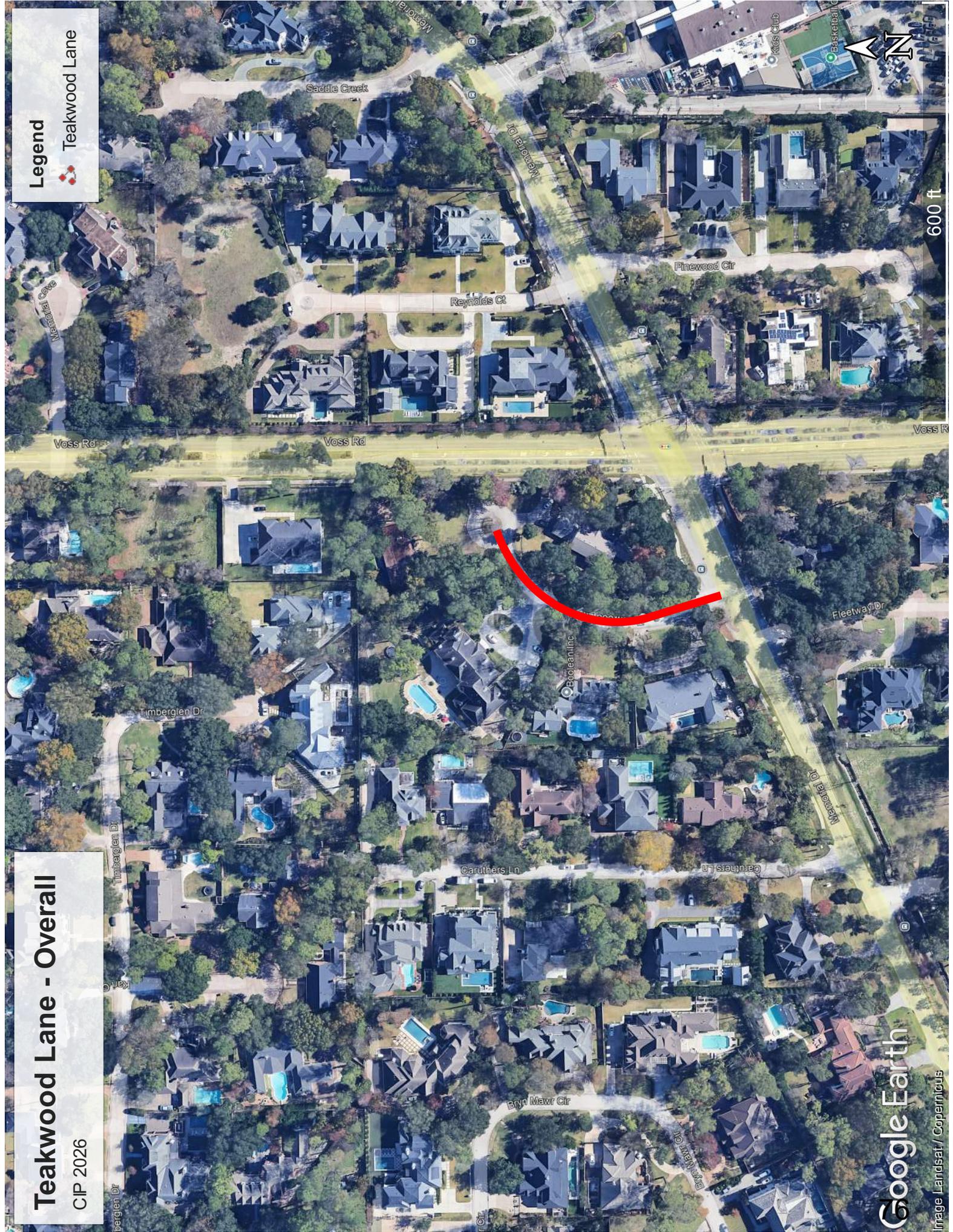
Pavement failure in front of 215 Caruthers Lane.

Teakwood Lane - Overall

CIP 2026

Legend

Teakwood Lane



Google Earth

Image Landsat/ Copernicus

600 ft



Pavement failure looking north on Teakwood Lane.



Pavement failure looking north on Teakwood Lane.



Pavement failure at 302 Teakwood Lane.



Pavement failure at 315 Teakwood Lane.

Ripple Creek Outfall #19 Exhibit

Legend

24" CMP

Remove & Replace Existing Headwall w/ SET (Picture 1)

Remove & Replace Exist. MH

Remove & Replace 66 LF of Existing 24" CMP (Picture 4)

Remove & Replace 45 LF of Existing 24" CMP (Picture 3)

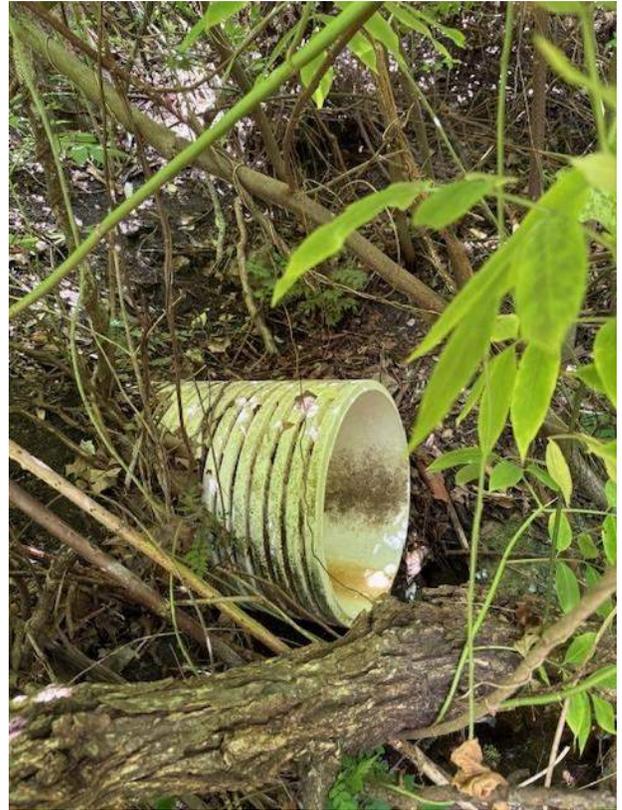
Existing 18" PVC Pipe is to Remain

Remove & Replace 5 LF of Existing 24" Plastic Pipe (Picture 2)





Picture 1- Broken Headwall at Inlet



Picture 2 - Corrugated Plastic Pipe at Outfall



Picture 3 - Broken Joint ~30 LF from Inlet



Picture 4 - Corroded CMP from MH to Outfall



Picture 5 - CCTV of the CMP switching to the CPP for last 5' to Soldiers Creek

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
December 9, 2025**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, December 9, 2025, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Engineer:	Nick Mumme
	Building Official:	Henry Rivas
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Steve Reichek led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichek, Police Commissioner, presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Nick Mumme, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, reported on GFL Environmental Co. and the Ripple Creek Right of Way abandonment.**
7. Mayor and Council Reports and Comments – **No report.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on October 28, 2025.
2. Approval of the Cash Disbursement Journal for October 2025.
3. Approval of the Cash Disbursement Journal for November 2025.

Councilmember Marks made a motion to approve the consent agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees’ medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2026.

Councilmember Sapien made a motion to accept the recommendation from the Village Mutual Insurance Group for the employees’ medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2026. Councilmember Knox seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to approve an Interlocal Agreement with Spring Branch ISD for the holding of a joint election in May 2026.

Councilmember Carlton made a motion to approve an Interlocal Agreement with Spring Branch ISD for the holding of a joint election in May 2026. Councilmember Knox seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to approve a proposal from Century Concrete Construction Inc. in the amount of \$18,708.00 for Old Voss Road Panel Replacements.

This item was taken out of order.

Councilmember Marks made a motion to approve a proposal from Century Concrete Construction Inc. in the amount of \$18,708.00 for Old Voss Road Panel Replacements. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

4. Discussion and possible action to approve Amendment No. 79 to the contract with Cobb, Fendley & Associates, Inc. in the amount of \$6,250.00 for the MS4 2024 and 2025 Annual Reporting Application project.

This item was taken out of order.

Councilmember Cowell made a motion to approve Amendment No. 79 to the contract with Cobb, Fendley & Associates, Inc. in the amount of \$6,250.00 for the MS4 2024 and 2025 Annual Reporting Application project. Councilmember Knox seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action to approve a proposal from Van Sant Landscape Management in the amount of \$14,516.60 for beautification on Voss Road Esplanade.

Councilmember Cowell made a motion to approve a proposal from Van Sant Landscape Management in the amount of \$14,516.60 for beautification on Voss Road Esplanade. Councilmember Knox seconded the motion, and the motion was carried unanimously.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 6:30 p.m., the mayor announced that the City Council was recessing into closed executive session under Chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City staff members: [Section §551.074 Personnel Matters]
 - City Administrator
 - Assistant City Secretary
 - Building Official
 - Accounting Clerk
 - Court Clerk
 - Maintenance worker
 - Maintenance worker
 - Part-time Administrative Assistant

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 7:30 p.m. No action was taken after the executive session.

J. ADJOURNMENT

At 7:34 p.m., Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:34 p.m.

These minutes were approved on the ____ day of January 2026.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT						
0458	A T & T Phone	12/01/2025	Regular	0.00	874.37	35291
0010	CENTERPOINT ENERGY	12/01/2025	Regular	0.00	86.68	35292
0012	COBB FENDLEY	12/01/2025	Regular	0.00	19,464.85	35293
0062	CYPRESS CREEK MOSQUITO CONTROL	12/01/2025	Regular	0.00	642.00	35294
000845	FACILITIES ELECTRIC INC	12/01/2025	Regular	0.00	725.23	35295
000811	FUN ABOUND	12/01/2025	Regular	0.00	967.00	35296
000973	Heather Nelson	12/01/2025	Regular	0.00	900.00	35297
0038	HOUSTON - GALVESTON AREA COUNCIL (H-GA)	12/01/2025	Regular	0.00	200.00	35298
0674	JIM PAPPAS	12/01/2025	Regular	0.00	2,100.00	35299
0641	MARK E EASLEY	12/01/2025	Regular	0.00	450.00	35300
000919	MEMORIAL VILLAGES POLICE DEPT. - FUEL	12/01/2025	Regular	0.00	655.35	35301
0053	MEMORIAL VILLAGES WATER AUTHORITY	12/01/2025	Regular	0.00	8,465.80	35302
0624	TRANTEX	12/01/2025	Regular	0.00	921.75	35303
000747	ALEX ALVARADO	12/05/2025	Regular	0.00	100.00	35304
000974	Cafe Lili Lebanese Grill	12/05/2025	Regular	0.00	2,198.71	35305
0599	ELMER ALVARADO	12/05/2025	Regular	0.00	600.00	35306
000876	CINTAS CORPORATION	12/15/2025	Regular	0.00	826.12	35307
0224	CITY OF HEDWIG VILLAGE	12/15/2025	Regular	0.00	538.77	35308
000975	Doug Turner Plumbing Co.	12/15/2025	Regular	0.00	672.50	35309
000796	ENGIE RESOURCES	12/15/2025	Regular	0.00	6,310.40	35310
000966	Flock Group Inc.	12/15/2025	Regular	0.00	2,500.00	35311
0537	GFL of Texas, LP	12/15/2025	Regular	0.00	44,625.49	35312
000760	GULF COAST COALITION OF CITIES	12/15/2025	Regular	0.00	391.28	35313
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOC	12/15/2025	Regular	0.00	50.00	35314
0034	HOME SECURITY SYSTEMS INC	12/15/2025	Regular	0.00	315.03	35315
000844	LINEBARGER GOGGAN BLAIR & SAMPSON LLP	12/15/2025	Regular	0.00	1,692.57	35316
0051	MEMORIAL VILLAGES POLICE FOUNDATION	12/15/2025	Regular	0.00	1,000.00	35317
000954	Monica Garcia	12/15/2025	Regular	0.00	39.99	35318
0234	TEXAS COMMISSION ON ENVIRONMENTAL QU	12/15/2025	Regular	0.00	100.00	35319
000918	TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	12/15/2025	Regular	0.00	3,213.00	35320
000970	UMD Energy Solutions Corp.	12/15/2025	Regular	0.00	56,350.80	35321
000789	VAN SANT LANDSCAPE MANAGEMENT	12/15/2025	Regular	0.00	3,328.00	35322
0362	VERIZON WIRELESS	12/15/2025	Regular	0.00	58.03	35323
0458	A T & T Phone	12/31/2025	Regular	0.00	874.37	35325
000774	ADAM VOYLES	12/31/2025	Regular	0.00	450.00	35326
0171	CARY M MORAN	12/31/2025	Regular	0.00	960.00	35327
0010	CENTERPOINT ENERGY	12/31/2025	Regular	0.00	142.14	35328
0445	CENTURY CONCRETE CONSTRUCTION INC	12/31/2025	Regular	0.00	18,708.00	35329
000775	CITYLYNX INC	12/31/2025	Regular	0.00	600.00	35330
0012	COBB FENDLEY	12/31/2025	Regular	0.00	12,959.20	35331
000930	Elevated Concrete Solutions LLC	12/31/2025	Regular	0.00	3,260.00	35332
000973	Heather Nelson	12/31/2025	Regular	0.00	450.00	35333
0035	HOUSTON CHRONICLE	12/31/2025	Regular	0.00	1,224.14	35334
000754	JESSICA PIERCE	12/31/2025	Regular	0.00	1,109.48	35335
0053	MEMORIAL VILLAGES WATER AUTHORITY	12/31/2025	Regular	0.00	8,387.60	35336
0065	ODP BUSSINESS SOLUTIONS	12/31/2025	Regular	0.00	165.36	35337
0075	PRIME SOURCE OFFICE SOLUTIONS	12/31/2025	Regular	0.00	172.10	35338
000852	TEXAS MUNICIPAL HUMAN RESOURCES ASSOCI	12/31/2025	Regular	0.00	100.00	35339

Check Report

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
000789	VAN SANT LANDSCAPE MANAGEMENT	12/31/2025	Regular	0.00	9,165.26	35340

Bank Code AP DISB ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	49	0.00	220,091.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	49	49	0.00	220,091.37

Check Report

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS						
0105	VILLAGE FIRE DEPARTMENT	12/01/2025	EFT	0.00	93,412.16	1076
0674	JIM PAPPAS	12/01/2025	Bank Draft	0.00	1,500.00	DFT0000619
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	12/01/2025	Bank Draft	0.00	11,578.80	DFT0000620
000726	PITNEY BOWES (PURCHASE POWER)	12/01/2025	Bank Draft	0.00	268.20	DFT0000621
0647	AFLAC WORLDWIDE HEADQUARTERS	12/01/2025	Bank Draft	0.00	73.26	DFT0000622
000908	PREACTIVE IT SOLUTIONS	12/01/2025	Bank Draft	0.00	1,700.00	DFT0000623
000936	Ozraa Dhanani	12/01/2025	Bank Draft	0.00	1,942.50	DFT0000624
000716	KIRWIN LAW FIRM PLLC	12/05/2025	Bank Draft	0.00	2,160.00	DFT0000625

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	19,222.76
EFT's	1	1	0.00	93,412.16
	8	8	0.00	112,634.92

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	49	0.00	220,091.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	19,222.76
EFT's	1	1	0.00	93,412.16
	57	57	0.00	332,726.29

Fund Summary

Fund	Name	Period	Amount
999	POOL	12/2025	332,726.29
			332,726.29



Kimberly J. Williams, JD
Harris County Purchasing Agent

Email: _____

Re: Contract No. _____

Dear _____:

The contract for _____ expires on _____. **If your company agrees to renew this agreement under the same terms and conditions as the awarded contract**, please **notify** the Purchasing Department, by signing the bottom of this letter and emailing to me at _____@pur.hctx.net. Renewal is subject to using department approval, the Tax Office review of any taxes owed to Harris County and approval by Commissioners Court.

If a response is not received by _____, it will be understood that the renewal is not desired. If you have any questions, please call me at 713-274-4471.

In addition, please provide 1) **an updated certificate of insurance with Harris County listed as additional insured**, and 2) **Form 1295 (Certificate of Interested Parties)** which is to be completed at <https://www.ethics.state.tx.us/filinginfo/1295/>. Please be sure to reference Contract No. _____ in section 3 of the Form. Once completed, please print, sign and return along with the other requested documents.

Signature _____ Date _____

Print Name _____



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve Amendment No. 80 with Cobb Fendley & Associates in the amount of \$160,021.00 for the Fleetway Drive, Teakwood Lane, and Caruthers Lane Reconstruction Project.

EXHIBITS: Amendment No. 80

**CITY OF HUNTERS CREEK VILLAGE
STANDARD AMENDMENT TO
CONSULTANT SERVICES AGREEMENT**

AMENDMENT NO. 80

This Amendment (hereinafter "Amendment") is made between the City of Hunters Creek Village, Texas (hereinafter "City"), and Cobb, Fendley & Associates, Inc. (hereinafter "Consultant") to amend that consultant services (the "Contract") between the City and Consultant for services associated with the City Engineer Contract.

1. Amended Terms. The City and Consultant hereby agree that the Contract is amended as follows:

- A. Add new task order for the **Engineering Services associated with the Fleetway Drive, Teakwood Lane and Caruthers Lane Reconstruction project** in the amount of **\$160,021.00.**
- B. See Attached Exhibit A for Scope of Services for this project.

2. Contract to Remain in Force. Other than the provisions of the Contract expressly amended herein, the Contract shall remain in full force, and its enforceability shall be unaffected by this Amendment.

EXECUTED and EFFECTIVE as of the ____ day of _____, 20__.

CITY OF HUNTERS CREEK VILLAGE

Signature: _____

Name/Title: Honorable Jim Pappas/ Mayor

CONSULTANT

Signature: 

Name/Title: Amber Hurd, P.E., Department Manager, Vice President

Signature: _____

Name/Title: Nicholas Mumme, P.E., Team Lead, Project Manager

EXHIBIT A
SCOPE OF SERVICES & COMPENSATION

Cobb, Fendley & Associates, Inc.
Proposal for Professional Engineering Services for
Fleetway Drive, Teakwood Drive, and Caruthers Lane Reconstruction

Project Limits and Background

The project area is the full length of Fleetway Drive (970 LF), Teakwood Lane (370 LF), and Caruthers Lane (650 LF), for a total of approximately 1,990 linear feet. The project scope for Fleetway Drive will be street reconstruction of the existing reinforced concrete road and widening to 24-feet to meet minimum City design standards. For Caruthers Lane and Teakwood Lane, the project scope will be utilizing partial reclaimed cold recycle with cement stabilization, concrete ribbon curb and widening to 24-feet as well. It is anticipated that some drainage improvements will be needed for each of the streets including resetting of existing culverts, upsizing pipes, inlet addition and replacement, and ditch regrading where necessary. Driveway aprons will be reconstructed to the ROW.

General

Cobb, Fendley & Associates, Inc. (CobbFendley) will provide professional engineering services for the reconstruction of Fleetway Drive, Teakwood Lane, and Caruthers Lane. This includes topographic survey, property research, final design services, and bid phase services.

BASIC SERVICES

CobbFendley will provide the following engineering services as part of its basic services. The specific items of service include:

Topographic Survey

1. Perform a Category 6, Condition II topographical survey of Fleetway Drive, Caruthers Lane, and Teakwood Lane, in accordance with the requirements of the Texas Society of Professional Surveyors to locate existing utilities, appurtenances and pavement and to determine the existing elevations of the street and utility lines which are accessible by manholes and the existing ground elevations within the site.
2. Perform a R.O.W. survey to locate sufficient property corners along the road ROW to establish the existing R.O.W.
3. Perform utility record research and Texas811 request to designate utilities in the area. Field crews will locate the designated markings et by the Texas 811 request. There are no guarantees that utility companies will designate their lines. Any non-tonable utilities will be placed in the drawing based on utility record interpretation. Utility request letters will be sent to private utility companies (AT&T, CPE-Electric, & CPE-Gas).

ROW Survey

1. Perform a ROW Survey to locate property corners along the road ROW's to establish the existing ROW. Survey will be certified to Category 1B, Condition 2 Boundary Survey.

ROW Parcels

1. If determined that ROW needs to be conveyed to the City, separate ROW parcels will be prepared. Parcel documents will be certified to TSPS Category 1A, Condition 2 Boundary Survey.
 - a. Preliminary research has shown this will apply to Caruthers Lane at Lot 9, which is subdivided into 2 lots. If additional areas are identified, an amendment will have to be issued to address.

Final Design:

1. Coordination, data collection and review
 - a. Collect record drawings from utilities.
 - b. Identify any gaps in this data and make arrangements to supplement through other sources, specifically:
 - i. Record Drawings
 - c. Perform preliminary site visits.
 - d. Perform topographic survey.
2. CobbFendley will provide typical sections sheets prepared for the existing and proposed roadway. Typical section information will include:
 - a. Station Limits
 - b. Profile Grade Line Location
 - c. Centerline and Baseline Locations
 - d. Pavement Section
 - e. Pavement Cross Slopes
 - f. Curbs
 - g. Sidewalks
 - h. Green Space (Mow Strips)
3. Identify utility conflicts with private and other public utilities, submit plans to all affected entities and coordinate relocation schedule and efforts.
4. CobbFendley will perform an existing and proposed condition drainage analysis. Drainage areas will be delineated in the existing condition utilizing LiDAR, survey data and as-built plan sets (if available). Detailed impervious cover will be delineated within the ROW and general land use outside the ROW. Time of concentration and peak flows will be calculated based on the Rational Method and City of Houston/Harris County criteria. Existing inlets will be evaluated to determine effectiveness. The existing storm sewer will be evaluated using a steady state analysis to determine if the pipes are sized appropriately for the design storm.

Proposed flows will be calculated using the same inlet locations as the existing condition and updated the impervious cover within the ROW to account for the additional pavement. Inlets will be sized for the design storm event. The proposed flows will be routed through the existing storm sewer to determine if there are increases in flow and if any pipes cannot convey the proposed flow design event.

5. CobbFendley will provide roadway plan and profile drawings. The drawings will consist of a plan view of existing features and proposed improvements.
 - Plan view will include:
 - a. Roadway centerlines and baselines

- b. Pavement edges for all improvements
- c. Lane and pavement width dimensions
- d. Existing utilities and structures
- e. Benchmark and TBM information
- f. Radius callouts
- g. Curb locations
- h. Pavement Details

Profile view will include:

- i. ROW, Existing Centerline of Road, Existing Ditch and Culverts
- j. Existing Utilities
- k. Proposed Ditch Flowline (where applicable)
- l. Proposed Storm Sewer (where applicable)
- m. Proposed Roadway Grade Line

6. Provide construction plan drawing set. Fleetway Drive, Caruthers Lane, and Teakwood Lane will be included in one plan set. If the City decides to bid the projects separately, a separate amendment will have to be prepared for preparation of multiple construction packages.

The plans will include, at a minimum, the following.

- Cover Sheet with Index
- Legend Sheet
- Plan and Profile Sheet
- Traffic Control Plan
- Overall Project Layout
- Existing and Proposed Typical Sections
- Cross Sections
- Driveway Table
- SWPP Plan
- Demolition Plan (may be incorporated into Plan and Profiles)
- General Notes and Details

7. CobbFendley will prepare Storm Water Pollution Prevention Plan (SW3P) sheets and details based on the latest NPDES to minimize the potential impact to receiving waterways.

8. CobbFendley will prepare Traffic Control Plan (TCP) sheets in accordance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD) for Streets and Highways (latest edition).

9. Fully develop engineer's opinion of probable construction cost (OPCC) for each item of work including plan quantities.

Bid Phase Services:

- 1. Provide Notice to Bidders (NTB) to the City and setup a CivCast project bid profile.
- 2. Reproduce and disseminate bid sets to the City and interested bidders

3. Chair pre-bid meeting and attend the Bid Opening
4. Respond in writing to questions from bidders and prepare addenda as necessary.
5. Prepare Engineer's Recommendation of Award Letter.
6. Produce and transmit to selected contractor five (4) sets of project manuals ready for execution with City's Notice of Intent to Award (NOI)
7. It is anticipated that all 3 streets will be bid as one package.

Exclusions for the Scope of Services:

The services described above are the identified **BASIC SERVICES** for this assignment. Other items that may arise during the course of the project that the City may wish to add to the scope of services shall be deemed as **SUPPLEMENTAL ADDITIONAL SERVICES**. CobbFendley shall undertake such supplemental additional services as assigned by the City upon written direction from the City. Examples of such items are as follows:

1. Geotechnical Engineering and Report.
2. TDLR coordination, review or permitting.
3. Urban Forestry Services – Tree Preservation Plan.
4. Public meetings will be considered an additional service and could be provided under a separate proposal.
5. Any other services not specifically included within the description of the Basic Services and Additional Services as described above.
6. Additional ROW Parcel preparation for conveyance beyond what's included in the scope of services (2 parcels assumed).
7. Coordination with property owners for conveyance of ROW.
8. Construction Administration, Management, and Inspection Services
9. Construction Material Testing Services

EXHIBIT B

BASIS OF COMPENSATION

BASIC SERVICES

The Compensation to be paid to CobbFendley for providing the BASIC SERVICES rendered under this agreement shall be based on Lump Sum fees for overall phases of the work as shown below. Reimbursable items and subconsultant invoices will be subject to a 10% administration charge.

A. DESIGN PHASE

- 1. Final Design (Lump Sum) \$113,361
- 2. Topographic Survey (Lump Sum, incl. 10% admin) \$18,150
- 3. ROW Survey (Cat 1B, Condition 2) (Lump Sum, incl. 10% admin) \$10,450
- 4. ROW Parcels (Cat 1A, Condition 2, \$4,730 per tract for 2 tracts) (Lump sum includes 10% admin) \$9,460

B. BID PHASE

- 5. Bid Phase Services (Lump Sum) \$5,000

C. REIMBURSABLE EXPENSES

- 6. Advertising for bidding \$1,100
- 7. Reproduction, mileage, delivery charges, etc. \$2,500

TOTAL, Basic & Additional Services incl. Reimbursables \$160,021

ADDITIONAL SERVICES

The Compensation to be paid to CobbFendley for providing any ADDITIONAL SERVICES under this agreement shall be based on the rate schedule included in the Agreement. Reimbursable items and subconsultant invoices will be subject to a 10% administration charge. Services will be charged according to those personnel directly involved in providing the service, and will be rounded to the nearest half hour.

Lump sum fees will be negotiated for particular, defined assignments at the request of the City. When an occasion arises which the City desires to be covered by a lump sum fee, CobbFendley will negotiate an acceptable fee with the City and prepare an addendum to this Agreement which describes the scope of services to be provided and the fee. The addendum will be effective only after its signature by both parties.

Direct Personnel Expense means salaries and wages paid to CobbFendley's employees plus payroll related costs and benefits such as payroll taxes, worker's compensation, health and retirement benefits, bonuses, sick leave, vacation, and holiday pay applicable hereto. Reimbursable Direct Expenses shall be those costs incurred on or directly for the CLIENT'S project, including but not limited to necessary transportation costs including mileage at the current IRS rate, meals and lodging, laboratory tests and analyses, and printing and binding charges.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve Amendment No. 81 with Cobb Fendley & Associates in the amount of \$23,600.00 for the Ripple Creek Outfall #19 Repair.

EXHIBITS: Amendment No. 81

**CITY OF HUNTERS CREEK VILLAGE
STANDARD AMENDMENT TO
CONSULTANT SERVICES AGREEMENT**

AMENDMENT NO. 81

This Amendment (hereinafter "Amendment") is made between the City of Hunters Creek Village, Texas (hereinafter "City"), and Cobb, Fendley & Associates, Inc. (hereinafter "Consultant") to amend that consultant services (the "Contract") between the City and Consultant for services associated with the City Engineer Contract.

1. Amended Terms. The City and Consultant hereby agree that the Contract is amended as follows:

- A. Add new task order for the **Engineering Services associated with the Ripple Creek Outfall #19 Repair** in the amount of **\$23,600.00**.
- B. See Attached Exhibit A for Scope of Services for this project.

2. Contract to Remain in Force. Other than the provisions of the Contract expressly amended herein, the Contract shall remain in full force, and its enforceability shall be unaffected by this Amendment.

EXECUTED and EFFECTIVE as of the ____ day of _____, 20__.

CITY OF HUNTERS CREEK VILLAGE

Signature: _____

Name/Title: Honorable Jim Pappas/ Mayor

CONSULTANT

Signature:  _____

Name/Title: Stephen L. Byington, P.E., Principal

EXHIBIT A
RIPPLE CREEK OUTFALL NO. 19 REPAIR
SCOPE OF SERVICES

Project Limits and Background

The City of Hunters Creek Village (“the City”) proposes to repair an existing stormwater outfall located along Ripple Creek. The Ripple Creek outfall (HCV Outfall No. 19) originates at an existing drainage swale along the eastern property line of 325 Ripple Creek Drive and extends approximately 120 linear feet southward, discharging into Soldiers Creek. The proposed improvements include the removal and replacement of approximately 120 linear feet of existing 24-inch corrugated metal pipe (CMP), as well as replacement of the existing headwall, manhole, and inlet. Upon completion, the project will provide improved drainage capacity for the contributing area and incorporate erosion protection measures consistent with current design standards.

General

The Scope of Services, as far as practical, describes and identifies those services required to provide civil design, and bid phase services in support of the project effort. Cobb, Fendley & Associates, Inc. (CobbFendley) shall provide those services necessary to complete the project as described herein.

BASIC SERVICES

CobbFendley will provide the following engineering services as part of its basic services. The specific items of service include:

Final Design:

1. Evaluate the existing outfall and develop engineering design plans for the proposed repair based on field data.
2. Prepare 22 x 34 construction drawings illustrating the location and extent of proposed improvements, and develop contract bidding and construction documents, including technical specifications defining construction requirements.
3. Prepare construction details necessary for the installation of the proposed storm sewer pipe, manhole, and inlet structures.
4. Coordinate project plans with applicable utility providers to identify and address potential conflicts.
5. Develop construction-phase stormwater pollution prevention plans (SWPPP) in compliance with applicable regulatory requirements.

Bid Phase Services:

1. Provide Notice to Bidders (NTB) to the City and setup a CivCast project bid profile.
2. Reproduce and disseminate bid sets to the City and interested bidders.
3. Chair pre-bid meeting and attend the Bid Opening.
4. Respond in writing to questions from bidders and prepare addenda as necessary.
5. Prepare Engineer's Recommendation of Award Letter.
6. Produce and transmit to selected contractor five (4) sets of project manuals ready for execution with City's Notice of Intent to Award (NOI).

EXCLUSIONS FROM THE SCOPE OF SERVICES

The services described above are the identified **BASIC SERVICES** for this assignment. Other items that may arise during the course of the project that the City may wish to add to the scope of services shall be deemed as **SUPPLEMENTAL ADDITIONAL SERVICES**. CobbFendley shall undertake such supplemental additional services as assigned by the City upon written direction from the City. Examples of such items are as follows:

1. Topographic Survey
2. Environmental study including USACE permitting or coordination.
3. Detailed hydraulics and hydrology analysis. It is anticipated that the storm sewer will be extended with equivalent size.
4. Geotechnical Engineering and Report
5. Urban Forestry Services – Tree Preservation Plan
6. Landscaping Plan
7. Construction Administration, Management, and Inspection Services
8. Construction Material Testing Services

EXHIBIT B
RIPPLE CREEK OUTFALL NO. 19 REPAIR
COMPENSATION

BASIC SERVICES

The Compensation to be paid to CobbFendley for providing the BASIC SERVICES rendered under this agreement shall be based on Lump sum fees for overall phases of the work as shown below. Reimbursable items and subconsultant invoices will be subject to a 10% administration charge.

A. DESIGN PHASE

1. Construction Design Drawings and Project Manual \$15,000

B. BID PHASE

2. Bid Phase Services..... \$5,000

C. REIMBURSABLE EXPENSES

3. Advertising for Bidding \$1,100

4. Reproduction, mileage, delivery charges, etc. \$2,500

TOTAL, Basic Services incl. Reimbursables..... \$23,600



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to appoint positions on the Zoning Board of Adjustment.

EXHIBITS:

BOA Member Appointments:

Currently.

Brad Klein – Chairman

Steve Pearson – Position 2

Kelly Somoza – Vice Chairman – Position 3

John Braddock – Position 4

Paul Gregory – Position 5

VACANT – Alt. Position 6

Brady Dodson – Alt. Position 7

Arya Majed – Alt. Position 8

VACANT – Alt. Position 9



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 2, 2026, for the purpose of electing three (3) Council Members (Position Nos. 1, 2, and 3); and providing details relating to the holding of the election.

EXHIBITS: Ordinance

ORDINANCE NO. 2026-_____

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, ORDERING THE HOLDING OF A GENERAL ELECTION ON MAY 2, 2026, FOR THE PURPOSE OF ELECTING THREE CITY COUNCIL MEMBERS (POSITIONS NO. 1, 2, and 3), FOR TWO-YEAR TERMS; PROVIDING FOR THE ELECTION TO BE HELD AS A JOINT ELECTION WITH THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT; PROVIDING FOR THE USE OF DIRECT RECORDING VOTING DEVICES; PROVIDING FOR EARLY VOTING HOURS; PROVIDING AN EFFECTIVE DATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. Election Called. A General Municipal Election is called and ordered for May 2, 2026 (the first Saturday in May) (see Exhibit "A" attached hereto); at which election the qualified voters of the City may vote for the purpose of electing the following officials of the City for full two-year terms:

- Councilmember, Position No. 1
- Councilmember, Position No. 2
- Councilmember, Position No. 3

Section 2. Joint Election. The election shall be held as a joint election with the Spring Branch Independent School District. The School District shall conduct the election through a joint election agreement with the City of Hunters Creek Village.

Section 3. Early Voting. The main early voting polling place shall be at the Wayne F. Schaper, Sr. Leadership Center (SBISD Admin Building) Board Room located at 955 Campbell Rd, Houston, Texas 77024; Beginning on April 20, 2026 and continuing through April 28, 2026, the Clerk for Early Voting shall keep the office for early voting by personal appearance open for such purpose from 7:00 o'clock a.m. to 7:00 o'clock p.m. on each weekday which is not a legal state holiday. The Clerk for Early Voting also shall keep the office for early voting by personal appearance open for such purpose on each Saturday, which is not a legal state holiday during the early voting period from 8:00 o'clock a.m. to 12:00 p.m. (noon).

Section 4. Applications for mail-in ballots. Applications for ballots for voting by mail may be submitted to the Clerk for Early Voting (telephone number: 713-251-2217) by mail or common or contract carrier at Post Office Box 19432, Houston, Texas 77224-9432, by telephonic facsimile machine at (713) 251-9188 or by electronic transmission of a scanned application containing an original signature to the following email address: Jennifer.maynard@springbranchisd.com. Applications for ballots by mail must be received

no later than April 20th, 2026, by 5:00 p.m. <https://www.springbranchisd.com/about/board-of-trustees/elections/current-elections>.

Section 5. Polling place and voting hours on election day. The present boundaries of the City shall constitute one election precinct. The polls shall be open for voting on Election Day from 7:00 a.m. to 7:00 p.m. at the following polling place.

ELECTION DAY POLLING PLACE

Spring Branch Middle School
1000 North Piney Point Road
Houston, Texas 77024

Section 6. Election Officers. The official Election Judge, Alternate Judge, and election clerks shall be appointed by and paid by the Spring Branch Independent School District.

Section 7. Voting System. Electronic voting system shall be used for voting at the election polling places, and electronic counting devices and equipment shall be used for counting the ballots at the election.

Section 8. Early Voting Ballot Board. An Early Voting Ballot Board is hereby created to canvass the early votes cast by mail and by personal appearance. Spring Branch Independent School District shall appoint the members of the Board as provided in the Texas Election Code, Chapter 87, Subchapter A.

Section 9. Election Notices and Return. The Mayor is authorized to sign an Order of Election and a Notice of Election on behalf of the City Council as prescribed by the State of Texas. The Notice of Election shall be published in accordance with the provisions of the Texas Election Code.

Section 10. Severability. Should any part, section, subsection, paragraph, sentence, clause, or phrase contained in this ordinance be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this ordinance, but in all respects shall remain in full force and effect.

Section 11. Effective Date. This ordinance shall be effective immediately upon adoption.

PASSED, APPROVED, AND ADOPTED this ____ day of January 2026.

Jim Pappas
Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

Address (Dirección)

City (Ciudad) Zip Code (Código Postal)

Telephone Number (Número de teléfono)

Email Address (Dirección de Correo Electrónico)

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____.
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____.
(date)(fecha)

Issued this _____ day of _____, 20____.
(day) (month) (year)

(Emitida este día _____ de _____, 20____.)
(día) (mes) (año)

Signature of Mayor (Firma del Alcalde)



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to adopt a resolution of the City of Hunters Creek Village, Texas, confirming that the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject.

EXHIBITS: Resolution & Investment Policy

RESOLUTION NO. 2026-01

A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, CONFIRMING THAT THE CITY COUNCIL HAS REVIEWED THE CITY'S CURRENT INVESTMENT POLICY AND INVESTMENT STRATEGIES AND HAS AMENDED THIS POLICY AS NECESSARY.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The City Council, acting under authority of the Public Funds Investment Act, Chapter 2256 of the Texas Government Code and in compliance with the requirements of § 2256.005 has adopted a written investment policy (the "Investment Policy") regarding the investment of its funds and funds under its control, a copy of which is attached to this resolution as Exhibit "A".

Section 2. The City Council has considered the recommendations of the City Treasurer and others and has concluded that the Investment Policy attached as Exhibit A, as amended, is adequate to protect the City's interests and govern the investment activities for all funds of the City and is hereby adopted.

PASSED, APPROVED, AND RESOLVED this ____ day of January 2026.

Jim Pappas
Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

Exhibit "A"

CITY OF HUNTERS CREEK VILLAGE INVESTMENT POLICY

SECTION I. - POLICY

It is the policy of the City of Hunters Creek Village (the "City") that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue of City funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of sufficient liquidity to meet operating needs
- Public trust from prudent investment activities
- Optimization of interest earnings on the portfolio

SECTION II. – PURPOSE

The purpose of this investment policy is to comply with Chapters 2256 and 2257 of the Government Code ("Public Funds Investment Act" and "Public Funds Collateral Act), which requires the City to adopt a written policy regarding the investment and deposit of its funds and funds under its control. This Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

SECTION III. - SCOPE

This Investment Policy shall govern the investment and deposit of all financial assets of the City, except those listed in Section 2256.004 of the Public Funds Investment Act. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Capital Projects Funds
- Enterprise Funds
- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately

- Any new fund created by the City, unless specifically exempted from this Policy by City Council or by law.

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs and pension programs.

SECTION IV. INVESTMENT OBJECTIVES

The City shall manage and invest its cash with four primary objectives, listed in order of priority: safety, liquidity, public trust, and yield, expressed as optimization of interest earnings. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety [PFIA 2256.005(b)(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk - The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - Limiting investments to the safest types of investments
 - Pre-qualifying the financial institutions and broker/dealers with which the City will do business
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

- Interest Rate Risk - The City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
 - Investing operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
 - Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity [PFIA 2256.005(b)(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same-day liquidity. In addition, a portion of the portfolio will consist of securities with active secondary or resale markets.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

SECTION V. - RESPONSIBILITY AND CONTROL

Delegation of Authority [PFIA 2256.005(f)]

In accordance with the Public Funds Investment Act, the City Council designates the Mayor and the Treasurer as the City's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the City. No person may engage in an investment transaction or the management of the City funds except as provided under the terms of this Investment Policy as approved by the Council. The investment authority granted to the investing officers is effective until rescinded by the Council.

Quality and Capability of Investment Management [PFIA 2256.005(f)]

The City shall provide periodic training in investments for the designated investment officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [PFIA 2256.008]

In accordance with the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every two years and shall receive not less than 10 hours of instruction relating to investment responsibilities, unless the City invests municipal funds only in interest-bearing deposit accounts or certificates of deposit. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source approved by Council. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom the City may engage in an investment transaction.

Internal Controls

The City Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the City Treasurer shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion.
- Separation of transactions authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Clear delegation of authority to subordinate staff members
- Written confirmation for telephone (voice) transactions for investments and wire transfers
- Development of a wire transfer agreement with the depository bank or third-party custodian.

Prudence [PFIA 2256.006]

The standard of prudence to be applied by the Investment Officer shall be the "prudent investor rule". This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in

the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved investment policy of the City.

Indemnification

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [PFIA 2256.005(i)]

Officials and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officials shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

SECTION VI. - SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

To meet the investment objectives of the City, the maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.

- Cash flow needs of the City require that the investment be liquidated.

Investments [PFIA 2256.005(b)(4)(A)]

City funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of City funds in any instrument or security not authorized for investment under the Act is prohibited. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

Certifications from Sellers of Investments [PFIA 2256.005(k)]

The investment officer shall present this policy to any business organization offering to enter into an investment transaction with the City and obtain from such business organization a policy certificate in form acceptable to the City; provided, however, that no certificate is required from a business organization that the City has not employed to use discretionary investment authority. Provided, further, an investment pool used by the City shall provide to the City the pool's policy regarding holding deposits in cash.

I. Authorized [PFIA 2256.009(a)]

The following investments are permitted by this policy:

1. U.S. Government obligations, U.S. Government Agency obligations and U.S. Government instrumentality obligations.
2. Certificates of Deposit 1) issued by a depository institution that has its main office or a branch office in Texas, 2) backed by full FDIC, and 3) collateralized as required by Chapter 2257 of the Public Funds Collateral Act.
3. Certificates of Deposit other than those in item 2 above, provided that: 1) the funds are invested through a broker that has its main office or a branch office in Texas and is selected from the list of authorized brokers adopted by the City or a depository institution that has its main office or a branch office in Texas and is selected by the City; 2) the broker or the depository institution arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located; 3) the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and 4) the City appoints an entity authorized by Section 2256.010(b) of the Public Funds Investment Act as custodian with respect to the certificates of deposit issued for the account of the City.
4. Savings and loan association deposits (backed by FSLIC).
5. Money Market Mutual Funds that are 1) registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) rated AAA by at least one nationally recognized rating service, and 4) seek to maintain a net asset value of \$1.00 per share.

6. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, 3) seek to maintain a \$1.00 net asset value, and 4) are authorized by resolution or ordinance by the City Council.

7. Any other investment authorized by Section 2256.009(a) of the Public Funds Investment Act; provided, however, that any investments of municipal funds other than investments identified in items 1-6 above: (i) are managed by a professional investment manager under contract with the City to manage these investments; and (ii) are invested in accordance with the requirements of the Public Funds Investment Act and this Policy.

All prudent measures will be taken to liquidate an investment that is downgraded to 1 less than the required minimum rating. The use of Derivatives is prohibited. (PFIA 2256.021)

II. Solicitation of Bids for Certificates of Deposit

Bids for certificates of deposit may be solicited orally, in writing, electronically, or in any combination of these methods.

III. Not Authorized [PFIA 2256.009(b)(1-4)]

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

SECTION VII. - INVESTMENT PARAMETERS

Maximum Maturities [PFIA 2256.005(b)(4)(B)]

The longer the maturity of the investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in short-term securities in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than two (2) years from the date of purchase.

The maximum maturity for such an investment shall be determined in accordance with project cash flow projections and the requirements of the governing bond ordinance.

The composite portfolio of the City will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security and investment fund of the City. [PFIA 2256.005(b)(4)(C)]

Diversification [PFIA 2256.005(b)(3)]

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- Limiting investment in investments that have higher credit risks,
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs) and money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by investment type, are established for the City's total portfolio:

<u>INVESTMENT TYPE</u>	<u>MAXIMUM INVESTMENT AMOUNT</u>
U. S. Treasury Securities	100%
U. S. Agencies	85%
Certificates of Deposit & Money Market Savings	100%
Accounts Money Market Mutual Funds	50%
Local Government Investment Pools	100%

SECTION VIII. - SELECTION OF BANKS AND DEALERS

Depository

At least every five (5) years a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository shall be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form.
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers [PFIA 2256.025]

The City shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the City. Those firms that request to become qualified bidders for securities transactions will be required to provide: 1) a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation; and 2) a certification stating the firm has received, read and understood the City's investment policy and agrees to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment pools or investment management firms under contract with the City to invest or manage the City's investment portfolio must sign a certification acknowledging that the organization has received and reviewed the City's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy. [PFIA 2256.005(k-1)]

Competitive Bids

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for: a) transactions with money market mutual funds and local government investment pools and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

Delivery vs. Payment [PFIA 2256.005(b)(4)(E)]

Securities shall be purchased using the delivery vs. payment method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

SECTION IX. - SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure the City's deposit accounts. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral pledged to secure deposits will be held by a third-party custodian approved by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, or a third-party custodian in an institution that is so designated or approved by the City.

Collateral Policy [PFCA 2257.023]

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less any amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with whom the City has a current custodial agreement. The Mayor, with approval of the City Council, is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least quarterly to assure that the market value of the pledged securities is adequate.

Collateral Defined

The City shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities.
- Direct obligations of the state of Texas or its agencies and instrumentalities.

- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less.
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A.

Subject to Audit

All collateral shall be subject to inspection and audit by the Treasurer or the City's independent auditors.

SECTION X. - PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. The City's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U. S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days.

SECTION XI. - REPORTING [PFIA 2256.023]

Methods

The Treasurer shall prepare an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principles. This summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.

- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period.
- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of the City's investment portfolio with state law and the investment strategy and policy approved by the City Council.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [PFIA 2256.023(d)].

Monitoring Market Value [PFIA 2256.005(b)(4)CD]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

SECTION XII. - INVESTMENT POLICY ADOPTION [PFIA 2256.005(e)]

The City's investment policy shall be adopted by resolution of the City Council. It is the City's intent to comply with state laws and regulations. The City's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City. The Council shall adopt a resolution stating that it has reviewed the policy and investment strategies annually, approving any changes or modifications.

[EXAMPLE]
TEXAS PUBLIC FUNDS INVESTMENT ACT
CERTIFICATION BY BUSINESS
ORGANIZATION

This certification is executed on behalf of the City of Hunters Creek Village (the investor) and (Business Organization) pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the Act) in connection with investment transactions conducted between the Investor and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code, and
2. The Qualified Representative of the Business Organization has received and reviewed the City of Hunters Creek Village Investment Policy furnished by the Investor, and
3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the Investor that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the Business Organization has accepted discretionary investment authority.

DATED this the _____ day of _____

Signature of Qualified Representative

Title

Business Organization

Address

Address

[EXAMPLE}
LIST OF QUALIFIED
BROKERS
AUTHORIZED TO ENGAGE IN INVESTMENT
TRANSACTIONS WITH THE CITY OF HUNTERS CREEK
VILLAGE

- 1.
- 2.
- 3.
- 4.
- 5.

The above list of broker/dealers and financial institutions were approved by the City Council at a regular meeting, and are qualified to engage in investment transactions with the City of Hunters Creek Village, as required by the Texas Public Funds Investment Act, Chapter 2256.025.

Name: _____, Investment Officer

Date: _____



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action regarding the City's 2026 Arbor Day program.
EXHIBITS: Arbor Day Flyer & Key Dates



Arbor Day 2026



AGAIN, THIS YEAR: 2-FOR-1 CITY BEAUTIFICATION SPECIAL — SEE BELOW FOR DETAILS

Celebrate Arbor Day 2026 by planting a new tree (or several new trees) at your home. We are continuing to see the result of drought conditions in recent years, diminishing the City's tree canopy in the City's right-of-ways and on private property. Once again, the City of Hunters Creek Village will sponsor an annual Arbor Day tree planting program to encourage planting new trees within our City as part of the continuing effort to maintain and restore the ambiance and benefits of our forest-like environment.

Working together, we can restore and maintain the trademark tree environment that makes our neighborhood unique and attractive. Residents are encouraged to plant new trees at their homes. If you want to participate, but do not have a place for a new tree, please send your check to the City with a note to that effect, and a tree will be planted in Hunters Creek on your behalf.

Again, this year, Bill Bownds Nursery has made tree planting easy for all residents. Bill Bownds Nursery will plant a 15-gallon tree of your choice from the selection offered on the list for \$245.00 in your yard and will guarantee the tree(s) for a year. If you prefer to plant your new tree(s) yourself, the cost is only \$145.00. Planting instructions will be provided when your tree(s) is delivered. Planting and delivery, depending on the weather, is planned to begin towards the end of March 2026. There may be limited species available, so please get your order in as soon as possible.

2-FOR-1 CITY BEAUTIFICATION SPECIAL: (Again this Year.) For each tree (up to 5) purchased by a resident, upon the resident's request, the City will plant an additional tree in the City right-of-way adjoining the resident's property or on other City property selected by the resident in consultation with City staff. Quantities of 2-for-1 City trees are limited (eligibility will be based on postmark/time of hand-delivery of each fully paid order received).

Please mail or hand-deliver your completed Arbor Day Tree Order Form to City Hall by **Friday, March 6th, 2026, by 4:00 p.m.**, together with your check. **Checks should be made out to Bill Bownds Nursery.** Sales tax is included.

Should you have any questions, please call City Hall at 713-465-2150.

City of Hunters Creek Village
#1 Hunters Creek Place
Hunters Creek Village, Texas 77024



Arbor Day 2026 Tree Order Form



Check box(s)

- Yes, I want to plant trees in my yard!**
- Yes, for each tree (up to 5) I purchase, I want the City to plant an additional tree on the City right-of-way/City property that is adjoining my property (Please contact City staff to consult regarding details.)**

Name _____ Cellphone _____

Signature _____

Address _____

(Where the resident's own tree(s) are to be planted)

E-mail _____

Species <small>**Subject to availability</small>	Description	Delivered only @ \$145.00	Delivered & Planted @ \$245.00
Cedar Elm	Large, native to the area		
Bur Oak	Deciduous with rough bark		
Drummond Red Maple	Upright, deciduous, rounded crown		
Live Oak	Large spreading evergreen		
Loblolly Pine	Tall, fast-growing evergreen		
Shumard Red Oak	Large with fall color		
Nuttall Red Oak	Tall, rounded with fall color		
Bald Cypress	Large, deciduous conifer with an inverted cone shape.		
Overcup Oak	Large, deciduous tree with a rounded crown.		
Totals	_____		

My check for \$_____ payable to **Bill Bownds Nursery** is enclosed.

A clear planting area (no stumps) is required for trees planted with this order.
Residents desiring to plant trees larger than 15 gallons should contact Bill Bownds Nursery directly at 281-277-2033.

Please return this Order Form and your check to:

Attn: Arbor Day 2026
City of Hunters Creek Village
#1 Hunters Creek Place,
Hunters Creek Village, TX 77024

no later than Friday, March 6th, 2026.

2026 ARBOR DAY KEY DATES

Tuesday 1/27	Council Meeting
Thursday 2/5	Send v-link announcement (with flyer/form attached)
Thursday 2/12	Send v-link reminder (with flyer/form attached)
Monday 2/23	Send v-link final reminder (with flyer/form attached)
Tuesday 2/24	Council Meeting
Friday 3/6	Deadline for receipt of forms



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve an ordinance naming the Houston Chronicle as the City's Official Newspaper.
EXHIBITS: Ordinance

ORDINANCE NO. 2026-

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE,
TEXAS; DESIGNATING AN OFFICIAL NEWSPAPER FOR THE CITY;
REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN
CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

* * * * *

WHEREAS, the City Council of the City of Hunters Creek Village, Texas is required to designate an official newspaper for the City;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The City designates and contracts with the Houston Chronicle as its official newspaper.

Section 2. Repeal. Any ordinances or any part of an ordinance in conflict herewith shall be and is hereby repealed only to the extent of such conflict.

Section 3. Severability. In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED and ADOPTED this the ____ day of January 2026.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to amend the Fee Agreement with Kirwin Law Firm for legal services.

EXHIBITS:

Exhibit "A"
KIRWIN LAW FIRM, PLLC
TIMOTHY B. KIRWIN



HOURLY FEE ENGAGEMENT AGREEMENT

LAW FIRM RETAINED: The Client, City of Hunters Creek Village, Texas, (hereinafter referred to as "Client"), hereby agrees to retain and does retain the KIRWIN LAW FIRM, PLLC (hereinafter referred to as the "Firm"). The Firm agrees to provide legal services to the Client, in connection with the following legal matters: City Attorney and Chief Legal Officer services.

The Firm agrees to perform legal services which, in the exercise of its professional judgment, it deems necessary and appropriate to represent the Client's interest in such legal matters. The Firm will consult with Client regarding legal matters and keep Client informed as to developments which it considers significant. The Firm reserves the right to assign lawyers and other personnel of its choice to perform legal services, to hire experts it deems necessary, to engage in discovery it thinks desirable, and in all ways determine the conduct of any legal issue and case. The Client will promptly respond to requests for assistance and information.

NO GUARANTEED OUTCOME: The Client understands that the Firm has made no representations concerning the successful outcome of any claim, demand, lawsuit, hearing, negotiation, motion, appeal, administrative proceeding, mediation, arbitration, settlement, or other similar contested or uncontested matter or matters nor has Firm guaranteed any result or outcome. The Firm has not guaranteed that it will obtain reimbursement to the Client of any of its costs or expenses, including but not limited to court costs or attorney fees, resulting from representation hereunder.

HOURLY FEE ARRANGEMENT: The Firm will bill the Client directly on a monthly basis. The invoices shall be paid no later than forty-five (45) days after receipt. No retainer will be required upon execution of this agreement. The Client is to pay and be responsible for paying all costs, taxes, and expenses related to the Firm's efforts on the Client's behalf, if applicable.

Firm rates: \$250.00/hour for general legal services, prosecution services, and litigation; \$90.00 for paralegal. I guarantee these rates for 1 year. Timothy Kirwin may use other attorneys to work on Client matters at the sole discretion of Timothy Kirwin. The rates of other attorneys may be different than those of Timothy Kirwin.

IOLTA DISCLOSURE: You are hereby notified that all funds deposited in the Firm trust account, including your funds, draw interest. That interest is paid by the depository to the Texas Equal Access to Justice Foundation under orders of the Texas Supreme Court. This Firm receives none of the interest so earned and receives no benefit from the Foundation except those benefits that all Texas citizens receive as a result of the services rendered by the Foundation.

ATTORNEY'S OBLIGATION TO THE COURT SYSTEM: Pursuant to Section 9.001 et seq. of the Texas Civil Practice & Remedies Code and Rule 13 of the Texas Rules of Civil Procedure,

9211 Campbell Road, Houston, Texas 77080
Tele: (281) 810-2617 Fax: (713) 510-1805

the signature of an attorney on any pleading or pleadings, motion or other paper means that to the best of the attorney's knowledge, information and belief, formed after reasonable inquiry, that such instrument is not groundless nor brought in bad faith, nor brought for the purpose of harassment. The rule further provides that an attorney or a party who brings a fictitious suit as an experiment to get an opinion of the court or files any fictitious pleading in a cause for such a purpose or makes statements in pleadings which they know to be groundless and false for the purpose of securing a delay of the trial of the cause shall be guilty of a contempt of the court. "Groundless" for the purpose of Rule 13 means that there is no basis in law or fact and not warranted by good faith argument for the extension, modification, or reversal of existing law. Rule 11 of the Federal Rules of Civil Procedure is a similar rule.

In light of Section 9.001 et seq. of the Texas Civil Practice & Remedies Code, Rule 13 of the Texas Rules of Civil Procedure and Rule 11 of the Federal Rules of Civil Procedure, the Client agrees that the Firm will not advance any spurious claims of fact or law in the advancement of the claim covered by this agreement. In the event of a conflict between the Firm and Client as to whether a proposed course of action violates or purports to violate these rules, resolution of that conflict shall be solely vested in the Firm. If the Client persists, at any time, in advancing a spurious claim of fact, the Firm may treat this contract as breached, may withdraw from the representation, may withdraw from any litigation, and shall be entitled to whatever rights that the Firm would otherwise have for breach of contract.

The State Bar Act, effective September 1, 1991, requires all attorneys practicing law in Texas to notify their clients of the existence of the grievance process. The State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar Office of General Counsel will provide you with information about how to file a complaint. For more information, you may call 1-800-932-1900. This is a toll-free telephone call.

TERMINATION: The Firm may terminate the representation of the Client at any time providing written notice from Firm to the Client of such termination. The Client may terminate the Firm in accordance with Texas Local Government Code, Section 22.077. The Firm has the right for immediate reimbursement for any costs outstanding. Any monies on deposit or in trust held on behalf of the Client will be refunded to the Client upon the termination less any costs, invoices, or unbilled time.

SEVERABILITY: In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

SIGNED the _____ day of January 2026.

KIRWIN LAW FIRM, PLLC

9211 Campbell Road, Houston, Texas 77080
Tele: (281) 810-2617 Fax: (713) 510-1805

By: _____
For the Firm

ACCEPTED AND AGREED this _____ day of _____, 2026.

CLIENT: City of Hunters Creek Village, Texas

By: _____
Mayor, Jim Pappas



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve an extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle.

EXHIBITS:

Original Expiration Date: 07/13/2024

8 Month Extension Granted on 06/25/2024 [Expiration Date: 03/13/2025]

6 Month Extension Granted on 04/22/2025

Permit Expired on 10/13/2025



New Residence

City of Hunters Creek Village
#1 Hunters Creek Place
Hunters Creek Village, Texas 77024
Phone: 713-465-2150 Fax: 713-465-8357

WORK HOURS

Monday - Friday 8:00am - 7:00pm Saturday 9:00am - 6:00pm
NO WORK SUNDAY or HOLIDAYS

In case of emergency call - 713-465-2150

The application hereby certifies that all provisions of the building laws, codes, and ordinances will be complied with in any Construction, alteration, remodel, or repair, specified on the plot plan, and detailed construction drawings.

JOB ADDRESS: 215 Bryn Mawr Circle
CONTRACTOR: Corbel Custom Homes, Inc.
Valuation of Work: 1790250.00
Describe Work: NEW RESIDENCE - New Single Family Residence [8757 sqft] [Expiration Date: 03/13/2025]

Total Fees: 17514.00

Provide Contractor's Phone Number; 713 461 6864 **then,**
MARK THE INSPECTION below with the date you are wanting & email
(inspections@cityofhunterscreek.com), fax or walk-in by 2:00PM, the day before the
desired inspection date

Inspections								
S	InspType	R	F	Status	ReqDate	InspDate	InspId	InspDist
1	FD-Piers			Pass	7/14/2022	7/14/2022	BBG	
1	Foundation			Pass	8/5/2022	8/5/2022	BBG	
2	H-Strap			Pass	3/28/2023	3/28/2023	BBG	
3	Frame			Pass	9/26/2023	9/26/2023	BBG	
4	Insulation			Pass	10/9/2023	10/9/2023	BBG	
5	Plt Final							

CITY USE ONLY!

This permit becomes null and void if work of construction authorized in not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. This permit is valid for two years.

I hereby certify that i have read and examined the application and know the same to be true and correct. All provisions of Law and Ordinances governing this type of work will be compiled with whether specified herein of not. The granting of a permit deos not presume to give authority to violate or cancel the provisions of any other state of local law regulating construction or the performance of construction.

Approved _____	April 9, 2025	_____	April 9, 2025
Permit Officer	Date	Signature of contractor/authorized agent/owner	Date



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: January 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve an extension for New Residence Permit 202300332 at 311 Hunters Trail Street.

EXHIBITS:

Permit Expired on 11/29/2025

Issued Date: 11/29/2023



No. 202300932

New Residence

City of Hunters Creek Village
#1 Hunters Creek Place
Hunters Creek Village, Texas 77024
Phone: 713-465-2150 Fax: 713-465-8357

WORK HOURS

Monday - Friday 8:00am - 7:00pm Saturday 9:00am - 6:00pm
NO WORK SUNDAY or HOLIDAYS

In case of emergency call - 713-465-2150

The application hereby certifies that all provisions of the building laws, codes, and ordinances will be complied with in any Construction, alteration, remodel, or repair, specified on the plot plan, and detailed construction drawings.

JOB ADDRESS: 311 Hunters Trail St

CONTRACTOR: Thompson Custom Homes

Valuation of Work: 1820000.00

Describe Work: NEW RESIDENCE - New Single Family Construction [5852 sqft]

Total Fees: 7022.40

Provide Contractor's Phone Number: 832-327-0197 then,
MARK THE APPROPRIATE INSPECTION below with the date you are requesting & email
(inspections@cityofhunterscreek.com), fax or walk-in by 2:00PM, the day before the
desired inspection date.

Inspections

S	InspType	R	F	Status	ReqDate	InspDate	InspId	InspDist
1	FD-Piers							
1	Foundation							
2	H-Strap							
3	Frame							
4	Insulation							
5	Bld-Final		Y					

This permit becomes null and void if work of construction authorized in not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. This permit is valid for two years.

I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of Law and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Approved

Permit Officer

November 29, 2023

Date

Signature of contractor/authorized agent/owner

November 29, 2023

Date

CONTINUED FOR COPY