

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
January 27, 2026**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, January 27, 2026, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

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Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	Tim Kirwin
	City Engineer:	Nick Mumme
	Building Official:	Henry Rivas
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

**With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.**

- B. **Ken Spalding led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**No comments.**

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, presented this report.**

3. Fire Commissioner Monthly Report – **Brian Croft, Fire Chief, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Nick Mumme, City Engineer, presented this report.**
6. City Administrator Report – **No report.**
7. Mayor and Council Reports and Comments – **No report.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on December 9, 2025.
2. Approval of the Cash Disbursement Journal for December 2025.
3. Approval of the agreement with Harris County Sheriff's Office for housing city prisoners effective January 1st, 2026.

**Councilmember Cowell made a motion to approve the consent agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

F. REGULAR AGENDA

1. Discussion and possible action to approve Amendment No. 80 with Cobb Fendley & Associates in the amount of \$160,021.00 for the Fleetway Drive, Teakwood Lane, and Caruthers Lane Reconstruction Project.

***Item taken out of order.***

**Councilmember Cowell made a motion to approve Amendment No. 80 with Cobb Fendley & Associates in the amount of \$160,021.00 for the Fleetway Drive, Teakwood Lane, and Caruthers Lane Reconstruction Project. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

2. Discussion and possible action to approve Amendment No. 81 with Cobb Fendley & Associates in the amount of \$23,600.00 for the Ripple Creek Outfall #19 Repair.

*Item taken out of order.*

**Councilmember Cowell made a motion to approve Amendment No. 81 with Cobb Fendley & Associates in the amount of \$23,600.00 for the Ripple Creek Outfall #19 Repair. Councilmember Sapien seconded the motion, and the motion was carried unanimously.**

3. Discussion and possible action to appoint positions on the Zoning Board of Adjustment.

**Councilmember Cowell made a motion to appoint Chris Knop to Alternate Position #6 on the Zoning Board of Adjustment. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

4. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 2, 2026, for the purpose of electing three (3) Council Members (Position Nos. 1, 2, and 3); and providing details relating to the holding of the election.

**Councilmember Marks made a motion to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 2, 2026, for the purpose of electing three (3) Council Members (Position Nos. 1, 2, and 3); and providing details relating to the holding of the election. Councilmember Cowell seconded the motion, and the motion was carried unanimously.**

5. Discussion and possible action to adopt a resolution of the City of Hunters Creek Village, Texas, confirming that the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject.

**Councilmember Cowell made a motion to adopt a resolution of the City of Hunters Creek Village, Texas, confirming that the City Council has reviewed the City's Investment Policy and investment strategies; and making other provisions related to the subject. Councilmember Knox seconded the motion, and the motion was carried unanimously.**

6. Discussion and possible action regarding the City's 2026 Arbor Day program.

**Councilmember Cowell made a motion to approve the City's 2026 Arbor Day program. Councilmember Marks seconded the motion, and the motion was carried unanimously.**

7. Discussion and possible action to approve an ordinance naming the Houston Chronicle as the City's Official Newspaper.

**Councilmember Marks made a motion to approve an ordinance naming the Houston Chronicle as the City's Official Newspaper. Councilmember Sapien seconded the motion, and the motion was carried unanimously.**

8. Discussion and possible action to amend the Fee Agreement with Kirwin Law Firm for legal services.

**Councilmember Sapien made a motion to amend the Fee Agreement with Kirwin Law Firm for legal services. Councilmember Carlton seconded the motion, and the motion was carried unanimously.**

9. Discussion and possible action to approve an extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle.

***Item taken out of order.***

**Councilmember Knox made a motion to approve a 7-month extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle. Councilmember Sapien seconded the motion, and the motion was carried unanimously.**

10. Discussion and possible action to approve an extension for New Residence Permit 202300332 at 311 Hunters Trail Street.

***Item taken out of order.***

**Councilmember Carlton made a motion to approve a 3-month extension for New Residence Permit 202300332 at 311 Hunters Trail Street. Councilmember Marks seconded the motion, and the motion was carried unanimously.**


- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- J. ADJOURNMENT

**At 7:05 p.m., Councilmember Carlton made a motion to adjourn. Councilmember Cowell seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:05 p.m.**

These minutes were approved on the 24th day of February 2026.

  
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Jim Pappas, Mayor

ATTEST:

  
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Tom Fullen, City Administrator  
Acting City Secretary

