

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
February 24, 2026**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, February 24, 2026, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	Tim Kirwin
	City Engineer:	Nick Mumme
	Building Official:	Henry Rivas
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

- B. **Ken Spalding led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Brooke Hamilton, Police Commissioner, presented this report.**

AGENDA ITEMS

1. Discussion and possible action to accept the 2025 Racial Profiling Data and Report from the Memorial Village Police Department.

Councilmember Marks made a motion to accept the 2025 Racial Profiling Data and Report from the Memorial Village Police Department. Councilmember Knox seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to approve Amendment 2025-03 to the Memorial Village Police Department 2025 Budget to reclassify budget line items, which will not result in additional assessments to the City.

Councilmember Marks made a motion to approve Amendment 2025-03 to the Memorial Village Police Department 2025 Budget to reclassify budget line items, which will not result in additional assessments to the City. Councilmember Knox seconded the motion, and the motion was carried unanimously.

3. Fire Commissioner Monthly Report – Rob Adams, Fire Commissioner, presented this report. [*This item was taken out of order.*]

AGENDA ITEMS

3. Discussion and possible action to approve Amendment 2026-01 to the Village Fire Department 2026 Budget to fund a blocker apparatus and rescue boat, which will not result in additional assessments to the City.

This item was taken out of order.

Councilmember Sapien made a motion to approve Amendment 2026-01 to the Village Fire Department 2026 Budget to fund a blocker apparatus and rescue boat, which will not result in additional assessments to the City. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

4. Building Official Monthly Report – Henry Rivas, City Building Official, presented this report.
5. City Engineer Monthly Report – Nick Mumme, City Engineer, presented this report.

6. City Administrator Report – **No report.**
7. Mayor and Council Reports and Comments – **Mayor Pappas reported on the Memorial Drive reconstruction starting.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on January 27, 2026.
2. Approval of the Cash Disbursement Journal for January 2026.
3. Approval of the 4th Quarterly Investment Report for 2025.
4. Approval of the renewal agreement with TX BBG Consulting/SAFEbuilt for building construction inspections.
5. Approval to donate the bee hives to the POC Community Garden Club.

Councilmember Knox made a motion to approve the consent agenda. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

F. REGULAR AGENDA

4. Discussion and possible action to approve an extension for New Residence Permit 202400097 at 282 Bryn Mawr Circle.

Councilmember Marks made a motion to approve a 1-month extension for New Residence Permit 202400097 at 282 Bryn Mawr Circle. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Councilmember Positions nos. 1, 2, and 3 are duly elected; cancelling the May 2, 2026, General Municipal Election; and containing other provisions relating to the subject.

Councilmember Carlton made a motion to adopt an ordinance of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Councilmember Positions nos. 1, 2, and 3 are duly elected; cancelling the May 2, 2026, General Municipal Election; and containing other provisions relating to the subject. Councilmember Knox seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to appoint member(s) to the Zoning Board of Adjustment.

Councilmember Carlton made a motion to appoint Matt Strange to an Alternate Position No. 9 to the Zoning Board of Adjustment. Councilmember Knox seconded the motion, and the motion was carried unanimously.

7. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, amending the City's 2025 budget to adjust individual line items to reflect actual expenditures, providing for severability, and containing other provisions relating to the subject.

Councilmember Sapien made a motion to approve an ordinance of the City of Hunters Creek Village, Texas, amending the City's 2025 budget to adjust individual line items to reflect actual expenditures, providing for severability, and containing other provisions relating to the subject. Councilmember Marks seconded the motion, and the motion was carried unanimously.

8. Discussion and possible action to approve Change Order #2 (Close Out) to the contract with UMD Construction in the amount of \$(4,692.00) for the Voss Road Panel Replacement Project.

Councilmember Cowell made a motion to approve Change Order #2 (Close Out) to the contract with UMD Construction in the amount of \$(4,692.00) for the Voss Road Panel Replacement Project. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

9. Discussion and possible action to adopt a resolution suspending CenterPoint Energy's 2026 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days.

Councilmember Cowell made a motion to adopt a resolution suspending CenterPoint Energy's 2026 Annual Gas Reliability Infrastructure Program ("GRIP") rate adjustment for 45 days. Councilmember Knox seconded the motion, and the motion was carried unanimously.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the

authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 6:48 p.m., the mayor announced that the City Council was recessing into closed executive session under Chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

1. Sec. 551.071. CONSULTATION WITH ATTORNEY; CLOSED MEETING. The City will meet in closed session to seek the advice of its attorney about pending or contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, being 551 of the Texas Government Code.

- Bone Segovia Ramirez and Marvine Hernandez v. City of Hunters Creek Village (Cause No 2025-68053); In the District Court, Harris County, Texas, 333rd Judicial District.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 7:00 p.m. No action was taken after the executive session.

J. ADJOURNMENT

At 7:01 p.m., Councilmember Marks made a motion to adjourn. Councilmember Sapien seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:01 p.m.

These minutes were approved on the 24th day of March 2026.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

