

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
December 9, 2025**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, December 9, 2025, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Engineer:	Nick Mumme
	Building Official:	Henry Rivas
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Steve Reichek led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Steve Reichek, Police Commissioner, presented this report.**

3. Fire Commissioner Monthly Report – **Rob Adams, Fire Commissioner, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Nick Mumme, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, reported on GFL Environmental Co. and the Ripple Creek Right of Way abandonment.**
7. Mayor and Council Reports and Comments – **No report.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on October 28, 2025.
2. Approval of the Cash Disbursement Journal for October 2025.
3. Approval of the Cash Disbursement Journal for November 2025.

Councilmember Marks made a motion to approve the consent agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2026.

Councilmember Sapien made a motion to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2026. Councilmember Knox seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to approve an Interlocal Agreement with Spring Branch ISD for the holding of a joint election in May 2026.

Councilmember Carlton made a motion to approve an Interlocal Agreement with Spring Branch ISD for the holding of a joint election in May 2026. Councilmember Knox seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to approve a proposal from Century Concrete Construction Inc. in the amount of \$18,708.00 for Old Voss Road Panel Replacements.

This item was taken out of order.

Councilmember Marks made a motion to approve a proposal from Century Concrete Construction Inc. in the amount of \$18,708.00 for Old Voss Road Panel Replacements. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

4. Discussion and possible action to approve Amendment No. 79 to the contract with Cobb, Fendley & Associates, Inc. in the amount of \$6,250.00 for the MS4 2024 and 2025 Annual Reporting Application project.

This item was taken out of order.

Councilmember Cowell made a motion to approve Amendment No. 79 to the contract with Cobb, Fendley & Associates, Inc. in the amount of \$6,250.00 for the MS4 2024 and 2025 Annual Reporting Application project. Councilmember Knox seconded the motion, and the motion was carried unanimously.

5. Discussion and possible action to approve a proposal from Van Sant Landscape Management in the amount of \$14,516.60 for beautification on Voss Road Esplanade.

Councilmember Cowell made a motion to approve a proposal from Van Sant Landscape Management in the amount of \$14,516.60 for beautification on Voss Road Esplanade. Councilmember Knox seconded the motion, and the motion was carried unanimously.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 6:30 p.m., the mayor announced that the City Council was recessing into closed executive session under Chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City staff members: [Section §551.074 Personnel Matters]
 - City Administrator
 - Assistant City Secretary
 - Building Official
 - Accounting Clerk
 - Court Clerk
 - Maintenance worker
 - Maintenance worker
 - Part-time Administrative Assistant

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 7:30 p.m. No action was taken after the executive session.

- J. ADJOURNMENT

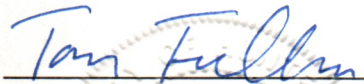
At 7:34 p.m., Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:34 p.m.

These minutes were approved on the 27th day of January 2026.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

