

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, April 28, 2026, at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by the Texas Government Code; however, there will be a quorum present at City Hall.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order, and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
 - 1. City Treasurer Monthly Report **Pgs. 1-6**
 - 2. Police Commissioner Monthly Report **Pgs. 7-31**
- E. **AGENDA ITEM**
 - 1. Discussion and possible action to approve Amendment No. 2026-01 to the Memorial Village Police Department FY2026 Budget in the amount of \$446,804.00, reflecting increased revenues and corresponding expenditures associated with grant funding; adjustments to healthcare premium costs; upgrades to equipment and software maintenance contracts; and implementation of Phase I of the eight-step officer compensation schedule, with the City's portion totaling \$110,300.00 in additional assessments. **Pgs. 32-40**

F. REPORTS

3. Fire Commissioner Monthly Report [Pgs. 41-49](#)
4. Building Official Monthly Report [Pgs. 50-52](#)
5. City Engineer Monthly Report [Pgs. 53-57](#)

G. AGENDA ITEM

2. Discussion and possible action to approve Change Order No. 6 (Close Out) to reduce the contract with Century Concrete Construction Inc. in the amount of (\$155,813.60) for the Shasta Drive, Pineland Drive, and Lindenwood Drive Reconstruction Project. [Pg. 58](#)
3. Discussion and possible action to award a bid or reject bids for the Ripple Creek Outfall Project. [Pgs. 59-62](#)

H. REPORTS

6. City Administrator Report
7. Mayor and Council Reports and Comments

I. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on March 24, 2026. [Pgs. 63-66](#)
2. Approval of the Cash Disbursement Journal for March 2026. [Pgs. 67-69](#)
3. Approval of the CenterPoint Energy Houston Electric, LLC's Annual Franchise Fee Calculation. [Pgs. 70-71](#)

J. REGULAR AGENDA

4. Discussion and possible action to consider a request from the Houston Racquet Club to amend the Specific Use Permit granted by the City to add a parking lot. [Pgs. 72-73](#)
5. Discussion and possible action to approve the renewal agreement with Cypress Creek Mosquito Control, Inc. [Pgs. 74-76](#)
6. Discussion and possible action to approve the proposal from Albertos Roofing for the replacement of the roof on City Hall and the maintenance building in the amount of \$43,722.58. [Pgs. 77-91](#)

7. Discussion and possible action regarding an ordinance providing the City's Municipal Court with concurrent jurisdiction with a district court and county court at law for the purpose of civil enforcement of health and safety and nuisance abatement ordinances. [Pgs. 92-106](#)
- K. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- L. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- M. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: April 22, 2026 at 3:00 p.m. and remained so posted continuously for at least three business days before said meeting was convened.

Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible, and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's website at <http://cityofhunterscreek.com>.

**City of Hunters Creek Village
Monthly Tax Office Report
March 31, 2026**

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,862,497,400

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Original Levy 0.205164	\$ 7,722,431.62		\$ 7,722,431.62
Carryover Balance	-	103,690.47	103,690.47
Adjustments	202,022.68	(2,547.09)	199,475.59
Adjusted Levy	7,924,454.30	101,143.38	8,025,597.68
Less Collections Y-T-D	7,651,176.12	4,917.93	7,656,094.05
Receivable Balance	\$ 273,278.18	\$ 96,225.45	\$ 369,503.63

C. COLLECTION RECAP:

	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 171,929.69	\$ (747.35)	\$ 171,182.34
Penalty & Interest	6,661.06	-	6,661.06
Attorney Fees	-	-	-
Other Fees	-	-	-
Total Collections	\$ 178,590.75	\$ (747.35)	\$ 177,843.40

	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Year-To-Date:			
Base Tax:	\$ 7,651,176.12	\$ 4,917.93	\$ 7,656,094.05
Penalty & Interest	20,065.49	1,626.73	21,692.22
Attorney Fees	-	1,546.45	1,546.45
Other Fees	54.57	-	54.57
Total Collections	\$ 7,671,296.18	\$ 8,091.11	\$ 7,679,387.29

Percent of Adjusted Levy	96.81%		96.91%
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	7,974,206.00	7,974,206.00	264,150.03	5,499,906.67	-2,474,299.33	31.03 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	-20.52	6,612.96	-8,387.04	55.91 %
100-00-41010	FRANCHISE TAXES	400,000.00	400,000.00	34.80	82,174.98	-317,825.02	79.46 %
100-00-41015	SALES TAXES	800,000.00	800,000.00	100,687.17	376,902.06	-423,097.94	52.89 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	2,018.92	7,967.10	-12,032.90	60.16 %
100-00-41040	PENALTIES/INTEREST	25,000.00	25,000.00	10,955.73	19,044.07	-5,955.93	23.82 %
100-00-42035	BUILDING PERMITS	350,000.00	350,000.00	32,855.60	124,048.00	-225,952.00	64.56 %
100-00-42036	CONTRACTOR REGISTRATION	10,000.00	10,000.00	1,350.00	4,050.00	-5,950.00	59.50 %
100-00-43056	EMS	0.00	0.00	0.00	7,722.00	7,722.00	0.00 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	398.24	1,196.72	-2,803.28	70.08 %
100-00-43070	METRO RECEIPTS	400,000.00	400,000.00	50,343.59	188,451.04	-211,548.96	52.89 %
100-00-44025	TRAFFIC FINES	225,000.00	225,000.00	23,268.02	74,211.22	-150,788.78	67.02 %
100-00-44027	COURT TECHNOLOGY FUND	0.00	0.00	0.00	18.27	18.27	0.00 %
100-00-44028	COURT SECURITY FUND	0.00	0.00	0.00	15.58	15.58	0.00 %
100-00-44029	CONSOLIDATED MUN COURT BLD S...	9,000.00	9,000.00	994.91	3,069.27	-5,930.73	65.90 %
100-00-46030	INTEREST INCOME	400,000.00	400,000.00	60,131.14	167,617.16	-232,382.84	58.10 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	200.00	2,900.00	-7,100.00	71.00 %
100-00-48061	OPIOID ABATEMENT TRUST FUND	0.00	0.00	1,136.05	1,136.05	1,136.05	0.00 %
	Revenue Total:	10,677,206.00	10,677,206.00	548,503.68	6,567,043.15	-4,110,162.85	38.49%
Expense							
100-01-71000	SALARIES & WAGES	727,523.00	727,523.00	54,350.74	165,969.93	561,553.07	77.19 %
100-01-71001	LONGEVITY	6,306.00	6,306.00	0.00	0.00	6,306.00	100.00 %
100-01-71002	457B	14,425.00	14,425.00	1,059.81	3,156.12	11,268.88	78.12 %
100-01-71010	PART TIME EMPLOYEE	0.00	25,000.00	2,000.00	5,000.00	20,000.00	80.00 %
100-01-71025	TMRS	213,237.00	213,237.00	17,354.06	52,468.01	160,768.99	75.39 %
100-01-71030	PAYROLL TAXES	56,205.00	56,205.00	4,425.88	14,143.11	42,061.89	74.84 %
100-01-71035	PAYROLL FEES	0.00	3,030.00	226.64	917.75	2,112.25	69.71 %
100-01-71105	INSURANCE BENEFITS	158,700.00	158,700.00	9,915.03	30,510.41	128,189.59	80.77 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
100-01-71500	MAYOR/COUNCIL ALLOWANCE	18,000.00	18,000.00	1,500.00	4,500.00	13,500.00	75.00 %
100-01-72045	NOTICES & MAILING	10,000.00	10,000.00	0.00	314.99	9,685.01	96.85 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	668.67	1,328.10	7,171.90	84.38 %
100-01-72060	TELEPHONE	15,000.00	15,000.00	2,045.95	3,457.92	11,542.08	76.95 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	30.00	683.35	9,316.65	93.17 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATI...	12,000.00	12,000.00	1,200.00	3,600.00	8,400.00	70.00 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	268.20	268.20	1,531.80	85.10 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	5,200.00	7,170.00	200.00	1,956.77	5,213.23	72.71 %
100-01-72108	GEN LIABILITY/PROP/WC INS	27,489.00	27,489.00	1,000.00	1,000.00	26,489.00	96.36 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	0.00	0.00	0.00	0.00	0.00 %
100-01-72112	CODIFICATIONS	2,600.00	3,100.00	0.00	0.00	3,100.00	100.00 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-76010	COMPUTER SOFTWARE SERVICES	18,900.00	18,900.00	11,679.82	11,679.82	7,220.18	38.20 %
100-01-78115	PUBLIC RELATIONS	15,000.00	15,000.00	78.48	1,143.64	13,856.36	92.38 %
100-02-72042	CONSULTING SERVICES	28,000.00	23,000.00	0.00	7,849.55	15,150.45	65.87 %
100-02-72085	TAX COLLECTOR/ASSESSOR	68,000.00	68,000.00	15,349.00	15,349.00	52,651.00	77.43 %
100-02-72120	AUDITOR	22,743.00	22,743.00	0.00	0.00	22,743.00	100.00 %

Budget Report

For Fiscal: 2026 Period Ending: 03/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
100-02-72310	CITY ATTORNEY	50,000.00	50,000.00	1,600.00	2,477.50	47,522.50	95.05 %
100-02-72502	CITY ENGINEER	78,750.00	78,750.00	11,226.50	11,226.50	67,523.50	85.74 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
100-03-72001	VILLAGE FIRE DEPARTMENT	2,355,786.00	2,355,786.00	196,315.50	517,233.25	1,838,552.75	78.04 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,860,165.00	2,860,165.00	237,124.80	963,166.60	1,896,998.40	66.32 %
100-04-72015	GARBAGE SERVICE	668,527.00	668,527.00	44,625.49	89,250.98	579,276.02	86.65 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	6,328.77	12,586.70	47,413.30	79.02 %
100-04-72025	UTILITY ACCOUNT	0.00	77,708.00	1,284.81	1,284.81	76,423.19	98.35 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	150.81	1,849.19	92.46 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	355.10	8,144.90	95.82 %
100-04-72070	MOSQUITO FOGGING CONTRACT	15,954.00	15,954.00	0.00	0.00	15,954.00	100.00 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	311.56	637.72	2,962.28	82.29 %
100-04-72500	PW-BUILDING INSPECTIONS	70,000.00	70,000.00	4,560.00	4,560.00	65,440.00	93.49 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	0.00	547.95	14,452.05	96.35 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	500.00	3,000.00	85.71 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	3,328.00	6,656.00	68,344.00	91.13 %
100-04-72541	CONTRACT LABOR	25,000.00	0.00	0.00	0.00	0.00	0.00 %
100-04-72560	LANDSCAPING	30,000.00	14,218.00	0.00	0.00	14,218.00	100.00 %
100-04-72600	ALPR	7,500.00	7,500.00	0.00	2,500.00	5,000.00	66.67 %
100-04-75510	MINOR TOOLS & EQUIPMENT	10,000.00	10,000.00	0.00	1,000.37	8,999.63	90.00 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	44,375.00	-12,165.00	-14,984.72	59,359.72	133.77 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	23,699.00	0.00	3,385.92	20,313.08	85.71 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	10,998.00	10,998.00	895.15	2,685.45	8,312.55	75.58 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78540	URBAN FORESTER	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
100-04-78544	CREDIT CARD PROCESSING FEES	4,000.00	4,000.00	0.00	779.61	3,220.39	80.51 %
100-05-73000	JUDGES & PROSECUTORS	45,000.00	45,000.00	5,730.00	9,167.50	35,832.50	79.63 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	478.27	2,021.73	80.87 %
100-05-73031	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-05-73032	COURT SECURITY	2,300.00	2,300.00	315.03	315.03	1,984.97	86.30 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	65.00	435.00	87.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	0.00	446.98	2,053.02	82.12 %
100-05-73045	COURT TAX PD TO STATE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	22,000.00	22,000.00	3,998.48	3,998.48	18,001.52	81.83 %
100-06-75042	GENERATOR/ROOF FOR CITY HALL	110,000.00	110,000.00	0.00	0.00	110,000.00	100.00 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	8,763,258.00	8,763,258.00	628,831.37	1,945,768.48	6,817,489.52	77.80%
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,913,948.00	1,913,948.00	-80,327.69	4,621,274.67	2,707,326.67	-141.45%
	Fund: 200 - CAPITAL IMPROVEMENTS (02)						
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECU...	200,000.00	200,000.00	0.00	19,345.00	180,655.00	90.33 %
200-01-75049	MEMORIAL/VOSS - LONG TERM FU...	949,195.00	949,195.00	0.00	0.00	949,195.00	100.00 %
200-01-75050	REFORESTATION	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
200-01-75053	OUTFALL REPAIRS	125,000.00	125,000.00	0.00	0.00	125,000.00	100.00 %
200-01-75058	STORM SEWER IMPROVEMENTS	0.00	0.00	97,503.75	145,609.15	-145,609.15	0.00 %
200-01-75064	STREET REPLACEMENTS - ONGOING	1,800,000.00	1,800,000.00	0.00	0.00	1,800,000.00	100.00 %
	Expense Total:	3,094,195.00	3,094,195.00	97,503.75	164,954.15	2,929,240.85	94.67%
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,094,195.00	3,094,195.00	97,503.75	164,954.15	2,929,240.85	94.67%

Budget Report

For Fiscal: 2026 Period Ending: 03/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND							
Expense							
210-01-75000	MEMORIAL REPLACEMENT FUND	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00 %
	Expense Total:	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...		3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
	Report Surplus (Deficit):	-4,439,443.00	-4,439,443.00	-177,831.44	4,456,320.52	8,895,763.52	200.38%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	10,677,206.00	10,677,206.00	548,503.68	6,567,043.15	-4,110,162.85	38.49%
Expense	8,763,258.00	8,763,258.00	628,831.37	1,945,768.48	6,817,489.52	77.80%
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,913,948.00	1,913,948.00	-80,327.69	4,621,274.67	2,707,326.67	-141.45%
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	3,094,195.00	3,094,195.00	97,503.75	164,954.15	2,929,240.85	94.67%
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,094,195.00	3,094,195.00	97,503.75	164,954.15	2,929,240.85	94.67%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...						
Expense	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
Report Surplus (Deficit):	-4,439,443.00	-4,439,443.00	-177,831.44	4,456,320.52	8,895,763.52	200.38%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	1,913,948.00	1,913,948.00	-80,327.69	4,621,274.67	2,707,326.67
200 - CAPITAL IMPROVEMENTS (0:	-3,094,195.00	-3,094,195.00	-97,503.75	-164,954.15	2,929,240.85
210 - CAPITAL IMPROVEMENTS - N	-3,259,196.00	-3,259,196.00	0.00	0.00	3,259,196.00
Report Surplus (Deficit):	-4,439,443.00	-4,439,443.00	-177,831.44	4,456,320.52	8,895,763.52

2026 Municipal Court Recap

Month	Year 2024										Year 2025										Year 2026										
	Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		Total Cases Filed		Citations vs Warnings		Revenues*		Retained by City		Remitted to State		
			'C'	'W'									'C'	'W'									'C'	'W'							
Jan.	216	112	104	\$23,782	\$14,989	\$8,793	221	97	124	\$21,923	\$14,625	\$7,298	356	135	221	\$23,335	\$15,190	\$8,145	356	135	221	\$23,335	\$15,190	\$8,145							
Feb.	272	130	142	\$23,949	\$15,298	\$8,651	263	130	133	\$19,158	\$12,810	\$6,348	343	132	211	\$30,717	\$19,324	\$11,393	343	132	211	\$30,717	\$19,324	\$11,393							
March	278	140	138	\$29,019	\$19,833	\$9,186	295	131	164	\$22,618	\$15,309	\$7,309	371	141	230	\$24,877	\$16,468	\$8,409	371	141	230	\$24,877	\$16,468	\$8,409							
April	281	140	141	\$25,022	\$17,188	\$7,834	362	178	184	\$20,761	\$13,811	\$6,950																			
May	279	134	145	\$21,304	\$13,540	\$7,764	261	106	155	\$27,637	\$18,340	\$9,297																			
June	203	93	110	\$21,522	\$14,445	\$7,077	288	131	157	\$22,169	\$14,805	\$7,364																			
July	212	134	78	\$17,660	\$11,832	\$5,828	369	163	206	\$26,544	\$17,663	\$8,881																			
Aug.	289	177	112	\$21,050	\$14,639	\$6,411	409	195	214	\$27,214	\$18,360	\$8,854																			
Sept.	280	131	149	\$17,686	\$11,211	\$6,475	412	202	210	\$25,607	\$16,354	\$9,253																			
Oct.	258	116	142	\$24,872	\$16,399	\$8,473	433	184	249	\$43,895	\$28,882	\$15,013																			
Nov.	186	87	99	\$26,704	\$17,568	\$9,136	406	170	236	\$27,691	\$18,167	\$9,524																			
Dec.	186	82	104	\$16,797	\$10,762	\$6,035	274	109	165	\$26,436	\$16,636	\$9,800																			
TOTAL	2940	1476	1464	\$269,366	\$177,704	\$91,662	3993	1796	2197	\$311,654	\$205,762	\$105,890	1070	408	662	78928.78	50982	27947.22	1070	408	662	78928.78	50982	27947.22							
Monthly Avg	245.00	123	122	\$22,447.17	\$14,808.63	#####	332.75	150	183	\$25,971.14	\$17,146.83	\$8,824.14	89.17	34.00	55.17	\$ 6,577.40	\$ 4,248.50	\$ 2,328.94	89.17	34.00	55.17	\$ 6,577.40	\$ 4,248.50	\$ 2,328.94							

*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

April 13, 2026

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: March 2026 Monthly Report

During the month of March, MVPD responded/handled a total of 6,337 calls/incidents. 3,351 house watch checks were conducted. 1055 traffic stops were initiated with 1076 citations being issued for 1641 violations. (Note: 39 Assists in Hedwig, 203 in Houston, 2 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

<u>Village</u>	<u>Calls/YTD</u>	<u>House Watches/YTD</u>	<u>Accidents</u>	<u>Citations</u>	<u>Response Time</u>
Bunker Hill:	2460/6068	1328/2685	2	319/226/545	7@2:55
Piney Point:	1368/4218	690/2094	2	221/308/529	4@4:55
Hunters Creek:	2139/6161	1325/3628	6	281/285/566	5@4:00
<u>Cites/Warn/Total</u>					<u>16@3:36</u>

Type and frequency of calls for service/citations include:

<u>Call Type</u>	<u>#</u>	<u>Call Type</u>	<u>#</u>	<u>Citations</u>	<u>#</u>
False Alarms:	137	E-Bike Violations	4	Speeding:	281
Animal Calls:	24	Ord. Violation	16	Exp. Registration	433
ALPR Hits:	26	Information	71	Ins	170
Assist Fire:	35	Suspicious Situation	75	No License	118
Assist EMS:	29	Loud Party	11	Stop Sign	103
Construction Checks	658	Welfare Checks	5	Fake Plate	31

*This month the department generated a total of 84 police reports.
 BH-27, PP-20, HC-31, HOU-6, HED-0, SV-0*

Crimes Against of Persons (3)

Assault (DV) 3

Crimes Against Property (12)

ID Theft/Fraud 10 Motor Vehicle Theft 1
 Theft 1

Petty/Quality of Life Crimes/Events (69)

ALPR Hits (valid) 1 DWI 4
 Accidents 10 UUMV 1
 Warrants 17 Fake Plates 10
 Towed vehicles 13 Misc 13

Arrest Summary: Individuals Arrested (23)

Warrants 17 DWI 4
 Class 3 Arrests 1 Felony 1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	1,558,635	7,200,278	21.6%
• Operating Expense:	593,940	1,336,216	44.4%
• Total M&O Expenditures:	2,152,575	8,536,494	25.2%
• Capital Expenses:	0	144,000	0%
• Net Expenses:	2,152,575	8,680,494	25.0%

Follow-up on Previous Month Items/Requests from Commission

Staff met with the finance committee and completed work on a 2026 budget amendment to address 2026 budget shortages due to insurance increases and other unexpected increased expenses.

Personnel Changes/Issues/Updates

Officer Pavlock submitted his resignation effective 4/3/26.

Major/Significant Events/Updates

Detectives have been working closely with US Postal Inspectors and Inspector General staff on 50+ cases involving mail theft and forgery of residents SBISD tax payment checks. A suspect has been taken into custody in conjunction with the USPS. The investigation is continuing as the case is large and complex and crosses multiple jurisdictions.

Work started on the Memorial Drive resurfacing project. MVPD SET team personnel have been closely monitoring the area for traffic violators and monitoring construction equipment and supplies as it is parked/left overnight.

Officers have been dealing with a mental health consumer who is convinced that she owns a vacant home in the villages. She had obtained the access code to the home and had relatives staying in the house who were from out of town. The suspect has been criminally trespassed from the property and detectives are working with the new homeowner on the issue.

On 3/9/26 MVPD at 1am, officers located 2 teenage girls who had run away from home taking a parents vehicle from Spring, Texas. The girls had come to Houston to meet some boys. Officers observed the girls traveling through the villages and initiated a traffic stop. Officers were able to tell the girls were lying about their ages, and reason for being out at that time. The girls were detained and turned over to their parents.

Detectives are working on a fraud case where a resident was scammed out of \$90,000 in cash. Detectives are working with law enforcement agencies in Virginia where a portion of the funds were sent via FedEx.

Community Projects

On 3/3/26 the MVPF and Memorial High School students hosted the Annual Birdies Fore Blues Golf Tournament. Over 100 community golfers supported the annual fundraiser. The event was highly praised by student athletes and guests as a premiere event.

Staff have been meeting with VIF planning officials making arrangements for the July 4th parade and festival.

Staff participated in the annual community Ramadan Dinner and celebration at the department.

V-LINC new registrations in March +19

BH – 1806(+2)
PP – 1324 (+6)

HC – 1826 (+11)
Out of Area – 657 (+0)

MVPD – VFD Monthly Response Times Report

March 2026

911/Emergency Designated Calls - EMS and Fire

Total	5@3:35
Bunker Hill	2@2:52
Piney Point	2@4:26
Hunters Creek	1@3:07

EMS Only

Total	4@3:46
Bunker Hill	2@2:52
Piney Point	1@6:06 (Kidney Pain)
Hunters Creek	1@3:13

Fire Only

Total	1@2:48
Bunker Hill	0@0:00
Piney Point	1@2:48
Hunters Creek	0@0:00

Radio Only

Total	17@5:35
Bunker Hill	6@5:45
Piney Point	4@7:58 (Fire Alarm)
Hunters Creek	7@4:03

VFD All Assists, Any Phone + Radio


Total	53@ n/a
Bunker Hill	22@4:37
Piney Point	8@6:17
Hunters Creek	23@ n/a


C26-013970	23:48:55	23:50:33.8	1441.63	23:50:33.0	0.00	23:52:28.4	1.92	00:04:28.4	-1428.00	15.55
Unit	444									


Hedwig  **2**

Bunker Hill 

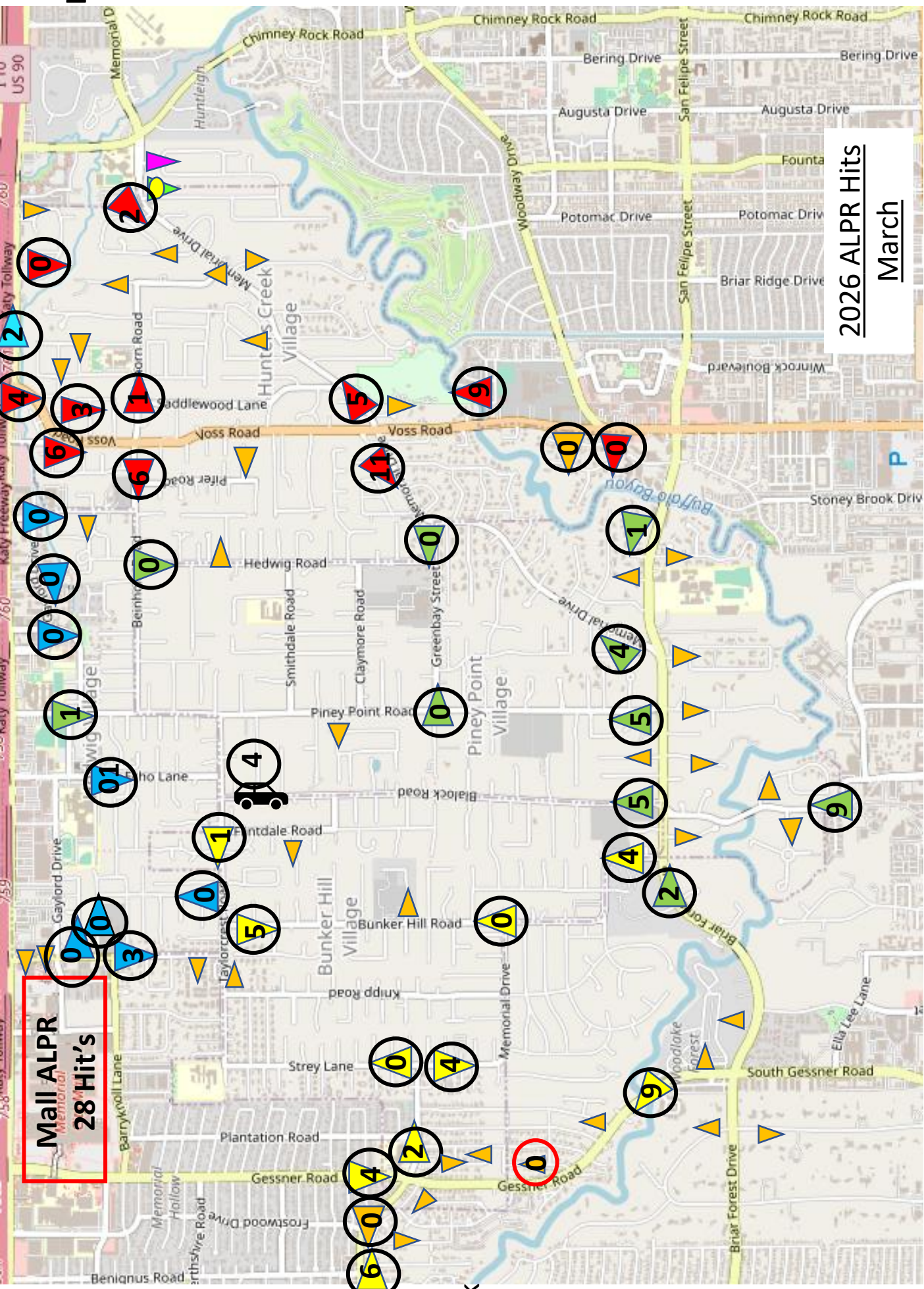
Piney Point 


Hunters Creek 


Frequent Mobile Locations 

Total Hits **107**
11 

Mail ALPR
28 Hit's



Lindenwood HOA 

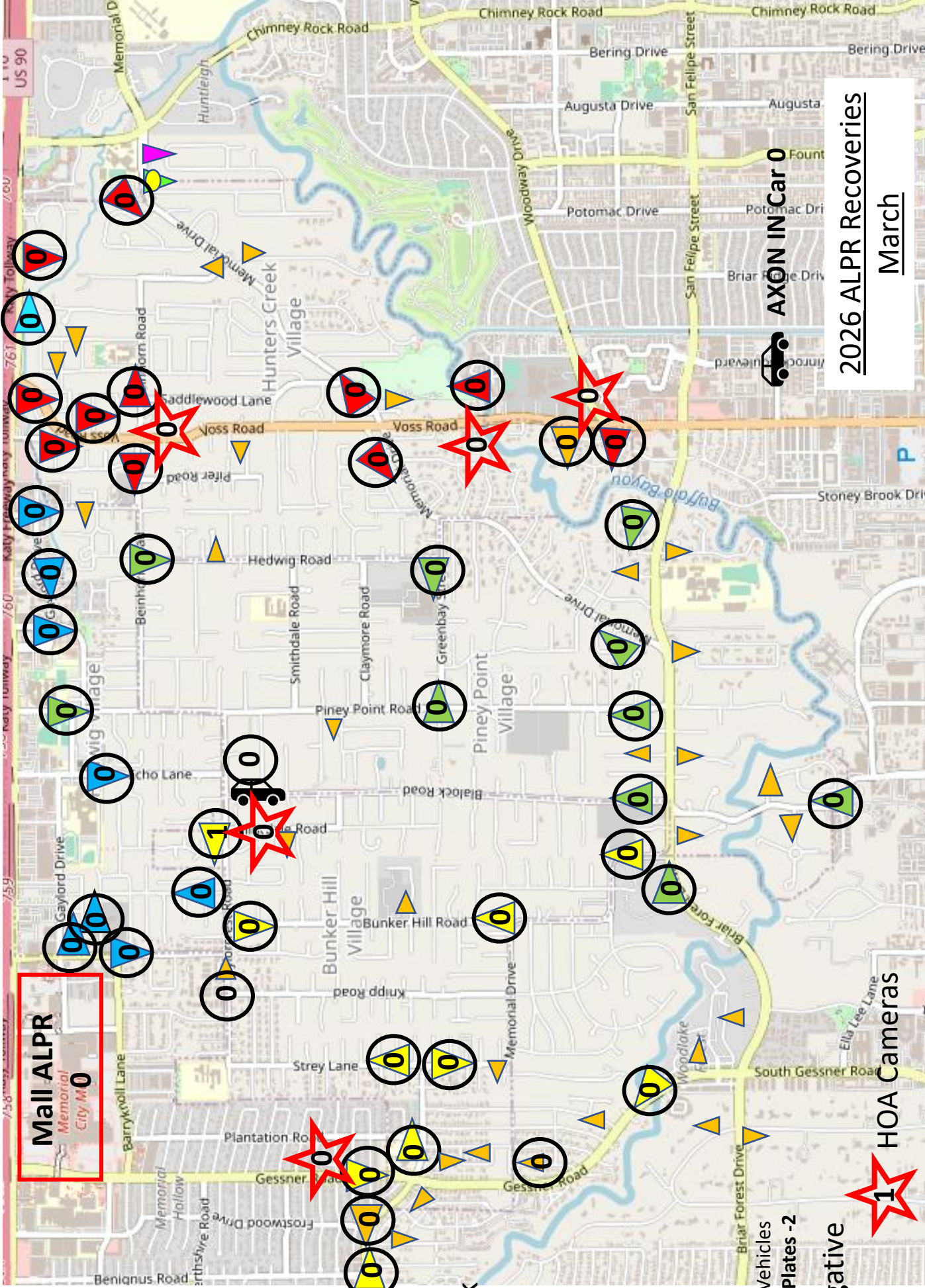
Longwoods HOA 

US Coins 

HOA Systems-34 

2026 ALPR Hits
March


3/31/26 




Hedwig


Bunker Hill


Piney Point



Hunters Creek


Frequent Mobile Locations


1 Recovered Vehicles
 Recovered Plates - 2

1 Investigative Leads

Lindenwood HOA


Longwoods HOA


US Coins


HOA Systems


Recovered


2
 3/31/26

 **AXON IN Car 0**

2026 ALPR Recoveries
March

Mail ALPR
 Memorial City M0

1 HOA Cameras

2026 Burglary Map

Address Alarm POE
3 Liberty Bell Circle N/A Rear Door

2026 Robberies

Address MO



Daytime Burglary



Nighttime Burglary

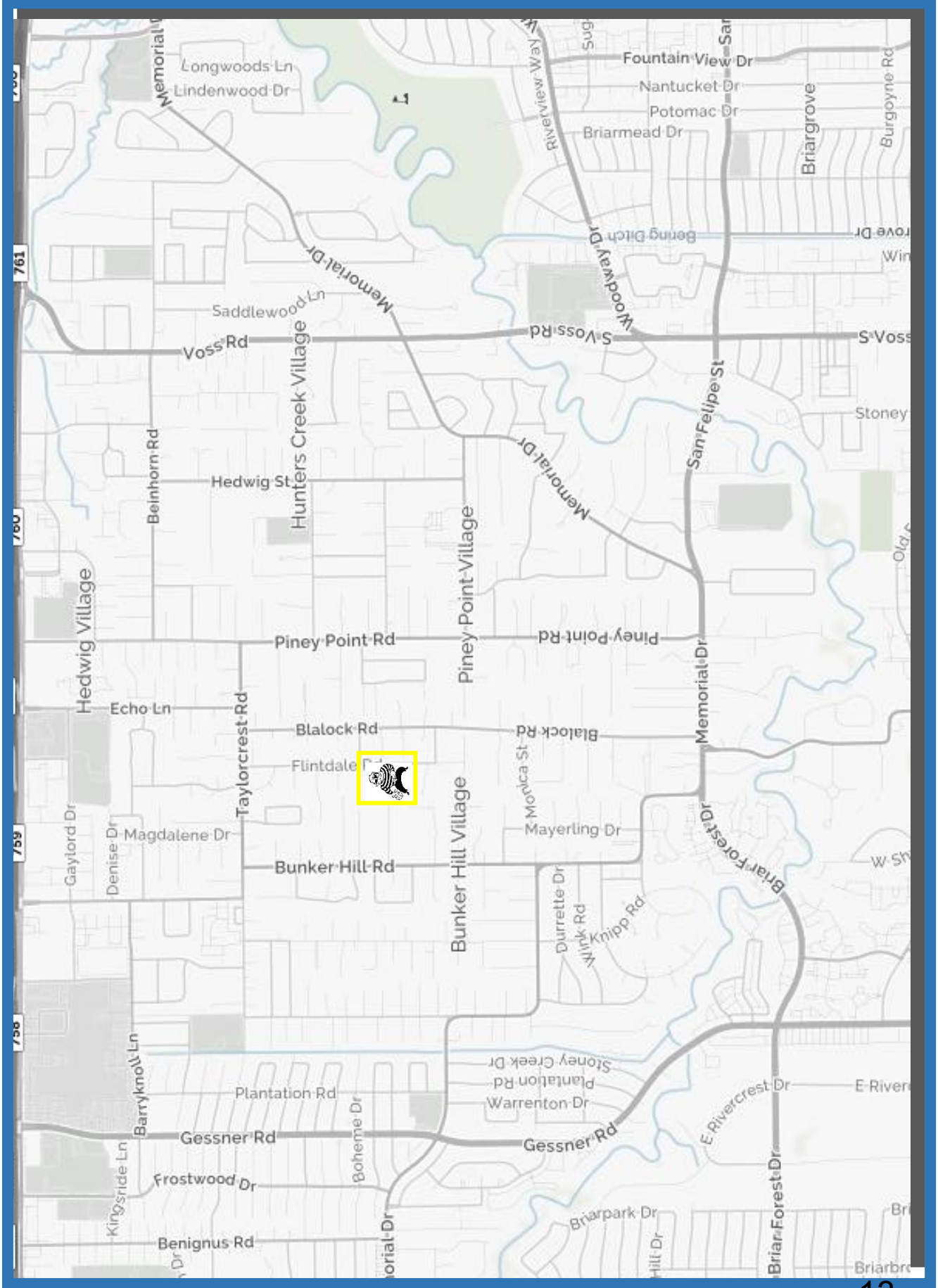


Robbery

2 3

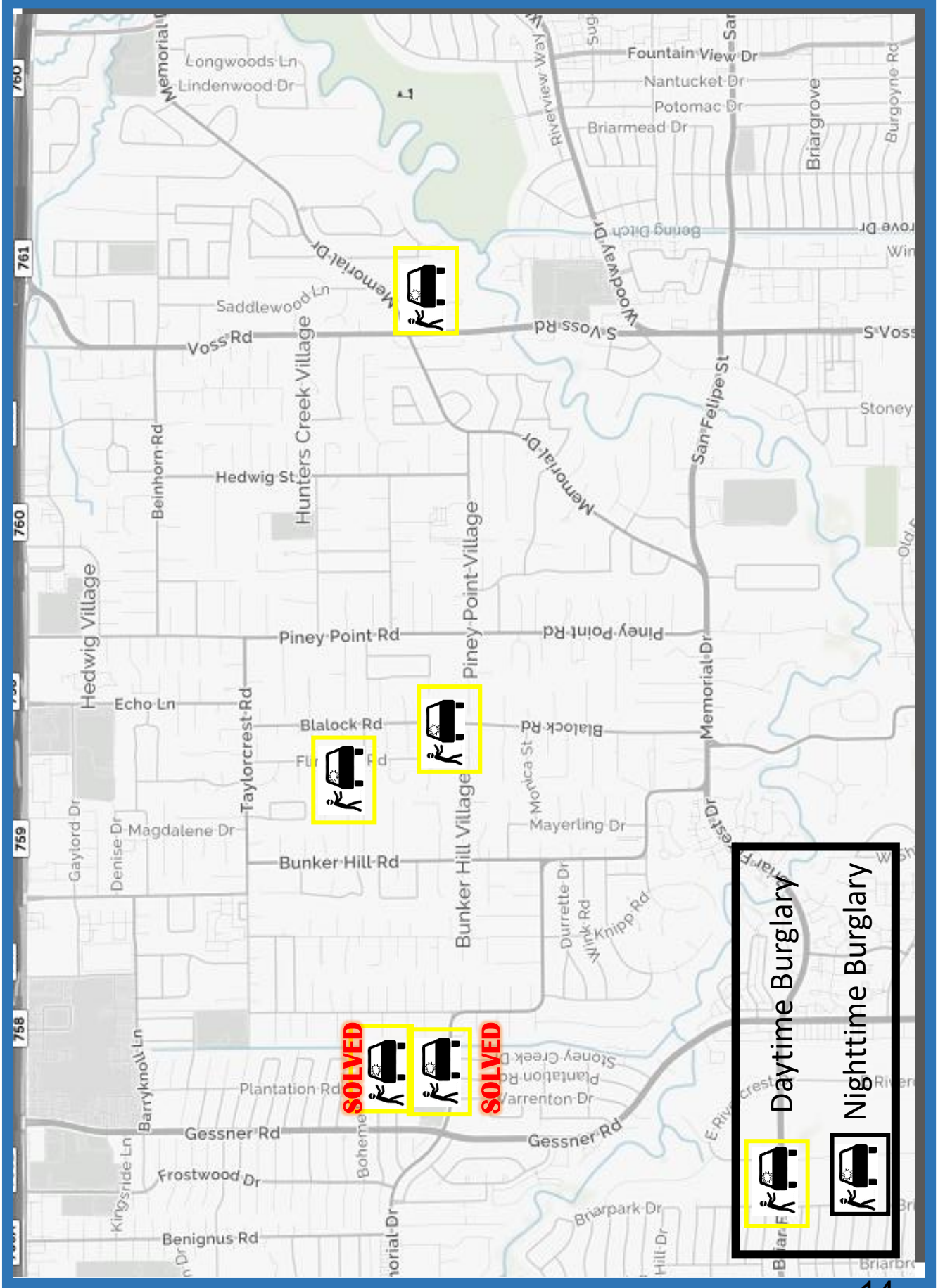


3/31/26



2026 Auto Burglary Map

Address	POE
12122 Tara Dr.	UNL
12131 Rhett	UNL
409 Ripplecreek	UNL**
11600 Mockingbird	UNL
11700 Flintwood	UNL



Contractor

Lock/Win Punch

- Jugging
- ** unknown where occurred

② ③



Blue Entry = Actual
Location Unknown

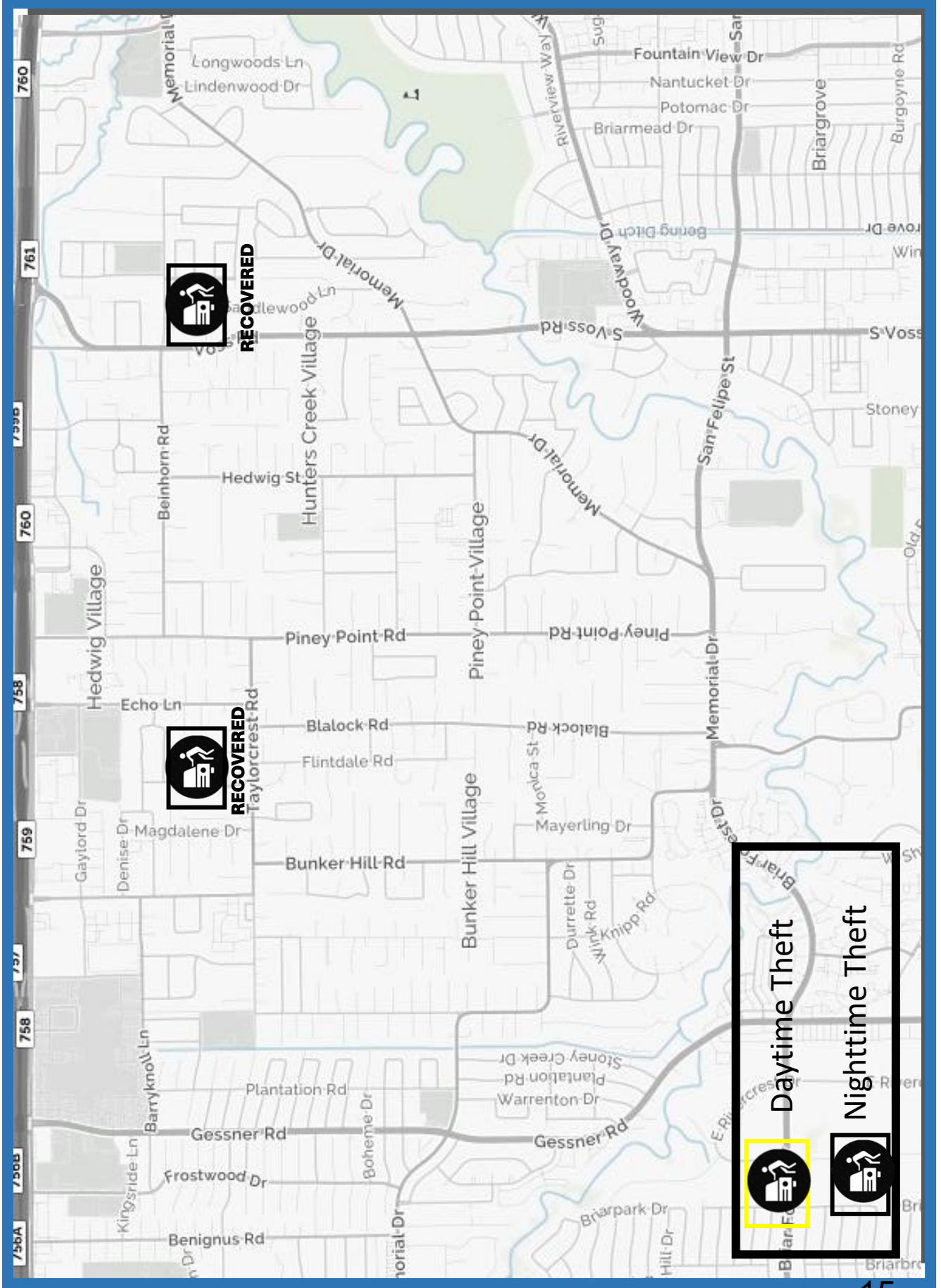
SOLVED

3/31/26

2026 Auto Theft Map

Address POE
825b Saddlewood Ln UNL
800 Ourlane Cir UNL

Burglary



2 3

Blue Entry = Actual
 Location Unknown

SOLVED
3/31/26

2026 Total Incidents

2026	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	8	64	73	16	6109	3105	1960	784	1624	896	2292	1424
February	0	59	61	120	16	4825	1960	1648	573	1226	508	1730	879
March	3	12	69	84	23	6337	3351	2460	1328	1368	690	2139	1325
April													
May													
June													
July													
August													
September													
October													
November													
December													
Total	4	79	194	277	55	17271	8416	6068	2685	4218	2094	6161	3628

2024 Totals	16	115	885	1016	286	80751	51864	27597	17507	21036	14006	29005	20319
Difference													
% Change													

2026 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMAMI, ALI	29:59:28	17:43:36	17:17:59										8	66
BAKER, BRIAN C	0:00:00	2:07:02	0:56:47										1	
BALDWIN, BRIAN	5:24:20	0:00:00	0:00:00											
BEHUNKO, JOHN	16:20:41	16:32:10	18:51:07										2	58
BOGGUS, LARRY	0:00:00	0:03:01	0:00:00											
BURLESON, Jason	18:54:09	10:23:42	9:47:45										1	45
BYRD, Rachied	19:29:59	26:30:57	7:41:15										3	67
CANALES, RALPH EDWARD	19:38:24	20:00:13	14:48:57										4	52
CERNY, BLAIR C.	0:00:00	1:41:03	1:56:26										1	
GARCIA, CHRIS													8	39
GONZALEZ, Jose	29:48:21	12:27:13	8:03:55											13
HARWOOD, NICHOLAS	12:57:06	16:50:56	8:17:39										5	24
JARVIS, RICHARD	17:59:41	13:37:50	15:29:35										3	51
JOHNSON, JOHN	16:52:47	9:58:11	8:39:44										3	42
JONES, ERIC	0:02:59	0:00:00	0:00:00										1	
KING, JEREMY	3:46:54	0:04:30	0:55:40											
KUKOWSKI, Andy	19:01:24	12:06:04	14:29:30										3	57
MCLELVANY, ROBERT	7:34:39	6:14:04	15:26:42										2	25
MILLARD, Shaneca	18:11:21	23:05:30	12:39:07										3	34
ORTEGA, Yesenia	26:42:03	14:47:34	14:06:26										5	46
OWENS, LANE	0:00:00	0:04:25	0:00:00											
PALOMINO, Michelle	22:07:16	17:38:36	24:19:22										7	45
PAVLOCK, JAMES ADAM	17:28:44	11:29:51	12:53:30										5	23
RODRIGUEZ, CHRISTOPHER	2:19:56	0:00:00	3:10:11											
RODRIGUEZ, JOSE	19:09:35	14:55:02	7:38:57										2	46
RODRIGUEZ, REGGIE	14:43:28	7:48:55	31:24:20										2	73
SCHULTZ, RAYMOND	0:11:12	0:02:27	0:00:00											
SILLIMAN, ERIC	11:30:43	10:30:37	12:46:25										3	76
SPRINKLE, MICHAEL	20:54:49	24:42:01	17:02:31										3	33
TAYLOR, CRAIG	25:59:44	21:11:07	20:38:13											51
VALDEZ, JUAN	17:05:04	17:02:22	17:16:04										2	51
WHITE, TERRY	27:08:04	17:35:04	23:46:20										7	59
												Total	84	1076

* = Admin

Dispatch Committed Time	Yr Total	
911 Phone Calls	310	226
3700 Phone Calls	3986	2415
DP General Phone Calls*	91:48:32	73:28:26
Radio Transmissions	17926	11013
		11958
		268
		2412
		56:15:37
		804
		8813

* This is the minimal time as all internal calls route through the 3700 number.



MARCH 2026 ALPR REPORT



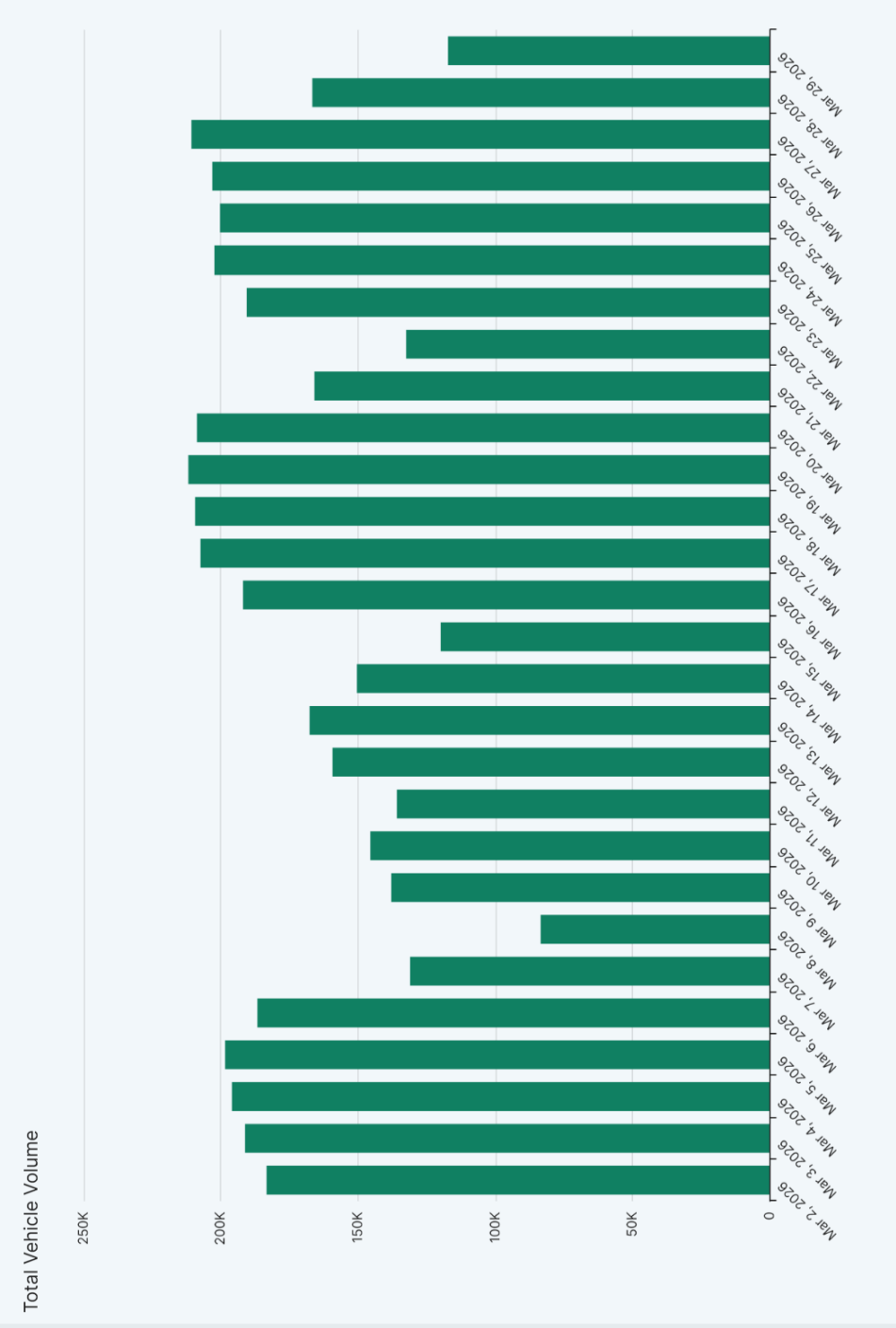
Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 4,805,840

Total Vehicle Volume
4,805,840

Year to Date Volume
19,802,165



Total Vehicle Volume

Date	Volume
Mar 2, 2026	183,276
Mar 3, 2026	191,147
Mar 4, 2026	195,940
Mar 5, 2026	198,445
Mar 6, 2026	186,620
Mar 7, 2026	131,224
Mar 8, 2026	83,610
Mar 9, 2026	138,083
Mar 10, 2026	145,452
Mar 11, 2026	136,045
Mar 12, 2026	159,249
Mar 13, 2026	167,577
Mar 14, 2026	150,325
Mar 15, 2026	120,041
Mar 16, 2026	191,903
Mar 17, 2026	207,447
Mar 18, 2026	209,357
Mar 19, 2026	211,859
Mar 20, 2026	208,716
Mar 21, 2026	165,861
Mar 22, 2026	132,656
Mar 23, 2026	190,570
Mar 24, 2026	202,286
Mar 25, 2026	200,270

Unique Reads 962,162

Unique Vehicle Volume
962,162

Unique Vehicle Volume



Unique Vehicle Volume

Date	Total Unique Plates
Mar 2, 2026	84,948
Mar 3, 2026	89,417
Mar 4, 2026	90,198
Mar 5, 2026	92,962
Mar 6, 2026	89,885
Mar 7, 2026	72,661
Mar 8, 2026	49,619
Mar 9, 2026	69,982
Mar 10, 2026	72,260
Mar 11, 2026	68,663
Mar 12, 2026	77,068
Mar 13, 2026	78,872
Mar 14, 2026	72,487
Mar 15, 2026	62,860
Mar 16, 2026	88,793
Mar 17, 2026	92,162
Mar 18, 2026	94,401
Mar 19, 2026	97,154
Mar 20, 2026	95,991
Mar 21, 2026	78,332
Mar 22, 2026	67,892
Mar 23, 2026	87,480
Mar 24, 2026	91,688
Mar 25, 2026	92,678

All Categories – All Hotlists

Other Custom Hotlist Alerts on Your Networks
2,867

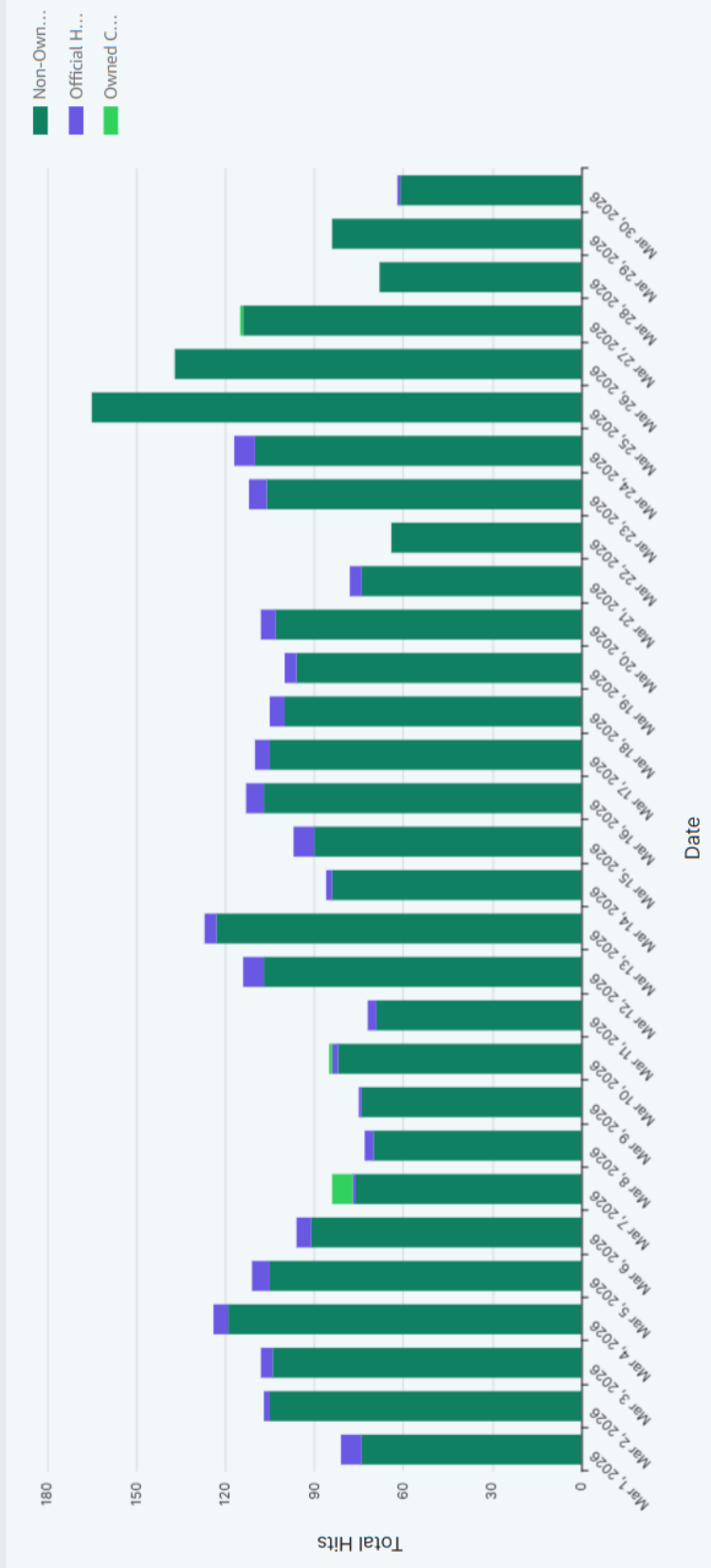
Your Custom Hotlist Alerts
9

Official Hotlist Alerts
102

Total Hotlist Alerts
2,978

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	2,867
Sex Offender	76
Stolen Plate	14
Custom Hotlist Alert	9
Stolen Vehicle	7
Warrants	5



Top 6 Categories

Other Custom Hotlist Alerts on Your Networks
No data

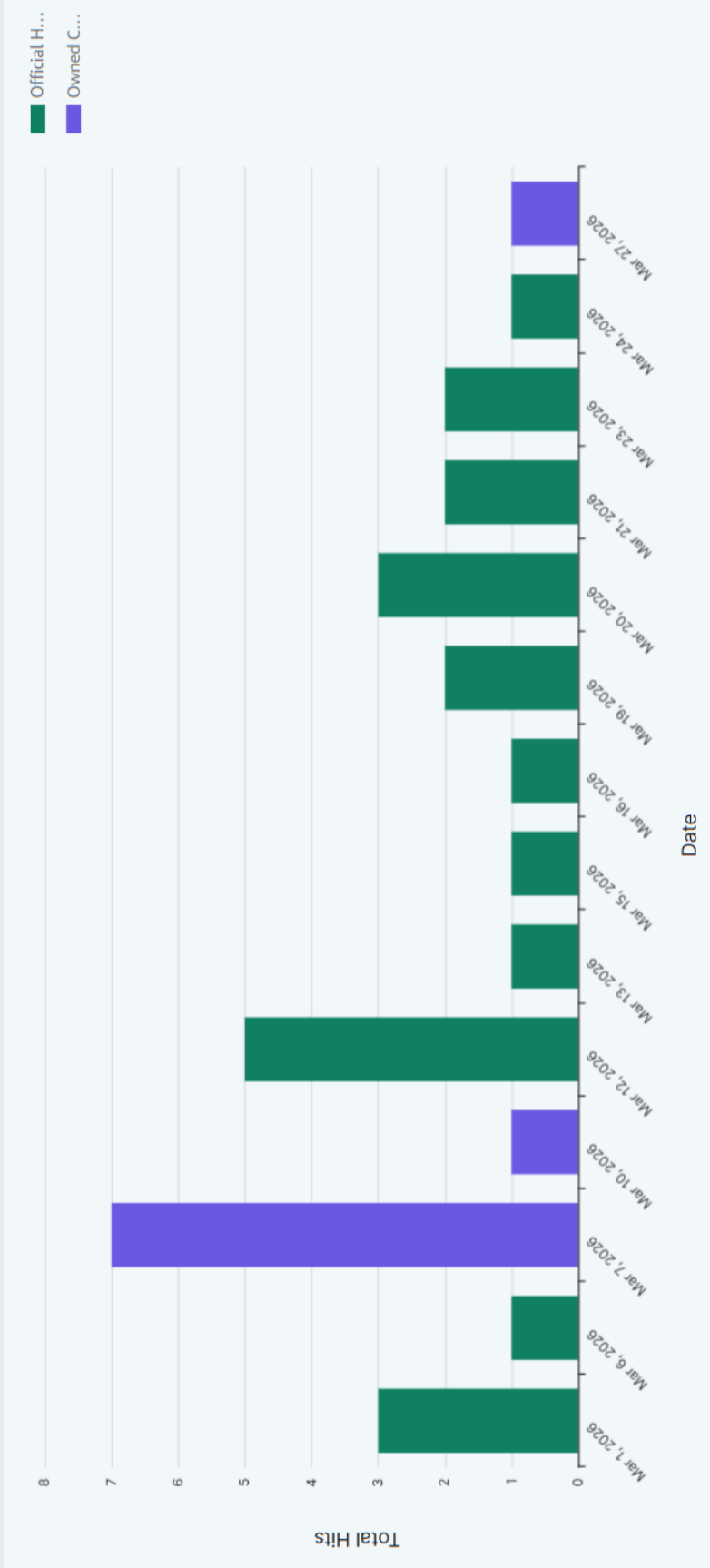
Your Custom Hotlist Alerts
9

Official Hotlist Alerts
22

Total Hotlist Alerts
31

Total Alerts by Topic

Topic	Alerts
Stolen Plate	14
Custom Hotlist Alert	9
Stolen Vehicle	7
Protective Interest	1



Sex Offenders

Other Custom Hotlist Alerts on Your Networks
No data

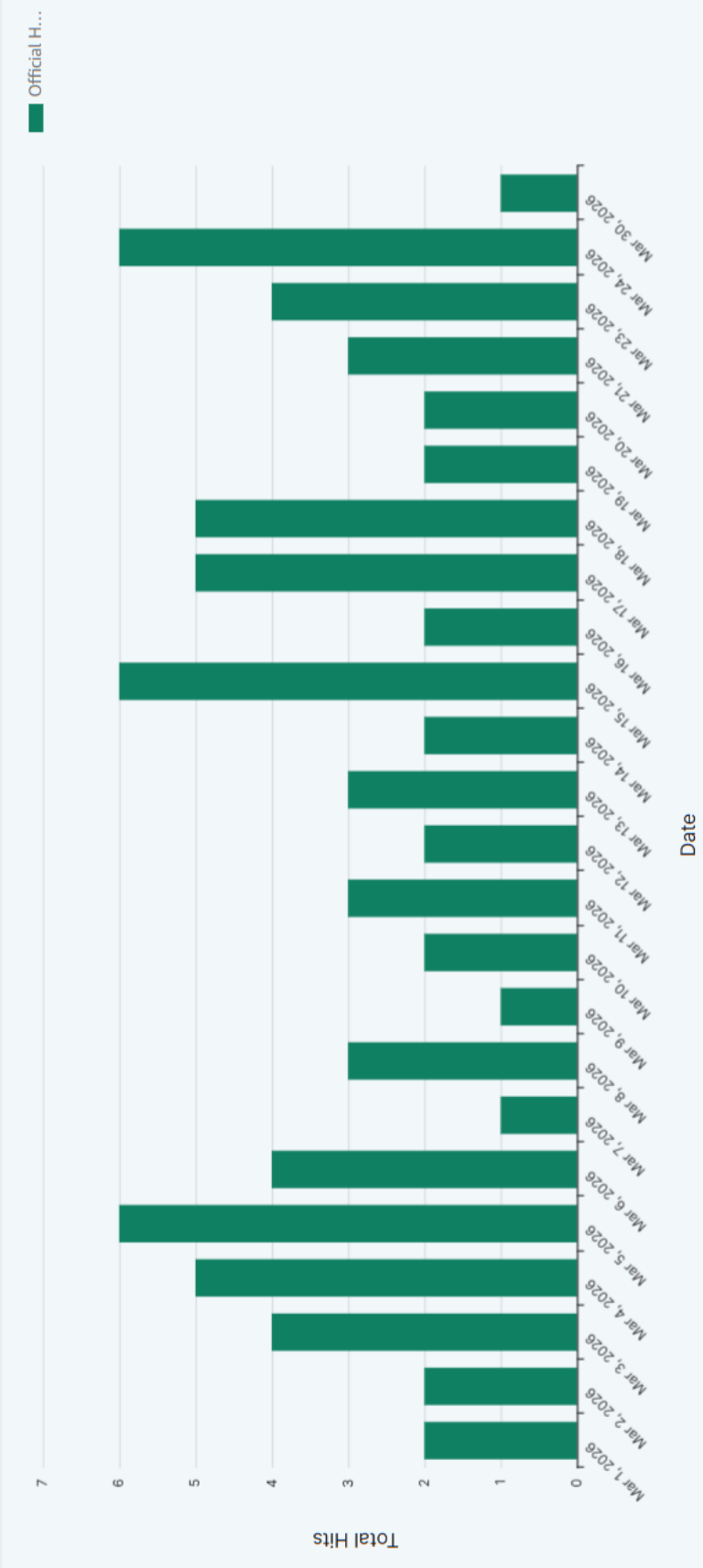
Your Custom Hotlist Alerts
No data

Official Hotlist Alerts
76

Total Hotlist Alerts
76

Total Alerts by Topic

Topic	Alerts
Sex Offender	76



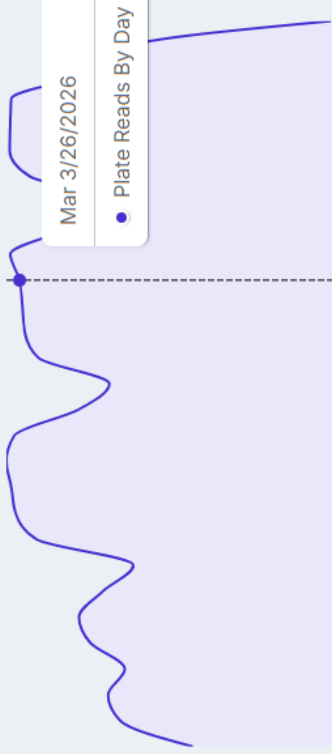
Summary Report

Insights Dashboard

Vehicle Reads

4849153

View Details



Searches

Number of searches performed by users from your organizations

686

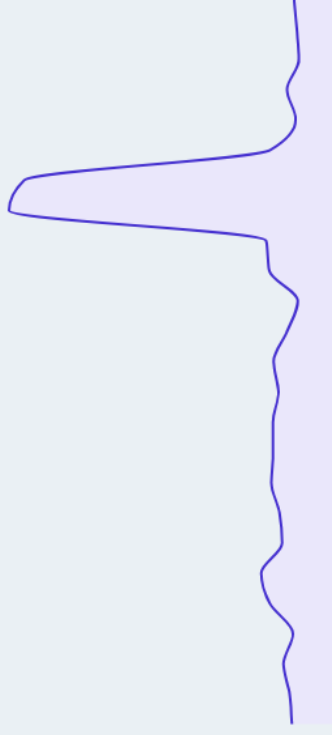
View Details



Hotlist Hits

3323

View Details



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 481 others

Access Levels
Search
Hotlist Tool Access

Device Status

59 / 59 ?

Devices Online

← Previous Device

Device Name
P#001 River Bend 360 Live View North Camera

Battery
86%

Latency
—

Next Device →

Controls

Date Range

2025/03/01

- 2025/03/31

Law Enforcement Cameras in Your State You Can Access

34

Percentage of Law Enforcement Cameras in Your State You Can Access

0.3%

Cameras You Own Per Sworn Officer in Your Jurisdiction

1.1

Average Cameras Per Sworn Officer in Your State

0.49

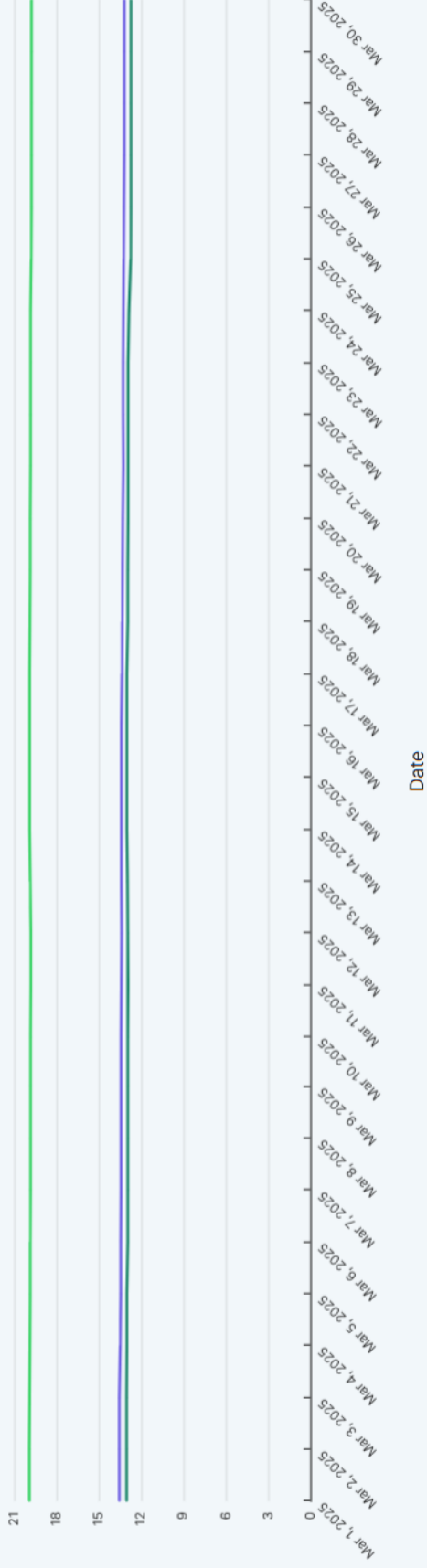
Average Cameras Per Sworn Officer at Similarly-Sized Agencies

0.36

Agencies with Discoverable Networks in Your State Not Sharing with You

0

Percentage of In-State Flock Cameras Accessible over Time with Benchmarks



List of Agencies in Your State with Discoverable Networks Not Presently Shared with You

- #1 Gessner S/B at Frostwood
- #2 Memorial E/B at Gessner
- #3 NO ALPR - Future Location
- #4 Memorial N/B at Briar Forrest
- #5 Bunker Hill S/B at Taylorcrest
- #6 Taylorcrest W/B at Flintdale
- #7 Memorial E/B at Briar Forrest
- #8 2200 S. Piney Point N/B
- #9 N. Piney Point N/B at Memorial
- #10 Memorial E/B at San Felipe
- #11 Greenbay E/B Piney Point
- #12 Piney Point S/B at Gaylord
- #13 Gessner N/B at Bayou
- #14 Beinhorn W/B at Pipher

- #15 Hunters Creek Drive S/B at I-10
- #16 Memorial W/B at Creekside
- #17 Memorial W/B at Voss
- #18 Memorial E/B at Voss
- #19 S/B Voss at Old Voss Ln 1
- #20 S/B Voss at Old Voss Ln 2
- #21 N/B Voss at Magnolia Bend Ln 1
- #22 N/B Voss at Magnolia Bend Ln 2
- #23 W/B San Felipe at Buffalo Bayou
- #24 N/B Blalock at Memorial
- #25 N/B Bunker Hill at Memorial
- #26 S/B Hedwig at Beinhorn
- #27 Mobile Unit #181
- #28 Mobile Speed Trailer/Station

- #29 Riverbend Main Entrance
- #30 Beinhorn E/B at Voss
- #31 Memorial E/B at Tealwood (new)
- #32 Greenbay W/B at Memorial
- #33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road
 Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA
 Calico NA
 Windemere NA
 Mott Lane

Kensington NA
 Stillforest NA

Farnham Park
 Riverbend NA

Pinewood NA
 Hampton Court

Bridlewood West NA
 N Kuhlman NA

Longwoods NA
 Memorial City Mall – 22

Flintwood Drive

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



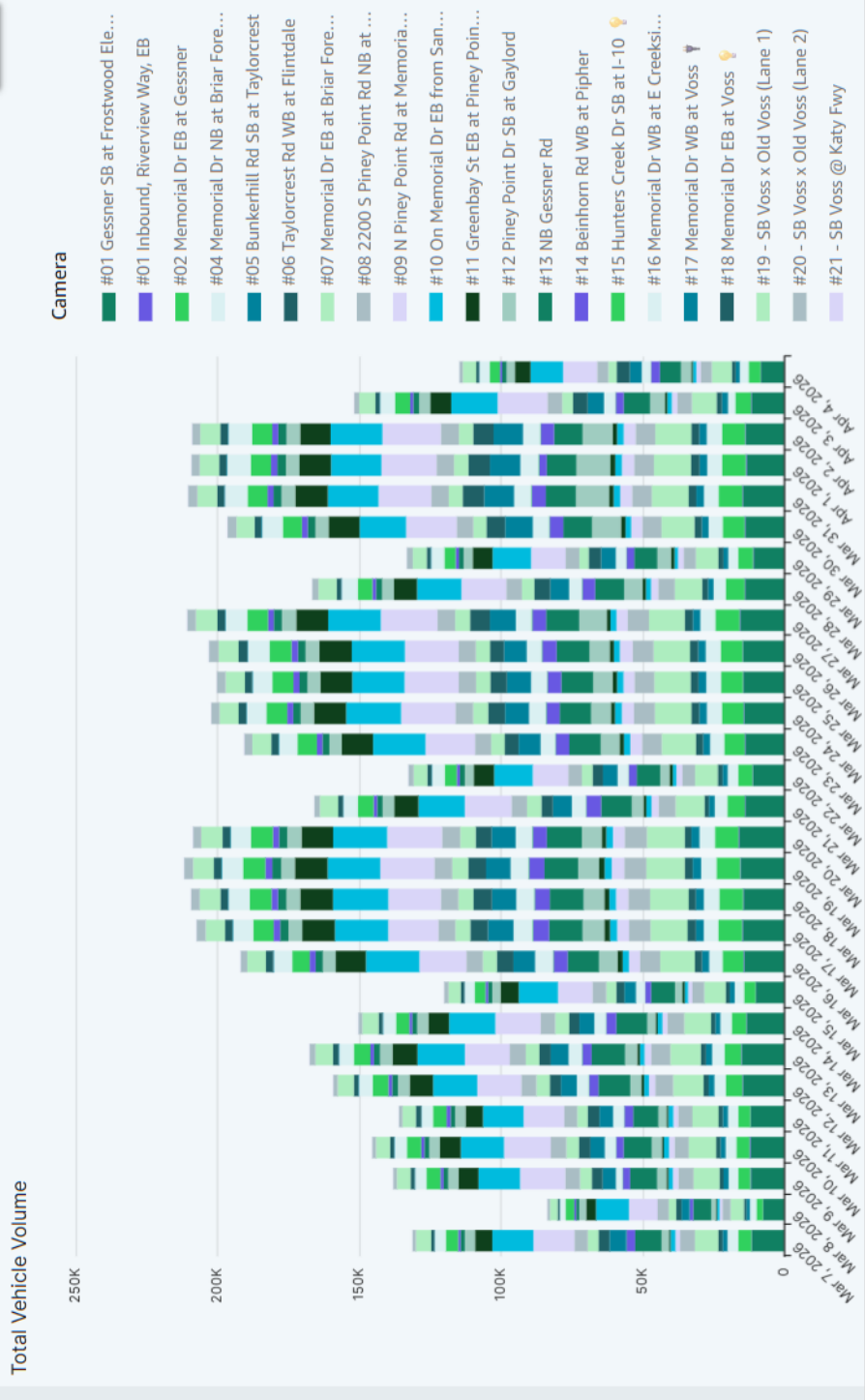
Total Vehicle Volume
4,957,896

Year to Date Volume
20,736,424



Total Vehicle Volume

Date	Camera	Volume
Mar 13, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,967
Mar 14, 2026	#01 Gessner SB at Frostwood Elementary 🚩	13,228
Mar 15, 2026	#01 Gessner SB at Frostwood Elementary 🚩	9,984
Mar 16, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,148
Mar 17, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,646
Mar 18, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,315
Mar 19, 2026	#01 Gessner SB at Frostwood Elementary 🚩	15,292
Mar 20, 2026	#01 Gessner SB at Frostwood Elementary 🚩	15,928
Mar 21, 2026	#01 Gessner SB at Frostwood Elementary 🚩	13,800
Mar 22, 2026	#01 Gessner SB at Frostwood Elementary 🚩	11,002
Mar 23, 2026	#01 Gessner SB at Frostwood Elementary 🚩	13,791
Mar 24, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,149
Mar 25, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,367
Mar 26, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,500
Mar 27, 2026	#01 Gessner SB at Frostwood Elementary 🚩	15,542
Mar 28, 2026	#01 Gessner SB at Frostwood Elementary 🚩	13,833
Mar 29, 2026	#01 Gessner SB at Frostwood Elementary 🚩	10,804
Mar 30, 2026	#01 Gessner SB at Frostwood Elementary 🚩	13,794
Mar 31, 2026	#01 Gessner SB at Frostwood Elementary 🚩	14,612
Apr 1, 2026	#01 Gessner SB at Frostwood Elementary 🚩	13,250
Apr 2, 2026	#01 Gessner SB at Frostwood Elementary 🚩	13,576
Apr 3, 2026	#01 Gessner SB at Frostwood Elementary 🚩	11,558



Total 'Volume' by 'Camera'

Camera	Sum of Volume
#21 - SB Voss @ Katy Fwy	480560
#22 - NB Voss x Magnolia Bend (Lane 2)	478881
#01 Gessner SB at Frostwood Elementary	378072
#07 Memorial Dr EB at Briar Forest	310889
#13 NB Gessner Rd	297722
#23 - WB San Felipe x Buffalo Bayou	261069
#17 Memorial Dr WB at Voss	204414
#02 Memorial Dr EB at Gessner	184991
#08 2200 S Piney Point Rd NB at City Limit	177865
#31 EB Memorial Dr near Tealwood	175686
#12 Piney Point Dr SB at Gaylord	173978
#27 Unit 181 Blalock S/B at Taylorcrest	170762
#28 MVPD Station S/B Memorial Drive	167218
#20 - SB Voss x Old Voss (Lane 2)	160069
#18 Memorial Dr EB at Voss	147324
#16 Memorial Dr WB at E Creekside Dr	132569
#19 - SB Voss x Old Voss (Lane 1)	131908
#04 Memorial Dr NB at Briar Forest	127931
#24 - NB Blalock x Memorial	121055
#14 Beinhorn Rd WB at Pipher	112993
#09 N Piney Point Rd at Memorial Dr	87733
#25 - NB Bunker Hill x Memorial	65677
#05 Bunkerhill Rd SB at Taylorcrest	65198
#32 WB Greenbay @ Memorial Dr	64929
#06 Taylorcrest Rd WB at Flintdale	61454
#30 EB Beinhorn Rd @ Voss Rd	57805
#10 On Memorial Dr EB from San Felipe	55240
#26 - SB Hedwig x Beinhorn	46529
#11 Greenbay St EB at Piney Point Rd	34108
#29 - Riverbend Main Entrance	7593
#15 Hunters Creek Dr SB at I-10	6320
#01 Inbound, Riverview Way, EB	6051
S#01 Hickory Hollow from Interstate 10	3303
Grand Total	4957896

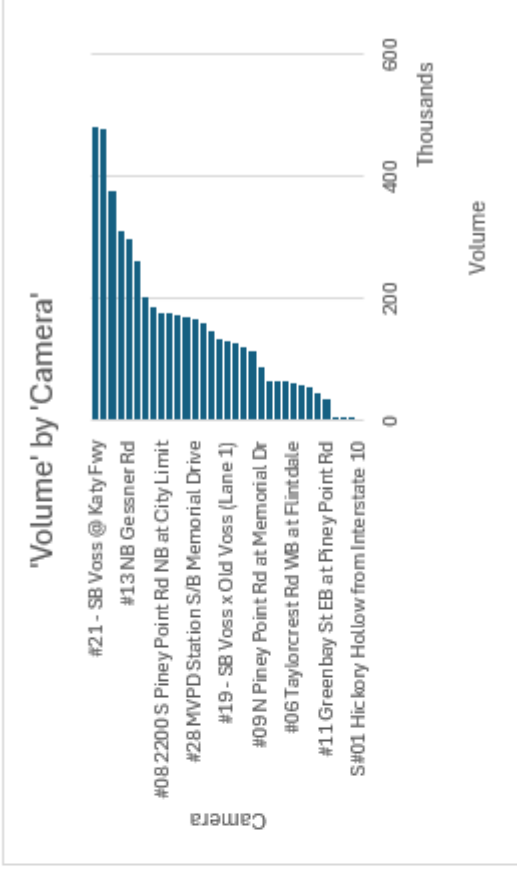


Plate Reads
By Location

Date Range

2025/03/01 - 2025/03/31

Timeframe

Day

Cameras

All

Networks

All

Category

All

Alert Sources

All

Hot List Reason

Custom Hotlist Alert, Extreme Risk Pro...

Show Hits By

Camera Name

Visual Type

Bar Chart

Other Custom Hotlist Alerts on Your Networks
No data

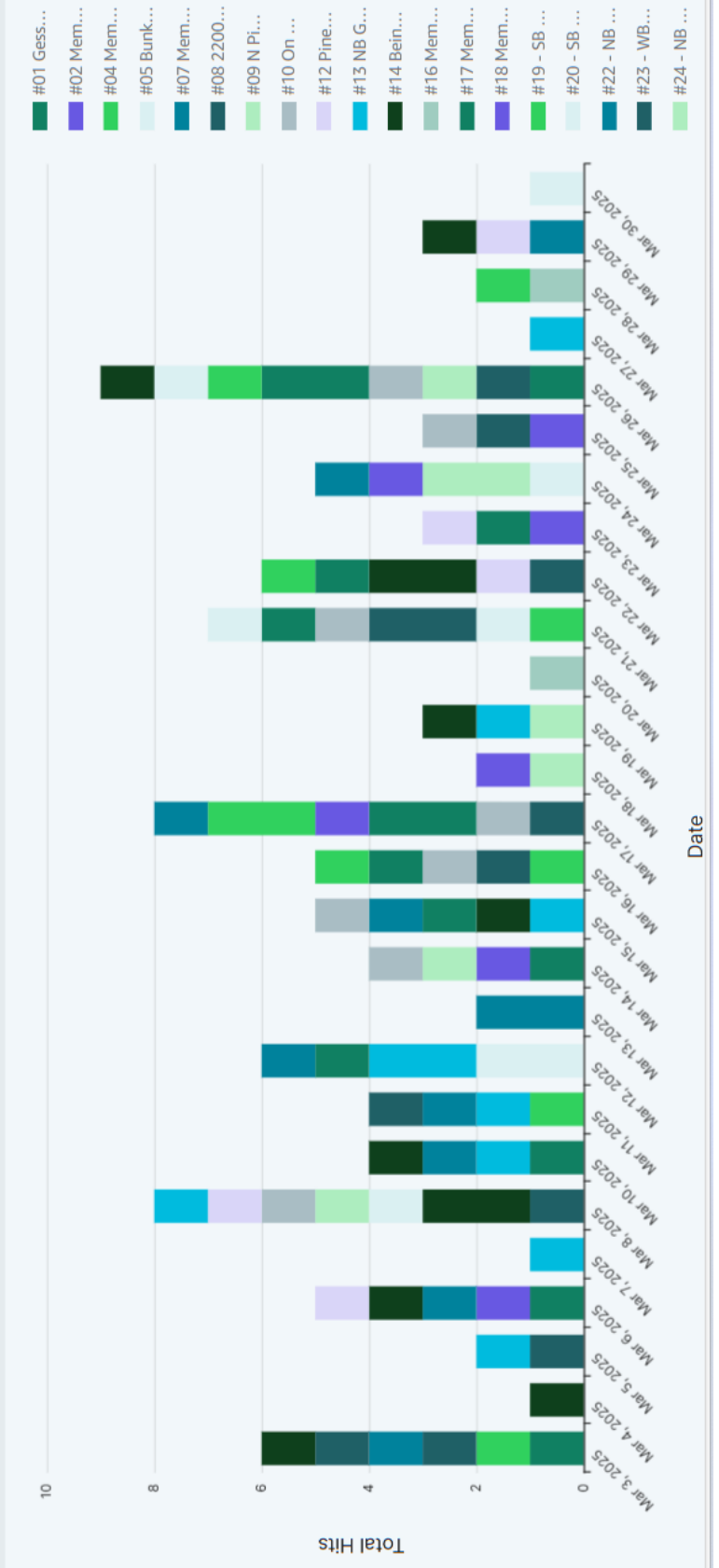
Your Custom Hotlist Alerts
7

Official Hotlist Alerts
100

Total Hotlist Alerts
107

Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	48
Stolen Plate	31
Gang or Suspected Terrorist	16
Custom Hotlist Alert	7
Missing Person	5

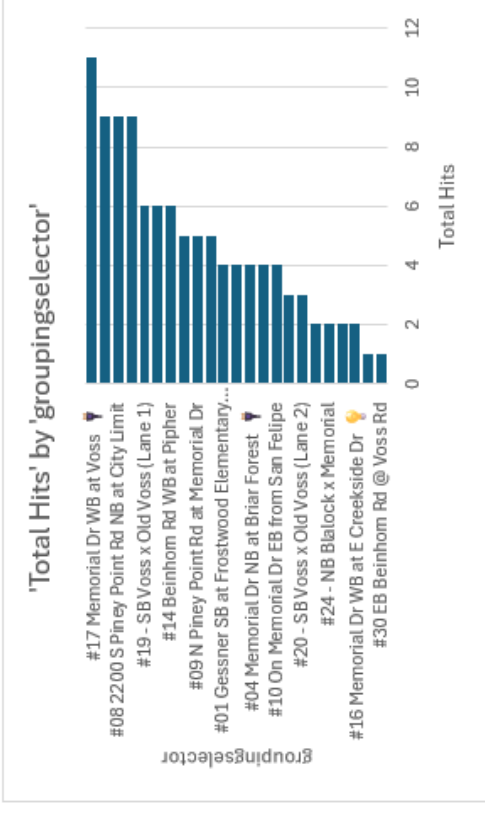


Hits By Camera

Total Reads – 4,805,840

groupingselector	Sum of Total Hits
#17 Memorial Dr WB at Voss	11
#22 - NB Voss x Magnolia Bend (Lane 2)	9
#08 2200 S Piney Point Rd NB at City Limit	9
#13 NB Gessner Rd	9
#19 - SB Voss x Old Voss (Lane 1)	6
#31 EB Memorial Dr near Tealwood	6
#14 Beinhorn Rd WB at Pipher	6
#05 Bunkerhill Rd SB at Taylorcrest	5
#09 N Piney Point Rd at Memorial Dr	5
#18 Memorial Dr EB at Voss	5
#01 Gessner SB at Frostwood Elementary	4
#27 Unit 181 Blalock S/B at Taylorcrest	4
#04 Memorial Dr NB at Briar Forest	4
#28 MYPD Station S/B Memorial Drive	4
#10 On Memorial Dr EB from San Felipe	4
#23 - WB San Felipe x Buffalo Bayou	3
#20 - SB Voss x Old Voss (Lane 2)	3
#07 Memorial Dr EB at Briar Forest	2
#24 - NB Blalock x Memorial	2
#02 Memorial Dr EB at Gessner	2
#16 Memorial Dr WB at E Creekside Dr	2
#12 Piney Point Dr SB at Gaylord	1
#30 EB Beinhorn Rd @ Voss Rd	1
Grand Total	107

Total 'Total Hits' by 'groupingselector'



Unique – 962,162

Hits-111

6 Top Hits – 107

Hotlist – 9

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Hot List
- Priority Restraining Order



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: April 28, 2026
AGENDA SUBJECT: Discussion and possible action to approve Amendment No. 2026-01 to the Memorial Village Police Department FY2026 Budget in the amount of \$446,804.00, reflecting increased revenues and corresponding expenditures associated with grant funding; adjustments to healthcare premium costs; upgrades to equipment and software maintenance contracts; and implementation of Phase I of the eight-step officer compensation schedule, with the City's portion totaling \$110,300.00 in additional assessments.

EXHIBITS: Budget Amendment No. 2026-01



AMENDMENT NO.2026-01

To The Amended Budget of the Memorial Villages Police Department For Fiscal Year 2026

DESCRIPTION/PURPOSE:

To amend the adopted FY 2026 budget to reflect increased revenues and corresponding expenditures associated with grant funding; adjustments to healthcare premium costs; upgrades to equipment and software maintenance contracts; and implementation of Phase I of the eight-step officer compensation schedule.

	FY26 Adopted		FY26 Amendment Request
\$	8,680,494.00	\$	9,058,802.00
Amount requested from Villages		\$	330,900.00
Funding from other sources		\$	115,904.00

GENERAL FUND

Increase in Revenue:

Grant Funding		\$	68,496.00
Requested additional appropriation			
City of Bunker Hill Village		\$	110,300.00
City of Piney Point Village		\$	110,300.00
City of Hunters Creek Village		\$	110,300.00
Proposed Increase in Revenue		\$	330,900.00

ACCOUNT-INCREASE/DECREASE IN APPROPRIATIONS

	<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
Salaries		\$	11,434.00
Retirement		\$	14,540.00
457b Contribution		\$	333.00
Healthcare		\$	165,909.00
Medicare		\$	200.00
Telephone		\$	6,800.00
Equipment Maintenance Contracts		\$	56,000.00
Legal/Professional		\$	(4,500.00)
IT Services		\$	24,000.00
Software Maintenance Contracts		\$	108,680.00
Criminal Investigations		\$	3,000.00
Small Equipment		\$	13,000.00
Proposed Increase in Operating Expenditures		\$	399,396.00

AUTO REPLACEMENT FUND

Increase in Revenue:

Proceeds from Sale		\$	9,340.00
TMLIRP Claim		\$	38,068.00
Proposed Increase in Revenue		\$	47,408.00

ACCOUNT-INCREASE/DECREASE IN APPROPRIATIONS

	<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
Auto Replacement	700	\$	47,408.00
Proposed Increase in Auto Replacement Expenditures		\$	47,408.00

NET EFFECT TO BUDGET IS: \$ 378,308.00

MEMORIAL VILLAGES POLICE DEPARTMENT STRATEGIC PAY INITIATIVE 2026-2027



THE ISSUE: In July of 2025, the City of Houston ratified a 5 year Meet and Confer Agreement with the Houston Police Officers' Union. Valid July 2025 – July 2029.

This agreement raises officer salaries 36.5% over the next 5 years. In addition to base salary increases additional benefits were agreed to that include,
Annual Patrol Pay increases ranging from \$500 - \$1000 per officer per year. (\$600- \$3000 annually)
Shift Differential increases of \$780 annually. (\$2600 annually)
Weekend Pay (per day) increases of \$780 annually. (\$2600 annually)

Effective July 1, 2025, a first-year HPD officer receiving shift and weekend differential now makes \$81,600+.

Remaining Scheduled Base Salary increases for HPD personnel are as follows.

- July 2026 10%
- July 2027 8%
- July 2028 6%
- July 2029 6.5%

Additionally, court time minimums were increased from 2-hours to 4-hours per appearance, along with other increased specialty pays (assignment/specialty pays, probationary officer shift variance pay).

Soon after the HPD contract was announced, Harris County (9/25), Fort Bend County and Montgomery County announced pay parity with HPD. Several other agencies also announced pay parity and/or significant salary and benefit adjustments. Shenandoah PD increased their personnel budget 43.1%. (includes added a position, pay parity and insurance changes). Other areas of recruitment challenges included the US Department of Homeland Security and Immigration (HSI) offering hiring bonuses of up to \$50,000 (payable over 3 years with a 3-year contract) with unlimited overtime.

Immediately after the above announced changes, the 2 recent MVPD hires left the organization.

1 returned to Shenandoah PD and the other went to HSI. (A second employee had been hired by HSI but withdrew).

The changes in salary and benefits for sworn law enforcement has continued over the past 8 months across the Houston Metropolitan Area.

City	Entry*	5-Year*	10-Year*	Bonus
Baytown	80,622.00	95,765.00	107,727.00	10,000.00
DPS 50-Hour	70,475.00	110,376.75	118,234.88	
Houston	87,000.00	99,000.00	104,000.00	
Pasadena	76,379.85	89,945.10	97,077.00	10,000.00
Pearland	75,600.00	87,641.12	101,600.00	15,000.00
Rosenberg	74,068.00	83,803.20	94,806.40	
Stafford 84-Hour	82,031.00	92,238.00	102,445.00	
Texas City	62,779.25	80,432.56	96,276.00	
Sugarland	78,250.00	88,795.00	105,685.00	

* Base Salary Only – Does not include certification level, shift incentives, degree, specialty pays.

MVPD Compensation Strategy

2027 – Move all hourly sworn personnel into an 8-step pay plan (one step every other year) top out in 16 years (time in rank).

	1	2	3	4	5	6	7	8
Officer	\$41.50	\$43.99	\$46.63	\$49.43	\$52.39	\$55.54	\$58.87	\$62.40
# in rank	3	4	3	4	1			2
Detective	\$42.75	\$45.32	\$48.03	\$50.92	\$53.97	\$57.21	\$60.64	\$64.28
# in rank		3		1				
Corporal	\$42.75	\$45.32	\$48.03	\$50.92	\$53.97	\$57.21	\$60.64	\$64.28
# in rank			1	2				
Sergeant	\$58.87	\$62.40	\$66.15	\$70.12	\$74.32	\$78.78	\$83.51	\$88.52
# in rank	1	1	2		1	1		
Commander						\$92.00	\$97.52	\$103.37

2026 Budget Amendments and Adjustments

Healthcare Insurance Adjustment - \$165,909*

Salaries and Wages - \$11,358

TRMS - \$14,540*

457b - \$2,964*

HSA - \$333*

Comcast - \$6,736*

Flock OS System - \$72,650

Flock Condors - \$34,150**

IOSO - \$24,000*

QuickBooks - \$5,786

Tyler Technology Acct - \$12,955

Tyler Implementation - \$29,020

Peregrin - \$50,000**

Ticket-writers - \$12,834

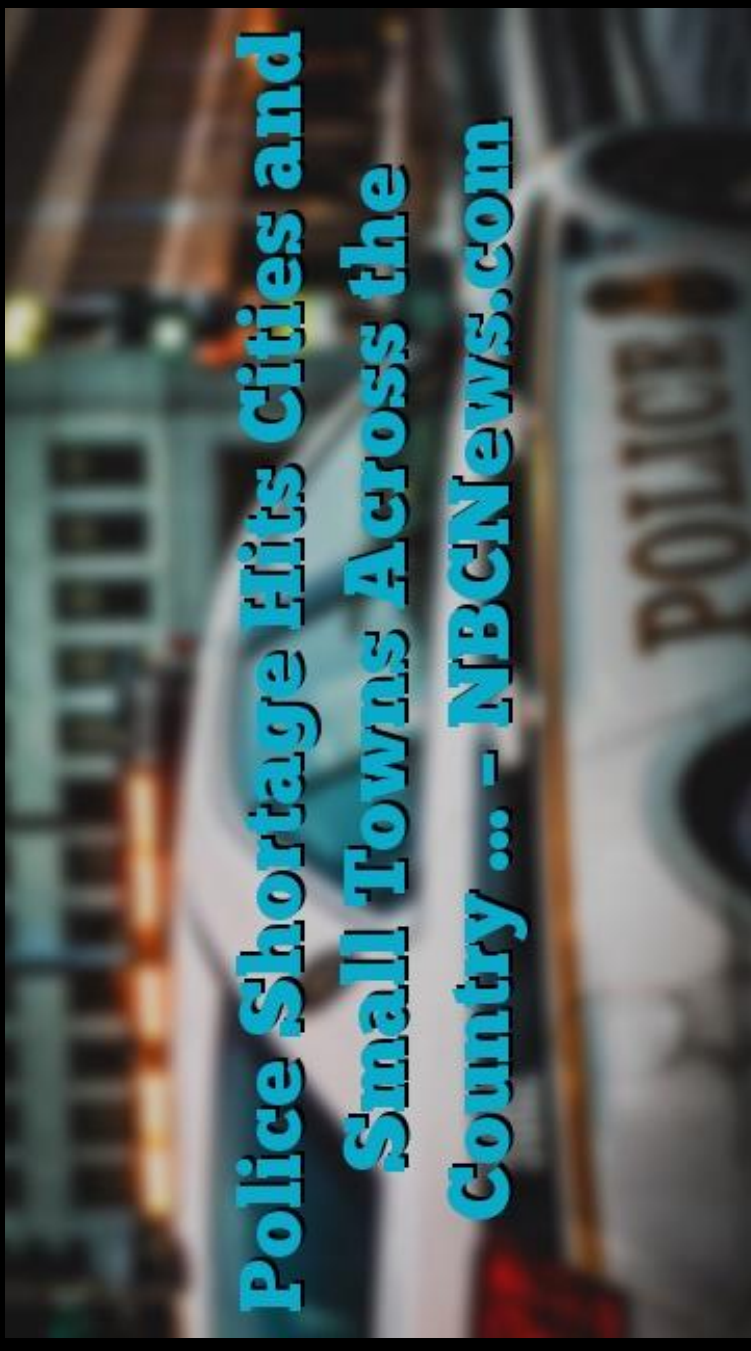
Netsential - \$1,500**

Nexus Lexus - \$2,352*

Officer Owens (PT) 9/1 – 12/31

* Items with unanticipated increases

** Grant submission 80%



2027 Budget Items

Personnel and Benefits Adjustments

Initiate 8-STEP Pay Plan - \$TBD

Fund P.T. D.A.R.E./SRO Officer (full-year) - \$TBD

Operating Costs Adjustments

Dispatch Quality Assurance Software - \$6500

Firearms and Ammo - \$1800

Capital

3 vehicles - \$255,000

Total 2027 Budget Request - \$TBD

Increase over 2026 Amended Budget - \$TBD

2027 MVPD cost to each Village - \$TBD

Increase over 2026 Final Budget - \$TBD



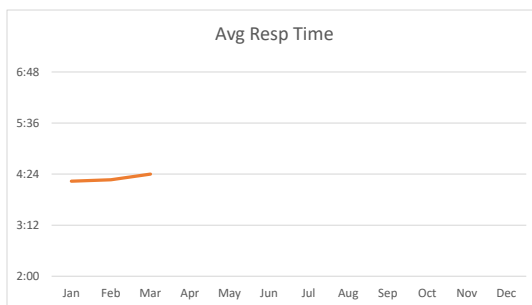
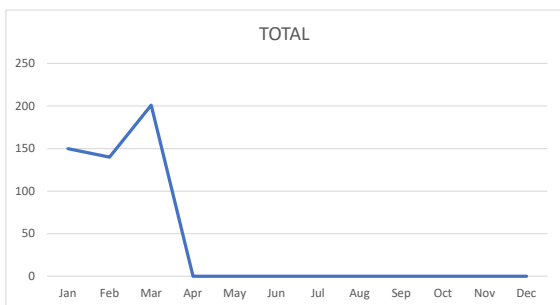


2026 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	150	140	201	0	0	0	0	0	0	0	0	0	491
Abdominal Pain	1	1	0										2
Allergic Reaction	0	0	2										2
Animal Bite	0	0	1										1
Assault	1	0	2										3
Automatic Aid	0	0	1										1
Automatic Aid- Apartment Fire	0	0	4										4
Automatic Aid- Building Fire	0	0	3										3
Automatic Aid- Elevator Rescue	0	0	7										7
Automatic Aid- Entrapment MVC	0	0	3										3
Automatic Aid- Gas Leak	0	0	5										5
Automatic Aid- High Rise Fire	0	0	1										1
Automatic Aid- House Fire	0	0	5										5
Back Pain	0	1	0										1
Business Fire	1	0	0										1
Carbon Monoxide Alarm with Symptoms	3	1	1										5
Carbon Monoxide Detector No Symptoms	6	4	6										16
Cardiac/Respiratory Arrest	0	1	1										2
Check a Noxious Odor	0	1	0										1
Check for Fire	2	1	1										4
Check for the Smell of Natural Gas	5	2	1										8
Check for the Smell of Smoke	3	2	0										5
Chest Pain	4	8	3										15
Child Locked in a Vehicle Engine and AC running	0	0	1										1
Child Locked in a Vehicle Engine not running	0	0	1										1
Choking	0	1	1										2
Diabetic Emergency	1	2	1										4
Difficulty Breathing	9	8	7										24
Dumpster Fire Not near Structure	0	0	0										0
Elevator Rescue	1	2	1										4
Electrical Fire	0	0	0										0
Entrapment- Non MVC	0	0	0										0
Explosion	0	0	0										0
Fall Victim	11	9	10										30
Fire Alarm Business	3	5	4										12
Fire Alarm Church or School	0	4	2										6
Fire Alarm Residence	22	23	24										69
Gas Leak	2	2	1										5
Grass Fire	0	1	0										1
HAZMAT Emergency	0	0	0										0
Headache- Stroke symptoms not present	2	1	1										4
Heart Problems	2	4	10										16
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	1	1	1										3
House Fire	3	0	1										4
Illegal Burning	0	1	0										1
Injured Party	1	3	1										5
Medical Alarm	3	1	4										8
Motor Vehicle Collision	13	16	21										50
Motor Vehicle Collision with Entrapment	0	1	1										2
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	1										1
Object Down in Roadway	0	0	2										2
Oven/Appliance Fire	0	0	1										1
Overdose/Poisoning	0	1	1										2
Possible D.O.S.	1	0	0										1
Powerlines Down Arcing/Burning	1	3	3										7
Pregnancy/ Childbirth	0	0	0										0
Psychiatric Emergency	3	3	2										8
Seizures	4	1	5										10
Service Call Non-emergency	18	9	11										38
Shooting/Stabbing	0	0	0										0
Sick Call	8	7	13										28
Smoke in Business	0	1	0										1
Smoke in Residence	0	1	0										1
Stroke	1	1	4										6
Transformer Fire	0	0	4										4
Trash Fire	1	0	0										1
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	8	4	12										24
Unknown Medical Emergency	3	1	0										4
Vehicle Fire	2	1	2										5

Month	# of Incidents*	Avg Resp Time
Jan	117	4:14
Feb	119	4:16
Mar	142	4:24
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	378	4:18

Does not include HFD, Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls
 Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30





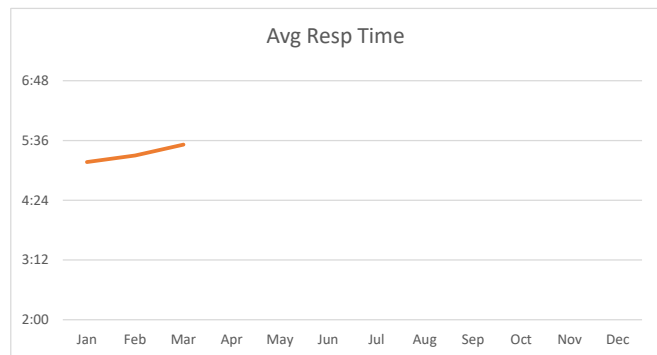
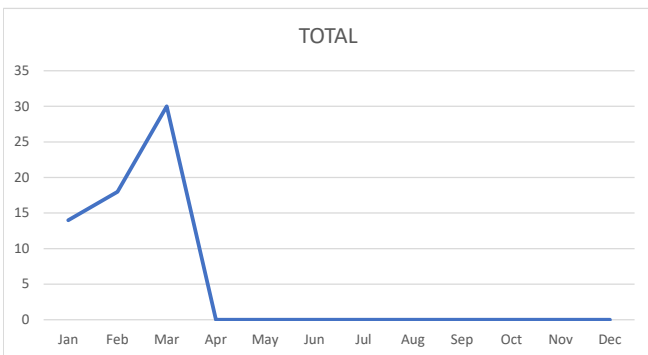
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	14	18	30	0	0	0	0	0	0	0	0	0	62
Abdominal Pain	0	1	0										1
Allergic Reaction	0	0	0										0
Animal Bite	0	0	0										0
Carbon Monoxide Detector with Symptoms	0	0	1										1
Carbon Monoxide Detector No Symptoms	1	1	1										3
Cardiac/Respiratory Arrest	0	0	0										0
Check a Noxious Odor	0	1	0										1
Check for Fire	0	0	0										0
Check for the Smell of Natural Gas	0	0	0										0
Check for the Smell of Smoke	0	1	0										1
Chest Pain	0	0	0										0
Child Locked in a Vehicle Engine and AC running	0	0	0										0
Choking	0	0	1										1
Difficulty Breathing	1	0	1										2
Fall Victim	2	3	2										7
Fire Alarm Church or School	0	1	0										1
Fire Alarm Residence	3	3	7										13
Gas Leak	0	0	0										0
Grass Fire	0	1	0										1
Headache- Stroke symptoms not present	1	0	1										2
Heart Problems	0	0	1										1
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
House Fire	0	0	0										0
Injured Party	0	0	0										0
Medical Alarm	0	0	0										0
Motor Vehicle Collision	0	1	3										4
Motor Vehicle vs Pedestrian	0	0	1										1
Motor Vehicle Collision with Entrapment	0	1	0										1
Object Down in Roadway	0	0	0										0
Oven/Appliance Fire	0	0	0										0
Overdose/Poisoning	0	0	0										0
Possible D.O.S.	0	0	0										0
Powerlines Down Arcing/Burning	0	0	1										1
Psychiatric Emergency	1	0	0										1
Seizures	1	0	1										2
Service Call Non-emergency	2	2	3										7
Sick Call	2	1	1										4
Smoke in Residence	0	1	0										1
Stroke	0	0	1										1
Transformer Fire	0	0	1										1
Unconscious Party/Syncope	0	0	2										2
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	0	0	1										1

Month	# of Incidents*	Avg Resp Time
Jan	9	5:10
Feb	14	5:18
Mar	23	5:31
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	46	5:19

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





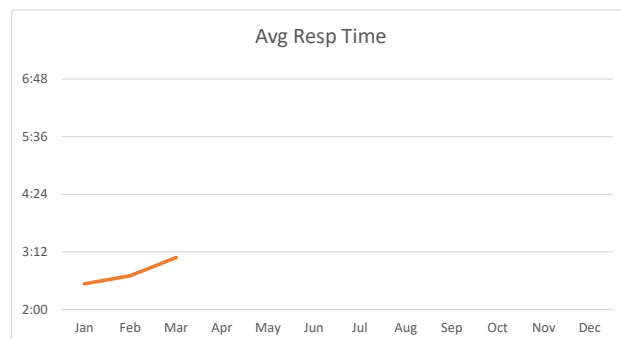
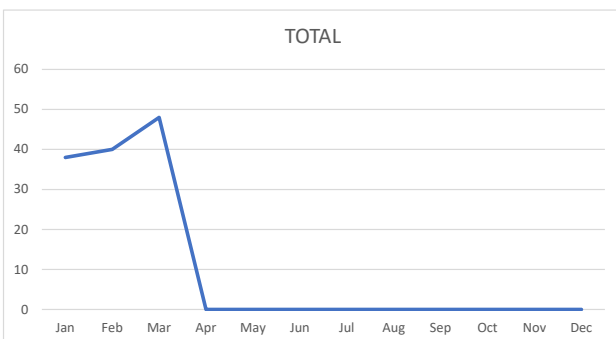
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	38	40	48	0	0	0	0	0	0	0	0	0	124
Abdominal Pain	0	0	0										0
Allergic Reaction	0	0	2										2
Assault	1	0	1										2
Automatic Aid	0	0	1										1
Automatic Aid- Entrapment MVC	0	0	1										1
Back Pain	0	1	0										1
Carbon Monoxide Detector No Symptoms	0	0	1										1
Cardiac/Respiratory Arrest	0	0	1										1
Check a Noxious Odor	0	0	0										0
Check for Fire	0	0	1										1
Check for the Smell of Natural Gas	0	2	1										3
Check for the Smell of Smoke	0	0	0										0
Chest Pain	2	1	2										5
Child Locked in a Vehicle Engine not running	0	0	0										0
Choking	0	1	0										1
Diabetic Emergency	0	1	1										2
Difficulty Breathing	1	3	1										5
Dumpster Fire Not near Structure	0	0	0										0
Electrical Fire	0	0	0										0
Elevator Rescue	1	2	1										4
Fall Victim	1	2	5										8
Fire Alarm Business	3	4	4										11
Fire Alarm Church or School	0	0	1										1
Fire Alarm Residence	4	5	1										10
Gas Leak	0	0	0										0
Grass Fire	0	0	0										0
HAZMAT Emergency	0	0	0										0
Heart Problems	1	3	4										8
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	1	1	1										3
House Fire	1	0	1										2
Injured Party	1	3	1										5
Medical Alarm	0	0	1										1
Motor Vehicle Collision	6	3	3										12
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	0										0
Overdose/Poisoning	0	0	0										0
Possible D.O.S	0	0	0										0
Powerlines Down Arcing/Burning	0	0	0										0
Psychiatric Emergency	0	0	1										1
Seizures	3	1	1										5
Service Call Non-emergency	5	2	1										8
Shooting/ Stabbing	0	0	0										0
Sick Call	2	2	3										7
Smoke in Residence	0	0	0										0
Stroke	0	0	2										2
Transformer Fire	0	0	1										1
Trash Fire	0	0	0										0
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	3	2	3										8
Unknown Medical Emergency	2	1	0										3
Vehicle Fire	0	0	0										0

Month	# of Incidents*	Avg Resp Time
Jan	31	2:32
Feb	35	2:42
Mar	42	3:05
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
108		2:46

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





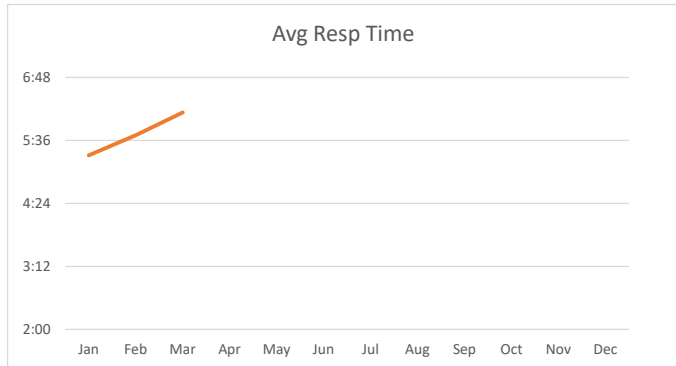
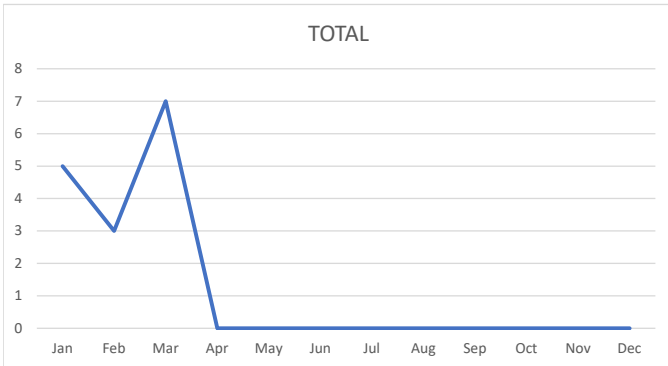
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	5	3	7	0	0	0	0	0	0	0	0	0	15
Abdominal Pain	1	0	0										1
Carbon Monoxide Alarm with Symptoms	0	1	0										1
Cardiac/Respiratory Arrest	0	0	0										0
Chest Pain	0	1	0										1
Check for the Smell of Natural Gas	0	0	0										0
Diabetic Emergency	1	0	0										1
Difficulty Breathing	0	0	0										0
Dumpster Fire Not near Structure	0	0	0										0
Fall Victim	0	0	0										0
Fire Alarm Church or School	0	0	1										1
Fire Alarm Residence	2	0	1										3
Heart Problems	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
House Fire	0	0	0										0
Medical Alarm	0	0	0										0
Motor Vehicle Collision	0	1	1										2
Overdose/Poisoning	0	0	0										0
Psychiatric Emergency	1	0	1										2
Service Call Non-emergency	0	0	0										0
Sick Call	0	0	1										1
Trash Fire	0	0	0										0
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	0	0	1										1
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	0	0	1										1

Month	# of Incidents*	Avg Resp Time
Jan	4	5:19
Feb	3	5:42
Mar	6	6:08
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
Total	13	5:43

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





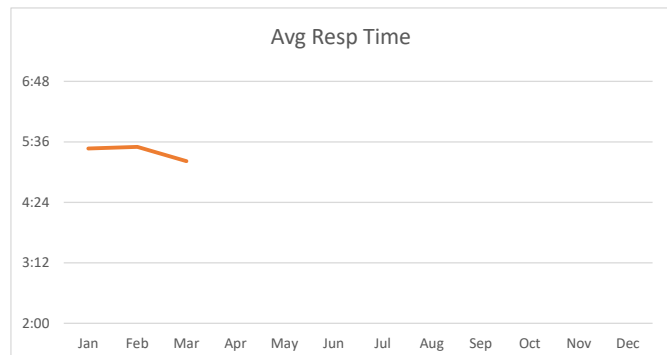
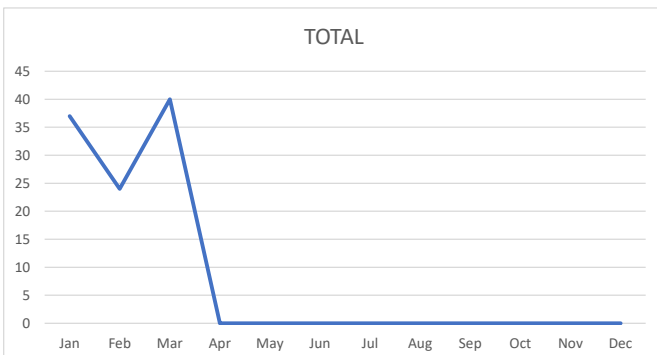
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	37	24	40	0	0	0	0	0	0	0	0	0	99
Abdominal Pain	0	0	0										0
Allergic Reaction	0	0	0										0
Animal Bite	0	0	1										1
Back Pain	0	0	0										0
Carbon Monoxide Alarm with Symptoms	3	0	0										3
Carbon Monoxide Detector No Symptoms	1	1	2										4
Cardiac/Respiratory Arrest	0	1	0										1
Check a Noxious Odor	0	0	0										0
Check for Fire	2	1	0										3
Check for the Smell of Natural Gas	2	0	0										2
Check for the Smell of Smoke	1	0	0										1
Chest Pain	0	2	1										3
Child Locked in a Vehicle Engine not running	0	0	0										0
Choking	0	0	0										0
Diabetic Emergency	0	0	0										0
Difficulty Breathing	1	1	2										4
Elevator Rescue	0	0	0										0
Entrapment- Non MVC	0	0	0										0
Fall Victim	6	0	1										7
Fire Alarm Business	0	1	0										1
Fire Alarm Church or School	0	0	0										0
Fire Alarm Residence	8	6	7										21
Gas Leak	1	0	1										2
Heart Problems	0	1	2										3
Hemorrhage/Laceration	0	0	0										0
House Fire	1	0	0										1
Illegal Burning	0	1	0										1
Injured Party	0	0	0										0
Medical Alarm	1	1	0										2
Motor Vehicle Collision	3	1	7										11
Motor Vehicle Collision with Entrapment	0	0	0										0
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	2										2
Oven/Appliance Fire	0	0	1										1
Overdose/Poisoning	0	0	1										1
Possible D.O.S	0	0	0										0
Powerlines Down Arcing/Burning	1	0	1										2
Psychiatric Emergency	0	2	0										2
Seizures	0	0	2										2
Service Call Non-emergency	4	1	4										9
Sick Call	0	3	1										4
Stroke	0	0	1										1
Transformer Fire	0	0	0										0
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	1	1	3										5
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	1	0	0										1

Month	# of Incidents*	Avg Resp Time
Jan	27	5:28
Feb	19	5:30
Mar	31	5:13
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	77	5:23

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





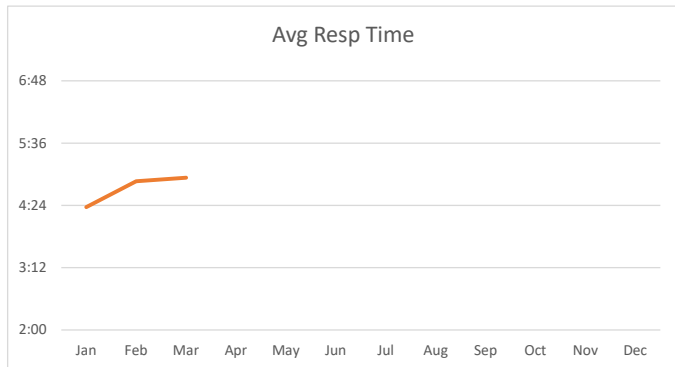
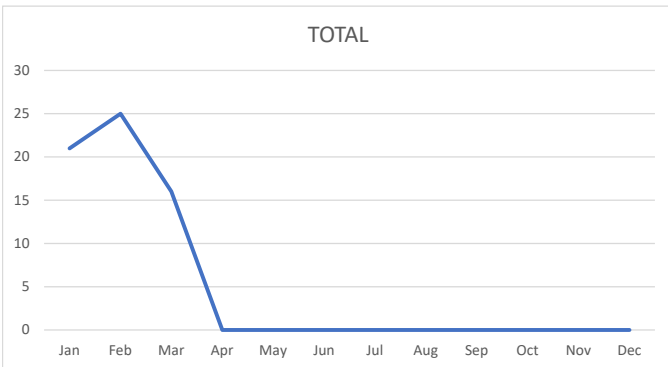
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	21	25	16	0	0	0	0	0	0	0	0	0	62
Abdominal Pain	0	0	0										0
Carbon Monoxide Detector with Symptoms	0	0	0										0
Carbon Monoxide Detector No Symptoms	0	1	0										1
Cardiac/Respiratory Arrest	0	0	0										0
Check a Noxious Odor	0	0	0										0
Check for Fire	0	0	0										0
Check for the Smell of Natural Gas	2	0	0										2
Check for the Smell of Smoke	0	1	0										1
Chest Pain	0	0	0										0
Child lock in Vehicle Engine not running	0	0	1										1
Choking	0	0	0										0
Elevator Rescue	0	0	0										0
Difficulty Breathing	1	2	1										4
Fall Victim	1	1	1										3
Fire Alarm Business	0	0	0										0
Fire Alarm Church or School	0	3	0										3
Fire Alarm Residence	3	7	6										16
Gas Leak	1	0	0										1
Headache- Stroke symptoms not present	0	0	0										0
Heart Problems	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
House Fire	1	0	0										1
Injured Party	0	0	0										0
Medical Alarm	1	0	1										2
Motor Vehicle Collision	1	3	1										5
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	0										0
Overdose/Poisoning	0	1	0										1
Possible D.O.S.	1	0	0										1
Powerlines Down Arcing/Burning	0	2	1										3
Psychiatric Emergency	0	0	0										0
Seizures	0	0	0										0
Service Call Non-emergency	3	3	0										6
Sick Call	3	0	3										6
Smoke in Business	0	1	0										1
Smoke in Residence	0	0	0										0
Stroke	0	0	0										0
Transformer Fire	0	0	1										1
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	2	0	0										2
Unknown Medical Emergency	1	0	0										1

Month	# of Incidents*	Avg Resp Time
Jan	16	4:22
Feb	20	4:52
Mar	14	4:56
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
Total	50	4:43

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





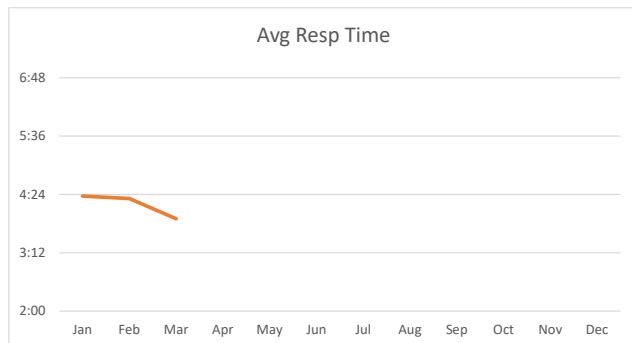
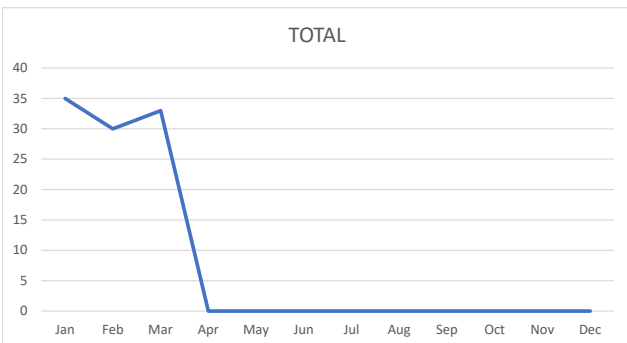
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	35	30	33	0	0	0	0	0	0	0	0	0	98
Abdominal Pain	0	0	0										0
Allergic Reaction	0	0	0										0
Assault	0	0	1										1
Back Pain	0	0	0										0
Business Fire	1	0	0										1
Carbon Monoxide Detector No Symptoms	4	1	2										7
Cardiac/Respiratory Arrest	0	0	0										0
Check a Noxious Odor	0	0	0										0
Check for Fire	0	0	0										0
Check for the Smell of Natural Gas	1	0	0										1
Check for the Smell of Smoke	2	0	0										2
Chest Pain	2	4	0										6
Child Locked in Vehicle Engine and AC running	0	0	1										1
Child Locked in a Vehicle Engine not running	0	0	0										0
Choking	0	0	0										0
Diabetic Emergency	0	1	0										1
Difficulty Breathing	5	2	2										9
Elevator Rescue	0	0	0										0
Entrapment- Non MVC	0	0	0										0
Explosion	0	0	0										0
Fall Victim	1	3	1										5
Fire Alarm Business	0	0	0										0
Fire Alarm Church or School	0	0	0										0
Fire Alarm Residence	2	2	2										6
Gas Leak	0	2	0										2
Grass Fire	0	0	0										0
Headache- Stroke symptoms not present	1	1	0										2
Heart Problems	1	0	3										4
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
Injured Party	0	0	0										0
Medical Alarm	1	0	2										3
Motor Vehicle Collision	3	7	6										16
Motor Vehicle Collision with Entrapment	0	0	1										1
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	0										0
Overdose/Poisoning	0	0	0										0
Possible D.O.S.	0	0	0										0
Powerlines Down Arcing/Burning	0	1	0										1
Pregnancy/ Childbirth	0	0	0										0
Psychiatric Emergency	1	1	0										2
Seizures	0	0	1										1
Service Call Non-emergency	4	1	3										8
Shooting/Stabbing	0	0	0										0
Sick Call	1	1	4										6
Smoke in Business	0	0	0										0
Stroke	1	1	0										2
Transformer Fire	0	0	1										1
Trash Fire	1	0	0										1
Unconscious Party/Syncope	2	1	3										6
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	1	1	0										2

Month	# of Incidents*	Avg Resp Time
Jan	30	4:22
Feb	28	4:19
Mar	26	3:54
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	84	4:11

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls



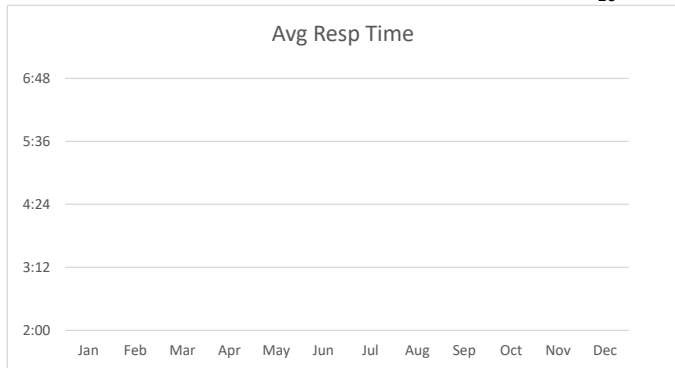
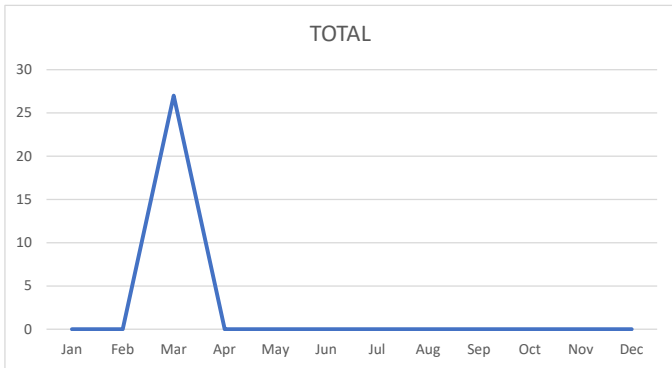


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Houston Fire Department Automatic Aid

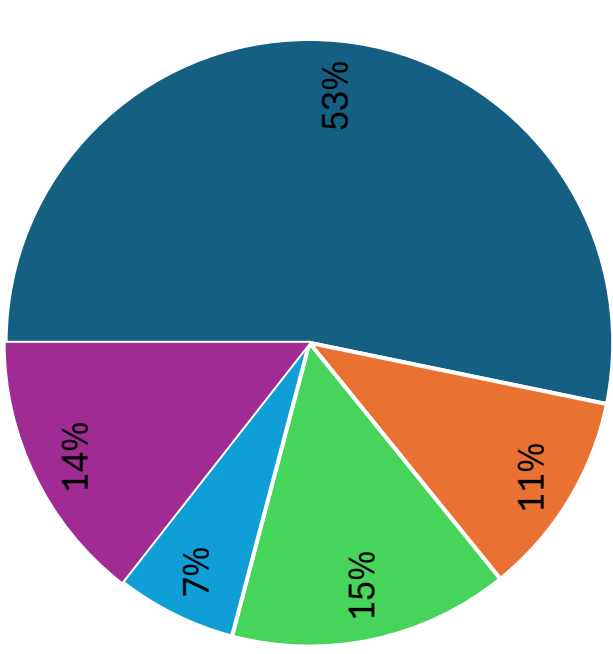
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	0	0	27	0	0	0	0	0	0	0	0	0	27
Automatic Aid	0	0	0										0
Automatic Aid- Apartment Fire	0	0	4										4
Automatic Aid- Building Fire	0	0	3										3
Automatic Aid- Elevator Rescue	0	0	7										7
Automatic Aid- Entrapment MVC	0	0	2										2
Automatic Aid- Gas Leak	0	0	5										5
Automatic Aid- High Rise Fire	0	0	1										1
Automatic Aid- House Fire	0	0	5										5

Month	# of Incidents*	Avg Resp Time
Jan	0	
Feb	0	
Mar	16	7:57
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
16		7:57

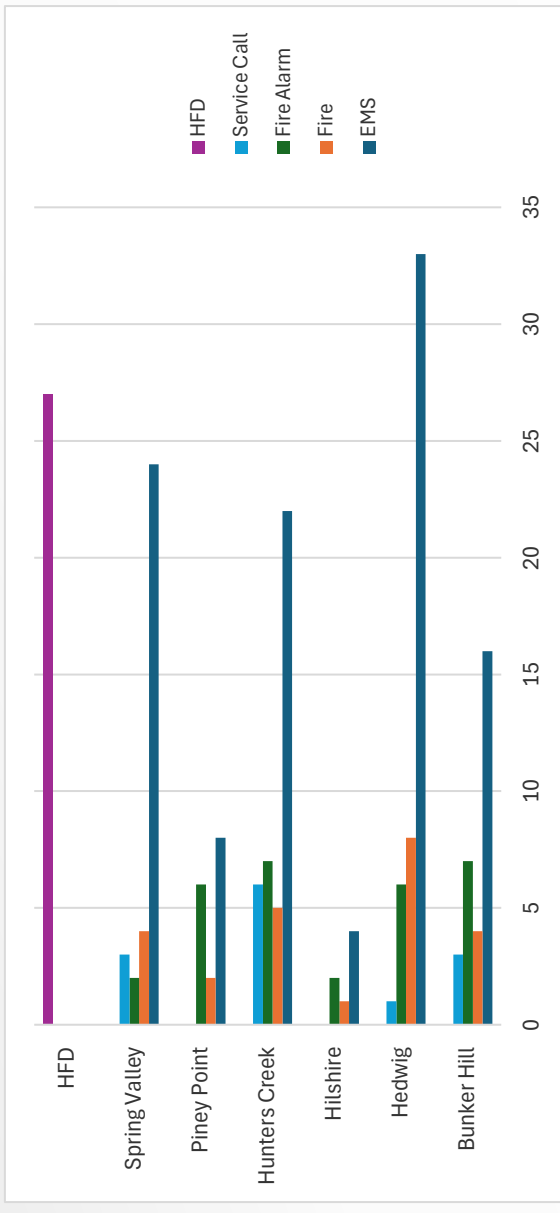


Incident Response

March 2026 ACTIVITY REPORT



Category	Total
EMS	107
Fire	22
Fire Alarm	30
Service Call	13
HFD	29
Monthly Total	201



36

Overlapping Calls (Mar '26)

4:24

Average Emergency Response Time (Mar '26)

491

YTD Total Incidents

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

Prepared April 16, 2026, for April. 2026 council meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for Mar. 2026

Thank You,

Henry Rivas
Building Official



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2024**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$5,092	0	14	\$2,705	25	\$5,130	56	\$12,928	\$1,374,287
February	32	\$35,182	1	14	\$2,230	26	\$4,970	72	\$42,382	\$5,438,854
March	30	\$18,029	1	12	\$2,105	34	\$7,525	76	\$27,658	\$4,296,108
April	33	\$9,970	0	9	\$1,310	28	\$5,130	70	\$16,415	\$1,091,456
May	22	\$22,687	0	13	\$1,735	23	\$3,530	58	\$27,052	\$1,707,719
June	29	\$17,966	2	21	\$4,140	35	\$5,935	85	\$28,041	\$4,754,586
July	38	\$29,205	2	34	\$7,430	48	\$8	120	\$44,625	\$4,447,505
August	29	\$8,652	0	46	\$9,410	55	\$9,950	130	\$28,012	\$2,681,491
September	32	\$34,831	2	49	\$9,425	50	\$9,130	131	\$53,385	\$7,953,627
October	36	\$20,906	1	56	\$10,655	66	\$11,780	158	\$43,341	\$4,998,063
November	25	\$121,714	4	25	\$8,000	35	\$11,195	85	\$70,977	\$12,097,910
December	23	\$104,947	4	10	\$9,910	19	\$16,305	52	\$62,709	\$6,782,835
Total	346	\$429,180	17	303	\$69,055	444	\$90,588	1,093	\$457,524	\$57,624,441

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2025**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	20	\$16,148	1	23	\$3,745	36	\$7,140	79	\$27,034	\$2,630,548
February	26	\$21,260	1	22	\$3,185	38	\$7,540	86	\$31,985	\$1,759,652
March	26	\$21,496	2	21	\$4,135	21	\$6,000	68	\$31,632	\$1,282,330
April	30	\$64,758	5	23	\$5,856	43	\$8,705	96	\$79,320	\$10,514,761
May	31	\$19,303	1	22	\$4,215	44	\$8,190	97	\$31,709	\$2,652,355
June	25	\$29,932	2	25	\$3,470	34	\$6,490	84	\$39,892	\$351,125
July	31	\$21,716	1	16	\$2,525	67	\$8,475	114	\$32,716	\$519,927
August	29	\$14,937	1	14	\$2,045	41	\$5,475	84	\$22,457	\$6,470,967
September	28	\$51,760	4	23	\$3,980	57	\$7,665	108	\$63,405	\$10,063,326
October	42	\$19,399	0	28	\$4,140	77	\$10,575	94	\$34,114	\$1,788,848
November	30	\$28,187	1	13	\$1,400	51	\$5,660	94	\$35,248	\$852,720
December	39	\$45,719	3	21	\$3,120	66	\$7,205	126	\$56,044	\$7,537,459
Total	357	\$354,615	22	251	\$41,816	575	\$89,120	1,130	\$485,557	\$46,424,018

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2026**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	36	\$35,299	1	24	\$3,670	55	\$8,680	115	\$47,899	\$7,465,164
February	34	\$31,856	0	26	\$4,010	60	\$11,875	120	\$47,741	\$2,520,741
March	31	\$21,625	1	25	\$3,285	64	\$7,350	120	\$32,260	\$3,332,090
April										
May										
June										
July										
August										
September										
October										
November										
December										
Total										

**City of Hunters Creek Village
Inspection Activity Report - 2025**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	219	193	88.1%	26	11.9%
February	266	226	85.0%	40	15.0%
March	197	164	83.2%	33	16.8%
April	231	212	91.8%	19	8.2%
May	223	213	95.5%	10	4.5%
June	98	89	90.8%	9	9.2%
July	192	175	91.1%	17	8.9%
August	146	135	92.5%	11	7.5%
September	168	153	91.1%	15	8.9%
October	209	190	90.9%	19	9.1%
November	184	169	91.8%	15	8.2%
December	153	141	92.2%	12	7.8%
Total	2286	2060	90.1%	226	9.9%

**City of Hunters Creek Village
Inspection Activity Report - 2026**

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	115	107	93.0%	8	7.0%
February	179	164	91.6%	15	8.4%
March	252	214	84.9%	38	15.1%
April			#DIV/0!		#DIV/0!
May			#DIV/0!		#DIV/0!
June			#DIV/0!		#DIV/0!
July			#DIV/0!		#DIV/0!
August			#DIV/0!		#DIV/0!
September			#DIV/0!		#DIV/0!
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
Total	546	485	88.8%	61	11.2%

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared April 21, 2026, for the April 28, 2026 council meeting

A. Shasta/Pineland/Lindenwood Reconstruction

1. A final walkthrough and punch list items were generated on October 30th, 2025. Project was declared substantially complete.
2. An As-Built survey was completed and several deficiencies with ditch slopes were identified. CF met with the Contractor on 01/16/2026 to identify the proper corrections. Anticipated 2 driveway replacements and 4 crosswalk replacements to adjust culverts. Contractor is currently working on making these replacements and is anticipated to complete by May 1st, 2026 (pending weather delays).
3. The total contract value is \$1,912,450.53. Anticipating final contract amount to be approximately \$1,740,000 after Memorial work is added and unused work items are removed.
4. Change Order #6 reduces the contract value by appx \$154,294.04. The Change Order includes the following items:
 - Balancing of unused work items
 - Addition of driveways at 613 and 614 Lindenwood. These driveways were required to be replaced to properly tie in the driveway to the ribbon curb and were not in the original contract. Payment is per Unit Bid items and only for concrete driveways.
 - Material testing fees from the beginning of the project.
 - Addition of Walkway at 317 Shasta Drive to replace an old pipe not in the original contract.
5. Change Order #6 will be submitted after the completion of the punchlist items to allow for any final contract items that may crop up (not anticipated).

B. MS4

1. **2025 Annual Report**
 - Annual report submitted prior to the March 31st, 2026 deadline.

C. CIP Projects

1. **2026 Street Projects**
 - Caruthers Lane, Teakwood Lane, and Fleetway Drive were selected for CIP Projects in 2026.
 - Design is underway.
 - Project will widen road along current centerline of the roadway to 24' (current width 20')
 - Teakwood and Caruthers will be asphalt with ribbon curb. Fleetway will be replaced back with concrete.

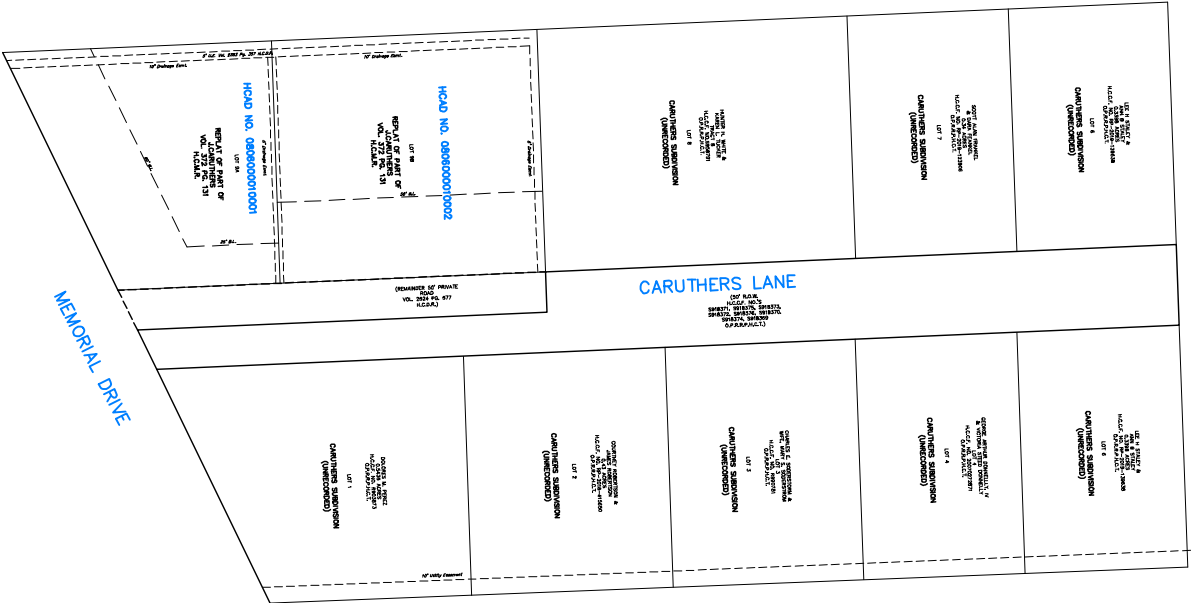
- The ROW for 2 parcels along Caruthers Lane was never conveyed to the City (see attached exhibit). CF is working with the surveyor to prepare conveyance documents for the two parcels
 - Plan to award at July 2026 meeting.
2. **Outfalls**
- Ripple Creek Outfall #19 was selected for 2026. Outfall is an existing CMP and has been severely corroded. The existing headwall is damaged as well.
 - Replacing corroded pipe with HDPE and replacing broken headwall/wingwall structure. Installing additional rip-rap at outfall to mitigate further erosion. See attached photographs showing damage to pipe. Replacement of pipe is only viable rehabilitation option which requires excavation.
 - Low Bidder was Briar Construction (formerly UMD which worked on Voss Road). The Low Bid amount was \$72,616.48. Engineers OPCC is \$105K.
 - Contractor mistakenly inserted the total bid as \$92,222.26. The correct bid amount was \$72,616.48 based on the unit prices.
 - References have been reviewed with no issues. A recommendation of award is on council agenda for consideration.

D. FEMA FLOODPLAIN MAPS (MAAPNEXT)

1. We have requested the models from FEMA but have not received them as of yet. We have received a response that FEMA cannot officially respond until DHS is back up and running. We will continue to monitor and follow up as necessary.

E. Memorial Drive Asphalt Mill and Overlay (Harris County)

1. Contractor is milling from Voss Road to Greenbay.
2. Base Repair and Asphalt is in progress along Chimney Rock to Voss Road.



RIPPLE CREEK OUTFALL #19 CCTV AND SITE FOOTAGE



Pipe is compressed to an oval. Bent metal at pipe joint won't allow CIPP or Sliplining.



Holes in pipe and bent metal.

RIPPLE CREEK OUTFALL #19 CCTV AND SITE FOOTAGE





**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE:

April 28, 2026

AGENDA SUBJECT:

Discussion and possible action to approve Change Order No. 6 (Close Out) to reduce the contract with Century Concrete Construction Inc. in the amount of (\$155,813.60) for the Shasta Drive, Pineland Drive, and Lindenwood Drive Reconstruction Project.

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: April 28, 2026
AGENDA SUBJECT: Discussion and possible action to award a bid or reject bids for the Ripple Creek Outfall Project.
EXHIBITS: Recommendation & Bid Tabulation

April 21, 2026

Mr. Tom Fullen
 City of Hunters Creek Village
 1 Hunters Creek Place
 Houston, Texas 77024

RE: Ripple Creek Outfall No. 19 Repair
 Construction Award Recommendation
 CFA PROJ. NO. 2612-006-04

Dear Mr. Fullen:

On Wednesday, April 15, 2026, bids for the Ripple Creek Outfall No. 19 Repair Project were received and read aloud at Hunters Creek Village City Hall. A total of eight (8) contracting firms submitted bids for this project. Upon review of the three (3) lowest bid packages, there were mathematical errors in the bid amount submitted by Briar Construction, which lowered the bid by \$19,605.78. This did not displace Briar Construction as the low bidder.

Briar Construction was the lowest bidder with a total amount of **\$72,616.48** which includes the base bid and extra work items. The engineer’s opinion of probable cost was \$105,690.00.

We provided a breakdown of the subtotals for each bid item section from the three lowest bidders, along with the average price for each section:

Bid Item Section	Briar Construction 1 st Low Bidder	DVL Enterprises, LLC 2 nd Low Bidder	Scope Twenty-Eight, LLC 3 rd Low Bidder	Average of the 3 Lowest Bidders
1. General Items	\$ 31,510.04	\$ 55,750.00	\$ 65,507.60	\$ 50,922.55
2. Outfall Repair Items	\$ 22,557.89	\$ 40,680.00	\$ 42,633.90	\$ 35,290.60
3. Storm Water Pollution Prevention Plan Items	\$ 5,952.70	\$ 3,100.00	\$ 6,547.00	\$ 5,199.90
4. Extra Bid Items	\$ 7,595.85	\$15,400.00	\$12,296.00	\$11,763.95
5. Cash Allowances (Unit Price Pre-Determined in Bid Documents for all Bidders)	\$ 5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL	\$ 72,616.48	\$ 119,930.00	\$ 131,984.50	\$ 108,176.99

Upon review of the bid package submitted by **Briar Construction**, all required documents and qualifications were submitted. **Briar Construction** has experience working on Storm Sewer Outfalls in the Houston area. They recently worked on storm sewer realignment project for the 912 Donnavan Court development, and drainage outfall rehabilitation for the McKinney Trucking Facility. Project references indicated they completed their work

on time with no issues and are working with them on several future projects. Our evaluation of the experience, reputation, and financial condition of **Briar Construction** indicates that they are responsive, responsible, and capable of completing the work. It is important to note that the decision to use some or all the Extra Work Bid Items would not displace **Briar Construction** from remaining as the 1st Low Bidder.

Cobb, Fendley & Associates, Inc. recommends that the construction contract, in the amount of **\$72,616.48**, be awarded to **Briar Construction**.

Enclosed, for your review, is a copy of the Unit Bid Tabulation. If you have any questions or require any additional information, please do not hesitate to call me at 713-462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Zachary Coleman, P.E.
Project Engineer

Enclosure

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
March 24, 2026**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, March 24, 2026, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	Tim Kirwin
	City Engineer:	Nick Mumme
	Building Official:	Henry Rivas
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **Ken Spalding led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, presented this report.**

3. Fire Commissioner Monthly Report – **Brian Croft, Fire Chief, presented this report.**
4. Building Official Monthly Report – **Henry Rivas, City Building Official, presented this report.**
5. City Engineer Monthly Report – **Nick Mumme, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, reported on the July 4th Parade and the City Hall cameras.**
7. Mayor and Council Reports and Comments – **Mayor Pappas reported on Metro and the Esplanades on Voss Road.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on February 24, 2026.
2. Approval of the Cash Disbursement Journal for February 2026.
3. Approval of the Resolution appointing Kyle Sears as the City’s official representative for the Harris-Galveston Subsidence District.

Councilmember Cowell made a motion to approve the consent agenda. Councilmember Knox seconded the motion, and the motion was carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to decide whether or not to decline the 2026 consumer price index adjustment to the City’s telecommunications right-of-way access line rates.

Councilmember Carlton made a motion to decline the 2026 consumer price index adjustment to the City’s telecommunications right-of-way access line rates. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

2. Discussion and possible action to approve or object to CenterPoint Energy Houston Electric, LLC’s Annual Franchise Fee Calculation.

This item was tabled for next month’s meeting.

3. Discussion and possible action to approve Change Order No. 6 (Close Out) to reduce the contract with Century Concrete Construction Inc. in the amount of (\$155,813.60) for the Shasta Drive, Pineland Drive, and Lindenwood Drive Reconstruction Project.

This item was tabled for next month's meeting.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 6:44 p.m., the mayor announced that the City Council was recessing into closed executive session under Chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

1. Texas Government Code, Section 551.071, Consultation with Attorney: A governmental body may conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about pending or contemplated litigation; or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.
 - Floodway / Floodplain (Code compliance, permitting and potential civil enforcement ordinance)

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 7:23 p.m. No action was taken after the executive session.

- J. ADJOURNMENT

At 7:23 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Marks seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:23 p.m.

These minutes were approved on the ____ day of April 2026.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT						
000774	ADAM VOYLES	03/01/2026	Regular	0.00	450.00	35382
0669	C & D JANITOR SERVICE INC	03/01/2026	Regular	0.00	895.15	35383
0010	CENTERPOINT ENERGY	03/01/2026	Regular	0.00	316.88	35384
0012	COBB FENDLEY	03/01/2026	Regular	0.00	11,226.50	35385
000796	ENGIE RESOURCES	03/01/2026	Regular	0.00	6,575.30	35386
0028	HARRIS CENTRAL APPRAISAL DISTRICT	03/01/2026	Regular	0.00	15,349.00	35387
000973	Heather Nelson	03/01/2026	Regular	0.00	450.00	35388
000844	LINEBARGER GOGGAN BLAIR & SAMPSON LLP	03/01/2026	Regular	0.00	971.04	35389
0053	MEMORIAL VILLAGES WATER AUTHORITY	03/01/2026	Regular	0.00	721.40	35390
0065	ODP BUSSINESS SOLUTIONS	03/01/2026	Regular	0.00	85.51	35391
0635	TYLER TECHNOLOGIES INC	03/01/2026	Regular	0.00	11,679.82	35392
0458	A T & T Phone	03/15/2026	Regular	0.00	1,747.96	35393
0607	BOWNDS WHOLESALE NURSERY	03/15/2026	Regular	0.00	550.00	35394
0445	CENTURY CONCRETE CONSTRUCTION INC	03/15/2026	Regular	0.00	97,503.75	35395
000876	CINTAS CORPORATION	03/15/2026	Regular	0.00	311.56	35396
0537	GFL of Texas, LP	03/15/2026	Regular	0.00	44,625.49	35397
000744	GULF COAST GOVERNMENT FINANCE OFFICERS	03/15/2026	Regular	0.00	30.00	35398
000973	Heather Nelson	03/15/2026	Regular	0.00	450.00	35399
0034	HOME SECURITY SYSTEMS INC	03/15/2026	Regular	0.00	315.03	35400
0038	HOUSTON - GALVESTON AREA COUNCIL (H-GA)	03/15/2026	Regular	0.00	200.00	35401
0641	MARK E EASLEY	03/15/2026	Regular	0.00	1,350.00	35402
0065	ODP BUSSINESS SOLUTIONS	03/15/2026	Regular	0.00	226.27	35403
0420	PREMIER TREE SERVICE	03/15/2026	Regular	0.00	2,650.00	35404
000815	SAFEbuilt LLC	03/15/2026	Regular	0.00	4,560.00	35405
000918	TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	03/15/2026	Regular	0.00	1,000.00	35406
000950	Tree Service and Design	03/15/2026	Regular	0.00	4,750.00	35407
0646	VANTAGE	03/15/2026	Regular	0.00	270.80	35408
0362	VERIZON WIRELESS	03/15/2026	Regular	0.00	57.99	35409
0647	AFLAC WORLDWIDE HEADQUARTERS	03/01/2026	Bank Draft	0.00	73.26	DFT0000644
000908	PREACTIVE IT SOLUTIONS	03/16/2026	Bank Draft	0.00	3,998.48	DFT0000650

Bank Code AP DISB ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	28	28	0.00	209,319.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,071.74
EFT's	0	0	0.00	0.00
	30	30	0.00	213,391.19

Check Report

Date Range: 03/01/2026 - 03/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS						
0674	JIM PAPPAS	03/01/2026	Bank Draft	0.00	1,500.00	DFT0000645
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	03/01/2026	Bank Draft	0.00	9,915.03	DFT0000646
000726	PITNEY BOWES (PURCHASE POWER)	03/01/2026	Bank Draft	0.00	354.29	DFT0000647
000716	KIRWIN LAW FIRM PLLC	03/16/2026	Bank Draft	0.00	3,200.00	DFT0000651
000936	Ozraa Dhanani	03/16/2026	Bank Draft	0.00	1,430.00	DFT0000652
0674	JIM PAPPAS	03/16/2026	Bank Draft	0.00	78.48	DFT0000653
000789	VAN SANT LANDSCAPE MANAGEMENT	03/16/2026	Bank Draft	0.00	3,328.00	DFT0000654

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	19,805.80
EFT's	0	0	0.00	0.00
	7	7	0.00	19,805.80

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	28	28	0.00	209,319.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	23,877.54
EFT's	0	0	0.00	0.00
	37	37	0.00	233,196.99

Fund Summary

Fund	Name	Period	Amount
999	POOL	3/2026	233,196.99
			233,196.99

Mayor Jim Pappas
City of Hunters Creek Village
1 Hunters Creek Place
Houston, Texas 77024

RE: Annual Franchise Payment Calculation

Dear Mayor Jim Pappas,

Pursuant to the City of Hunters Creek Village franchise agreement with CenterPoint Energy Houston Electric, LLC, the City of Hunters Creek Village Franchise Payment Calculation is submitted for your review. If CenterPoint Energy Houston Electric, LLC does not receive an objection from you by May 31, 2026, CenterPoint Energy Houston Electric LLC shall implement the adjusted annual franchise fee payment on July 1, 2026.

Please feel free to reach out to LaTanya Joubert, Spring Branch Service Area Manager at 713-945-6784 if you have questions concerning this matter.

Please acknowledge receipt of this notice by signing in the space provided below.

Sincerely,



LaTanya Joubert
Spring Branch Service Area Manager

**City of Hunter Creek Village Annual Franchise Payment Calculation
Effective July 1, 2026**

Line No.	Description	Amount	Franchise Ordinance
1 Annual Franchise Fee:			
2	Base Amount	\$ 245,246.94	Per Section 6.01
3		\$ -	
4	Annual Franchise Fee (line 2 + line 3)	\$ 245,246.94	
5 Annual Adjustment Factor:			
6			Per Section 6.01
	kWh delivered within corporate limits of City in the calendar year 2025	68,620,524	Includes street lights
	kWh delivered within corporate limits of City in base year 2005	72,092,221	Base Year fixed (includes street lights)
8	Annual Adjustment Factor (line 6 / line 7)	0.95	
9	Adjusted Annual Franchise Fee (line 8 x line 4)	<u>\$ 233,436.75</u>	
Determination of Annual Franchise Fee Payment:			
10	Is line 9 higher than line 4? If yes, insert amount from line 9. If no insert amount from line 4.	\$ 245,246.94	Per Section 6.01
11	Less: Municipal Account Franchise Credits applicable to City in the calendar year 2025	564.03	Per Section 6.01
12	Total Annual Franchise Fee Payment (line 10 - line 11)	<u>\$ 244,682.91</u>	
13	Monthly Payment (line 12 / 12 months)	<u>\$ 20,390.24</u>	Due 1st day of each month beg. July 1st

<u>Monthly Payments:</u>	Based on 2025		
	Monthly Payment	Franchise Credits	
July 1	\$ 20,390.24	\$ 47.00	\$ 20,437.25
August 1	20,390.24	47.00	20,437.25
September 1	20,390.24	47.00	20,437.25
October 1	20,390.24	47.00	20,437.25
November 1	20,390.24	47.00	20,437.25
December 1	20,390.24	47.00	20,437.25
January 1	20,390.24	47.00	20,437.25
February 1	20,390.24	47.00	20,437.25
March 1	20,390.24	47.00	20,437.25
April 1	20,390.24	47.00	20,437.25
May 1	20,390.24	47.00	20,437.25
June 1	20,390.24	47.00	20,437.25
Total	<u>\$ 244,682.91</u>	<u>\$ 564.03</u>	<u>\$ 245,246.94</u>



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: April 28, 2026
AGENDA SUBJECT: Discussion and possible action to consider a request from the Houston Racquet Club to amend the Specific Use Permit granted by the City to add a parking lot.
EXHIBITS: HRC Letter

'Exhibit A' to be provided at the meeting.



Est. 1965

April 22, 2026

Tom Fullen
City Administrator/Acting City Secretary – City of Hunters Creek Village
1 Hunters Creek Place
Hunters Creek Village, Texas, 77024

Dear Mr. Fullen:

Please accept this letter as the Houston Racquet Club's formal request to amend a zoning district regulation pursuant to the Code of City Ordinances of Hunters Creek Village, Section 44-255.

In this regard, the Houston Racquet Club hereby requests an amendment to the Special Use Permit granted to it by Ordinance no. 2019-896, issued on August 27, 2019.

More specifically, the Houston Racquet Club is requesting approval for the addition of a parking lot with emergency access to Voss, as detailed in Exhibit A.

Enclosed herewith is a check payable to the City of Hunters Creek Village in the amount of Five Hundred Dollars (\$500.00) which represents the fee for this request.

Should you have any questions concerning these requests, please do not hesitate to contact me at (713) 906-4870 or the Houston Racquet Club's COO, Thomas Preuml, at (832) 677-7776.

Thank you in advance for your support and cooperation.

Sincerely,

Lydia Mabry
President
Houston Racquet Club

Encls.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: April 28, 2026
AGENDA SUBJECT: Discussion and possible action to approve the renewal agreement with Cypress Creek Mosquito Control, Inc.
EXHIBITS: Renewal Agreement



City of Hunters Creek
1 Hunters Creek Pl
Houston, TX 77024

Dear City of Hunters Creek,

We would like to extend sincere gratitude for your continued business over the past year.

Enclosed is the 2026 Service Agreement for the community. Please sign and return it to our office at your earliest convenience. Additionally, a new tax-exempt certificate form for 2026 has been included. If your community is exempt from sales tax, please complete and return the form with your signed service agreement.

If there have been any changes to the boundaries or service area of the community, please let us know so we can update our records to ensure service is provided to the entire property.

Thank you once again for your business. If there are any questions regarding the agreement or service, please do not hesitate to contact us.

Sincerely,

Zach Ivey
President
Zach@cycreekpestcontrol.com

Mosquito Control Agreement

City of Hunters Creek

1. The parties to this Mosquito Control Agreement are **City of Hunters Creek** (hereinafter, the "Association") and Cypress Creek Mosquito Control, Inc. (hereinafter, the "Contractor"), a Texas Corporation, with principal offices in Houston, Harris County, Texas.
2. In consideration for the payments to be made by Association to Contractor, as recited herein below, Contractor shall be responsible for providing mosquito control application for **City of Hunters Creek** community in Greater Harris County, Texas. Association shall attach hereto as Exhibit "A" a map, plat or chart, showing the layout of the said subdivision.
3. **The terms of this agreement shall be for three (3) years starting 01-01-2026 and ending on 12-31-2028.**
4. Contractor shall perform application at least once every week commencing the week of March 15th and ending the week of November 15th, weather conditions permitting, and in case of bad weather, as soon thereafter as is practicable the (Application Visits"). However, in the event the Association determines that additional applications are not caused by faulty work or breach of warranty by Contractor, **Association may request Contractor to make additional applications at the agreed upon rate per Application Visits.**
5. The Association shall pay a consideration of **\$333.00** (plus tax, if applicable) per application visit to Contractor for each actual visit made by Contractor to the subdivision for complete application. The Contractor shall submit invoices on the first of each month. Invoice terms shall be net fifteen (15) days. Price is based on map in Cypress Creek Mosquito Control's file.
6. Should the price of fuel increase to more than \$3.50 per gallon on average in the greater Houston Area (reported by the U.S. Energy Information Administration), Contractor has the right to add a fuel adjustment to the price of each Application Visit (the "Fuel Adjustment"). The Fuel Adjustment shall be determined by increasing the price of each Application Visit by the percentage of the fuel cost increase (Application Visit Price x (100%+ the percentage of the fuel cost increase) multiplied by the Contractor's percentage of overhead costs attributed to fuel (8%)."
7. Contractor hereby warrants that the application Visits shall be performed shall in accordance with the chemical labeling.
8. Contractor is to provide:
 - (a) All necessary equipment.
 - (b) Equipped, trained and competent personnel adequate for the performance of Contractor's duties hereunder.
 - (c) Public liability and property damage insurance with limits of \$300,000 for damage resulting to one person, \$300,000 for damages resulting from one casualty, and \$50,000 property damage insurance for damages Resulting from one occurrence.
 - (d) Responsibility for all existing local, state, and federal regulations relating to work performed under this contract.
 - (e) Workman's Compensation - Statutory
9. Contractor shall indemnify and hold harmless the Association against any and all liability which may be incurred by Association arising from work performed under this contract, or from work which was to have been performed by Contractor under this contract, but which Contractor omitted to perform.
10. Association hereby expressly disclaims any liability whatsoever or responsibility of any kind with respect to the choice of judgment exercised by Contractor in his determination of what chemicals or other materials should be used by Contractor in performance of the work provided for by this contract.
11. Association designates the agent named herein below in this paragraph as its agent for the performance of Association obligations under this contract. All correspondence between the parties shall be sent to the names and addresses shown herein below. Any notice required under provisions within this contract shall be deemed to have been sent if mailed to the appropriate address shown herein below.

For Association:

**City of Hunters Creek
1 Hunters Creek Pl
Houston TX 77024**

IF TCEQ log was kept for 2025 we will continue for the remainder of this agreement unless informed otherwise.

For Contractor:
CYPRESS CREEK MOSQUITO CONTROL,
INC. PO Box 691227
Houston, TX 77269

12. The parties hereby warrant to each other that the person or persons signing below is or are principal(s), officer(s), or otherwise duly authorized agent(s) to enter into this agreement for the party for whom such person or persons is or are signing.
13. This contract may be canceled by either party, provided a written notice of such cancellation is given to the other party thirty (30) days prior to the effect of the cancellation date.

IN WITNESS, WHEREOF, this Mosquito Control Agreement has been executed in duplicate original, this _____ day of _____, 20_____.

CONTRACTOR
CYPRESS CREEK MOSQUITO CONTROL, INC.
PH: 281-469-2679 FAX: 281-469-4720

ASSOCIATION



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: April 28, 2026
AGENDA SUBJECT: Discussion and possible action to approve the proposal from Albertos Roofing for the replacement of the roof on City Hall and the maintenance building in the amount of \$43,722.58.

EXHIBITS: Proposals



April 1, 2026

Re-roof at:
1 Hunters Creek Pl.
Houston, TX 77024

Proposal consists of:

1. Removing the existing composition roof from the main city offices and the
2. "barn".
3. Removing the existing underlayment.
4. Removing the existing metal around fascia.
5. Replacing any damaged plywood if needed.
6. Installing new eave metal around the fascia.
7. Installing ice and water shield underlayment on valleys.
8. Installing new metal valleys.
9. Installing synthetic underlayment on the rest of roof.
10. Installing 30year shingles (color pending).
11. Installing shingles with 1 1/4" galvanized nails, 6 nails per shingle.
12. Installing new leads and roof jacks.
13. Replacing the air hawks.
14. Painting all pipes to match the color of shingles.
15. Cleaning and disposing of all trash materials.
16. Providing a 5year labor warranty once the work is completed.

Total cost for labor and materials \$43,722.58 dollars.

Thank you,
Jose Alberto Gonzalez

REPLACEMENT SHINGLE PROPOSAL

APR 06, 2026



1 Hunters Creek Pl

TOM FULLEN

tfullen@cityofhunterscreek.com

1 Hunters Creek Place
Houston, TX
77024



Established 2004

Residential and Commercial
Repair - Maintain - Replace

mark@lonestarroofsystems.com
8326967663

79

INTRODUCTION

Hi Tom,

At Lone-Star Roof Systems, we take a customer-focused approach to provide quality, affordable roofing solutions to our clients, so your new roof can withstand the elements, and any repairs you need are done promptly.

Thank you for giving us the opportunity to provide a quote for your project. Please find your detailed estimate below, along with upgrade options for potential improvements, if applicable.

We carry all required licenses and permits to perform work in your area, workers compensation insurance for all employees, and \$2 million in liability insurance coverage.

Once the job is complete, one of our project managers will inspect the work to make sure everything was done correctly and in line with our strict quality standards.

If you have any questions, please give me a call. We always want to provide the best value to our clients. If we are outside your budget, please let me know and we will do our best to work within that.

Kind regards,

Mark Donaldson
mark@lonestarroofsystems.com
8326967663

Texas law requires a person insured under a property insurance policy to pay any deductible applicable to a claim made under the policy. It is a violation of Texas law for a seller of goods or services who reasonably expects to be paid wholly or partly from the proceeds of a property insurance claim to knowingly allow the insured person to fail to pay, or assist the insured person's failure to pay, the applicable insurance deductible.

INSPECTION



Photo By: Mark Donaldson // Project:
<https://app.companycam.com/projects/102437502>



Photo By: Mark Donaldson // Project:
<https://app.companycam.com/projects/102437502>



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Photo By: Mark Donaldson // Project:
<https://app.companycam.com/projects/102437502>

REPLACEMENT SHINGLE ROOF - 30-YEAR GAF TIMBERLINE

Description

We propose to supply and install the following:

Note: this estimate and scope of work below covers both buildings: the main building and the garage.

Warranty: Includes a 10-year labor warranty. Includes a Limited-Lifetime manufacturer's warranty.

You will see we meet or exceed all of the specifications that you have asked for. We build beyond manufacturing spec or building code requirements. See below:

Original Specification:

Remove and replace the existing composition shingle roof and existing underlayment.

Remove and replace any damaged plywood as needed.

Remove and replace all metal fascia trim.

Remove and replace all the air hawk vents.

Install ice and water shield underlayment in valleys.

Install new metal in valleys.

Install synthetic underlayment on the rest of the roof.

Install 30-year GAF Timberline color Slate shingles.

Install shingles with 1-1/4" galvanized nails, 6 nails per shingle.

Install all new leads and roof jacks.

Color-match all pipes to match the color of shingles.

Haul off and dispose of all trash and waste material.

Provide a 5-year labor warranty upon installation.

Our Treatment Plan:

1. Existing gutters and downspouts to remain on main building and protected against damage.
2. Existing power vents to remain and be used with new roof system assuming they are in good working condition. If they need to be replaced, additional pricing will be provided for approval by client prior to installation.
3. Lone-Star to protect landscaping, lawns, driveways, walkways, windows, walls, and A/C units using plywood and tarps protection system.
4. Remove the existing roof including the existing shingles and existing underlayment and haul away.
5. Replace rotten and damaged decking as needed - up to 2 (4'X8') sheets included. If additional sheets are needed, they will be replaced at an additional cost of \$85 per sheet.
6. Remove and replace all metal fascia trim.
7. Remove and replace all the air hawk vents.
8. Install GAF Storm Guard Ice and Water shield in valleys, around penetrations, and on all slopes below 3/12.
9. Install GAF Felt Buster Synthetic Underlayment to all slopes 3/12 and over and cover all Ice and Water shield.
10. Install 2" X 2" painted eave metal and 28 ga. rolled valley metal in all valleys.
11. Remove and replace drip edges from eaves and rakes.
12. Install GAF Prostart starter shingles to eaves and rakes and to manufacturer's specifications.
13. Install all new jacks and leads.
14. Paint jacks, pipes, and vents to match the color of the shingles.
15. Counter flash chimney and/or wall abutments as needed.
16. Install GAF valley shingles using half-cut method.
17. Install Lifetime - formerly 30 year GAF Timberline HDZ composition shingles (Slate color) with 1-1/4" galvanized nails; 6 nails per shingle and to the manufacturer's specifications; install GAF Seal-A-Ridge shingles for all hips and ridge and GAF Cobra ridge vent system to replace existing ridge vent.
18. Remove all debris and trash from worksite upon completion of the project, including a sweep of the area with a magnet.
19. This price includes materials, labor, and equipment needed to complete the project.

Warranty: Includes a 10-year labor warranty. Includes a Limited-Lifetime manufacturer's warranty.

General Notes:

Note: Due to material price increases, this pricing is valid for 30 days. Value engineering is available to you. Price includes replacement of up to two sheets of decking. There will be an \$85 charge per sheet needed thereafter.

Exclusions: Decking repair, painting, and sheet metal work not pertaining to roof system.

Payment Terms: Balance due in full upon completion.

Section Total **\$45,600.00**

Description

Insurance Deductible Statement:

Texas law requires a person insured under a property insurance policy to pay any deductible applicable to a claim made under the policy. It is a violation of Texas law for a seller of goods or services who reasonably expects to be paid wholly or partly from the proceeds of a property insurance claim to knowingly allow the insured person to fail to pay, or assist the insured person's failure to pay, the applicable insurance deductible.

Estimate subtotal	\$45,600.00
Total	\$45,600.00

TERMS AND CONDITIONS

The contract on the face hereof and the Agreement made pursuant thereto between Lone Star Roof Systems, the "Company," and the customer(s) (the "Customer") will be subject to all appropriate laws, regulations, and ordinances, and the following special terms and conditions.

1. All contracts are subject to the approval of the Company's management.
2. Unless explicitly authorized by the Company in writing, the contract and warranty cannot be assigned and are non-transferable.
3. This contract supersedes and replaces all previous agreements, arrangements, and understandings, verbal or written. There are no representations, either oral or written, other than those set forth herein.
4. If the material has to be restocked because of a change or cancellation by the customer, there will be a restocking fee equal to fifteen percent (15%) of the contract price.
5. This contract cannot be canceled once work has commenced except by mutual written agreement of both parties.
6. Replacement of deteriorated decking, fascia boards, roof vents, jacks, flashing, or other materials, unless stated in this contract, are not included and will be charged as an extra.
7. Labor Warranty applies to the roof only and does not cover damage by lightning, wind (in excess of speed stated on manufacturer's warranty), hurricanes, tornadoes, hail storms, the impact of foreign objects, or damage due to settlement of the foundation.
8. If payment is not made in full, the Labor Warranty becomes void, and the Company will file a claim for a mechanic's and materialman's lien against the property.
9. This Agreement constitutes the entire agreement of the parties, and there are no separate oral agreements. This Agreement may be amended only by an instrument in writing signed by the parties.
10. Any representations, statements, or other communications not written in this contract are agreed to be immaterial and not relied on by either party and do not survive the execution of this contract.
11. Customer agrees to carry his own insurance and agrees not to hold the Company liable for any Acts of God, Lighting, Windstorm, Hail, or any other events out of our control unless a specific written agreement is made therefore prior to commencement of the construction.
12. In case any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
13. Any remaining materials not installed as part of the project remain the property of the Company.
14. Interest shall accrue at the rate of 18% per annum on any amounts unpaid upon completion of the Work.
15. If this Contract is executed in multiple counterparts, all counterparts taken together will constitute this Contract.
16. If Customer is obtaining a loan for this Work, this contract and any other contract signed in connection with the repair and renovation Work mentioned in this contract have not been executed by Customer or Customer's spouse before the fifth day after Customer made written application for an extension of credit for the Work and material contemplated.
17. Customer grants to Company the right to take photographs and video, including drone photography, of the property in connection with the work performed by Company. The customer authorizes the Company to copyright, use, and publish the same in print and/or electronically. The customer agrees that the Company may use such photography of property for any lawful purpose, including, for example, such purposes as publicity, advertising, and web content. Company shall promptly destroy any photograph or video that inadvertently captures Company sensitive or proprietary information in the background. The Company shall not be liable for any electrical, water, antenna, telephone, security, heating, or a/c lines that may be punctured or cut during roof installation. These lines should not be directly under the roof deck. The Company cannot be responsible for improperly installed lines.

[]

AUTHORIZATION PAGE

Replacement Shingle Roof - 30-year \$45,600.00
GAF Timberline

Name: Tom Fullen

Address: 1 Hunters Creek Place, Houston, TX

Please note if this is an insurance job, that the price is subject to change based on any insurance supplements required to complete the project, which will be billed directly to the insurance company. Estimates valid for 30 days from date of estimate / No deposit is required before any project begins unless specified beforehand.

Upgrades to Consider while we are there

Description	Qty	Unit price	Line total
<input type="checkbox"/> Energy Efficient Underlayment Reflective Thermal Barrier which will have the same impact as a Radiant Barrier. This will lower your utility bill and energy uses because less heat will transfer. 12 rolls	120	\$55.50	\$6,660.00
<input type="checkbox"/> The Fascia and Soffit may need to be repaired in some sections, we will price out when we get closer to this scope. We will hopefully not have to replace any material. Need to site verify this area.			

Customer Comments / Notes

My Product Selections

Shingle or Metal Brand

Shingle or Metal Color

Drip Edge Color

Tom Fullen:

Date:

By signing this form I agree to and confirm the following: I certify that I am the registered owner of the above project property, or have the legal permission to authorize the work as stated. I agree to pay the total project price and understand that this work will be completed in accordance with industry best practices.

RESIDENTIAL CONSTRUCTION LIABILITY ACT (RCLA) NOTICE

This contract is subject to Chapter 27 of the Texas Property Code. The provisions of that chapter may affect your right to recover damages arising from a construction defect. If you have a complaint concerning a construction defect and that defect has not been corrected as may be required by law or by contract, you must provide the notice required by Chapter 27 of the Texas Property Code to the contractor by certified mail, return receipt requested, not later than the 60th day before the date you file suit to recover damages in a court of law or initiate arbitration. The notice must refer to Chapter 27 of the Texas Property Code and must describe the construction defect. If requested by the contractor, you must provide the contractor an opportunity to inspect and cure the defect as provided by Section 27.004 of the Texas Property Code.

NOTICE OF CANCELLATION

You may cancel this transaction, without any penalty or obligation, within three business days from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within ten business days following receipt by the merchant of your cancellation notice, and any security interest arising out of the transaction will be canceled.

If you cancel, you must make available to the merchant at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale; or you may if you wish, comply with the instructions of the merchant regarding the return shipment of the goods at the merchant's expense and risk.

If you do not agree to return the goods to the merchant or if the merchant does not pick them up within twenty days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice to Lone-Star Roof Systems at 1511

Texas Ave. S. #172 College Station, TX 77840 not later than the third business day following the date of acceptance of the contract.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/31/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ANCO Insurance PO Box 3889 Bryan TX 77805	CONTACT NAME: Wendy Harrod PHONE (A/C, No, Ext): 979-774-6283 E-MAIL ADDRESS: wendy.harrod@hubinternational.com		FAX (A/C, No): 979-774-5372
	INSURER(S) AFFORDING COVERAGE		
INSURED Lone-Star Roof Systems LP 1511 Texas Avenue, Suite 172 College Station TX 77845	INSURER A: ACUITY, A Mutual Insurance Company		NAIC # 14184
	INSURER B: FCCI Specialty Insurance Company		17602
	INSURER C: Texas Mutual Insurance Company		22945
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 654725925

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			GL20000143100	4/3/2026	4/3/2027	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ZR5492	4/3/2026	4/3/2027	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CX20000143200	4/3/2026	4/3/2027	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	0002076156	4/3/2026	4/3/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Leased/Rented Equipment			ZR5492	4/3/2026	4/3/2027	Limit	320,000
A	Personal Property of Others			ZR5492	4/3/2026	4/3/2027	Limit	250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Jay-Co Enterprises LLC

dba Jay-Co Sheet Metal and Roofing

jaycosm@sbcglobal.net

2307 Knight St. * Houston, Texas 77093 * Office (713) 738-4525 * Fax (713) 738-2184

April 8, 2026

Hunters Creek Village City Hall
1 Hunters Creek Place
Houston, Texas 77024

Tel: 713-465-2150

Email: tfullen@cityofhunterscreek.com

Attn: Tom Fullen-City Administrator (mobile: 713-409-7251)

Ref: 1 Hunters Creek Place- Roof replacement

**PROVIDE LABOR AND MATERIALS FOR THE FOLLOWING: (REVISED WITH
ADDED PRICING FOR REROOFING GARAGE BUILDING)**

**REROOF COMPLETE BUILDING WITH GAF TIMBERLINE HDZ COMPOSITION
SHINGLES WITH PREFINISHED FLASHING'S**

1. Existing gutters and downspouts remain on main on building and protected against damage.
2. Existing power vents to remain and be used with new roofing system if in good working condition. If replacement is needed, additional pricing will be provided for approval by customers.
3. Jay-Co to protect windows, walls, lawn, landscaping, walkways, driveways, and a/c units using plywood, tarps, and our Catch-all- Jobsite protection system.
4. Tear off all existing shingles and shingle accessories and haul away on main building and separate garage building.
5. Replace any damaged or rotten plywood decking up to three (3) sheets. If additional decking is needed, it will be replaced at an additional cost of \$85.00 per sheet.
6. Install GAF Storm Guard ice & water shield in full width rolls in all valleys and at roof to wall intersections.
7. Install GAF Felt Buster synthetic underlayment to complete roof and cover all ice and water shield.
8. Install 1 ½" x 1 ½" painted eave metal and 28 ga. rolled valley metal in all valleys.
9. Install GAF Timberline HDZ composition shingles to complete roof using GAF Prostart starter, GAF Seal-A-Ridge shingles for all hips and ridge, and GAF Cobra ridge vent system to replace existing ridge vent. Color to be Slate.
10. Install new lead jacks and paint to match shingles.
11. Fabricate and install new 24 ga. Prefinished roof jacks with matching storm collars.
12. Install five (5) new Lomanco prefinished aluminum air hawks to replace existing.
13. Clean up and haul away all debris from installation of new roofing system.
14. Supply customers with GAF System Plus warranty and 5 yr. labor warranty.

Revised Total Cost: \$47,628.00

If you have questions, please email or call. If approved please sign, date and send to our office for scheduling. Thank you.

Bart Pride/Jay-Co

Tom Fullen/Administrator
Date _____



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: April 28, 2026
AGENDA SUBJECT: Discussion and possible action regarding an ordinance providing the City's Municipal Court with concurrent jurisdiction with a district court and county court at law for the purpose of civil enforcement of health and safety and nuisance abatement ordinances.

EXHIBITS: Draft Ordinance

ORDINANCE NO. 2026-____

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, ADDING A NEW SECTION 24-3 OF ARTICLE I OF CHAPTER 24 OF THE CODE OF ORDINANCES; PROVIDING JURISDICTIONAL RULES AND REGULATIONS FOR THE MUNICIPAL COURT; REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT OR INCONSISTENT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, The Texas Legislature enacted Senate Bill 304 which became effective on September 1, 2025; and

WHEREAS, Senate Bill 304 (Section 29.003, Texas Government Code) provides a municipal court with concurrent jurisdiction with a district court and county court at law for the purpose of enforcing health and safety and nuisance abatement ordinances; and

WHEREAS, the City Council of the City of Hunters Creek Village, Texas (“City”) finds that bestowing the City’s Municipal Court with such concurrent jurisdiction provides for the protection of citizens, resolution of certain code violations, and more expeditiously protects the general welfare;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and recitations contained in the preamble to this ordinance are true and correct and incorporated herein for all purposes.

Section 2. A new Section 24-3 of Chapter 24 is added to read as follows:

“Chapter 24 – MUNICIPAL COURT
ARTICLE I – IN GENERAL

* * * * *

Section 24-3. Concurrent Jurisdiction.

- (a) The City’s Municipal Court has concurrent jurisdiction with a district court or a county court at law under Subchapter B, Chapter 54, Texas Local Government Code, within the City’s territorial limits and property owned by the municipality located in the City’s extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances.
- (b) The City’s Municipal Court shall follow the procedures set forth in Subchapter B, Chapter 54, Texas Local Government Code.”

Section 3. Repeal. All ordinances or parts of ordinances in conflict herewith are repealed.

Section 4. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. Effective Date. This ordinance shall become effective immediately and enforceable when published as required by law.

PASSED, APPROVED, AND ADOPTED on the ____ day of _____ 2026.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

GOVERNMENT CODE
TITLE 2. JUDICIAL BRANCH
SUBTITLE A. COURTS
CHAPTER 29. MUNICIPAL COURTS

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 29.001. DEFINITION. In this chapter, "municipality" means an incorporated city, town, or village.

Acts 1985, 69th Leg., ch. 480, Sec. 1, eff. Sept. 1, 1985.

Sec. 29.002. CREATION. A municipal court is created in each municipality. A reference in state law to a "corporation court" means a "municipal court."

Acts 1985, 69th Leg., ch. 480, Sec. 1, eff. Sept. 1, 1985.

Sec. 29.003. JURISDICTION. (a) A municipal court, including a municipal court of record, shall have exclusive original jurisdiction within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction in all criminal cases that:

(1) arise under:

(A) the ordinances of the municipality; or

(B) a resolution, rule, or order of a joint board operating an airport under Section 22.074, Transportation Code; and

(2) are punishable by a fine not to exceed:

(A) \$2,000 in all cases arising under municipal ordinances or resolutions, rules, or orders of a joint board that govern fire safety, zoning, or public health and sanitation, other than the dumping of refuse;

(B) \$4,000 in cases arising under municipal ordinances that govern the dumping of refuse; or

(C) \$500 in all other cases arising under a municipal ordinance or a resolution, rule, or order of a joint board.

(a-1) The governing body of a municipality by ordinance may

provide that the court has:

(1) civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter A, Chapter 214, Local Government Code, or Subchapter E, Chapter 683, Transportation Code;

(2) concurrent jurisdiction with a district court or a county court at law under Subchapter B, Chapter 54, Local Government Code, within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances; and

(3) authority to issue:

(A) search warrants for the purpose of investigating a health and safety or nuisance abatement ordinance violation; and

(B) seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.

(b) The municipal court has concurrent jurisdiction with the justice court of a precinct in which the municipality is located in all criminal cases arising under state law that arise within the municipality's territorial limits or property owned by the municipality located in the municipality's extraterritorial jurisdiction and that:

(1) are punishable only by a fine, as defined in Subsection (c); or

(2) arise under Chapter 106, Alcoholic Beverage Code, and do not include confinement as an authorized sanction.

(c) In this section, an offense which is punishable by "fine only" is defined as an offense that is punishable by fine and such sanctions, if any, as authorized by statute not consisting of confinement in jail or imprisonment.

(d) The fact that a conviction in a municipal court has as a consequence the imposition of a penalty or sanction by an agency or entity other than the court, such as a denial, suspension, or revocation of a privilege, does not affect the original jurisdiction of the municipal court.

(e) The municipal court has jurisdiction in the forfeiture

and final judgment of all bail bonds and personal bonds taken in criminal cases of which the court has jurisdiction.

(f) This section does not affect the powers given exclusively to a joint board operating an airport under Section [22.074\(d\)](#), Transportation Code.

(g) Repealed by Acts 2019, 86th Leg., R.S., Ch. 372 (H.B. [1631](#)), Sec. 6(1), eff. June 2, 2019.

(h) A municipality with a population of 1.19 million or more and another municipality contiguous to that municipality may enter into an agreement providing concurrent jurisdiction for the municipal courts of either jurisdiction for all criminal cases arising from offenses under state law that are:

(1) committed on the boundary of those municipalities or in one or both of the following areas:

(A) within 200 yards of that boundary; or

(B) within 2.25 miles of that boundary on a segment of highway in the state highway system that traverses a major water supply reservoir; and

(2) punishable by fine only.

(i) A municipality may enter into an agreement with a contiguous municipality or a municipality with boundaries that are within one-half mile of the municipality seeking to enter into the agreement to establish concurrent jurisdiction of the municipal courts in the municipalities and provide original jurisdiction to a municipal court in which a case is brought as if the municipal court were located in the municipality in which the case arose, for:

(1) all cases in which either municipality has jurisdiction under Subsection (a) or (b); and

(2) cases that arise under Section [821.022](#), Health and Safety Code, or Section [65.003\(a\)](#), Family Code.

Acts 1985, 69th Leg., ch. 480, Sec. 1, eff. Sept. 1, 1985. Amended by Acts 1987, 70th Leg., ch. 148, Sec. 2.32(a), eff. Sept. 1, 1987; Acts 1987, 70th Leg., ch. 641, Sec. 1, eff. Sept. 1, 1987; Acts 1987, 70th Leg., ch. 680, Sec. 3, eff. Sept. 1, 1987; Acts 1991, 72nd Leg., ch. 108, Sec. 7, eff. Sept. 1, 1991; Acts 1995, 74th Leg., ch. 449, Sec. 2, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 533, Sec. 3, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1013,

LOCAL GOVERNMENT CODE

TITLE 2. ORGANIZATION OF MUNICIPAL GOVERNMENT

SUBTITLE D. GENERAL POWERS OF MUNICIPALITIES

CHAPTER 54. ENFORCEMENT OF MUNICIPAL ORDINANCES

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 54.001. GENERAL ENFORCEMENT AUTHORITY OF MUNICIPALITIES; PENALTY. (a) The governing body of a municipality may enforce each rule, ordinance, or police regulation of the municipality and may punish a violation of a rule, ordinance, or police regulation.

(b) A fine or penalty for the violation of a rule, ordinance, or police regulation may not exceed \$500 except that:

(1) a fine or penalty for the violation of a rule, ordinance, or police regulation that governs fire safety, zoning, or public health and sanitation, other than the dumping of refuse, may not exceed \$2,000; and

(2) a fine or penalty for the violation of a rule, ordinance, or police regulation that governs the dumping of refuse may not exceed \$4,000.

(c) This section applies to a municipality regardless of any contrary provision in a municipal charter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 7(a), 87(e), eff. Aug. 28, 1989.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 680 (H.B. 274), Sec. 1, eff. September 1, 2015.

Sec. 54.002. IMPOSITION OF FINE IN TYPE B GENERAL-LAW MUNICIPALITY. (a) The governing body of a Type B general-law municipality may prescribe the fine for the violation of a municipal bylaw or ordinance.

(b) If a defendant in a Type B general-law municipality demands a jury trial, the fine may be imposed only on the verdict of a jury.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.003. REMISSION OF FINE BY TYPE A GENERAL-LAW MUNICIPALITY. On a two-thirds vote of the members present, the governing body of a Type A general-law municipality may remit a fine or a penalty, or a part of a fine or penalty, imposed or incurred under law or under an ordinance or resolution adopted in accordance with law.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.004. PRESERVATION OF HEALTH, PROPERTY, GOOD GOVERNMENT, AND ORDER IN HOME-RULE MUNICIPALITY. A home-rule municipality may enforce ordinances necessary to protect health, life, and property and to preserve the good government, order, and security of the municipality and its inhabitants.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.005. NOTICES TO CERTAIN PROPERTY OWNERS. (a) A governmental entity that is required by statute, rule, regulation, or ordinance to send a notice to an owner of real property for the purpose of enforcing a municipal ordinance may include the following statement in the notice: "According to the real property records of _____ County, you own the real property described in this notice. If you no longer own the property, you must execute an affidavit stating that you no longer own the property and stating the name and last known address of the person who acquired the property from you. The affidavit must be delivered in person or by certified mail, return receipt requested, to this office not later than the 20th day after the date you receive this notice. If you do not send the affidavit, it will be presumed that you own the property described in this notice, even if you do not." The notice must be delivered in person or by certified mail, return receipt requested.

(b) If a governmental entity sends a notice to the owner of the property to which the notice relates, as shown on or after the 10th day before the date notice is sent by the real property records of the county in which the property is located, and the record owner

no longer owns the property, the record owner shall execute an affidavit provided with the notice by the governmental entity stating:

(1) that the record owner no longer owns the property;
and

(2) the name and last known address of the person who acquired the property from the record owner.

(c) The record owner shall deliver the affidavit in person or by certified mail, return receipt requested, to the governmental entity not later than the 20th day after the date the record owner receives the notice.

(d) If the governmental entity receives an affidavit under Subsection (c), the governmental entity shall send the appropriate notice to the person named in the affidavit as having acquired the property. A notice sent under this subsection must include the statement authorized by Subsection (a).

(e) A governmental entity that receives an affidavit under Subsection (c) shall:

(1) maintain the affidavit on file for at least two years after the date the entity receives the affidavit; and

(2) deliver a copy of the affidavit to the chief appraiser of the appraisal district in which the property is located.

(f) A governmental entity is considered to have provided notice to a property owner if the entity complies with the statute, rule, regulation, or ordinance under which the notice is sent and if it:

(1) complies with Subsection (a) and does not receive an affidavit from the record owner; or

(2) complies with Subsection (d) and does not receive an affidavit from the person to whom the notice was sent under Subsection (d).

(g) If a governmental entity complies with this section and does not receive an affidavit under Subsection (c), the record owner is presumed to be the owner of the property for all purposes to which the notice relates.

(h) For purposes of this section, "real property" does not

include a mineral interest or royalty interest.

Added by Acts 1991, 72nd Leg., ch. 486, Sec. 1, eff. Aug. 26, 1991.

Sec. 54.006. NONSEVERABILITY OF CERTAIN CONSOLIDATED OFFENSES. Section 3.04(a), Penal Code, does not apply to two or more offenses consolidated or joined for trial under Section 3.02, Penal Code, if each of the offenses is:

(1) for the violation of an ordinance described by Section 54.012;

(2) punishable by fine only; and

(3) tried in a municipal court, regardless of whether the court is a municipal court of record.

Added by Acts 2001, 77th Leg., ch. 413, Sec. 4, eff. Sept. 1, 2001.

SUBCHAPTER B. MUNICIPAL HEALTH AND SAFETY ORDINANCES

Sec. 54.012. CIVIL ACTION. A municipality may bring a civil action for the enforcement of an ordinance:

(1) for the preservation of public safety, relating to the materials or methods used to construct a building or other structure or improvement, including the foundation, structural elements, electrical wiring or apparatus, plumbing and fixtures, entrances, or exits;

(2) relating to the preservation of public health or to the fire safety of a building or other structure or improvement, including provisions relating to materials, types of construction or design, interior configuration, illumination, warning devices, sprinklers or other fire suppression devices, availability of water supply for extinguishing fires, or location, design, or width of entrances or exits;

(3) for zoning that provides for the use of land or classifies a parcel of land according to the municipality's district classification scheme;

(4) establishing criteria for land subdivision or construction of buildings, including provisions relating to street width and design, lot size, building width or elevation, setback requirements, or utility service specifications or requirements;

(5) implementing civil penalties under this subchapter for conduct classified by statute as a Class C misdemeanor;

(6) relating to dangerously damaged or deteriorated structures or improvements;

(7) relating to conditions caused by accumulations of refuse, vegetation, or other matter that creates breeding and living places for insects and rodents;

(8) relating to the interior configuration, design, illumination, or visibility of business premises exhibiting for viewing by customers while on the premises live or mechanically or electronically displayed entertainment intended to provide sexual stimulation or sexual gratification;

(9) relating to point source effluent limitations or the discharge of a pollutant, other than from a non-point source, into a sewer system, including a sanitary or storm water sewer system, owned or controlled by the municipality;

(10) relating to floodplain control and administration, including an ordinance regulating the placement of a structure, fill, or other materials in a designated floodplain;

(11) relating to animal care and control; or

(12) relating to water conservation measures, including watering restrictions.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 343, Sec. 1, eff. June 14, 1989; Acts 1991, 72nd Leg., ch. 753, Sec. 3, eff. June 16, 1991; Acts 1993, 73rd Leg., ch. 472, Sec. 1, eff. Sept. 1, 1993.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 135 (S.B. 654), Sec. 1, eff. September 1, 2013.

Acts 2013, 83rd Leg., R.S., Ch. 1396 (H.B. 1554), Sec. 1, eff. September 1, 2013.

Reenacted and amended by Acts 2015, 84th Leg., R.S., Ch. 1236 (S.B. 1296), Sec. 12.001, eff. September 1, 2015.

Sec. 54.013. JURISDICTION; VENUE. Jurisdiction and venue of an action under this subchapter are in the district court or the

county court at law of the county in which the municipality bringing the action is located.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.014. PREFERENTIAL SETTING. If the municipality submits to the court a verified motion that includes facts that demonstrate that a delay will unreasonably endanger persons or property, the court shall give a preference to the action brought by the municipality when setting cases filed under this subchapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.015. PROCEDURE. (a) The only allegations required to be pleaded in an action brought under this subchapter are:

(1) the identification of the real property involved in the violation;

(2) the relationship of the defendant to the real property or activity involved in the violation;

(3) a citation to the applicable ordinance;

(4) a description of the violation; and

(5) a statement that this subchapter applies to the ordinance.

(b) The standard of proof is the same as for other suits for extraordinary relief.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.0155. EXPEDITED PROCEEDINGS FOR CERTAIN CIVIL ACTIONS. (a) A court shall expedite any proceeding, including an appeal in accordance with Subsection (b), related to a suit brought under this subchapter for the enforcement of an ordinance adopted by a municipality with a population of 500,000 or more relating to dangerously damaged or deteriorated structures or improvements as described by Section [54.012\(6\)](#).

(b) An appeal of a suit described by Subsection (a) is governed by the procedures for accelerated appeals in civil cases under the Texas Rules of Appellate Procedure. The appellate court shall render its final order or judgment with the least possible delay.

Added by Acts 2019, 86th Leg., R.S., Ch. 1273 (H.B. 36), Sec. 2, eff. June 14, 2019.

Sec. 54.016. INJUNCTION. (a) On a showing of substantial danger of injury or an adverse health impact to any person or to the property of any person other than the defendant, the municipality may obtain against the owner or owner's representative with control over the premises an injunction that:

(1) prohibits specific conduct that violates the ordinance; and

(2) requires specific conduct that is necessary for compliance with the ordinance.

(b) It is not necessary for the municipality to prove that another adequate remedy or penalty for a violation does not exist or to show that prosecution in a criminal action has occurred or has been attempted.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.017. CIVIL PENALTY. (a) In a suit against the owner or the owner's representative with control over the premises, the municipality may recover a civil penalty if it proves that:

(1) the defendant was actually notified of the provisions of the ordinance; and

(2) after the defendant received notice of the ordinance provisions, the defendant committed acts in violation of the ordinance or failed to take action necessary for compliance with the ordinance.

(b) A civil penalty under this section may not exceed \$1,000 a day for a violation of an ordinance, except that a civil penalty under this section may not exceed \$5,000 a day for a violation of an ordinance relating to point source effluent limitations or the discharge of a pollutant, other than from a non-point source, into a sewer system, including a sanitary or storm water sewer system, owned or controlled by the municipality.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1993, 73rd Leg., ch. 472, Sec. 2, eff. Sept. 1, 1993.

Sec. 54.018. ACTION FOR REPAIR OR DEMOLITION OF STRUCTURE.

(a) The municipality may bring an action to compel the repair or demolition of a structure or to obtain approval to remove the structure and recover removal costs.

(b) In an action under this section, the municipality may also bring:

(1) a claim for civil penalties under Section 54.017; and

(2) an action in rem against the structure that may result in a judgment against the structure as well as a judgment against the defendant.

(c) The municipality may file a notice of lis pendens in the office of the county clerk. If the municipality files the notice, a subsequent purchaser or mortgagee who acquires an interest in the property takes the property subject to the enforcement proceeding and subsequent orders of the court.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1054 (S.B. 173), Sec. 1, eff. September 1, 2011.

Sec. 54.019. IMPRISONMENT; CONTEMPT. (a) A person is not subject to personal attachment or imprisonment for the failure to pay a civil penalty assessed under this subchapter.

(b) This subchapter does not affect the power of a court to imprison a person for contempt of valid court orders or the availability of remedies or procedures for the collection of a judgment assessing civil penalties. The remedies under Section 31.002, Civil Practice and Remedies Code, are preserved.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 54.020. ABATEMENT OF FLOODPLAIN VIOLATION IN MUNICIPALITIES; LIEN. (a) In addition to any necessary and

reasonable actions authorized by law, a municipality may abate a violation of a floodplain management ordinance by causing the work necessary to bring real property into compliance with the ordinance, including the repair, removal, or demolition of a

structure, fill, or other material illegally placed in the area designated as a floodplain, if:

(1) the municipality gives the owner reasonable notice and opportunity to comply with the ordinance; and

(2) the owner of the property fails to comply with the ordinance.

(b) The municipality may assess the costs incurred by the municipality under Subsection (a) against the property. The municipality has a lien on the property for the costs incurred and for interest accruing at the annual rate of 10 percent on the amount due until the municipality is paid.

(c) The municipality may perfect the lien by filing written notice of the lien with the county clerk of the county in which the property is located. The notice of lien must be in recordable form and must state the name of each property owner, if known, the legal description of the property, and the amount due.

(d) The municipality's lien is inferior to any previously recorded bona fide mortgage lien attached to the real property to which the municipality's lien attaches, if the mortgage lien was filed for record before the date the municipality files the notice of lien with the county clerk. The municipality's lien is superior to all other previously recorded judgment liens.

Added by Acts 2013, 83rd Leg., R.S., Ch. 1396 (H.B. 1554), Sec. 2, eff. September 1, 2013.

SUBCHAPTER C. QUASI-JUDICIAL ENFORCEMENT OF HEALTH AND SAFETY ORDINANCES

Sec. 54.031. SUBCHAPTER APPLICABLE TO CERTAIN MUNICIPALITIES. This subchapter applies to a municipality that by ordinance implements the subchapter.

Added by Acts 1989, 71st Leg., ch. 1113, Sec. 1, eff. Aug. 28, 1989. Amended by Acts 1991, 72nd Leg., ch. 753, Sec. 5, eff. June 16, 1991.

Sec. 54.032. ORDINANCES SUBJECT TO QUASI-JUDICIAL ENFORCEMENT. This subchapter applies only to ordinances: