

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
May 26, 2026**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, May 26, 2026, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	Tim Kirwin
	City Engineer:	Nick Mumme
	Building Official:	Henry Rivas
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:01 p.m.

- B. **Robert Belt led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**
- C. Administration of the oath of office to the newly elected councilmembers. **The Assistant City Secretary administered the oaths to Councilmember Marks, Knox, and Sapien.**
- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments.

E. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, presented this report.**

F. AGENDA ITEM

1. Discussion and possible action to approve the Memorial Village Police Department FY2027 Proposed Budget.

Councilmember Marks made a motion to approve the Memorial Village Police Department FY2027 Proposed Budget. Councilmember Knox seconded the motion, and the motion was carried unanimously.

G. REPORTS

3. Fire Commissioner Monthly Report - **Brian Croft, Fire Chief, presented this report.**

H. AGENDA ITEM

2. Discussion and possible action to approve the Village Fire Department FY2027 Proposed Budget with the City's assessment in the amount of \$2,455,440.00.

Item was taken out of order.

Councilmember Sapien made a motion to approve the Village Fire Department FY2027 Proposed Budget with the City's assessment in the amount of \$2,455,440.00. Councilmember Knox seconded the motion, and the motion was carried unanimously.

3. Discussion and possible action to approve Amendment 26-002 to the Village Fire Department FY2026 Budget in the amount of \$164,167.00, which will not result in additional assessments to the City.

Item was taken out of order.

Councilmember Marks made a motion to approve Amendment 26-002 to the Village Fire Department FY2026 Budget in the amount of \$164,167.00, which will not result in additional assessments to the City. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

I. REPORTS

4. Building Official Monthly Report - **Henry Rivas, City Building Official, presented this report.**

5. City Engineer Monthly Report - **Nick Mumme, City Engineer, presented this report.**
6. City Administrator Report – **Tom Fullen, City Administrator, reported on the Village Independence Festival Parade.**
7. Mayor and Council Reports and Comments – **No Report.**

J. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on April 28, 2026.
2. Approval of the Cash Disbursement Journal for April 2026.
3. Approval of the 1st Quarterly Investment Report for 2026.

Councilmember Knox made a motion to approve the consent agenda. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

K. **REGULAR AGENDA**

4. Discussion and possible action to consider a request from the Houston Racquet Club to amend the Specific Use Permit granted by the City to demolish certain existing facilities and construct a new maintenance building.

No action as the applicant has not provided the City with required information.

5. Discussion and possible action to appoint an alternate position on the Planning & Zoning Commission.

Councilmember Carlton made a motion to appoint Alan Johnson as Alternate Position #2 on the Planning & Zoning Commission. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2025.

Item was taken out of order.

Councilmember Carlton made a motion to receive and accept the annual audit report for the City for the fiscal year ending December

31, 2025. Councilmember Knox seconded the motion, and the motion was carried unanimously.

7. Discussion and possible action to approve an extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle.

Item was taken out of order.

Councilmember Marks made a motion to approve a 4-month extension for New Residence Permit 202200649 at 215 Bryn Mawr Circle. Councilmember Knox seconded the motion, and the motion was carried unanimously.

8. Discussion and possible action to approve an extension for New Residence Permit 202300422 at 502 Thamer Lane.

No action as the project will be completed under its permit.

9. Discussion and possible action to approve an extension for New Residence Permit 202400345 at 1121 River Bend Drive.

No action as the project will be completed under its permit.

10. Discussion and possible action to approve an extension for New Residence Permit 202400371 at 519 Hunterwood Drive.

No action as the project will be completed under its permit.

11. Discussion and possible action to schedule a Budget Workshop date for the City's FY2027 Budget.

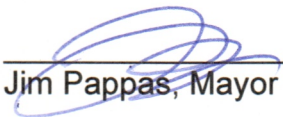
Councilmember Sapien made a motion to schedule a Budget Workshop date for the City's FY2027 Budget on June 23, 2026, at 4:00 p.m. Councilmember Cowell seconded the motion, and the motion was carried unanimously.

- L. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- M. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- N. ADJOURNMENT

At 7:35 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Knox seconded the motion, and the motion was carried

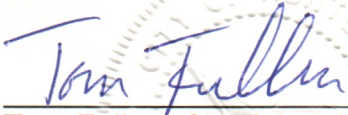
unanimously. The meeting was adjourned at 7:35 p.m.

These minutes were approved on the 23rd day of June 2026.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

