

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of a regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, October 27, 2026, at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Councilmember(s) and/or employees may attend this meeting via videoconference as allowed by the Texas Government Code; however, there will be a quorum present at City Hall.

Anyone wishing to address the City Council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) filling out a speaker request form at the meeting; 2) emailing him at fullen@cityofhunterscreek.com; or 3) calling him at 713-465-2150.

- A. Call to order, and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of the Council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
 - 1. City Treasurer Monthly Report **Pgs. 1-6**
 - 2. Police Commissioner Monthly Report **Pgs. 7-40**
 - 3. Fire Commissioner Monthly Report **Pgs. 41-49**
 - 4. Building Official Monthly Report **Pgs. 50-52**
 - 5. City Engineer Monthly Report **Pgs. 53-54**
 - 6. City Administrator Report
 - a. Annual Christmas Luncheon
 - 7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests it, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 25, 2026. [Pgs. 55-61](#)
2. Approval of the Minutes of the Special Meeting on October 6, 2026. [Pgs. 62-63](#)
3. Approval of the Cash Disbursement Journal for August 2026. [Pgs. 64-66](#)
4. Approval of the 3rd Quarterly Investment Report for 2026. [Pg. 67](#)
5. Approval of the 2027 Holiday Schedule. [Pg. 68](#)
6. Approval of the membership renewal with ERCOT for 2027. [Pgs. 69-73](#)
7. Approval of the agreement with Harris County Sheriff's Office for housing city prisoners effective January 1st, 2027. [Pgs. 74-95](#)
8. Approval to authorize staff to solicit requests for proposals for the city's bank depository services contract. [Pg. 96](#)

F. REGULAR AGENDA

1. Discussion and possible action to accept the final report from the Planning and Zoning Commission on amending the Zoning Ordinance regarding rules and regulations for certificates of occupancy, temporary certificates of occupancy, and requiring financial security. [Pgs. 97-100](#)

G. PUBLIC HEARING Public hearings will be held before the City Council for the purpose of receiving testimony for or against the following:

- a. Amending the City's Zoning Ordinance (Chapter 44) regarding rules and regulations for certificates of occupancy, temporary certificates of occupancy, and requiring financial security. [Pg. 101](#)

H. REGULAR AGENDA

2. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending the City's Zoning Ordinance (Chapter 44) regarding rules and regulations for certificates of occupancy, temporary certificates of occupancy, and requiring financial security. [Pgs. 102-106](#)
3. Discussion and possible action to approve an extension for the New Residence Permit 202401037 at 318 Timberwilde Lane. [Pgs. 107-108](#)
4. Discussion and possible action to approve an extension for the remodel permit 202400967 at 803 Creek Wood Way. [Pgs. 109-110](#)
5. Discussion and possible action to recall sending a request to the Planning and Zoning Commission to review all zoning ordinances for possible amendments. [Pg. 111](#)
6. Discussion and possible action for Councilmember Stuart Marks regarding Legislative Updates. [Pg. 112](#)

7. Discussion and possible action to submit a ballot for electing a TML Region 14 Director. [Pgs. 113-116](#)
 8. Discussion and possible action to approve the November/December Regular City Council meeting date. (12/08/2026) [Pg. 117](#)
 9. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2027 General Assembly. [Pgs. 118-120](#)
 10. Discussion and possible action to amend the Fire Sprinkler Ordinance, Section 20 of the City's Code of Ordinances. [Pgs. 121-127](#)
- I. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
1. Sec. 551.071. CONSULTATION WITH ATTORNEY; CLOSED MEETING.
The City will meet in closed session to seek the advice of its attorney about pending or contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, being 551 of the Texas Government Code.
 - a. 3 Magnolia Bend
- J. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- K. ADJOURNMENT The City Council may convene a public meeting and then recess into closed executive session to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.
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CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 21, 2026, at 4:00 p.m., and remained so posted continuously for at least three business days before said meeting was convened.

Tom Fullen, City Administrator
Acting City Secretary



The City Hall is wheelchair accessible, and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing-impaired, readers, or large print are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's website at <http://cityofhunterscreek.com>.



City of Hunters Creek Village
Monthly Tax Office Report
September 30, 2026

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,851,787,780

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Original Levy 0.205164	\$ 7,722,431.62		\$ 7,722,431.62
Carryover Balance	-	103,690.47	103,690.47
Adjustments	180,050.34	(7,029.26)	173,021.08
Adjusted Levy	7,902,481.96	96,661.21	7,999,143.17
Less Collections Y-T-D	7,873,026.44	3,625.57	7,876,652.01
Receivable Balance	<u>\$ 29,455.52</u>	<u>\$ 93,035.64</u>	<u>\$ 122,491.16</u>

C. COLLECTION RECAP:

Current Month:	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Base Tax	\$ 12,069.67	\$ 2,313.63	\$ 14,383.30
Penalty & Interest	1.32	436.54	437.86
Attorney Fees	1.59	2.27	3.86
Other Fees	0.60	1.12	1.72
Total Collections	<u>\$ 12,073.18</u>	<u>\$ 2,753.56</u>	<u>\$ 14,826.74</u>

Year-To-Date:	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Base Tax:	\$ 7,873,026.44	\$ 3,625.57	\$ 7,876,652.01
Penalty & Interest	35,039.62	2,181.88	37,221.50
Attorney Fees	5,227.69	1,562.18	6,789.87
Other Fees	55.17	1.12	56.29
Total Collections	<u>\$ 7,913,348.92</u>	<u>\$ 7,370.75</u>	<u>\$ 7,920,719.67</u>

Percent of Adjusted Levy	<u>100.14%</u>	<u>100.23%</u>
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City of Hunters Creek Village, TX

Budget Report Account Summary

For Fiscal: 2026 Period Ending: 09/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	7,974,206.00	7,974,206.00	-24.17	7,864,465.55	-109,740.45	1.38 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	-333.09	2,259.62	-12,740.38	84.94 %
100-00-41010	FRANCHISE TAXES	400,000.00	400,000.00	20,640.24	287,417.94	-112,582.06	28.15 %
100-00-41015	SALES TAXES	800,000.00	800,000.00	89,825.21	913,211.07	113,211.07	114.15 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	1,710.28	24,945.56	4,945.56	124.73 %
100-00-41040	PENALTIES/INTEREST	25,000.00	25,000.00	624.79	36,515.43	11,515.43	146.06 %
100-00-42035	BUILDING PERMITS	350,000.00	350,000.00	78,083.28	434,468.65	84,468.65	124.13 %
100-00-42036	CONTRACTOR REGISTRATION	10,000.00	10,000.00	1,425.00	12,300.00	2,300.00	123.00 %
100-00-43056	EMS	0.00	0.00	0.00	7,722.00	7,722.00	0.00 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	432.03	3,798.30	-201.70	5.04 %
100-00-43070	METRO RECEIPTS	400,000.00	400,000.00	44,912.61	456,605.56	56,605.56	114.15 %
100-00-44025	TRAFFIC FINES	225,000.00	225,000.00	18,516.73	218,805.70	-6,194.30	2.75 %
100-00-44027	COURT TECHNOLOGY FUND	0.00	0.00	0.00	65.44	65.44	0.00 %
100-00-44028	COURT SECURITY FUND	0.00	0.00	0.00	50.96	50.96	0.00 %
100-00-44029	CONSOLIDATED MUN COURT BLD S...	9,000.00	9,000.00	756.41	9,081.71	81.71	100.91 %
100-00-44030	LOCAL YOUTH DIVERSION ADMIN F...	0.00	0.00	150.00	150.00	150.00	0.00 %
100-00-46030	INTEREST INCOME	400,000.00	400,000.00	53,860.17	501,741.01	101,741.01	125.44 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	38,082.60	3,082.60	108.81 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	1,250.00	6,075.00	-3,925.00	39.25 %
100-00-48061	OPIOID ABATEMENT TRUST FUND	0.00	0.00	0.00	1,136.05	1,136.05	0.00 %
Revenue Total:		10,677,206.00	10,677,206.00	311,829.49	10,818,898.15	141,692.15	1.33%
Expense							
100-01-71000	SALARIES & WAGES	727,523.00	727,523.00	54,984.03	519,751.28	207,771.72	28.56 %
100-01-71001	LONGEVITY	6,306.00	6,306.00	0.00	0.00	6,306.00	100.00 %
100-01-71002	457B	14,425.00	14,425.00	1,059.81	10,044.88	4,380.12	30.36 %
100-01-71010	PART TIME EMPLOYEE	0.00	25,000.00	2,000.00	17,950.00	7,050.00	28.20 %
100-01-71025	TMRS	213,237.00	213,237.00	17,551.90	165,238.66	47,998.34	22.51 %
100-01-71030	PAYROLL TAXES	56,205.00	56,205.00	3,889.64	43,118.32	13,086.68	23.28 %
100-01-71035	PAYROLL FEES	0.00	3,030.00	240.48	2,480.87	549.13	18.12 %
100-01-71105	INSURANCE BENEFITS	158,700.00	158,700.00	9,313.61	87,606.31	71,093.69	44.80 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	1,000.00	3,000.00	75.00 %
100-01-71500	MAYOR/COUNCIL ALLOWANCE	18,000.00	18,000.00	1,500.00	13,500.00	4,500.00	25.00 %
100-01-72045	NOTICES & MAILING	10,000.00	10,000.00	3,545.75	5,422.68	4,577.32	45.77 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	1,522.07	6,552.80	1,947.20	22.91 %
100-01-72060	TELEPHONE	15,000.00	15,000.00	276.54	9,633.93	5,366.07	35.77 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	1,800.77	5,114.33	4,885.67	48.86 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	659.22	4,340.78	86.82 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATI...	12,000.00	12,000.00	1,200.00	10,800.00	1,200.00	10.00 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	268.20	1,531.80	85.10 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	5,200.00	7,170.00	162.71	7,142.04	27.96	0.39 %
100-01-72108	GEN LIABILITY/PROP/WC INS	27,489.00	27,489.00	0.00	1,000.00	26,489.00	96.36 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	0.00	0.00	0.00	0.00	0.00 %
100-01-72112	CODIFICATIONS	2,600.00	3,100.00	0.00	1,047.38	2,052.62	66.21 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	189.00	378.00	4,622.00	92.44 %
100-01-76010	COMPUTER SOFTWARE SERVICES	18,900.00	18,900.00	0.00	12,074.15	6,825.85	36.12 %
100-01-78115	PUBLIC RELATIONS	15,000.00	15,000.00	348.70	9,467.21	5,532.79	36.89 %
100-02-72042	CONSULTING SERVICES	28,000.00	23,000.00	1,785.00	19,919.55	3,080.45	13.39 %
100-02-72085	TAX COLLECTOR/ASSESSOR	68,000.00	68,000.00	15,956.00	56,199.00	11,801.00	17.35 %

Budget Report

For Fiscal: 2026 Period Ending: 09/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-02-72120	AUDITOR	22,743.00	22,743.00	0.00	22,960.00	-217.00	-0.95 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
100-02-72310	CITY ATTORNEY	50,000.00	50,000.00	3,825.00	20,327.50	29,672.50	59.35 %
100-02-72502	CITY ENGINEER	78,750.00	78,750.00	6,855.00	26,622.13	52,127.87	66.19 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	15,000.00	15,000.00	0.00	5,326.35	9,673.65	64.49 %
100-03-72001	VILLAGE FIRE DEPARTMENT	2,355,786.00	2,355,786.00	196,315.50	1,637,600.25	718,185.75	30.49 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,860,165.00	2,860,165.00	237,124.80	2,226,209.40	633,955.60	22.17 %
100-04-72015	GARBAGE SERVICE	668,527.00	668,527.00	44,625.49	357,003.92	311,523.08	46.60 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	0.00	19,475.61	40,524.39	67.54 %
100-04-72025	UTILITY ACCOUNT	0.00	77,708.00	16,034.47	69,230.53	8,477.47	10.91 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	1,128.50	2,074.48	-74.48	-3.72 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	30.00	1,647.10	6,852.90	80.62 %
100-04-72070	MOSQUITO FOGGING CONTRACT	15,954.00	15,954.00	3,330.00	5,328.00	10,626.00	66.60 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,600.00	3,600.00	385.20	2,738.14	861.86	23.94 %
100-04-72500	PW-BUILDING INSPECTIONS	70,000.00	70,000.00	4,640.00	39,480.00	30,520.00	43.60 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	1,405.15	11,370.20	3,629.80	24.20 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	2,100.00	2,600.00	900.00	25.71 %
100-04-72540	MOWING CONTRACT	75,000.00	75,000.00	11,060.00	55,924.00	19,076.00	25.43 %
100-04-72541	CONTRACT LABOR	25,000.00	0.00	0.00	0.00	0.00	0.00 %
100-04-72560	LANDSCAPING	30,000.00	14,218.00	694.81	9,429.34	4,788.66	33.68 %
100-04-72600	ALPR	7,500.00	7,500.00	0.00	5,000.00	2,500.00	33.33 %
100-04-75510	MINOR TOOLS & EQUIPMENT	10,000.00	10,000.00	0.00	2,030.07	7,969.93	79.70 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	44,375.00	1,775.00	8,320.30	36,054.70	81.25 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	23,699.00	0.00	14,440.20	9,258.80	39.07 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	10,998.00	10,998.00	895.15	8,056.35	2,941.65	26.75 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78540	URBAN FORESTER	10,000.00	10,000.00	0.00	2,400.00	7,600.00	76.00 %
100-04-78544	CREDIT CARD PROCESSING FEES	4,000.00	4,000.00	194.52	3,146.20	853.80	21.35 %
100-05-73000	JUDGES & PROSECUTORS	45,000.00	45,000.00	6,210.00	32,587.50	12,412.50	27.58 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	636.00	-136.00	-27.20 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	1,708.78	791.22	31.65 %
100-05-73031	COURT TECHNOLOGY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-05-73032	COURT SECURITY	2,300.00	2,300.00	315.03	945.09	1,354.91	58.91 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPT..	500.00	500.00	0.00	65.00	435.00	87.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	822.73	677.27	45.15 %
100-05-73044	CREDIT CARD FEES	2,500.00	2,500.00	173.25	1,873.28	626.72	25.07 %
100-05-73045	COURT TAX PD TO STATE	80,000.00	80,000.00	0.00	56,901.84	23,098.16	28.87 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	22,000.00	22,000.00	0.00	5,108.48	16,891.52	76.78 %
100-06-75042	GENERATOR/ROOF FOR CITY HALL	110,000.00	110,000.00	0.00	43,722.58	66,277.42	60.25 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
Expense Total:		8,763,258.00	8,763,258.00	656,442.88	5,709,480.16	3,053,777.84	34.85%
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):		1,913,948.00	1,913,948.00	-344,613.39	5,109,417.99	3,195,469.99	-166.96%
Fund: 200 - CAPITAL IMPROVEMENTS (02)							
Expense							
200-01-75038	STREET AND MAINTANANCE - RECU...	200,000.00	200,000.00	0.00	51,795.00	148,205.00	74.10 %
200-01-75049	MEMORIAL/VOSS - LONG TERM FU...	949,195.00	949,195.00	0.00	0.00	949,195.00	100.00 %
200-01-75050	REFORESTATION	20,000.00	20,000.00	0.00	3,971.00	16,029.00	80.15 %
200-01-75053	OUTFALL REPAIRS	125,000.00	125,000.00	0.00	20,659.51	104,340.49	83.47 %
200-01-75058	STORM SEWER IMPROVEMENTS	0.00	0.00	0.00	159,813.75	-159,813.75	0.00 %
200-01-75064	STREET REPLACEMENTS - ONGOING	1,800,000.00	1,800,000.00	19,433.46	256,132.81	1,543,867.19	85.77 %
Expense Total:		3,094,195.00	3,094,195.00	19,433.46	492,372.07	2,601,822.93	84.09%
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:		3,094,195.00	3,094,195.00	19,433.46	492,372.07	2,601,822.93	84.09%

Budget Report

For Fiscal: 2026 Period Ending: 09/30/2026

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT FUND							
Expense							
210-01-75000	MEMORIAL REPLACEMENT FUND	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00 %
	Expense Total:	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...		3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
	Report Surplus (Deficit):	-4,439,443.00	-4,439,443.00	-364,046.85	4,617,045.92	9,056,488.92	204.00%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	10,677,206.00	10,677,206.00	311,829.49	10,818,898.15	141,692.15	1.33%
Expense	8,763,258.00	8,763,258.00	656,442.88	5,709,480.16	3,053,777.84	34.85%
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	1,913,948.00	1,913,948.00	-344,613.39	5,109,417.99	3,195,469.99	-166.96%
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	3,094,195.00	3,094,195.00	19,433.46	492,372.07	2,601,822.93	84.09%
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,094,195.00	3,094,195.00	19,433.46	492,372.07	2,601,822.93	84.09%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...						
Expense	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
Fund: 210 - CAPITAL IMPROVEMENTS - MEMORIAL REPLACEMENT ...	3,259,196.00	3,259,196.00	0.00	0.00	3,259,196.00	100.00%
Report Surplus (Deficit):	-4,439,443.00	-4,439,443.00	-364,046.85	4,617,045.92	9,056,488.92	204.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01	1,913,948.00	1,913,948.00	-344,613.39	5,109,417.99	3,195,469.99
200 - CAPITAL IMPROVEMENTS (0:	-3,094,195.00	-3,094,195.00	-19,433.46	-492,372.07	2,601,822.93
210 - CAPITAL IMPROVEMENTS - N	-3,259,196.00	-3,259,196.00	0.00	0.00	3,259,196.00
Report Surplus (Deficit):	-4,439,443.00	-4,439,443.00	-364,046.85	4,617,045.92	9,056,488.92

2026 Municipal Court Recap

Month	Year 2024						Year 2025						Year 2026					
	Total Cases Filed	Citations vs Warnings 'C' 'W'	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings 'C' 'W'	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings 'C' 'W'	Revenues*	Retained by City	Remitted to State			
Jan.	216	112 104	\$23,782	\$14,989	\$8,793	221	97 124	\$21,923	\$14,625	\$7,298	356	135 221	\$23,335	\$15,190	\$8,145			
Feb.	272	130 142	\$23,949	\$15,298	\$8,651	263	130 133	\$19,158	\$12,810	\$6,348	343	132 211	\$30,717	\$19,324	\$11,393			
March	278	140 138	\$29,019	\$19,833	\$9,186	295	131 164	\$22,618	\$15,309	\$7,309	371	141 230	\$24,877	\$16,468	\$8,409			
April	281	140 141	\$25,022	\$17,188	\$7,834	362	178 184	\$20,761	\$13,811	\$6,950	315	103 212	\$33,470	\$21,247	\$12,223			
May	279	134 145	\$21,304	\$13,540	\$7,764	261	106 155	\$27,637	\$18,340	\$9,297	315	119 196	\$25,479	\$17,588	\$7,891			
June	203	93 110	\$21,522	\$14,445	\$7,077	288	131 157	\$22,169	\$14,805	\$7,364	304	104 200	\$26,605	\$17,653	\$8,952			
July	212	134 78	\$17,660	\$11,832	\$5,828	369	163 206	\$26,544	\$17,663	\$8,881	349	131 218	\$26,183	\$17,028	\$9,155			
Aug.	289	177 112	\$21,050	\$14,639	\$6,411	409	195 214	\$27,214	\$18,360	\$8,854	381	136 245	\$25,424	\$16,910	\$8,514			
Sept.	280	131 149	\$17,686	\$11,211	\$6,475	412	202 210	\$25,607	\$16,354	\$9,253	359	132 227	\$19,408	\$12,846	\$6,562			
Oct.	258	116 142	\$24,872	\$16,399	\$8,473	433	184 249	\$43,895	\$28,882	\$15,013								
Nov.	186	87 99	\$26,704	\$17,568	\$9,136	406	170 236	\$27,691	\$18,167	\$9,524								
Dec.	186	82 104	\$16,797	\$10,762	\$6,035	274	109 165	\$26,436	\$16,636	\$9,800								
TOTAL	2940	1476 1464	\$269,366	\$177,704	\$91,662	3993	1796 2197	\$311,654	\$205,762	\$105,890	3093	1133 1960	\$ 235,499.04	\$ 154,254.00	\$ 81,244.59			
Monthly Avg	245.00	123 122	\$22,447.17	\$14,808.63	\$7,638.50	332.75	150 183	\$25,971.14	\$17,146.83	\$8,824.14	257.75	94.42 163.33	\$ 19,624.92	\$ 12,854.50	\$ 6,770.38			

*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

October 12, 2026

TO: MVPD Police Commissioners
FROM: R. Schultz, Chief of Police
REF: September 2026 Monthly Report

During the month of September, MVPD responded/handled a total of 6,998 calls/incidents. 3,829 house watch checks were conducted. 1089 traffic stops were initiated with 1103 citations being issued for 1571 violations. (Note: 32 Assists in Hedwig, 192 in Houston, 3 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2514/22497	1346/12246	1	283/249/512	9@3:41
Piney Point:	1987/16502	1097/9637	2	229/324/553	6@3:55
Hunters Creek:	2232/22042	1386/14452	6	234/272/506	4@4:30
				Cites/Warn/Total	19@3:56

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	81	E-Bike Violations	4	Speeding:	298
Animal Calls:	14	Ord. Violation	15	Exp. Registration	407
ALPR Hits:	18	Information	29	Ins	155
Assist Fire:	36	Suspicious Situation	74	No License	81
Assist EMS:	35	Loud Party	5	Stop Sign	153
Construction Checks	859	Welfare Checks	16	Fake Plate	9

*This month the department generated a total of 55 police reports.
BH-16, PP-16, HC-20, HOU-2, HED-1, SV-0*

Crimes Against of Persons (0)
N/A (0)

Crimes Against Property (9)
ID Theft/Fraud 4
Theft 2

Burglary of a Vehicle 3

Petty/Quality of Life Crimes/Events (46)
ALPR Hits (valid) 2
Accidents 9
Warrants 10
Towed vehicles 8

DWI 2
Fake Plates 4
Misc. 11

Arrest Summary: Individuals Arrested (13)
Warrants 10
PCS 1

DWI 2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	5,128,957	7,392,694	69.4%
• Operating Expense:	1,155,965	1,543,196	74.9%
• Total M&O Expenditures:	6,284,922	8,935,890	70.3%
• Capital Expenses:	191,408	195,435	102%
• Net Expenses:	6,480,357	9,127,298	71.0%

Follow-up on Previous Month Items/Requests from Commission

Staff published the Healthcare RFP in the Houston Tribune and have been following up on questions from prospective bidders.

Personnel Changes/Issues/Updates

Officer Anthony Luciano started September 14, 2026.

Officer Sillman was stuck while in his patrol vehicle on Knipp Road. The vehicle suffered moderate damage to the drivers side doors. No Injuries.

The department took delivery of the donated Tesla. The vehicle is awaiting upfitting of limited emergency and drone equipment.

Major/Significant Events/Updates

On September 11, 2026, 2 area contractors had their work vehicles broken into while they were working in the community. Officers and detectives were able to utilize the ALPR system and identify a suspect vehicle. A few days later the suspects returned to the area. The vehicle was located and stopped, and the 2 occupants were arrested by officers.

On September 12, 2026, the ALPR system was used to identify a hit and run suspect who caused over \$2500 in damage to a mailbox. The suspect agreed to restitution to the homeowner who declined charges.

Officers seized a significant quantity of narcotics and \$13,729 as the result of a traffic stop. A subsequent detailed search of the vehicle did not locate additional drugs or money. Forfeiture proceedings are forthcoming.

In an active fraud investigation, detectives were able to identify a senior citizen in Philadelphia who was an unwitting accomplice by accepting deposits into her account and then converting the funds into bitcoin. The woman had answered an email seeking employment and did not realize she was committing a crime.

Community Projects

On September 11, 2026, officers joined students at Hunter's Creek Elementary for their annual Heroes Lunch in celebration of the 25th anniversary of 9/11.

V-LINC new registrations in September +16

BH – 1833 (+5)

PP – 1353 (+3)

HC – 1858 (+8)

Out of Area – 668 (+0)

MVPD – VFD Monthly Response Times Report

September 2026

911/Emergency Designated Calls - EMS and Fire

Total	9@4:24
Bunker Hill	4@4:16
Piney Point	4@4:23
Hunters Creek	1@5:06

EMS Only

Total	8@4:21
Bunker Hill	4@4:16
Piney Point	3@4:12
Hunters Creek	1@5:06

Fire Only

Total	1@4:55
Bunker Hill	0@0:00
Piney Point	1@4:55
Hunters Creek	0@0:00

Radio Only

Total	27@4:16
Bunker Hill	11@3:54
Piney Point	8@4:20
Hunters Creek	8@4:48

VFD All Assists, Any Phone + Radio

Total	63@4:43
Bunker Hill	19@4:19
Piney Point	27@4:53
Hunters Creek	17@4:59

2026 Burglary Map

Address	Alarm	POE
3 Liberty Bell Circle	N/A	Rear Door
207 Heritage Oaks	N/A	Vacant

2026 Robberies

Address	MO
---------	----



Daytime Burglary



Nighttime Burglary

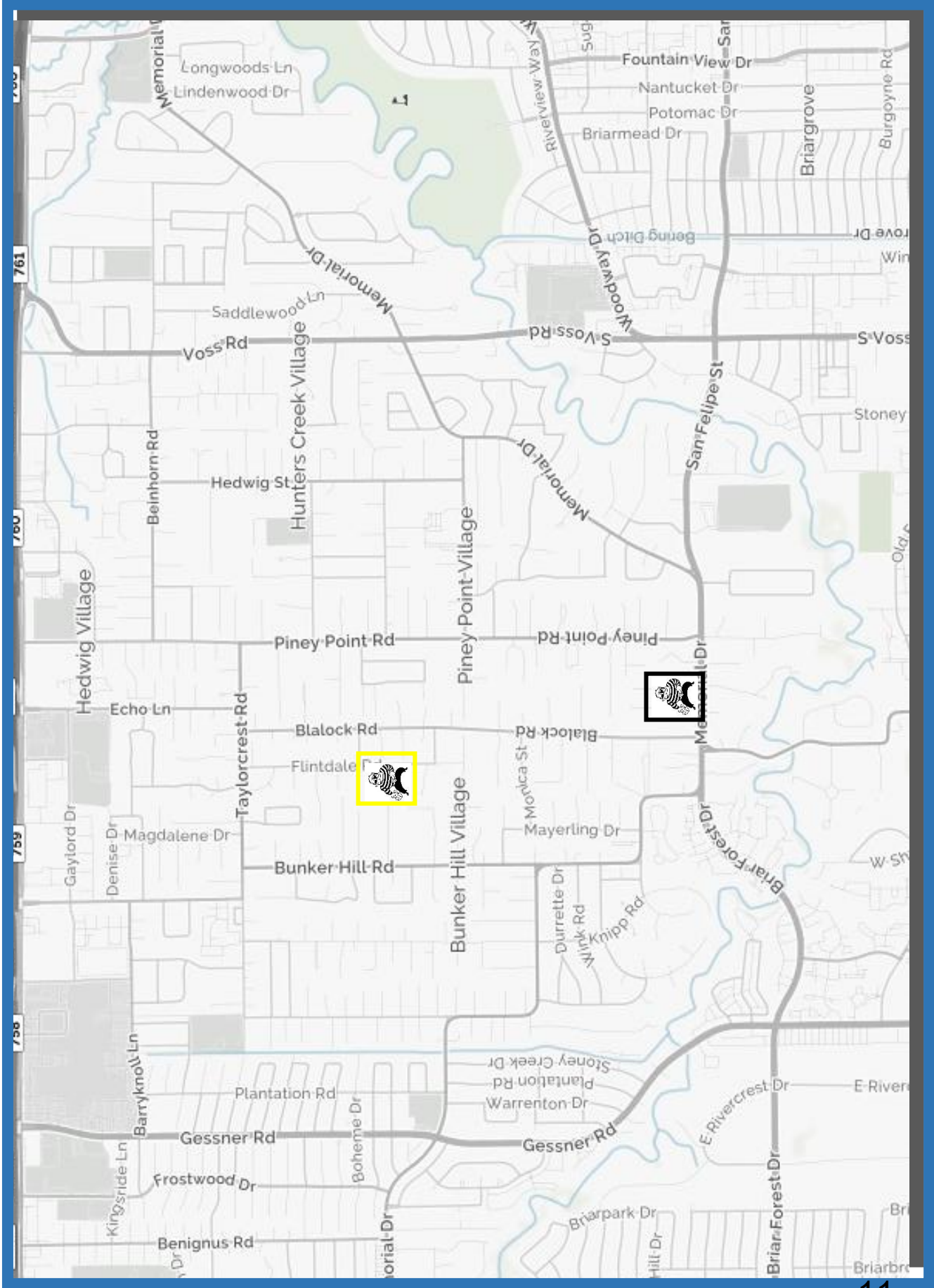


Robbery

23



9/30/26



2026 Auto Burglary Map

Address	POE
12122 Tara Dr.	UNL
12131 Rhett	UNL
409 Ripplecreek	UNL **
11600 Mockingbird	UNL
11700 Flintwood	UNL
302 Gentilly Pl	UNL
12199 Tara Dr	UNL
10814 Pine Bayou	UNL
19 Willowend	UNL
236 Stoney Creek	UNL
10918 Long Shadows	UNL
2 Inman Oaks	UNL

Contractor

Lock/Win Punch

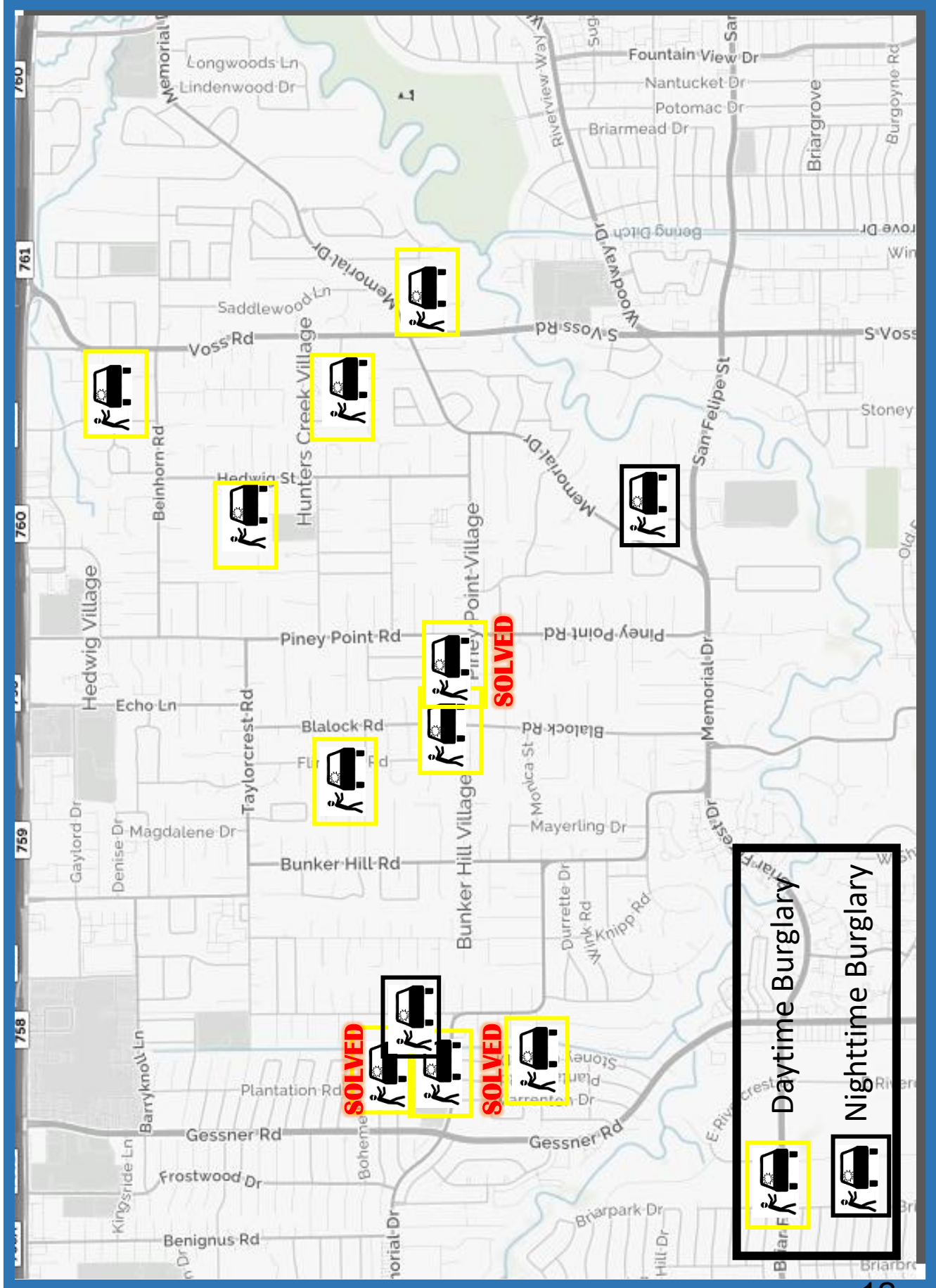
- Jugging
- ** unknown where occurred



Blue Entry = Actual
Location Unknown

SOLVED

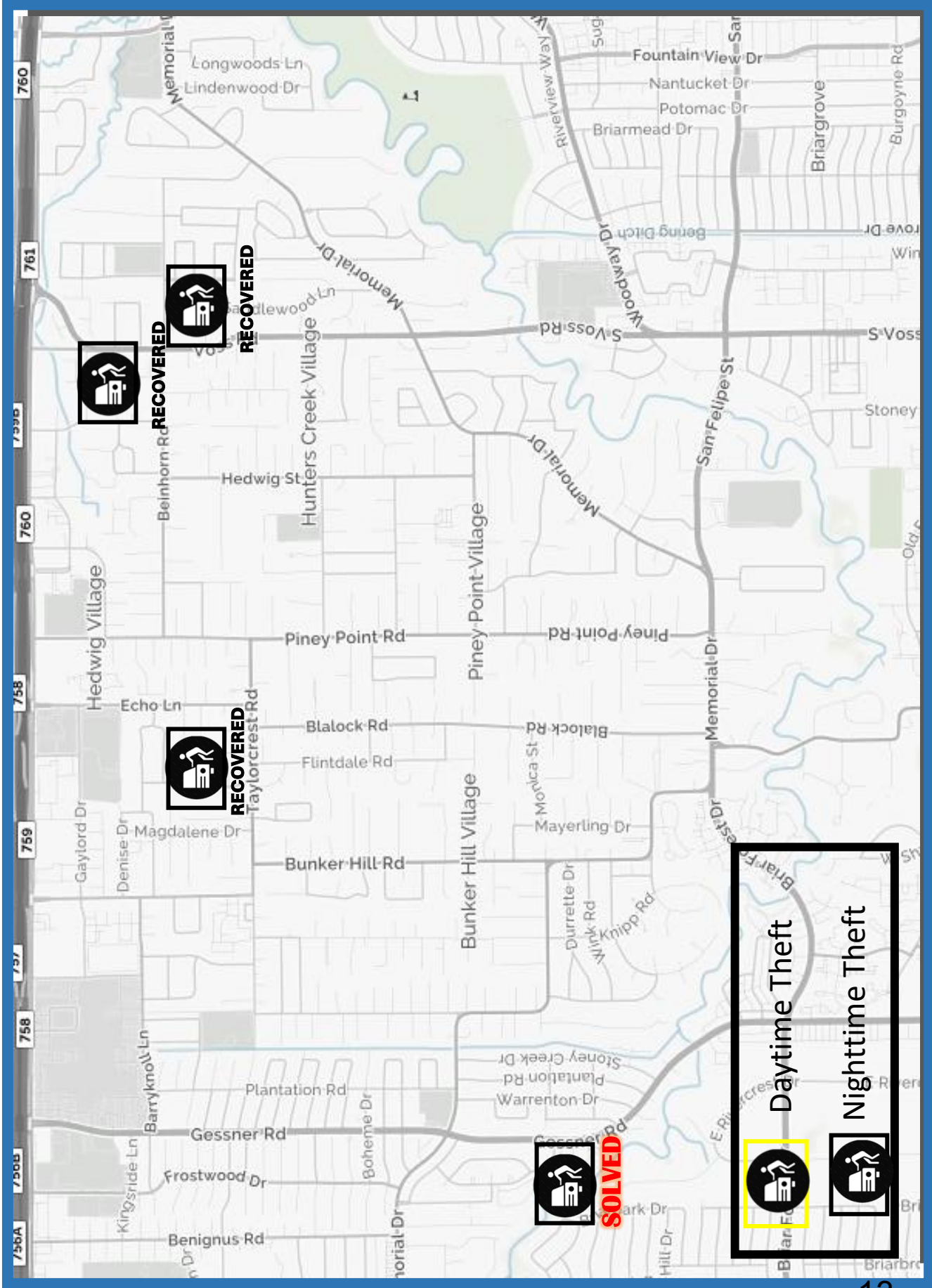
9/30/26



2026 Auto Theft Map

Address	POE
825b Saddlewood Ln	UNL
800 Ourlane Cir	UNL
400 Tealmeadow	LCK'D
915 Creekwood Way	UNL

Burglary



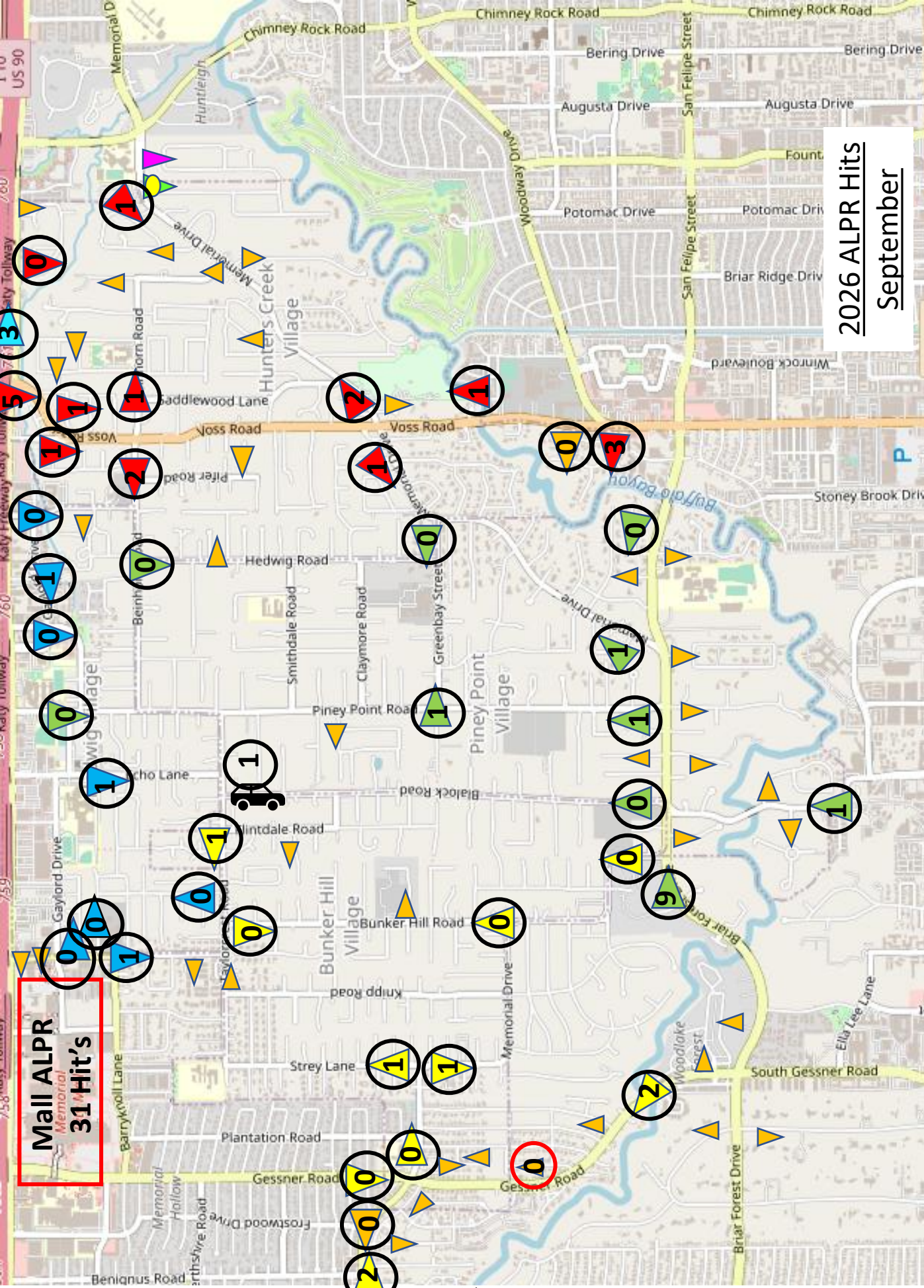
2

3

Blue Entry = Actual
Location Unknown

SOLVED

9/30/26



Mail ALPR
31 Hit's

2026 ALPR Hits
September

Hedwig
3

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations

Total Hits
39
14

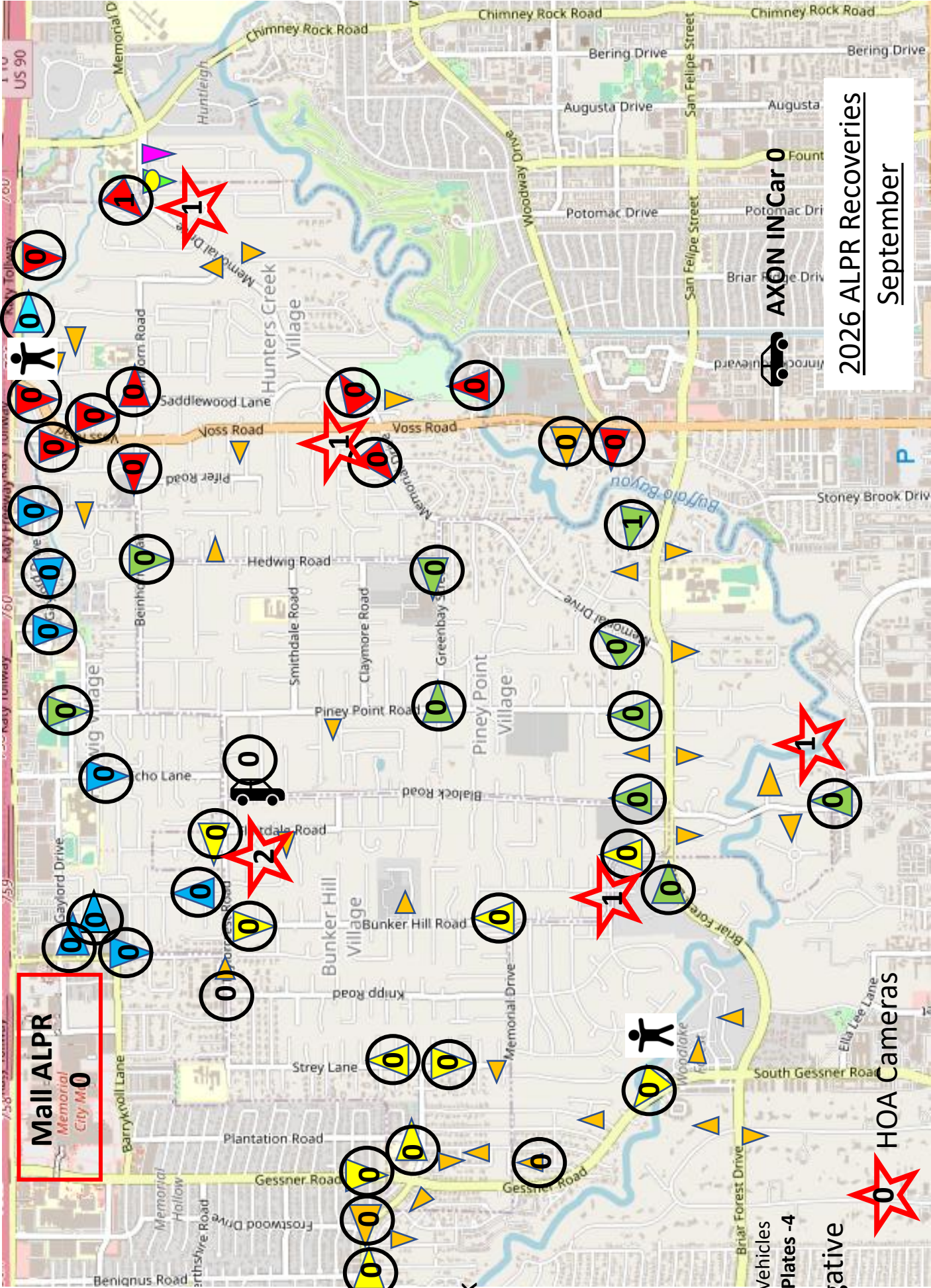
Lindenwood HOA

Longwoods HOA

US Coins

HOA Systems-1

9/30/26



Hedwig

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations

1 Recovered Vehicles
Recovered Plates -4

Investigative Leads

HOA Cameras

Mail ALPR

AXON IN Car 0

2026 ALPR Recoveries
September

Lindenwood HOA

Longwoods HOA

US Coins

HOA Systems

Recovered

4

9/30/26

2026 Total Incidents

2026	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	8	64	73	16	6109	3105	1960	784	1624	896	2292	1424
February	0	59	61	120	16	4825	1960	1648	573	1226	508	1730	879
March	3	12	69	84	23	6337	3351	2460	1328	1368	690	2139	1325
April	0	5	59	64	20	5645	2567	1943	777	1547	812	1855	978
May	1	8	66	75	20	6894	3762	2480	1293	1859	1029	2297	1440
June	2	12	57	71	24	8353	5479	3096	1996	2153	1411	2872	2072
July	1	4	52	57	13	10,132	7223	3642	2493	2635	1855	3644	2875
August	0	13	71	84	13	8,134	5086	2754	1656	2103	1339	2981	2073
September	0	9	46	55	13	6,998	3829	2514	1346	1987	1097	2232	1386
October													
November													
December													
Total	8	130	545	683	158	63427	36362	22497	12246	16502	9637	22042	14452

2024 Totals	16	115	885	1016	286	80751	51864	27597	17507	21036	14006	29005	20319
Difference													
% Change													

2026 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	29:59:28	17:43:36	17:17:59	23:58:46	18:23:57	11:48:22	16:27:21	20:18:35	18:47:58				1	76
BAKER, BRIAN C	*	0:00:00	0:56:47	0:00:00	0:12:01	0:00:00	0:04:11	0:00:00	0:00:00					
BALDWIN, BRIAN	*	5:24:20	0:00:00	0:31:41	6:02:26	0:00:00	3:49:05	2:30:07	0:42:54					
BIEHUNKO, JOHN		16:32:10	18:51:07	23:52:46	19:07:38	15:51:38	16:43:47	21:36:21	20:48:17				2	49
BOGGUS, LARRY	*	0:00:00	0:03:01	0:00:00	1:58:36	0:00:00	5:14:11	0:45:52	4:15:17					
BURLESON, Jason		18:54:09	10:23:42	9:47:45	10:50:00	12:28:23	15:19:37	14:17:37	17:52:36	21:47:58			4	48
BYRD, Rachied		19:29:59	26:30:57	7:41:15	18:55:58	15:03:00	1:45:25	16:54:27	22:36:25				4	56
CANALES, RALPH EDWARD		19:38:24	20:00:13	14:48:57	13:02:20	10:45:05	16:23:46	11:58:17	11:04:45				1	36
CERNY, BLAIR C.	*	0:00:00	1:41:03	0:00:00	0:00:30	0:00:00	2:28:24	0:15:33	0:50:31					
GARCIA, CHRIS				15:31:14	15:47:56	19:06:49	16:53:11	17:21:01	22:40:58				2	56
GONZALEZ, Jose		29:48:21	12:27:13	8:03:55	17:11:17	11:16:39	3:43:59	22:55:45	28:11:12				4	24
HARWOOD, NICHOLAS		12:57:06	16:50:56	8:17:39	4:58:16	3:06:43	0:00:00	0:07:13	0:00:00					
JARVIS, RICHARD		17:59:41	13:37:50	15:29:35	9:15:50	5:19:41	22:38:04	17:21:24	15:04:35	23:44:42			6	67
JOHNSON, JOHN		16:52:47	9:58:11	8:39:44	14:25:59	8:13:24	16:54:10	33:25:23	25:06:14	24:01:31				65
JONES, ERIC	*	0:02:59	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00					
KING, JEREMY		3:46:54	0:04:30	0:55:40	6:56:37	7:55:37	30:39:53	14:58:57	11:37:13				2	
KUKOWSKI, Andy		19:01:24	12:06:04	14:29:30	14:05:27	12:03:31	27:17:49	14:29:16	26:09:27				3	70
LUCIANO, ANTHONY									19:13:49				6	11
MCELVANY, ROBERT		7:34:39	6:14:04	15:26:42	6:43:21	5:00:21	12:28:19	5:33:17	5:47:43					32
MILLARD, Shaneca		18:11:21	23:05:30	12:39:07	7:41:12	20:20:29	33:21:19	14:36:29	11:04:33				2	29
ORTEGA, Yesenia		26:42:03	14:47:34	14:12:35	15:10:28	11:58:56	19:06:44	10:08:48	10:27:28					45
OWENS, Michelle				2:12:10	0:00:00	0:00:00	0:00:00	1:10:24	0:20:28					
OWENS, LANE	*	0:00:00	0:04:25	0:00:00	0:12:01	0:00:00	8:32:20	19:03:00	16:35:10	19:32:54			3	70
PALOMINO, Michelle		22:07:16	17:38:36	24:19:22	19:02:45	14:45:33	22:53:51	33:57:44	12:06:34	5:20:37			3	43
PAVLOCK, JAMES ADAM		17:28:44	11:29:51	12:53:30	0:01:56									
RODRIGUEZ, CHRISTOPHER	*	2:19:56	0:00:00	3:10:11	4:33:51	0:00:00	0:00:00	1:53:43	0:38:32					
RODRIGUEZ, JOSE		19:09:35	14:55:02	7:38:57	15:02:21	20:25:48	24:21:48	13:07:42	19:14:51				4	50
RODRIGUEZ, REGGIE		14:43:28	7:48:55	31:24:20	12:53:47	13:10:28	16:00:18	14:10:04	14:35:19	0:00:00				
SCHULTZ, RAYMOND	*	0:11:12	0:02:27	0:00:00	0:00:00	0:00:00	0:00:00	0:29:11	0:18:41					
SILLIMAN, ERIC		11:30:43	10:30:37	12:46:25	21:18:08	16:26:11	17:04:09	13:04:40	10:18:49	14:14:11			3	80
SPRINKLE, MICHAEL		20:54:49	24:42:01	17:02:31	14:57:44	20:04:53	14:17:18	23:35:18	15:15:39	12:48:16			1	46
TAYLOR, CRAIG		25:59:44	21:11:07	20:38:13	15:07:36	16:21:49	15:09:33	18:35:46	19:08:48	20:43:59			1	45
VALDEZ, JUAN		17:05:04	17:02:22	17:16:04	15:52:15	21:14:26	13:35:52	22:29:45	14:15:29				2	45
WHITE, TERRY		27:08:04	17:35:04	23:46:20	12:50:52	21:28:25	12:43:47	13:14:53	19:15:44	19:18:52			1	60
* = Admin														1103
Total														55

Dispatch Committed Time														Yr Total
911 Phone Calls	310	226	268	225	289	276	256	356						2206
3700 Phone Calls	3986	2415	2412	2214	2393	2334	2566	2811						21131
DP General Phone Calls*	91:48:32	73:28:26	56:15:37	51:06:02	52:38:01	56:21:37	49:03:58	57:33:19						
Radio Transmissions	17926	11013	11958	11097	11564	11065	11535	13694						

* This is the minimal time as all internal calls route through the 3700 number.

Condor Camera Accident Captures		
Date	Camera	ALPR
1/28/2026	Voss/Mem	CH001
2/4/2026	S. Piney Point	CH003
2/5/2026	S. Piney Point	CH003
2/6/2026	Briar Forrest	CH007
5/5/2026	San Felipe	CH002
6/3/2026	N. Piney Point	CH001N
7/29/2026	Voss/Mem	CH001
8/1/2026	Gessner/Mem	CH002G

Firearm in vehicle	Vehicle found to be Stolen	
Temp Tag	Hotlist	Protective Order

<u>Located but Fled</u>			Date	Plate	Camera	Date	Plate	Camera
9-Jan	RGN7136	22						
30-Jan	PLC4475	13						
10-Apr	WDF6326	19						
24-Apr	VRL5215	13						
27-Sep	PP669F	21						

<u>Runaways/Missing</u>	<u>Community Safety Hotlist</u>
2/3/2026 HDW9235 104	
4/6/2026 JPG8794 21	
6/23/2026 VTY6288 13	
6/25/2026 HNR1738 19	

HOT List Hits Other Agencies			
XTF3908	5/12/2026	13	Jersey V

[illegible]

Recovered Stolen Cars Non-ALPR					
2/8/2026	8500 San Felipe	VKF5884	26-0113		
5/15/2026	2 Stillforest	N/A	26-0395	M/C	Facebook

E-Bikes Safety Captures	
Date	ALPR
6/5/2026	3
6/11/2026	Golf
6/12/2026	4
Ended Use of ALPR	



September 2026

ALPR

REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2026 ALPR Data Report

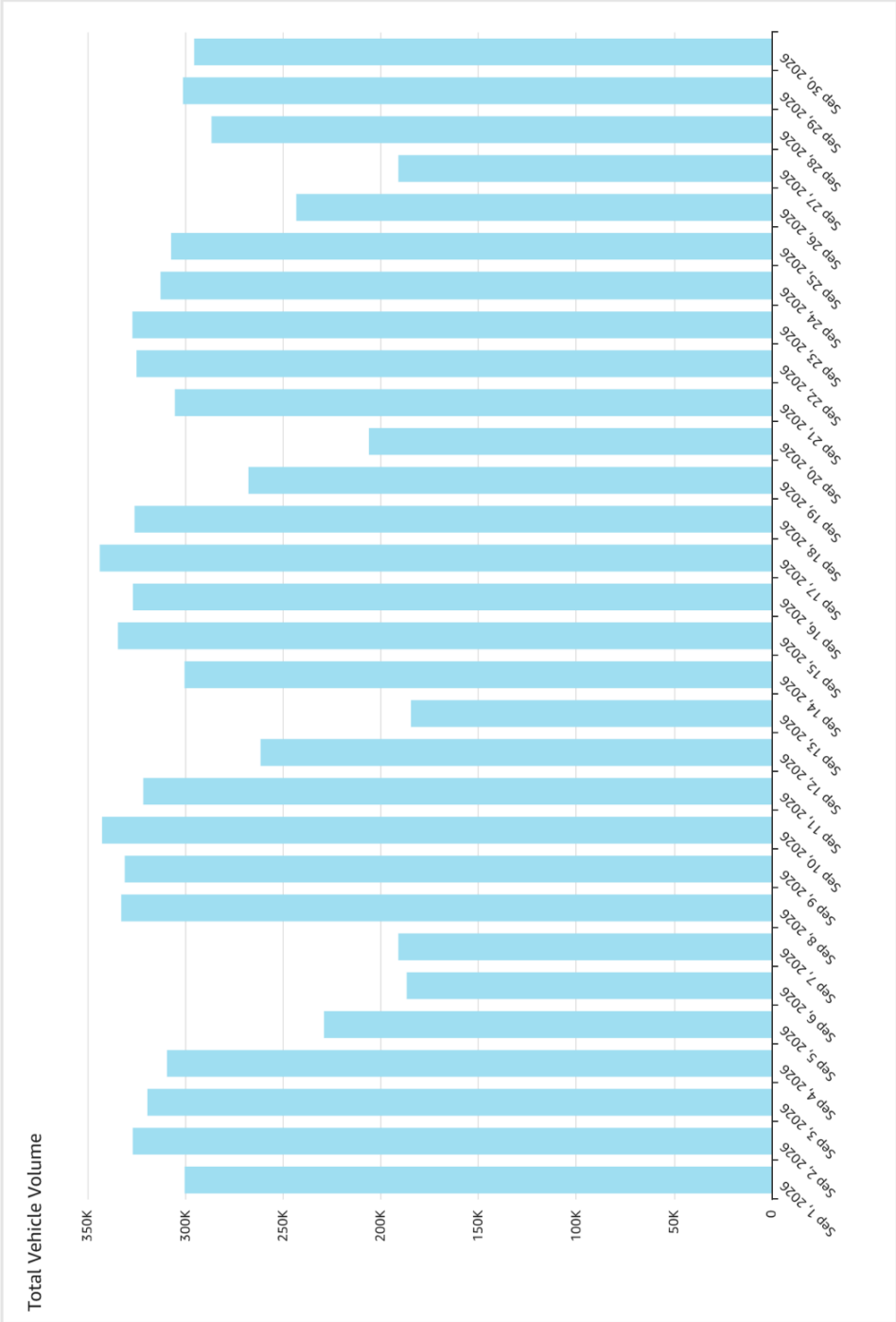
Total Reads 8,634,965

Total Vehicle Volume

8,634,965

Year To Date Vehicle Volume

66,480,200

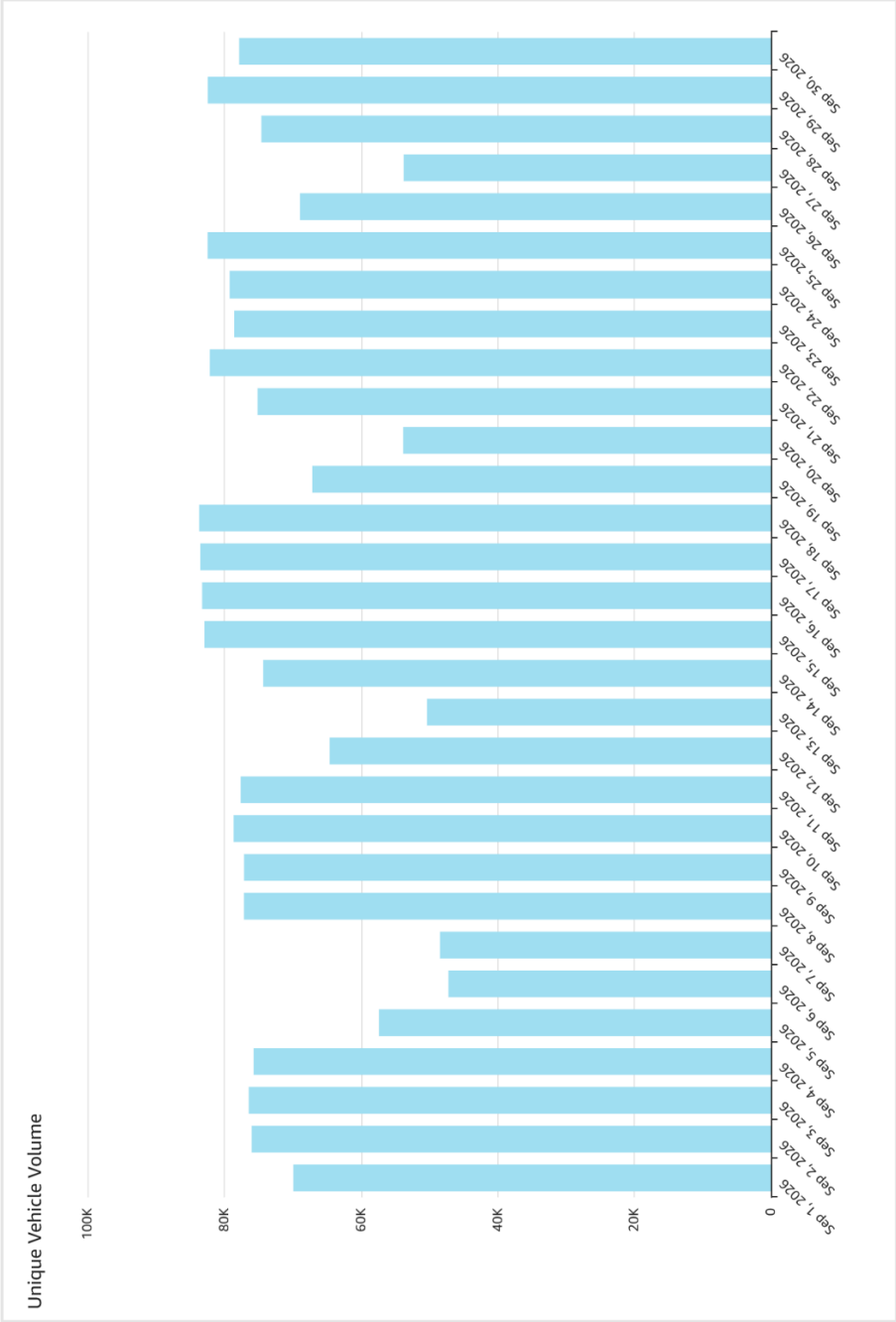


Total Vehicle Volume

Date	Total Vehicle Volume
Sep 1, 2026	300,249
Sep 2, 2026	326,835
Sep 3, 2026	319,302
Sep 4, 2026	309,353
Sep 5, 2026	228,945
Sep 6, 2026	186,654
Sep 7, 2026	190,930
Sep 8, 2026	332,756
Sep 9, 2026	330,925
Sep 10, 2026	342,570
Sep 11, 2026	321,457
Sep 12, 2026	261,475
Sep 13, 2026	184,482
Sep 14, 2026	300,302
Sep 15, 2026	334,456
Sep 16, 2026	326,779
Sep 17, 2026	343,727
Sep 18, 2026	325,875
Sep 19, 2026	267,653
Sep 20, 2026	206,020
Sep 21, 2026	305,262
Sep 22, 2026	324,945
Sep 23, 2026	326,987
Sep 24, 2026	312,619

Unique Reads 780,780

Unique Vehicle Volume
780,780



Unique Vehicle Volume

Date	Total Unique Vehicles
Sep 1, 2026	69,881
Sep 2, 2026	75,983
Sep 3, 2026	76,403
Sep 4, 2026	75,700
Sep 5, 2026	57,345
Sep 6, 2026	47,197
Sep 7, 2026	48,427
Sep 8, 2026	77,110
Sep 9, 2026	77,100
Sep 10, 2026	78,617
Sep 11, 2026	77,587
Sep 12, 2026	64,558
Sep 13, 2026	50,332
Sep 14, 2026	74,309
Sep 15, 2026	82,900
Sep 16, 2026	83,232
Sep 17, 2026	83,482
Sep 18, 2026	83,659
Sep 19, 2026	67,115
Sep 20, 2026	53,814
Sep 21, 2026	75,121
Sep 22, 2026	82,100
Sep 23, 2026	78,518
Sep 24, 2026	79,206

Top 6 Categories

Total Hotlist Alerts256

Official Hotlist Alerts252

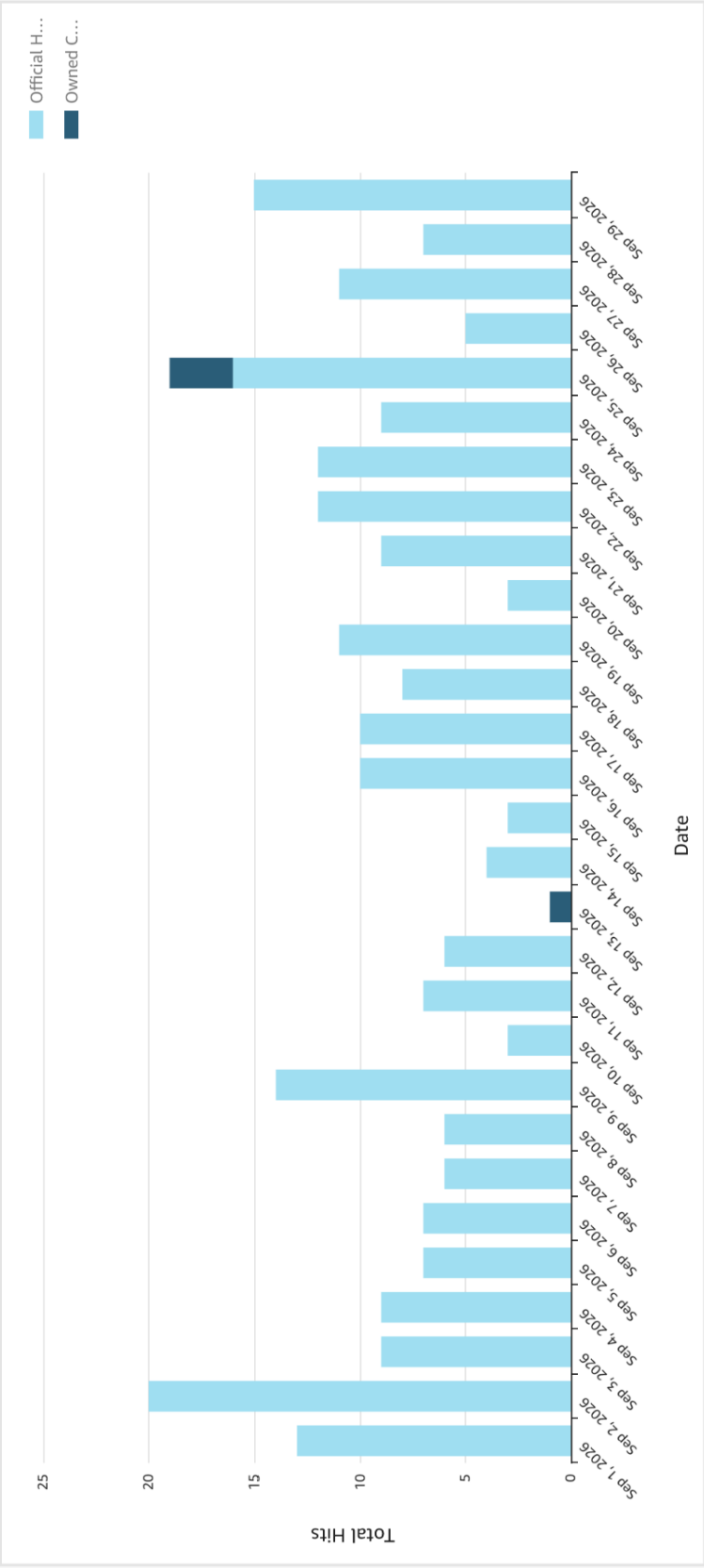
Your Custom Hotlist Alerts4

Other Custom Hotlist Alerts on Your Networks

No data

Total Alerts by Topic

Topic	Alerts
Protection Order	217
Stolen Vehicle	20
Stolen Plate	15
Custom Hotlist Alert	4



Sex Offenders

Total Hotlist Alerts

109

Official Hotlist Alerts

109

Your Custom Hotlist Alerts

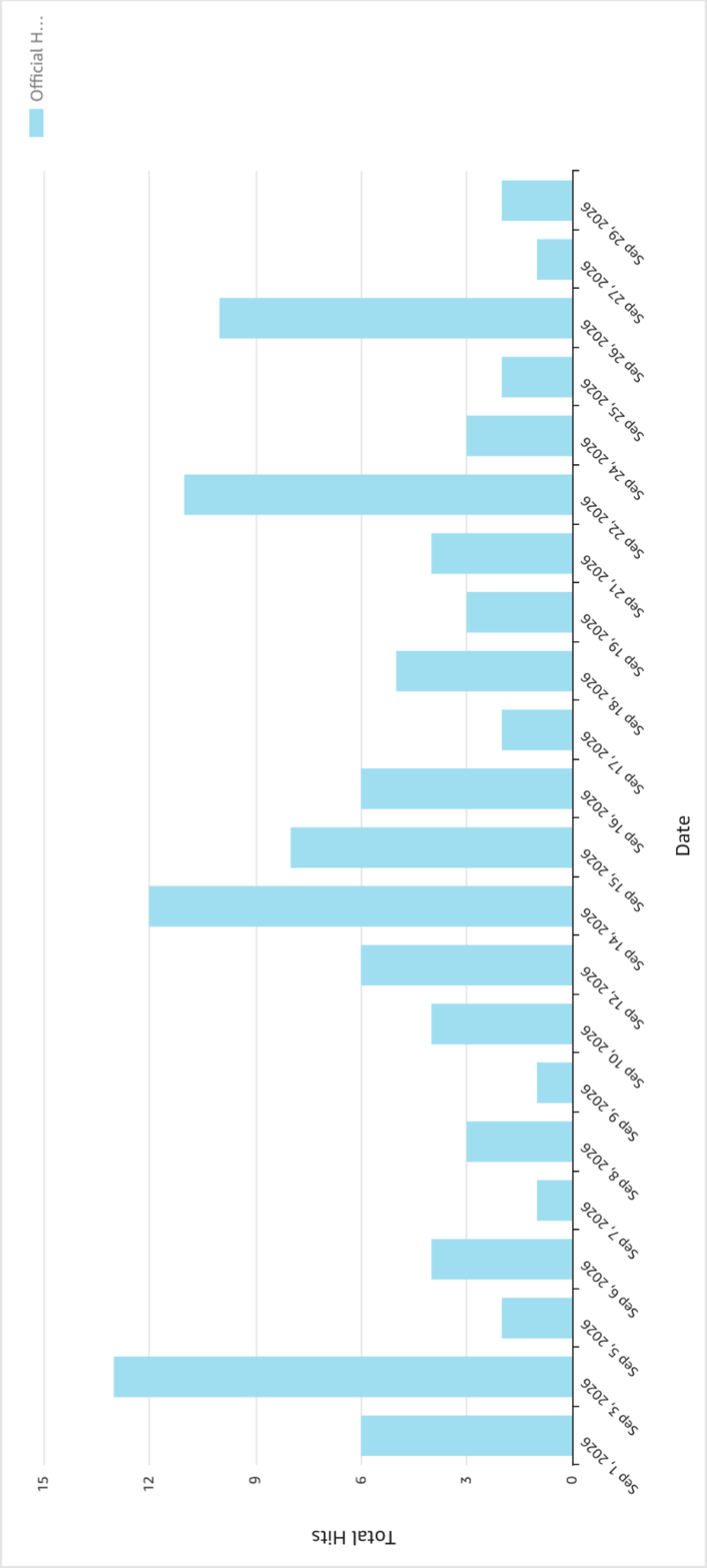
No data

Other Custom Hotlist Alerts on
Your Networks

No data

Total Alerts by Topic

Topic	Alerts
Sex Offender	109



Monthly Search History

Users

All Users

Start Date & Time

09/01/2026 02:25 PM

End Date & Time

09/30/2026 02:25 PM

Update

Top Offense Types by Total Number

All users over the last 30 days

Larceny/Th...

194

Motor Vehic...

57

Missing/Enda...

54

Burglary/Bre...

52

Traffic Intra...

22

Robbery

21

Hit and Run/...

19

Destruction/...

13

Stolen Pro...

12

Illegal Dump...

10

Top Offense Types by Total Number

All users over the last 30 days

Larceny/Theft ...

Robbery

Motor Vehicle ...

Hit and Run/Ca...

Missing/Endan...

Destruction/Da...

Burglary/Breaki...

Stolen Property...

Traffic Infraction

Illegal Dumping...

All Additional Offense Types



24

Summary Search Report

Full List of Offense Types

All users over the last 30 days

Export CSV

Rank	Offense Type	Number of Searches	Percentage of Searches
1	Larceny/Theft Offenses	194	40.8%
2	Motor Vehicle Theft/Stolen	57	12.0%
3	Missing/Endangered Person/Runaway	54	11.3%
4	Burglary/Breaking & Entering	52	10.9%
5	Traffic Infraction	22	4.6%
6	Robbery	21	4.4%
7	Hit and Run/Car Accident	19	4.0%
8	Destruction/Damage/Vandalism of Property	13	2.7%
9	Stolen Property Offenses	12	2.5%

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

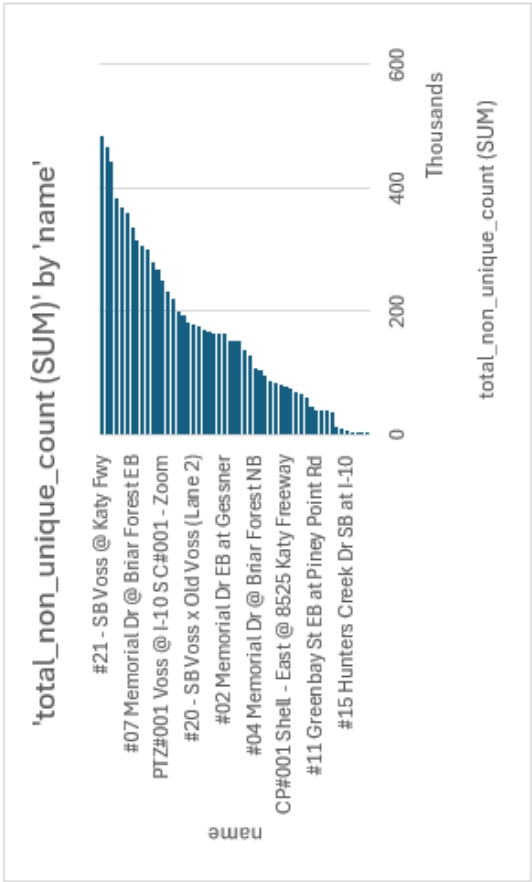




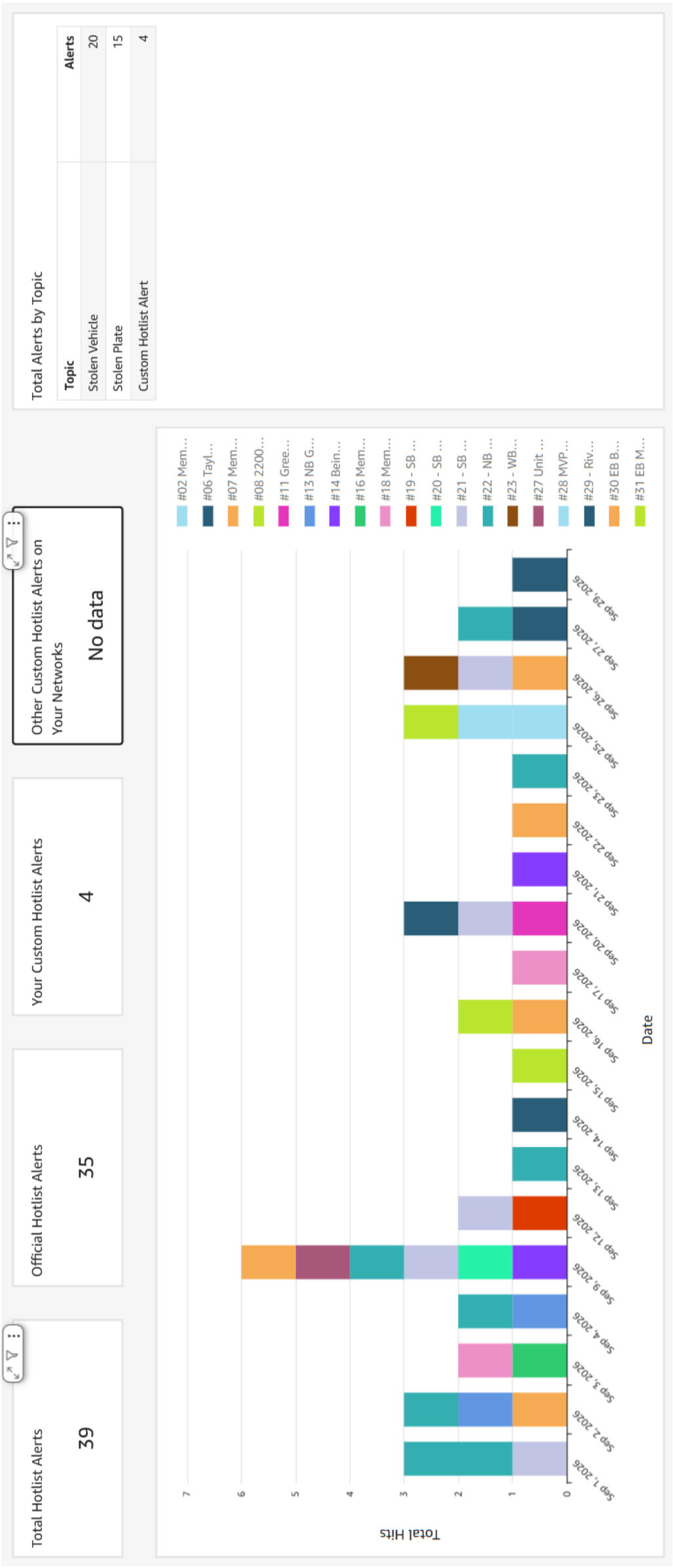
Total 'total_non_unique_count (SUM)' by 'name'

name	Sum of total_non_unique_count (SUM)
------	-------------------------------------

#21 - SB Voss @ Katy Fwy	483731
#22 - NB Voss x Magnolia Bend (Lane 2)	465838
#01 Gessner SB at Frostwood Elementary	443477
C#001 Voss Rd @ Memorial Dr	382370
C#003 Memorial at S. Piney Point S/W Corner in Esplanade Cam N/E side of Pole	369609
C#004 Beinhorn at Voss Road S/W corner of Intersection Cam N/E side of Pole	358066
#07 Memorial Dr @ Briar Forest EB	335587
#13 NB Gessner Rd	314902
#18 Memorial Dr EB at Voss	304830
C#002 Gessner Rd @ Memorial Dr	299316
#23 - WB San Felipe x Buffalo Bayou	279370
C#002 Memorial at San Felipe West Center Median Cam on N/E side of Pole	266389
PTZ#001 Voss @ I-10 S C#001 - Zoom	249638
#31 EB Memorial Dr near Tealwood	231688
CP#004 8501 Katy Freeway	220045
C#007 Briar Forest at Memorial New Pole in Median (Us) Cam on N/S of Pole	198555
CP#008 2200 S. Piney Point	192632
#17 Memorial Dr @ Voss WB	182501
#20 - SB Voss x Old Voss (Lane 2)	179400
C#001 Memorial at N. Piney Point S/W corner of Intersection Cam N/E side of Pole	177062
#12 Piney Point Dr SB at Gaylord	168210
#08 2200 S Piney Point Rd NB at City Limit	167556
C#008 Plantation at Memorial Southside of Street Cam on N/S of Pole	165033
#16 Memorial Dr @ E Creekside Dr WB	162810
#02 Memorial Dr EB at Gessner	162392
C#006 Memorial Creole at Memorial N/E corner of Intersection Cam on S side of Po	151980
#19 - SB Voss x Old Voss (Lane 1)	151331
#27 Unit 181 Blalock S/B at Taylorcrest	150959
#28 MVPD Station S/B Memorial Drive	138447
#24 - NB Blalock x Memorial	128448
#04 Memorial Dr @ Briar Forest NB	106620
#10 On Memorial Dr EB from San Felipe	103415



CP#003 Shell - West @ 8525 Katy Freeway	94307
#14 Beinhorn Rd WB at Pipher	86772
#06 Taylorcrest Rd WB at Flintdale	84301
#05 Bunkerhill Rd SB at Taylorcrest	79267
CP#001 Shell - East @ 8525 Katy Freeway	77432
#09 N Piney Point Rd at Memorial Dr	73923
C#009 Taylorcrest at Bunker Hill Southside of Street Cam on N/S of Pole	67591
#26 - SB Hedwig x Beinhorn	66294
#30 EB Beinhorn Rd @ Voss Rd	59876
Strey Ln @ Memorial Dr NB	45516
#11 Greenbay St EB at Piney Point Rd	39993
CP#005 8431 Katy Freeway	38212
CP#002 Shell - South @ 8525 Katy Freeway	37760
PTZ#001 Voss @ I-10 S C#002 - Ultrawide	36875
CP#007 10840 Beinhorn Rd	13425
C#001 River Bend Dr @ Woodway Dr	9019
#15 Hunters Creek Dr SB at I-10	6831
#29 - River Bend Dr Main IB	5036
S#01 Hickory Hollow from Interstate 10	4432
CP#006 Hunters Creek City Hall	2994
#32 WB Greenbay @ Memorial Dr	15
Grand Total	8622078



Hits By Camera

groupingselector	Sum of Total Hits	
#22 - NB Voss x Magnolia Bend (Lane 2)	8	
#21 - SB Voss @ Katy Fwy	5	
#07 Memorial Dr @ Briar Forest EB	4	
#29 - River Bend Dr Main IB	3	
#31 EB Memorial Dr near Tealwood	2	
#13 NB Gessner Rd	2	
#14 Beinhorn Rd WB at Pipher	2	
#18 Memorial Dr EB at Voss	2	
#28 MVPD Station S/B Memorial Drive	1	
#23 - WB San Felipe x Buffalo Bayou	1	
#30 EB Beinhorn Rd @ Voss Rd	1	
#02 Memorial Dr EB at Gessner	1	
#27 Unit 181 Blalock S/B at Taylorcrest	1	
#20 - SB Voss x Old Voss (Lane 2)	1	
#16 Memorial Dr @ E Creekside Dr WB	1	
#06 Taylorcrest Rd WB at Flintdale	1	
#11 Greenbay St EB at Piney Point Rd	1	
#08 2200 S Piney Point Rd NB at City Limit	1	
#19 - SB Voss x Old Voss (Lane 1)	1	
Grand Total	39	

'groupingselector': #22 - NB Voss x Magnolia Bend (Lane 2) (Lane 2) has noticeably higher 'Total Hits'.

groupingselector	Total Hits
#22 - NB Voss x Magnolia Bend (Lane 2)	8
#07 Memorial Dr @ Briar Forest EB	4
#31 EB Memorial Dr near Tealwood	2
#14 Beinhorn Rd WB at Pipher	2
#28 MVPD Station S/B Memorial Drive	2
#30 EB Beinhorn Rd @ Voss Rd	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#16 Memorial Dr @ E Creekside Dr WB	1
#11 Greenbay St EB at Piney Point Rd	1
#19 - SB Voss x Old Voss (Lane 1)	1

Total Reads – 8,634,965

Unique – 780,780

6 Top Hits – 256

Hotlist – 4

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Hot List
- Priority Restraining Order

Alerts

GANG OR SUSPECT... #01 Gessner SB at Frostwood Elementary TX SJ00177 8	GANG OR SUSPECT... DG24 - Chimney Rock (NB) Before I-10 TX RS88186 1	STOLEN PLATE #04: Gessner - Outbound 2 TX TBW4789 3	WHITE AND BLACK NI... #21 - SB Voss @ Katy Fwy TX YCXB136 2	STOLEN PLATE #29 WB Kingsride Ln @ Gessner Rd TX XBZ8409 1	GANG OR SUSPECT... #06 Taylorcrest Rd WB at Flintdale TX RPY3615 7	STOLEN VEHICLE DG47 - Gessner (SB) From I-10 (Left Lanes) TX WPZ2539 4	STOLEN VEHICLE #08 2200 S Piney Point Rd NB at City Limit TX YBX3989 8
--	--	---	---	--	--	--	--

September 2026



MVPD Monthly ALPR Audit Review

Organization Audit

Monitor and investigate search activity across your organization.

Dashboard Search Audit History Audit Assistance (5)

Filters

Users

All Users

Start Date & Time

09/01/2026 09:40 AM

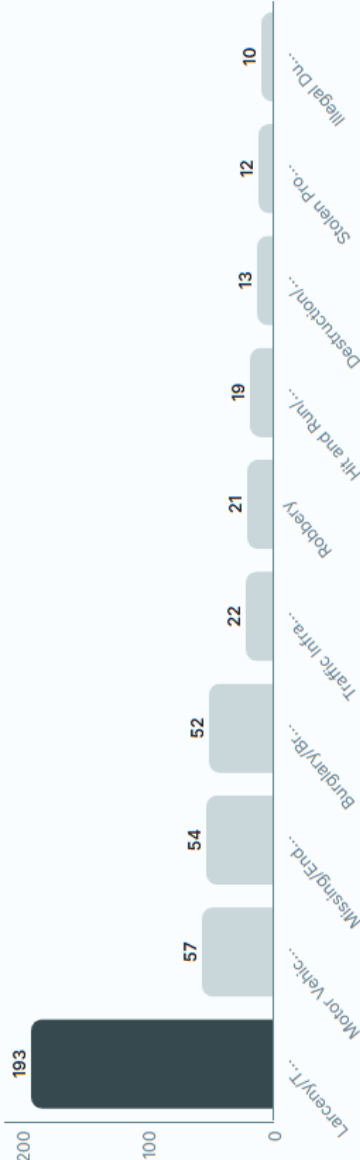
End Date & Time

10/01/2026 09:40 AM

Update

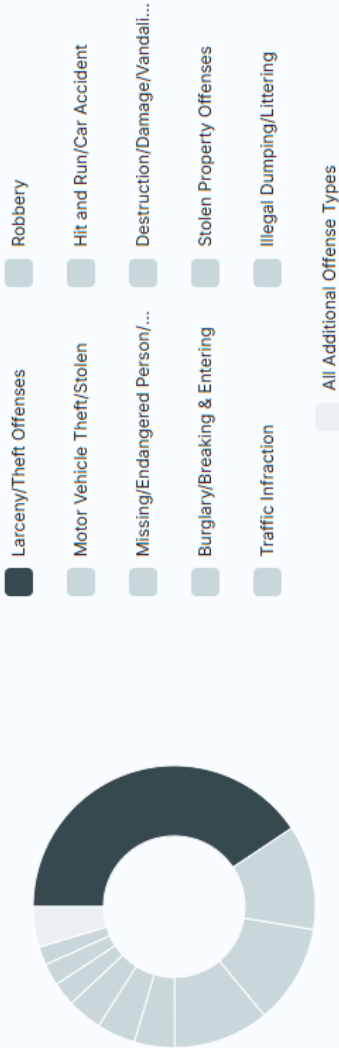
Top Offense Types by Total Number

All users over the last 30 days



Top Offense Types by Total Number

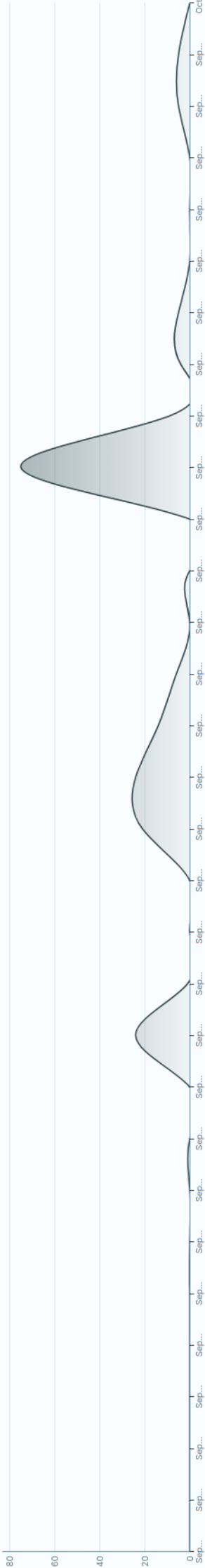
All users over the last 30 days



Offense Type Utilization Over Time

All users over the last 30 days

Larceny/Theft Offenses, 8



Full List of Offense Types

All users over the last 30 days

Export CSV

Rank	Offense Type	Number of Searches	Percentage of Searches
1	Larceny/Theft Offenses	193	40.6%
2	Motor Vehicle Theft/Stolen	57	12.0%
3	Missing/Endangered Person/Runaway	54	11.4%
4	Burglary/Breaking & Entering	52	10.9%
5	Traffic Infraction	22	4.6%
6	Robbery	21	4.4%
7	Hit and Run/Car Accident	19	4.0%
8	Destruction/Damage/Vandalism of Property	13	2.7%
9	Stolen Property Offenses	12	2.5%
10	Illegal Dumping/Littering	10	2.1%



Users by Recent Flock Use, Most Recent Visit			
User	Days Used Flock Last 30	Most Recent Visit	
Bobby Pennington	22	10-04-2026	
Brian Baker	16	10-04-2026	
MVPD Dispatch	29	10-04-2026	
Michelle Palomino	14	10-04-2026	
Robert McElvany	12	10-04-2026	
Eddie Canales	10	10-03-2026	
Emily Salsberry	21	10-03-2026	
John Johnson	12	10-03-2026	
Jose Rodriguez	9	10-03-2026	
Mike Sprinkle	12	10-03-2026	
Rashied Byrd	16	10-03-2026	
Shaneca Millard	10	10-03-2026	
Brian Baldwin	12	10-02-2026	
Eric Silliman	11	10-02-2026	
Marcus Zamudio	4	10-02-2026	
Ray Schultz	12	10-02-2026	
Richard Jarvis	17	10-02-2026	
Ali Alsalmani	15	10-01-2026	
Andy Kukowski	14	10-01-2026	
Anthony Luciano	5	10-01-2026	
Christopher Garcia	17	10-01-2026	
Jose Gonzalez	13	10-01-2026	
Craig Taylor	11	09-30-2026	
Jason Burleson	11	09-30-2026	
Terry White	15	09-30-2026	
Chris Rodriguez	10	09-28-2026	
Jeremy King	1	09-28-2026	
John Biehunko	4	09-28-2026	
Larry Boggus	9	09-28-2026	
Yesenia Ortega	2	09-28-2026	

Hunter Patterson	1	09-27-2026
Priscilla Gonzalez	4	09-25-2026
Tom Fullen	1	09-24-2026
Blair Cerny	5	09-22-2026
Eric Jones	2	09-22-2026
Juan Valdez	7	09-22-2026
Roll Call	3	09-22-2026
Lane Owens	1	09-15-2026
Reggie Rodriguez	0	08-31-2026
Eric Hill	0	08-28-2026
Valerie Wallace	0	07-21-2026
Brenda Brashier	0	07-12-2026
Nicholas Harwood	0	06-23-2026
Jennifer Sachs	0	03-24-2026
ioso admin	0	03-22-2026
Amelia Barrera	0	02-14-2026
Gerardo Barrera	0	02-10-2026
Chideria Bowman	0	01-12-2026
Ramin Abedinia	0	01-09-2026
Ray Schultz II	0	07-31-2025
API User (Peregrine)	0	
Paladin Drone for ...	0	

Admin Analytics

Ongoing, action oriented trends over time. Updates are made every 24 hours.

Outcomes

Camera Sharing

User Activity

Controls

Role

All

User Lookup

All

Average Days Visited by Role, by Service, Last 30 Days

Expand role to see individual user data; average includes only users who visited service

Service														
Role/User	All FlockOS		Hotlist Page		Mobile App		Search Page		Sharing Page		VMS Page		Web App	
	Days	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited	Days Visited
<div><div></div>Admin</div>	9												9	
Brian Baker	16												16	
Eric Jones	2												2	
Ramin Abedinia														
Ray Schultz II														
<div><div></div>Detective</div>	9	8	2	8	2	8						2	7.67	
Blair Cerny	5		3									2	3	
Brian Baldwin	12	8	1										12	
Chris Rodriguez	10		2	8									8	
<div><div></div>Dispatcher</div>	14.5										1.5		14.5	
Amelia Barrera														
Brenda Brashier														
Chideria Bowman														
Emily Salsberry	21												21	
Eric Hill														
Jennifer Sachs														
MVPD Dispatch	29											2	29	
Marcus Zamudio	4											1	4	
Priscilla Gonzalez	4												4	
Valerie Wallace														
<div><div></div>Member</div>	9.05	9.56	11								2		8.89	
Anthony Luciano	5												5	
Christopher Garcia	17												17	
Craig Taylor	11	11											11	
Eddie Canales	10	10											10	
Eric Silliman	11		11										1	
Hunter Patterson	1													
Jason Burleson	11										1		11	
Jeremy King	1	1											1	

36

User Report

John Biehungko					4				4				4
John Johnson					12				12				12
Jose Gonzalez					13								13
Jose Rodriguez					9				9				9
Juan Valdez					7					2			7
Larry Boggus					9								9
Michelle Palomino					14				14				14
Nicholas Harwood													
Paladin Drone for Memorial ...													
Rashied Byrd					16								15
Reggie Rodriguez													
Roll Call					3					3			3
Shaneca Millard					10				10				10
Terry White					15				15				15
Yesenia Ortega					2								2
iso admin													
No Assigned Role													
API User (Peregrine)													
Owner					12								12
Ray Schultz					12								12
Sergeant					11.83				12.5		2.5		11.5
Ali Alsalmami					15					2			14
Andy Kukowski					14								14
Lane Owens					1								1
Mike Sprinkle					12					3			11
Richard Jarvis					17				13				17
Robert McElvany					12				12				12
Traffic Management					11.5								11.5
Bobby Pennington					22								22
Gerardo Barrera													
Torn Fullen					1								1

Custom Hotlists

Disclaimer: Custom hotlists alone should never be used as probable cause.

My Lists

Organization

Shared From External Agencies

Filter

Find a plate or a list

Quick Add Plate

+ Add List

You can view 7 Organization hotlists

Lists that others in your organization have created that you have access to.

List	Audience	Deconflict...	Contact	# of Plates	Status	Actions
<div>Detective B. Baldwin Created by Brian Baldwin on 7/3/2024</div>	<div>Entire Organization</div>	On	BBaldwin@mvpdtx.org	18	<div>17 Expired</div>	⋮
<div>Det. Blair Cerny Created by Blair Cerny on 5/11/2023</div>	<div>Entire Organization</div>	On	bcerny@mvpdtx.org	10	<div>10 Expired</div>	⋮
<div>Detective C. Rodriguez Created by Chris Rodriguez on 2/8/2023</div>	<div>Entire Organization</div>	On	crodriguez@mvpdtx.org	25	<div>25 Expired</div>	⋮
<div>Baker Hotlist Created by Brian Baker on 3/25/2022</div>	<div>Entire Organization</div>	On	bbaker@mvpdtx.org	5	<div>5 Expired</div>	⋮
<div>Hot List Created by Eric Jones on 7/20/2020</div>	<div>Entire Organization</div>	On	ejones@mvpdtx.org	25	<div>25 Expired</div>	⋮
<div>Memorial Villages's Custom Hotlist Shared Externally Created by MVPD Dispatch on 6/14/2020</div>	<div>Entire Organization</div>	On	disp@mvpdtx.org	21	<div>21 Expired</div>	⋮
<div>Memorial Villages's Organization Hotlist Created by MVPD Dispatch on 6/14/2020</div>	<div>Entire Organization</div>	On	disp@mvpdtx.org	23	<div>22 Expired</div>	⋮

Alerts being Utilized

< Organization: Memorial Villages TX PD

Alerts & FlockOS

Alert Preferences

Custom Map Layers

Attachments & Floor Plans

Shared Attachments & Floor Plans

Administrative settings and configurations that appear within Alerts and FlockOS experiences.

Select Role

Owner

Alert Sources

NCIC

> 5 Enabled Topics

NCMEC Amber Alert

> 1 Enabled Topics

Hotlist Deconfliction

Hotlist Deconfliction List Opt-in

Receive notification of a plate match with other organizations that have enabled this feature.

Allow User to Define - Default Set To Opt-in

Integrations

Connect and manage third-party tools and services to enhance workflow efficiency across FlockOS. [Learn more](#)

🔍 Filters

🔍 Search integration name

Added (5) Available (18)



✓ Added

⋮

Microsoft Entra ID

Microsoft Entra ID (formerly Azure AD) SSO Integration

Category: SSO



✓ Added

⋮

Cradlepoint AVL

View close to real-time device location from automated vehicle location (AVL) routers for...

Category: Dispatch, FlockOS
Added on 01/08/2026



✓ Added

⋮

Flock911

Stream real-time 911 audio and caller location into FlockOS to support RTCC and patrol workflows.

Category: Dispatch, FlockOS
Added on 06/01/2026



✓ Added

⋮

API to Peregrine

Create hotlist entries in Flock from Peregrine. See your device locations and display real-time hotlist...

Category: Investigation, API
Added on 10/23/2025



✓ Added

⋮

Axon Evidence

Search for LPR evidence from Axon Fleet3 devices within the Flock platform and export LPR evidence...

Roles

Manage access and permissions for users across your organization.

🔍 Search... 

7 Roles

+ Add New Role

Admin	Category: Admin 253 networks enabled				4 Users	
Detective	Category: Detective 247 networks enabled				3 Users	
Dispatcher	Category: Detective 247 networks enabled				10 Users	
Member	Category: Patrol 247 networks enabled				22 Users	
Owner	Category: Dispatch 313 networks enabled				1 User	
Sergeant	Category: Detective 247 networks enabled				6 Users	
Traffic Management	Category: Other 4 networks enabled				3 Users	



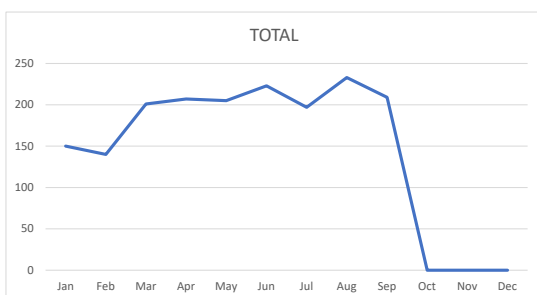
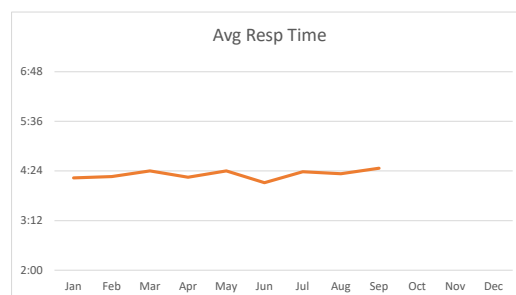
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	150	140	201	207	205	223	197	233	209	0	0	0	1765
Abdominal Pain	1	1	0	0	0	1	3	4	1				11
Allergic Reaction	0	0	2	1	2	1	0	2	3				11
Animal Bite	0	0	1	0	0	0	0	1	0				2
Assault	1	0	2	0	0	0	1	1	0				5
Automatic Aid	0	0	1	0	0	1	0	2	2				6
Automatic Aid- Apartment Fire	0	0	4	9	6	6	8	7	7				47
Automatic Aid- Building Fire	0	0	3	5	4	3	2	2	2				21
Automatic Aid- Elevator Rescue	0	0	7	1	2	1	3	2	1				17
Automatic Aid- Entrapment MVC	0	0	3	0	2	1	1	1	1				9
Automatic Aid- Gas Leak	0	0	5	6	5	8	2	6	5				37
Automatic Aid- High Rise Fire	0	0	1	1	0	1	1	1	0				5
Automatic Aid- House Fire	0	0	5	4	3	7	3	6	3				31
Back Pain	0	1	0	1	0	0	0	0	1				3
Bomb Threat	0	0	0	0	1	0	0	0	0				1
Business Fire	1	0	0	0	0	0	0	0	0				1
Carbon Monoxide Alarm with Symptoms	3	1	1	0	0	0	2	1	0				8
Carbon Monoxide Detector No Symptoms	6	4	6	5	12	3	5	7	6				54
Cardiac/Respiratory Arrest	0	1	1	2	0	0	0	0	1				5
Check a Noxious Odor	0	1	0	0	0	0	0	2	1				4
Check for Fire	2	1	1	1	1	3	0	4	2				15
Check for the Smell of Natural Gas	5	2	1	3	4	4	2	3	3				27
Check for the Smell of Smoke	3	2	0	0	1	0	1	1	2				10
Chest Pain	4	8	3	5	6	7	2	6	2				43
Child Locked in a Vehicle Engine and AC running	0	0	1	0	0	2	0	0	0				3
Child Locked in a Vehicle Engine not running	0	0	1	0	0	1	0	0	0				2
Choking	0	1	1	1	1	1	2	0	0				7
Diabetic Emergency	1	2	1	2	0	2	0	1	1				10
Difficulty Breathing	9	8	7	8	6	7	5	6	9				65
Dumpster Fire Not near Structure	0	0	0	0	0	0	0	0	0				0
Electrical Fire	0	0	0	1	0	0	1	0	0				2
Elevator Rescue	1	2	1	0	1	1	0	1	0				7
Entrapment- Non MVC	0	0	0	0	0	0	0	0	1				1
Explosion	0	0	0	0	0	0	0	0	0				0
Eye Problems	0	0	0	0	0	0	1	0	0				1
Fall Victim	11	9	10	20	10	11	8	15	7				101
Fire Alarm Business	3	5	4	3	2	14	9	7	5				52
Fire Alarm Church or School	0	4	2	5	3	7	6	11	4				42
Fire Alarm Residence	22	23	24	25	28	34	30	29	29				244
Gas Leak	2	2	1	0	3	5	0	5	2				20
Grass Fire	0	1	0	0	1	0	0	3	1				6
HAZMAT Emergency	0	0	0	0	0	0	0	0	0				0
Headache- Stroke symptoms not present	2	1	1	1	0	1	0	0	0				6
Heart Problems	2	4	10	10	4	4	2	4	8				48
Heat/Cold Exposure	0	0	0	0	0	1	2	2	2				7
Hemorrhage/Laceration	1	1	1	1	0	0	3	1	4				12
House Fire	3	0	1	1	1	0	3	1	0				10
Illegal Burning	0	1	0	0	0	0	0	0	0				1
Injured Party	1	3	1	3	5	5	5	4	3				30
Medical Alarm	3	1	4	3	10	1	3	2	6				33
Motor Vehicle Collision	13	16	21	23	12	12	16	15	17				145
Motor Vehicle Collision with Entrapment	0	1	1	0	1	1	0	2	1				7
Motor Vehicle vs Motorcycle	0	0	0	0	2	1	0	0	0				3
Motor Vehicle vs Pedestrian	0	0	1	0	2	1	0	2	0				6
Object Down in Roadway	0	0	2	4	2	1	2	2	1				14
Oven/Appliance Fire	0	0	1	0	0	0	0	0	0				1
Overdose/Poisoning	0	1	1	1	1	1	0	1	1				7
Possible D.O.S.	1	0	0	1	0	1	1	1	0				5
Powerlines Down Arcing/Burning	1	3	3	1	2	5	4	1	0				20
Pregnancy/ Childbirth	0	0	0	0	0	1	0	0	1				2
Psychiatric Emergency	3	3	2	1	2	1	0	4	1				17
Seizures	4	1	5	1	0	1	6	3	7				28
Service Call Non-emergency	18	9	11	17	13	10	8	8	13				107
Shooting/Stabbing	0	0	0	0	0	1	1	0	0				2
Sick Call	8	7	13	8	18	12	17	12	17				112
Smoke in Business	0	1	0	0	0	1	0	0	0				2
Smoke in Residence	0	1	0	0	0	0	1	0	2				4
Stroke	1	1	4	7	3	4	4	0	2				26
Transformer Fire	0	0	4	0	1	1	1	2	0				9
Trash Fire	1	0	0	1	0	0	0	0	2				4
Traumatic Injury	0	0	0	1	0	0	2	0	0				3
Unconscious Party/Syncope	8	4	12	8	15	17	11	18	13				106
Unknown Medical Emergency	3	1	0	4	4	3	5	8	3				31
Vehicle Fire	2	1	2	1	3	4	2	2	2				19
Wash Down	0	0	0	0	0	0	0	1	1				2

Month	# of Incidents*	Avg Resp Time
Jan	117	4:14
Feb	119	4:16
Mar	142	4:24
Apr	136	4:15
May	150	4:24
Jun	160	4:07
Jul	148	4:23
Aug	176	4:20
Sep	152	4:28
Oct		
Nov		
Dec		
	1300	4:19

Does not include HFD, Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





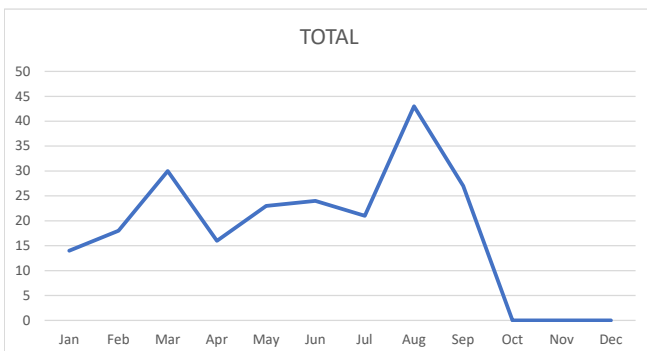
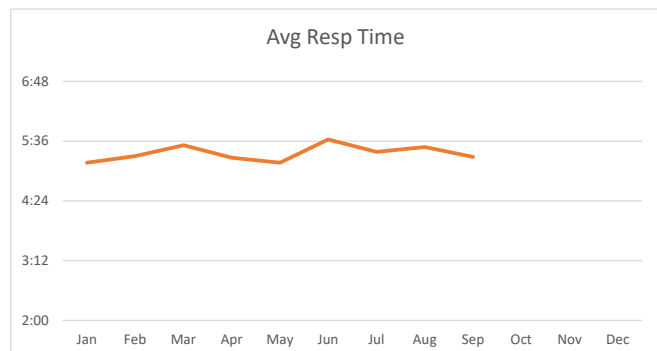
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	14	18	30	16	23	24	21	43	27	0	0	0	216
Abdominal Pain	0	1	0	0	0	0	0	1	1				3
Allergic Reaction	0	0	0	0	1	0	0	0	0				1
Animal Bite	0	0	0	0	0	0	0	0	0				0
Carbon Monoxide Detector with Symptoms	0	0	1	0	0	0	1	0	0				2
Carbon Monoxide Detector No Symptoms	1	1	1	1	3	1	0	1	3				12
Cardiac/Respiratory Arrest	0	0	0	0	0	0	0	0	1				1
Check a Noxious Odor	0	1	0	0	0	0	0	0	0				1
Check for Fire	0	0	0	0	0	0	0	0	0				0
Check for the Smell of Natural Gas	0	0	0	0	1	1	0	0	0				2
Check for the Smell of Smoke	0	1	0	0	0	0	0	0	1				2
Chest Pain	0	0	0	0	2	1	1	0	0				4
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0				1
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	1	0	0	0				1
Choking	0	0	1	0	0	1	0	0	0				2
Diabetic Emergency	0	0	0	1	0	0	0	0	0				1
Difficulty Breathing	1	0	1	2	0	0	0	2	0				6
Fall Victim	2	3	2	2	0	1	0	2	0				12
Fire Alarm Business	0	0	0	0	0	1	0	0	0				1
Fire Alarm Church or School	0	1	0	0	0	1	1	7	2				12
Fire Alarm Residence	3	3	7	4	4	5	5	10	4				45
Gas Leak	0	0	0	0	0	0	0	2	0				2
Grass Fire	0	1	0	0	0	0	0	1	0				2
Headache- Stroke symptoms not present	1	0	1	0	0	0	0	0	0				2
Heart Problems	0	0	1	1	0	1	0	0	0				3
Heat/Cold Exposure	0	0	0	0	0	0	0	0	0				0
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	2				3
House Fire	0	0	0	0	0	0	1	0	0				1
Injured Party	0	0	0	0	0	0	1	0	0				1
Medical Alarm	0	0	0	0	1	0	0	0	2				3
Motor Vehicle Collision	0	1	3	1	1	0	2	6	0				14
Motor Vehicle Collision with Entrapment	0	1	0	0	0	0	0	0	0				1
Motor Vehicle vs Motorcycle	0	0	0	0	1	0	0	0	0				1
Motor Vehicle vs Pedestrian	0	0	1	0	2	0	0	1	0				4
Object Down in Roadway	0	0	0	2	0	1	0	1	1				5
Oven/Appliance Fire	0	0	0	0	0	0	0	0	0				0
Overdose/Poisoning	0	0	0	0	0	1	0	1	0				2
Possible D.O.S.	0	0	0	0	0	0	0	0	0				0
Powerlines Down Arcing/Burning	0	0	1	0	1	0	0	1	0				3
Pregnancy/ Childbirth	0	0	0	0	0	1	0	0	0				1
Psychiatric Emergency	1	0	0	0	0	0	0	1	0				2
Seizures	1	0	1	0	0	0	0	0	2				4
Service Call Non-emergency	2	2	3	0	3	1	1	1	4				17
Sick Call	2	1	1	0	1	1	2	2	2				12
Smoke in Residence	0	1	0	0	0	0	0	0	1				2
Stroke	0	0	1	1	0	1	0	0	1				4
Transformer Fire	0	0	1	0	1	0	0	0	0				2
Unconscious Party/Syncope	0	0	2	0	1	1	4	2	0				10
Unknown Medical Emergency	0	0	0	0	0	0	2	1	0				3
Vehicle Fire	0	0	1	0	0	2	0	0	0				3

Month	# of Incidents*	Avg Resp Time
Jan	9	5:10
Feb	14	5:18
Mar	23	5:31
Apr	11	5:16
May	18	5:10
Jun	16	5:38
Jul	17	5:23
Aug	32	5:29
Sep	17	5:17
Oct		
Nov		
Dec		
157		5:21

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





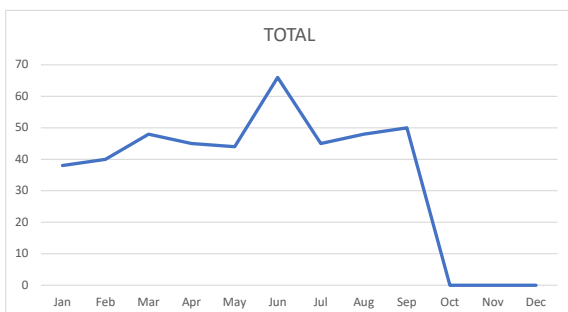
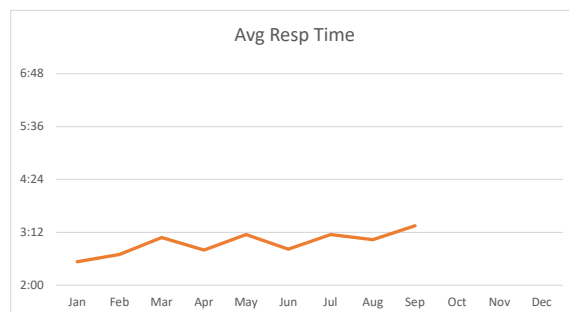
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	38	40	48	45	44	66	45	48	50	0	0	0	424
Abdominal Pain	0	0	0	0	0	0	0	2	0				2
Allergic Reaction	0	0	2	1	1	1	0	1	0				6
Assault	1	0	1	0	0	0	0	1	0				3
Automatic Aid	0	0	1	0	0	0	0	0	0				1
Automatic Aid- Building Fire	0	0	0	0	1	0	0	0	0				1
Automatic Aid- Entrapment MVC	0	0	1	0	0	1	0	0	0				2
Back Pain	0	1	0	0	0	0	0	0	1				2
Carbon Monoxide Detector No Symptoms	0	0	1	1	0	0	0	0	1				3
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	0				1
Check a Noxious Odor	0	0	0	0	0	0	0	1	0				1
Check for Fire	0	0	1	0	0	0	0	1	1				3
Check for the Smell of Natural Gas	0	2	1	1	0	0	0	2	1				7
Check for the Smell of Smoke	0	0	0	0	1	0	1	0	0				2
Chest Pain	2	1	2	1	4	2	0	2	1				15
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	1	0	0	0				1
Child Locked in a Vehicle Engine not running	0	0	0	0	0	0	0	0	0				0
Choking	0	1	0	0	0	0	1	0	0				2
Diabetic Emergency	0	1	1	1	0	1	0	0	0				4
Difficulty Breathing	1	3	1	3	2	4	1	3	5				23
Dumpster Fire Not near Structure	0	0	0	0	0	0	0	0	0				0
Electrical Fire	0	0	0	1	0	0	0	0	0				1
Elevator Rescue	1	2	1	0	0	0	0	1	0				5
Eye Problems	0	0	0	0	0	0	1	0	0				1
Fall Victim	1	2	5	4	5	5	0	7	0				29
Fire Alarm Business	3	4	4	1	1	8	7	4	5				37
Fire Alarm Church or School	0	0	1	0	1	3	4	2	1				12
Fire Alarm Residence	4	5	1	1	0	5	6	2	4				28
Gas Leak	0	0	0	0	0	3	0	0	0				3
Grass Fire	0	0	0	0	0	0	0	0	0				0
HAZMAT Emergency	0	0	0	0	0	0	0	0	0				0
Headache- Stroke symptoms not present	0	0	0	1	0	1	0	0	0				2
Heart Problems	1	3	4	4	1	2	0	1	3				19
Heat/Cold Exposure	0	0	0	0	0	1	0	0	0				1
Hemorrhage/Laceration	1	1	1	0	0	0	2	0	0				5
House Fire	1	0	1	0	0	0	0	1	0				3
Injured Party	1	3	1	0	3	5	1	2	2				18
Medical Alarm	0	0	1	1	1	0	0	0	1				4
Motor Vehicle Collision	6	3	3	8	4	2	3	3	9				41
Motor Vehicle Collision with Entrapment	0	0	0	0	0	1	0	0	1				2
Motor Vehicle vs Motorcycle	0	0	0	0	0	1	0	0	0				1
Motor Vehicle vs Pedestrian	0	0	0	0	0	0	0	0	0				0
Object Down in Roadway	0	0	0	0	0	0	0	0	0				0
Overdose/Poisoning	0	0	0	0	0	0	0	0	0				0
Possible D.O.S	0	0	0	0	0	0	0	0	0				0
Powerlines Down Arcing/Burning	0	0	0	0	0	1	1	0	0				2
Psychiatric Emergency	0	0	1	0	0	0	0	0	0				1
Seizures	3	1	1	0	0	1	3	2	2				13
Service Call Non-emergency	5	2	1	3	3	2	2	0	3				21
Shooting/ Stabbing	0	0	0	0	0	1	0	0	0				1
Sick Call	2	2	3	4	7	1	6	3	4				32
Smoke in Residence	0	0	0	0	0	0	0	0	0				0
Stroke	0	0	2	2	0	0	1	0	0				5
Transformer Fire	0	0	1	0	0	1	0	0	0				2
Trash Fire	0	0	0	0	0	0	0	0	0				0
Traumatic Injury	0	0	0	1	0	0	0	0	0				1
Unconscious Party/Syncope	3	2	3	4	8	8	4	5	4				41
Unknown Medical Emergency	2	1	0	1	1	2	1	1	0				9
Vehicle Fire	0	0	0	1	0	2	0	0	1				4
Wash Down	0	0	0	0	0	0	0	1	0				1

Month	# of Incidents*	Avg Resp Time
Jan	31	2:32
Feb	35	2:42
Mar	42	3:05
Apr	41	2:48
May	40	3:09
Jun	60	2:49
Jul	39	3:09
Aug	47	3:02
Sep	45	3:21
Oct		
Nov		
Dec		
380		2:57

*Does not include Cancelled, Disregard
Enroute, Objects Down, and
Nonemergency Service Calls*





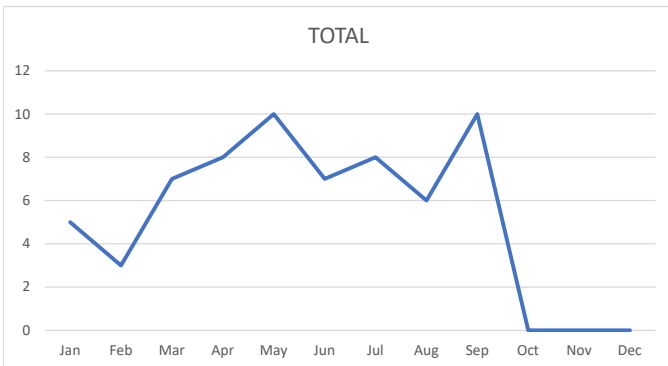
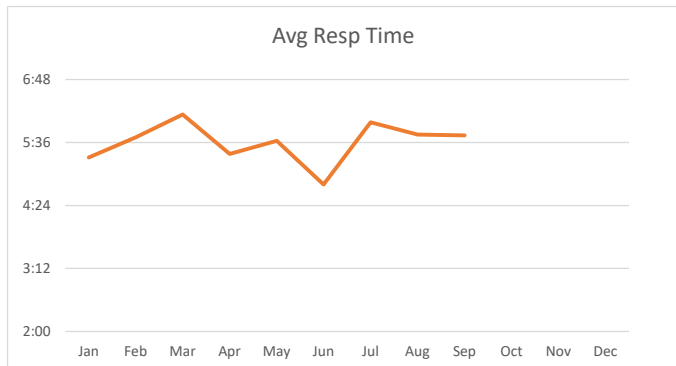
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	5	3	7	8	10	7	8	6	10	0	0	0	64
Abdominal Pain	1	0	0	0	0	0	0	0	0				1
Carbon Monoxide Alarm with Symptoms	0	1	0	0	0	0	0	0	0				1
Carbon Monoxide Detector No Symptoms	0	0	0	0	1	0	0	2	0				3
Cardiac/Respiratory Arrest	0	0	0	0	0	0	0	0	0				0
Check for the Smell of Natural Gas	0	0	0	0	0	0	0	0	0				0
Chest Pain	0	1	0	0	0	1	0	0	0				2
Choking	0	0	0	1	0	0	0	0	0				1
Diabetic Emergency	1	0	0	0	0	0	0	0	0				1
Difficulty Breathing	0	0	0	0	0	0	1	0	0				1
Dumpster Fire Not near Structure	0	0	0	0	0	0	0	0	0				0
Fall Victim	0	0	0	1	0	0	1	0	2				4
Fire Alarm Church or School	0	0	1	2	0	1	0	0	0				4
Fire Alarm Residence	2	0	1	0	4	2	2	0	1				12
Gas Leak	0	0	0	0	0	1	0	0	0				1
Heart Problems	0	0	0	1	0	0	0	0	0				1
Heat/ Cold Exposure	0	0	0	0	0	0	0	0	1				1
Hemorrhage/Laceration	0	0	0	0	0	0	0	1	0				1
House Fire	0	0	0	0	0	0	0	0	0				0
Medical Alarm	0	0	0	0	0	0	0	0	0				0
Motor Vehicle Collision	0	1	1	0	0	0	2	1	0				5
Object Down in Roadway	0	0	0	0	1	0	0	0	0				1
Overdose/Poisoning	0	0	0	0	0	0	0	0	1				1
Psychiatric Emergency	1	0	1	1	2	0	0	1	0				6
Seizures	0	0	0	0	0	0	0	0	1				1
Service Call Non-emergency	0	0	0	1	0	0	1	0	1				3
Sick Call	0	0	1	1	0	0	0	1	1				4
Stroke	0	0	0	0	1	0	0	0	0				1
Trash Fire	0	0	0	0	0	0	0	0	0				0
Traumatic Injury	0	0	0	0	0	0	0	0	0				0
Unconscious Party/Syncope	0	0	1	0	0	2	1	0	1				5
Unknown Medical Emergency	0	0	0	0	0	0	0	0	1				1
Vehicle Fire	0	0	1	0	1	0	0	0	0				2

Month	# of Incidents*	Avg Resp Time
Jan	4	5:19
Feb	3	5:42
Mar	6	6:08
Apr	5	5:23
May	7	5:38
Jun	6	4:48
Jul	7	5:59
Aug	6	5:45
Sep	9	5:44
Oct		
Nov		
Dec		
53		5:36

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





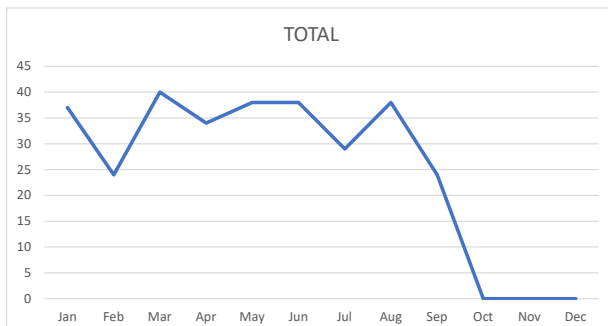
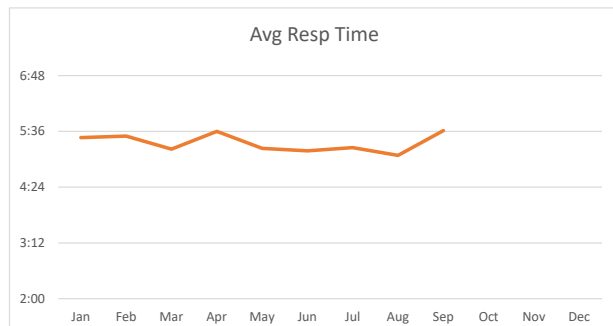
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	37	24	40	34	38	38	29	38	24	0	0	0	302
Abdominal Pain	0	0	0	0	0	0	0	1	0				1
Allergic Reaction	0	0	0	0	0	0	0	0	0				0
Animal Bite	0	0	1	0	0	0	0	0	0				1
Back Pain	0	0	0	0	0	0	0	0	0				0
Carbon Monoxide Alarm with Symptoms	3	0	0	0	0	0	1	0	0				4
Carbon Monoxide Detector No Symptoms	1	1	2	0	4	1	3	2	1				15
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0	0				1
Check a Noxious Odor	0	0	0	0	0	0	0	0	1				1
Check for Fire	2	1	0	0	1	3	0	2	0				9
Check for the Smell of Natural Gas	2	0	0	1	2	3	0	0	0				8
Check for the Smell of Smoke	1	0	0	0	0	0	0	1	0				2
Chest Pain	0	2	1	0	0	0	0	2	1				6
Child Locked in a Vehicle Engine not running	0	0	0	0	0	0	0	0	0				0
Choking	0	0	0	0	1	0	0	0	0				1
Diabetic Emergency	0	0	0	0	0	0	0	0	0				0
Difficulty Breathing	1	1	2	1	1	1	1	0	0				8
Elevator Rescue	0	0	0	0	0	1	0	0	0				1
Entrapment- Non MVC	0	0	0	0	0	0	0	0	0				0
Fall Victim	6	0	1	5	0	3	3	1	0				19
Fire Alarm Business	0	1	0	1	0	1	0	1	0				4
Fire Alarm Church or School	0	0	0	0	0	0	0	0	0				0
Fire Alarm Residence	8	6	7	12	14	13	10	9	8				87
Gas Leak	1	0	1	0	2	0	0	1	0				5
Grass Fire	0	0	0	0	1	0	0	1	0				2
Heart Problems	0	1	2	1	0	0	1	1	1				7
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0				1
Hemorrhage/Laceration	0	0	0	0	0	0	0	0	0				0
House Fire	1	0	0	1	1	0	0	0	0				3
Illegal Burning	0	1	0	0	0	0	0	0	0				1
Injured Party	0	0	0	0	1	0	1	2	0				4
Medical Alarm	1	1	0	1	1	0	0	1	0				5
Motor Vehicle Collision	3	1	7	2	3	1	1	1	2				21
Motor Vehicle Collision with Entrapment	0	0	0	0	0	0	0	1	0				1
Motor Vehicle vs Motorcycle	0	0	0	0	0	0	0	0	0				0
Motor Vehicle vs Pedestrian	0	0	0	0	0	0	0	0	0				0
Object Down in Roadway	0	0	2	0	0	0	1	1	0				4
Oven/Appliance Fire	0	0	1	0	0	0	0	0	0				1
Overdose/Poisoning	0	0	1	0	0	0	0	0	0				1
Possible D.O.S	0	0	0	1	0	0	1	0	0				2
Powerlines Down Arcing/Burning	1	0	1	0	0	0	1	0	0				3
Psychiatric Emergency	0	2	0	0	0	0	0	1	0				3
Seizures	0	0	2	0	0	0	0	0	1				3
Service Call Non-emergency	4	1	4	2	0	3	1	2	2				19
Sick Call	0	3	1	3	5	3	2	1	1				19
Smoke in a Business	0	0	0	0	0	1	0	0	0				1
Smoke in a Residence	0	0	0	0	0	0	1	0	1				2
Stroke	0	0	1	1	0	1	0	0	0				3
Transformer Fire	0	0	0	0	0	0	0	1	0				1
Trash Fire	0	0	0	0	0	0	0	0	1				1
Traumatic Injury	0	0	0	0	0	0	0	0	0				0
Unconscious Party/Syncope	1	1	3	2	0	3	0	4	1				15
Unknown Medical Emergency	0	0	0	0	0	0	0	0	1				1
Vehicle Fire	1	0	0	0	1	0	1	0	1				4
Wash Down	0	0	0	0	0	0	0	0	1				1

Month	# of Incidents*	Avg Resp Time
Jan	27	5:28
Feb	19	5:30
Mar	31	5:13
Apr	27	5:36
May	31	5:14
Jun	31	5:11
Jul	21	5:15
Aug	30	5:05
Sep	17	5:37
Oct		
Nov		
Dec		
234		5:21

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





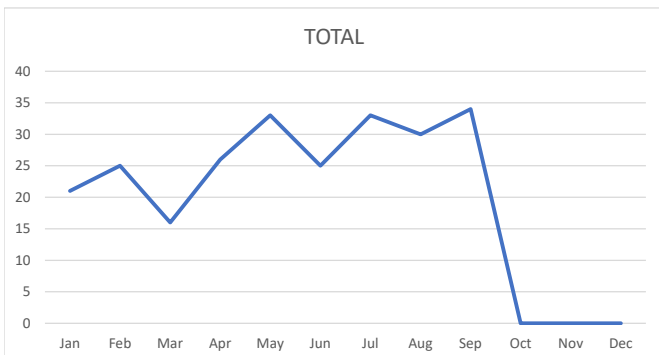
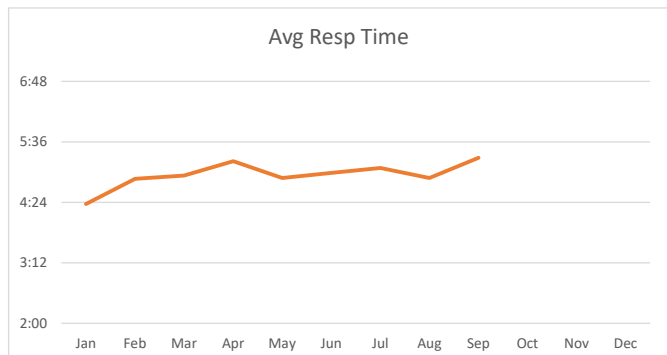
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	21	25	16	26	33	25	33	30	34	0	0	0	243
Abdominal Pain	0	0	0	0	0	1	2	0	0				3
Allergic Reaction	0	0	0	0	0	0	0	0	0				0
Bomb Threat	0	0	0	0	1	0	0	0	0				1
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	1	0				1
Carbon Monoxide Detector No Symptoms	0	1	0	1	3	0	1	1	1				8
Cardiac/Respiratory Arrest	0	0	0	0	0	0	0	0	0				0
Check a Noxious Odor	0	0	0	0	0	0	0	1	0				1
Check for Fire	0	0	0	0	0	0	0	0	0				0
Check for the Smell of Natural Gas	2	0	0	0	0	0	0	0	2				4
Check for the Smell of Smoke	0	1	0	0	0	0	0	0	1				2
Chest Pain	0	0	0	0	0	0	0	2	0				2
Child lock in Vehicle Engine not running	0	0	1	0	0	0	0	0	0				1
Choking	0	0	0	0	0	0	0	0	0				0
Elevator Rescue	0	0	0	0	0	0	0	0	0				0
Diabetic Emergency	0	0	0	0	0	0	0	1	0				1
Difficulty Breathing	1	2	1	1	0	0	0	0	0				5
Entrapment- Non MVC	0	0	0	0	0	0	0	0	1				1
Fall Victim	1	1	1	5	2	1	4	2	2				19
Fire Alarm Business	0	0	0	1	0	1	0	0	0				2
Fire Alarm Church or School	0	3	0	1	2	0	0	2	1				9
Fire Alarm Residence	3	7	6	5	6	6	7	8	8				56
Gas Leak	1	0	0	0	1	1	0	2	1				6
Grass Fire	0	0	0	0	0	0	0	0	1				1
Headache- Stroke symptoms not present	0	0	0	0	0	0	0	0	0				0
Heart Problems	0	0	0	0	1	0	0	0	1				2
Heat/Cold Exposure	0	0	0	0	0	0	1	1	0				2
Hemorrhage/Laceration	0	0	0	0	0	0	1	0	1				2
House Fire	1	0	0	0	0	0	1	0	0				2
Injured Party	0	0	0	1	1	0	1	0	0				3
Medical Alarm	1	0	1	0	5	1	2	0	3				13
Motor Vehicle Collision	1	3	1	1	0	1	1	1	1				10
Motor Vehicle vs Pedestrian	0	0	0	0	0	0	0	0	0				0
Object Down in Roadway	0	0	0	1	1	0	0	0	0				2
Overdose/Poisoning	0	1	0	0	1	0	0	0	0				2
Possible D.O.S.	1	0	0	0	0	0	0	0	0				1
Powerlines Down Arcing/Burning	0	2	1	1	1	3	2	0	0				10
Psychiatric Emergency	0	0	0	0	0	0	0	0	0				0
Seizures	0	0	0	0	0	0	0	0	1				1
Service Call Non-emergency	3	3	0	5	6	3	2	3	3				28
Sick Call	3	0	3	0	0	4	2	2	1				15
Smoke in Business	0	1	0	0	0	0	0	0	0				1
Smoke in Residence	0	0	0	0	0	0	0	0	0				0
Stroke	0	0	0	2	1	1	2	0	1				7
Transformer Fire	0	0	1	0	0	0	1	1	0				3
Trash Fire	0	0	0	1	0	0	0	0	1				2
Traumatic Injury	0	0	0	0	0	0	1	0	0				1
Unconscious Party/Syncope	2	0	0	0	1	2	2	2	3				12
Unknown Medical Emergency	1	0	0	0	0	0	0	0	0				1

Month	# of Incidents*	Avg Resp Time
Jan	16	4:22
Feb	20	4:52
Mar	14	4:56
Apr	15	5:13
May	20	4:53
Jun	17	4:59
Jul	26	5:05
Aug	23	4:53
Sep	25	5:17
Oct		
Nov		
Dec		
176		4:56

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls



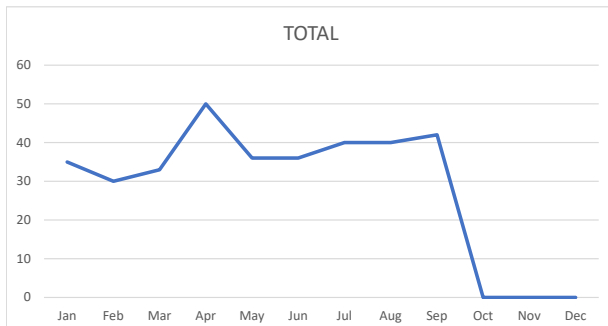
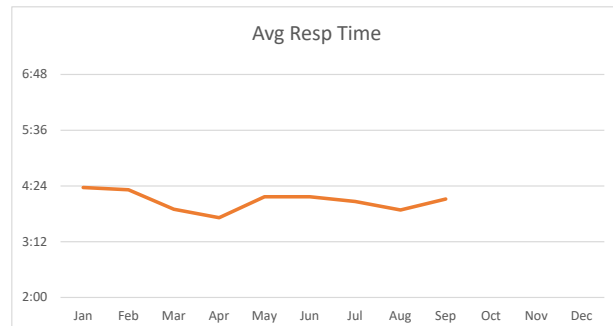


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents*	Avg Resp Time
TOTAL	35	30	33	50	36	36	40	40	42	0	0	0	342	Jan	30	4:22
Abdominal Pain	0	0	0	0	0	0	1	1	0				2	Feb	28	4:19
Allergic Reaction	0	0	0	0	0	0	0	1	3				4	Mar	26	3:54
Assault	0	0	1	0	0	0	1	0	0				2	Apr	40	3:43
Back Pain	0	0	0	1	0	0	0	0	0				1	May	34	4:10
Business Fire	1	0	0	0	0	0	0	0	0				1	Jun	30	4:10
Carbon Monoxide Detector No Symptoms	4	1	2	1	1	1	1	1	0				12	Jul	37	4:04
Cardiac/Respiratory Arrest	0	0	0	2	0	0	0	0	0				2	Aug	37	3:53
Check a Noxious Odor	0	0	0	0	0	0	0	0	0				0	Sep	39	4:07
Check for Fire	0	0	0	1	0	0	0	1	1				3	Oct		
Check for the Smell of Natural Gas	1	0	0	1	1	0	2	1	0				6	Nov		
Check for the Smell of Smoke	2	0	0	0	0	0	0	0	0				2	Dec		
Chest Pain	2	4	0	4	0	3	1	0	0				14		301	4:04
Child Locked in Vehicle Engine and AC running	0	0	1	0	0	0	0	0	0				1			
Child Locked in a Vehicle Engine not running	0	0	0	0	0	0	0	0	0				0			
Choking	0	0	0	0	0	0	1	0	0				1			
Diabetic Emergency	0	1	0	0	0	1	0	0	1				3			
Difficulty Breathing	5	2	2	1	3	2	2	1	4				22			
Elevator Rescue	0	0	0	0	1	0	0	0	0				1			
Electrical Fire	0	0	0	0	0	0	1	0	0				1			
Entrapment- Non MVC	0	0	0	0	0	0	0	0	0				0			
Explosion	0	0	0	0	0	0	0	0	0				0			
Fall Victim	1	3	1	3	3	1	0	3	3				18			
Fire Alarm Business	0	0	0	0	1	3	2	1	0				7			
Fire Alarm Church or School	0	0	0	2	0	2	1	0	0				5			
Fire Alarm Residence	2	2	2	3	0	3	0	0	3				15			
Gas Leak	0	2	0	0	0	0	0	0	1				3			
Grass Fire	0	0	0	0	0	0	0	1	0				1			
Headache- Stroke symptoms not present	1	1	0	0	0	0	0	0	0				2			
Heart Problems	1	0	3	3	2	1	1	2	3				16			
Heat/Cold Exposure	0	0	0	0	0	0	1	0	1				2			
Hemorrhage/Laceration	0	0	0	0	0	0	0	0	1				1			
House Fire	0	0	0	0	0	0	1	0	0				1			
Injured Party	0	0	0	2	0	0	1	0	1				4			
Medical Alarm	1	0	2	0	2	0	1	1	0				7			
Motor Vehicle Collision	3	7	6	11	4	8	7	3	5				54			
Motor Vehicle Collision with Entrapment	0	0	1	0	1	0	0	1	0				3			
Motor Vehicle vs Motorcycle	0	0	0	0	1	0	0	0	0				1			
Motor Vehicle vs Pedestrian	0	0	0	0	0	1	0	1	0				2			
Object Down in Roadway	0	0	0	1	0	0	0	0	0				1			
Overdose/Poisoning	0	0	0	1	0	0	0	0	0				1			
Possible D.O.S.	0	0	0	0	0	1	0	1	0				2			
Powerlines Down Arcing/Burning	0	1	0	0	0	1	0	0	0				2			
Pregnancy/ Childbirth	0	0	0	0	0	0	0	0	1				1			
Psychiatric Emergency	1	1	0	0	0	1	0	1	1				5			
Seizures	0	0	1	1	0	0	3	1	0				6			
Service Call Non-emergency	4	1	3	6	1	1	1	2	0				19			
Shooting/Stabbing	0	0	0	0	0	0	1	0	0				1			
Sick Call	1	1	4	0	5	3	5	3	8				30			
Smoke in Business	0	0	0	0	0	0	0	0	0				0			
Stroke	1	1	0	1	1	1	1	0	0				6			
Transformer Fire	0	0	1	0	0	0	0	0	0				1			
Trash Fire	1	0	0	0	0	0	0	0	0				1			
Traumatic Injury	0	0	0	0	0	0	1	0	0				1			
Unconscious Party/Syncope	2	1	3	2	5	1	0	5	4				23			
Unknown Medical Emergency	0	0	0	3	3	1	2	6	1				16			
Vehicle Fire	1	1	0	0	1	0	1	2	0				6			

*Does not include Cancelled, Disregard
Enroute, Objects Down, and
Nonemergency Service Calls*



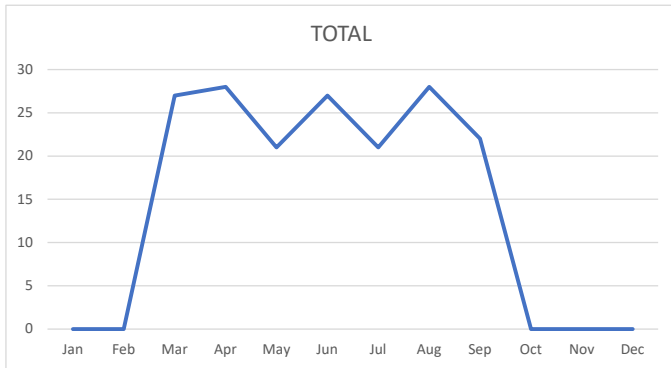
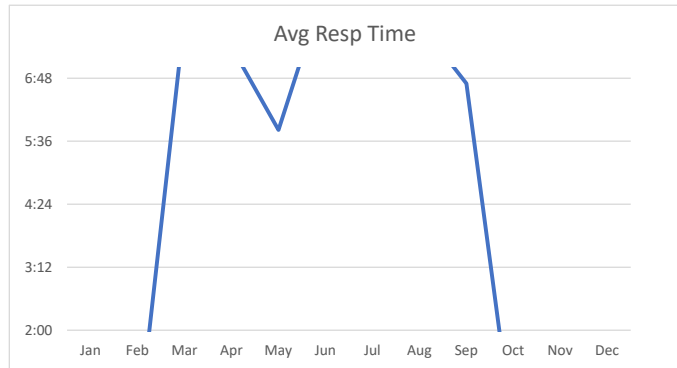


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

2026 Summary - Houston Fire Department Automatic Aid

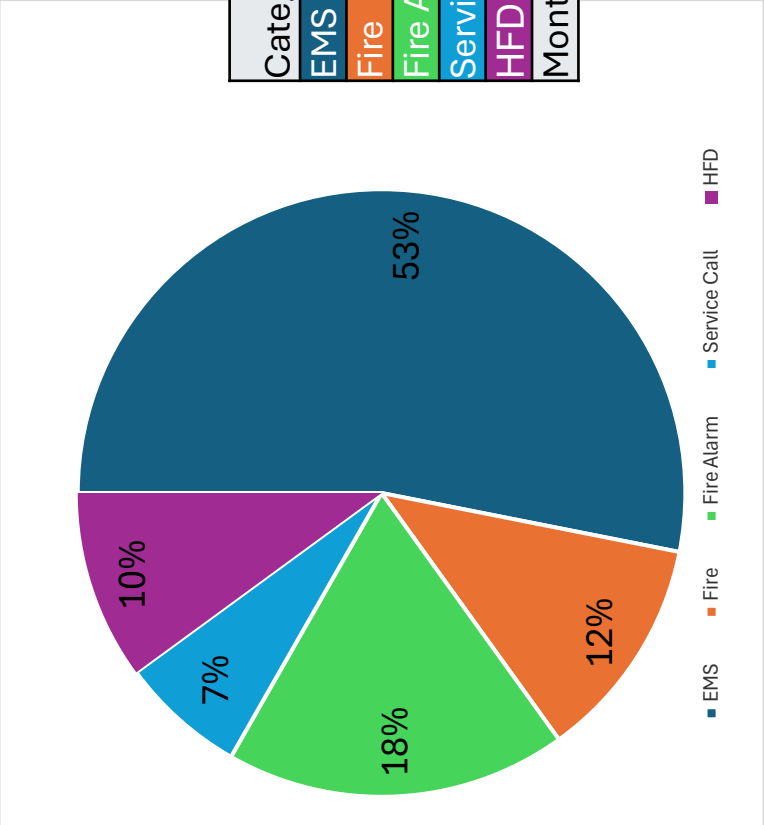
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	0	0	27	28	21	27	21	28	22	0	0	0	174
Automatic Aid	0	0	0	0	0	1	0	2	2				5
Automatic Aid- Apartment Fire	0	0	4	9	6	6	8	7	7				47
Automatic Aid- Building Fire	0	0	3	5	3	3	2	2	2				20
Automatic Aid- Elevator Rescue	0	0	7	1	2	1	3	2	1				17
Automatic Aid- Entrapment MVC	0	0	2	0	2	0	1	1	1				7
Automatic Aid- Gas Leak	0	0	5	6	5	8	2	6	5				37
Automatic Aid- High Rise Fire	0	0	1	1	0	1	1	1	0				5
Automatic Aid- House Fire	0	0	5	4	3	7	3	6	3				31
Carbon Monoxide Detector No Symptoms	0	0	0	1	0	0	0	0	0				1
Fire Alarm Business	0	0	0	0	0	0	0	1	0				1
Fire Alarm Residence	0	0	0	0	0	0	0	0	1				1
Medical Alarm	0	0	0	1	0	0	0	0	0				1
Object Down in Roadway	0	0	0	0	0	0	1	0	0				1

Month	# of Incidents*	Avg Resp Time
Jan	0	
Feb	0	
Mar	16	7:57
Apr	13	7:24
May	6	5:49
Jun	11	8:35
Jul	8	7:54
Aug	14	7:51
Sep	12	6:42
Oct		
Nov		
Dec		
	80	7:27

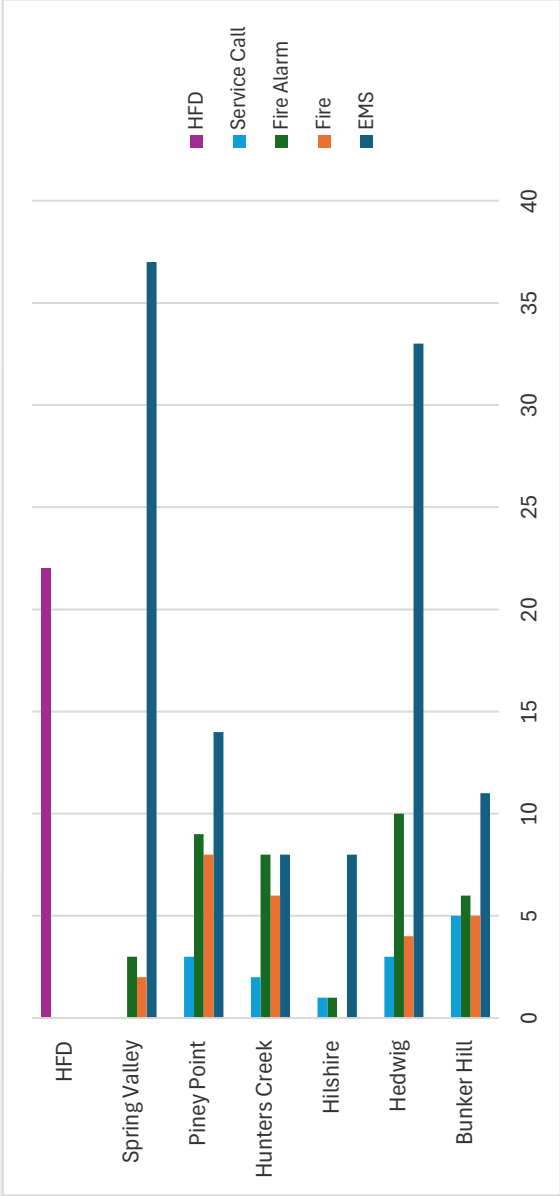


Incident Response

September 2026 ACTIVITY REPORT



Category	Total
EMS	111
Fire	25
Fire Alarm	38
Service Call	14
HFD	21
Monthly Total	209



42

Overlapping Calls (Sept '26)

4:28

Average Emergency
Response Time (Sept '26)

1765

YTD Total Incidents

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Building Official Monthly Report

Prepared October 15, 2026, for October. 2026 council meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for September. 2026

Thank You,

Henry Rivas
Building Official



City of Hunters Creek Village
Permit Activity Report (Issued) - 2024

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$5,092	0	14	\$2,705	25	\$5,130	56	\$12,928	\$1,374,287
February	32	\$35,182	1	14	\$2,230	26	\$4,970	72	\$42,382	\$5,438,854
March	30	\$18,029	1	12	\$2,105	34	\$7,525	76	\$27,658	\$4,296,108
April	33	\$9,970	0	9	\$1,310	28	\$5,130	70	\$16,415	\$1,091,456
May	22	\$22,687	0	13	\$1,735	23	\$3,530	58	\$27,052	\$1,707,719
June	29	\$17,966	2	21	\$4,140	35	\$5,935	85	\$28,041	\$4,754,586
July	38	\$29,205	2	34	\$7,430	48	\$8	120	\$44,625	\$4,447,505
August	29	\$8,652	0	46	\$9,410	55	\$9,950	130	\$28,012	\$2,681,491
September	32	\$34,831	2	49	\$9,425	50	\$9,130	131	\$53,385	\$7,953,627
October	36	\$20,906	1	56	\$10,655	66	\$11,780	158	\$43,341	\$4,998,063
November	25	\$121,714	4	25	\$8,000	35	\$11,195	85	\$70,977	\$12,097,910
December	23	\$104,947	4	10	\$9,910	19	\$16,305	52	\$62,709	\$6,782,835
Total	346	\$429,180	17	303	\$69,055	444	\$90,588	1,093	\$457,524	\$57,624,441

City of Hunters Creek Village
Permit Activity Report (Issued) - 2025

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	20	\$16,148	1	23	\$3,745	36	\$7,140	79	\$27,034	\$2,630,548
February	26	\$21,260	1	22	\$3,185	38	\$7,540	86	\$31,985	\$1,759,652
March	26	\$21,496	2	21	\$4,135	21	\$6,000	68	\$31,632	\$1,282,330
April	30	\$64,758	5	23	\$5,856	43	\$8,705	96	\$79,320	\$10,514,761
May	31	\$19,303	1	22	\$4,215	44	\$8,190	97	\$31,709	\$2,652,355
June	25	\$29,932	2	25	\$3,470	34	\$6,490	84	\$39,892	\$351,125
July	31	\$21,716	1	16	\$2,525	67	\$8,475	114	\$32,716	\$519,927
August	29	\$14,937	1	14	\$2,045	41	\$5,475	84	\$22,457	\$6,470,967
September	28	\$51,760	4	23	\$3,980	57	\$7,665	108	\$63,405	\$10,063,326
October	42	\$19,399	0	28	\$4,140	77	\$10,575	94	\$34,114	\$1,788,848
November	30	\$28,187	1	13	\$1,400	51	\$5,660	94	\$35,248	\$852,720
December	39	\$45,719	3	21	\$3,120	66	\$7,205	126	\$56,044	\$7,537,459
Total	357	\$354,615	22	251	\$41,816	575	\$89,120	1,130	\$485,557	\$46,424,018

City of Hunters Creek Village
Permit Activity Report (Issued) - 2026

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	34	\$35,300	2	21	\$3,520	33	\$6,910	88	\$45,730	\$7,465,164
February	30	\$31,656	0	24	\$3,910	43	\$8,940	97	\$44,506	\$2,520,741
March	28	\$21,625	1	20	\$3,285	48	\$7,350	96	\$31,561	\$3,332,090
April	30	\$43,611	2	14	\$2,390	45	\$7,180	89	\$53,181	\$6,910,403
May	25	\$35,208	2	17	\$2,575	28	\$4,535	70	\$42,318	\$4,494,711
June	30	\$14,993	1	22	\$3,355	33	\$5,045	55	\$23,393	\$3,717,635
July	40	\$61,118	3	18	\$2,555	35	\$6,340	93	\$70,013	\$12,647,431
August	24	\$37,285	2	21	\$3,285	36	\$7,005	81	\$47,575	\$12,051,024
September	25	\$67,332	3	11	\$1,640	50	\$8,710	86	\$77,682	\$18,447,179
October										
November										
December										
Total	266	\$348,128	16	168	\$26,515	351	\$62,015	755	\$435,958	\$71,586,379

City of Hunters Creek Village Inspection Activity Report - 2025

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	219	193	88.1%	26	11.9%
February	266	226	85.0%	40	15.0%
March	197	164	83.2%	33	16.8%
April	231	212	91.8%	19	8.2%
May	223	213	95.5%	10	4.5%
June	98	89	90.8%	9	9.2%
July	192	175	91.1%	17	8.9%
August	146	135	92.5%	11	7.5%
September	168	153	91.1%	15	8.9%
October	209	190	90.9%	19	9.1%
November	184	169	91.8%	15	8.2%
December	153	141	92.2%	12	7.8%
Total	2286	2060	90.1%	226	9.9%

City of Hunters Creek Village Inspection Activity Report - 2026

Month	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
January	115	107	93.0%	8	7.0%
February	179	164	91.6%	15	8.4%
March	252	214	84.9%	38	15.1%
April	181	170	93.9%	11	6.1%
May	207	181	87.4%	26	12.6%
June	196	176	89.8%	20	10.2%
July	248	228	91.9%	20	8.1%
August	200	190	95.0%	10	5.0%
September	204	184	90.2%	20	9.8%
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
Total	1782	1614	90.6%	168	9.4%

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared October 20, 2026 for the October 27, 2026 council meeting

A. Caruthers Lane, Teakwood Lane and Fleetway Drive Reconstruction

1. Notice to Proceed on 09/01/2026. Expected duration is 6 months.
2. Total Contract is \$1,598,582.84.
 - %Billed (as of 9/30/2026) = \$70,592.64
 - %Time (as of 10/08/2026) = 17.62%
3. Contractor has completed ribbon curb along the majority of the street. They have begun working on panels for the roadway starting at the south end.
4. Contractor will start on Fleetway and then proceed to Teakwood and Caruthers.



Figure 1: Ribbon Curb (West side of Fleetway Looking North)



Figure 2: Ribbon Curb Looking East at end of Roadway

B. FEMA FLOODPLAIN MAPS (MAAPNEXT)

1. FEMA has provided the models, and we have finished the review. An exhibit will be presented showing the changes to the new floodplain maps that occur when the Soldiers Creek bypass is incorporated.
2. The incorporation of the Soldiers Creek bypass did help reduce the 100-year floodplain in some areas but did not eliminate it entirely.
3. Presentation will be given by our drainage engineer to discuss the adjustments as well as the next steps in the process for publishing of the maps.

C. WARRANTY INSPECTIONS

1. **Voss Road**
 - A One-year Warranty walk was performed on 10/13/2026 for the Voss Road panel replacement project. We identified 3 locations that require a small replacement to address spalling at the joint. The contractor has been notified and is in the process of preparing remediation.
2. **Shasta, Pineland, Lindenwood**
 - A One-year warranty walk was performed on 10/07/2026. We identified several locations along Lindenwood drive where the contractor will be regrading the ditches and adjusting culverts to relieve excessive ponding. The contractor has been notified and is working to correct.

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 22, 2026**

The City Council of the City of Hunters Creek Village, Texas, held a regular meeting on Tuesday, September 22, 2026, at 6:00 p.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	Tim Kirwin
	City Engineer:	Nick Mumme
	Building Official:	Henry Rivas
	Assistant City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 6:00 p.m.

- B. **John Dewitt led the Pledge of Allegiance, followed by a prayer by Mayor Pappas.**

- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

No comments.

- D. REPORTS

1. City Treasurer Monthly Report - **Tom Fullen, City Administrator, presented this report.**
2. Police Commissioner Monthly Report – **Ray Schultz, Police Chief, presented this report on ALPR Flock systems, investigative use, access controls, personnel updates, events, and community projects.**
3. Fire Commissioner Monthly Report - **Brian Croft, Fire Chief, presented this report regarding incident calls and response times.**

4. Building Official Monthly Report - **Henry Rivas, City Building Official, presented this report on the number of permits and inspections.**
5. City Engineer Monthly Report – **Nick Mumme, City Engineer, presented this report regarding current street projects and the floodplain map update.**
6. City Administrator Report – **No Report.**
7. Mayor and Council Reports and Comments – **Councilmember Marks reported on the Legislative Committee starting back up, a proposed bill to allow office conversions, and updates to Flock cameras.**

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 25, 2026.
2. Approval of the Cash Disbursement Journal for August 2026.

Councilmember Carlton made a motion to approve the consent agenda. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

Taxpayer Impact Statement

Below is a comparison of property tax bills on a Median Valued Homestead.

- 2025 Property Tax Bill on Median Valued Homestead for Current Fiscal Year: \$4,523.93
- Estimated 2026 Property Tax Bill for the Upcoming Fiscal Year if City of Hunters Creek Village Adopts the Proposed Budget and Tax Rate: \$4,993.55
- Estimated 2026 Property Tax Bill for the Upcoming Fiscal Year if City of Hunters Creek Village Adopts the Proposed Budget with the No-New-Revenue Tax Rate: \$4,870.00

F. **PUBLIC HEARING**

- a. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2026 Proposed Tax Rate of \$0.205164 per \$100 valuation (additional information about the proposed tax rate is posted on the City's website).

**Public Hearing Opened: 6:33 p.m.
No Comments.**

G. REGULAR AGENDA

1. Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2027, and ending December 31, 2027; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. (Roll Call Vote Required).

Councilmember Cowell made a motion to approve the ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2027, and ending December 31, 2027; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject. Councilmember Sapien seconded the motion. Approved with the following record vote:

Councilmember Stuart Marks	<u>AYE</u>
Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>
Councilmember Jay Carlton	<u>AYE</u>

2. Discussion and possible action to ratify the property tax increase reflected in the budget. (Roll Call Vote Required).

Recommended Motion should state:

"I move that we ratify the property tax increase reflected in the budget."

Councilmember Marks made a motion to ratify the property tax increase reflected in the budget. Councilmember Cowell seconded the motion. Approved with the following record vote:

Councilmember Stuart Marks	<u>AYE</u>
Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>
Councilmember Jay Carlton	<u>AYE</u>

3. Discussion and possible action to:
 - a. Set the property tax rate for Debt Service for 2026. (Roll Call Vote Required).

Recommended Motion should state:

"I move that we set the property tax rate for Debt Service for 2026 at 0 dollars per \$100 valuation."

Councilmember Sapien made a motion to set the property tax rate for Debt Service for 2026 at 0 dollars per \$100 valuation. Councilmember Cowell seconded the motion. Approved with the following record vote:

Councilmember Stuart Marks	<u>AYE</u>
Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>
Councilmember Jay Carlton	<u>AYE</u>

- b. Set the property tax rate for Maintenance and Operations for 2026. (Roll Call Vote Required).

If the recommended rate is adopted, the motion should state:

"I move that the property tax rate for Maintenance and Operations for 2026 be the adoption of a tax rate of \$0.205164 per \$100 valuation."

Councilmember Cowell made a motion that the property tax rate for Maintenance and Operations for 2026 be the adoption of a tax rate of \$0.205164 per \$100 valuation. Councilmember Carlton seconded the motion. Approved with the following record vote:

Councilmember Stuart Marks	<u>AYE</u>
Councilmember Fidel Sapien	<u>AYE</u>
Councilmember Chip Cowell	<u>AYE</u>
Councilmember Jay Carlton	<u>AYE</u>

4. Discussion and possible action to consider an ordinance providing for the assessment, levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2026; providing for the date on which such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability. (Roll Call Vote Required)

Councilmember Cowell made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.205164, which is effectively a 2.54 percent increase in the tax rate, and approve the ordinance. Councilmember Sapien seconded the motion. Approved with the following record vote:

Councilmember Stuart Marks	<u>AYE</u>
Councilmember Fidel Sapien	<u>AYE</u>

Councilmember Chip Cowell
Councilmember Jay Carlton

AYE
AYE

5. Discussion and possible action to approve an extension for the remodel permit 202300941 at 10911 Kirwick Drive.

This item was taken out of order and considered after public comments.

The homeowner and contractor explained the reason for the extension request. Councilmember Marks made a motion to approve a 7-month extension for the remodel permit 202300941 at 10911 Kirwick Drive. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

6. Discussion and possible action to approve an extension for the New Residence at 502 Thamer Lane.

This item was taken out of order and considered after public comments.

The contractor explained the reason for the extension request and provided a timeline. Councilmember Marks made a motion to approve a 6-month extension for the New Residence at 502 Thamer Lane in the amount of \$8,652.60. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

7. Discussion and possible action to approve an extension for the remodel permit 202400967 at 803 Creek Wood Way.

No action. No representation was present.

8. Discussion and possible action to consider and accept the engagement letter from Crowe LLP for auditing services.

Councilmember Sapien made a motion to accept the engagement letter from Crowe LLP for auditing services. Councilmember Marks seconded the motion, and the motion was carried unanimously.

9. Discussion and possible action to approve a resolution adopting the 2025 Harris County Multi-Jurisdictional Hazard Mitigation Plan.

Councilmember Sapien made a motion to approve a resolution adopting the 2025 Harris County Multi-Jurisdictional Hazard Mitigation Plan. Councilmember Carlton seconded the motion, and the motion was carried unanimously.

10. Discussion and possible action to request that the Planning & Zoning Commission consider a potential amendment to the City's Zoning

Ordinance to allow Accessory Structures in front of the front line of the residence on certain lots.

No action.

11. Discussion and possible action to appoint positions on the Zoning Board of Adjustment.

Councilmember Sapien made a motion to appoint Bill O'Donnell as Alternate Position No. 8 on the Zoning Board of Adjustment. Councilmember Marks seconded the motion, and the motion was carried unanimously.

- H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 6:41 p.m., Mayor Pappas announced that the City Council was recessing into closed executive session under Chapter 551 of the Texas Open Meetings Act to deliberate on the following items.

1. Sec. 551.071. CONSULTATION WITH ATTORNEY; CLOSED MEETING. The City will meet in closed session to seek the advice of its attorney about pending or contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, being 551 of the Texas Government Code.

- 3 Magnolia Bend

- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

Council reconvened into Open Session at 6:50 p.m. Councilmember Marks made a motion to authorize the City Attorney to take any necessary legal action for 3 Magnolia Bend. Councilmember Sapien seconded the motion, and the motion was carried unanimously.

- J. ADJOURNMENT

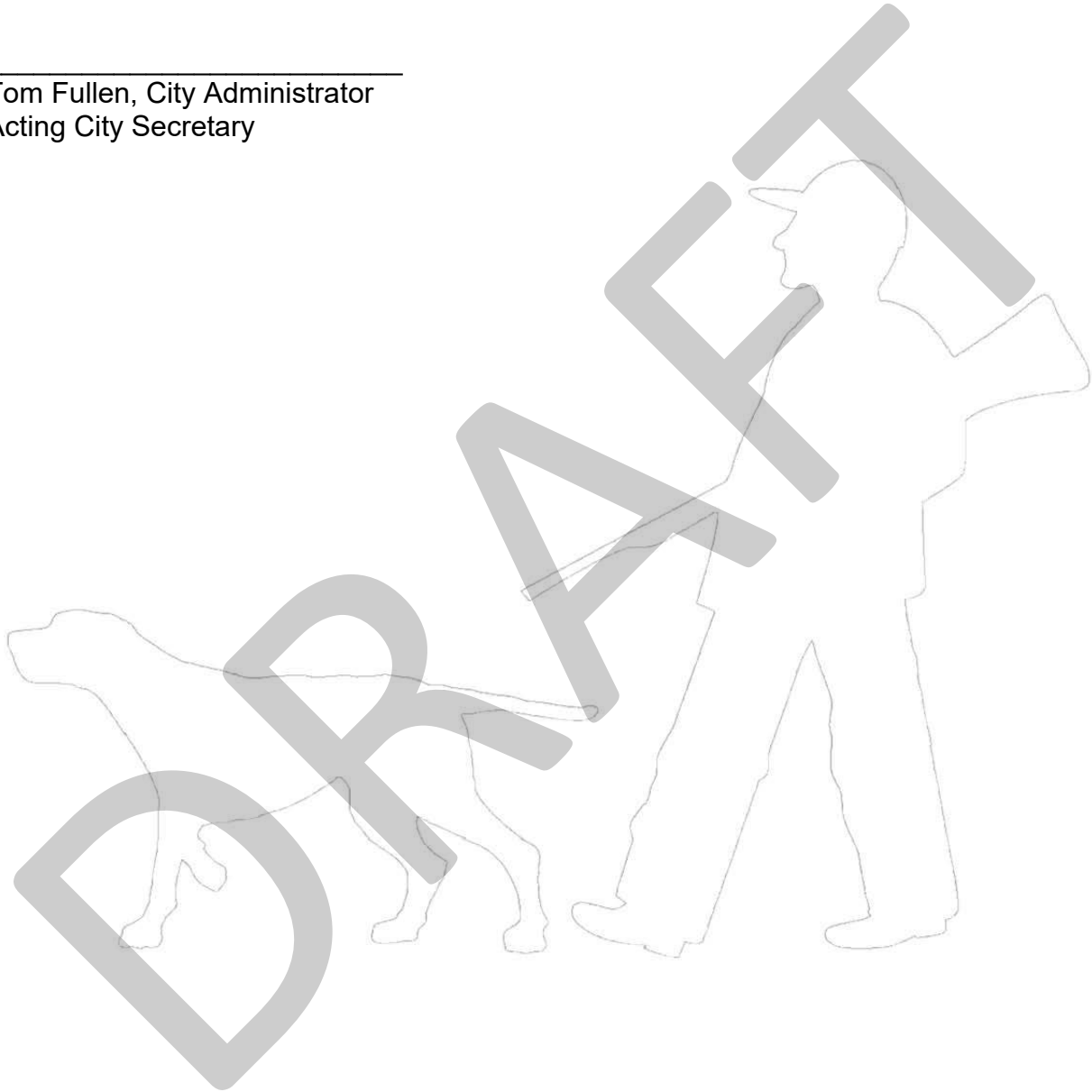
At 6:52 p.m., Councilmember Cowell made a motion to adjourn. Councilmember Marks seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 6:52 p.m.

These minutes were approved on the ____ day of October 2026.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE SPECIAL
CITY COUNCIL MEETING
October 6, 2026**

The City Council of the City of Hunters Creek Village, Texas, held a special meeting on Tuesday, October 6, 2026, at 9:00 a.m., at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Linda Knox Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Assistant to the City Secretary:	Jessica Pierce

- A. Call to order, and the roll of elected and appointed officers will be taken.

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 9:00 a.m.

- B. **Thomas led the Pledge of Allegiance.**

- C. REGULAR AGENDA

1. Discussion and possible action to consider a request from the Houston Racquet Club to amend the Specific Use Permit granted by the City to add a parking lot and possible submission of same to the Planning & Zoning Commission for its recommendation and report.

Councilmembers made several recommendations for this project and for the Planning and Zoning Commission to consider, including but limited to fencing, landscaping, setbacks, parking, lighting, drainage, ingress and egress, and signage. Councilmember Cowell made a motion to forward the request to the Planning and Zoning Commission for review. Councilmember Marks seconded the motion, and the motion carried unanimously.

- F. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under the authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

G. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

H. ADJOURNMENT

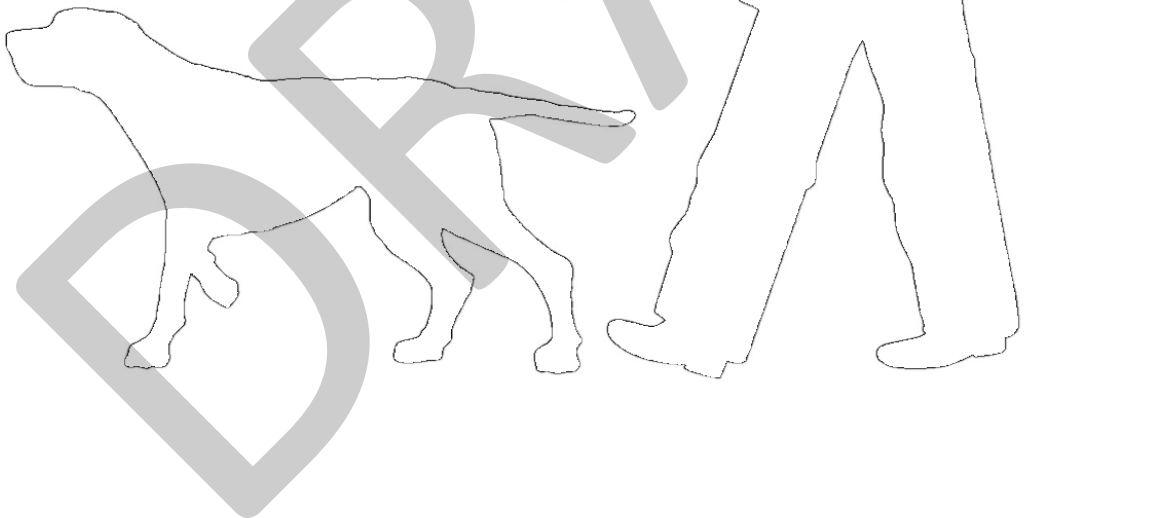
At 9:05 a.m., Councilmember Marks made a motion to adjourn. Councilmember Sapien seconded the motion, and the motion carried unanimously. The meeting adjourned at 9:05 a.m.

These minutes were approved on the ____ day of October 2026.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary





Check Report

By Check Number

Date Range: 09/01/2026 - 09/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP DISB ALLEGIANCE-AP POOLED ALLEGIANCE DISBURSEMENT						
000774	ADAM VOYLES	09/01/2026	Regular	0.00	450.00	35546
0669	C & D JANITOR SERVICE INC	09/01/2026	Regular	0.00	895.15	35547
0010	CENTERPOINT ENERGY	09/01/2026	Regular	0.00	96.50	35548
000775	CITYLYNX INC	09/01/2026	Regular	0.00	2,100.00	35549
0012	COBB FENDLEY	09/01/2026	Regular	0.00	6,842.50	35550
000865	DEX IMAGING	09/01/2026	Regular	0.00	189.00	35551
000896	FLOYDS AUTO REPAIR	09/01/2026	Regular	0.00	554.99	35552
0028	HARRIS CENTRAL APPRAISAL DISTRICT	09/01/2026	Regular	0.00	15,956.00	35553
0035	HOUSTON CHRONICLE	09/01/2026	Regular	0.00	2,303.76	35554
000718	HOUSTON SIGN COMPANY	09/01/2026	Regular	0.00	140.40	35555
000844	LINEBARGER GOGGAN BLAIR & SAMPSON LLP	09/01/2026	Regular	0.00	1,376.67	35556
000919	MEMORIAL VILLAGES POLICE DEPT. - FUEL	09/01/2026	Regular	0.00	850.16	35557
0053	MEMORIAL VILLAGES WATER AUTHORITY	09/01/2026	Regular	0.00	7,382.92	35558
0388	NAMCO MFG INC	09/01/2026	Regular	0.00	390.30	35559
0420	PREMIER TREE SERVICE	09/01/2026	Regular	0.00	2,600.00	35560
0075	PRIME SOURCE OFFICE SOLUTIONS	09/01/2026	Regular	0.00	625.00	35561
000876	CINTAS CORPORATION	09/15/2026	Regular	0.00	385.20	35562
0012	COBB FENDLEY	09/15/2026	Regular	0.00	19,445.96	35563
0062	CYPRESS CREEK MOSQUITO CONTROL	09/15/2026	Regular	0.00	3,330.00	35564
000796	ENGIE RESOURCES	09/15/2026	Regular	0.00	8,555.05	35565
000984	FirstNet	09/15/2026	Regular	0.00	31.25	35566
0537	GFL of Texas, LP	09/15/2026	Regular	0.00	44,625.49	35567
000973	Heather Nelson	09/15/2026	Regular	0.00	450.00	35568
0034	HOME SECURITY SYSTEMS INC	09/15/2026	Regular	0.00	315.03	35569
000815	SAFEbuilt LLC	09/15/2026	Regular	0.00	4,640.00	35570
000962	Stuart Marks	09/15/2026	Regular	0.00	705.77	35571
0362	VERIZON WIRELESS	09/15/2026	Regular	0.00	5.29	35572

Bank Code AP DISB ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	27	27	0.00	125,242.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	27	27	0.00	125,242.39

Check Report

Date Range: 09/01/2026 - 09/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP PF ALLEGIANCE-AP POOLED ALLEGIANCE PUBLIC FUNDS						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	09/01/2026	EFT	0.00	237,124.80	1095
0105	VILLAGE FIRE DEPARTMENT	09/01/2026	EFT	0.00	196,315.50	1096
000789	VAN SANT LANDSCAPE MANAGEMENT	09/01/2026	Bank Draft	0.00	11,060.00	DFT0000707
0674	JIM PAPPAS	09/01/2026	Bank Draft	0.00	1,500.00	DFT0000708
000726	PITNEY BOWES (PURCHASE POWER)	09/01/2026	Bank Draft	0.00	268.20	DFT0000709
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	09/01/2026	Bank Draft	0.00	9,313.61	DFT0000710
000908	PREACTIVE IT SOLUTIONS	09/01/2026	Bank Draft	0.00	1,785.00	DFT0000711
0641	MARK E EASLEY	09/01/2026	Bank Draft	0.00	1,350.00	DFT0000712
0647	AFLAC WORLDWIDE HEADQUARTERS	09/15/2026	Bank Draft	0.00	73.26	DFT0000713
000716	KIRWIN LAW FIRM PLLC	09/15/2026	Bank Draft	0.00	6,150.00	DFT0000714
000936	Ozraa Dhanani	09/15/2026	Bank Draft	0.00	1,635.00	DFT0000715
000726	PITNEY BOWES (PURCHASE POWER)	09/15/2026	Bank Draft	0.00	1,241.99	DFT0000716
0517-TF	PAYMENT REMITTANCE CENTER	09/20/2026	Bank Draft	0.00	3,557.89	DFT0000723

Bank Code AP PF ALLEGIANCE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	14	11	0.00	37,934.95
EFT's	2	2	0.00	433,440.30
	16	13	0.00	471,375.25

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	27	27	0.00	125,242.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	14	11	0.00	37,934.95
EFT's	2	2	0.00	433,440.30
	43	40	0.00	596,617.64

Fund Summary

Fund	Name	Period	Amount
999	POOL	9/2026	596,617.64
			596,617.64

CITY OF HUNTERS CREEK VILLAGE
QUARTERLY INVESTMENT REPORT

QUARTER ENDING SEPTEMBER 30, 2026

Account Description	Beginning Bank Balance 7/1/2026	Interest Earned 7/1/2026 -9/30/2026	Deposits		Withdrawal		Cash In Transit	Ending Book/ Market Value Balance 9/30/2026	% of Total Funds	Average Interest Rate	Maturity	3-month Average Collateral
			7/1/2026 -9/30/2026	7/1/2026 -9/30/2026	7/1/2026 -9/30/2026	7/1/2026 -9/30/2026						
Stellar												
Disbursement	\$208,419.52	\$0.00	\$381,127.67	\$460,259.36			\$0.00	\$129,287.83	0.74%	0.00	Immediate	
Public Funds	\$344,883.03	\$2,291.16	\$2,221,730.78	\$2,025,340.72			\$0.00	\$543,564.25	3.12%	0.00	Immediate	
Texas Class	\$3,389,158.34	\$30,868.73	\$0.00	\$0.00	\$0.00		\$0.00	\$3,420,027.07	19.65%	3.60	Immediate	
Tex Pool	\$82,556.23	\$214.13	\$60,217.85	\$142,360.00			\$0.00	\$628.21	0.00%	3.64	Immediate	
Tex Pool Prime	\$14,300,848.41	\$130,775.92	\$0.00	\$1,119,597.05			\$0.00	\$13,312,027.28	76.48%	3.79	Immediate	
Total Accounts	\$18,325,865.53	\$164,149.94	\$2,663,076.30	\$3,747,557.13			\$0.00	\$17,405,534.64	100.00%	3.68		\$17,739,857.28

The investment report for the 3rd quarter of 2026 is in compliance with the City of Hunters Creek Village's investment policy as well as in compliance with the provisions of Chapter 2256 of the Texas Local Government Code, as required by the Public Funds Investment Act.

Reviewed and Approved by:

James S. Pappas
Mayor
Dated:

Prepared by:

Tom Fullen
City Administrator and Investment Officer
Dated: October 19, 2026

MAYOR
Jim Pappas

CITY COUNCIL
Stuart Marks
Fidel Sapien
Linda Knox
Chip Cowell
Jay Carlton

CITY OF HUNTERS CREEK VILLAGE



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

2027 HOLIDAY SCHEDULE

City Hall will be closed on the following days:

New Year's Day	January 1 (Friday)
President's Day	February 15 (Monday)
Good Friday	March 26 (Friday)
Memorial Day	May 31 (Monday)
Independence Day	July 5 (Monday)
Labor Day	September 6 (Monday)
Veterans Day	November 11 (Wednesday)
Thanksgiving (2)	November 25/26 (Thursday/Friday)
Christmas (2)	December 23/24 (Thursday/Friday)

**No Construction work is to be done on these days.

Jessica Pierce

From: Tom Fullen
Sent: Monday, September 28, 2026 4:28 PM
To: Jessica Pierce
Subject: FW: ERCOT 2027 Membership Registration Information
Attachments: ERCOT-Public-Portal-Registration-Guide.pdf; ERCOT-Membership-Application-and-Agreement-FAQs_Final.pdf; ERCOT 2025 Bank Letter.pdf; ERCOT 2025 Banking Instructions (Membership).pdf; 2027 ERCOT Membership Renewal Guide.pdf

Follow Up Flag: Follow up
Flag Status: Completed

From: Thomas Brocato <tbrocato@lglawfirm.com>
Sent: Monday, September 28, 2026 4:22 PM
To: Thomas Brocato <tbrocato@lglawfirm.com>
Cc: Jack Klug <jklug@lglawfirm.com>; Chris Brewster <CBrewster@lglawfirm.com>; Erika Roberts <eroberts@lglawfirm.com>; Andrea Slaughter <aslaughter@lglawfirm.com>
Subject: RE: ERCOT 2027 Membership Registration Information

Cities and Political Subdivisions:

You likely have received the email below regarding the commencement of the 2027 ERCOT Membership Application and Agreement cycle. As we have done in previous years, we recommend that you join ERCOT for 2027 so that city representatives can be re-elected to ERCOT's policy-setting bodies, including the Technical Advisory Committee and its subcommittees such as the Wholesale Market Subcommittee. If you were not an ERCOT member in 2026, we strongly encourage that you submit an application this year and are here to help you through the process. For ERCOT membership benefits, please see attachment "2027 ERCOT Membership Renewal Guide." For commonly asked questions related to the membership application, please see "ERCOT-Membership-Application-and-Agreement-FAQs_Final."

To be eligible to vote in the 2027 ERCOT election, Cities must submit their online 2027 Membership Application and \$100 membership fee no later than November 6, 2026. We request, however, that Cities submit their application and membership fees by **Friday, October 23, 2026**. This allows ERCOT to identify application errors and resolve any issues prior to the November 6, 2026, deadline. Similar to last year, ERCOT will only accept online applications. The memorandum attached to this email provides a step-by-step guide to execute and submit the online applications.

Below is (1) a link to the application; (2) ERCOT portal log-in credential instructions; and (3) the most common city ERCOT membership renewal application missteps:

1. Application – ONLINE ONLY (click link below to start application process)

https://ercot.servicenowservices.com/csp?id=sc_cat_item&sys_id=1d6a796e87117d1049c1a9b60cbb3515&sysparm_category=9aa10a2ac3112200b12d9f2974d3aefd

2. ERCOT Portal Log-in Credentials Instructions – Create and Retrieve Missing Credentials

- If you submitted an online ERCOT membership renewal application, please use your log-in credentials from last year.
- If you require a new login, however, click the link below:

https://www.publicportal.ercot.com/csp?id=ercot_registration

- If you have forgotten your login password, click the link below to reset:
[https://ercot.servicenowservices.com/\\$pwd_reset.do?sysparm_url=ss_default](https://ercot.servicenowservices.com/$pwd_reset.do?sysparm_url=ss_default)
- For assistance with log-in issues, please contact Andrea Slaughter or Erika Roberts at aslaughter@lglawfirm.com and eroberts@lglawfirm.com.

3. **Common Membership Application Missteps**

- **Segment Eligibility:** Please select “**Consumer**” (do **not** select “Municipal”)
- **Preexisting ERCOT login credentials:** To retrieve or replace missing login credentials, please see the instructions above and attached to this email at “ERCOT-Public-Portal-Registration-Guide”

Once you complete and submit your ERCOT membership application, please send a PDF copy of the application to jklug@lglawfirm.com, aslaughter@lglawfirm.com, and eroberts@lglawfirm.com. This helps us track pending applications—and allows us to follow up with ERCOT to resolve any issues before the application cut-off date.

MEMBERSHIP DUES: Pay \$100 membership fee to ERCOT (1) directly; **or** (2) through Lloyd Gosselink’s payment option.

1. **Pay ERCOT Directly – WIRE TRANSFER ONLY:** See attached “ERCOT 2025 Bank Letter” and “ERCOT 2025 Banking Instructions (Membership)” with ERCOT’s wire payment routing information. ERCOT will also attach electronic payment instructions to the confirmation of receipt email that you receive upon submission of the online 2027 Application.
2. **Elect Lloyd Gosselink Payment Option:** If your city **cannot** make a wire transfer payment, our firm can complete payment for you. Please see below:
 - a. Please email us a copy of your submitted application and inform our firm that your city is electing the Lloyd Gosselink Payment Option.
 - b. Please issue a check to Lloyd Gosselink Rochelle & Townsend, P.C. in the amount of \$100. Our firm must receive it by **Friday, October 23**.
 - c. Please mail the check to the following address:
Attn: Donna Hunsicker
Lloyd Gosselink Rochelle & Townsend, P.C.
816 Congress Ave., Suite 1900
Austin, TX 78701
 - d. If your city requires an invoice, please request an invoice from Andrea Slaughter at aslaughter@lglawfirm.com or Erika Roberts at eroberts@lglawfirm.com.

For any city that sends us a check that arrives at our office by October 23, we will issue a \$100 payment to ERCOT via wire transfer to meet the Friday, November 6, membership deadline.

As always, please contact me or my associate, Jack Klug, if you have any questions about the online membership form or ERCOT matters in general. Finally, you may have received this email multiple times due to our client email lists. Please disregard any duplicate emails.

Thanks,
Thomas

Announcement of Record Date and Commencement of 2027 ERCOT Membership Application and Agreement CYCLE

Record Date for Annual Membership Meeting

- The Record Date for 2027 ERCOT Corporate Members to vote in the 2027 Technical Advisory Committee (TAC) Representatives Elections is **Friday, November 6, 2026**. See [ERCOT Bylaws](#), § 3.7(d).

- Results of the TAC elections for the 2027 calendar year will be announced at the fifty-sixth Annual Membership Meeting on December 7, 2026.
- To vote, your entity must receive written approval of the submitted Membership Application and Agreement (Application), as a Corporate Member, by ERCOT Membership for the 2027 Membership Year **no later than the Record Date**.

Membership Application and Agreement for the 2027 Membership Year is Available Online through ERCOT's Public Portal

- **ERCOT's Public Portal:** Applicants that do not have an existing ERCOT Public Portal account will need to create an account by clicking on the ***New Users Click here to Register*** link on the login page. **Please note**, new users are **required to verify their email address after submitting the Sign Up form** before they can proceed with the Application. Attached is the [ERCOT Portal Registration Guide to assist you with registration](#).
 - Alternatively, if you log into ERCOT's Public Portal online you can find the Application by searching for "Annual" or "Member" in the search bar on the landing page. For any login issues, as well as any technical questions and support regarding ERCOT's Public Portal please contact portalsupport@ercot.com.
- **How to apply:** An authorized representative from the applying entity must submit an application online at [Annual Membership Request](#).
 - **Steps:**
 - complete and electronically agree to the terms of the Application,
 - pay the applicable Annual Member Dues, and
 - receive written notice of approval of the submitted Application from ERCOT Membership.
- **Term:** ERCOT Membership terms are for no more than one Membership Year and do not renew automatically. The 2027 Membership Year begins on January 1, 2027, and ends on December 31, 2027.

Membership Eligibility

- See ERCOT Bylaws, Article 3, Members. See also [2027 ERCOT Membership Application and Agreement](#)

Membership Voting Rights

- See ERCOT Bylaws § 3.2 Membership Types and Voting Rights. Corporate Members are the only Membership Type with voting rights to elect TAC Representatives.

Annual Member Dues

- Annual Member Dues are payable as follows:

Member Category (ERCOT Bylaws Section 3.4)	Annual Dues (\$)
Corporate (General) – Voting	2,000
• Residential Consumer – Corporate	100
• Office of Public Utility Counsel – Corporate	Complimentary
• Appointed Residential Consumer TAC Rep. – Corporate	Complimentary
• Commercial Consumer – Corporate	100
Associate (General) – Non-voting	500
• Residential Consumer – Associate	50
• Commercial Consumer – Associate	50
Adjunct – Non-voting	500

- **Payment Method:** ERCOT requires submission of all Annual Member Dues by electronic means (wire or ACH). Electronic payment instructions will be automatically attached to the confirmation of receipt email that the Applicant Contact receives upon submission of the online 2027 Application.
- **Invoices:** ERCOT **does not issue invoices** for Membership Dues. Please consider this notice as an invoice for your entity's Annual Member Dues.
- **Waiver Request:** Any Member may request that the Member's Annual Member Dues be waived for good cause shown. Annual Member Dues are not prorated even if Membership is approved by ERCOT after the 2027 Membership Year has begun.

Membership Election Rights

- See ERCOT Bylaws § 3.6, TAC Participation
 - Corporate and Associate Membership Types permit an employee or representative of your organization to be nominated for and elected to TAC and TAC subcommittees.

Additional Information

- ERCOT Membership will post an updated *2027 ERCOT Members* document to [Membership \(ercot.com\)](http://ercot.com) by close of business every Friday until the Record Date.
- Final approval of the Application is dependent upon correct and complete submission of the Application, timely responses to follow-up questions by Membership staff, and timely payment of Membership dues.
- Being registered as a Market Participant is independent from being a Member. Membership is completely optional and does not interfere with your Market Participant status.
- For more information or to obtain a copy of the ERCOT Bylaws and Certificate of Formation, please visit ERCOT's website at <http://www.ercot.com/about/governance/> under the "Key Documents" section. Other related Membership information will also be posted for your review at the Membership Page on the ERCOT website at <http://www.ercot.com/about/governance/members>. If you have any questions, please contact Membership at Membership@ercot.com.

Thank you in advance for your efforts to submit your Application in a complete and timely manner.



THOMAS BROCATO

Principal

512-322-5857 Direct

512-914-5061

Lloyd Gosselink Rochelle & Townsend, P.C.

816 Congress Ave., Suite 1900, Austin, TX 78701

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****ATTENTION TO PUBLIC OFFICIALS AND OFFICIALS WITH OTHER INSTITUTIONS SUBJECT TO THE OPEN MEETINGS ACT ****

A "REPLY TO ALL" OF THIS EMAIL COULD LEAD TO VIOLATIONS OF THE TEXAS OPEN MEETINGS ACT. PLEASE REPLY ONLY TO LEGAL COUNSEL.

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INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF HUNTER'S CREEK VILLAGE

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Interlocal Agreement (the "Agreement"), entered into pursuant to the Interlocal Cooperation Act, Tex. Gov't Code Ch. 791.001, et seq., is between Harris County (the "County"), a body corporate and politic under the laws of the State of Texas, acting by and through its Sheriff's Office (the "Department"), and the City of Hunter's Creek Village (the "City"), a governmental entity created under the laws of the State of Texas. The County and the City may be referred to collectively as the "Parties" or individually as a "Party."

Terms

1) SCOPE

- A) Sheriff shall house, support, maintain, and confine or detain City prisoners in any of the Harris County Jails (the "Services").

"City prisoner" means any person at least 17 years of age who has been arrested by a City police officer, and either charged with, or convicted of, offenses within the jurisdiction of the Municipal Court or Courts of City.

- B) Each Party shall comply and assure compliance by each Party's agents, employees, volunteers, and subcontractors as applicable, providing work, products, services, licenses and/or deliverables under this Agreement with all applicable state, federal, and local laws, ordinances, regulations, executive orders, rules, directives, standards, guidelines, and instructions relating to the work to be performed.

2) THE CITY'S RESPONSIBILITIES

- A) City shall provide City Police Officers to perform services under this Agreement.

"City police officer" means a police officer of City, a marshal of City, a peace officer commissioned by City, or any other person employed by City who is a peace officer under the laws of the State of Texas.

- B) City acting by and through its City police officers shall be responsible for the presentment and discharge of a City Prisoner until the Sheriff accepts and confines the prisoner to the County Jail.
- C) City shall provide appropriate paperwork for presentment and discharge of a City Prisoner.

- D) A City police officer may present a City prisoner to Sheriff at the County Jail with the following paperwork issued by a magistrate:
 - 1) a pretrial arrest warrant or capias,
 - 2) a post-conviction commitment or decree, or
 - 3) other order of detention.
- E) A City police officer may present a City prisoner to Sheriff for temporary detention at the County Jail with either an Instant Warrant, or a Certification of Charges filed.
- F) If City makes arrangements to take back custody of that City prisoner for presentment to a magistrate for a probable cause hearing and a review of charges as soon as possible within twenty-four (24) hours after that City prisoner is detained by Sheriff in the County Jail, Sheriff may accept the City prisoner for temporary detention
- G) City shall make arrangements to try or release such detained City prisoners in accordance with the TEX. CRIM. PROC. CODE art. 17.151.
- H) A City prisoner shall be the sole responsibility of City and the City police officers having custody of the prisoner until Sheriff accepts and confines the prisoner to the County Jail.

3) **COUNTY RESPONSIBILITIES**

- A) If Sheriff accepts the City prisoner for confinement in the County Jail, Sheriff shall assume responsibility for the care, custody, and support of the City prisoner to the extent required in this Agreement for the period of time beginning when Sheriff accepts the City prisoner for confinement in the County Jail and ending when the City prisoner is released from confinement in the County Jail as provided in this Agreement.
- B) Sheriff shall provide Services to City at the following locations:
 - (i) 701 N. San Jacinto,
 - (ii) 1201 Commerce,
 - (iii) 1200 Baker St.,
 - (iv) 1307 Baker St., and
 - (v) 700 N. San Jacinto Houston, Texas (collectively referred to as the "County Jail").
- C) Sheriff shall provide the work, products, services, licenses and/or deliverables required to be provided by Sheriff and as set out in the Agreement.
- D) Except as otherwise provided in this Agreement, City and County agree that once a

City prisoner is accepted and committed to the County Jail, Sheriff shall only release the City prisoner when the discharge of the City prisoner is lawfully ordered or authorized by a magistrate or any court of competent jurisdiction.

- E) Nothing herein shall create any obligation upon the Sheriff to house City Prisoners where the housing of such City Prisoners will, in the opinion of the Sheriff, raise the population of the facility above permissible numbers of inmates allowed by law, or will, in the Sheriff's opinion, create a condition of overcrowding or create conditions which endanger the life or welfare of personnel and inmates at the facility, or result in possible violation of the constitutional rights of the inmates housed at the facility.
- F) If the Sheriff determines, at any time, that a condition exists necessitating the removal of City Prisoner, or any specified number thereof, City shall, upon notice by the Sheriff or County, immediately remove the prisoner from the facility.
- G) Further, nothing contained in this Agreement authorizes the Sheriff to incarcerate or hold any person in custody contrary to the Constitution and laws of the State of Texas and the United States of America, nor compels Sheriff to detain, accept or admit a City prisoner.

4) MEDICAL FACILITY CARE

- A) Sheriff, at its sole option, may choose NOT to accept a City prisoner when in Sheriff's opinion 1) the City prisoner appears ill or injured, or 2) the City prisoner needs immediate or significant medical treatment. The Sheriff's opinion as to what constitutes overcrowded conditions, illness, injury, significant medical treatment, or any other acceptance considerations shall be final and binding on the Parties to this Agreement.
- B) Sheriff shall determine whether the City prisoner should be transported to a hospital for medical treatment, upon presentation of any City prisoner at the County Jail.
- C) Sheriff, at its own discretion, may refuse to accept or detain an injured or ill City prisoner when medical attention is necessary before confinement.
- D) If Sheriff determines, at any time or for whatever reason, that a City prisoner must be sent to a hospital or other medical facility that is not part of the County jail, Sheriff shall notify City (which may be by phone), and City shall immediately make arrangements for appropriate City personnel to go to the medical facility to take custody of the City prisoner from the Sheriff. City shall reimburse County for any medical expenses billed to the County for the transport or treatment of the City prisoner.
- E) City agrees to immediately exercise its duty to take back custody and control of the City prisoner upon notification by Sheriff.

- F) County shall not charge City during the period that the City prisoner is in custody of City and not in the County jail.

5) TERM

The term of this Agreement shall commence on January 30, 2027, and shall continue and remain in effect until January 29, 2028, unless earlier terminated in accordance with this Agreement. At the County's option, this Addendum may be renewed on the same terms and conditions for four (4) additional one (1) year periods (each a "Renewal Term").

6) RIGHT OF TERMINATION

Either County or City may terminate its participation in this Agreement at any time, for any reason, by notifying the other party with thirty (30) days' notice in writing of its intent to terminate the Agreement. Early termination by a Party does not exempt any Party's financial reporting and record retention requirements.

7) TERMS OF PAYMENT

- A) No later than the thirtieth (30th) day from the last day of each calendar month, Sheriff shall submit to the City Secretary a sworn invoice for Services rendered during that month, and shall send two (2) copies of said invoice to the City. All invoices MUST be submitted either by email to: tfullen@cityofhunterscreek.com or by mail to the City Secretary, located at 1 Hunters Creek Place, Hunter's Creek Village, Texas 77024.
- B) Each invoice shall be in a form acceptable to the City Secretary and at a minimum, include such detail as may be requested by the City Secretary for verification purposes, including but not limited to, the dates inmates were housed with the Sheriff; the number of inmates housed each day; the daily cost per inmate and the total daily cost, and a total monthly cost for the Services.
- C) The City shall pay each approved invoice in accordance with the laws of the State of Texas.
- D) Further, Sheriff agrees to maintain, for a period of six (6) years, detailed records identifying each individual performing the Services, the date or dates the Services were performed, the applicable hourly rates, the total amount billed for each individual and the total amount billed for all persons, and provide such other details as may be requested by the City for verification purposes.

8) COMPENSATION

- A) The per diem rate for detention services under this agreement is One Hundred Twenty-Two and 00/100 Dollars (\$122.00) per day. This rate covers one inmate

per day. City shall only contract the detention services under this agreement as needed, and as qualified inmates are identified through the classification process.

“Day” means the twenty-four (24) hour period from midnight to the next following midnight. In calculating the number of days a certain City prisoner is confined in the County Jail, the day of arrival will be counted but not the day of departure. However, if a City prisoner is detained by Sheriff or accepted in the County Jail and released the same day, the duration of this confinement shall be calculated and billed as one full day.

- B) Employees of the Sheriff providing Services to City shall be and remain employees of the Sheriff, under the direct supervision of the County. County shall be responsible for payment of all salaries and benefits due its employees furnishing or participating in the performance of these Services.
- C) Employees of City providing services shall be and remain employees of City, under the direct supervision of the City. City shall be responsible for payment of all salaries and benefits due its employees furnishing or participating in the performance of these services by City.

9) INDEMNIFICATION

TO THE MAXIMUM EXTENT ALLOWED BY LAW, THE CITY SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS HARRIS COUNTY FROM AND AGAINST ALL CLAIMS AND LIABILITY DUE TO THE ACTIVITIES OF THE CITY, ITS AGENTS, EMPLOYEES, OR SUBCONTRACTORS PERFORMED UNDER THIS AGREEMENT AND WHICH RESULT FROM ANY ACT, ERROR, OR OMISSION; INTENTIONAL TORT; INTELLECTUAL PROPERTY INFRINGEMENT; OR FAILURE TO PAY A VENDOR; COMMITTED BY THE CITY OR BY ANY PERSON EMPLOYED BY THE CITY, OR THE CITY'S AGENT, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH THE CITY EXERCISES CONTROL. TO THE MAXIMUM EXTENT ALLOWED BY LAW, THE CITY SHALL ALSO INDEMNIFY, DEFEND, AND HOLD HARMLESS HARRIS COUNTY FROM AND AGAINST ANY AND ALL EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES WHICH MIGHT BE INCURRED BY HARRIS COUNTY, IN LITIGATION OR OTHERWISE RESISTING SAID CLAIMS OR LIABILITIES WHICH MIGHT BE IMPOSED ON HARRIS COUNTY AS THE RESULT OF SUCH ACTIVITIES BY THE CITY, ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH THE CITY EXERCISES CONTROL.

TO THE MAXIMUM EXTENT ALLOWED BY LAW, HARRIS COUNTY SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY FROM AND AGAINST ALL CLAIMS AND LIABILITY DUE TO THE ACTIVITIES OF HARRIS COUNTY, ITS AGENTS, EMPLOYEES, OR SUBCONTRACTORS

PERFORMED UNDER THIS AGREEMENT AND WHICH RESULT FROM ANY ACT, ERROR, OR OMISSION; INTENTIONAL TORT; INTELLECTUAL PROPERTY INFRINGEMENT; OR FAILURE TO PAY A VENDOR; COMMITTED BY HARRIS COUNTY OR BY ANY PERSON EMPLOYED BY HARRIS COUNTY, OR HARRIS COUNTY'S AGENT, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH HARRIS COUNTY EXERCISES CONTROL. TO THE MAXIMUM EXTENT ALLOWED BY LAW, HARRIS COUNTY SHALL ALSO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE DISTRICT FROM AND AGAINST ANY AND ALL EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES WHICH MIGHT BE INCURRED BY THE CITY, IN LITIGATION OR OTHERWISE RESISTING SAID CLAIMS OR LIABILITIES WHICH MIGHT BE IMPOSED ON THE CITY AS THE RESULT OF SUCH ACTIVITIES BY HARRIS COUNTY, ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH HARRIS COUNTY EXERCISES CONTROL.

10) HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT ("HIPAA")

The purpose of this Article is to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 (codified at 45 C.F.R. Parts 160 and 164), as amended ("HIPAA"); privacy and security regulations promulgated by the United States Department of Health and Human Services ("DHHS"); Title XIII, Subtitle D of the American Recovery and Reinvestment Act of 2009, Pub. L. No. 111-5, as amended ("HITECH Act"); provisions regarding Confidentiality of Alcohol and Drug Abuse Patient Records (codified at 42 C.F.R. Part 2), as amended; and TEX. HEALTH & SAFETY CODE ANN. §§ 81.046, as amended, 181.001 *et seq.*, as amended, 241.151 *et seq.*, as amended, and 611.001 *et seq.*, as amended (collectively referred to herein as the "Privacy and Security Requirements").

A) Definitions.

- i. Business Associate. City is a "Business Associate" of the County as that term is defined under the Privacy and Security Requirements.
- ii. Confidential Information is information that has been deemed or designated confidential by law, including, but not limited to PHI and EPHI as defined below.
- iii. Protected Health Information ("PHI") is defined in 45 C.F.R. § 164.501 and is limited to information created or received by the City from or on behalf of the County.
- iv. Electronic Protected Health Information ("EPHI") shall mean individually identifiable health information that is transmitted by or maintained in electronic media.

- v. Security Incident shall mean the unauthorized access, use, disclosure, modification, or destruction of Confidential Information, including, but not limited to, PHI and EPHI, or interference with the systems operations in an information system, including, but not limited to, information systems containing EPHI. This definition includes, but is not limited to, lost or stolen transportable media devices including, but not limited to flash drives, CDs, PDAs, cell phones, or cameras, desktop and laptop computers, photographs, and paper files containing Confidential Information.

B) General.

- i. City agrees to hold all PHI and EPHI confidential except to the extent that disclosure is required by Federal or State law, including the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 *et seq.*, as amended.
- ii. City agrees to be bound by and comply with all applicable Federal and State of Texas licensing authorities' laws, rules, and regulations regarding records and governmental records, including the Privacy and Security Requirements. Compliance with this paragraph is at the City's own expense.
- iii. City agrees to cooperate with state and federal agencies and to make appropriate personnel available for interviews, consultation, grand jury proceedings, pre-trial conferences, hearings, trials, and any other process, including investigations, required as a result of the City's services to the County. Compliance with this paragraph is at the City's own expense.
- iv. The terms used in this Article shall have the same meaning as those terms in the Privacy and Security Requirements.

C) Representation. City represents that it is familiar with and is in compliance with the Privacy and Security Requirements, which include Federal and State of Texas requirements governing information relating to HIV/AIDS, mental health, and drugs or alcohol treatment or referral.

D) Specific.

- i. Nondisclosure of PHI. City agrees not to use or disclose PHI received from or on behalf of the County or created, compiled, or used by City pursuant to the Agreement other than as permitted or required by this Article, or as otherwise required by law.
- ii. Limitation on Further Use or Disclosure. City agrees not to further use or disclose PHI or EPHI received from or on behalf of the County or created, compiled, or used by the City pursuant to this Agreement in a manner that would be prohibited by the Privacy and Security Requirements if disclosure

was made by the County, or if either the City or the County is otherwise prohibited from making such disclosure by any present or future State or Federal law, regulation, or rule.

- iii. Safeguarding PHI. City agrees to use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this Article or as required by State or Federal law, regulation, or rule.
- iv. Reporting Unauthorized Disclosures. City agrees to report to County any use or disclosure of PHI that is not authorized by this Agreement immediately upon becoming aware of such unauthorized use or disclosure.
- v. Safeguarding EPHI. City agrees to implement and use administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of EPHI that it creates, receives, maintains, or transmits on behalf of the County. These safeguards shall include the following:
 - a. Encryption of EPHI that the City stores and transmits;
 - b. Implementation of strong access controls, including physical locks, firewalls, and strong passwords;
 - c. Use of updated antivirus software;
 - d. Adoption of contingency planning policies and procedures, including data backup and disaster recovery plans; and
 - e. Conduct of periodic security training.
- vi. Reporting Security Incidents. City agrees to report to the County any Security Incident immediately upon becoming aware of such. The City further agrees to provide the County with the following information regarding the Security Incident as soon as possible, but no more than five (5) business days after becoming aware of the Security Incident:
 - a. a brief description of what happened, including the dates the Security Incident occurred and was discovered;
 - b. a reproduction of the PHI or EPHI involved in the Security Incident; and
 - c. a description of whether and how the PHI or EPHI involved in the Security Incident was rendered unusable, unreadable, or indecipherable to unauthorized individuals either by encryption or otherwise destroying the PHI or EPHI prior to disposal.
- vii. EPHI and Subcontractors. City shall require any agent to whom it provides PHI or EPHI, including a subcontractor, to agree to implement reasonable and appropriate safeguards to protect such.

- vii. Subcontractor and Agents. City shall require any subcontractor or agent to whom City provides PHI or EPHI received from or on behalf of the County or created, compiled, or used by City pursuant to this Agreement, to agree to the same restrictions and conditions that apply to the City with respect to such PHI and EPHI.
- viii. Reciprocal Disclosures. The Parties agree that the Parties may reciprocally disclose and use PHI or EPHI for initial and continuing eligibility and compliance determinations related to the provision of benefits, for auditing and legal compliance purposes, and for compliance with laws, regulations, and rules related to the provision of medical or drug benefits to persons who may be eligible for such benefits under the Medicare Prescription Drug Benefit Program, Part D, or other federal or State of Texas programs.
- ix. Mitigation. City agrees to mitigate, to the extent practicable, any harmful effect that is known to the City of a use or disclosure of PHI or EPHI by the City, or by a subcontractor or agent of City, resulting from a violation of this Article, including violations of the Privacy and Security Requirements stated herein. The City also agrees to inform the County in advance of its actual mitigation and of the details of its mitigation plan, unless doing so would cause additional harm.
- x. Notice – Access by Individual. City agrees to notify the County in writing within three (3) business days of any request by an individual for access to the individual's PHI or EPHI and, upon receipt of such request, direct the individual to contact the County to obtain access to the individual's PHI. Upon request by the County, City agrees to make available PHI and EPHI to the County or, as directed by the County, to an individual in accordance with 45 C.F.R. § 164.524.
- xi. Notice – Request for Amendment. City agrees to notify the County in writing within three (3) business days of any request by an individual for an amendment to the individual's PHI or EPHI and, upon receipt of such request from the individual, direct the individual to the County to request an amendment of the individual's PHI or EPHI. City agrees to make available upon request PHI and EPHI for amendment and to incorporate any amendments to PHI and EPHI agreed to or directed by the County in accordance with 45 C.F.R. § 164.526.
- xii. Notice – Request for Accounting. Upon receipt of any request from an individual for an accounting of disclosures made of the individual's PHI or EPHI, City agrees to notify the County in writing within three (3) business days of any such request, and upon receipt of such request from the individual, direct the individual to the County for an accounting of the disclosures of the individual's PHI or EPHI. City agrees to make available upon request the information required to provide an accounting of

disclosures in accordance with 45 C.F.R. § 164.528. Pursuant to 45 C.F.R. § 164.528(a), an individual has a right to receive an accounting of certain disclosures of PHI or EPHI in the six (6) years prior to the date on which the accounting is requested.

- xiii. HHS Inspection. Upon written request, City agrees to make available to HHS or its designee, the City's internal practices, books, and records relating to the use and disclosure of PHI and EPHI received from, or created or received on behalf of, the County, in a time or manner designated by HHS for purposes of HHS determining the County's compliance with the Privacy and Security Requirements.
- xiv. County Inspection. Upon written request, City agrees to make available to the County or its duly authorized representatives during normal business hours the City's internal practices, books, records and documents relating to the use and disclosure of Confidential Information, received from, or created or received on behalf of, the County in a time and manner designated by the County for the purposes of the County determining compliance with the Privacy and Security Requirements. City agrees to allow such access until the expiration of six (6) years after the services are furnished under the contract or subcontract or until the completion of any audit or audit period, whichever is later. City agrees to provide for and allow similar access to books, records, and documents related to contracts between the City and organizations related to or subcontracted by the City to whom City provides Confidential Information received from, or created or received on behalf of, the County.
- xv. PHI or EPHI Amendment. City agrees to incorporate any amendments, corrections, or additions to the PHI or EPHI received from or created, compiled, or used by the County pursuant to this Agreement when notified by the County that the PHI or EPHI is inaccurate or incomplete, or that other documents are to be added as required or allowed by the Privacy and Security Requirements.
- xvi. Documentation of Disclosures. City agrees to document disclosure of PHI or EPHI and information related to such disclosures as is necessary for the County to respond to a request by an individual for an accounting of disclosures of PHI or EPHI in accordance with 45 C.F.R. § 164.528, as amended.
- xvii. Termination Procedures. Upon termination of this Agreement for any reason, City agrees to deliver all PHI or EPHI received from the County or created, compiled, or used by City pursuant to this Agreement within thirty (30) days from the date of termination, or, if specially requested to do so by the County in writing, to destroy all PHI or EPHI within the time frame determined by the County, which will be no less than thirty (30) days from

the date of the notice of termination. This provision applies when City maintains PHI or EPHI from the County in any form. If the City determines that transferring or destroying the PHI or EPHI is infeasible, City agrees:

- a. to notify the County of the conditions that make transfer or destruction infeasible;
- b. to extend the protections of this Article to such PHI or EPHI; and
- c. to limit any further uses and disclosures of such PHI or EPHI to those purposes that make the return, or transfer to the County, or destruction infeasible.

xviii. Notice-Termination. Upon written notice to the City, the County may terminate any portion of the Agreement under which City maintains, compiles, or has access to PHI or EPHI. Additionally, upon written notice to the City, the County may terminate the entire Agreement if the County determines, at its sole discretion, that the City has repeatedly violated a Privacy or Security Requirement.

E) Survival of Privacy Provisions. The City's obligations with regard to PHI and EPHI shall survive termination of this Agreement.

F) Amendment Related to Privacy and Security Requirements. The Parties agree to take such action as is necessary to amend this Agreement if the County, in its reasonable discretion, determines that amendment is necessary for the County to comply with the Privacy and Security Requirements or any other law or regulation affecting the use or disclosure of PHI or EPHI. Any ambiguity in this Article shall be resolved to permit the County to comply with the Privacy and Security Requirements.

G) **INDEMNIFICATION. CITY AGREES TO INDEMNIFY AND HOLD HARMLESS, TO THE EXTENT ALLOWED BY LAW, THE COUNTY AND ITS OFFICERS, EMPLOYEES, AND AGENTS (INDIVIDUALLY AND COLLECTIVELY "INDEMNITEES") AGAINST ANY AND ALL LOSSES, LIABILITIES, JUDGMENTS, PENALTIES, AWARDS, AND COSTS (INCLUDING COSTS OF INVESTIGATIONS, LEGAL FEES, AND EXPENSES) ARISING OUT OF OR RELATED TO:**

I. A BREACH OF THIS AGREEMENT RELATING TO THE PRIVACY AND SECURITY REQUIREMENTS BY THE CITY; OR

II. ANY NEGLIGENT OR WRONGFUL ACTS OR OMISSIONS OF CITY OR ITS EMPLOYEES, DIRECTORS, OFFICERS, SUBCONTRACTORS, OR AGENTS, RELATING TO THE PRIVACY AND SECURITY REQUIREMENTS, INCLUDING FAILURE TO PERFORM THEIR OBLIGATIONS UNDER THE PRIVACY AND SECURITY REQUIREMENTS.

- H) City shall ensure that any agent to whom it provides PHI or EPHI, including a subcontractor, agrees to implement reasonable and appropriate safeguards to protect PHI or EPHI. Further, the City agrees to give County at least sixty (60) days advance notice of its intent to provide PHI or EPHI to an agent located outside of the United States.
- I) This Article survives the termination of the Agreement and expires six (6) years after its termination.

11) NO THIRD-PARTY BENEFICIARIES

- A) The County is not obligated or liable to any party other than the City for the performance of this Agreement.
- B) Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies in any third party.
- C) Nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County with respect to any third party.

12) NO PERSONAL LIABILITY; NO WAIVER OF IMMUNITY

- A) Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of the County.
- B) The Parties agree that no provision of this Agreement extends the County's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.
- C) Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by the County of any right, defense, or immunity under the Texas Constitution or the laws of the State of Texas.
- D) The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.

13) TEXAS PUBLIC INFORMATION ACT

- A) The Parties expressly acknowledge that this Agreement is subject to the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 *et seq.*, as amended (the "Act"). The City expressly understands and agrees that the County shall release

any and all information necessary to comply with Texas law without the prior written consent of the City.

- B) It is expressly understood and agreed that the County, its officers and employees may request advice, decisions, and opinions of the Attorney General of Texas (“Attorney General”) in regard to the application of the Act to any software, or any part thereof, or other information or data furnished to the County, whether or not the same are available to the public. It is further understood that the County, its officers and employees shall have the right to rely on the advice, decisions, and opinions of the Attorney General, and that the County, its officers, and employees shall have no liability or obligations to the City for the disclosure to the public, or to any person or persons, of any software, or a part thereof, or other information or data furnished to the County in reliance on any advice, decision or opinion of the Attorney General.
- C) In the event the County receives a written request for information pursuant to the Act that affects the City’s rights, title to, or interest in any information or data or a part thereof, furnished to the County by the City under this Agreement, then the County will promptly notify the City of such request. The City may, at its own option and expense, prepare comments and submit information directly to the Attorney General stating why the requested information is exempt from disclosure pursuant to the requirements of the Act. The City is solely responsible for submitting the memorandum brief and information to the Attorney General within the time period prescribed by the Act. The City is solely responsible for seeking any declaratory or injunctive relief regarding the disclosure of information that it deems confidential or privileged.
- D) Electronic Mail Addresses. Each Party affirmatively consents to the disclosure of its e-mail addresses that are provided to the other Party, including any agency or department of such Party. This consent is intended to comply with the requirements of the Act and shall survive termination of this Agreement. This consent shall apply to e-mail addresses provided by each Party and agents acting on behalf of each Party and shall apply to any e-mail address provided in any form for any reason whether related to this Agreement or otherwise.

14) COMPLIANCE AND STANDARDS

- A) City agrees to keep confidential the contents of all its discussions with County officials. City agrees to keep confidential the contents of all County records and all other information obtained during City’s performance of Services under this Agreement. City shall not release any confidential information unless the County, in writing, authorizes City to release specific information to any third parties.
- B) City shall not access any information it is not authorized to receive, nor shall City copy, recreate, or use any proprietary information or documents obtained in connection with this Agreement other than for the performance of this Agreement.

- C) City shall not divulge or otherwise make use of the trade secrets or confidential information, procedures, or policies of any former employer, client, or customer in the performance of this Agreement. Neither shall City copy, recreate, or use any proprietary information of any third party in the performance of Services under this Agreement except to the extent authorized by such third parties.
- D) City warrants and represents that it is not in breach of any other contract, obligation or covenant that would affect City's ability to perform hereunder and, as a result of entering into this Agreement, will not breach any such contract, obligation, or covenant.
- E) City warrants and represents that neither it, nor any of its principals or other affiliated entities, owe any debts to Harris County, including, but not limited to delinquent taxes, court judgments, tickets, tolls, fees, or fines. Taxes are deemed delinquent on the date certain as specified by the Harris County Tax Office. For the purposes of this Agreement, a court judgment is not required for delinquent taxes to be considered a debt.
- F) Conflict of Interest: City warrants and represents to the County that it does not have nor shall it knowingly acquire any interest that would conflict in any manner with the performance of its obligations under this Agreement. Furthermore, City warrants that no company or person, other than a bona fide employee, has been employed to solicit or secure this Agreement with the County, and that City has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this provision, the County shall have the right to terminate the Agreement without liability or in its discretion to deduct from the Agreement amount, or otherwise recover, the full amount of such fee, commission, brokerage fee, gift, or contingent fee.
- G) Lobbying: City shall not use County funds to directly or indirectly pay any person for influencing or attempting to influence any public employee or official in connection with the awarding of any contract or the extension, continuation, renewal, amendment or modification of any contract. Pursuant to 31 U.S.C.A. § 1352 (2003), if at any time during the Agreement term funding to City exceeds \$100,000.00, City shall file with the County the Federal Standard Form LLL titled "Disclosure Form to Report Lobbying."
- H) NO FEDERAL EXCLUSION
 - i) City warrants that neither City nor any of its employees is an "Ineligible Person." An "Ineligible Person" is an individual or entity who:
 - a) is currently excluded, debarred, suspended, or otherwise ineligible to

participate in any federal and/or state grant, health care program, or in federal and/or state procurement or nonprocurement programs. This includes but is not limited to persons who are on the List of Excluded Individuals or Entities of the Inspector General, List of Parties excluded from Federal Programs by the General Services Administration or the Medicaid Sanction List; or,

- b) has been convicted of a criminal offense related to the provision of health care items or services [within the rules and regulations of 42 USC §1320a-7(a)], but has not yet been excluded, debarred, suspended, or otherwise declared ineligible.
 - ii) City agrees to report immediately to the County if City becomes an “Ineligible Person” during the term of this Agreement, or to cease assigning any employee to provide Services if the employee becomes an “Ineligible Person” during the term of this Agreement.
 - iii) City warrants and represents that it is not debarred, suspended, or otherwise excluded from or ineligible for participation in any Federal programs, including but not limited to the following: Department of Health and Human Services (DHHS), Office of Inspector General (OIG) - List of Excluded Individuals & Entities (LEIE); U.S. General Services Administration (GSA) – Excluded Parties List System (EPLS); All States (50) Health & Human Services Commission Medicaid OIG Sanction List; Government Terrorist Watch List (OFAC / Patriot Act); Department of Commerce, Bureau of Industry and Security, Denied Persons List; and Department of Homeland Security, Immigration and Customs Enforcement (ICE) Most Wanted. City must immediately notify the County of any such exclusion or suspension. City warrants and represents that it is in good standing with all State and Federal agencies that have a contracting or regulatory relationship with the County. City warrants and represents that no person who has an ownership or controlling interest in City’s business or who is an agent or managing employee of City has been convicted of a criminal offense related to involvement in any federal program.
- I) County and its designee shall have the right to conduct examinations, studies and audits of the services, payments, and efficiencies provided under this Agreement and County may make such examinations, studies, and audits at any time whether before or after payment. City shall cooperate with such examinations, studies, and audits and provide County with such books, contracts, spreadsheets, and correspondence, including all of City’s backup and support data for billings, and City shall provide access to such records, data, documents and personnel as are requested by County or the County Auditor (the “Records”). All payments made by County are subject to re-evaluation and refund or withholding of future payments conditioned on the results of the audit. This section shall survive termination of this Agreement.

- J) Whistleblower Protection Act: City understands and agrees that this Agreement and employees working on this Agreement will be subject to the whistleblower rights and remedies in the pilot program on contractor employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and FAR 3.908. City shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation. City shall insert the substance of this clause; paragraph M (“Whistleblower Protection Act”), in all subcontracts providing services under this Agreement.
- K) Prior to execution of the Agreement, City shall, as an update, complete Form 1295 in accordance with Tex. Gov’t Code Ann. § 2252.908 concerning “Interested Parties,” City warrants and represents that all the information on the form is complete and accurate.
- L) Foreign Terrorists Organizations. In accordance with Tex. Gov’t Code Ann. Chapter 2252 Subchapter F, City warrants and represents that, at the time of execution of this Agreement and for the duration of the Term of this Agreement and any Renewal Terms, City does not appear on the Texas State Comptroller’s list of companies known to have contracts with or provide supplies or services to a foreign terrorist organization.
- M) Anti-Boycott. City warrants and represents, in accordance with Tex. Gov’t Code Ann. § 2271.002, that unless City meets an exemption under subsection (a), then, as required by subsection (b), City’s signature on this Agreement constitutes City’s written verification that it does not boycott Israel and will not boycott Israel during the term of the contract.
- N) Fraud, Waste or Abuse Hotline. City shall immediately report to the County through the County’s Fraud, Waste, or Abuse Hotline and also notify the County in accordance with all the notice provisions contained in this Agreement all suspected or known instances and facts concerning fraud, waste, abuse, or criminal activity under this Agreement. The County’s Fraud, Waste, or Abuse Hotline can be accessed by phone at 866-556-8181 or online at <https://secure.ethicspoint.com/domain/media/en/gui/68174/index.html>.

15) NOTICE

Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been personally delivered to the address below, or deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to the County or the City at the following addresses. If mailed, any notice or communication shall be deemed to be received three (3) days after the date of deposit in the United States Mail. Unless otherwise provided in this Agreement, all notices shall be delivered to the

following addresses:

To City: City of Hunter's Creek Village
1 Hunters Creek Place
Hunter's Creek Village, Texas 77024
Email: tfullen@cityofhunterscreek.com
Attn: Tom Fullen

To the County: Harris County Sheriff's Office
1200 Baker St.
Houston, Texas 77002
Attn: Kandy Buntyn

Copy to: Harris County Purchasing
1001 Preston Suite 670
Houston, Texas 77002

Either Party may designate a different address by giving the other Party ten (10) days written notice.

16) **AUDIT RIGHTS**

- A) Audit Rights. The City shall cooperate to the fullest extent with any and all federal, state, local, or County audits related to this Agreement. City's cooperation shall include, but not be limited to access to all books, records, contracts, spreadsheets, correspondence, and documents, in whatever form, that are applicable to this Agreement and requested by any federal, state, local, or County entity that has rights or jurisdiction over any part of this Agreement or the funds applicable to this Agreement.
- B) Record Retention. City agrees to retain within the boundaries of Harris County, for six (6) years after the expiration of this Agreement, all books, records, contracts, spreadsheets, correspondence, and documents applicable to this agreement. City will retain and make available, and insert the requisite clause in each applicable subcontract, requiring its subcontractors to retain and make available the books, records, contracts, spreadsheets, correspondence, and documents applicable to this Agreement.

17) **EFFECTIVE DATE**

The Effective Date of this Agreement will be the date the Agreement is approved by the Commissioners Court of Harris County.

18) **MISCELLANEOUS**

- A. Non-Assignability. City shall not make, in whole or in part, any assignment of this Agreement or any obligation hereunder without the prior written consent of the County.
- B. Independent Parties. It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to constitute or create a joint venture, partnership, association or other affiliation or like relationship between the Parties, it being specifically agreed that their relationship is and shall remain that of independent parties to a contractual relationship as set forth in this Agreement. The County is an independent contractor and neither it, nor its employees or agents shall be considered to be an employee, agent, partner, or representative of City for any purpose. City, nor its employees, officers, or agents shall be considered to be employees, agents, partners or representatives of the County for any purposes. Neither Party has the authority to bind the other Party.
- C. No Third Party Beneficiaries. The County is not obligated or liable to any party other than City for the performance of this Agreement. Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies upon any third party. Further, nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County with respect to any third party.
- D. Waiver of Breach. A waiver by either Party of a breach or violation of any provision of the Agreement shall not be deemed or construed to be a waiver of any subsequent breach.
- E. No Personal Liability; No Waiver of Immunity.
- (i) Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of either Party.
 - (ii) The Parties agree that no provision of this Agreement extends either Party's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.
 - (iii) Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by either Party of any right, defense, or immunity on behalf of itself, its employees or agents under the Texas Constitution or the laws of the State of Texas.
- F. Applicable Law and Venue. This Agreement shall be governed by the laws of the State of Texas and the forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas. The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas.

- G. No Binding Arbitration; Right to Jury Trial. The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.
- H. Contract Construction.
- (i) This Agreement shall not be construed against or in favor of any Party hereto based upon the fact that the Party did or did not author this Agreement.
 - (ii) The headings in this Agreement are for convenience or reference only and shall not control or affect the meaning or construction of this Agreement.
 - (iii) When terms are used in the singular or plural, the meaning shall apply to both.
 - (iv) When either the male or female gender is used, the meaning shall apply to both.
- I. Recitals. The recitals set forth in this Agreement are, by this reference, incorporated into and deemed a part of this Agreement.
- J. Entire Agreement; Modifications. This Agreement contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes and replaces any prior agreement between the Parties pertaining to the rights granted and the obligations assumed herein. This Agreement shall be subject to change or modification only by a subsequent written modification approved and signed by the governing bodies of each Party.
- K. Severability. The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person, entity, or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons, entities, or circumstances shall not be affected thereby.
- L. Survival of Terms. Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement including, but not limited to the indemnification provision, shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.
- M. Multiple Counterparts/Execution. This Agreement may be executed in several counterparts. Each counterpart is deemed an original, and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.
- N. Successors and Assigns. The Parties bind themselves and their successors, executors, administrators, and permitted assigns to all covenants of this Agreement. Neither Party

shall assign, sublet, or transfer its rights or obligations under this Agreement without written consent of the other Party, which will not be unreasonably withheld.

O. Warranty. By execution of this Agreement, City warrants that the duties accorded to City in this Agreement are within the powers and authority of City.

[EXECUTION PAGE FOLLOWS]

DRAFT

HARRIS COUNTY

THE CITY OF HUNTER'S CREEK VILLAGE

By: _____
Lina Hidalgo Date
County Judge

By: _____
Name Date
Title

APPROVED:

By: _____
Ed Gonzales Date
Harris County Sheriff

APPROVED AS TO FORM:

Abbie Kamin
HARRIS COUNTY ATTORNEY

By: _____
Simrita Chamdal
Assistant County Attorney
C.A. File 26GEN3166

ORDER OF COMMISSIONERS COURT
Authorizing Interlocal Agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of the Court at the Harris County Administration Building in the City of Houston, Texas, on _____, 2026 with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF INTERLOCAL AGREEMENT BETWEEN
HARRIS COUNTY AND CITY OF HUNTER'S CREEK VILLAGE**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	☐	☐	☐
Comm. Rodney Ellis	☐	☐	☐
Comm. Adrian Garcia	☐	☐	☐
Comm. Tom S. Ramsey, P.E.	☐	☐	☐
Comm. Lesley Briones	☐	☐	☐

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED that County Judge Hidalgo be, and she is hereby authorized to execute on behalf of Harris County, an Interlocal Agreement with the City Hunter's Creek Village for the purpose of City prisoners' detention and housing at no cost to the County. The Interlocal Agreement is incorporated herein as though fully set forth word for word. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE:
CONSENT AGENDA
SUBJECT:

October 27, 2026

Approval to authorize staff to solicit requests for proposals for the city's bank depository services contract.

EXHIBITS:

Notice to Newspaper

Public Notice

The City of Hunters Creek Village is accepting bids for a Bank Depository. Bids must be received by 3:00 P.M. on November 20, 2026, at Hunters Creek Village City Hall, located at 1 Hunters Creek Place, Houston, TX 77024. The City will award the bids at the regular council meeting on December 8, 2026, at 6:00 P.M. The City Council reserves the right to reject any and/or all bids. Respondents may obtain an electronic copy of the bid specifications by emailing Tom Fullen, City Administrator, at tfullen@cityofhunterscreek.com.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to accept the final report from the Planning and Zoning Commission on amending the Zoning Ordinance regarding rules and regulations for certificates of occupancy, temporary certificates of occupancy, and requiring financial security.
EXHIBITS: Final Report

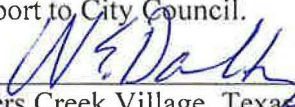
City of Hunters Creek Village, Texas, Planning and Zoning Commission

Final Report on Zoning Text Amendment

The City of Hunters Creek Village, Texas, Planning and Zoning Commission considered the following Zoning Text Amendment on September 14, 2026:

- Amending Sections 44-55, 44-56, 44-57, and 44-58 of the Zoning Code of Ordinances regarding temporary and final certificates of occupancy.
- Providing a new Section 44-59 of the Zoning Code of Ordinances regarding temporary and final certificates of occupancy.

At such meeting, the Planning & Zoning Commission held a Public Hearing on the Preliminary Report to amend the City of Hunters Creek Village Zoning Ordinance and recommends forwarding this Final Report to City Council.

Chairman: 
City of Hunters Creek Village, Texas, Planning & Zoning Commission
Dated: 9/14/2026

DIVISION 2. FINAL AND TEMPORARY CERTIFICATES OF OCCUPANCY

Sec. 44-55. Requirements.

Final ~~C~~ertificates of occupancy shall be required for any of the following:

- (1) Occupancy and use of a building hereafter erected or structurally altered.
- (2) Change in use of an existing building to a use of a different classification.
- (3) Occupancy and use of vacant land.
- (4) Change in the use of land to a use of a different classification.
- (5) Any change in the use of a conforming use.

No such occupancy, use or change of use shall take place until a final certificate of occupancy therefor shall have been issued by the building ~~inspector~~official.

(Ord. No. 340, § 11-1, 5-20-1980)

Sec. 44-56. Procedure for new or altered buildings.

Written application for a final certificate of occupancy for a new building or for an existing building which is to be altered shall be made at the same time as the application for the building permit for such building. Such final certificate shall be issued within ten days after a written request for the same has been made to such building ~~inspector~~official or his agent after the erection or alteration of such building or part thereof has been completed and building ~~official~~inspector finds that such building is in conformity with the provisions of this chapter and all other applicable ordinances.

(Ord. No. 340, § 11-2, 5-20-1980)

Sec. 44-57. Procedure for vacant land or a change in use.

Written application for a final certificate of occupancy for the use of vacant land, or for a change in the use of land or a building or for a change in a nonconforming use, as herein provided, shall be made to such building ~~inspector~~official. If the proposed use is in apparent conformity with the provisions of this chapter and all other applicable ordinances, the final certificate of occupancy therefor shall be issued within five days after the application for same has been made.

(Ord. No. 340, § 11-3, 5-20-1980)

Sec. 44-58. Contents.

Every final certificate of occupancy shall state that the building or the proposed use of a building or land complies with all provisions of law. A record of all final certificates of occupancy shall be kept on file in the office of the building ~~inspector~~official or his agent and copies shall be furnished on request to any person having proprietary or tenancy interests in the building or land affected.

(Ord. No. 340, § 11-4, 5-20-1980)

[New section below]:

Sec. 44-59. Temporary Certificates of Occupancy.

1. The city may issue a temporary certificate of occupancy to the property owner (applicant) if:
 - a. The applicant posts \$25,000.00 cash security with the city; and
 - b. Occupancy of the building is not hazardous to life, health, or public safety; and
 - c. The structure has successfully passed all mechanical, electrical, plumbing, fire ~~sprinkles~~sprinkler, driveway, drainage, and swimming pool requirements; and
 - d. If the building permit will expire during the temporary certificate of occupancy period, the applicant must secure a building permit extension from the city council before the temporary certificate of occupancy will be issued.
2. The city may issue the applicant a 90-day temporary certificate of occupancy to complete all required work if the property owner and builder affirm, in writing, that the property will be able to receive a final certificate of occupancy within 90 days of the issuance of the temporary certificate of occupancy.
3. The applicant may request one forty-five (45) day extension if the applicant can establish that extraordinary circumstances exist that will reasonably prevent the property from being ready to receive a final certificate of occupancy after the initial 90-day temporary certificate of occupancy period. The applicant shall have the burden to establish that extraordinary events have occurred that prevented timely compliance with the 90-day temporary certificate of occupancy period or any approved extension thereof. For purposes of this section, extraordinary circumstances shall be limited to acts of God or other unforeseeable events that prevent the owner or builder from completing necessary work to receive a final certificate of occupancy. Financial hardship does not qualify as an extraordinary circumstance. Requests for an extension must be in writing and on a form approved by the city. The city administrator shall consider any such request and approve or deny the request. The city administrator's denial may be appealed to the city council, whose decision shall be final.
4. If the applicant receives a final certificate of occupancy in the timeframe as provided for herein, the city shall return the financial security to the applicant. If the applicant does not receive a final certificate of occupancy in the timeframe as provided for herein, the city shall retain the financial security and may pursue any available legal remedies against any person or entity to ensure the structure obtains a final certificate of occupancy.

Secs. 44-~~6059~~—44-89. Reserved.



**CITY OF HUNTERS CREEK VILLAGE
NOTICE OF PUBLIC HEARING**

DATE: October 27, 2026
SUBJECT: Amending the City's Zoning Ordinance (Chapter 44) regarding rules and regulations for final certificates of occupancy, temporary certificates of occupancy, and requiring financial security.

**NOTICE OF PUBLIC HEARING
CITY OF HUNTERS CREEK VILLAGE, TEXAS**

Notice is hereby given that a Public Hearing will be held before the Hunters Creek Village City Council on October 27, 2026, at 6:00 p.m., in City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas, 77024, for the purpose of receiving testimony for or against the following proposed amendments to the zoning chapter:

- A. Amending the City's Zoning Ordinance (Chapter 44) regarding rules and regulations for final certificates of occupancy, temporary certificates of occupancy, and requiring financial security.

Written comments may be submitted during normal business hours in the office of the City Secretary at #1 Hunters Creek Place, Hunters Creek Village, Texas 77024, or at the public hearing. For more information, you may call (713) 465-2150 during normal business hours.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, amending the City's Zoning Ordinance (Chapter 44) regarding rules and regulations for certificates of occupancy, temporary certificates of occupancy, and requiring financial security.
EXHIBITS: Ordinance

ORDINANCE NO. 2026-

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING DIVISION 2 OF ARTICLE II OF CHAPTER 44, ZONING ORDINANCE, OF THE CITY OF HUNTERS CREEK VILLAGE CODE OF ORDINANCES, PROVIDING RULES AND REGULATIONS FOR CERTIFICATES OF OCCUPANCY; PROVIDING A PENALTY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council of the City of Hunters Creek Village, Texas, (“City”) finds that amending the rules and regulations for certificates of occupancy is for the good of the government and protects the health and general welfare of the City; and

WHEREAS, the City’s Planning and Zoning Commission held a public hearing on a Preliminary Report on September 14, 2026, to amend the Zoning Ordinance regarding certificates of occupancy; and

WHEREAS, the Planning and Zoning Commission made a Final Report on September 14, 2026, to forward to City Council to amend the Zoning Ordinance regarding certificates of occupancy; and

WHEREAS, the City Council met on October 27, 2026, and accepted such Final Report from the Planning and Zoning Commission; and

WHEREAS, the City Council held a Public Hearing on October 27, 2026, on amending the Zoning Ordinance regarding certificates of occupancy;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and recitations contained in the Preamble of this Ordinance are true and correct and incorporated herein for all purposes.

Section 2. Division 2 of Article II of Chapter 44 of the City of Hunters Creek Village, Texas, Code of Ordinances is hereby amended to read as follows:

“Chapter 44 – ZONING

* * * *

ARTICLE II. – ADMINISTRATION AND ENFORCEMENT

* * * *

DIVISION 2. - FINAL AND TEMPORARY CERTIFICATES OF OCCUPANCY

Sec. 44-55. Requirements.

Final certificates of occupancy shall be required for any of the following:

- (1) Occupancy and use of a building hereafter erected or structurally altered.
- (2) Change in use of an existing building to a use of a different classification.
- (3) Occupancy and use of vacant land.
- (4) Change in the use of land to a use of a different classification.
- (5) Any change in the use of a conforming use.

No such occupancy, use or change of use shall take place until a final certificate of occupancy therefor shall have been issued by the building official.

Sec. 44-56. Procedure for new or altered buildings.

Written application for a final certificate of occupancy for a new building or for an existing building which is to be altered shall be made at the same time as the application for the building permit for such building. Such final certificate shall be issued within ten days after a written request for the same has been made to such building official or his agent after the erection or alteration of such building or part thereof has been completed and building official finds that such building is in conformity with the provisions of this chapter and all other applicable ordinances.

Sec. 44-57. Procedure for vacant land or a change in use.

Written application for a final certificate of occupancy for the use of vacant land, or for a change in the use of land or a building or for a change in a nonconforming use, as herein provided, shall be made to such building official. If the proposed use is in apparent conformity with the provisions of this chapter and all other applicable ordinances, the final certificate of occupancy therefor shall be issued within five days after the application for same has been made.

Sec. 44-58. Contents.

Every final certificate of occupancy shall state that the building or the proposed use of a building or land complies with all provisions of law. A record of all final certificates of occupancy shall be kept on file in the office of the building official or his agent and copies shall be furnished on request to any person having proprietary or tenancy interests in the building or land affected.

Sec. 44-59. Temporary Certificates of Occupancy.

1. The city may issue a temporary certificate of occupancy to the property owner (applicant) if:
 - a. The applicant posts \$25,000.00 cash security with the city; and
 - b. Occupancy of the building is not hazardous to life, health, or public safety; and

-
- c. The structure has successfully passed all mechanical, electrical, plumbing, fire sprinkler, driveway, drainage, and swimming pool requirements; and
 - d. If the building permit will expire during the temporary certificate of occupancy period, the applicant must secure a building permit extension from the city council before the temporary certificate of occupancy will be issued.
2. The city may issue the applicant a 90-day temporary certificate of occupancy to complete all required work if the property owner and builder affirm, in writing, that the property will be able to receive a final certificate of occupancy within 90 days of the issuance of the temporary certificate of occupancy.
 3. The applicant may request one forty-five (45) day extension if the applicant can establish that extraordinary circumstances exist that will reasonably prevent the property from being ready to receive a final certificate of occupancy after the initial 90-day temporary certificate of occupancy period. The applicant shall have the burden to establish that extraordinary events have occurred that prevented timely compliance with the 90-day temporary certificate of occupancy period or any approved extension thereof. For purposes of this section, extraordinary circumstances shall be limited to acts of God or other unforeseeable events that prevent the owner or builder from completing necessary work to receive a final certificate of occupancy. Financial hardship does not qualify as an extraordinary circumstance. Requests for an extension must be in writing and on a form approved by the city. The city administrator shall consider any such request and approve or deny the request. The city administrator's denial may be appealed to the city council, whose decision shall be final.
 4. If the applicant receives a final certificate of occupancy in the timeframe as provided for herein, the city shall return the financial security to the applicant. If the applicant does not receive a final certificate of occupancy in the timeframe as provided for herein, the city shall retain the financial security and may pursue any available legal remedies against any person or entity to ensure the structure obtains a final certificate of occupancy."

Section 3. REPEAL. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict only.

Section 4. PENALTY. Any person who violates or causes, allows, or permits any violation of any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine in the amount not to exceed two thousand dollars (\$2,000.00) for any violation hereof, with each day being a separate violation.

Section 5. SEVERABILITY. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part or provision hereof declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect on the date of its execution below and enforceable in municipal court when published as required by law.

PASSED, APPROVED, AND ADOPTED THE 27TH DAY OF OCTOBER, 2026.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve an extension for New Residence Permit 202401037 at 318 Timberwilde Lane.
EXHIBITS: Permit

Expiration Date: November 7, 2026

Requesting 6 Months; Fees due would be \$10,981.80



CITY OF HUNTERS CREEK VILLAGE

New Residence Permit

1 HUNTERS CREEK PLACE

HOUSTON, TEXAS 77024

PHONE: (713) 465-2150 EMAIL: PERMITS@CITYOFHUNTERSCREEK.COM

WORK HOURS

MONDAY - FRIDAY 8:00AM - 7:00PM SATURDAY 9:00AM - 6:00PM

NO WORK SUNDAY OR HOLIDAYS

IN CASE OF EMERGENCY CALL - 713-365-3700

Permit Number:	202401037	Property Address:	318 TIMBERWILDE LANE
Issue Date:	11/07/2024	Parcel ID:	
Expiration Date:	11/07/2026	Property Owner:	
Primary Permit Type:	New Single Family Residence [18,303 sqft]	Primary Contractor:	THOMPSON CUSTOM HOMES
Issued to:	THOMPSON CUSTOM HOMES	Contractor License:	15618
Lot #:		Contractor Phone:	832-327-0197
Block #:		Architect:	
Subdivision:		Architect Phone:	
Zoning Type:		Square Feet:	18303
Property Use:		Estimated Value:	\$6,400,000.00

New Residence

THOMPSON CUSTOM HOMES

006	Additional Inspection	50.00
008	New Residence	21,963.60
063	Contractor Registration	75.00

TOTAL FEES: \$ 22,088.60

TOTAL PAYMENTS: \$- 22,088.60

BALANCE: \$ 0.00

THE APPLICATION HERBY CERTIFIES THAT ALL PROVISIONS OF THE BUILDING LAWS, CODES, AND ORDINANCES WILL BE COMPLIED WITH IN ANY CONSTRUCTION, ALTERATION, REMODEL, OR REPAIR, SPECIFIED ON THE PLOT PLAN, AND DETIALED CONSTRUCTION DRAWINGS.

THIS PERMIT BECOMES NULL AND VOID IF WORK OF CONSTRUCTION AUTHORIZED IN NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED. THIS PERMIT IS VALID FOR TWO YEARS.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THE APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAW AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPILED WITH WHETHER SPECIFIED HEREIN OF NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OF LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE: ____/____/____

DESIGNATED PERMIT OFFICER

DATE: ____/____/____



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve an extension for the remodel permit 202400967 at 803 Creek Wood Way.
EXHIBITS: Permit

Permit Expired: October 25, 2026

Requesting 6 Months; Fees due would be: \$2,887.80



CITY OF HUNTERS CREEK VILLAGE

Remodel/Addition Permit

1 HUNTERS CREEK PLACE

HOUSTON, TEXAS 77024

PHONE: (713) 465-2150 EMAIL: PERMITS@CITYOFHUNTERSCREEK.COM

WORK HOURS

MONDAY - FRIDAY 8:00AM - 7:00PM SATURDAY 9:00AM - 6:00PM

NO WORK SUNDAY OR HOLIDAYS

IN CASE OF EMERGENCY CALL - 713-365-3700

Permit Number:	202400967	Property Address:	803 CREEK WOOD WAY
Issue Date:	10/25/2024	Parcel ID:	
Expiration Date:	10/25/2026	Property Owner:	
Primary Permit Type:	Remodel/Addition [4813 sqft]	Primary Contractor:	NICOLE KRASNOV
Issued to:	NICOLE KRASNOV	Contractor License:	19812948
Lot #:		Contractor Phone:	832-997-0095
Block #:		Architect:	
Subdivision:		Architect Phone:	
Zoning Type:		Square Feet:	4813
Property Use:		Estimated Value:	\$45,000.00

Remodel/Addition NICOLE KRASNOV

009 Remodel/Addition 5,775.60

TOTAL FEES: \$ 5,775.60

TOTAL PAYMENTS: \$- 5,775.60

BALANCE: \$ 0.00

THE APPLICATION HERBY CERTIFIES THAT ALL PROVISIONS OF THE BUILDING LAWS, CODES, AND ORDINANCES WILL BE COMPLIED WITH IN ANY CONSTRUCTION, ALTERATION, REMODEL, OR REPAIR, SPECIFIED ON THE PLOT PLAN, AND DETIALED CONSTRUCTION DRAWINGS.

THIS PERMIT BECOMES NULL AND VOID IF WORK OF CONSTRUCTION AUTHORIZED IN NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED. THIS PERMIT IS VALID FOR TWO YEARS.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THE APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAW AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPILED WITH WHETHER SPECIFIED HEREIN OF NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OF LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE: ____/____/____

DESIGNATED PERMIT OFFICER

DATE: ____/____/____



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE:

October 27, 2026

AGENDA SUBJECT:

Discussion and possible action to recall sending a request to the Planning and Zoning Commission to review all zoning ordinances for possible amendments.

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action for
Councilmember Stuart Marks regarding
Legislative Updates.

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to submit a ballot
for electing a TML Region 14 Director.
EXHIBITS: Ballot



OFFICIAL BALLOT

Texas Municipal League (TML) Region 14 Director Election

This is the official ballot for the election of the Region 14 director of the TML Board of Directors. You received this ballot because you are the city's primary contact person with TML. Each TML member city is entitled to one vote, which vote must be cast by a majority vote of the city's governing body. Please record your city's choice by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

Ballots must reach the TML office by 5:00 p.m. Central Time on November 5, 2026. Ballots received after this date cannot be counted. **The ballot must be properly signed and mailed to: Rachael Pitts, Texas Municipal League, 1821 Rutherford Lane, Suite 400, Austin, TX 78754, or scanned and emailed to rpitts@tml.org. If the ballot is not signed, it will not be counted.**

Region 14 Director (select one)

☐

Sally Branson, Councilmember, Friendswood (Incumbent)

☐

Jaquavous S. Doucette, Mayor Pro Tem, Prairie View

☐

Bert Miller, Councilmember, Navasota

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the city named below.

Witness my hand, this _____ day of _____, 2026.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of City

Region 14 Director Candidate Biographies (printed on both sides)



Sally Branson, Councilmember, Friendswood (Incumbent)

Sally Branson is a lifelong Friendswood resident and dedicated community leader. A graduate of Friendswood High School, she earned a Bachelor of Business Administration from The University of Texas at Austin before returning home to Friendswood. She and her husband of more than 35 years, Jon, raised three children, all graduates of Friendswood High School, and are now the proud grandparents of three grandchildren attending Friendswood schools. Councilmember Branson began her career at NASA Johnson Space Center in the Chief Financial Officer's Directorate in 1989 before transitioning to the financial services industry in 2000. She chose downtown Friendswood as the home for her business, which she now owns and manages with her oldest son. She was first elected to the Friendswood City Council in 2017 after

serving three years on the Planning and Zoning Commission. She currently serves as liaison to the Community Economic Development Committee and the Houston-Galveston Area Council (H-GAC), where she served as chair of the 13-county region in 2023. She also serves as secretary of the Transportation Policy Council and as the small city representative for the eight-county region. Her regional and statewide leadership includes service on the board of the Bay Area Houston Transportation Partnership and the Texas Municipal League (TML) Board of Directors, where she represents Region 14. She previously served as the region's president. She also currently chairs the Galveston County Historical Commission, serves on the board of the Friendswood Historical Society, and is an active member of the Friendswood Rotary Club. She previously served on the Friendswood Education Foundation Board for more than 18 years and participated in establishing the Friends of Downtown Friendswood Association. Through her public service and community involvement, Councilmember Branson remains committed to giving back to the community she has called home throughout her life.



Jaquavous S. Doucette, Mayor Pro Tem, Prairie View

Jaquavous Doucette serves as the mayor pro tem of Prairie View. As one of the youngest elected officials serving in Texas municipal government, he recognizes that leadership is not defined by age, but by the willingness to listen, learn, serve, and leave communities stronger for future generations. As a proud graduate of Prairie View A&M University, his perspective is shaped by a community that represents an important part of Texas: a small municipality with a rich history, a major university, a growing population, and the unique opportunities and challenges facing rural and emerging communities across the state. His public service began as a student leader, serving as the Student Government Association president and later as a student regent of The Texas A&M University System, representing more than 160,000

students across Texas. His interest in serving on the TML Board of Directors reflects a commitment to ensuring that TML leadership represents the diversity of Texas municipalities, from rural communities and small towns to rapidly growing cities. His municipal priorities include growth, infrastructure, economic development, technology, transparency, workforce development, and meaningful resident engagement. Through service on the TML Board, he seeks to bring Prairie View's perspective to statewide discussions, learn from municipal leaders across Texas, and contribute to strengthening the collective voice of cities of all sizes.

Region 14 Director Candidate Biographies (printed on both sides)



Bert Miller, Councilmember, Navasota

Bert Miller has lived in Navasota all his life, where he graduated from Navasota High School and earned his Eagle Scout ranking in 1983. He continued his studies at Stephen F. Austin State University and later worked for Trinity Industries as a sales engineer. In 2007, he joined the family independent insurance agency after his grandfather became ill. He later sold the insurance agency in 2026 but continues to be the owner of Classic Rock Coffee Co & Kitchen, that opened in 2016. Miller has been a community volunteer for most all his life, volunteering with the chamber of commerce in his teenage years, and later in the Junior Chamber (Jaycee) local chapter and state organization for 10 years. Service to the City of Navasota began in 2000, where he served on the parks and recreation board. This eventually led to him running and winning a seat on city council in 2005, where he currently serves as a councilmember but previously served as mayor. He is a Certified Municipal Official (CMO) and a past member of the TML Board of Directors. Following in the footsteps of his grandfather and father, Miller enjoys economic development and is always looking for ways to improve the quality of life in Navasota. He serves on several boards, including Brazos Valley Council of Governments, Workforce Solutions Brazos Valley, Grimes Health Resource Commission, Brazos Transit District, Grimes Health Resource Commission, Navasota ISD Education Foundation, Grimes County Crimestoppers, and Navasota Economic Development Corporation. He also is a member of Navasota Kiwanis Club, Navasota Theatre Alliance, and Arts Council Brazos Valley. In his spare time, he enjoys picking and collecting, particularly Coca-Cola memorabilia, playing golf, spending time with family, and Mocha, his chocolate lab. He loves Navasota and local history.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to approve the November/December Regular City Council meeting date. (12/08/2026)

EXHIBITS:

Each year, Council combines the November and December meetings. Staff is recommending Tuesday, December 8th.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2027 General Assembly.
EXHIBITS: Designation Form



DESIGNATION OF REPRESENTATIVES
HOUSTON-GALVESTON AREA COUNCIL
2027 GENERAL ASSEMBLY
GENERAL LAW CITY

WHEREAS, the Houston-Galveston Area Council is the voluntary association of local governments for Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, and Wharton counties comprising the Gulf Coast State Planning Region designated by the Governor of Texas; and

WHEREAS, membership in the Houston-Galveston Area Council shall be voluntary. Any County, City, or Independent School District located in whole or in part within the Gulf Coast State Planning Region may become a member by appropriate action of its governing body, and payment of dues; and

WHEREAS, Article III of the Houston-Galveston Area Council bylaws state that the General Assembly shall consist of delegates from all member governmental entities of the Council; and

WHEREAS, all members of the General Assembly shall be elected officials of the Commissioner's Court, City Council, or Independent School District Board of Trustees which they represent; and

WHEREAS, each member city with a population not in excess of 99,999 according to the most recent Federal Census shall select one (1) member of its governing body as its representative and one (1) member of its governing body as an alternate to the General Assembly; and

WHEREAS, in the event that a representative to the General Assembly becomes ineligible to serve or resigns, the representative's duly appointed alternate shall assume the duties and exercise the powers of that representative. In the event that a representative to the General Assembly is unable to attend a meeting of the General Assembly, the representative's duly appointed alternate shall assume the duties and exercise the powers of that representative for that meeting.

BE IT RESOLVED, by the City of Hunters Creek Village that the following be and are hereby designated as the representative and alternate of the GENERAL ASSEMBLY of the Houston-Galveston Area Council for the year 2027:

REPRESENTATIVE: _____

ALTERNATE: _____

THAT the Executive Director of the Houston-Galveston Area Council be notified of the designation of the herein above named representative and alternate.

PASSED AND ADOPTED, this ____ day of October, 2026.

APPROVED:

Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2026
AGENDA SUBJECT: Discussion and possible action to amend the Fire Sprinkler Ordinance, Section 20 of the City's Code of Ordinances.
EXHIBITS: Sec. 20-1 through 20-49 of the City's Code of Ordinance

ARTICLE I. - IN GENERAL

Sec. 20-1. - Fire service local agreement.

- (a) An interlocal cooperation agreement regarding a common fire department was duly entered into on December 20, 1978, by and between the City of Bunker Hill Village, Texas, the City of Hedwig Village, Texas, the City of Hilshire Village, Texas, the City of Hunters Creek Village, Texas, the City of Piney Point Village, Texas, and the City of Spring Valley, Texas.
- (b) The aforementioned agreements and all ordinances and resolutions amending same are not herein reproduced, but are hereby specifically saved from repeal and shall be maintained on file in the office of the city secretary.

(Code 2002, §§ 9.301, 9.303)

Secs. 20-2—20-20. - Reserved.

ARTICLE II. - FIRE CODE

Sec. 20-21. - International Fire Code adopted.

The International Fire Code, 2021 Edition, with appendices B through H, as published by the International Code Council, Inc., and as amended in Section 2022, is adopted and made applicable within the city. A copy of the code shall be maintained on file in the office of the city secretary. This code is also publicly available on the International Code Council website (iccsafe.org).

(Code 2002, § 5.101; Ord. No. 586, 6-19-2001; Ord. No. 630, 10-19-2004; Ord. No. 794, § 1, 3-27-2012; Ord. No. 2017-876, § 2, 6-22-2017; Ord. No. 2022-919, § 2, 1-25-2022)

Sec. 20-22. - Amendments.

- (a) Section 101.1 of the fire code is amended by inserting "City of Hunters Creek Village."
- (b) Section 101.2 of the fire code is amended by adding the following additional exception:

Exception for regulation by state law: To the extent any provision of this code relates any aspect or phase of the liquefied petroleum gas industry, Chapter 113 of the Texas Natural Resources Code and the rules adopted by the Texas Railroad Commission pursuant to that Chapter shall preempt and supersede the provisions of this code to the extent and only to the extent of Section 113.054 of the Texas Natural Resources Code. Further, to the extent any requirement of this code is more stringent than a similar state or federal requirement and the state or federal law provides for express preemption of the City's requirements, the requirement of this code shall not apply to the extent and only to the extent of the preemption.

- (c) Section 103, Code Compliance Agency, of the fire code adopted by this article is deleted, including all subsections, and replaced with the following:

103.1 Enforcement and Code Official Designation. Any reference in this code, or local amendments to this code, to a code official, building official, or fire code official shall refer to the City's Building Official and/or the Memorial Villages Fire Marshal, and any member of the Memorial Villages Police Department, all of which are authorized to enforce this code. In the case of a conflict between those officials authorized to enforce this code regarding interpretation or application of a requirement, the determination of the City's Building Official shall prevail.

- (d) Section 104.7 of the fire code is deleted in its entirety.
- (e) Section 105.2 of the fire code is amended by adding a new Section 105.2.5 that shall read as follows:
- 105.2.5. State license. All persons performing work in the city governed by this code for which a state license is required shall submit to the city proof of insurance as required by state regulations or by statute.
- (f) Section 111 of the fire code is deleted in its entirety, including all subsections, and a new section 111 substituted as follows:
111. Means of appeal. Appeals of orders, decisions, or determinations made by the fire code official or building official in interpreting or applying this code shall be to the City's Zoning Board of Adjustment. The City's Zoning Board of Adjustment may obtain the assistance of persons who are qualified by experience and training on the particular subject under consideration.
- (g) Section 112 of the fire code is amended by adding a new Section 112 that shall read as follows:
- 112.5 Offenses and Penalties. Notwithstanding any other provision to the contrary, offenses and penalties under this code shall be governed as follows:

112.5.1 *Offense*. It shall be unlawful for any person to:

- (a) erect, construct, enlarge, add to, alter, repair, replace, move, improve, remove, install, convert, demolish, equip, operate, use, occupy, or maintain any part of a structure, building or service equipment, including but not limited to a fire sprinkler system or fire alarm system;
- (b) excavate or maintain an excavation;
- (c) pave or grade on a property;
- (d) cause any work, activity or condition described in the above sections (a)-(c) to be done;
- (e) if the person is the property owner or a person given custody and control of the property by the property owner, allow any work, activity or condition described in the above sections (a)-(c) to be done;

in a manner that does not comply with this code as adopted and amended by the City, the requirements of Article III Chapter 20 of the City Code of Ordinances, written notices and orders of the building official and fire marshal, approved construction documents and technical specifications, issued construction permits, and all other city, state and federal laws and regulations, including but not limited to state licensing regulations.

Affirmative Defense: It is an affirmative defense to an offense under this section that the person is: (i) a lawful tenant on the property, (ii) party to a current written agreement requiring the property owner or agent of the property owner to maintain the property, and (iii) unable to correct or stop the noncompliant work, activity or condition without action on the part of the property owner or agent of the property owner.

112.5.2 *Penalty.* Any person, firm, corporation or organization that commits an offense under Section 112.5.1 of this code shall, upon conviction, be deemed guilty of a misdemeanor and shall be fined in an amount not to exceed \$2,000 per day per occurrence of the violation. Each day in which a violation shall occur or continue shall constitute a separate offense. This penalty shall be in addition to any other remedy provided at law or equity.

112.5.3 *Responsible parties.* For the purpose of this Chapter, unless a particular section, subsection, or clause places compliance responsibility upon a different person, the owner, agent of the property owner, individual employed by the agent or property owner who is in control of the property, or tenant of the premises and the person, firm, organization or corporation performing the work have the duty to comply with all applicable code requirements. The owner, agent of the property owner, individual employed by the agent or property owner who is in control of the property, or tenant of the premises and the person, firm, organization or corporation performing the work shall provide for the applicable materials, methods of construction, standards and specifications required by the codes. The failure of the owner, agent of the property owner, individual employed by the agent or property owner who is in control of the property, or tenant and the person, firm, organization or corporation performing the work to so provide, subjects the owner, agent of the property owner, individual employed by the agent or property owner who is in control of the property, tenant, and the person, firm, organization or corporation to the criminal and civil penalties prescribed by this section.

112.5.4 *Civil action.* In addition to imposing the criminal penalty prescribed under this Section, the City may, in accordance with Texas Local Government Code Chapter 54, bring a civil action against a person violating a provision of this chapter or the codes. The civil action may include, but is not limited to, a suit to recover a civil penalty not to exceed \$1,000 for each day during which a violation occurs or continues.

(h) Section 307.1.1 of the fire code is amended to provide as follows:

307.1.1. Prohibited open burning. Open burning of rubbish, combustible vegetation and other waste is prohibited.

- (i) Section 903.2 of the International Fire Code is amended to read as follows:

903.2 Where required. An automatic sprinkler system shall be installed, and maintained in operating condition, in all new and existing buildings and structures containing an enclosed area of 1,000 square feet or more and built for, or to be utilized as, any of the occupancy classifications defined by the International Fire Code, including Group R, except Miscellaneous Group U; Provided however, that an automatic sprinkler system shall not be required for an existing building or structure unless and until:

- (1) The enclosed floor area of the building or structure, as it existed on the effective date of the ordinance from which this section is derived is increased by 50 percent or more;
- (2) For a non-residential occupancy classification, 50 percent or more of the existing enclosed floor area of the building is renovated, remodeled or restored; or
- (3) For a residential occupancy classification, 50 percent or more of the space within the dwelling used for living, sleeping, eating, cooking, bathing, washing, and sanitation purposes is renovated, remodeled, or restored.

And provided further that an automatic sprinkler system shall not be required in spaces or areas in telecommunication buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries, and standby engines, if those spaces or areas are equipped throughout with an automatic fire alarm system and are separated from the remainder of the building by a wall with a fire-resistance rating of not less than one hour and floor/ceiling assembly with a fire-resistance rating of not less than two hours.

- (j) Section 903.3 of the code is amended to provide as follows:

903.3. Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with sections 903.3.2 through 903.3.7

- (k) Sections 903.3.1 through 903.3.1.3 of the code are amended to provide as follows:

903.3.1.1. NFPA 13 Sprinkler systems. NFPA 13R and 13D automatic sprinkler systems shall not be allowed.

- (l) Section 905.3 of the code is amended to provide as follows:

905.3. Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.8 and this section. Standpipe systems are allowed to be combined with *automatic sprinkler systems*.

Exception: Standpipe systems are not required in R-3 occupancies, except that Class I standpipe systems shall be installed at all Residential Group R occupancies located on flag lots, the location of that shall be approved by the Memorial Villages Fire Chief or Fire Marshal; otherwise, standpipe systems shall be provided as set forth in sections 905.3.1 through 905.12.

(m) Section 907.2.3 of the code is amended to provide as follows:

907.2.3 Group E. Educational Group E Occupancies, including day nurseries, day care centers and preschool centers having an occupancy load of six or more persons shall be required to install an automatic fire alarm system to include an approved manual pull-down station. Each system shall incorporate smoke detection devices in each occupiable area, with all detectors interconnected in such a way that activation of any required detector shall automatically activate all detectors.

(Code 2002, § 5.102; Ord. No. 586, 6-19-2001; Ord. No. 619, 12-16-2003; Ord. No. 630, 10-19-2004; Ord. No. 679, § 3, 2-27-2007; Ord. No. 2017-876, § 2, 6-22-2017; Ord. No. 2022-919, § 2, 1-25-2022)

Secs. 20-23—20-47. - Reserved.

ARTICLE III. - FIRE SPRINKLER SYSTEMS

Sec. 20-48. - NFPA 13, NFPA 13D and NFPA 13R 1996 Edition Standards adopted.

The NFPA 13, NFPA 13D, and NFPA 13R, 1996 Edition Standards, hereinafter sometimes referred to as the "standards," as published by the National Fire Protection Association, Inc., and as amended herein, are hereby adopted. A copy of such standards is made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary.

(Code 2002, § 5.201; Ord. No. 587, § 1, 6-19-2001)

Sec. 20-49. - Amendments to NFPA 13D.

(a) Section 1-3 of NFPA 13D is hereby amended by deleting the definition of the term "checkvalve" and substituting therefor a new definition to provide as follows:

Dual checkvalve. A valve that allows flow in one direction only, on the system side, as depicted on the diagram of same on Attachment No. 1 to the ordinance from which this section is derived.

(b) Section 3-1.1 of NFPA 13D is hereby amended by deleting all of section 3-1.1 thereof and substituting therefor a new section 3-1.1 to provide as follows:

3-1.1. Each system shall have a single control valve arranged to shut off both the domestic system and the sprinkler system, and there shall be a separate shutoff valve for the domestic system only. However, the sprinkler system piping shall be permitted to have a separate control valve where supervised by a central station or remote station alarm service.

(c) NFPA 13D is hereby further amended by adding to chapter 3 a new section 3-1.5 to provide as follows:

3-1.5. Dual checkvalve. Each sprinkler system shall be equipped with a dual checkvalve assembly to be located on the sprinkler system side of the water meter, as depicted on Attachment 1 to the ordinance from which this section is derived.

(d) Section 4-3.3.2 of NFPA 13D is hereby amended by deleting all of section 4-3.3.2 thereof and substituting therefor a new section 4-3.3.2 to provide as follows:

4-3.3.2. The use of antifreeze solutions shall be prohibited.

(e) Section 4-6 of NFPA 13D is hereby amended by deleting all of section 4-6 thereof and substituting therefor a new section 4-6 to provide as follows:

4-6. Location of sprinklers. Sprinklers shall be installed in all areas.

Exception No. 1: Sprinklers are not required in bathrooms of 55 ft² (5.1 m²) and less.

Exception No. 2: Sprinklers are not required in clothes closets, linen closets and pantries where the area of the space does not exceed 24 ft² (2.2 m²) and the least dimension does not exceed three feet (0.9 m) and the walls and ceilings are surfaced with noncombustible or limited-combustible materials as defined in NFPA 220, Standard on Types of Building Construction.

Exception No. 3: Sprinklers are not required in detached garages, open attached porches, carports and similar open structures.

Exception No. 4: Sprinklers are not required in attics that are not used for living space except that one sprinkler head shall be placed over each heating device such as hot water heater or home heating device.

Exception No. 5: Sprinklers are not required in entrance foyers that are not the only means of egress.

(Code 2002, § 5.202; Ord. No. 587, § 2, 6-19-2001)

Secs. 20-50—20-71. - Reserved.